

**NORTHWEST ARCTIC BOROUGH ASSEMBLY  
ORDINANCE 20-12**

**AN ORDINANCE OF THE NORTHWEST  
ARCTIC BOROUGH ASSEMBLY AMENDING  
SECTION 6.12.060 OF THE BOROUGH CODE.**

**WHEREAS:** Section 6.12.060 of the Borough Code outlines the budgetary control mechanisms for the Borough Administration; and

**WHEREAS:** the Borough wishes to update the Code to clarify that the Borough Mayor may establish a new line item expenditure if it meets the other budgetary control requirements of the established under Chapter 6.12 of the Borough Code.

**NOW THEREFORE BE IT ENACTED:** by the Northwest Arctic Borough Assembly as follows:

**Section 1:** Section 6.12.060 of the Borough Code is amended as follows with additions indicated by underlining in bold and deletions by ~~strikethrough~~ in bold:

**6.12.060 Budgetary control.**

- A. No budget appropriations can be encumbered without certification by the borough treasurer that there is an unencumbered appropriation and available funds.
- B. No officer, department or agency shall, without assembly approval, during any budget year, expend or contract to expend any money or incur any liability in excess of the amounts appropriated for that general classification of expenditures by the current budget.
- C. All appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered.
- D. Unencumbered appropriation balances may be transferred within a department by the mayor at any time. At the request of the mayor, or on its own prerogative, the assembly may transfer unencumbered appropriation balances from one office, department or agency to another.

E. Subject to assembly approval by resolution, the mayor may (1) establish line item expenditures within an authorized appropriation. (2) establish new line item expenditures if consistent with the other requirements of this chapter, or ~~(23)~~ transfer from one authorized appropriation to another any amount which would not annually exceed 10 percent or \$25,000, whichever is greater. In no circumstance may the total of all such transactions exceed \$150,000 prior to the assembly reapportionment process, pursuant to NABC 2.08.020(E).

F. Without assembly approval, the mayor is authorized to revise budgets of state or federal contracts; such total revisions are limited to a maximum of 10 percent of the total contract amount or \$25,000, whichever is greater.

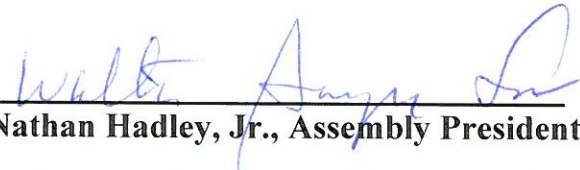
G. The mayor may accept a grant award up to \$100,000 without assembly approval. The mayor must inform the assembly of any such administratively accepted grant funds at the next regular assembly meeting.

H. The mayor may revise grant budgets, accept additional grant funds, or amend a corresponding grant-funded contract without assembly approval so long as the scope of services or grant project is not substantially changed. The mayor must inform the assembly of any such administratively-approved grant changes at the next regular assembly meeting.


I. By resolution, the assembly may approve a borough grant-funded contract that terminates at the end of the borough's fiscal year to extend up to 120 days past the end of the fiscal year.

**Section 2:** This Code Ordinance shall be effective upon adoption.

**PASSED AND ADOPTED THIS 26<sup>th</sup> DAY OF January, 2021.**

  
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**Nathan Hadley, Jr., Assembly President**

**PASSED AND APPROVED THIS 26<sup>th</sup> DAY OF January, 2021.**

  
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**Lucy S. Nelson, Mayor**

SIGNED AND ATTESTED TO THIS 26<sup>th</sup> DAY OF January,  
2021.

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Helena Hildreth, Borough Clerk

ATTEST:

First Reading: December 22, 2020  
Second Reading: January 26, 2021

