

**NORTHWEST ARCTIC BOROUGH  
RESOLUTION 23-37**

**A RESOLUTION OF THE NORTHWEST ARCTIC  
BOROUGH ASSEMBLY APPROVING A VILLAGE  
IMPROVEMENT FUND APPLICATION FROM THE CITY OF  
KOBUK FOR A HELICAL PIER FOUNDATION AND  
ACCESSORIES PROJECT FOR A NEW COMMUNITY  
BUILDING.**

**WHEREAS:** under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

**WHEREAS:** under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

**WHEREAS:** on July 11, 2023, the Village Improvement Commission passed Commission Resolution 23-06, approving and recommending the City of Kobuk's VIF application for funding in the amount of \$828,828.00 for a Helical Pier Foundation and Accessories Project for final approval by the Northwest Arctic Borough Assembly; and

**WHEREAS:** this project will purchase and install the foundation material and appurtenances for 48 pier foundations for a new community building in Kobuk, including the building, corridor, handicap ramp, freight costs to mobilize and demobilize, and to pay for the contractors with specialized equipment and tools; and

**WHEREAS:** this project will be managed by the City of Kobuk but will also include a partnership with the Native Village of Kobuk; and

**WHEREAS:** this project seeks to address life threatening and community health risks by addressing local flood risks through the construction of a new community building that is high enough off the ground to remain safe during a flood incident and would also serve as a place for residents to shelter if their homes were affected by a flood event; and

**WHEREAS:** the funding request meets the VIF eligibility requirements and will benefit the community as a whole; and

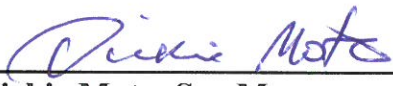
**WHEREAS:** the Assembly wishes to approve the VIF application.

**NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY:** the City of Kobuk's application for VIF funds in the amount of \$828,828.00 for a Helical Pier Foundation and Accessories Project is approved.

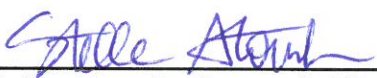
**PASSED AND ADOPTED THIS 25<sup>th</sup> DAY OF JULY 2023.**

  
\_\_\_\_\_  
**Nathan Hadley, Jr., Assembly President**

**PASSED AND APPROVED THIS 25<sup>th</sup> DAY OF JULY 2023.**

  
\_\_\_\_\_  
**Dickie Moto, Sr., Mayor**

**SIGNED AND ATTESTED TO THIS THIS 25<sup>th</sup> DAY OF JULY 2023.**

  
\_\_\_\_\_  
**Stella Atoruk, Borough Clerk**

**ATTEST:**



# Helical Pier Foundation and Accessories

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## *2021 Application*

### *City of Kobuk*

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Mrs Johnetta Rose Horner  
P.O. Box 51020 101 Airport Rd.  
Kobuk, AK 99751

O: 907-948-2217  
M: 907-948-5010

### *Mrs Johnetta Rose Horner*

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P.O. Box 51020  
P.O. Box 51020  
Kobuk, AK 99751-\_\_\_\_

johnettacleland@hotmail.com  
O: 907-948-5010  
M: 907-948-5010

# Application Form

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## *Project Information*

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### **Project Name\***

Helical Pier Foundation and Accessories

### **What is the timeline for your project/program?\***

30 days

### **Is this an existing project/program?\***

Is it already operating or has construction started? Has the project/program delivered services already?

No

**If you answered yes to the previous question, please explain the status of the project/program.**

### **What is the amount of the funding request to VIC?\***

\$828,828.00

### **Please describe how the VIF funds will be used for this project/program.\***

The funds will be used to purchase the foundation material and appurtenances for 48 pier foundations, building, corridor, handicap ramp. The freight cost, it will pay for a contractor to mobilize and demobilize freight, also pay for the contractors specialized equipment and tools, and pay for the installation labor for the helical piers.

### **Does the project/program have other funding sources?\***

Does the project/program have other sources of funding, including matched funding or other grants (or state, community, partner organizations contributions)? If yes, please describe and attach relevant documentation.

No

### **Project Budget Spreadsheet\***

Please upload your total project/program budget, including details on VIF funds and how other funding will be used.

scan0873.pdf

### Has the VIF provided funding to your community before?\*

Yes

### If you answered yes to the previous questions, please describe.

We were recently awarded \$ 658,350.00 for the purchase of heavy equipment. And the freight costs

## *Project Details*

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### Will this project/program continue after VIF funding?\*

Please describe why or why not.

The project would be completed, once the piers are set and the community building is built.

### If you answered yes to the previous question, please describe how it will be funded.\*

How will the project continue after VIF funding end and by whom.

The project will continue, as it will be run by the City of Kobuk.

### Project/Program Partnerships\*

Please describe other projects in the community that could support the success of this project/program.

The two entities in Kobuk work well together, we will have a new community building for large gatherings,

### Are there any issues or other projects that could negatively impact the success of your project?\*

If yes, please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other projects, stable relationships across community entities, and examples of other successful projects).

No

**Administrative and Management Capacity\***

Please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other project, stable relationships across community entities, and examples of other successful project).

The City of Kobuk and The Native Village of Kobuk work closely together. We have the management capacity at the City of Kobuk.

**Staff experience\***

Please outline any experience your organization/staff had had with similar projects/programs.

The Tribe and the City worked together for a dump clean up, we provided the equipment and the Tribe paid the wages.

**Is the project/program "ready to go" or shovel ready?\***

Please explain how it has considered the equipment, resources, people, and permits needed for success.

The project is ready to go, once we receive the pier foundation and they are set, the construction of the building would begin.

**Borough Title 9 Permit\***

Has the applicant certified that it will comply with any required permits including a Borough Title 9 Permit?

Yes

**Does the project/program address an issue that is life threatening, or a health risk?\***

i.e., health and safety, emergency, danger to people, the environment, or property. Please describe.

Yes, it addresses the flood issue. It would be high enough off the ground and it would be a place for people to stay at if their homes were to be affected by the flood.

**Please describe if the project/program supports one or more priorities identified by the community.\***

The project supports our priority of a new community building.

**Please attach any relevant documentation to show community involvement or support.\***

Examples include letters of support, joint resolution, priority lists, meeting minutes, sign up sheets, Title IX permit, etc.

scan0870.pdf

## Meeting Minutes\*

scan0871.pdf

## Audit\*

scan0872.pdf

## *Benefits*

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### What are the short-term goals of the project/program?\*

The short term goals of this project is to have people employed for a short season.

### What are the long-term goals of the project/program?\*

The long term goal is to have a building high enough out of the flood zone, and where people can stay if they needed to, another one is to have a large space for gatherings.

### Who will benefit from the project/program?\*

Please be specific (e.g., children, youth, elders, women, etc.) and include details (e.g., numbers).

The whole community will benefit from this. All people of all ages.

### What is the level of community impact?\*

Will the broader community benefit or just a few individuals?

The broader community will benefit. Everyone will have a place to hold meetings, children will have a large space for their game nights or activities, etc.

### Community Impacted\*

Will the project benefit one Village, more than one Village, or multiple Villages in the Northwest Arctic region?

Just Kobuk



**Will the project create local jobs? If so, how many?\***

It will create local jobs, 10 to 15 people.

***Electronic Signature***

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With my electronic signature, I certify that the information provided in this application is true, correct, and complete. I agree to allow any information on this application (unless otherwise noted) to be released for publication. I authorize the Northwest Arctic Borough to verify any information submitted as part of this application.

**I have read the above information.\***

Yes

**Title of Authorizing Official\***

City of Kobuk Administrator

**Date\***

06/12/2023

**Electronic Signature\***

By typing in your name below, you certify that the above information is true and accurate to the best of your knowledge.

Johnetta Horner

Direct questions related to the online application system to The Alaska Community Foundation by email: [grants@alaskacf.org](mailto:grants@alaskacf.org), or by phone: 907-334-6700.

After you submit your application you will receive a confirmation email. Thank you for applying!

***ADMINISTRATOR QUESTIONS AND INSTRUCTIONS***

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**Administrator Only**

Your next steps are to respond to all required administrator questions and mark each application complete.



## Documents

Check off each item as it is received, either as an upload document or as a hard copy.

## File Attachment Summary

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### *Applicant File Uploads*

- scan0873.pdf
- scan0870.pdf
- scan0871.pdf
- scan0872.pdf

# ESTIMATE

Passive Homes LLC  
P.O. Box 870784  
Wasilla, AK 99687

passivehomesllc@outlook.com  
(907) 715-6086



Johnetta Rose Horner

## Bill to

City of Kobuk  
P.O. Box 51020  
Kobuk, Alaska 99751  
USA

## Ship to

City of Kobuk  
P.O. Box 51020  
Kobuk, Alaska 99751  
USA

## Estimate details

Estimate no.: 1004  
Estimate date: 04/23/2023  
Expiration date: 06/24/2023

Product or service		Amount
1.	<b>Helical Piers and Accessories</b> Foundation material and appurtenances for 48 pier foundations for the following: buildings, corridor, ad handicap ramp.	\$300,000.00
2.	<b>FOB Anchorage Material Freight</b> Freight from Supplier Location to Anchorage, Alaska - Contractor will set up logistics however invoice to be paid directly by the City of Kobuk.	\$100,000.00
3.	<b>FOB Material Freight Kobuk</b> Material and Contractor Speciality Equipment and Tools Freight from Anchorage to Kobuk - Contractor will set up logistics however invoice to be paid directly by City of Kobuk.	\$250,000.00
4.	<b>Installation Labor for Helical Foundations</b> Specialized Labor and use of Local Labor. Contractor will supply time sheet for local labor to the City of Kobuk. Local Labor will be covered under the City of Kobuk's workers compensation, general liability program and be paid directly by the City of Kobuk.	\$114,768.00
5.	<b>Personnel Travel and Accommodations</b> Air Travel, ground travel, hotel in Kotzebue, and accommodations in Kobuk.	\$21,500.00
6.	<b>Leased Equipment</b> Equipment to be leased from the City of Kobuk: excavator.	\$8,000.00
7.	<b>Small Tools &amp; Supplies</b> Fuel & consumables @ \$30.00 and hour for 1,132 man hours	\$34,560.00

Total **\$828,828.00**

## Note to customer

Expiry date 06/24/2023

Passive Homes LLC will bill the 1st and 15th of each month. Invoices will be due 15 days from date of invoice. This assist Passive Homes LLC to have consistent revenue to successfully complete the City of Kobuk's project.

Community of Kobuk  
P.O. Box 51020  
Kobuk, Alaska 99751

VIF MEETING HELD ON MARCH 21, 2023

- 1) Call to order:
- 2) Invocation:
- 3) Approval of the agenda:
- 5) Approval of last meeting minutes: February 4, 2019
- 6) Report ( Henry Horner Sr. )
- 7) Introduction of guest: Hiram Walker
- 8) Nominations & election of VIC (Village Improvement Commissioner) Representative & Alternate
- 9) Door Prizes
- 11) Adjourn

City of Kobuk  
PO Box 51020  
Kobuk AK 99751  
(907)948-2217  
[kobukcity@yahoo.com](mailto:kobukcity@yahoo.com)

March 21, 2023  
@ 6pm

SIGN IN SHEET - VIC Community meeting  
AGES 18+ OVER ONLY

- |                              |                            |
|------------------------------|----------------------------|
| 1. <u>Johnette Horner</u>    | 20. <u>Oscar Gooden</u>    |
| 2. <u>Chun Tator</u>         | 21. <u>Genah Cleveland</u> |
| 3. <u>Edward Good</u>        | 22. <u>Kimberly Linus</u>  |
| 4. <u>Hurley Jr</u>          | 23. <u>Aluelah</u>         |
| 5. <u>Henry Horner Sr</u>    | 24. <u>Deva Adams</u>      |
| 6. <u>Genah Linus</u>        | 25. <u>Gus Moyer</u>       |
| 7. <u>W Benhardt</u>         | 26. <u>CRF, A Gooden</u>   |
| 8. <u>Rosa Horner</u>        | 27. <u>Adrian Barr</u>     |
| 9. <u>Klara Beaver</u>       | 28. <u>Sylvia Pungalik</u> |
| 10. <u>Harriet R. Wip</u>    | 29. <u>Edward (LIED)</u>   |
| 11. <u>Margaret Stager</u>   | 30. <u>Angei</u>           |
| 12. <u>Delea Gooden</u>      | 31. <u>Serena</u>          |
| 13. <u>Lindsay Rotwates</u>  | 32. <u>Miles</u>           |
| 14. <u>Eugene Ward</u>       | 33. <u>Hayden</u>          |
| 15. <u>Engene Ward Jr.</u>   | 34. <u>Alex Sheldon Sa</u> |
| 16. <u>Alice Ward</u>        | 35. <u>Pearl Moyer</u>     |
| 17. <u>Brody Ward</u>        | 36. <u>Ruinehart Sun</u>   |
| 18. <u>Louise R. Hild Jr</u> | 37. _____                  |
| 19. <u>Kyle Custer</u>       | 38. _____                  |



Native Village of Kobuk  
Kobuk Traditional Council  
PO Box 51039  
Kobuk, Alaska 99751  
Ph. (907) 948-2203  
Resolution 23-03

A RESOLUTION OF THE NATIVE VILLAGE OF KOBUK IN SUPPORT OF THE CITY ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH FOR THE VIC FUNDS.

**WHEREAS**, the City of Kobuk is an established second-class municipal government; and

**WHEREAS**, the City of Kobuk, is the governing body of the Kobuk residents; and

**WHEREAS**, the Native Village of Kobuk supports the application requesting Helical piers for the new community building foundation.

NOW THEREFORE BE IT RESOLVED, THE NATIVE VILLAGE OF KOBUK HEREBY SUPPORTS THE CITY OF KOBUK ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH VIC FUNDS.

PASSED AND APPROVED by a duly constituted quorum of the Kobuk Traditional Council of the Native Village of Kobuk on the 6th th of June, 2023.

1 yeas 0 nays 0 abstain



Johnetta Horner, Tribal President

ATTEST:



Eleanor Custer, Tribal Clerk

City of Kobuk  
PO Box 51020  
Kobuk, Alaska 99751  
Phone:(907)948-2217  
Email:kobukcity@yahoo.com

RESOLUTION 24-02

A RESOLUTION OF THE CITY COUNCIL OF KOBUK IN SUPPORT OF THE CITY ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH FOR THE VIC FUNDS.

**WHEREAS**, the City of Kobuk is an established second class municipal government; and

**WHEREAS**, the City Council of Kobuk, is the governing body of Kobuk residents; and

**WHEREAS**, the City of Kobuk is in need of Helical Piers and accessories for the foundation of the new community building.

**WHEREAS**, the City Council have reviewed the said application, and hereby supports the application.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF KOBUK HEREBY SUPPORTS THE CITY OF KOBUK ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH VIC FUNDS.

PASSED AND ADOPTED THIS 8<sup>th</sup>, 2023.

  
Mayor, Minnie Wood

ATTEST:

  
City Clerk



Community of Kobuk  
P.O. Box 51020  
Kobuk, Alaska 99751

VIF MEETING HELD ON MARCH 21, 2023

1) Call to order: Le: D6

2) Invocation: Rosa

3) Approval of the agenda: Motion Edie  
Second Marylou

5) Approval of last meeting minutes: February 4, 2019 Motion Billy  
Second Herbert Wood

6) Report ( Henry Horner Sr. ) Grave Report

7) Introduction of guest: Hiram Walker

8) Nominations & election of VIC (Village Improvement Commissioner) Representative &  
Alternate Eddie Nominates Billy, Gena seconds  
↳ Priority list update

9) Door Prizes

11) Adjourn

Eddie motions to close nominations,  
Gena seconds.

Eva nominates Edward Gooden,

Gena motions to close nominations, Gena seconds.  
Drawing: Le \$50's  
Eva closes.

Edward move to  
Adjourn @ 7:05,  
Seconded by Gena.

#1 Adrien Barr 539840

#2 Alice Ward 539826

#3 539819 Gena Linus

#4 539835 Kim Linus

#5 539841 Julian Pungalik

#6 539836 AKeela Sun

June 12, 2023

The City of Kobuk is not required to have an audit done - we do not receive revenue over \$750,000.00 in one year.

Johnette Horner  
City Administrator