

**NORTHWEST ARCTIC BOROUGH ASSEMBLY  
RESOLUTION 19-18**

**A RESOLUTION OF THE NORTHWEST ARCTIC BOROUGH ASSEMBLY APPROVING A PARTNERSHIP WITH THE ALASKA COMMUNITY FOUNDATION FOR VILLAGE IMPROVEMENT FUND GRANT ADMINISTRATION SERVICES, AND FOR RELATED PURPOSES.**

**WHEREAS:** under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

**WHEREAS:** under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

**WHEREAS:** the VIC wishes to improve its VIF application and administrative review processes for VIF applications in order to make it easier and more efficient for applicants and VIC staff to process VIF applications; and

**WHEREAS:** the Alaska Community Foundation (ACF) is a tax-exempt public charity created by and for the people of Alaska, specializing in grant administration with over 500 funds and \$93 million in assets; and

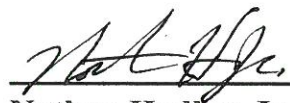
**WHEREAS:** in order to improve the administration of VIF applications, the VIC passed Resolution 19-07, recommending a partnership with ACF to provide a local or Anchorage-based part-time Program Manager supported by ACF to work approximately 20 hours per week while providing oversight of the VIF process and utilizing ACF's online grant management system; and

**WHEREAS:** under this partnership, ACF will provide grant set up, including: (1) clear and concise guidelines, applications, evaluations, and reporting forms that follow grantmaking best practices; (2) applicant/grantee support and draft review process; (3) application review and screening; (4) support and facilitation for Borough staff and the VIC throughout the grantmaking process; and (5) management of awards and reporting.

**NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC ASSEMBLY:** the Assembly approves an agreement for FY20 with the Alaska Community Foundation in an amount not to exceed \$85,000 to provide VIF grant administration services in order to make the VIF application process more efficient and effective, and authorizes the Mayor to execute any documents necessary to carry out these services.

**BE IT FURTHER RESOLVED:** the Assembly approves joining ACF as a partner through a one-time \$25,000 investment.

**PASSED AND ADOPTED THIS 23<sup>rd</sup> DAY OF APRIL 2019.**



**Nathan Hadley, Jr., Assembly President**

**PASSED AND APPROVED THIS 23<sup>rd</sup> DAY OF APRIL 2019.**



**Lucy S. Nelson, Mayor**

**SIGNED AND ATTESTED TO THIS 23<sup>rd</sup> DAY OF APRIL 2019.**



**Stella Atoruk, Borough Clerk**

**ATTEST:**

