NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 16-30

A RESOLUTION OF THE NORTHWEST ARCTIC BOROUGH ASSEMBLY APPROVING A CONTRACT WITH ALASKA COMMUNICATIONS (ACS) FOR TELECOMMUNICATIONS EQUIPMENT AND NETWORK SERVICES, AND FOR RELATED PURPOSES.

WHEREAS: the Borough’s telecommunications equipment and infrastructure is outdated and the source of frequent technical problems; and

WHEREAS: the Borough solicited proposals for telecommunications equipment and related services; and

WHEREAS: the Borough review committee determined that ACS offered the best combinations of price and services; and

WHEREAS: the Borough wishes to enter into an agreement with ACS to provide the following equipment and services totaling $78,017.65:

- Cabling (turnkey) = $36,598.00
- Phone system (turnkey) = $29,589.20
- Phone Conference system = $6,575.50
- Frt., Airfare, Per diem, lodging = $5,254.95

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough Assembly approves a telephone system and maintenance agreement with Alaska Communications.

PASSED AND ADOPTED THIS 26th DAY OF JULY 2016.

Carl Weisner, Assembly President

PASSED AND APPROVED THIS 26th DAY OF JULY 2016.

Clement Richards, Sr., Mayor
SIGNED AND ATTESTED TO THIS 26th DAY OF JULY 2016.

Stella Atoruk, Borough Clerk

ATTEST:

[Seal]
Prepared especially for
Northwest Arctic Borough
On Thursday, July 14, 2016
Prepared by Steve Alden
steve.alden@tekmate.net
375-1150
Alaska Communications
TekMate LLC
Scope of Work
Quote 18265

Northwest Arctic Borough
PO Box 1110
Kotzebue, AK 99752

Northwest Borough Request:
Need (45) Single drops - in a 2 story office wooden construction per customer provided floor plans.

Scope of Work
Install per EIA/TIA standards for CAT6
Install appropriate cable path to support 45 CAT6 cable drops.
All CAT6 drops are single drops to stub up conduit with single gang box.
Access for cable and cable drops are via drop ceiling (10') on both floors
2nd floor access via new EMT
Mount 3.5" bracket and 48 port CAT6 Panel - above existing backboard & existing patch panel
- Ground bracket to local ground Buss (provided by client)
Test 45 drops per CAT6 testing and provide report.

Assumptions:
Northwest Borough to provide:
- to provide ladders and or man-lifts for duration of project.
- to provide all penetration (cable tech to indicate to POC) floor & wall

Note: Existing cable and cable system leave "as-is" do not remove and or change.

Delivery: 8 weeks (seasonal: Summer - based on schedule)

Travel
(2) techs 8hr travel to/from security and travel time.

- Airfare based on refundable AlaskaAir

(2) techs @70hrs each /10hr days = 7 days

7 each for Lodging, Per diem & vehicle rental
BOROUGH EVACUATION PLAN

IN CASE OF FIRE
1. Remove all people from danger
2. Close all doors & windows
3. Activate fire alarm
4. Call the fire department, 9-1-1
5. Leave the building using the fire exits

Legend:
Blue circles = CAT 6 Drop  
Orange line = Cable Path 
Yellow Lines = J-hooks
IN CASE OF FIRE:
1. Remove all people from danger
2. Close all doors & windows
3. Activate Fire Alarm
4. Call the Fire Department, 9-1-1
5. Leave the building using the fire exit
Telecom room

Mount Bracket & 48 Patch Panel

Request NWB to remove shelf to make room.
TekMate, LLC.  
Phone: 907-561-6283  
Fax: 907-375-1188  
600 Telephone Ave. MS#13-TP  
Anchorage, AK 99503  

Prepared for:  Patrick Savok  
Northwest Arctic Borough  
PO Box 1110  
Kotzebue, AK 99752 U.S.A.  

Prepared by: Steve Alden  
Account No.: 1735  
Phone: (907) 442-2500  
Fax: (907) 442-3740  
Job: Project  

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<td>EA</td>
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<td>$7.50</td>
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Subtotal Mitel Components  $12,382.34

The following are non-GSA components and labor.

**Misc Components**

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<tr>
<th>Quantity</th>
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<tr>
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<td>CAT5 15FT Patch Cable - YELLOW (T1/PRI Connection)</td>
<td>EA</td>
<td>$0.00</td>
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<td>30</td>
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<td>CAT5 7FT Patch Cable - BLUE (connect to NWB CPE Switches)</td>
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<td>$0.00</td>
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<td>1.00</td>
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<td>MDF Misc. Supplies</td>
<td>EA</td>
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*Total for Misc Components*  $1,277.91

**Shipping**

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*Total for Shipping*  $166.67

**Requirements**

- Requires 1-year Advance Replacement - maintenance agreement
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<th>Total</th>
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<tr>
<td>1.00</td>
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<td>GSA PROGRAM WARRANTY - 1st Year Labor &amp; Parts (Advance Replacement)</td>
<td>EA</td>
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<td>$2,569.00</td>
<td>$2,569.00</td>
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**Implementation (remote/on site)**

1 LABOR  Labor Assembly = Per Controller Base Lic, and AA/voice mail box  

Each assembly includes

<table>
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<tr>
<th>Qty, Item ID</th>
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<td>HR</td>
<td>$135.00</td>
<td>$3,240.00</td>
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<tr>
<td>4.00 40111009</td>
<td>Project Management</td>
<td>HR</td>
<td>$125.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>30 LABOR</td>
<td>Labor Assembly = Per Phone Lic, Phone and voice mail box</td>
<td>HR</td>
<td>$0.00</td>
<td>$113.75</td>
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Each assembly includes

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<td>Voice Network Engineer</td>
<td>HR</td>
<td>$135.00</td>
<td>$101.25</td>
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<td>Project Management</td>
<td>HR</td>
<td>$125.00</td>
<td>$12.50</td>
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<tr>
<td>1 LABOR</td>
<td>Labor Assembly = Per TI/PRI</td>
<td>HR</td>
<td>$0.00</td>
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Each assembly includes

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<td>HR</td>
<td>$135.00</td>
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<td>HR</td>
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<tr>
<td>1 LABOR</td>
<td>Labor Assembly - Mounting, Connections, Connect to CPE POE Switches</td>
<td>HR</td>
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Each assembly includes

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<td>HR</td>
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<tr>
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<td>Project Management</td>
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<td>$125.00</td>
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Subtotal Implementation (remote/on site)  

$9,355.00

**Travel RT & Lodging**

1 TRAVEL  TRAVEL (Assembly) (Refundable Airline Ticket- 3-4 week notice)  

Each assembly includes

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<td>5.00 6010502</td>
<td>Per Diem Per Day</td>
<td>EA</td>
<td>$83.33</td>
<td>$416.65</td>
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<td>5.00 6010601</td>
<td>Lodging Per Day</td>
<td>EA</td>
<td>$208.33</td>
<td>$1,041.65</td>
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<td>5.00 6010602</td>
<td>Vehicle Rental Per Day</td>
<td>EA</td>
<td>$83.33</td>
<td>$416.65</td>
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Subtotal Travel RT & Lodging  

$2,674.95

Your Price:  

$29,589.20
Prices are firm until 7/29/2016 Terms: 70% upon signing, 30% upon completion

**Prepared by:** Steve Alden, steve.alden@tekmate.net

**Scope of Work:**
- Install Mitel IP PBX W/T1/PRI and 30-5330 IP Telephones on CPE POE Switch (preconfigured by NWB).
- Programming
- Configuration
- Mount in provided RACK & UPS
- Mount on backboard
- T1/PRI within 7-10’ of Rack

**Assumptions**
- NWB - Client will take care of or provides:
  - Rack
  - UPS
  - Switching patch cords
  - Station cables terminated and labeled
  - Comm room access
  - Fax, credit card - any analog circuit
  - Provide voice mail to email/onsite Exchange (4hr)

**TekMate travel INCLUDED.**
  - 5 days on site

**Customer to provide:**
- Floor plan with Phone locations
- Current phone bill
- One person POC and provide guidance on telecom and IT networks,

**Estimated Quote - Actualls will be billed to Client**
We appreciate the opportunity to service your technology needs.

**Accepted by:**

**Date:** 7/13/2016

**Disclaimer**
Any order greater than $2000.00 must be prepaid
TEKMATE requires 70% of the hardware and software cost shown above to be paid prior to the equipment order unless approved by the TEKMATE President or Vice President. This quote does not include shipping or insurance which will be billed at cost. Professional Services outside of normal work hours will be billed/consumed at time and a half.
If Trade-In discounts are offered, Client is required to have all equipment they are trading in returned to the manufacturer at Client's expense. If quantities or items are changed, the pricing may change. This quote represents hardware and software estimates only and is subject to technical review. Hardware and software may only be returned when covered by manufacturer warranty. Many hardware and software products may not be returned for any reason due to manufacturer return policies. Most products after being opened are no longer returnable to the manufacturer. Defective products are returned according to each manufacturer's warranty policies.
All labor hours are estimates. Actual hours will be billed unless specified above to be FIXED PRICE or NOT TO EXCEED. Prices are subject to change if signed quote is received after “prices are firm until” listed date above.
INTEREST WILL BE CHARGED AT THE MAXIMUM RATE ALLOWABLE PER MONTH ON ALL ACCOUNTS OVER 30 DAYS.
TekMate, LLC.
Phone: 907-561-6283
Fax: 907-375-1188
600 Telephone Ave. MS#13-TP
Anchorage, AK 99503

Prepared for:
Patrick Savok
Northwest Arctic Borough
PO Box 1110
Kotzebue, AK 99752 U.S.A.

Prepared by: Steve Alden
Account No.: 1735
Phone: (907) 442-2500
Fax: (907) 442-3740
Job: Project

<table>
<thead>
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<th>Quantity</th>
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(45) CAT 6 Single drops installed and tested

**45 CAT6 Drop (Components)**

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<tr>
<td>1</td>
<td>CAT6 DROP</td>
<td>LOT 45) CAT6 SINGLE DROPS (Assembly)</td>
<td>EA</td>
<td>$0.00</td>
<td>$3,141.54</td>
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CAT6 cable, jack, J-hooks, and misc.

Each assembly includes

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<td>HNGD WL BRKT 3.5X19X6</td>
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<td>$99.25</td>
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<td>1.00</td>
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<td>2</td>
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<td>50</td>
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Subtotal 45 CAT6 Drop (Components) $4,559.07

**1 LABOR** Labor Assembly HR $43.00 $25,190.00 $25,190.00

Each assembly includes

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**2 TRAVEL** TRAVEL (Assembly) EA $0.00 $3,424.93 $6,849.86

quote.rpt Printed: 7/14/2016 2:31:40PM Page 1
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<td>$3,424.93</td>
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Your Price: $36,598.93  
Total: $36,598.93

Prices are firm until 7/21/2016  
Terms: 70% upon signing, 30% upon completion

Prepared by: Steve Alden, steve.alden@tekmate.net  
Date: 7/14/2016

Northwest Borough Request:
Need (45) Single drops - in a 2 story office wooden construction per customer provided floor plans.

Scope of Work
Install per EIA/TIA standards for CAT6
Install appropriate cable path to support 45 CAT6 cable drops.
All CAT6 drops are single drops to stub up conduit with single gang box.
Access for cable and cable drops are via drop ceiling (10') on both floors
2nd floor access via new EMT
Mount 3.5" bracket and 48 port CAT6 Panel - above existing backboard & existing patch panel
- Ground bracket to local ground Buss (provided by client)
Test 45 drops per CAT6 testing and provide report.

Assumptions:
Northwest Borough to provide:
- to provide ladders and or man-lifts for duration of project.
- to provide all penetration (cable tech to indicate to POC) floor & wall

Note: Existing cable and cable system leave "as-is" do not remove and or change.

Delivery: 4-8 weeks (based on schedule)

We appreciate the opportunity to service your technology needs.

Accepted by: [Signature]  
Date: 7/26/2016

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policies.

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</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>Assembly Chambers (unit + 2 mics (IP Device))</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SoundStation IP 7000 (SIP) conference phone. 802.3af Power</td>
<td>EA</td>
<td>$1,339.00</td>
<td>$1,339.00</td>
</tr>
<tr>
<td></td>
<td>over Ethernet. Expandable. Includes 25' (6 meter) CAT5 shielded Ethernet</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>cable. Does not i</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>EXTENSION MICROPHONES FOR SOUNDSTATION IP7000</td>
<td>ea</td>
<td>$309.00</td>
<td>$618.00</td>
</tr>
<tr>
<td>1</td>
<td>MiVoice Bus License - Enterprise User (IP device)</td>
<td>EA</td>
<td>$175.00</td>
<td>$175.00</td>
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<tr>
<td>1</td>
<td>Labor Assembly</td>
<td>HR</td>
<td>$602.50</td>
<td>$602.50</td>
</tr>
</tbody>
</table>

**Each assembly includes**

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Description</th>
<th>UOM</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.00</td>
<td>Voice Network Engineer</td>
<td>HR</td>
<td>$405.00</td>
</tr>
<tr>
<td>0.50</td>
<td>Project Management</td>
<td>HR</td>
<td>$62.50</td>
</tr>
<tr>
<td>1.00</td>
<td>Client Training</td>
<td>HR</td>
<td>$135.00</td>
</tr>
</tbody>
</table>

**Four exec-office/small conference room**

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Description</th>
<th>UOM</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>SOUNDSTATION2 EX - EXPANDABLE CONFERENCE PHONE W/ CALLER ID</td>
<td>EA</td>
<td>$2,916.00</td>
</tr>
<tr>
<td></td>
<td>4 conference phones - will use 4 analog port.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Occupies 4 ONS/Analog ports on Mitel controller (4 out of 4 ports used).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Labor Assembly</td>
<td>HR</td>
<td>$925.00</td>
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</table>

**Each assembly includes**

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Description</th>
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<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.25</td>
<td>Voice Network Engineer</td>
<td>HR</td>
<td>$168.75</td>
</tr>
<tr>
<td>0.50</td>
<td>Project Management</td>
<td>HR</td>
<td>$62.50</td>
</tr>
</tbody>
</table>

**Your Price:** $6,575.50

**Total:** $6,575.50
Prices are firm until 7/14/2016   Terms: Net 30

Quoted by:  Steve Alden, steve.alden@tekmate.net

Request: Polycom conference phone w 2x satellite mics (for the Assembly Chambers, which is probably double the size of the ACS Board Room), and four exec-office/small conference room Polycoms.

1. Install IP7000 in conference room - program for IP device from Mitel.
   - will use Streamline IP Port.
2. Install 4 analog Conference units - program as ons/analog port from Mitel.
   - will use 4 ons ports.
   Verify dial tone and test with POC.

Actuals will be billed.

We appreciate the opportunity to service your technology needs.

Accepted by:  [Signature]
Print Name:  Clement Richards

Date:  7-26-2016

Disclaimer
Any order greater than $2000.00 must be prepaid
TEKMATE requires 70% of the hardware and software cost shown above to be paid prior to the equipment order unless approved by the TEKMATE President or Vice President. This quote does not include shipping or insurance which will be billed at cost. Professional Services outside of normal work hours will be billed/consumed at time and a half.
If Trade-In discounts are offered, Client is required to have all equipment they are trading in returned to the manufacturer at Client’s expense. If quantities or items are changed, the pricing may change. This quote represents hardware and software estimates only and is subject to technical review. Hardware and software may only be returned when covered by manufacturer warranty. Many hardware and software products may not be returned for any reason due to manufacturer return policies. Most products after being opened are no longer returnable to the manufacturer. Defective products are returned according to each manufacturer's warranty policies.
All labor hours are estimates. Actual hours will be billed unless specified above to be FIXED PRICE or NOT TO EXCEED.
Prices are subject to change if signed quote is received after "prices are firm until" listed date above.
INTEREST WILL BE CHARGED AT THE MAXIMUM RATE ALLOWABLE PER MONTH ON ALL ACCOUNTS OVER 30 DAYS.
TekMate, LLC.
Phone: 907-561-6283
Fax: 907-375-1188
600 Telephone Ave. MS#13-TP
Anchorage, AK 99503

Prepared for: Patrick Savok
Northwest Arctic Borough
PO Box 1110
Kotzebue, AK 99752 U.S.A.

Prepared by: Steve Alden
Account No.: 1735
Phone: (907) 442-2500
Fax: (907) 442-3740
Job: COIT

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item ID</th>
<th>Description</th>
<th>UOM</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>6010501</td>
<td>ConstantlyOn IT - On boarding</td>
<td>EA</td>
<td>$0.00</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
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</tbody>
</table>

The TekMate On-Boarding process includes a detailed best practices list of tasks for our Engineers to on-board our new clients, with their on-premise managed services and environment. It recognizes the users, devices and network, as well as implementing task for the purposes of providing the managed services practice - ConstantlyOn IT. The activities include gathering and documenting client information; interviews, business details, users, and devices. As well as documenting data into the ConstantlyOn IT - managed services systems, preparing monitoring, CRM/ticketing systems with on-site and remote manage and monitor your network, including remote access and some remote applications (such as backup and recovery, disaster recovery and network management).

1 TRAVEL    1 TRAVEL (Assembly) EA $0.00 $2,754.95 $2,754.95

Each assembly includes

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Item ID</th>
<th>Description</th>
<th>UOM</th>
<th>Sell</th>
<th>Total</th>
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<tbody>
<tr>
<td>1.00</td>
<td>6010501</td>
<td>Airfare</td>
<td>EA</td>
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<tr>
<td>5.00</td>
<td>6010502</td>
<td>Per Diem Per Day</td>
<td>EA</td>
<td>$83.33</td>
<td>$416.65</td>
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<td>5.00</td>
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<td>5.00</td>
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<td>Vehicle Rental Per Day</td>
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<td>$83.33</td>
<td>$416.65</td>
</tr>
</tbody>
</table>

$2,754.95

Your Price: $5,254.95

Prices are firm until 7/29/2016
Terms: Net 30

Prepared by: Steve Alden, steve.alden@tekmate.net
We appreciate the opportunity to service your technology needs.

Accepted by: [Signature]

Date: 7/13/2016

Disclaimer
Any order greater than $2000.00 must be prepaid.
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