



# Northwest Arctic Borough

163 Lagoon Street | P.O. Box 1110

(907) 442-2500 | Fax (907) 442-2930 | www.nwabor.org

## VILLAGE IMPROVEMENT FUND MONTHLY PROJECT PROGRESS REPORT

<p><i>Monthly progress reports are due by the 5th of every month following the reporting period. If the 5th is on a weekend, the report is due the following Monday. Financial reports are a separate document.</i></p>		PERIOD COVERED BY THIS REPORT	
		FROM:	
		THROUGH:	
1. TITLE OF PROJECT:			
2a. ORGANIZATION:		2b. ADDRESS (Street, City, State, and Zip):	
2c. PROJECT MANAGER (Name and Title):			
2d. EMAIL:		2e. TELEPHONE:	
<p>3a. PROJECT ACCOMPLISHMENTS <i>(Please provide as much detail about what has been accomplished during this reporting period, use a separate sheet if necessary. If applicable, attach supporting documents, contractor reports, photos, etc. to this document).</i></p>			
<p>3b. PROJECT CHALLENGES <i>(Please provide as much detail about on-going or new challenges or issues regarding the project, use a separate sheet if necessary. If applicable, attach supporting documents, photos, etc. to this document).</i></p>			

NAB VIF MONTHLY PROGRESS REPORT

4a. IS THE PROJECT ON SCHEDULE? <i>(If no, please complete 4b., if yes, 4b. is not applicable).</i> YES <input type="checkbox"/> NO <input type="checkbox"/>
4b. PLEASE EXPLAIN PROPOSED CHANGES TO THE PROJECT TIMELINE <i>(Use a separate sheet if necessary).</i>
5. PLEASE DESCRIBE THE NEXT STEPS FOR THE PROJECT <i>(Please include information our office may need to be aware of such as upcoming drawdown requests).</i>
6. IF APPLICABLE, PLEASE LIST ANY ATTACHMENTS YOU ARE SUBMITTING WITH THIS REPORT <i>(e.g., photos, additional sheets for any of these boxes, etc. ).</i>

I certify to the best of my knowledge and belief that this report is correct and complete for the activities set forth in the award agreement.

Authorized Awardee Name (Print):	
Authorized Awardee Signature:	Date:

Submit completed report and attachments to Hiram Walker at [hwalker@nwabor.org](mailto:hwalker@nwabor.org) or fax to 907-442-2930. Call 907-442-2500 for questions or assistance.

FOR INTERNAL USE ONLY DATE RECEIVED: RECEIVED BY:	NOTES:
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