

**Village Improvement Commission**

**Meeting Summary**

**May 23-25, 2018**

**NAB Assembly Room, Kotzebue, AK**

The Village Improvement Commission members in attendance were as follows:

Morgan Johnson-Ambler	Nelson Walker Jr.-Kiana
Billy Lee (Alt)-Shungnak	Marie Greene-Kotzebue
Daisy Weinard (Alt)-Deering (Telephonic 5/23 & present 5/24 & 5/25	Tanya Ballot-Selawik
Henry Horner Sr.-Kobuk	Stacy Jack-Noorvik
Ethel Weber-Buckland	Nathan Hadley Jr.-Ex Officio Member
Myra Wesley-Kivalina	Vincent Onalik -Noatak

**Staff and Guests:**

Grant Hildreth, VIF Coordinator (telephonic)	Kirk Oviok, NAB Assembly (telephonic)
Hiram Walker, VIF Project Manager	Carl Weisner, NAB Assembly President
Damon Schaeffer, NANA	John Lincoln, Alaska House of Representatives
Chuck Greene, NAB Economic Development	Hilda Booth, Noatak
Angie Strum, NAB Finance Director	John Chase, NAB Planning
Nathan Kotch Jr., NAB Governmental Affairs	Charlie Gregg, NAB Planning
Wes Goodwin VIF Grantwriter	Silvano Veiros, NAB Public Safety
Elmer Armstrong Jr., NAB Assembly (telephonic)	

The commission amended and finalized the VIF Written Procedures which will be forwarded to the NAB Assembly as a resolution at the May 29-30, 2018 Assembly Meeting. Finalized the Application and Application Guidelines, Analysis Tool and Application Stages.

Action Item update from the April meeting was reviewed. Angie Strum, NAB Finance Director provided VIF Financial report and sustainability fund reports ending May 31, 2018. She highlighted the elements of the annual VIF report (which is required by the NAB/Teck MOC and due April 30, 2018) which was submitted to Teck April 30, 2018.

**VIC Actions**

The commission took the following actions:

- Approved the VIC meeting minutes of April 25-27, 2018
- Reviewed the 2018 VIF annual report to Teck.
- Reviewed the Meeting Summary of April 25-27, 2018
- Reviewed Action items of April 25-27, 2018

- Finalized and approved amended VIF Written Procedures
- Accepted Norman Monroe as the Native Village of Noatak's alternate to the VIC
- Finalized the VIF Application Form and Guidelines
- Finalized Analysis Tool (for internal use)
- Finalized Application Stages
- Met with NAB Attorney Matt Mead
  - Public Procurement Obligations of the Village Improvement Commission
  - Explain the term and option to renew the PILT and MOC Agreements
  - Can the VIF go into Executive Session (to review VIF Applications)
  - Who approves final decisions and who provides notice to applicant of decisions by NAB?
  - What ensures that NAB cannot "dip" into VIF?
  - Who has the authority to halt projects (/programs)?
  - Does NAB need to ratify VIF Written Procedures
  - Provide written clarification from the Assembly on how VIC and Borough make final decisions on applications (including what happens when there is disagreement about projects(/programs) that should receive funding).
- Commissioner and staff reports were made.
- Approval of VIC Members to attend the NAB May 29-30, 2018 Assembly Meeting: Marie Greene, Kotzebue, Ethel Weber, Buckland, & Stacy Jack, Noorvik. Vincent Onalik, Noatak, Morgan Johnson, Ambler, Tanya Ballot, Selawik and Myra Wesley, Kivalina will participate telephonically.
- Established the 2018-2019 Meeting Calendar Meetings to begin at 8:30am and end at 4:30pm:
  - July 9-10, 2018,
  - October 15-16, 2018,
  - January 9-10, 2019,
  - April 9-10, 2019.
- Scheduled the next VIC Meeting for July 9-10, 2018 at the NAB Assembly Room in Kotzebue

After closing comments the meeting was adjourned on May 25, 2018 at 9:45am.