

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
ORDINANCE 24-09**

**AN ORDINANCE OF THE NORTHWEST ARCTIC BOROUGH
ASSEMBLY AMENDING THE BOROUGH CODE FOR EMPLOYEE
RELOCATION EXPENSES, AND FOR RELATED PURPOSES.**

WHEREAS: Section 3.08.130 of the Borough Code details guidelines for paying employee relocation expenses for new hires or employees with a permanent change in assigned duties requiring relocation; and

WHEREAS: in order to more effectively administer the Borough's relocation expense program and meet the challenges and the high cost of attracting and relocating new employees to the Borough for grant-funded programs like the Borough's Village Public Safety Officer (VPSO) Program, the Borough wishes to update the Borough Code to modify the relocation expense award criteria for consistency with certain grant programs; and

WHEREAS: the Northwest Arctic Borough Mayor and Northwest Arctic Borough Assembly wish to update the Borough Code as recommended by the Public Safety Department.

NOW THEREFORE BE IT ENACTED: by the Northwest Arctic Borough Assembly as follows:

Section 1: Section 3.08.130 of the Borough Code is amended as follows with additions indicated by underlining in bold and deletions by ~~strikethrough~~ in bold:

3.08.130 Relocation costs.

- A. With written preapproval of the mayor and finance director, the borough may reimburse current or prospective employees for qualifying relocation expenses that do not exceed the employee's actual or reasonably estimated expenses.
- B. Current employees may be reimbursed for relocation costs that are related to a permanent change of assigned duties.
- C. Grant funding may not be used for relocation expenses unless explicitly authorized in a grant agreement.
- D. In no event will the borough reimburse an employee more than \$2,500 in relocation expenses for any single relocation unless the relocation expenses are a preapproved grant expenditure.
- E. In the event that an employee who has been reimbursed for relocation expenses voluntarily resigns their employment before one year has passed since the employee's

date of hire, the employee must repay the borough for reimbursed relocation expenses.

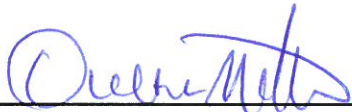
Section 2: This Code Ordinance shall be effective upon adoption.

PASSED AND ADOPTED THIS 21st DAY OF Sept 2024.



Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 24th DAY OF Sept 2024.



Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 24th DAY OF Sept 2024.



Stella Atoruk, Borough Clerk

ATTEST:

First Reading: Aug 27, 2024
Second Reading: Sept 24, 2024

