



# Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752  
(907) 442-2500 Fax (907) 442-2930  
www.nwabor.org

## **REQUEST FOR PROPOSALS** **RFP NO. 20-05 Auditing Services**

### **SECTION I – ANNOUNCEMENT**

The Northwest Arctic Borough is requesting proposals for the award of a contract for auditing services to conduct the Borough's annual audit of financial statements. This Request for Proposals (RFP) details the overall scope of services desired, identifies specific qualifications, and desired skills. Responses to this RFP will be used to select and negotiate with a qualified contractor to provide the services described in this RFP. The Borough Assembly will approve the award of this contract based on the evaluation criteria identified in Section III of this RFP.

This RFP does not commit the Borough to enter into a contract, nor does it obligate the Borough to pay for any costs incurred in the preparation and submission of responses to this RFP. The Borough reserves the right at its sole discretion: to make selections, to reject any or all submissions, to issue subsequent RFPs, to remedy technical errors in the RFP process, and to enter into a contract for all or some of the services described in this RFP.

Proposals must be received by the Northwest Arctic Borough Clerk by 9:00 a.m., local time on Wednesday, April 1, 2020. Proposals should be delivered to the Borough as described in "Proposal Submission" in Section II of the RFP. Proposals will be opened publicly at 11:00 a.m. on Thursday April 2, 2020, or as soon thereafter as practicable. **Proposals received after the deadline will not be considered. FACSIMILE PROPOSALS WILL NOT BE ACCEPTED.**

RFP documents may be obtained from the office of the Borough Clerk by mail, email, at [www.nwabor.org](http://www.nwabor.org), or in person at the Borough offices in Kotzebue, Alaska or by calling the Stella Atoruk, Borough Clerk at (907) 442-2500. Questions about this RFP may be directed to Angie Sturm, Treasurer, at [asturm@nwabor.org](mailto:asturm@nwabor.org) or (907) 412-2103.

### **NORTHWEST ARCTIC BOROUGH**

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Lucy S. Nelson., Mayor

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Date