

NWAB Mtg Packet

November Regular Meeting

November 27-28, 2023

Agenda

11-27-23 BAF Work Session Agenda	2
11-28-23 Reg Mtg Agenda	4

Minutes

9-19-23 Reg Mtg Minutes	6
9-22-23 Special Mtg Minutes	13
10-9-23 Special Mtg Minutes	15
10-24-23 Reg Mtg Minutes	18

Boards and Commissions

Financials Oct 2023	27
---------------------------	----

Mayors Report

November 2023 Public Safety Assembly Report_	64
CED Assembly Report Nov 2023	68
ending October 2023 Public Services Monthly Report	81
November 2023 Planning Report	89

Introduction of Ordinances

ORD 23-06 Public Safety Commission - LEPC	94
ORD 23-07 Energy Department	98
ORD 23-08 TCC MOA	100

Resolutions

RSN 23-62- CEDC Appointment - Shalon Harrington	102
RSN 23-63 RPO Confirmation - Sam Atkinson	104
Res 23-64 NWABSD MOU for Old KVL School	106

Non-Agenda

Landy Bennett 11152023	110
NAB Code Overview for Assembly - Nov 2023	121



**Northwest Arctic Borough
Assembly BAF/Work Session**
Monday, November 27, 2023 – 1:00 P.M.
Assembly Chambers – Kotzebue, AK

AGENDA

- A. CALL TO ORDER**
- B. INVOCATION/MOMENT OF SILENCE**
- C. SAFETY MOMENT**
- D. ROLL CALL**
 - 1. Introduction of Staff and Guests
- E. APPROVAL OF AGENDA** **TAB 1**
- F. COMMUNICATIONS AND APPEARANCES** **TAB 3**
 - 1. Financials ending October 31, 2023
 - 2. Code Overview – Matt Mead, Landye Bennett Blumstein, LLP
- G. PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES** **TAB 4**
- H. INTRODUCTION OF ORDINANCES** **TAB 6**
 - 1. **Ordinance 23-06** *an ordinance of the Northwest Arctic Borough Assembly amending Chapter 12.08 of the Borough Code to update the Public Safety Commission Code, and for related purposes.*
 - 2. **Ordinance 23-07** *an ordinance of the Northwest Arctic Borough Assembly amending the Borough Code for the establishment of an Energy Department, and for related purposes.*
 - 3. **Ordinance 23-08** *an ordinance of the Northwest Arctic Borough Assembly approving a memorandum of agreement with Tanana Chiefs Conference to develop climate action plans, and for related purposes.*
- I. RESOLUTIONS** **TAB 7**
 - 1. **Resolution 23-62** *a resolution of the Northwest Arctic Borough Assembly ratifying Shalon Harrington's appointment to the Community and Economic Development Commission.*
 - 2. **Resolution 23-63** *a resolution of the Northwest Arctic Borough Assembly confirming the appointment of Sam Atkinson to the Northwest Arctic Borough Regional Transportation Planning Organization.*
 - 3. **Resolution 23-64** *a resolution of the Northwest Arctic Borough Assembly approving a memorandum of understanding with the Northwest Arctic Borough School District for transfer of responsibilities for the Old Kivalina School, and for related purposes.*
- J. OTHER BUSINESS** **TAB 8**
- K. EXECUTIVE SESSION**

- L. AUDIENCE COMMENTS**
- M. ASSEMBLY COMMENTS**
- N. MAYOR'S COMMENTS**
- O. ADJOURNMENT**



**Northwest Arctic Borough
Assembly Regular Meeting**
Tuesday, November 28, 2023 – 9:00 A.M.
Assembly Chambers – Kotzebue, AK

AGENDA

- A. CALL TO ORDER**
- B. INVOCATION/MOMENT OF SILENCE**
- C. SAFETY MOMENT**
- D. ROLL CALL/MEMBER EXCUSAL**
 - 1. Introduction of Staff and Guests
- E. APPROVAL OF AGENDA** **TAB 1**
- F. APPROVAL OF PREVIOUS MEETING MINUTES** **TAB 2**
 - 1. September 19, 2023, Regular Meeting Minutes
 - 2. September 22, 2023, Special Meeting Minutes
 - 3. October 9, 2023, Special Meeting Minutes
 - 4. October 24, 2023, Regular Meeting Minutes
- G. COMMUNICATIONS AND APPEARANCES**
- H. BOARDS, COMMISSIONS & COMMITTEES** **TAB 3**
 - 1. Budget, Audit & Finance
 - 2. Financial Report, Angie Sturm
- I. PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES** **TAB 4**
- J. ASSEMBLY REPORTS** **TAB 8**
- K. MAYOR'S REPORT** **TAB 5**
- L. TIME AND PLACE OF NEXT MEETING**
- M. INTRODUCTION OF ORDINANCES** **TAB 6**
 - 1. **Ordinance 23-06** *an ordinance of the Northwest Arctic Borough Assembly amending Chapter 12.08 of the Borough Code to update the Public Safety Commission Code, and for related purposes.*
 - 2. **Ordinance 23-07** *an ordinance of the Northwest Arctic Borough Assembly amending the Borough Code for the establishment of an Energy Department, and for related purposes.*
 - 3. **Ordinance 23-08** *an ordinance of the Northwest Arctic Borough Assembly approving a memorandum of agreement with Tanana Chiefs Conference to develop climate action plans, and for related purposes.*
- N. RESOLUTIONS** **TAB 7**
 - 1. **Resolution 23-62** *a resolution of the Northwest Arctic Borough Assembly ratifying Shalon Harrington's appointment to the Community and Economic Development Commission.*
 - 2. **Resolution 23-63** *a resolution of the Northwest Arctic Borough Assembly confirming the appointment of Sam Atkinson to the Northwest Arctic Borough Regional Transportation Planning Organization.*

3. **Resolution 23-64** *a resolution of the Northwest Arctic Borough Assembly approving a memorandum of understanding with the Northwest Arctic Borough School District for transfer of responsibilities for the Old Kivalina School, and for related purposes.*

O. OTHER BUSINESS

TAB 8

P. EXECUTIVE SESSION

Q. AUDIENCE COMMENTS

R. ASSEMBLY COMMENTS

S. MAYOR'S COMMENTS

T. ADJOURNMENT



Northwest Arctic Borough Assembly
Regular Meeting Minutes
Tuesday, September 19, 2023 – 9:00 A.M.
Assembly Chambers – Kotzebue, AK

CALL TO ORDER

President Hadley called the meeting to order at 9:00 A.M.

INVOCATION/MOMENT OF SILENCE

Member Loon provided an invocation.

SAFETY MOMENT

Member Sampson mentioned Fall time, lot of boating around; still have high water in some of the areas have wood floating down. Be careful and be aware, don't travel in the dark.

Member Loon raised concerns of mental well-being, check often, and pass positive comments to children. Believe Maniilaq is traveling to the villages, we all need some kind of help during these days.

Member Lincoln Carr mentioned there is a nation-wide number to talk to someone, everyone needs access for mental health. The number is 988, someone to listen.

ROLL CALL/MEMBER EXCUSAL

Assembly Members present at the time of roll call:

Austin Swan Sr.	Dood Lincoln Carr	Walter Sampson	<i>Tanya Ballot</i>
<i>Miles Cleveland Sr.</i>	Hannah Loon	Delores Barr	Sandy Shroyer Beaver
Nathan Hadley Jr.			

Excused

Elmer Armstrong Jr. and Reid Magdanz

Introduction of Staff and Guests

Dickie Moto Sr.	Matt Mead	<i>Angie Sturm</i>	<i>Clara Jones</i>
<i>Fritz Westlake</i>	<i>Ingemar Mathiasson</i>	Chris Hatch	Gem Belamour
Shayne Schaeffer	Matt Will	Randy Walker	Chris Cox
<i>Ann Howarth</i>	<i>Marlene Moto-Karl</i>	Stella Atoruk	

A quorum is present to conduct business. Member Lincoln Carr motion to excuse Member Armstrong and Member Magdanz, seconded by Member Swan; motion passed unanimously by roll call vote.

APPROVAL OF AGENDA

Agenda presented for approval for September 19, 2023. Member Lincoln Carr requested to add Resolution 23-53 which was reviewed yesterday. Member Loon requested Covid numbers under other business.

Member Lincoln Carr motioned to approve as amended; Member Loon seconded; passed unanimously by roll call vote.

APPROVAL OF PREVIOUS MEETING MINUTES

August 22, 2023, regular meeting minutes presented for approval.

Member Sampson motion to approve, seconded by Member Swan; passed unanimously by roll call vote.

COMMUNICATION AND APPEARANCE

Ambler Metals Upper Kobuk Mineral Project (UKMP) Update, Ramzi Fawaz,

President & CEO of Ambler Metals Mr. Fawaz provided a summary of recent activities through power point presentation. Last interaction was possibly during the Retreat early this year. Look forward to the draft supplemental EIS sometimes next week, request and encourage to listening audience to provide comments in a timely fashion.

Member Sampson asked about the timeline of investment scheduled, that will bring this Borough to the point where Red Dog is starting to slump down. This is possibly ten to fifteen years to start developing. In the attendance of per village of meeting, what percentage of support and oppose to Ambler Mining.

In regards of process of planning the development of road system; would there be any delays in the event there is an interest group that files a lawsuit. Possibly if AIDEA invites the interior to this area to have a dialogue, ideal for future development.

CUAP Update, Chris Cox Mr. Cox provided introduction and summarized the power point presentation. He has been trying to mirror this program to other regions although difficult to do; you all should be proud of thriving success for us. As you all know, Noatak hasn't joined since the beginning of this.

Mr. Cox mentioned that ANTHC ARUC had received in May a 2023 Featured honored nations all star from Harvard Kennedy School Project on Project on Indigenous Governance and Development; because of the CUAP Program they were able to get the recognition.

Member Lincoln Carr thanked them for the presentation, proud of the program; our villages deserve this safe water. Congratulations on the award. Suggest continuing to tell the State, they are failing yet for the communities with no water. Thank you for your work. Member Sampson thank you for presentation; raised concern of biomass issue, is there a wood cutting plan in certain areas through NANA or private landowners.

Legal Mead asked if there is anything planned to help the villages with the RUBA program. President Hadley asked if there are other regions that joined like this.

Break observed at 10:15 A.M., reconvened at 10:30 A.M.

BOARDS, COMMISSIONS & COMMITTEES

Budget, Audit & Finance Chair Lincoln Carr provided a summary of the previous day's meeting, a good meeting.

Financial Report Mrs. Sturm provided a summary of financial ending August 31, 2023; this was discussed in detail yesterday, if any concerns please join during the work session.

Member Loon raised concern of the PILT declining; VIF having savings only for village infrastructure, is that correct?

PUBLIC HEARING, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES
Non presented.

ASSEMBLY REPORTS

President Hadley mentioned he traveled to Utqiagvik with Administration met with different departments. Also, met with Public Safety regarding the policing and search and rescue department. They are concerned of hunters going on their lands that pass through this area; possibly have a resolution.

Member Lincoln Carr asked who all attended this Utqiagvik meeting? This resolution presented today entails some of that right?

Member Swan mentioned school had a late start, second week now. He raised concern of road; had a hard summer, some foot wide cracks.

Member Loon asked President Hadley to clarify his comments referencing forming a rescue like Utqiagvik because no caribou, alarmed; do we want to rescue. Member Lincoln Carr raised concern of hunters buying hunting permits, although ours are subsistence hunting. We as a region, need to put stuff in writing; known facts who, where.

Public Safety Director Hatch stated there have been rumors or threats on social media to shoot airplanes down; none of this is acceptable. Member Sampson suggests forming a task force with Arctic Slope; put a plan to address the critical issue. Member Shroyer Beaver no matter where they are or from, it's our responsibility.

MAYOR'S REPORT

Community and Economic Development Director Westlake provided a summary of recent activities. Next commission meeting scheduled for November first in Anchorage. Next scholarship deadline is January 15th for the Ferguson Scholarship college and university applications. No deadline for ATC or vocational classes, would like week of class or sooner if possible. For the VIF applications, the deadline was September 15th with meeting date of October 10-11, 2023 in Kotzebue.

Energy Coordinator Mathiasson provided an update of activities, next Energy Steering Committee is scheduled 3rd and 4th of October.

Interim Planning Director Belamour provided an update of activities. Tentatively the next meeting is scheduled for October 11-12, 2023, also, a youth representative seat open.

Public Services Director Jones provided an update on activities. Phone difficulties.

Interim VPSO Coordinator Matt Will provided a brief update of the program. Held a booth at the State Fair, currently offering positions. For the FY24 budget with approval today from Assembly at the amount of \$1,340,468.00 with additional \$500,000.00 in funding for positions. Construction to start soon in Noorvik on the renovation of the VPSO house.

Member Lincoln Carr expressed her gratitude for the VPSO Program, appreciate the booth at the State Fair. Member Loon welcome Mr. Will to the Program and to Mr. Hatch. She raised concern of near-death experiences because substance abuse, beyond our control. She requests a number of medivac due to these issues.

Member Cleveland requested an update while on KOTZ Radio of the boiler tune-up for the communities.

Director Jones continued with the Public Services summary. A teleconference scheduled tomorrow joint agreement with NANA and Northern Contractors; for inspecting, cleaning and recalibrating residential boilers and toyostoves for the whole area. Starting with Upper Kobuk River than Noatak.

Vice President Shroyer Beaver asked about how people qualify or sign up for Kotzebue on the boiler/toyostoves program. She reminds everyone that we the Borough serve all, not only shareholders. Big job, thank you for the work you're doing. Member Lincoln Carr asked if it will be expedited throughout the region due to the time frame.

Public Safety Director Hatch provided an update on the activities. Mentioned traveled to Utqiagvik along with Administrator Saima Chase, Mayor, and President; met specifically with the Police Department for the strategic plan.

President Hadley expressed his gratitude for having warm storages available in all the villages. Member Lincoln Carr asked about aerosol spray cans or fire blankets you throw on; has any of that been considered? President Hadley mentioned that shipping of the extinguishers is double the cost with shipping.

TIME & PLACE OF NEXT MEETING

Next meeting is Special meeting on October 9, 2023, regular meeting October 23-24, 2023. President Hadley asked Legal about a meeting on this Friday, a telephonic meeting for the RFP opening today. Member Lincoln Carr asks if on 23rd? She requests a morning meeting. President Hadley stated on 22nd. Member Loon thank Member Lincoln Carr for the time suggestion although children are brought to school about that time.

Member Lincoln Carr asked if October 23-24, 2023, is during that AFN; not that we'd agree to attend but if other entities the Assembly sits on.

President Hadley mentioned September 22, 2023, time set by Mayor.

INTRODUCTION OF ORDINANCES

None presented.

RESOLUTIONS

1. **Resolution 23-49** a resolution of the Northwest Arctic Borough Assembly accepting an FY24 Village Public Safety Officer Grant and for related purposes.

Mayor Moto summarized resolution, we accept and recommend do pass.

Member Sampson motion to approve Resolution 23-49, seconded by Member

Barr; motion passed unanimously by roll call vote.

2. **Resolution 23-50** *a resolution of the Northwest Arctic Borough Assembly approving engagement of Altman, Rogers & Co. to conduct the FY23 Audit.*

Mayor Moto summarized resolution, recommend do pass.

Member Lincoln Carr motioned to approve Resolution 23-50, seconded by Member Swan; motion passed by majority by roll call vote with no response from Member Cleveland due to phone difficulties.

3. **Resolution 23-51** *a resolution of the Northwest Arctic Borough Assembly to approve a grant from the Alaska Energy Authority Renewable Energy Fund for a Solar PV Project in the Community of Selawik, Alaska, and for related purposes.*

Mayor Moto summarized resolution, recommend do pass.

Member Lincoln Carr motion to approve Resolution 23-51 as presented, seconded by Vice President Shroyer Beaver; passed by majority with Member Ballot abstain.

4. **Resolution 23-52** *a resolution of the Northwest Arctic Borough Assembly ratifying the appointment of election judge chairs for the 2023 General Election to be held on October 3, 2023.*

Mayor Moto summarized resolution, recommend do pass.

Vice President Shroyer Beaver motion to approve Resolution 23-52, seconded by Member Sampson; motion passed unanimously by roll call vote.

5. **Resolution 23-53** *a resolution of the Northwest Arctic Borough Assembly opposing any action by the Federal Subsistence Board to drastically reduce the allowable harvest of Western Arctic Caribou Herd.*

Mayor Moto summarized resolution, recommend do pass.

Member Loon motion to approve Resolution 23-53, seconded by Member Barr; motion passed unanimously by roll call vote.

OTHER BUSINESS

Public Safety Director Hatch provided an active number of Covid cases; as of September 18, 2023, seven cases (five in Kotzebue, two in Noorvik).

EXECUTIVE SESSION

No executive session was held.

AUDIENCE COMMENTS

Ann Howarth, Kotzebue resident, has four children; one of which is a private pilot. She heard your discussion on safety issues with social media threats. Worried, wonder if any local, state, or federal law enforcement will contact the people making the threats. Really think they need to follow through, whether arrest or citation can't make threats on local pilots. Very upsetting, nothing being done about it. Encourage Borough to put on the website or social media informing residents not all the pilots are transporting hunters. Private pilots have access to the country as well as everyone else, but the threatening part is serious. Want feedback from Borough, thank you for taking call.

Marlene Moto-Karl, Deering resident called regarding subsistence hunting for caribou. Can emergency orders shut down for transporting guides in our area. Local hunters have been traveling by boat, been rough and worried about boating. Close sport hunting. People should respect our local option law, too many importers there. Also, Borough has land but don't remember where. They welcome local hunters although no caribou around.

ASSEMBLY COMMENTS

Member Barr mentioned good important information, appreciate all work being done. Exciting to see RPO positions being filled, hope to get nominations in to get planning. Condolences to those that lost loved ones, prayers for those that are sick in hospitals. Stay safe this Fall. Thank you.

Member Loon thank you, good meeting; thank you Assembly, staff, and presenters. Thankful for resolution on caribou. Thankful for this day, even though it rains, and food security is in question. Thankful for moose that had been shared. Condolences and prayers. Thank you.

Member Swan is thankful for the Assembly, Mayor, and staff for doing what you do to move forward. Condolences to families that lost friends and relatives, always praying for you. Thank you.

Member Cleveland miss Zoom. Good meeting, those that comment about caribou, thank you; the animals are not ours. Blessing to us, we need to understand that we share. Blessings in return. Thank you.

Member Ballot sends condolences to those that lost loved ones. Thank you to the Borough Mayor, staff; thank you for reports, dedicated time for all the work. Look forward to finalizing the VPSO/warm storage in Selawik. Wish everyone safe hunting and gathering; as Miles said we must share but shared more than enough; we need to feed our family as well. Switched over to moose since haven't had caribou for a while. Surviving and making it work in our communities, thank you for the great meeting.

Member Sampson stated issues we've discusses are always on the forefront of this very body; also, to NANA and Maniilaq. Three major organizations that receive, complained of services for clients. We represent this whole region, what is presented; thank you Ann for comments regarding threats made. Suggest address through NWALT so that can publicly make statements regarding their viewpoints. Encourage administration and President to address these critical issues.

Member Lincoln Carr echo Member Sampson's comments, thankful for comments. We need to make people accountable; people paid to address these issues. Thankful for Mayor and Administration for working on public safety. It's time when we see wrong; first, do it in writing; address it, make them accountable. Echo Member Sampson, refer to NWALT. Thankfully CUAP, costs are reduced. We need to let the public know about the heating program. Get out and vote, vote for people you believe will speak for you and not for themselves. Thank you to Sandy and Tanya who helped move forward. On behalf of Zoom, it is beneficial to move forward to do business.

Vice President Shroyer Beaver stated good two-day meeting. Lot of good information, hope people will ask questions if needed regarding the caribou harvesting. Thank staff for the work that you do. Friendly reminder, concerned about the boiler program; timeline of that, Kotzebue is a big community. There are families with single parents. Thankful to the election workers, tough job. Thank you for the work you do.

President Hadley wishes his mom happy birthday. He enjoyed working with Mayor at different meetings, had concerns about the VPSO Program. To the hunters, be safe. Take care. Thank you to Ann and Marlene for calling in. Condolences to relatives, losing family is hard. Safe hunting to all local.

MAYORS COMMENTS

Mayor Moto sends condolences to those that lost loved ones. Good meeting, we continue to work on VPSO program. Still working on improvements, last year we lobby for additional although actively recruiting. Met with Utqiagvik, possibly have them come here to see what we've been doing.

Still working with Noatak to join the CUAP program, while the funds are available. Working with Legal and NANA on the boiler program.

ADJOURNMENT

Member Lincoln Carr motion to adjourn, seconded by Vice President Shroyer Beaver at 12:06 P.M.



Northwest Arctic Borough Assembly
Special Meeting Minutes
Friday, Sept 22, 2023 – 1:00 P.M.
Assembly Chambers – Kotzebue, AK

CALL TO ORDER

Vice President Shroyer-Beaver called the meeting to order at 1:05 P.M.

INVOCATION/MOMENT OF SILENCE

Member Loon provided an invocation.

ROLL CALL/MEMBER EXCUSAL

Assembly Members present at the time of roll call:

<i>Austin Swan Sr.</i>	<i>Dood Lincoln Carr</i>	<i>Walter Sampson</i>	
<i>Miles Cleveland Sr.</i>	<i>Hannah Loon</i>	<i>Delores Barr</i>	<i>Tanya Ballot</i>
<i>Sandy Shroyer Beaver</i>	<i>Nathan Hadley Jr.</i>		

Excused

Elmer Armstrong Jr.
Reid Magdanz

Introduction of Staff and Guests

Fritz Westlake	Clara Jones	Matt Mead
Dickie Moto	Stella Atoruk	Chris Hatch

A quorum is present to conduct business. Member Lincoln Carr motion to excuse Elmer Armstrong Jr and Reid Magdanz. Member Loon second the motion. Motion passed unanimous.

APPROVAL OF AGENDA

Agenda presented for approval for September 22, 2023

Member Lincoln Carr motioned to approve as presented; Member Cleveland seconded; passed unanimously by roll call vote.

RESOLUTIONS

1. **Resolution 23-54** *a resolution of the Northwest Arctic Borough Assembly approving a contract with Northern Contractors and Consulting, LLC for construction services for the Borough's Public Safety/VPSO Housing building in Noorvik, Alaska.*
Acting Mayor Hatch summarized Resolution 23-54, recommend do pass. Member Lincoln Carr raised concern of timeline of the project because of social media comments. Also raised concern of the building being a renovation project or addition to an existing building.

Member Ballot raised concern about following the codes and the procurement purposes that were multiple bids needed or we are sole sourcing this. She wanted to make sure doing the codes and processed things properly. Member Loon raised concern about the funding of this project.

Member Lincoln Carr motion to approve Resolution 23-54 as presented, seconded by Member Barr: motion passed unanimously by roll call vote.

AUDIENCE COMMENTS

None presented.

ASSEMBLY COMMENTS

Member Sampson requested to be excused for the rest of the meeting.

Member Swan mentioned it was a good short meeting and have a good afternoon.

Member Loon mentioned it was a good meeting and thanked the staff that work hard for the funding and the Resolution. Thank you to the Assembly and safe travels.

Member Barr thanked everyone for the work that being done and see you next week.

Member Lincoln Carr thanked assembly members and the Mayor and everyone for calling in. She did a small presentation of her trip to Red Dog. She wished all the Assembly would have been there, but they had a good turn out that everything was very informative and as far as this Resolution 23-54 she wanted to ask the questions because that's what she saw on social media, and she wanted up and open and cleared. So, we don't have to answer any of the comments. The last thing that she thanked Member Ballot and Member Shroyer-Beaver and that they will be missed.

Member Ballot thanked everyone for a good quick meeting and for the information and she is glad to see projects in the region happening for the better helping our communities with these facilities. She told everyone to have a good trip next week.

Member Shroyer-Beaver apricate the work that you are doing at the Borough. Thank you very much. It's nice to see that we are doing work for our VPSO's housing. It's very much needed.

President Hadley thanked Member Shroyer-Beaver for running the meeting.

MAYORS COMMENTS

Mayor Moto thanked the Assembly for all the good questions today. And make sure the staff follows the process and works with Legal Mead for questions that need to be answered. We don't want to go down the wrong road and social media shouldn't be a problem for us. He thanked the Assembly again for a good job supporting the VPSO program and asked Public Safety Director Hatch to give an update on how much VPSO we will have on had by October. Public Safety Director Hatch provided an update of VPSO on hand. That one VPSO will sign an offer letter that will bring it up to six VPSO officers. Of those six officers we have five that will be fully trained or at least trained at the academy level, and they may need to finish their fire academy which is being done here in Kotzebue in October. At the beginning of October, we have those officers on staff.

ADJOURNMENT

Before Member Lincoln Carr made a motion to adjourn the meeting. She thanked the Mayor for calling in and sending condolences to his family for the loss of their family member.

Member Lincoln Carr moved to adjourn the meeting at 1:24 pm. Member Barr seconded the motion.



Northwest Arctic Borough Assembly
Special Meeting Minutes
Monday, October 9 – 1:00 P.M.
Assembly Chambers – Kotzebue, AK

CALL TO ORDER

President Hadley called the meeting to order at 1:08 P.M.

INVOCATION/MOMENT OF SILENCE

Member Loon provided an invocation.

ROLL CALL/MEMBER EXCUSAL

Assembly Members present at the time of roll call:

<i>Austin Swan Sr.</i>	Dood Lincoln Carr	Walter Sampson	<i>Tanya Ballot</i>
<i>Miles Cleveland Sr.</i>	Hannah Loon	<i>Delores Barr</i>	<i>Sandy Shroyer Beaver</i> (1:13)
<i>Elmer Armstrong Jr</i>	Reid Magdanz	Craig McConnell	Raven Sheldon
Nathan Hadley Jr			

Introduction of Staff and Guests

Fritz Westlake	Matt Mead	Bonnie Nauska	Chris Hatch
Stella Snyder	Stella Atoruk		

A quorum is present to conduct business. President Hadley mentioned that Vice President Shroyer-Beaver will join shortly.

APPROVAL OF AGENDA

Agenda presented for approval for October 9, 2023

Member Sampson motioned to approve as presented; Member Lincoln Carr seconded; passed unanimously by roll call vote.

RESOLUTIONS

1. **Resolution 23-55** *a resolution of the Northwest Arctic Borough Assembly certifying the October 3, 2023, General Election results.*

Acting Mayor Hatch provided a summary of the Resolution. Canvass Chair Nauska summarized Election Results.

Member Sampson moved to adopt Resolution 23-55; Member Lincoln Carr seconded the motion passed unanimously by roll call vote.

Borough Clerk Atoruk swore in Craig McConnell, Raven Sheldon, and Hannah Loon. Also mentioned to Shroyer-Beaver and Ballot that she has plaques for their services on Assembly.

AUDIENCE COMMENTS

None presented.

ASSEMBLY COMMENTS

Member Armstrong thanked Members Ballot and Shroyer-Beaver for their great job with assisting the Northwest Arctic Borough Assembly. Also congratulated McConnell and Raven on their seat on the Northwest Arctic Borough Assembly and looking forward to working with them in the future.

Member Cleveland congratulated Member Loon and Member McConnell and Member Sheldon on their Northwest Arctic Borough Assembly. Also thanking Shroyer-Beaver and Ballot for serving the Northwest Arctic Borough Assembly for their knowledge and help over the years on the seat.

Member Shroyer-Beaver thanked everyone and stated she enjoyed her time in the Assembly and that they have a good group of people in the Assembly that everyone agrees to disagree on everything and respect everyone where they stand on issues.

Member Ballot stated that she enjoyed her time sitting in the Northwest Arctic Borough Assembly representing the villages that she represented. That she learned so much from each one of you and it taught her a lot. She hoped that her contributions assisted the borough, and everyone continued to work hard in the decisions that you make down the road. She congratulated Member Sheldon on filling the seat. That he will work well with the rest of the Assembly. Also congratulated Member McConnell and Member Loon. To the rest of the Assembly do your best to be fair and consider the rest of every person of the Northwest Arctic Borough in your decision and thank you.

Member Swan apologized for nothing attending in person. Stated there are phone issues with his services. Welcoming Member McConnell and Member Sheldon and Member Loon is also looking forward to working with them all.

Member Barr congratulated those that ran for the Assembly Seats and won. She wished Shroyer-Beaver and Ballot well wishes and thanked them for their commitment for the Northwest Arctic Borough Assembly. Also looking forward to working with Member Loon and Member McConnell and Member Sheldon.

Member Magdanz congratulated the new Assembly Member McConnell and Member Sheldon and Member Loon, welcomed her back and looking forward to working with them in the future. Thank Shroyer-Beaver and Ballot for their service for Northwest Arctic Borough Assembly and their encouragement and their service and their support of him in his growth with the Assembly.

Member Sampson congratulated Member Sheldon and Member McConnell and Member Loon for their position as Assembly Member. To Shroyer-Beaver and Ballot thanked them for their times they had together dealing with issues of the residents of this region. At times they had their differences as Assembly members, and they treated themselves as officials during the meetings at the end of day they leave as friends. He pointed out that we go through a lot of challenges, sometimes those challenges are trying to blend in as personal stuff, but they don't get into the decisions for the Borough. He is glad that everyone got to know each other better and thank you for your service for this government.

Member Loon congratulated Member Sheldon and Member McConnell for their seat on the Assembly and Thank you to Ballot and Shroyer-Beaver for showing your great leadership in the public safety area. Will do best with good ethics, thank you.

Member Lincoln Carr thanked Member Ballot and Shroyer Beaver; thankful for leadership on Public Safety, CUAP, and being ethical and always willing to go the extra mile. Wish this new Assembly moves forward working together in the best interest of this Borough. Thank you for calling in.

Member McConnell thank Sandy and Tanya for services, for everything they've done though out the years in the region. Congratulations to his friend Derek, did well during the race. Look forward to working on the Assembly, lot of work and challenges and with you all.

Member Sheldon mentioned honored and humbled to be on Assembly. Thank Sandy and Tanya for being on Assembly, understand big shoes to fill. He will seek guidance from her; work with Tribe and City, happy to be here. Do his best for the Assembly and our people.

President Hadley thanks Tanya and Sandy for work on the Assembly, learned a lot from both of you. Thank you for your services. Welcome Raven and Craig. Wish everyone a safe month. Remind the Assembly the reorganization is set at the regular meeting.

MAYORS COMMENTS

Acting Mayor Hatch thank Tanya and Sandy for service. Awaiting covid numbers from Maniilaq.

ADJOURNMENT

President Hadley thank Deputy Clerk Shayne Schaeffer for work she has done for the Borough.

Member Loon moved to adjourn the meeting at 1:41 pm. Member Lincoln Carr seconded the motion.



Northwest Arctic Borough Assembly
Regular Meeting Minutes
Tuesday, October 24, 2023 – 9:00 A.M.
Assembly Chambers – Kotzebue, AK

CALL TO ORDER

Member Hadley called the meeting to order at 9:00 A.M.

INVOCATION/MOMENT OF SILENCE

Member Loon provided an invocation.

SAFETY MOMENT

Member Loon in Inupiaq; mentioned it's very slippery outside, those of you walking. Be cautious when on ice, anywhere on the river; check thickness of ice before subsisting.

Member Sampson in Inupiaq; Fall time again, that time of year; ice is dangerous. We need to talk to our children and grandchildren of how dangerous of thin ice. Let your family know where you are and plan to go.

ROLL CALL/MEMBER EXCUSAL

Assembly Members present at the time of roll call:

<i>Austin Swan Sr.</i>	<i>Dood Lincoln Carr</i>	Walter Sampson	Craig McConnell
Miles Cleveland Sr.	Hannah Loon	Delores Barr	Raven Sheldon
<i>Elmer Armstrong Jr.</i>	Reid Magdanz	Nathan Hadley Jr.	

Introduction of Staff and Guests

Fritz Westlake	<i>Clara Jones</i>	<i>Angie Sturm</i>	Chris Hatch
Ellen Coffin	Tess Baldwin	Elizabeth Ferguson	<i>Anna Crary</i>
Gem Belamour	Hiram Walker	Joe Evans	Stella Atoruk

A quorum is present to conduct business.

APPROVAL OF AGENDA

Agenda presented for approval for October 24, 2023. Acting Mayor let the Assembly know that ICC is scheduled to arrive on the first flight, how would you like to handle that.

Member Sampson request to accommodate when arrive. Member Loon requests to add Zoom under other business.

Member Sampson motioned to approve as amended; Member Cleveland seconded; passed unanimously by roll call vote.

REORGANIZATION OF ASSEMBLY

Legal Crary suggests she temporary nominate herself to chair the nomination in reorganization process, ask Assembly for unanimous consent. President Hadley motioned she has unanimous consent; Member Sampson stated no objection.

Legal Crary open nominations for President of Assembly. Member Lincoln Carr nominate Nathan Hadley Jr. as President, seconded by Member Swan.

Member Hadley accepts nomination of Assembly President. Member Sampson motion to close nomination, ask for unanimous consent for Nathan; seconded by Member Cleveland.

Legal Crary opened nomination for Vice President. Member Lincoln Carr nominated Elmer Armstrong Jr. Member McConnell nominated Walter Sampson.

Member Cleveland motion to close nominations, seconded by Member Magdanz. Clerk Atoruk and Public Safety Director Hatch tallied results of Vice President with the following Member Sampson with eight and Member Armstrong with three votes.

President Hadley thanks the Assembly for voting him again; humble to be in the position.

APPROVAL OF PREVIOUS MEETING MINUTES

None presented, Clerk Atoruk request table until next meeting.

Member Cleveland motion to table, seconded by Member Barr; passed unanimously by roll call vote.

COMMUNICATION AND APPEARANCE

ICC Update, Kelly Eningowuk Executive Director

BOARDS, COMMISSIONS & COMMITTEES

Budget, Audit & Finance Assembly President Hadley provided a summary of the previous day's meeting, a good meeting.

Financial Report Borough Treasurer Sturm provided a summary of financial ending September 30, 2023. Member Loon state we are nearing the years where the PILT is lesser amounts. She requests in sequential amount for 2024-2027; been enjoying, thank you Teck for services provided for the villages.

Member Loon encourages and friendly reminder to close out your projects. Vice President Sampson requested the bond payment schedule. Member McConnell raised concern of Sulianich; in the packet it appears budget is \$1.5 M then revenue to date is roughly \$150,000. Although heard not accurate; hope to get clear explanation of what happened with Sulianich finances.

PUBLIC HEARING, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES

None presented.

ASSEMBLY REPORTS

Vice President Sampson mentioned he sits on Rural CAP Board, nonprofit organization which formed back in 1964; in the beginning concentrated on subsistence issues. During AFN he also got appointed to Alaska Veterans Association Board which consist of twelve regions. Hope to expand the programs VA has, try to use tribal entities; use to help veterans in Alaska. Couple of his comrades passed on without knowing what is available; but their heirs can get headstones.

Vice President Sampson expressed the importance of our Rural Bush Alaska are being discriminated by Veterans.

Member Loon mentioned they were invited to Red Dog Site visit, visited underground facilities. Able to visit cc camp; good to see young people working. Thank you.

Member Lincoln Carr mentioned she attended the informative visit to Red Dog, increased living conditions up there. Thank you for being part of the tour, appreciate what Teck is doing.

President Hadley mentioned he attended the tour also, as we've heard Finance Director Sturm the finances will drastically decline. He believes a lot of services will be cut, like the water and sewer services. Hopefully Borough can look for partners to possibly continue low costs for our people. Expressed the importance of health and safe water.

MAYOR'S REPORT

Public Safety Director Hatch provided a summary of recent activities; now have six officers, five of which are trained. Now have a new VPSO coordinator, moving in February. Him and family will be living in Noatak, full time. Hazard mitigation planning, half of the communities signed the MOA; encourage you to reach out to your local leadership to complete so can be eligible for FEMA funding.

Member McConnell asked how many VPSO's are in the villages today. Also, the coordinator that has been mentioned; is he the seventh or is he the sixth? When off duty is the village without coverage. Whatever it costs to get VPSO in every village, it is worth it. Member Loon asked how many VPSO or VPO are on the field right now.

Member Magdanz asked what villages stations are covered right now? Are they rotating as needed? He requested a winter trail update as soon as people start traveling. Member Sheldon requested local hire; aggressive advertisement like at career fairs. For hazard litigation, can we get examples that can be included in the plan.

Vice President Sampson raised concern of local hire; one, those that would like to apply that have a record, secondly when hired they don't have regional support. To change, we must change; encourage administration to coordinate an effort to have wellness program in communities to support VPSO at village level. Jointly with local organizations.

Member Armstrong remember lobbying to increase the pay, the State has a system to where it applies to the whole state. Suggested further detailed discussion to do ourselves, possibly at the next retreat. Member McConnell expressed the importance of public safety; would like to have the best VPSO program in the State.

Member Loon asked about FEMA, how much of a task is it to apply? Including erosion you've said, what task by each village? Member Cleveland suggested each community to have an ordinance to support the VPSO Program.

Planning Administrator Belamour provided an update on recent activities. Noah Naylor recently got rehired as Planning Director on October 9th although on leave today. BLM mentioned that the Ambler Draft EIS has been posted on the website; comment period started October 20th, 90-day comment period until December 19th.

Member Magdanz asked if Borough intend to submit comments for the Ambler SEIS. He would like to have further discussion before comments are submitted.

Public Services Director Jones provided a summary of recent activities. Village travel is scheduled with NANA and Northern Contractors, on 11th of October the Elder Boiler Maintenance Project will be posted. So far have received about two hundred applications. Sent all the DOT brush cutting for the airports although haven't received Selawik, Noorvik, Kiana and Deering; she will follow up.

Member Cleveland asked if Director Jones can assist Mack Henry with his application. Member Magdanz requested clarification of eligibility guidelines, elders 60 +, do they have to own the home? Or rent? Or just apply? What information do you have to have to submit a successful application. Applications available at the NANA offices? Everyone that applies you will get services and not competitive?

Member Lincoln Carr asked what is the new deadline? Are the applications available in Kotzebue office?

Energy Coordinator Mathiasson provided an update of department. Prices continue to rise in the villages on electricity; four villages are over a dollar per kilowatt-hour. The sustainable energy conference coming up, in Anchorage; governor put together an energy task force. Sending out starlinks to all government (City and Tribe) with Covid left over funds, ongoing project.

President Hadley asked Mr. Mathiasson if the conference is in May. He suggests this Assembly should support, look forward to additional information on the energy conference. Member McConnell thank you for report. Regarding the solar farms; congratulations for good work and implementing the IPP. As the solar farms are built, it does not necessarily reduce the electricity cost to the resident. Savings go to AVEC, and saving to IPP; not directly to the resident, correct?

Somehow, we shall make it to where the resident is benefiting. Another point, directly to AVEC; when you reduce the cost, you'll be saving AVEC what they buy from IPP. Due to phone difficulties, Mr. McConnell couldn't understand Mr. Mathissoon clearly. Member McConnell would like to have the IPP set up to benefit the residents because AVEC will charge more.

Member Magdanz asked Energy Coordinator Mathiasson if we are stuck unless we can get rates below \$.23 then State of Alaska will penalize us. Member Loon expressed the importance of visuals presentations, possibly power point; suggest AVEC on next agenda so they can understand. President Hadley said he worries about water lines freezing when power outages.

Vice President Sampson suggest flow charts, to see where residents are benefiting from the solar panel system verses what AVEC is benefiting from. Member McConnell ensures we are maximizing benefits for our residents. Regarding the cost of fuel, in the report it has prices; after working at the school, he saw price differences of fuel. As a Borough we must do better to consolidate orders to bring prices down.

TIME & PLACE OF NEXT MEETING

November 27, 2023, work session and regular meeting on November 28, 2023.

Fifteen-minute break observed at 10:53 A.M., reconvened at 11:10 A.M.

INTRODUCTION OF ORDINANCES

None presented.

RESOLUTIONS

1. **Resolution 23-56** *a resolution of the Northwest Arctic Borough Assembly adding Noah Naylor and Ellen Coffin as authorized signatories for borough checks.*

Acting Mayor Westlake summarized resolution, recommend do pass.

Member Loon motion to approve Resolution 23-56, seconded by Member Barr; motion passed unanimously by roll call vote, although Member McConnell stepped away.

2. **Resolution 23-57** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kotzebue to purchase a car crusher to facilitate community car disposal, and for related purposes.*

Acting Mayor Westlake summarized resolution, we accept and recommend do pass.

Member McConnell raised concern of City taking over the fee to empty oil from vehicles. Also, hopefully the landfill will get taken care of, along with the pile on side.

Vice President Sampson mentioned Tech Center has some programs regarding mechanical work, maybe an option. If there are villages that would like to get rid of their old cars and opportunity with barges; would City be able to take that charge as well. Member Loon asked if this include KIC? These one hundred cars on the proposal; are those around town are those on the KIC property?

Member Lincoln Carr asked if she need to declare conflict of interest because she sits on KIC Board. Member Swan raised concern of rust and dust, health issues. Member Sheldon recommend Zender Group to provide technical funding to look at landfills. Member Loon recommend working with KIC or Tribal for additional resources, not only City to carry.

Vice President Sampson motion to approve Resolution 23-57, seconded by Member Magdanz; motion passed unanimously by roll call vote.

3. **Resolution 23-58** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the Native Village of Kivalina for a Wellness Program.*

Acting Mayor Westlake summarized resolution, we accept and recommend do pass.

Vice President Sampson motion to approve Resolution 23-58, seconded by Member Barr; motion passed unanimously by roll call vote.

4. **Resolution 23-59** *a resolution of the Northwest Arctic Borough Assembly approving submission of an application for a Department of Energy Office of Clean Energy*

Demonstrations Grant for the Community of Ambler, and for related purposes.
Acting Mayor Westlake summarized resolution, we accept and recommend do pass.

Vice President Sampson motion to approve Resolution 23-59, seconded by Member Lincoln Carr; motion passed unanimously by roll call vote.

5. **Resolution 23-60** *a resolution of the Northwest Arctic Borough Assembly supporting Teck American's ongoing work towards exploration of the Aktigirug and Anarraaq deposits near the Red Dog Mine.*

Mayor Moto summarized resolution, we accept and recommend do pass. Member Magdanz asked if there was a difference between the two resolutions from yesterday and yesterday. Glad to see to make sure our voice is heard, in full support of.

Vice President Sampson motion to approve Resolution 23-60, seconded by Member Loon; motion passed unanimously by roll call vote.

6. **Resolution 23-61** *a resolution of the Northwest Arctic Borough Assembly approving the unincorporated Community of Noatak for participation in the FY24 Community Assistance Program.*

Acting Mayor Westlake summarized resolution, we accept and recommend do pass.

Vice President Sampson motion to approve Resolution 23-61, seconded by Member Barr; motion passed unanimously by roll call vote.

OTHER BUSINESS

Zoom communication. Member Loon mentioned used to use although no longer. Expressed the importance of seeing slides, would have been nice to see where the proposed mines are. Thank you, administration, what is future of zoom use.

Vice President Sampson raised concern of photograph of general area. Zoom has had issues and stops our discussion process, there are other options. *Member Lincoln Carr appreciate Zoom when not in person. She suggests thru President and Administration she suggest starlink, make doable. Even discussed at administration verses service and monthly fee. Member Swan echo her comments, starlink have a business version too.*

EXECUTIVE SESSION

No executive session was held.

AUDIENCE COMMENTS

Tessa Baldwin, City Manager and Joe Evans, City Attorney provided to Assembly an update of Cape Blossom along with Veterans. A public services announcement has been posted, road to landfill through base road is closed due to safety concerns. A refuse truck fall off the side of the road.

City of Kotzebue has taken the lead on the Cape Blossom and Port Project for several years now, she believes its really a regional project. They are asking all local regional organizations to come together and discuss a regional project; the City of Kotzebue is running into challenges of what they can and cannot do because it's outside of their jurisdiction. Manager Baldwin stated as this project is developing, they are requesting cooperation and ensuring that when they come together as a region that it's taken

seriously as a regional project. A Cape Blossom Regional Committee has been established, which Borough has two seats on. Previously it was Clay Nordlum but await to hear who will sit on staff administration side; NANA, KIC, and City on the committee.

City Manager Baldwin mentioned that they don't have funding to maintain the road, they are operating on reserve. They are requesting additional cooperation from all local regional organizations to continue dialogue. For your information, DOT will be here tomorrow night; on Thursday they are facilitating a conversation as to what the road maintenance and operations will look like between the Northwest Arctic Borough and City of Kotzebue.

City Attorney Evans provided an overview of the maintenance agreement. He mentioned back in 2017 as a condition of funding of phase one; DOT required Borough and City to sign maintenance agreements which stipulated once took ownership of the road then responsible for maintenance. That is what DOT has done with Shore, Third and Fifth Avenue as Assembly knows the Cape Blossom Road is approximately twelve miles in length. Which two point seven within the city limits and nine miles within Borough limits.

As discussion with DOT on Thursday is how do you expect us to maintain; also, when does it become ours (meaning City and Borough). Phase two of the road is for bridge over Sadie Creek is approximately fifteen to twenty million dollars. Who will be responsible for bridge inspection and maintenance. As the Assembly knows; it took City of Kotzebue about fifteen years to cobble twenty million of forty-three million for phase one. STIP in 2017 put in roughly twenty-three million dollars, that is when they required us to sign the maintenance agreements.

City Attorney Evans stated they closed the road this past summer when the culverts collapsed although DOT mentioned federal highway monies were used. Discussion of opening and closing of the road too. Also, once get south of city limits there is no cell service. They have approximately twenty-four questions for DOT. Also, phase two of the road are posted on the DOT website. Formal RFP will be out later this month or next month; estimate fifty million to complete. Math doesn't pencil out for him; is there additional funding for phase two.

City Manager Baldwin raised concern between all regional entities is the match funding for second phase. Previously had a gravel source for match funding for phase one, which hasn't been verified as how much remains. Also, how much is the match to be; assume a lot more than phase one.

Member Sheldon mentioned he is somewhat familiar with STIP process; do you have state liaison here? Another avenue he recommends tribal transportation program, when they apply for tribal funding, they use a formula of inventory. Noorvik has more roads than Kotzebue because of the road up to the gravel source. He asked where will be the meeting be held at?

Vice President Sampson asked the back road which was built through Kotzebue IRA; who has responsibility on that? What about the road that goes from the airport to the radar site. Has the city then taken responsibility of that road system? There were people living

in that federal area. If they treat Dempsey one way and these people differently, there is an issue. What has Kotzebue received under 14 c3 if any? Was there any road, anywhere they get under 14 c3. Any thought to city of Kotzebue acquires the road under that section.

Member Loon thank City for coming forward, suggest under communication and appearance. On our next agenda possibly, seems like Borough as a lot of responsibility to cover nine miles. Friendly reminder to Mayor, President, and Legal for Assembly to meeting with DOT, NAB and KIC. Thank you.

Member McConnell stated the gravel that was used for phase one came from Nome although got to be cheaper than getting it from this region rather than freight it. Possibly Kivalina gravel, monies kept in our region and possibly cheaper for City.

City Attorney Evans mentioned Veteran Chester Ballot had gone on an Honored flight to Washington DC and back on this Saturday; Alaska Airlines sponsors two flights a year. He invites any Veterans or folks that evening when he gets back to welcome Chester and his daughter. There is a Veterans Day Luncheon on November 11, 2023; welcome. Day before is 248th birthday of United States Marine.

Member McConnell asked about the property across the street from NAPA, what the Veterans own; what is happening with that? Vice President Sampson raised concern of how National Park Service got title of the property that is National Guard property.

ASSEMBLY COMMENTS

Member Magdanz mentioned good meeting. Condolences to those that lost loved ones. Stay safe out there with this nasty wet weather.

Member Lincoln Carr stated something needs to be done with audio. Appreciate the presentation by City today. Will be out of town another week or so, appreciate able to call.

Member Armstrong thanked City of Kotzebue and NANA for coming to the meeting; still have issues to take care of. Working together can be done. Still working on making improvements like with public safety, have coverage in all the villages. Look forward to working with the new Assembly. Should discuss retreat soon, so we all can understand our role. Look forward to working with you all.

Member Swan enjoyed the meeting. Good work by Assembly and staff. Glad to move forward with these issues, humbling working together. Congratulations to Nathan and Walter for accepting positions, look forward to working another year. Thank you.

Member McConnell stated he is happy to see Noatak participate in the CUAP program, which has been in place for ten years. Thank City for coming forward with an update on the Cape Blossom Project; the whole idea is to reduce the cost of living for this area. Cautious you with AC and Crowley to make profit; he doesn't believe that will drive prices down without competition. Nome and Kotzebue have the same freight charges although we pay higher prices; because Nome has competition to force lower prices. Just building a road won't do it.

Member Loon expressed her gratitude to Assembly and staff for the meeting today. Lot of work to do; only through partnering with others we can do so much. Safe travel to all.

Member Barr echoes everyone's comments about a good meeting, and appreciates work being done by the administration. Still have a lot of work, look forward to working with the new assembly. How are we going to decrease operating expenses until find a new tax base. Look forward to continuing working on goals from last retreat.

Member Cleveland echo Member McConnell's comments, what is that purpose of the Cap Blossom Road; now we are discussing who is going to maintain. Now to pay more money to keep this open for resident of Kotzebue while he can't go airport in Ambler without a vehicle. The roads need to be open for medivac, that need to be considered. Good meeting, thank you staff for keeping Assembly up to date.

Member Sheldon stated when involved with City they used to approach legislature, possibly do research, and pass it on to city governments. Monies available through application process; eligible items like heavy equipment and buildings. Possibly have VIC match, have city apply. Echo Member Loon's comment regarding partnerships within the tribes, DOT, and ANTHC; to lower cost of water and sewer or roads. DOT opens an application process every three years; Native Village of Selawik had obtained monies. Although a lot of turnovers, he recommends having the website updated every month with notices, road conditions and travel conditions. Thank you.

Vice President Sampson in Inupiaq. First, thank you for the good meeting. Welcome Raven and Craig to Assembly, had good discussions. Sometimes we have our differences, sometimes not too well, even if we get to that point. We need to make sure those differences get in the way of decision making to address the needs of the people. Believe heading in right direction; over time Red Dog monies declining. We also have eighteen million to pay back for the schools although some need renovations or expansion. Need to get a strong position for Ambler Mining District, so we can say if benefit; we've been split in decision. At some point bring to leadership, to NWALT based on what villages want. Thank you.

President Hadley gives condolences to friends and relatives; hard to go through change. Humble this year to be selected as Assembly President, continue to do his best; don't pick sides and listen to all. Hope to develop our area; with Kotzebue being the hub. Sometimes we don't see what is happening like KEA taking lead with solar paneling and Borough working hard on IPP. A few years ago, NWALT had KEA as a priority. Thank you, City of Kotzebue, for coming forward, thank you Elizabeth for attending the meeting. Thank staff for their work.

MAYORS COMMENTS

Acting Mayor Westlake thank you for the good meeting. Appreciate discussions today. Look forward to the new website on November 2, 2023; everything will be updated. President Hadley stated that Marie Greene text him and let him know that Kelly isn't coming and to put on next agenda.

ADJOURNMENT

Member Loon motion to adjourn, seconded by Member Barr at 12:33 P.M.

Northwest Arctic Borough
Table of Contents
October 31, 2023

General Fund & VIF Balance Sheets	1
General Fund Revenue and Expenditure Totals	2
Village Improvement Revenue and Expenditure Totals	3
General Fund Revenue Pie Chart	4
General Fund Expenditure Pie Chart	5
Cash and Investment Report	6

General Fund Rev/Exp-Caselle Report (pgs 1-9)	Caselle
VIF Revenue and Expenditures-Caselle Report (pgs 10-12)	Caselle

Northwest Arctic Borough

Balance Sheet

October 31, 2023

	General Fund	Contingency Reserve	Sustainability	TOTAL	VIF
General Fund & VIF Balance Sheets					
PILT Receivables	7,500,000	-	-	7,500,000	4,000,000
Tobacco Receivable	44,266	-	-	44,266	-
Interest Receivable	76,777	19,190	45,504	141,471	51,390
Cash and Investments	38,320,508	-	-	38,320,508	38,903,589
Contingency Reserve	-	8,978,616	-	8,978,616	-
Sustainability Investment	-	-	47,256,897	47,256,897	-
Due from other funds	1,104,994	1,002,194	-	2,107,188	-
Prepaid Expenses	1,650,474	-	-	1,650,474	-
Total Assets	<u>48,697,019</u>	<u>10,000,000</u>	<u>47,302,401</u>	<u>105,999,420</u>	<u>42,954,979</u>
Liabilities					
Accounts Payable	-	-	-	-	10,656
Payroll related liabilities	478,608	-	-	478,608	-
Due to other funds	7,053,190	-	-	7,053,190	-
Total Liabilities	<u>7,531,798</u>	<u>-</u>	<u>-</u>	<u>7,531,798</u>	<u>10,656</u>
Fund Balance					
Nonspendable	1,650,474	-	-	1,650,474	-
Financial Contingency Reserve	-	10,000,000	-	10,000,000	-
Sustainability Investment	-	-	-	-	30,400,464
Assigned to Public Services	-	-	47,302,401	47,302,401	-
Undesignated/Unreserved	39,514,747	-	-	39,514,747	12,543,859
Total Fund Balance	<u>41,165,221</u>	<u>10,000,000</u>	<u>47,302,401</u>	<u>98,467,622</u>	<u>42,944,323</u>
Total Liabilities and Fund Balance	<u>48,697,019</u>	<u>10,000,000</u>	<u>47,302,401</u>	<u>105,999,420</u>	<u>42,954,979</u>
	-	-	-	-	-

Northwest Arctic Borough
General Fund Revenue and Expenditure Totals
October 31, 2023

Revenue (alphabetical order)	Actual	Budget	% Remaining
Community Revenue Sharing	-	335,415	100%
Federal PILT Revenue	-	1,100,062	100%
Indirect Cost Recovery	16,874	80,000	79%
Investment Earnings Available For Ops	22,970	300,000	92%
Land Permit Revenue	-	14,000	100%
Miscellaneous Revenue	93,746	365,000	74%
NWABSD Land Lease	-	4,263,906	100%
PILT Revenue	7,500,000	26,825,440	72%
Tobacco & Marijuana Excise Tax	-	600,000	100%
TOTAL Revenue	7,633,590	33,883,823	23%
Expenditures (alphabetical order)			
Administration & Finance	458,869	1,098,273.00	58%
Assembly	323,515	2,157,087.00	85%
Community & Economic Dev. Commission	6,619	25,669.00	74%
Community & Economic Development	472,433	4,035,648.00	88%
Local Education Contribution	-	6,540,579.00	100%
Mayor's Office	343,481	1,802,414.00	81%
Planning & Community	89,006	909,047.00	90%
Planning Commission	4,498	36,803.00	88%
Public Safety Dept	244,520	1,416,309.00	83%
Public Safety Commission	14,026	25,592.00	45%
Public Services	444,484	1,570,178.00	72%
Transfer out - Bond Debt Service	42,600	1,882,950.00	98%
Transfer out - Investment Contribution	-	8,047,632.00	100%
Legal Reserve	-	1,500,000.00	N/A
Transfer out - Sulianich	-	26,500.00	100%
Water and Sewer Subsidy	790,934	2,450,000.00	68%
TOTAL Expenditures	3,234,985	33,524,681.00	90%
Revenues less Expenditures	4,398,605		

Northwest Arctic Borough
Village Improvement Fund Revenue and Expenditure Totals
October 31, 2023

Revenue	Actual	Budget	% Remaining
Revenue	4,000,000	4,000,000.00	0%
Investment Earnings Avail for Operations	7,964	100,000.00	92%
Investment Earnings/(Loss) Restricted*	-	-	
TOTAL Revenue	4,007,964	4,100,000.00	2%

**Note the Investment Earnings Restricted are not available for operations. They are reinvested as part of the Sustainability Goals.*

Expenditures (alphabetical order)

Admin-Salaries and Benefits	58,996	229,940.00	74%
Admin-Travel	37,720	88,500.00	57%
Admin-Meeting Costs	17,500	40,000.00	56%
Admin-Supplies & Fees	9,686	27,500.00	65%
Admin-Consultants & Legal	11,261	67,000.00	83%

Ambler	6,405
Buckland	108,672
Deering	156,950
Kiana	164,308
Kivalina	780,538
Kobuk	1,810,506
Kotzebue	280,000
Noatak	-
Noorvik	-
Selawik	250,000
Shungnak	-

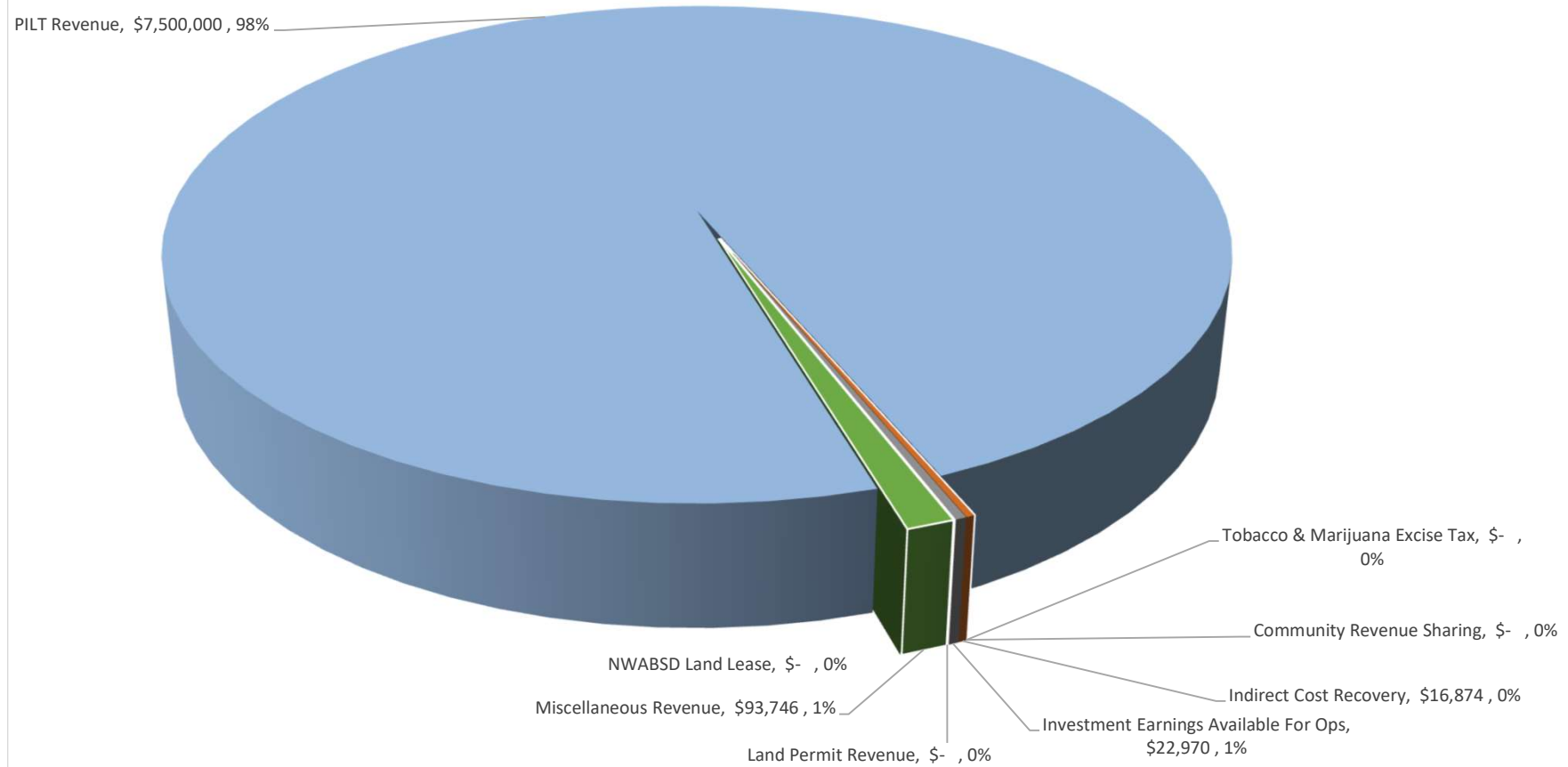
The budgets for project spending are tracked on a multi-year basis. Comparing budgets in this single year financial will not work.

Total Operational Expenditures	135,163	452,940	70%
--------------------------------	---------	---------	-----

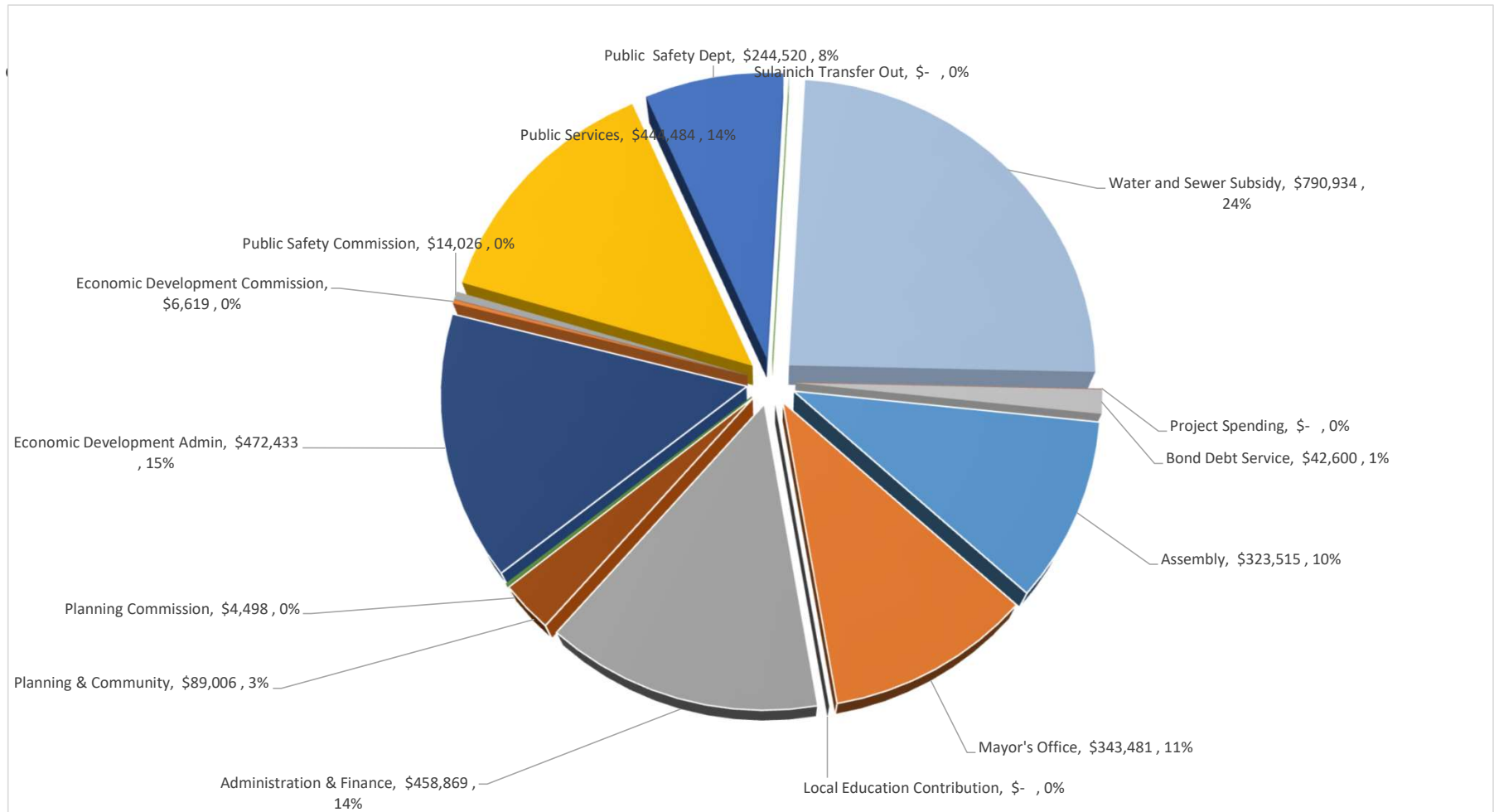
TOTAL Expenditures **3,692,542**

Revenues less Expenditures	315,422
-----------------------------------	----------------

Northwest Arctic Borough
General Fund Year-to-date Revenues
October 31, 2023



**Northwest Arctic Borough
General Fund Year-to-date Expenditures
October 31, 2023**



Northwest Arctic Borough
Cash and Investment Report
October 31, 2023

Institution	General Fund Accounts	Face Value of Investment	% of Total
Wells Fargo	Main GF Checking	\$ 4,459,016	12%
Wells Fargo	Checking-Sulianich	\$ 1,432,971	4%
Wells Fargo	Money Market Trust for GO Bonds	\$ 6,423,345	17%
AMLIP	AMLIP	\$ 25,996,401	68%
AMLIP	NAB CARES	\$ 558	0%
Merrill Lynch	Investment in Teck Stock	\$ 8,217	0%
Total General Fund Operating Accounts		\$ 38,320,508	100%

Institution	GF Contingency Reserve Portfolio	Fair Market Value of Investment	% of Total	Unrealized Gain Included in FMV
APCM	Equities	\$ 2,389,203	27%	
APCM	Fixed Income	\$ 6,113,062	68%	
APCM	Cash and Cash Equivalents	\$ 476,350	5%	
Total GF Contingency Reserve Portfolio		\$ 8,978,615	100%	\$ (125,563)

Institution	Sustainability Fund Portfolio	Fair Market Value of Investment	% of Total	Unrealized Gain Included in FMV
APCM	Equities	\$ 18,646,839	39%	
APCM	Fixed Income	\$ 27,038,093	57%	
APCM	Cash and Cash Equivalents	\$ 1,571,966	3%	
Total GF Sustainability Portfolio		\$ 47,256,898	100%	\$ (1,441,039)

Institution	VIF Accounts	Face Value of Investment	% of Total
Wells Fargo	VIF Checking	\$ 1,187,127	14%
AMLIP	VIF AMLIP	\$ 7,315,998	86%
Total VIF Operating Accounts		\$ 8,503,125	100%

Institution	VIF Sustainability Portfolio	Fair Market Value of Investment	% of Total	Unrealized Gain Included in FMV
APCM	Equities	\$ 11,995,570	39%	
APCM	Fixed Income	\$ 17,393,526	57%	
APCM	Cash and Cash Equivalents	\$ 1,011,368	3%	
Total VIF Sustainability Portfolio		\$ 30,400,464	100%	\$ (183,655)

Total Borough Cash and Investments

\$ 133,459,610

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
01-00-4000-00 PILT REVENUE	.00	.00	25,000,000.00	25,000,000.00	.0
01-00-4010-00 FEDERAL PILT REVENUE	.00	.00	1,100,062.00	1,100,062.00	.0
01-00-4020-00 NWABSD LAND LEASE	.00	.00	4,263,906.00	4,263,906.00	.0
01-00-4050-00 TOBACCO EXCISE TAX REVENUE	.00	.00	540,000.00	540,000.00	.0
01-00-4075-00 MARIJUANA EXCISE TAX REVENUE	.00	.00	60,000.00	60,000.00	.0
01-00-4099-00 MISCELLANEOUS REVENUE	.00	93,745.58	75,000.00	(18,745.58)	125.0
01-00-4220-00 SOA COMMUNITY ASSIST PROGRAM	.00	.00	335,415.00	335,415.00	.0
01-00-4400-00 INDIRECT COST RECO PROGRAM	.00	16,874.28	80,000.00	63,125.72	21.1
01-00-4550-00 INVESTMENT INC. AVAIL. FOR OPS	5,889.09	22,969.90	300,000.00	277,030.10	7.7
01-00-4600-00 LAND PERMIT REVE PROGRAM	.00	.00	14,000.00	14,000.00	.0
TOTAL REVENUE	5,889.09	133,589.76	31,768,383.00	31,634,793.24	.4
TOTAL FUND REVENUE	5,889.09	133,589.76	31,768,383.00	31,634,793.24	.4

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER APPROPRIATIONS</u>					
01-00-9001-00 TRANS OUT-SULIANICH	.00	.00	28,500.00	28,500.00	.0
01-00-9002-00 TRANS OUT-INVEST/SUSTAIN	.00	.00	7,500,000.00	7,500,000.00	.0
01-00-9003-00 TRANS OUT-BOND DEBT	.00	42,600.00	1,649,513.00	1,606,913.00	2.6
01-00-9004-00 TRANSFER OUT - LOCAL ED	.00	.00	6,645,111.00	6,645,111.00	.0
01-00-9005-00 CREDIT CARD CLEARING ACCOUNT	2,274.63	2,274.63	.00	(2,274.63)	.0
01-00-9007-00 WATER & SEWER SUBSIDY	.00	.00	2,450,000.00	2,450,000.00	.0
TOTAL OTHER APPROPRIATIONS	2,274.63	44,874.63	18,273,124.00	18,228,249.37	.3

ASSEMBLY

01-01-6000-00 SALARIES	28,780.12	80,334.13	192,461.00	112,126.87	41.7
01-01-6010-00 WAGES, TEMPORARY	7,556.25	7,556.25	20,000.00	12,443.75	37.8
01-01-6110-00 FICA	1,651.37	7,161.08	25,741.00	18,579.92	27.8
01-01-6111-00 SOA ESC	348.38	438.22	5,305.00	4,866.78	8.3
01-01-6115-00 MEDICAL	.00	.00	316,267.00	316,267.00	.0
01-01-6120-00 WORKER'S COMP	78.96	269.24	.00	(269.24)	.0
01-01-6125-00 PERS	4,978.96	18,861.85	58,313.00	39,451.15	32.4
01-01-6210-00 AIR TRANSPORTATION	6,940.77	10,116.77	110,000.00	99,883.23	9.2
01-01-6220-00 GROUND TRANSPORTATION	1,746.59	3,642.54	18,000.00	14,357.46	20.2
01-01-6230-00 LODGING	28,115.92	30,120.28	95,000.00	64,879.72	31.7
01-01-6240-00 MEETING FEES	17,500.00	79,920.00	250,000.00	170,080.00	32.0
01-01-6250-00 PER DIEM	3,168.00	20,097.00	65,000.00	44,903.00	30.9
01-01-6320-00 PRINTING & PUBLICATIONS	.00	171.50	33,000.00	32,828.50	.5
01-01-6370-00 DUES & SUBSCRIPTIONS	1,035.00	1,965.00	35,000.00	33,035.00	5.6
01-01-6399-00 MISCELLANEOUS	2,300.44	3,639.14	17,000.00	13,360.86	21.4
01-01-6400-00 CONSULTANTS	.00	.00	15,000.00	15,000.00	.0
01-01-6450-00 LEGAL	.00	.00	50,000.00	50,000.00	.0
01-01-6820-00 ASSEMBLY RETREAT	4,116.00	4,116.00	40,000.00	35,884.00	10.3
01-01-7000-00 REVENUE SHARING GRANTS	.00	.00	335,415.00	335,415.00	.0
01-01-7050-00 CHARITABLE DONATIONS	.00	50,000.00	450,000.00	400,000.00	11.1
01-01-7200-00 ELECTION EXPENSE	4,394.05	5,106.43	24,000.00	18,893.57	21.3
TOTAL ASSEMBLY	112,710.81	323,515.43	2,155,502.00	1,831,986.57	15.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
--	---------------	------------	--------	------------	------

MAYOR'S OFFICE

01-02-6000-00 SALARIES	19,985.51	93,938.03	377,601.00	283,662.97	24.9
01-02-6110-00 FICA	288.49	1,644.44	5,785.00	4,140.56	28.4
01-02-6111-00 SOA ESC	46.13	265.19	6,243.00	5,977.81	4.3
01-02-6115-00 MEDICAL	.00	.00	97,313.00	97,313.00	.0
01-02-6120-00 WORKER'S COMP	133.34	702.74	.00	(702.74)	.0
01-02-6125-00 PERS	4,396.82	19,646.16	81,972.00	62,325.84	24.0
01-02-6210-00 AIR TRANSPORTATION	11,959.19	34,837.21	28,000.00	(6,837.21)	124.4
01-02-6220-00 GROUND TRANSPORTATION	1,978.25	3,894.26	9,000.00	5,105.74	43.3
01-02-6230-00 LODGING	6,224.95	8,570.23	20,000.00	11,429.77	42.9
01-02-6250-00 PER DIEM	1,089.00	6,633.00	13,000.00	6,367.00	51.0
01-02-6300-00 SUPPLIES	1,631.97	3,195.37	22,000.00	18,804.63	14.5
01-02-6370-00 DUES & SUBSCRIPTIONS	231.08	556.08	8,000.00	7,443.92	7.0
01-02-6380-00 TRAINING	.00	.00	8,000.00	8,000.00	.0
01-02-6399-00 MISCELLANEOUS	1,753.39	3,046.65	20,000.00	16,953.35	15.2
01-02-6400-00 CONSULTANTS	46,217.74	52,884.40	180,500.00	127,615.60	29.3
01-02-6450-00 LEGAL	18,957.71	48,312.72	235,000.00	186,687.28	20.6
01-02-6825-00 NW LEADERSHIP TEAM	.00	.00	20,000.00	20,000.00	.0
01-02-6830-00 ARCTIC ISSUES	.00	.00	20,000.00	20,000.00	.0
01-02-7050-00 CHARITABLE DONATIONS	11,094.94	31,693.24	140,000.00	108,306.76	22.6
01-02-7600-00 EMERGENCY DISASTER RELIEF	.00	.00	200,000.00	200,000.00	.0
01-02-7600-01 ABL EMERGENCY DISASTER RELIEF	.00	8,661.60	.00	(8,661.60)	.0
01-02-7600-04 IAN EMERGENCY DISTASTER RELIEF	25,000.00	25,000.00	.00	(25,000.00)	.0
TOTAL MAYOR'S OFFICE	150,988.51	343,481.32	1,492,414.00	1,148,932.68	23.0

ADMINISTRATION & FINANCE

01-03-6000-00 SALARIES	21,503.42	116,846.84	338,873.00	222,026.16	34.5
01-03-6110-00 FICA	309.19	2,129.31	7,914.00	5,784.69	26.9
01-03-6111-00 SOA ESC	.00	274.22	4,539.00	4,264.78	6.0
01-03-6115-00 MEDICAL	.00	.00	72,985.00	72,985.00	.0
01-03-6125-00 PERS	4,730.76	24,125.65	74,552.00	50,426.35	32.4
01-03-6210-00 AIR TRANSPORTATION	748.40	2,825.40	12,000.00	9,174.60	23.6
01-03-6220-00 GROUND TRANSPORTATION	.00	206.68	2,500.00	2,293.32	8.3
01-03-6230-00 LODGING	5,003.04	5,228.04	14,000.00	8,771.96	37.3
01-03-6250-00 PER DIEM	.00	1,881.00	8,910.00	7,029.00	21.1
01-03-6300-00 SUPPLIES	1,653.21	2,000.33	28,000.00	25,999.67	7.1
01-03-6310-00 POSTAGE AND FREIGHT	1,436.77	1,280.03	15,000.00	13,719.97	8.5
01-03-6320-00 PRINTING & PUBLICATIONS	1,578.03	746.09	30,000.00	29,253.91	2.5
01-03-6330-00 UTILITIES	8,551.63	15,123.26	100,000.00	84,876.74	15.1
01-03-6340-00 TELEPHONE	2,257.97	7,488.02	44,000.00	36,511.98	17.0
01-03-6365-00 GAS & OIL EXPENSE	835.25	2,553.54	28,000.00	25,446.46	9.1
01-03-6370-00 DUES & SUBSCRIPTIONS	55.02	1,904.02	5,000.00	3,095.98	38.1
01-03-6380-00 TRAINING	.00	.00	5,000.00	5,000.00	.0
01-03-6390-00 JANITORIAL EXPENDITURE	9,000.00	9,602.79	30,000.00	20,397.21	32.0
01-03-6460-00 CONSULTANTS, ACCOUNTING/AUDIT	26,034.64	37,189.94	200,000.00	162,810.06	18.6
01-03-6600-00 INSURANCE	.00	225,188.79	150,000.00	(75,188.79)	150.1
TOTAL ADMINISTRATION & FINANCE	83,697.33	456,593.95	1,171,273.00	714,679.05	39.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PLANNING & COMMUNITY</u>					
01-05-6000-00	SALARIES	9,406.33	57,373.70	309,486.00	252,112.30	18.5
01-05-6110-00	FICA	136.39	829.28	4,922.00	4,092.72	16.9
01-05-6111-00	SOA ESC	53.57	53.57	4,807.00	4,753.43	1.1
01-05-6115-00	MEDICAL	.00	.00	72,985.00	72,985.00	.0
01-05-6120-00	WORKER'S COMP	23.84	223.35	.00	(223.35)	.0
01-05-6125-00	PERS	2,069.39	12,622.21	66,547.00	53,924.79	19.0
01-05-6210-00	AIR TRANSPORTATION	.00	.00	13,200.00	13,200.00	.0
01-05-6220-00	GROUND TRANSPORTATION	.00	.00	3,600.00	3,600.00	.0
01-05-6230-00	LODGING	1,340.64	1,340.64	10,000.00	8,659.36	13.4
01-05-6250-00	PER DIEM	.00	396.00	10,500.00	10,104.00	3.8
01-05-6300-00	SUPPLIES	.00	.00	10,000.00	10,000.00	.0
01-05-6370-00	DUES & SUBSCRIPTIONS	.00	.00	3,000.00	3,000.00	.0
01-05-6400-00	CONSULTANTS	.00	16,167.58	250,000.00	233,832.42	6.5
01-05-7120-00	PLANNING GRANTS	.00	.00	75,000.00	75,000.00	.0
01-05-7400-00	TITLE 9 MONITORING	.00	.00	75,000.00	75,000.00	.0
	TOTAL PLANNING & COMMUNITY	13,030.16	89,006.33	909,047.00	820,040.67	9.8
	<u>PLANNING COMMISSION</u>					
01-06-6110-00	FICA	.00	114.78	1,163.00	1,048.22	9.9
01-06-6210-00	AIR TRANSPORTATION	.00	1,341.00	10,200.00	8,859.00	13.2
01-06-6230-00	LODGING	.00	996.00	9,000.00	8,004.00	11.1
01-06-6240-00	MEETING FEES	.00	1,500.00	8,500.00	7,000.00	17.7
01-06-6250-00	PER DIEM	.00	396.00	5,940.00	5,544.00	6.7
01-06-6300-00	SUPPLIES	.00	150.00	2,000.00	1,850.00	7.5
	TOTAL PLANNING COMMISSION	.00	4,497.78	36,803.00	32,305.22	12.2

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COMMUNITY & ECONOMIC DEVELOPME</u>					
01-07-6000-00	SALARIES	32,429.11	139,328.35	557,959.00	418,630.65	25.0
01-07-6110-00	FICA	467.89	2,142.17	8,524.00	6,381.83	25.1
01-07-6111-00	SOA ESC	6.49	42.83	9,345.00	9,302.17	.5
01-07-6115-00	MEDICAL	.00	.00	128,859.00	128,859.00	.0
01-07-6120-00	WORKER'S COMP	.00	16.18	.00	(16.18)	.0
01-07-6125-00	PERS	7,134.41	30,190.27	121,211.00	91,020.73	24.9
01-07-6210-00	AIR TRANSPORTATION	3,775.60	5,855.60	23,000.00	17,144.40	25.5
01-07-6220-00	GROUND TRANSPORTATION	39.00	440.20	5,000.00	4,559.80	8.8
01-07-6230-00	LODGING	5,022.27	5,022.27	20,000.00	14,977.73	25.1
01-07-6250-00	PER DIEM	2,178.00	2,178.00	13,000.00	10,822.00	16.8
01-07-6300-00	SUPPLIES	110.00	2,217.56	8,000.00	5,782.44	27.7
01-07-6320-00	PRINTING & PUBLICATIONS	.00	.00	3,000.00	3,000.00	.0
01-07-6370-00	DUES & SUBSCRIPTIONS	.00	.00	5,000.00	5,000.00	.0
01-07-6380-00	TRAINING	.00	.00	5,000.00	5,000.00	.0
01-07-6400-00	CONSULTANTS	7,506.36	7,506.36	35,000.00	27,493.64	21.5
01-07-7100-00	SCHOLARSHIPS	18,000.00	138,423.00	302,000.00	163,577.00	45.8
01-07-7110-00	SMALL BUSINESS GRANTS	2,556.61	5,012.62	18,000.00	12,987.38	27.9
01-07-7130-00	FISHING GRANTS	15,272.46	61,115.05	90,000.00	28,884.95	67.9
01-07-7135-00	CEDA PROJECTS	1,386.00	72,942.57	2,195,000.00	2,122,057.43	3.3
	TOTAL COMMUNITY & ECONOMIC DEVELOP	95,884.20	472,433.03	3,547,898.00	3,075,464.97	13.3
	<u>COMMUNITY & ECONOMIC DEV COMMI</u>					
01-08-6110-00	FICA	.00	57.39	669.00	611.61	8.6
01-08-6210-00	AIR TRANSPORTATION	.00	340.00	6,500.00	6,160.00	5.2
01-08-6230-00	LODGING	.00	1,245.00	6,000.00	4,755.00	20.8
01-08-6240-00	MEETING FEES	.00	750.00	4,000.00	3,250.00	18.8
01-08-6250-00	PER DIEM	1,782.00	2,673.00	2,500.00	(173.00)	106.9
01-08-6300-00	SUPPLIES	1,523.39	1,553.39	6,000.00	4,446.61	25.9
	TOTAL COMMUNITY & ECONOMIC DEV COM	3,305.39	6,618.78	25,669.00	19,050.22	25.8

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC SERVICES</u>					
01-09-6000-00	SALARIES	30,523.89	135,045.15	469,151.00	334,105.85	28.8
01-09-6110-00	FICA	848.17	3,008.76	18,500.00	15,491.24	16.3
01-09-6111-00	SOA ESC	6.06	466.33	7,564.00	7,097.67	6.2
01-09-6115-00	MEDICAL	.00	.00	97,313.00	97,313.00	.0
01-09-6120-00	WORKER'S COMP	180.36	904.62	.00	(904.62)	.0
01-09-6125-00	PERS	5,153.00	25,844.97	87,000.00	61,155.03	29.7
01-09-6210-00	AIR TRANSPORTATION	585.00	15,604.00	23,000.00	7,396.00	67.8
01-09-6220-00	GROUND TRANSPORTATION	.00	.00	6,000.00	6,000.00	.0
01-09-6230-00	LODGING	1,340.64	2,585.64	11,500.00	8,914.36	22.5
01-09-6250-00	PER DIEM	.00	3,366.00	12,350.00	8,984.00	27.3
01-09-6300-00	SUPPLIES	.00	.00	5,000.00	5,000.00	.0
01-09-6310-00	POSTAGE AND FREIGHT	8,259.30	20,573.30	20,000.00	(573.30)	102.9
01-09-6335-00	NOATAK AIRPORT LEASE - YEARLY	.00	.00	11,000.00	11,000.00	.0
01-09-6345-00	INFORMATION TECHNOLOGY	25,639.53	79,737.35	230,000.00	150,262.65	34.7
01-09-6360-00	PUBLIC SERVICES PROJECTS	50,123.76	156,782.60	550,000.00	393,217.40	28.5
01-09-6370-00	DUES & SUBSCRIPTIONS	.00	.00	8,300.00	8,300.00	.0
01-09-6399-00	MISCELLANEOUS	551.33	565.65	8,000.00	7,434.35	7.1
01-09-7501-00	VPSO HOUSE REPAIRS-ABL ONLY	.00	.00	7,000.00	7,000.00	.0
	TOTAL PUBLIC SERVICES	123,211.04	444,484.37	1,571,678.00	1,127,193.63	28.3
	<u>PUBLIC SAFETY COMMISSION</u>					
01-10-6110-00	FICA	267.75	688.50	842.00	153.50	81.8
01-10-6210-00	AIR TRANSPORTATION	1,049.00	2,030.50	6,228.00	4,197.50	32.6
01-10-6230-00	LODGING	.00	747.00	3,668.00	2,921.00	20.4
01-10-6240-00	MEETING FEES	3,500.00	9,000.00	8,800.00	(200.00)	102.3
01-10-6250-00	PER DIEM	396.00	1,188.00	4,554.00	3,366.00	26.1
01-10-6300-00	SUPPLIES	371.77	371.77	1,500.00	1,128.23	24.8
	TOTAL PUBLIC SAFETY COMMISSION	5,584.52	14,025.77	25,592.00	11,566.23	54.8

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY DEPARTMENT</u>					
01-11-6000-00 SALARIES	28,554.96	132,321.14	480,575.00	348,253.86	27.5
01-11-6010-00 WAGES - TEMP TRAIL STAKERS	.00	.00	36,000.00	36,000.00	.0
01-11-6110-00 FICA	410.12	1,902.99	11,500.00	9,597.01	16.6
01-11-6111-00 UNEMPLOYMENT INSURANCE	.00	.00	7,756.00	7,756.00	.0
01-11-6115-00 MEDICAL	.00	.00	97,313.00	97,313.00	.0
01-11-6120-00 WORKERS COMP	219.88	1,013.84	.00	(1,013.84)	.0
01-11-6125-00 PERS	6,282.09	28,966.54	83,165.00	54,198.46	34.8
01-11-6210-00 AIR TRANSPORTATION	4,886.49	8,926.49	32,000.00	23,073.51	27.9
01-11-6220-00 GROUND TRANSPORTATION	1,778.20	2,517.08	3,500.00	982.92	71.9
01-11-6230-00 LODGING	2,953.06	3,510.82	11,000.00	7,489.18	31.9
01-11-6250-00 PER DIEM	396.00	3,631.00	9,000.00	5,369.00	40.3
01-11-6300-00 SUPPLIES	136.83	5,144.82	5,000.00	(144.82)	102.9
01-11-6310-00 AIR FREIGHT	.00	680.09	15,000.00	14,319.91	4.5
01-11-6370-00 DUES & SUBSCRIPTIONS	.00	.00	7,500.00	7,500.00	.0
01-11-6399-00 MISCELLANEOUS	473.95	2,771.01	4,000.00	1,228.99	69.3
01-11-6400-00 CONSULTANTS	.00	.00	2,500.00	2,500.00	.0
01-11-7150-00 WINTER TRAILS	.00	1,642.81	150,000.00	148,357.19	1.1
01-11-7155-00 EMERGENCY MANAGEMENT	.00	.00	12,800.00	12,800.00	.0
01-11-7160-00 PUBLIC SAFETY SUMMIT	.00	.00	15,000.00	15,000.00	.0
01-11-7500-00 VPSO HOUSE UTILITIES	1,298.72	1,298.72	10,000.00	8,701.28	13.0
01-11-8002-00 SEARCH & RESCUE SUPPLIES	1,235.86	2,373.44	80,000.00	77,626.56	3.0
01-11-8003-00 S&R EQUIPMENT	2,323.88	3,400.84	.00	(3,400.84)	.0
01-11-8004-00 SEARCH & RESCUE STIPENDS	47,250.00	20,250.00	108,500.00	88,250.00	18.7
01-11-8500-00 FIRE TRAVEL	.00	1,179.00	.00	(1,179.00)	.0
01-11-8501-00 FIRE EQUIPMENT, REPAIRS, MAINT	2,626.73	11,628.17	100,000.00	88,371.83	11.6
01-11-8506-00 BATTALLION CHIEF STIPENDS	11,250.00	11,250.00	87,000.00	75,750.00	12.9
01-11-8507-00 BATTALLION CHIEF MEETINGS	.00	111.00	.00	(111.00)	.0
TOTAL PUBLIC SAFETY DEPARTMENT	112,076.77	244,519.80	1,369,109.00	1,124,589.20	17.9
<u>WATER AND SEWER SUBSIDY</u>					
01-12-6400-02 BUCKLAND SUBSIDY	.00	23,213.60	.00	(23,213.60)	.0
01-12-6400-03 DEERING SUBSIDY	.00	53,410.34	.00	(53,410.34)	.0
01-12-6400-05 KIVALINA SUBSIDY	20,002.00	20,002.00	.00	(20,002.00)	.0
01-12-6400-06 KOBUK SUBSIDY	.00	10,532.10	.00	(10,532.10)	.0
01-12-6400-07 KOTZEBUE SUBSIDY	.00	450,084.00	.00	(450,084.00)	.0
01-12-6400-09 NOORVIK SUBSIDY	.00	100,000.00	.00	(100,000.00)	.0
01-12-6400-10 SELAWIK SUBSIDY	.00	125,191.19	.00	(125,191.19)	.0
01-12-6400-11 SHUNGNAC SUBSIDY	.00	8,500.68	.00	(8,500.68)	.0
TOTAL WATER AND SEWER SUBSIDY	20,002.00	790,933.91	.00	(790,933.91)	.0
TOTAL FUND EXPENDITURES	722,765.36	3,234,985.10	30,578,109.00	27,343,123.90	10.6
NET REVENUE OVER EXPENDITURES	(716,876.27)	(3,101,395.34)	1,190,274.00	4,291,669.34	(260.6)

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

VILLAGE IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
02-00-4100-00	REVENUE	.00	.00	4,000,000.00	4,000,000.00	.0
02-00-4550-00	INVESTMENT INC. AVAIL. FOR OPS	1,091.44	7,964.09	100,000.00	92,035.91	8.0
	TOTAL REVENUE	1,091.44	7,964.09	4,100,000.00	4,092,035.91	.2
	TOTAL FUND REVENUE	1,091.44	7,964.09	4,100,000.00	4,092,035.91	.2

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

VILLAGE IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>VILLAGE IMPROVEMENT FUND</u>					
02-00-6000-00	SALARIES	10,318.91	46,676.34	159,417.00	112,740.66	29.3
02-00-6110-00	FICA	532.14	2,015.59	5,372.00	3,356.41	37.5
02-00-6111-00	SOA ESC	17.30	34.60	3,004.00	2,969.40	1.2
02-00-6115-00	MEDICAL	.00	.00	27,075.00	27,075.00	.0
02-00-6125-00	PERS	2,270.16	10,268.80	35,072.00	24,803.20	29.3
02-00-6210-00	TRANSPORTATION	4,639.04	13,189.54	35,000.00	21,810.46	37.7
02-00-6220-00	GROUND TRANSPORTATION	432.76	894.68	3,000.00	2,105.32	29.8
02-00-6230-00	LODGING	12,186.72	15,219.72	27,500.00	12,280.28	55.3
02-00-6240-00	MEETING FEES	5,000.00	17,500.00	40,000.00	22,500.00	43.8
02-00-6250-00	PER DIEM	1,386.00	8,415.00	23,000.00	14,585.00	36.6
02-00-6300-00	SUPPLIES	8,910.35	9,685.65	20,000.00	10,314.35	48.4
02-00-6320-00	PRINTING & PUBLICATIONS	.00	.00	7,500.00	7,500.00	.0
02-00-6400-00	CONSULTANTS	.00	212.50	30,000.00	29,787.50	.7
02-00-6450-00	LEGAL	.00	11,048.00	25,000.00	13,952.00	44.2
02-00-6460-00	CONSULTANTS, ACCOUNTING/AUDIT	.00	.00	12,000.00	12,000.00	.0
02-00-8001-00	VILLAGE ACCOUNTS	.00	.00	2,447,060.00	2,447,060.00	.0
02-00-9002-00	TRANS OUT - INVEST/SUSTAIN	.00	.00	1,200,000.00	1,200,000.00	.0
	TOTAL VILLAGE IMPROVEMENT FUND	45,693.38	135,160.42	4,100,000.00	3,964,839.58	3.3
	<u>AMBLER VIF</u>					
02-01-6400-09	DESIGN - CITY TANK FARM	.00	6,404.70	.00	(6,404.70)	.0
	TOTAL AMBLER VIF	.00	6,404.70	.00	(6,404.70)	.0
	<u>BUCKLAND VIF</u>					
02-02-6400-05	BKC EQUIP/MAINT	.00	108,671.60	.00	(108,671.60)	.0
	TOTAL BUCKLAND VIF	.00	108,671.60	.00	(108,671.60)	.0
	<u>DEERING VIF</u>					
02-03-6400-07	ELECTRICAL GRID PHASE 3	.00	156,950.00	.00	(156,950.00)	.0
	TOTAL DEERING VIF	.00	156,950.00	.00	(156,950.00)	.0
	<u>KIANA VIF</u>					
02-04-6400-04	OPT IN PROJECT	.00	164,308.00	.00	(164,308.00)	.0
	TOTAL KIANA VIF	.00	164,308.00	.00	(164,308.00)	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

VILLAGE IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>KIVALINA VIF</u>					
02-05-6400-05	KVL WASTE PROJECT	.00	780,538.00	.00	(780,538.00)	.0
	TOTAL KIVALINA VIF	.00	780,538.00	.00	(780,538.00)	.0
	<u>KOBUK VIF</u>					
02-06-6400-07	COMMUNITY BLDG	.00	1,810,505.61	.00	(1,810,505.61)	.0
	TOTAL KOBUK VIF	.00	1,810,505.61	.00	(1,810,505.61)	.0
	<u>KOTZEBUE VIF</u>					
02-07-6400-11	KOTZ ER RESP	.00	280,000.00	.00	(280,000.00)	.0
	TOTAL KOTZEBUE VIF	.00	280,000.00	.00	(280,000.00)	.0
	<u>SELAWIK VIF</u>					
02-10-6400-02	WATER&SEWER PROJECT	.00	250,000.00	.00	(250,000.00)	.0
	TOTAL SELAWIK VIF	.00	250,000.00	.00	(250,000.00)	.0
	TOTAL FUND EXPENDITURES	45,693.38	3,692,538.33	4,100,000.00	407,461.67	90.1
	NET REVENUE OVER EXPENDITURES	(44,601.94)	(3,684,574.24)	.00	3,684,574.24	.0

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>SOURCE 00</u>					
03-00-4100-00	REVENUE	<u>.00</u>	<u>13,208.29</u>	<u>.00</u>	<u>(13,208.29)</u>	<u>.0</u>
	TOTAL SOURCE 00	<u>.00</u>	<u>13,208.29</u>	<u>.00</u>	<u>(13,208.29)</u>	<u>.0</u>
	TOTAL FUND REVENUE	<u>.00</u>	<u>13,208.29</u>	<u>.00</u>	<u>(13,208.29)</u>	<u>.0</u>

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
03-00-6330-00 UTILITIES	13,780.20	20,034.34	.00	(20,034.34)	.0
TOTAL DEPARTMENT 00	13,780.20	20,034.34	.00	(20,034.34)	.0
TOTAL FUND EXPENDITURES	13,780.20	20,034.34	.00	(20,034.34)	.0
NET REVENUE OVER EXPENDITURES	(13,780.20)	(6,826.05)	.00	6,826.05	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

CARES ACT - COVID RESPONSE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 03</u>					
19-03-6350-01	FEDERAL ARPA - EQUIP FIRE RESP	13,970.58	40,351.79	100,000.00	59,648.21	40.4
	TOTAL DEPARTMENT 03	13,970.58	40,351.79	100,000.00	59,648.21	40.4
	<u>DEPARTMENT 05</u>					
19-05-6350-03	SOA ARPA- KVL ROAD MAINTENANCE	93,147.91	178,928.84	.00	(178,928.84)	.0
19-05-6360-01	SOA ARPA KVL CITY BLDG RENOVAT	15,106.50	206,987.50	.00	(206,987.50)	.0
19-05-6360-02	SOA ARPA NAB BLDG HEAT SYSTEM	.00	136,800.00	.00	(136,800.00)	.0
	TOTAL DEPARTMENT 05	108,254.41	522,716.34	.00	(522,716.34)	.0
	<u>DEPARTMENT 06</u>					
19-06-6350-01	LATCF KVL EQUIPMENT	.00	309,998.44	.00	(309,998.44)	.0
19-06-6350-02	LATCF NAB TRUCK	.00	66,303.78	.00	(66,303.78)	.0
	TOTAL DEPARTMENT 06	.00	376,302.22	.00	(376,302.22)	.0
	TOTAL FUND EXPENDITURES	122,224.99	939,370.35	100,000.00	(839,370.35)	939.4
	NET REVENUE OVER EXPENDITURES	(122,224.99)	(939,370.35)	(100,000.00)	839,370.35	(939.4)

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

SULIANICH ART'S CENTER

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
40-00-4100-00	REVENUE	<u>45,322.78</u>	<u>108,150.55</u>	<u>.00</u>	<u>(108,150.55)</u>	<u>.0</u>
	TOTAL REVENUE	<u>45,322.78</u>	<u>108,150.55</u>	<u>.00</u>	<u>(108,150.55)</u>	<u>.0</u>
	TOTAL FUND REVENUE	<u>45,322.78</u>	<u>108,150.55</u>	<u>.00</u>	<u>(108,150.55)</u>	<u>.0</u>

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

SULIANICH ART'S CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-00-6300-00 SUPPLIES	.00	402.99	5,500.00	5,097.01	7.3
40-00-6330-00 UTILITIES	2,036.83	3,421.21	23,000.00	19,578.79	14.9
40-00-6390-00 BANK FEES	.00	144.00	.00	(144.00)	.0
40-00-7800-00 ART PURCHASES	25,368.01	80,405.01	150,000.00	69,594.99	53.6
TOTAL DEPARTMENT 00	27,404.84	84,373.21	178,500.00	94,126.79	47.3
TOTAL FUND EXPENDITURES	27,404.84	84,373.21	178,500.00	94,126.79	47.3
NET REVENUE OVER EXPENDITURES	17,917.94	23,777.34	(178,500.00)	(202,277.34)	13.3

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

VPSO

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SOURCE 00</u>					
45-00-4200-00	STATE GRANT REVENUE	.00	185,617.09	.00	(185,617.09)	.0
	TOTAL SOURCE 00	.00	185,617.09	.00	(185,617.09)	.0
	TOTAL FUND REVENUE	.00	185,617.09	.00	(185,617.09)	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

VPSO

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
VPSO					
45-00-6000-00 SALARIES	33,583.66	143,065.27	.00	(143,065.27)	.0
45-00-6110-00 FICA	485.65	2,069.19	.00	(2,069.19)	.0
45-00-6111-00 SOA ESC	246.74	697.38	.00	(697.38)	.0
45-00-6120-00 WORKER'S COMP	258.59	1,101.58	.00	(1,101.58)	.0
45-00-6125-00 PERS	7,388.39	30,563.03	.00	(30,563.03)	.0
45-00-6210-00 TRAVEL	21,196.69	35,459.04	100,000.00	64,540.96	35.5
45-00-6300-00 SUPPLIES	57,628.05	76,495.01	.00	(76,495.01)	.0
45-00-6400-00 CONSULTANTS	.00	80.08	.00	(80.08)	.0
45-00-8000-00 INDIRECT	.00	16,874.28	.00	(16,874.28)	.0
TOTAL VPSO	120,787.77	306,404.86	100,000.00	(206,404.86)	306.4
TOTAL FUND EXPENDITURES	120,787.77	306,404.86	100,000.00	(206,404.86)	306.4
NET REVENUE OVER EXPENDITURES	(120,787.77)	(120,787.77)	(100,000.00)	20,787.77	(120.8)

Date	Journ	Referenc	Description	Debit	Credit	Balance
*			07/01/2023 (00/23) Balanc	.00	.00	.00
*			07/31/2023 (07/23) Period	.00	.00	.00
*						
*			08/31/2023 (08/23) Period	.00	.00	.00
*						
09/07/20	AP	66.0001	UAF - FINANCE OFFICE	50,000.00	.00	50,000.00
*			09/30/2023 (09/23) Period	50,000.00	.00	50,000.00
*						
*			10/31/2023 (10/23) Period	.00	.00	50,000.00

Date	Journ	Referenc	Description	Debit	Credit	Balance
*			09/30/2023 (09/23) Balanc	.00	.00	20,598.30
10/02/20	AP	8.0001	LARRY ADAMS	75.00	.00	20,673.30
10/02/20	AP	26.0001	JOSEPH SWAN	75.00	.00	20,748.30
10/02/20	AP	27.0001	LAURA KLOPP	75.00	.00	20,823.30
10/02/20	AP	28.0001	WINONA HAWLEY	75.00	.00	20,898.30
10/02/20	AP	32.0001	JEFFREY HADLEY	75.00	.00	20,973.30
10/02/20	AP	33.0001	FRED SMITH	300.00	.00	21,273.30
10/02/20	AP	54.0001	ELSA COFFIN	75.00	.00	21,348.30
10/02/20	AP	58.0001	VIOLET MITCHELL	75.00	.00	21,423.30
10/02/20	AP	62.0001	ROBERT RICHARDS SR.	75.00	.00	21,498.30
10/02/20	AP	63.0001	LORETTA HAWLEY	75.00	.00	21,573.30
10/02/20	AP	64.0001	RHODA DOWNEY	75.00	.00	21,648.30
10/02/20	AP	65.0001	CARRIE ARMSTRONG	75.00	.00	21,723.30
10/02/20	AP	66.0001	JENNIE NASHOOKPUK	300.00	.00	22,023.30
10/02/20	AP	80.0001	VINCENT SCHUERCH	75.00	.00	22,098.30
10/02/20	AP	89.0001	IRENE STALKER	75.00	.00	22,173.30
10/02/20	AP	93.0001	CHERYL CURTIS-JACKSON	75.00	.00	22,248.30

Date	Journ	Referenc	Description	Debit	Credit	Balance
10/02/20	AP	100.0001	ALICE E ADAMS	300.00	.00	22,548.30
10/02/20	AP	104.0001	MARION CLEVELAND	75.00	.00	22,623.30
10/02/20	AP	105.0001	THOMAS JACKSON	150.00	.00	22,773.30
10/02/20	AP	106.0001	LONNIE ARNOLD	150.00	.00	22,923.30
10/02/20	AP	107.0001	BELYNDA GREGG	75.00	.00	22,998.30
10/02/20	AP	108.0001	JEFFREY LUTHER	75.00	.00	23,073.30
10/02/20	AP	109.0001	PETER TAYLOR	300.00	.00	23,373.30
10/03/20	AP	23.0001	BILLIE MULLUK	75.00	.00	23,448.30
10/03/20	AP	24.0001	BILLIE MULLUK	75.00	.00	23,523.30
10/03/20	AP	25.0001	BILLIE MULLUK	75.00	.00	23,598.30
10/03/20	AP	59.0001	ELLA LEAVITT	75.00	.00	23,673.30
10/03/20	AP	60.0001	ELLA LEAVITT	75.00	.00	23,748.30
10/03/20	AP	61.0001	ELLA LEAVITT	75.00	.00	23,823.30
10/03/20	AP	70.0001	MERLE SNYDER	75.00	.00	23,898.30
10/03/20	AP	71.0001	MERLE SNYDER	75.00	.00	23,973.30
10/03/20	AP	72.0001	MERLE SNYDER	75.00	.00	24,048.30
10/03/20	AP	94.0001	MARTHA BALLOT	75.00	.00	24,123.30

Date	Journ	Referenc	Description	Debit	Credit	Balance
10/03/20	AP	95.0001	MARTHA BALLOT	75.00	.00	24,198.30
10/03/20	AP	96.0001	MARTHA BALLOT	75.00	.00	24,273.30
10/03/20	AP	101.0001	PATRICK FOSTER SR	75.00	.00	24,348.30
10/03/20	AP	102.0001	PATRICK FOSTER SR	75.00	.00	24,423.30
10/03/20	AP	103.0001	PATRICK FOSTER SR	75.00	.00	24,498.30
10/03/20	AP	113.0001	JESSICA SANDS	150.00	.00	24,648.30
10/03/20	AP	114.0001	JESSICA SANDS	150.00	.00	24,798.30
10/03/20	AP	115.0001	JESSICA SANDS	150.00	.00	24,948.30
10/05/20	AP	152.0001	LAURA MITCHELL-EVAK	75.00	.00	25,023.30
10/05/20	AP	153.0001	JULIA STALKER	75.00	.00	25,098.30
10/05/20	AP	155.0001	ROSELLA MARSDEN	75.00	.00	25,173.30
10/09/20	AP	192.0001	JUDITH N. STEIN	75.00	.00	25,248.30
10/09/20	AP	194.0001	JAMES NORTON	75.00	.00	25,323.30
10/10/20	AP	223.0001	MARIAM NORTON	75.00	.00	25,398.30
10/10/20	AP	224.0001	LORENZ SNYDER	75.00	.00	25,473.30
10/10/20	AP	227.0001	ESTHER DAVIDOVICS	75.00	.00	25,548.30
10/10/20	AP	241.0001	FRANK DAVIDOVICS	75.00	.00	25,623.30

Date	Journ	Referenc	Description	Debit	Credit	Balance
10/10/20	AP	245.0001	VIOLET CHRISTINA WESTLAKE	75.00	.00	25,698.30
10/10/20	AP	246.0001	DONNA HENRY	75.00	.00	25,773.30
10/10/20	AP	248.0001	ROSELLA MARSDEN	75.00	.00	25,848.30
10/10/20	AP	252.0001	PAUL AHRENS	75.00	.00	25,923.30
10/10/20	AP	253.0001	FREDRICK BERRY	75.00	.00	25,998.30
10/11/20	AP	228.0001	HOMER MILLS SR.	75.00	.00	26,073.30
10/11/20	AP	247.0001	REGINALD JOULE III	1,000.00	.00	27,073.30
10/12/20	AP	265.0001	ANDREA BALDWIN	75.00	.00	27,148.30
10/12/20	AP	266.0001	LENA L HENRY	75.00	.00	27,223.30
10/12/20	AP	267.0001	CARLOS HAWLEY	75.00	.00	27,298.30
10/12/20	AP	268.0001	GORDON NEWLIN	75.00	.00	27,373.30
10/12/20	AP	270.0001	HOMER E BOOTH	75.00	.00	27,448.30
10/12/20	AP	271.0001	JORI MORRIS	75.00	.00	27,523.30
10/16/20	AP	315.0001	RICHARD GOODRO	75.00	.00	27,598.30
10/23/20	AP	328.0001	BEN ATORUK	300.00	.00	27,898.30
10/23/20	AP	332.0001	HANNAH LOON	75.00	.00	27,973.30
10/23/20	AP	333.0001	HANNAH LOON	.00	(75.00)	27,898.30

Date	Journ	Referenc	Description	Debit	Credit	Balance
10/23/20	AP	354.0001	RICHARD GOODRO	75.00	.00	27,973.30
10/23/20	AP	355.0001	LENORA DAVIS	75.00	.00	28,048.30
10/23/20	AP	357.0001	FREDERICK BERRY	75.00	.00	28,123.30
10/23/20	AP	360.0001	ELSIE GOODRO	75.00	.00	28,198.30
10/23/20	AP	361.0001	HELEN MILLS	75.00	.00	28,273.30
10/23/20	AP	370.0001	NELLIE JONES	75.00	.00	28,348.30
10/23/20	AP	371.0001	FRANCES PHILLIPS	300.00	.00	28,648.30
10/23/20	AP	372.0001	LEO SHELDON	75.00	.00	28,723.30
10/23/20	AP	374.0001	AUDREY AREY	150.00	.00	28,873.30
10/23/20	AP	375.0001	POLLY DOWNEY	75.00	.00	28,948.30
10/23/20	AP	376.0001	NEVA DAVIS	150.00	.00	29,098.30
10/23/20	AP	377.0001	LYDIA HENRY	75.00	.00	29,173.30
10/23/20	AP	378.0001	MATTHEW HANSHAW	75.00	.00	29,248.30
10/23/20	AP	379.0001	JASMINE SHY	75.00	.00	29,323.30
10/23/20	AP	380.0001	TERESA FERGUSON	75.00	.00	29,398.30
10/24/20	AP	345.0001	VALARIE ROMANE	75.00	.00	29,473.30
10/24/20	AP	349.0001	ROBERT RICHARDS SR.	75.00	.00	29,548.30

Date	Journ	Referenc	Description	Debit	Credit	Balance
10/24/20	AP	352.0001	MERLE SNYDER	75.00	.00	29,623.30
10/24/20	AP	353.0001	NOAH WELLS	75.00	.00	29,698.30
10/24/20	AP	356.0001	KATHLEEN HOWARTH	75.00	.00	29,773.30
10/24/20	AP	359.0001	JENNY HINGSBERGEN	75.00	.00	29,848.30
10/24/20	AP	365.0001	DANIEL FOSTER	75.00	.00	29,923.30
10/24/20	AP	366.0001	DENISE DOUGLAS	75.00	.00	29,998.30
10/24/20	AP	381.0001	LORI FIELD	75.00	.00	30,073.30
10/24/20	AP	382.0001	WARREN HARRIS	75.00	.00	30,148.30
10/24/20	AP	383.0001	GRACE OUTWATER	75.00	.00	30,223.30
10/25/20	AP	402.0001	VINCENT SCHUERCH	75.00	.00	30,298.30
10/26/20	AP	406.0001	ROBERT STALKER	75.00	.00	30,373.30
10/26/20	AP	407.0001	EMMA MONROE	75.00	.00	30,448.30
10/26/20	AP	408.0001	CORDELLA MENDENHALL-SMIT	300.00	.00	30,748.30
10/30/20	AP	441.0001	EVA LEE	75.00	.00	30,823.30
10/30/20	AP	454.0001	LORETTA WALTON	75.00	.00	30,898.30
10/30/20	AP	459.0001	RICHARD GOODRO	75.00	.00	30,973.30
10/30/20	AP	461.0001	APRIL JORGENSEN	300.00	.00	31,273.30

Date	Journ	Referenc	Description	Debit	Credit	Balance
10/30/20	AP	462.0001	NEAL SHELDON	75.00	.00	31,348.30
10/31/20	AP	455.0001	MERLE SNYDER	75.00	.00	31,423.30
10/31/20	AP	460.0001	DANIEL WILLIAMS	75.00	.00	31,498.30
11/02/20	JE	70.0067	7CC COLOR RUN DONATION	194.94	.00	31,693.24
*			10/31/2023 (10/23) Period	11,169.94	(75.00)	31,693.24

Summary Schedule of Portfolio Changes

Base Currency: USD

Description	Beginning Market Value	Ending Market Value	% of MV	% Change in MV	Tax Cost	% of TC	Accrued Income
Principal Holdings							
Equity	2,465,323.64	2,389,203.43	26.61%	-3.09%	1,960,082.66	21.53%	0.00
Fixed Income	4,519,720.85	4,495,700.47	50.07%	-0.53%	4,965,489.77	54.54%	12,420.41
Real Assets	724,869.53	717,396.77	7.99%	-1.03%	766,633.22	8.42%	0.00
Alternative	902,598.33	899,965.04	10.02%	-0.29%	935,623.38	10.28%	0.00
Cash and Cash Equivalents	451,890.75	476,350.24	5.31%	5.41%	476,350.24	5.23%	1,998.15
Total Principal Holdings	9,064,403.10	8,978,615.95	100.00%	-0.95%	9,104,179.27	100.00%	14,418.56
Current Period Accrued Income	22,577.75	14,418.56			14,418.56		
Total Principal Holdings and Liabilities	9,086,980.85	8,993,034.51			9,118,597.83		14,418.56
Total Holdings	\$9,086,980.85	\$8,993,034.51			\$9,118,597.83		\$14,418.56

Fair Value Breakdown *	Beginning Market Value	Ending Market Value	% of MV	% Chg in MV	Book Value	% of BV	Accrued Income
Total Fair Value Level 2 Holdings	7,457,769.36	7,349,403.19	81.72%	-1.45%	7,382,605.76	81.35%	12,420.41
Total Fair Value Level N/A Holdings	1,629,211.49	1,643,631.32	18.28%	0.89%	1,692,481.38	18.65%	1,998.15
Total Holdings - Fair Value Reporting	\$9,086,980.85	\$8,993,034.51	100.00%	-1.03%	\$9,075,087.14	100.00%	\$14,418.56

* For informational purposes only. Please see the Fair Value Disclosure on the Disclosure page.



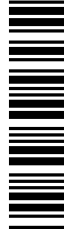
Summary Schedule of Portfolio Changes

Base Currency: USD

Description	Beginning Market Value	Ending Market Value	% of MV	% Change in MV	Tax Cost	% of TC	Accrued Income
Principal Holdings							
Equity	19,277,977.40	18,646,838.62	39.46%	-3.27%	18,042,353.72	37.05%	0.00
Fixed Income	16,748,654.32	16,629,169.96	35.19%	-0.71%	18,062,732.74	37.09%	0.00
Real Assets	5,726,903.98	5,658,268.90	11.97%	-1.20%	6,109,125.72	12.55%	0.00
Alternative	4,764,554.72	4,750,654.23	10.05%	-0.29%	4,911,758.85	10.08%	0.00
Cash and Cash Equivalents	1,448,197.45	1,571,965.58	3.33%	8.55%	1,571,965.58	3.23%	6,514.41
Total Principal Holdings	47,966,287.87	47,256,897.29	100.00%	-1.48%	48,697,936.61	100.00%	6,514.41
Current Period Accrued Income	63,618.72	6,514.41			6,514.41		
Total Principal Holdings and Liabilities	48,029,906.59	47,263,411.70			48,704,451.02		6,514.41
Total Holdings	\$48,029,906.59	\$47,263,411.70			\$48,704,451.02		\$6,514.41

Fair Value Breakdown *	Beginning Market Value	Ending Market Value	% of MV	% Chg in MV	Book Value	% of BV	Accrued Income
Total Fair Value Level 2 Holdings	38,470,777.57	37,662,374.47	79.69%	-2.10%	37,913,414.65	78.96%	0.00
Total Fair Value Level N/A Holdings	9,559,129.02	9,601,037.23	20.31%	0.44%	10,102,678.33	21.04%	6,514.41
Total Holdings - Fair Value Reporting	\$48,029,906.59	\$47,263,411.70	100.00%	-1.60%	\$48,016,092.98	100.00%	\$6,514.41

* For informational purposes only. Please see the Fair Value Disclosure on the Disclosure page.



Summary Schedule of Portfolio Changes

Base Currency: USD

Description	Beginning Market Value	Ending Market Value	% of MV	% Change in MV	Tax Cost	% of TC	Accrued Income
Principal Holdings							
Equity	12,401,581.85	11,995,569.94	39.46%	-3.27%	10,730,237.45	35.08%	0.00
Fixed Income	10,774,371.74	10,697,507.49	35.19%	-0.71%	11,724,653.35	38.34%	0.00
Real Assets	3,684,070.69	3,639,917.76	11.97%	-1.20%	3,944,720.00	12.90%	0.00
Alternative	3,065,043.17	3,056,101.16	10.05%	-0.29%	3,173,140.23	10.37%	0.00
Cash and Cash Equivalents	931,748.29	1,011,367.51	3.33%	8.55%	1,011,367.51	3.31%	4,191.25
Total Principal Holdings	30,856,815.74	30,400,463.86	100.00%	-1.48%	30,584,118.54	100.00%	4,191.25
Current Period Accrued Income	40,925.46	4,191.25			4,191.25		
Total Principal Holdings and Liabilities	30,897,741.20	30,404,655.11			30,588,309.79		4,191.25
Total Holdings	\$30,897,741.20	\$30,404,655.11			\$30,588,309.79		\$4,191.25

Fair Value Breakdown *	Beginning Market Value	Ending Market Value	% of MV	% Chg in MV	Book Value	% of BV	Accrued Income
Total Fair Value Level 2 Holdings	24,748,277.55	24,228,231.75	79.69%	-2.10%	23,742,283.46	78.62%	0.00
Total Fair Value Level N/A Holdings	6,149,463.65	6,176,423.36	20.31%	0.44%	6,454,898.17	21.38%	4,191.25
Total Holdings - Fair Value Reporting	\$30,897,741.20	\$30,404,655.11	100.00%	-1.60%	\$30,197,181.63	100.00%	\$4,191.25

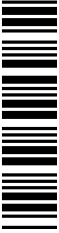
* For informational purposes only. Please see the Fair Value Disclosure on the Disclosure page.



Detailed Schedule of Holdings - Principal Assets

Base Currency: USD

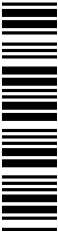
Security Description Portfolio Number	Asset Number Yield on Market Units/Par	Unit Price Price Date Market Value	FV Level* % of MV	Avg Unit Cost Accrued Income	Book Value	Unrealized Gain/Loss On Book Value
Cash and Cash Equivalents						
Money Market Funds						
ALASKA MUNI LEAGUE INVESTMENT POOL CORP	0117940A3 5.27%	1.000	Level n/a			
5001098.1	25,996,401.2200	25,996,401.22	0.00%	1.00 114,200.34	25,996,401.22	0.00
Total Money Market Funds		25,996,401.22	0.00%	N/A 114,200.34	25,996,401.22	0.00
Total Cash and Cash Equivalents		25,996,401.22	0.00%	N/A 114,200.34	25,996,401.22	0.00
Net Holdings						
		25,996,401.22	0.00%	N/A 114,200.34	25,996,401.22	0.00
Total Holdings Principal Assets		\$25,996,401.22	100.00%	N/A \$114,200.34	\$25,996,401.22	\$0.00
Total Holdings		\$25,996,401.22			\$25,996,401.22	\$0.00
Accrued Income On						
Principal Holdings		114,200.34		114,200.34	114,200.34	
Total Accrued Income		114,200.34		114,200.34	114,200.34	
Total Holdings with Accrued Income		\$26,110,601.56			\$26,110,601.56	\$0.00



Detailed Schedule of Holdings - Principal Assets

Base Currency: USD

Security Description Portfolio Number	Asset Number Yield on Market Units/Par	Unit Price Price Date Market Value	FV Level* % of MV	Avg Unit Cost Accrued Income	Book Value	Unrealized Gain/Loss On Book Value
Cash and Cash Equivalents						
Money Market Funds						
ALASKA MUNI LEAGUE INVESTMENT POOL CORP	0117940A3 5.27%	1.000	Level n/a			
5001098.2	7,315,998.3000	7,315,998.30	0.00%	1.00 32,138.64	7,315,998.30	0.00
Total Money Market Funds		7,315,998.30	0.00%	N/A 32,138.64	7,315,998.30	0.00
Total Cash and Cash Equivalents		7,315,998.30	0.00%	N/A 32,138.64	7,315,998.30	0.00
Net Holdings						
		7,315,998.30	0.00%	N/A 32,138.64	7,315,998.30	0.00
Total Holdings Principal Assets		\$7,315,998.30	100.00%	N/A \$32,138.64	\$7,315,998.30	\$0.00
Total Holdings		\$7,315,998.30			\$7,315,998.30	\$0.00
Accrued Income On						
Principal Holdings		32,138.64		32,138.64	32,138.64	
Total Accrued Income		32,138.64		32,138.64	32,138.64	
Total Holdings with Accrued Income		\$7,348,136.94			\$7,348,136.94	\$0.00





Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

DATE: November 16, 2023

TO: Dickie Moto Sr., Mayor

FROM: Chris Hatch, Director of Public Safety

SUBJECT: MONTHLY REPORT TO ASSEMBLY THROUGH THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

Public Safety Director, Chris Hatch
October 2023 Report

Selawik Phase one of the SAR/Fire Warm storage building has been completed, making the space usable for warm equipment storage this winter. We plan on completing phase two and three of this project which includes leveling, foundation, mechanical, and interior work, next summer.

Noorvik VPSO housing and holding cell building renovation project is underway with the building leveled, foundation nearly complete, with work continuing on the interior, plumbing and mechanical upgrades.

Still attempting to get signatures from all communities' for approval to include them on the region wide multi-jurisdictional hazard mitigation plan. Without having a hazard mitigation plan in place, It somewhat limits access to some FEMA grant opportunities.

The following is a representative list of priority projects we are working to complete or have completed in the last month.

- Fire Department long range plan to meet the strategic priorities and help our communities fire response abilities.
- We are partnering with the Department of military and veteran affairs homeland security on a multi-jurisdictional hazard mitigation plan for the region.
- ARPA Fire Department fund Spend down.
- Beginning fall trail maintenance and marking, planning to Hire Trail maintenance workers this month and have sent MOA to all communities to ensure that they are able to begin work on trails as soon as feasible based on weather conditions.



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

Public Safety Administrator, Saima Chase **November 2023 Report**

Public Safety Administrator- Saima Chase

I attended the November APIP Monthly meeting online via teams Alaska Partnership for Infrastructure Protection hosts monthly meetings from September to May each year to go over critical infrastructure needs in the event of a disaster. This month they discussed addressing the risks through shared responsibility and share effective practices. I also attended the Bethel Mock Steering Committee exercise meeting for Search and Rescue, via Zoom. This month they discussed a tentative date for the mock exercise and training in Bethel to be held late February and logistics of hosting the exercise in Bethel.

Winter Trails:

All MOA's have been sent out to each village or tribe for review. The only noted difference this year is that we added a \$500.00 administrative fee to the MOA so that the City or Tribe can have some profit to the MOA to pay their administrator or staff to fulfill the MOA. As of this writing, NO trails have been done due to poor ice conditions. A Facebook post was sent out this week warning travelers to take extreme caution while traveling due to the poor ice conditions and overflow from this last winter storm surge. We have an ample stock of reflective tape; we are waiting on tie wires and drill bits to arrive from Amazon.



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

Search and Rescue Coordinator, Shauntai Shroyer: **November 2023 Report**

Village	# of SAR's	Between villages?	Resolved:
Ambler	0		
Buckland	0		
Deering	0		
Kiana	0		
Kivalina	0		
Kobuk	0		
Noatak	1	Yes	Yes
Noorvik	0		
Selawik	1	Yes	Yes
Shungnak	0		
Kotzebue	0		

Two active SARs for the month of October, two overdue travelers and all returned home safely. 300 gallons worth of fuel in the tank near the sar shop in Kotzebue for emergency use.

VPSO Program Coordinator, Joshua Harville: **November 2023 Report**

- VPSO Coordinator position has been filled Joshua Harville accepted the position and has precious experience in the borough and VPSO program.
- One (1) VPSO left the program, and we hired One (1) VPSO who has 21 years of experience in this field. He is already law enforcement certified and will just need a few weeks of training to become a certified VPSO.
- Five (5) VPSOs' attended the regional VPSO training in Anchorage.
- The Program currently has the budget for Seven (7) funded FTE positions in FY24. Of those positions Five (5) are currently filled, one (1) officer is scheduled to attend the Spring academy beginning in January, two (2) officers have fire certifications in October, and all (5) need ETT training for certification. We have two (2) candidates that have turned in all their paperwork and are in various stages of the hiring process.
- We started work in Noorvik and are almost complete with the Deering house.
- All VPSO Grant reporting is up to date.



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

Fire Safety Coordinator, Hans Nelson **November 2023 Report**

During this reporting period, the Fire Safety Coordinator worked on upcoming NFA training logistics with incoming village battalion chiefs, instructor, and coordinated with the Kotzebue Fire Department. Also, the Alaska Fire Chiefs Association met on 10.25.23 to discuss the AFCA Mission, Bylaws/Constitution, and Strategic Plan. Currently working with the University Fire Department and the Alaska Technical Center to establish Alaska Fire Service recruit efforts with local high school students. The Fire Department had no fire incidents for the month of October.

The following measurable outcomes occurred during the reporting period:

Fire Prevention Activity

- Provided a fire prevention message with KOTZ Radio and discussed the importance of smoke alarms in the home and reminding residents to ensure they are installed and testing their device every month
- Continued to provide smoke alarms and available fire extinguishers to the residents of Noorvik, Buckland, Kiana, and Selawik

Fire Training Activity

- Attended the FEMA course Leveraging Tools for Coordinated Community Disaster Communications hosted by the Mat-Su Borough EM on 10.26.23
- Attended the independent study for the FEMA Introduction to Hazardous Materials course on 10.27.23
- Provided classroom instruction with the Alaska Bureau of Fire, Standards, Accreditation, and Training office for the VPSO Fire Academy on 10.9.23 to 10.13.23 – An AAR is scheduled for the month of December.
- Participated in the National Fire Academy Strategies and Tactics for Initial Company Operations, Kotzebue Fire Department – November 1-2, 2023. Only the Kobuk and Ambler Battalion Chiefs were able to attend



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

DATE: November 16, 2023

TO: Dickie Moto, Mayor

FROM: Fritz Westlake, Director of Community & Economic Development

SUBJECT: ASSEMBLY DEPARTMENT REPORT THROUGH THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

DAILY OPERATIONS REPORT BY PROGRAM:

COMMUNITY & ECONOMIC DEVELOPMENT COMMISSION – Fritz Westlake

The Community and Economic Development Commission held a successful quarterly meeting on November 1 in Anchorage, Alaska at the NANA office. Highlights of the meeting were in-depth lengthy discussions with Alaska Industrial Development and Export Authority (AIDEA), Ambler Metals, Sustainable Economic Futures (SEF), and the NANA Economic Development department.

The next scheduled meeting will be a “Special Meeting” in the month of November or December.

FRANK R. FERGUSON MEMORIAL SCHOLARSHIP PROGRAM – Erin Stephens

Three scholarship applications were processed, for a total of \$4,250.

SMALL BUSINESS GRANT PROGRAM – Erin Stephens

No activity for this reporting period.

COMMERCIAL & SUBSISTENCE FISHING GRANT PROGRAMS

All but a few Subsistence and Commercial fishing nets have now been shipped out to the grant recipients. The only ones not out are from folks that we are not able to get a hold of.

GRANTS ADMINISTRATORS REPORT – Erin Stephens

- OCED post-application interview for the Borough-wide grant proposal that would bring solar batteries and heat pumps region-wide. This is conducted in tandem with NANA, AVEC, and Deerstone.

- EECBG follow up documentation.
- Received one completed VIF Application that will be presented at the January meeting.
- Kotzebue held a VIF Community Meeting on 9/30 to update priority list and re-elect Commissioner Greene for another three-year term.
- Human Resources duties.

VIF PROJECT MANAGER REPORT – Hiram Walker

Ambler:

- Energy Study Ph. 2 & 3 payments were made and will close out project this week.
- Biomass project on hold until summer. Need to connect underground piping and complete the roof.
- Ambler fuel farm is 95% complete with design and permitting.
- Tank farm procurement for three fuel tanks FBO Ambler. Funding through VEI.
- The Ambler Biomass project purchased some tools such as chain saws to start hauling wood for Biomass Boiler before snow is all gone to make it easier to haul.
- Work with project manager on funding to complete Biomass project. Funding through VIF an application was submitted for the next VIC meeting.
- Working with vender on heavy equipment. I will need the city to sign an award agreement.
- Will need an award agreement signed for the biomass before the funding will go to the contractor. The award is for \$76,034.28, ANTHC is the contractor.
- The Biomass project is currently installing remote monitoring equipment.
- Ambler
- City of Ambler got awarded to A25G Rock trucks will be shipped to Ambler next fall.
- The City of Ambler Heavy Equipment project has been purchased and will be shipped next summer.
- Energy Study 2&3 is extending till Spring of 2023 on some late installed heatpumps that will need inspection.
- Ambler fuel tank farm, the contractor is accommodating new fuel tanks with 95% submitted drawings to the city of Ambler.
- Worked with city of Ambler to get 95% drawings for tank farm from contractor.
- Transferred remainder of funds to city of Ambler Energy Efficiency project 3.
- Made invoice payment to consultant for Ambler fuel farm project.
- No activity for May 2023
- The A25G is on it way to Ambler via Drack Construction. The dump truck should be in Ambler the later part of July.
- Waiting on closeout report on Biomass project.
- Working on closeout on Biomass project. ANTHC have late invoices. Will need the invoices before closeout. Nov. 14th 2023
- No other active projects at this time.

Buckland:

- Traveled to Buckland in the first part of June to help with gavel mining plan for new projects.
- The city of Buckland was awarded funds for the erosion project and heavy equipment repair. The amount of funding that will be used for repair is \$50,000. I am working with the city to get funding available to start repairs.

- The funding was executed for the heavy equipment repair for the erosion project.
- The city of Buckland has made a purchase of parts for heavy equipment.
- The funding of \$50,000 to get assessment and parts for equipment for erosion revetment is expended and VIF will be holding the remainder of fund till revetment is completed.
- The city of Buckland has asked for the funding for the equipment repair, labor, shop heating fuel and electricity to get heavy equipment going by spring. The VIF office is working on getting the funding out to the city to get the project moving.
- The city of Buckland Equipment repair project is all most completed of funds and equipment is 90% repaired.
- Funding has been received by the city of Buckland for the Equipment repair and mechanic is repairing equipment.
- No activity in Feb. 23
- The city of Buckland is preparing for close out of Equipment repair project.
- Closed out Equipment repair project.
- The rock revetment is not in progress currently. There is no access to gravel. This is being worked on.
- Nov. 14th 2023, VIF will be holding on to Erosion Control funding until project is complete.
- Nov. 14th 2023, The city is requesting the remainder of funding for this project this will be for labor and parts to continuing on.

Deering:

- Ipnatchiaq Electric made the first payment to contractor for Ph. 3 of Electric grid.
- I will be closing out the on demand hot water heaters project with Deering IRA.
- No activity currently on all projects.
- Ipnatchiaq Electric will postpone Ph. 3 of project till next summer it got too late in the year to start on project.
- No changes in Ph. 3 Ipnatchiaq Electric contractor will be done this summer.
- No activity in Feb. 23
- Ipnatchiaq Electric ph.3 project is back on track with the repair of heavy equipment need for the project to move on. The company has put an extension for a Title 9 and has a new timeline for the later part of July.
- No activity at this time April 2023.
- Contractor has postponed the project till July 10th 2023 for Ipnatchiaq Electric.
- Contractor will start project for Ipnatchiaq Electric when housing becomes available at the later part of July.
- Nov. 14th 2023, The community has no open projects at this time.

Kiana:

- Kiana Manganese removal project will continue the next construction season.
- Kiana Community building is complete and is ready for close out.
- Kiana's Opt-In community building renovation had most building materials ordered from vendor FBO Kiana.
- The contractor is ready to install water and sewer lines from the mains to the new community building making ready the funding for the part of the project. The amount is \$73K+ for 60 feet of water and sewer line.
- The contractor is in Kiana to start work on the old community building, Opt.-In project.
- Made funding draw down for Opt-In Kiana to pay labor for renovation of old city of Kiana community building.

- Opt-In has a construction supervisor and has gone out to Kiana and will start the project as soon and the construction material get out to Kiana
- The contractor is in Kiana to start work on the old community building, Opt.-In project
- The Opt-In project is waiting for the mechanical contractor to come in and work on rough-in of electrical and plumbing inside of building.
- The water and sewer service line hookup on the New Community building is currently being worked on.
- The City of Kiana Manganese filter system project has a superintendent going to Kiana on Sept. 12th to finish up to 95% completion of project
- Kiana Manganese system will be completed in the latter part of November. The contractor is currently tying the backwash tank to the water plant.
- Opt-In Building has the mechanical contractor working on location.
- The City of Kiana is a new Community building. The contractor is working on water and sewer service lines.
- All projects remain in same status for Kiana.
- Opt.-In has paid off contractor. Will continue work with local labor after holidays to complete building.
- No activity in Feb. 23
- No activity in March for projects.
- No activity in April on Opt-In program.
- No activity due to no contractor available for May 2023.
- No report for the Manganese filter project.
- Nov. 16th 2023, No report for the Manganese filter project at this time.
- Nov. 16th 2023, Contractor is doing construction on the Opt-In building.

Kivalina

- The Kivalina Dump site cleanup will need reporting turned in. No reports since Oct.
- Received report on Dump site cleanup and will working with contractor that will be organizing site clean cleanup this summer.
- With the nice weather the dump cleanup is coming along well and is on schedule.
- The IRA dump cleanup has received small equipment on the barge to help with cleanup
- The funding for the Kivalina dump cleanup is almost depleted and will be looking for other funding.
- Kivalina dump cleanup is now out of funding and will be looking forward to the closeout of project.
- All projects remain the same status for Kivalina
- Kivalina Dump site cleanup has no activity this month of Dec.
- No activity in Feb. 23
- No activity in March for all projects.
- The IRA is getting ready to start Dump cleanup project up in May.
- The landfill cleanup project is closed out at this time.
- Nov. 16th 2023, working with the Kivalina IRA on Wellness program agreement.

Kobuk:

- The city's Drain Field will not start until next construction season.
- Worked with Project engineer on construction of Drain field this fall.

- I will need a signed award agreement for the City of Kobuk for the shipment of materials that will have to be airlifted to Kobuk due to low river water. The amount needed is \$162,511.00 to start airlift.
- The new community buildings will not start construction till next year the city cannot find a contractor to construct buildings.
- No progress has been made on any projects at this time.
- No progress has been made this Feb. 23
- No progress has been made in any of the projects for March.
- Made an award agreement up and sent it to City of Kobuk to get signed.
- Purchase Heavy Equipment for city of Kobuk it will be airlifted to Kobuk.
- Heavy Equipment has been delivered to Kobuk for the city of Kobuk and this will be closed out.
- The city is still waiting for buildings to be delivered for the city of Kobuk.
- Nov. 16th, 2023, Buildings have been delivered and are being constructed. The city has not sent in a report on any of the projects for this month.
- Nov. 16th, 2023, The city of Kobuk Drain Field has been put back for next summer and has not sent a report to this date.

Kotzebue:

- KEA Renewable Turbine foundation has been ordered.
- No movement on the KEA renewable Turbine Foundation currently.
- The city of Kotzebue Self-contained Breathing Apparatus Packs has been ordered.
- All projects remain the same in Kotzebue.
- All projects remain the same in Kotzebue for Feb. 23
- All projects have no activity for the month of March.
- No activity in any projects in Kotzebue for April.
- No activity in any projects or programs for May 2023
- The Turbine base plate will be on the 2nd sealift to Kotzebue sometimes this fall.
- Nov. 16th, 2023, Turbine base plate has arrived, and this is ready for close-out.
- Nov. 16th, 2023, Working with the City of Kotzebue on the Car Crusher award agreement.

Noatak:

- Sent award agreement to Noatak IRA for the Solar and Batter Project and have not gotten it back at this time.
- No activity for Noatak IRA Solar Project due to high water for May 2023.
- The Noatak IRA Solar project is in the construction process at this time and is coming along okay.
- Nov. 16th, 2023, Waiting on award agreement to be signed for the Solar and Batter project

Noorvik:

- City of Noorvik Land fill cleanup is meeting with city council on burn unit project moving forward.
- Noorvik IRA has received an award for \$951,607.22. I am in the process of funding execution. The project is Noorvik Road Construction and Maintenance Program.
- The Native Village of Noorvik had all funding to have the A25G dump truck paid to vendor and will be FBO Noorvik this summer.
- For the Native Village of Noorvik Road Maintenance program the tribe has requested quotes for all the heavy equipment. The quotes that they have are from June of 2022.

- The native village of Noorvik has put in for an application for updated quotes for the Road Maintenance program and is waiting for funding.
- The Native Village of Noorvik has received funding to purchase, ship and start Road Maintenance program.
- Project management is working on purchasing equipment and shipping for 2023.
- No activity in Feb. 23
- The Tribe is applying for a Title 9 permit for the Road Maintenance program.
- I have not had a monthly report sent in to the VIF office for the month of April on Road Maintenance program.
- No activity for May 2023.
- I will be going out to Noorvik to meet with the new transportation planner.
- I will be meeting with the city of Noorvik to ask to return the remainder of funding for the Dump clean up and for the city to apply with a new application for funding for an incinerator for landfill I will do this at the same time when I meet with the Tribe.
- Nov. 16th 2023, The Noorvik IRA has not sent finance and progress reports in on the road maintenance program. Looking forward to reports there is a new transportation planner that has been hired.

Selawik:

- Selawik Home Water and Sewer project is on hold until the City of Selawik can get training on the project from VIF staff.
- Traveled to Selawik end of May to visit the Native Village of Selawik community center the tribe has turned in a new VIF application for completion of community center.
- The home water and sewer will be working on getting a new contractor to complete the project.
- The home water and sewer are still on hold and will be until a plan is work out with the city of Selawik.
- Water and Sewer Rehabilitation is still open with biohazard materials to be sent to Kotzebue to dispose of.
- ANTHC will be the contractor for the Selawik evaluation project. This project was awarded to the city of Selawik for \$75,000 and will be executed when the signed award agreement has been received.
- I will need to go out to Selawik to give project orientation to the city and sign an award agreement on the project for Selawik Safety upgrade of the Multipurpose building. The award is \$250,000.00
- The Native Village of Selawik is soliciting 2 or 3 consultants to do feasibility study for Gravel Access.
- A new city administrator has been hired for the city of Selawik and will need training on Multipurpose Building upgrades project can start the city will set a time for this
- City of Selawik Water and Sewer Evaluation will get stated middle of Sept.
- The Native Village of Selawik is working on RFP for the Gravel Access Study.
- The Native Village of Selawik is soliciting engineering firms to proceed with study.
- The multipurpose Building safety upgrades project had drawing down funding to start upgrades.
- Selawik home water and sewer project had an engineering firm go to Selawik to start the evaluation on project.
- The Selawik evaluation engineering firm all have Co-vid and project is on hold the later.
- All projects remain the same for Selawik

- Selawik Water and Sewer evaluation data collected from engineers' earlier trip to Selawik is being evaluated.
- Selawik IRA is working on soliciting engineering firm to proceed with Gravel Access Study.
- The Selawik Safety upgrade project has got the funding to start the procurement process.
- No activity in Feb. 23
- I will be setting up a meeting with the city of Selawik to discuss the Home Water and Sewer start up the end of March.
- No other activity on any of the other projects.
- I have no activity on any of the projects for the month of April.
- Working with contactor for home water and sewer project start up.
- No monthly report on Selawik Safety upgrade project.
- Nov. 16th 2023, The community home water and sewer is complete and ready for close out. The VIF is waiting on final report for this project.

Shungnak:

- No open projects or programs currently.
- Nov. 16th 2023, No open projects currently.

Regional:

- KOTZ radio Ph. 2 project is ready for closeout after final reporting is sent in.
- NWABSD Inupiaq program is on hold until further notice from the school district.
- KEA Electric Co. has ordered wind turbine base.
- KOTZ has no movement on the project for this month.
- I haven't received a monthly report for at this time.
- Kotz Radio has asked for change in project it was to eliminate the gas generator and in place use an USB unit.
- KEA project is the purchase of Turbine Base for wind generators. The Base's will be in next summer's sealift.
- NWABSD Inupiaq program is on hold and will bring in Inupiaq instructors in Nov.
- NIHA has drawn down funding for the Housing Assessment for all 11 communities.
- No movement on all projects currently.
- VIF purchases continue to provide professional development for instructors. The professional development gathering for Iñupiaq Instructors occurred between November 29 to December 1. The focus was on replacing further English with Iñupiaq in the classroom, using the curriculum's games and activities to support student learning, and using the Iñupiaq language in conversation.
- NIHA is advertising for 23 surveyors and have received job applications. They will work until each household is completed. We are having them work for three weeks; however, if there is a need to continue, that will be done. It is the goal of NIHA to have no less than 70% of each community fill out the survey.
- The NWASD will be scheduling an Inupiaq Instructors Training for April
- No projects reports in for the month of April all projects.
- No activity in the NWABSD Inupiaq program for the month of May 2023.
- NIHA will be late on the monthly report on Housing survey report due to personal change.
- Nov. 16th 2023, NIHA is 75% done with the Community household survey and will be done after the holidays.

ENERGY DEPARTMENT - Ingemar Mathiasson

Conferences

The next Energy Steering committee meeting will likely take place in late March early April.

Also, the Governors Sustainable Energy Conference will take place 20-23rd May 2024

As I write this, I am presenting on the Noatak project at the Denver Tribal Energy Summit 13-16th November 2023.

Current fuel costs below. **Red** are increases.

Fuel prices (tax included on retail) Oct. 2023 & FY24

Community	Gasoline \$/G Retail Aug 2023	Stove oil \$/G Retail Aug 2023	Sales Tax included	Util. & AVEC Cost \$ Barge/Air FY2022 FY2023	NWABS Cost \$ FY2023 FY2024
Kotzebue KIC and KEA	8.99	9.12	6%	3.71 KEA/3.20	4.54/4.7605
Kotzebue Vitus	7.99	7.57	6%		
Kotzebue Crowley	7.80	7.97	6%		
Ambler	18.34	18.34	3%	4.49/10.59	6.07/6.2505
Kobuk	13.91	15.45	3%	N/A	6.07/6.2505
Shungnak	14.03	16.14	2%	5.45 / 10.17	6.07/6.2505
Kiana	8.76	8.50	3%	2.82/4.18	4.71/5.0005
Noorvik	7.21	6.81	4%	2.96/4.63	4.71/5.0005
Selawik	6.39	7.72	6.5%	2.85/4.96	4.71/5.0005
Buckland	6.65	6.44	6%	2.13/3.547	5.25/5.0005
Deering	6.90	5.92	3%	2.13/4.057	4.71/5.0005
Kivalina	6.52	6.15	2%	2.78/4.18	5.16/5.0005
Noatak	13.47	14.44	6%	8.10/10.61	7.24/10.96

NAB Electric rates July 13 2023

Community	1-750Kwh \$/Kwh with PCE	Tax	1-750 Kwh Actual cost/Kwh with tax	0-750 \$/Kwh No tax	750-up \$/Kwh No tax	Utility Non firm power purchase rate \$/Kwh 1/30/2023
Kotzebue KEA	0.2275	6%	0.24	0.3949	0.3918	N/A
Ambler AVEC	0.2627	3%	0.2705	0.8580	0.7566	0.3285
Kobuk AVEC	0.3305		0.3305	1.0967	0.9912	N/A
Shungnak AVEC	0.3305	2%	0.3371	1.0967	0.9912	0.5736
Kiana AVEC	0.2561		0.2561	0.7254	0.6199	0.3003
Noorvik AVEC	0.2543	4%	0.2645	0.6896	0.5841	0.2606
Selawik AVEC	0.2534	7%	0.2711	0.6719	0.5664	0.2405
Buckland BEC	0.2781		0.2781	0.4900	0.4900	0.2823
Deering IEC	0.4081		0.4081	0.6747	0.6747	0.3575
Kivalina AVEC	0.2535	2%	0.2586	0.6295	0.5240	0.2442
Noatak AVEC	0.3982	6%	0.4221	1.1644	1.0589	0.6615

AEA REF 14 Community project grant 4 community engineering for Solar battery

- The NAB applied for Engineering of Solar/Battery projects for Selawik, Kiana, Noorvik and Ambler through the Alaska Renewable Energy Fund REF 14 submitted mid. January 2022 at an amount of \$ 590,000.00 and was awarded.
- An RFP was released 15th Dec. with deadline for responses 6th Feb. 2023.
- We completed the RFP process and selected RES/Kuna as the contractor
- This project will provide the needed inkind to leverage Construction funds in 2024-25.
- The 8th-9th June I visited the 4 communities together with the contractors RES and KUNA, we mapped out the possible areas for large solar arrays up to 4 acres and 500Kw.
- The contractors are now following up with AVEC for cost estimates on integration equipment needed to be able to accommodate the incoming Solar power.
- Currently at 65% design
- Project scheduled to complete work 30th Nov. 2023.

New Grant requests

The Energy Group is currently working on a large DOE OCED Region wide grant proposal.

Project Description

This project, "Solar PV, Battery Storage and Heat Pumps in Northwest Arctic Alaska," proposes to install 3.35 MW of solar PV and 16.5 MWh of battery storage across all eleven villages of the northwest Arctic region, displacing an estimated 322,000 gallons of diesel fuel annually. Additionally, this project proposes to install 860 heat pumps, one in every residence in ten villages: Buckland, Deering, Kiana, Kivalina, Kobuk, Noatak, Noorvik, Selawik, and Shungnak. The solar PV, battery energy storage systems (BESS), and heat pumps will be owned and maintained by the federally recognized Alaska Native Tribe in each community, each of which will operate as an independent power producer (IPP) generating renewable power and selling it to the local utility, capturing an estimated \$1.5M in annual revenues. The expected construction cost for the proposed project is \$56,000,000

Our preliminary concept paper was accepted DOE and they wants us to do the full application.

The full application was submitted the 3rd of August and now we wait for DOE to respond, hopefully by the end of the year.

Status of Current projects under way

Selawik Rural Energy Pilot Program (REPP) Grant

100Kw Solar/1Mwh battery. (NEW) has been funded @ \$ 1,998,820.00

A grant request to USDA REPP was completed for a 100Kw Solar 1 Mwh Battery for Selawik. For a total cost of \$3,603,240. It requires a 50% inkind.

This project is aimed at stabilizing the electric grid in Selawik.

would stop dangerous power outages that endanger the waterlines in Selawik.

Inkind is available from AVEC @ \$100K and from State of Alaska (AEA) \$ 120K.

VIF and NANA VEI combined is matching in with 1,216,000.00

USDA is awarding us this grant with a Federal share of \$1,998,820.00,

Grant agreement in place. And we have started engineering

Construction scheduled for 2024

Alaska REF 15 for Selawik has been funded @ 1,134,500.00

The Northwest Arctic Borough (NAB) is requesting \$1,134,500 for Phase IV Construction of a high penetration distributed solar PV system for the community of Selawik. Based on Hybrid Optimization for Multiple Energy Resources (HOMER) software modeling and AEA's B/C Ratio model, this system will displace about 27,278 gallons of imported diesel fuel annually and will result in about 193 hours of diesels-off operation, saving the community about \$81,698 during the first year of operation. Lifetime savings for the project are estimated at 681,947 gallons of diesel fuel and \$2,511,674. In addition to reducing the cost of electrical generation, the solar PV system, in conjunction with a related and separately funded project to construct a Battery Energy Storage System, will result in a hybrid solar PV/battery/diesel system, will dramatically increase the efficiency and resilience of the power generation system by providing spinning reserve and significantly reducing brown-outs and black-outs and associated freeze-ups of the community water system. This project will leverage the key learnings from other high penetration systems operating and in development in the Northwest Arctic Borough, including Kotzebue, Deering, Buckland, Shungnak-Kobuk, and Noatak. Upon completion of the project, this solar PV system will be transferred to ownership as an IPP by the Native Village of

Selawik and sell power to the Alaska Village Electric Cooperative, similar to other projects in the region.

The grant has been awarded and this funding will be added to the REPP grant above.

Ambler Fuel farm (updated)

- Ambler City is pursuing a new Fuel farm and have received \$ 180,000.00 for engineering services from the VIF to get to shovel ready status at 95% design spec.
- Full construction of a new fuel farm is likely to be close to \$ 2 Mil.
- This is a collaborative effort together with AVEC.
- Summit Construction has been allowed the Engineering contract.
- Summit personal visited Ambler early November for site evaluation
- Various documents have been produced for 65% design.
- Funding for tanks have been procured from NANA VED
- The tanks were delivered to Ambler in mid September.
- Construction funding have been applied for thru direct appropriations and \$ 1.8 Mil has been assigned to Murkowski's short list. Last we heard we may get approximately \$ 650K. of the needed funds. Waiting for grant agreement.
- AEA has contacted Ambler and would like to contribute the last \$ 650K needed to construct the project. That will fully fund the project and can conceivably be completed by summer 2024.

Regional Solar PV projects

Shungnak_Kobuk IPP

223.5 Kw Solar with a 384kWh Battery data collection ongoing

- Link to project; <https://initium.agetoenergy.com/login>
- User; Shungnak, password; shungnak2021
- This project has received a Microgrid Greater Good Award.
- And also received <https://www.energy.gov/communitysolar/sunny-awards-equitable-community-solar>
- The project now have over \$ 100K in their Energy fund from proceeds of selling electricity to AVEC.



Noatak Solar Battery IPP (updated)

280.6 Kw Solar with a 460Kwh Battery

We wrote a HECG (USDA) proposal for Noatak for 2020-21, to build a 280.6 Kw Solar PV and Battery solution for them. Meetings have been held in Noatak and also with AVEC to facilitate the creation of the Grant proposal

- Resolutions and support letters have been collected.
- This is a collaborative effort by the Energy Steering Committee.
- A new application to DOE Tribal energy. DOE recently allowed us to apply with a lower in kind of only 10% versus the earlier 50%. The project cost is anticipated at approximately \$ 2.7 Mil.
- We now have approval from FAA to construct the array and is conferencing with AVEC on the technical specifics of the project. FAA approved new site near airport
- The project was commissioned in the week of 17th Aug. 2023.
- The community had a ribbon cutting ceremony the 21st July. That was a great success, we took up a lot of Hotdogs and hamburgers and cooked for the whole community for a celebration feast.



The system is working but a small bug in AVEC's control system prevents users from getting full power on the array.

The HEC Grant

We were awarded some left over Covid funding from the State of Alaska to provide Starlink systems for our small governments in the Borough.

22 systems will be deployed and is almost completed.

The systems come with one year of paid service free to the Cities and Tribes that wants one. At the end of the year they can decide if they want to take over the billing or turn them off.

The project is about 90% complete.

Also adding the current grants I manage and report on.

Grant

Noatak Solar project	DOE Tribal	DE-IE000146	32-04	\$2,008,765.00
REF 14 engineering	AEA	AEA7014007	32-07	\$590,000.00
REF 15 Selawik expansion	AEA	AEA7015003	32-11	\$1,134,500.00
REPP Selawik Solar	USDA	RO141285-75594	32-08	\$1,998,820.00
Ambler TEDO	DOE Tribal	DE-IE0000196		\$2,700,000.00
HEC Starlink	State of Alaska	MOA # C0622-584-FX	32-10	\$135,131.00
Ambler Biomass	USDA HECG	Ak0069-A84	N/A	\$443,476.00
Shungnak Solar project	USDA HECG	AK0077-A84	32-03	\$1,291,675.00
EECBG	State of Alaska	No award yet		\$75,270.00
Ambler Tankfarm AEA	State of Alaska	AEA7210055	N/A	\$650,000.00
Ambler Tankfarm NETL	NETL	FE-0032315	N/A	\$650,000.00
Ambler Search and Rescue	HUD	B-23-CP-AK-0003	N/A	\$1,500,000.00
Total				\$13,177,637.00



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930 www.nwabor.org

DATE: November 16, 2023

TO: Dickie Moto, Mayor

FROM: Clara Jones, Public Services Director

SUBJECT: DEPARTMENT REPORT TO ASSEMBLY THRU THE MAYOR

Thank you for the opportunity to provide an update regarding the activities of the Public Services Department. Our team has been involved in a variety of activities and services this period.

Dominic has been very busy with the Kivalina Road Maintenance Project in prepping for the winter season along with other tasks and duties. He also submitted a department report at the end of the status of public service active projects.

Chip is slowly wrapping up the carpet replacement project. Dominic had ordered the last 4 buckets of adhesive. Those arrived last week and now he has 3 hallways left as well as the assembly chambers.

Chuck Schaeffer and Victor Stalker finished prefabbing the shelter cabin and staged them at the NAB 3rd Ave property. Chuck has submitted a shelter cabin report is under the public services active project reports.

Currently working with Angie and Dominic on preparing the Community Assistance Program FY24 for this year for the communities we serve. We received \$410,709.43 from the State. Once Dominic completes the updates on the FY 24 CAP Applications he will send out applications to the Cities we serve.

Appointed to the Northwest Alaska Coalition Board joined my first teleconference meeting to listen in and had a recap of the last meeting that was held on November 8th and the next meeting is set for December 13th where I will get sworn in.

Cliff Johnson did an update on the boiler maintenance project under the public services active project. Having a few hiccups here and there but we were able to move forward with the project. I'm very thankful Ellen Coffin was able to help with the boiler application intake and compiling a master list for the contractors. They did assessments in Noorvik and are scheduled to do the upper Kobuk villages (waiting on weather).

Scheduled to attend AML in Anchorage Dec 3-10th. Looking forward to the AML conference. That concludes my department report at this time. Thank you.

Going over all the grants that the Public Service Department administers in our department.

STATUS OF PUBLIC SERVICES ACTIVE PROJECTS

Project Name: Elders Regional Heater Repair Program
Scope: Inspect, clean, and recalibrate residential boilers and Toyostoves
Funding: Joint Initiative with NANA
Project Phase: Maintenance
Community: All Villages
Manager: Clara Jones, Public Services Director

Status Just a quick update: Cliff Johnson, Northern Contractors

We have been having a very difficult time trying to get basically anywhere lately, all the flights are full and charters are not available either....

We are currently working on a project in Noorvik (VPSO housing) and it has taken several days to get a seat to get back here. So, since I have 2 of my boiler guys here now, we made an announcement on the VHF yesterday that we would be going around and doing the assessments today, and knocking out Noorvik. We called everyone that we could reach, and set up times for us to swing by today, and take a look and gather the required info.

We have had a great response, everyone is more than accommodating and we are currently out doing the assessments today and tomorrow. We are thinking to hop over to Kiana next (much easier to get a seat on Bering air, and we have the use of VPSO side by side and housing in Kiana) and doing Kiana before we go back to Kotzebue and start trying to get to Kobuk, Shungnak, and Ambler.

I have tried several times to get ahold of the Noorvik guy on the list, (Peter Barr) I called and text with no response. We will keep plowing ahead, I'll probably make some phone calls down the list to see if anyone on the list wants to come meet or join (traveling) with us for the assessments as well.

I also heard from Ellen that there may be more elders applications or completed applications at the NANA office in ORV that she will gather up and verify once she gets back to ORV tomorrow (she is on stand-by) for the afternoon flight along with 8 others. Ellen has been very helpful with making us sheets and forms my guys can just fill in the blanks for the specific info on each location so I think we have a decent system for being able to track what's going to be needed.

Project Name: Main Office Carpet Replacement

Scope: Replace flooring and carpet in offices
Funding:
Project Phase: Purchase and install new carpet.
Community: OTZ
Manager: Dominic Ivanoff, Administrator

Status:
Chip is slowly wrapping up the carpet replacement project. Dominic had ordered the last 4 buckets of adhesive. Those arrived last week and now he has 3 hallways left as well as the assembly chambers.

Project Name: Kivalina Road Maintenance Project
Scope: Snow removal, resurfacing, dust control.
Funding: FY23 General Fund
Project Phase: Maintenance
Community: KVL
Manager: Clara Jones, Public Services Director

Status: Road maintenance is budgeted for 100K for FY24.
Dom has a written report regarding the KVL project.

Project Name: Shelter Cabin Construction & Renovation
Description:
Scope: Construct new shelter cabins and renovate existing shelter cabins
Funding: \$77K from FY22 General Fund for construction materials
\$150K from FY23 General Fund for labor, parts, & supplies
Project Phase:
Community: All Villages
Manager: Clara Jones, Public Service Director

Status:
Chuck Schaffer's Shelter Cabin Report: October 10-26, 2023

- Completed and staged shelter cabin packages over to the property on 3rd Ave across from the school.*
- Preparing snow machines and sled for cabin renovations at the end of the Kotzebue portage and Akluq. Will haul materials over probably the first week in November.*

- Attempted to fence in the property on 3rd Ave. This may have to wait for next summer.
 - Re-arranged material in the yard to make space.
 - Re-arranged the Arctic Seach and Rescue yard. The Borough leases property over in that yard for storage. We brought our trail staking material to the yard here next to the Borough.
 - Completed all painting of underlayment and interior sheeting. Lubed the front end loader.
-

Project Name: Public Safety Warm Storage Construction
Scope: Construct 20' x 24' warm storage buildings for Search & Rescue/Fire Dept equipment storage in all villages, including electrical meter base, man and garage door access, and oil heater with fuel tank.
Funding: FY23 General Fund + SOA Grant.
Project Phase: Construction
Community: All Villages
Manager: Clara Jones, Public Services Director
Status: We expanded this project to include WLK, OBU, SHG, ABL, & BKC. We've reached out to each village and identified existing vacant buildings to renovate. We met with LBB and determined a lease agreement would best serve the project due to the 20-year site control requirement. We're waiting for LBB to draft the lease.

Project Name: Buckland Kivalina VPSO Warm Storage Construction
Description:
Scope: Construct 16' x 20' warm storage units for VPSO equipment storage in Buckland and Kivalina, including electrical meter base, man and garage door access, and vented oil heater with fuel tank.
Funding: \$107,500 FY22 General Fund – Encumbered & Lapsed
Project Phase: Construction
Community: BKC & KVL
Manager: Chris Hatch, Public Safety Director
Status: Got the agreement with City of Buckland on the building. Will move forward with the project.

Project Name: Kotzebue VPSO Warm Storage Construction
Scope: Construct 16' x 20' warm storage building for VPSO program,

including electrical meter base, man and garage doors, and vented oil heater with fuel tank.

Funding: FY23 General Fund
Project Phase: Construction
Community: OTZ
Manager: Chris Hatch, Public Safety Director

Status: This project postponed until village projects done per Mayor, but I'd like to get it moving by this summer, if possible, to use material.

Project Name: Kobuk VPSO Warm Storage Construction
Scope: Construct 16' x 20' warm storage building for VPSO vehicle storage in Kobuk, including electrical meter base, man and garage door access, and vented oil heater with fuel tank.

Funding: FY23 General Fund. Need to put out to bid.
Project Phase: Construction
Community: OBU
Manager: Chris Hatch, Public Safety Director

Status: Materials stored in a connex were moved to School property for winter storage. Got site control via a land lease.

Project Name: VPSO Warm Storage Meter Base Relocation
Scope: Relocate meter bases on four VPSO warm storage units to meet AVEC code requirements

Funding: \$15K FY23 General Fund
Project Phase: Maintenance
Community: Shungnak, Ambler, Kiana, Noatak
Manager: Chris Hatch, Public Safety Director

Status: We'll install a platform starting in Ambler.

Project Name: VPSO Trilogy Lock Installation Project
Scope: Purchase and install Trilogy Locks to all VPSO facilities.

Funding: State VPSO Grant Fund
Project Phase: Maintenance
Community: OTZ, SHG, ABL, IAN, ORV, WTK, BKC, DRG
Manager: Dominic Ivanoff, Public Services Administrator

Status: Shungnak and Kiana are installed. Waiting to get

*Ambler, Noorvik, Noatak, Buckland and Deering
installed*

3 more 2 more

*Once Chip is done installing the flooring. Dom and Chip will travel to
The villages and install the rest of the trilogy locks.*

*Project Name: Buckland VPSO Residential Unit Renovation
Scope: Renovate kitchen and bedroom sections.
Funding: State VPSO Grant Fund
Project Phase: Renovation
Community: BKC
Manager: Chris Hath, Public Safety Director*

Status: Site control secured.

*Project Name: Kivalina Stockpiled Aggregate
Scope: Project associated with Kivalina Evacuation & School Site Access
Road for road maintenance.
Funding: ARPA Fund.
Project Phase: Renovation
Community: KVL
Manager: Clara Jones, Public Services Director*

Status: Dominic is getting price quotes for swing gates.

*Project Name: Kotzebue Area Airport Vegetation Management
Scope: The scope of work will include vegetation management at Noatak,
Buckland, Kiana, Selawik, Shungnak, Noorvik, Ambler, Kobuk, and
Deering. This will include all necessary labor, management, and
equipment necessary to perform this work as identified by the
Department. All work must be completed by November 30, 2023.
Funding: Department of Transportation and Public Facilities \$160K
Community: Noatak, Buckland, Kiana, Selawik, Shungnak, Noorvik, Ambler,
Kobuk and Deering.
Manager: Clara Jones, Public Service Director*

*Status: Received the MOA from Jason Sakalaskas, State contract person.
Ambler-completed project
Noatak IRA- completed project
Kobuk- MOA signed 9/6 and started the project*

*Shungnak IRA – MOA signed and started the project
Buckland- will present it in the next meeting (Next week)
Selawik- MOA resent
Kiana – MOA sent
Noorvik- MOA sent
Deering- will poll vote*

November Report:

Kivalina:

We have hired a 2nd operator who will be working with Lowell Sage on his two weeks off from Red Dog. His name is James Booth. He brings road clearing experience that he has from Red Dog.

The new grader needed a set of serrated cutting edges put on the blade. Those were ordered and installed by our KIC mechanic. So we have both graders available for when we have 2 operators.

Delineator hardware has been received and sent to Kivalina. Our operators needs a post driver or post driver attachment for the loader to install them. we are working on figuring out the best approach to this.

L90 loader has the parts needed in Kivalina. The Technician from CMI was supposed be there today 11/15/23. But there is a storm brewing. Alaska Airlines had cancelled his flight, and Bering Air had shut down for the day. So with next week being a holiday week, they have no technicians available next week. So they follow week (Dec. 4th) is when they will send a technician to clear the codes on the loader.

Truck bed Sander. With the help of Mayor Moto and a ton of research, we were able to finally track down a good sander for Kivalina. It is a 1.5 cubic yard Stainless steel model. It has been ordered and as of last week was here in Kotzebue. It was then transferred to Ryan Air to be shipped to Kivalina.

We have been working on getting an electrician to Kivalina. There was water damage to the electrical system in the shop where our heavy equipment is stored. This water damage one of the main factors in us needing to resurface the roof on the shop. Now that work is done, we need to get an electrician there to trouble shoot the system as well as change out the light ballasts.

Kotzebue:

Chip is slowly wrapping up the carpet replacement project. We had to order the last 4 buckets of adhesive. Those arrived last week and now he has 3 hallways left as well as the assembly chambers.

With winter storms and first snow falls, Chip and crew have been busy clearing snow.

Public services dept. was tasked with making arrangements for turkey and hams for employees and assembly members. Those were received and distributed. Thank you to Nusruk Nays services out of the valley for doing this for us for the 2nd straight year. Also big thank you to VPSO dept. for assisting me in the whole process. With their help we were also able to hand deliver them to assembly members in town. They were also instrumental in boxing and shipping them through Bering Air.


This concludes my November report.

Thanks!

Dominic Ivanoff



Northwest Arctic Borough
P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907)
442-2930
www.nwabor.org

DATE: November 16, 2023
TO: Dickie Moto, Mayor
FROM: Noah Naylor, Planning Director 
SUBJECT: ASSEMBLY DEPARTMENT REPORT THRU THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

DAILY OPERATIONS REPORT BY PROGRAM:

Planning Director

Office and Communication:

Resignation of Gem Belamore

I have accepted the resignation of Planning Administrator Gem Belamore. Although we have only worked with each other for a very short period of time, I have enjoyed working with her. She will be focusing her attention to the coffee shop she had purchased. If you are in town, make sure you stop by and say hello and support her new business.

Northwest Inupiaq Housing Authority

Chris Collins and Daniel Henry came by to talk about the importance of local planning. The Planning Department promotes responsible development for economic and community growth by funding Village Planning Committees (VPCs). VPCs are comprised of seven members from the IRA Council, City Council, and at-large seats. The purpose of the VPCs are to organize planning efforts in each community. The Village Planning Committees are awarded \$7,500 per fiscal year for planning activities. We will be doing a better job of promoting this valuable program. This past year, no awards were made. We will be meeting with the local cities and tribes to promote program.

Bureau of Land Management Ambler Mining Road Meetings

I attend the Kotzebue meeting that was held on November 9, 2023 at the Kotzebue Boys and Girls Club. The BLM's Ambler Road Draft Supplemental EIS analysis is available for preliminary public review and is available under the "Documents" link located on the BLM website. The Draft Supplemental EIS focuses on thoroughly assessing impacts to resources resulting from the Ambler Road project. Public comments will be accepted through this website beginning on October 20, 2023, and will end on December 22, 2023. The BLM will hold several

Public Meetings and associated ANILCA 810 Hearings on Subsistence Use in communities potentially affected by the project.

Planning Commission:

One Planning Commission seat and a youth representative seat available **please assist with nominations**

Next meeting has not yet finalized.

Planning Administrator

Title 9 Permitting:

Approved Permits:

- Title 9 Major Use Permit #101-03-23: NIHA Noatak Water & Sewer Extension
- Title 9 Major Use Permit #102-03-23: NIHA Ambler Brook St. & Shungnak Ave. Road Construction
- Title 9 Minor Use Permit #103-03-23: GCI Kivalina-Kotzebue-Deering Fiber Optic Connection and Cable Landing Station Gravel Pad
- Title 9 Conditional Use Permit #104-03-23: Noorvik IRA Middle Cemetery Road Construction
- Title 9 Minor Use Permit #105-03-23: Teck American Incorporated Red Dog Mine Contractor Camp Interior Renovations
- Title 9 Conditional Use Permit #106-03-23: Ambler Metals LL Upper Kobuk Mineral Project
- Title 9 Conditional Use Permit #107-03-23: Valhalla Metals Ambler Mining District Mineral Exploration
- Title 9 Conditional Use Permit #108-03-23: Drake Construction Inc. Noorvik Hotham Peak Gravel Extraction
- Title 9 Major Use Permit #111-03-23: NANA Construction Selawik Village Office Construction
- Title 9 Major Use Permit #112-03-23: NANA Construction Kivalina Village Office Construction
- Title 9 Major Use Permit #113-03-23: NANA Construction Shungnak Village Office Construction
- Title 9 Minor Use Permit #114-03-23: Teck American Incorporated LIK Mineral Exploration
- Title 9 Minor Use Permit #115-03-23: AKDOT&PF Kivalina Temporary Wind Measuring Tower
- Title 9 Minor Use Permit #116-03-23: Native Village of Buckland Tiny Homes Construction

Partially Approved Permit:

- Title 9 Major Use Permit #110-03-23: OTZ Telephone Village Connect Project

Permits for Public Comment:

- Title 9 Major Use Permit #118-03-23: City of Kobuk Community Building Construction

Pending Permits:

- Title 9 Major Use Permit #117-03-23: City of Noorvik Sewage Lagoon Replacement & Access Road – Site Control Needed

Trainings:

- Floodplain Management Trainings
 - NFIP Substantial Damage Basics & Post Storm Workshop

Below is a list of Title 9 Permits for FY23:

Permit #	Permit Type	Permittee	Project Description	Date of Issue	Expires On
101-03-23	Major Use	Northwest Inupiat Housing Authority	Noatak Water and Sewer Main Extension	03/21/23	12/31/24
102-03-23	Major Use	Northwest Inupiat Housing Authority	Ambler Brooke Street and Ambler Avenue Road Completion	03/21/23	12/31/24
103-03-23	Minor Use	GCI Communication Corp	GCI Kivalina-Kotzebue-Deering Fiber Optic Cable Connection and Cable Landing Station Gravel Pad Construction	03/10/23	12/31/23
104-03-23	Conditional Use	Noorvik Native Community	Noorvik Middle Cemetery Road Construction	05/08/23	12/31/25
105-03-23	Minor Use	Teck American Inc.	Red Dog Mine Contractor Camp Interior Renovations	02/15/23	12/31/24
106-03-23	Conditional Use	Ambler Metals LLC	Upper Kobuk Mineral Project	05/08/23	12/31/26
107-03-23	Conditional Use	Valhalla Metals Inc.	Ambler Mining District	05/08/23	12/31/26
108-03-23	Conditional Use	Drake Construction Inc.	Noorvik Hotham Peak Gravel Extraction	05/08/23	12/31/23
109-03-23	Conditional Use	Native Village of Deering	Deering Road Maintenance, Gravel Extraction & Gravel Pad (Amendment of CU Permit #117-03-22)	05/08/23	12/31/26
110-03-23	Conditional Use	OTZ Telephone Cooperative, Inc.	OTZ Telephone Village Connect Project	Partially Approved on August 24, 2023	
111-03-23	Major Use	NANA Construction	Selawik Village Office Construction	06/23/23	12/31/24
112-03-23	Major Use	NANA Construction	Kivalina Village Office Construction	06/23/23	12/31/24
113-03-23	Major Use	NANA Construction	Shungnak Village Office Construction	06/23/23	12/31/24
114-03-23	Minor Use	Teck American Incorporated	LIK Mineral Exploration	04/20/23	12/31/26
115-03-23	Minor Use	AKDOT	Kivalina Temporary Wind Measuring Tower	07/11/23	12/31/25

116-03-23	Minor Use	Native Village of Buckland	Tiny Homes Construction	08/31/23	12/31/24
117-03-23	Major Use	City of Noorvik	Sewage Lagoon Replacement & Access Road	Pending – Site Control Needed	
118-03-23	Major Use	City of Kobuk	Community Building Construction	Public Comment Period Until 09/28/23	

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
ORDINANCE 23-06**

**AN ORDINANCE OF THE NORTHWEST ARCTIC BOROUGH
ASSEMBLY AMENDING CHAPTER 12.08 OF THE BOROUGH CODE
TO UPDATE THE PUBLIC SAFETY COMMISSION CODE, AND FOR
RELATED PURPOSES.**

WHEREAS: the Northwest Arctic Borough Public Safety Commission was formed to provide oversight and planning for Borough public safety concerns; and

WHEREAS: the Borough Code (Section 12.16.130) establishes the Northwest Arctic Local Emergency Planning Committee (LEPC); and

WHEREAS: the LEPC has recently been inactive and has historically struggled to maintain consistent meetings and operations; and

WHEREAS: the Northwest Arctic Borough Public Safety Department's Strategic Plan (FY2024-2029) identifies the goal of reorganizing and reinstating the Northwest Arctic Borough Local Emergency Planning Committee (LEPC) to support community-level emergency planning and hazard mitigation efforts; and

WHEREAS: in order to maximize the resources and efficiency of the LEPC, the Borough wishes to task the Public Safety Commission with performing the functions and duties of the LEPC; and

WHEREAS: this structure will help ensure that the LEPC will meet regularly and operate in a sustainable and effective manner.

**NOW THEREFORE BE IT ENACTED BY THE NORTHWEST
ARCTIC BOROUGH ASSEMBLY:**

Section 1: Chapter 12.08 of the Borough Code is amended as follows, with additions indicated by underline in blue and deletions by ~~strikethrough in red~~:

12.08.005 Established.

The borough public safety commission, hereafter called the "NABPSC," is established in order to improve all aspects of public safety and law enforcement for the people of the borough by identifying public safety needs, identifying resources available, and to establish and implement strategies and comprehensive plans to meet those needs.

12.08.010 Functions.

The NABPSC shall perform the following functions:

- A. Review and make recommendations on all aspects of public safety and law enforcement that come before the assembly and the mayor's administration;
- B. Identify and promote services designed to encourage public safety and law enforcement in local communities and enforcement agencies within the borough;
- C. Collect and distribute information relevant to the identified borough public safety and law enforcement issues;
- D. Coordinate between government of all levels, agencies, and the borough residents in implementing public safety and law enforcement activities, including enforcement of the borough code;
- E. Recommend, review and monitor strategies, policies and standards for the development and maintenance of safe trails, roads and other routes of transportation;
- F. Adopt reasonable rules and procedures for the conduct of its meetings;
- G. The NABPSC shall present to the assembly and mayor a five-year comprehensive plan to address public safety and law enforcement issues identified by borough residents as well as an annual report outlining a yearly strategy to implement the plan, including requests for funding of NABPSC activities.

[H. Function as the Northwest Arctic Local Emergency Planning Committee as established under Section 12.16.130.](#)

12.08.020 Organization.

Membership.

- A. The NABPSC shall be organized as follows:
 - 1. Village Representatives. One member nominated for each seat:
 - a. Buckland/Deering;
 - b. Noatak/Kivalina;
 - c. Noorvik/Kiana;

- d. Selawik;
 - e. Ambler/Shungnak/Kobuk;
 - f. Kotzebue.
2. Public Safety Stakeholder Representatives. One seat for each of the following:
- a. Elder commissioner;
 - b. Public safety commissioner (either from the fire department or police department);
 - c. Alaska State Trooper Commissioner;
 - d. Related issues commissioners (individual who works in issue-specific ICWA, domestic violence, sexual assault, community health aide);
 - e. Search and rescue commissioner.
3. Additional Commissioners.
- a. State representative;
 - b. State senator; and
 - c. Borough mayor.

B. When appointing NABPSC members, the mayor and assembly shall consider the following: regional composition to ensure broad-based representation across the borough, the ability and character of members to represent the borough as a whole, the necessary expertise to identify public safety needs, identify resources available, and to establish and implement a strategy and comprehensive plan to meet those needs. Candidates with past felony convictions will not be considered unless they have been pardoned or otherwise had their convictions expunged from the official criminal record. A commissioner charged with or convicted of a felony while a member of the NABPSC shall be ineligible to continue to sit on the NABPSC. (Ord. 13-06, 2013, Ord. 06-03 § 4, 2006; Ord. 03-07 § 2, 2003; Ord. 03-04 § 1, 2003; Ord. 02-04 § 2, 2002).

C. Other than ex officio members, upon request, each member shall receive compensation at the rate established by NABC 2.80.060 for each meeting day of the

commission attended unless that member otherwise receives compensation from their member organization. Compensation shall be paid at the rate established by NABC 2.80.060 per day of attendance at a convention, conference or similar gathering. Compensation does not include per diem which may be paid separately.

Section 2: This Code Ordinance shall be effective immediately.

PASSED AND ADOPTED THIS ____ DAY OF _____ 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS ____ DAY OF _____ 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS ____ DAY OF _____ 2023.

Stella Atoruk, Borough Clerk

ATTEST:

First Reading:_____

Second Reading:_____

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
ORDINANCE 23-07**

**AN ORDINANCE OF THE NORTHWEST ARCTIC BOROUGH
ASSEMBLY AMENDING THE BOROUGH CODE FOR THE
ESTABLISHMENT OF AN ENERGY DEPARTMENT, AND
FOR RELATED PURPOSES.**

WHEREAS: in coordination with its regional and local partners, the Borough has led the development of renewable energy solutions and projects in Alaska and the Northwest Arctic; and

WHEREAS: in order to more effectively administer energy projects, services, and related finances, the Borough wishes to update the Borough Code to establish an Energy Department.

NOW THEREFORE BE IT ENACTED: by the Northwest Arctic Borough Assembly as follows:

Section 1: Chapter 11.12 of the Borough Code is adopted as follows:

Chapter 11.12

ENERGY DEPARTMENT

Sections:

11.12.010 Established.

11.12.020 Supervision.

11.12.030 Duties of the department.

11.12.040 Funding of the department.

11.12.010 Established.

There is an established energy department.

11.12.020 Supervision.

The energy department will be supervised by the community and economic development director.

11.12.030 Duties of the department.

The energy department will be primarily responsible for development of alternative energy strategies, projects, and policies for the borough. The department will also serve as staff support to the Northwest Arctic Energy Steering Committee.

11.12.040 Funding of the department.

To the maximum extent possible, the energy department must be funded through revenue from electricity generation, administration of local utilities, and state, federal, and private grants. General funds shall be used only to supplement grant funds as needed.

Section 2: This Code Ordinance shall be effective upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____ 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS ____ DAY OF _____ 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS ____ DAY OF _____ 2023.

Stella Atoruk, Borough Clerk

ATTEST:

First Reading: _____

Second Reading: _____

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
ORDINANCE 23-08**

**AN ORDINANCE OF THE NORTHWEST ARCTIC BOROUGH
ASSEMBLY APPROVING A MEMORANDUM OF AGREEMENT WITH
TANANA CHIEFS CONFERENCE TO DEVELOP CLIMATE ACTION
PLANS, AND FOR RELATED PURPOSES.**

WHEREAS: Tanana Chiefs Conference (“TCC”) was awarded EPA grant funds (the “Grant Award”) under the Inflation Reduction Act (IRA) to develop a comprehensive, economy-wide climate mitigation plan that will support actions to reduce greenhouse gases (GHG); and

WHEREAS: as part of the Grant Award, TCC requested funding on behalf of the Borough in an amount of \$143,809.00 (the “Subaward”) to develop Climate Action Plans (CCAPs) and Priority Climate Action Plans (PCAPs) on behalf of its Tribes; and

WHEREAS: the Borough wishes to move forward with implementation of the Grant Award for the region in order to help address and mitigate the effects of climate change and enter into the attached Memorandum of Agreement to carry out the Grant Award.

NOW THEREFORE BE IT ENACTED: by the Northwest Arctic Borough Assembly hereby approves an MOA with Tanana Chiefs Conference in substantially the same form that accompanies this Ordinance and authorizes Mayor Moto to execute the MOA and carry out the Grant Award.

PASSED AND ADOPTED THIS ____ DAY OF _____ 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS ____ DAY OF _____ 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS ____ DAY OF _____ 2023.

Stella Atoruk, Borough Clerk

ATTEST:

First Reading: _____

Second Reading: _____

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 23-62**

**A RESOLUTION OF THE NORTHWEST ARCTIC BOROUGH
ASSEMBLY RATIFYING **SHALON HARRINGTON'S**
APPOINTMENT TO THE COMMUNITY AND ECONOMIC
DEVELOPMENT COMMISSION.**

WHEREAS: Chapter 11.06 of the Borough Code establishes the Northwest Arctic Borough Community and Economic Development Commission in order to identify resources available, and to establish and implement strategies and plans to enable the residents of the Borough to improve their economic condition; and

WHEREAS: Section 11.06.020(A) of the Borough Code establishes membership of the Commission to include two members nominated from private businesses within Borough; and

WHEREAS: since November 2020, Ramzi Fawaz, President and CEO of Ambler Metals, has served the Commission as a member from private business; and

WHEREAS: Mayor Dickie Moto, Sr., has appointed, Shalon Harrington, External Affairs Director of Ambler Metals, to replace the seat held by Ramzi Fawaz and serve a private business representative on the Community and Economic Development Commission; and

WHEREAS: the Assembly wishes to ratify the appointment of Shalon Harrington as a private business representative on the Community and Economic Development Commission.

NOW THEREFORE BE IT RESOLVED: that the Northwest Arctic Borough Assembly hereby ratifies the Mayor's appointment of Shalon Harrington as the regional a private business representative on the Community and Economic Development Commission.

PASSED AND ADOPTED THIS 28th DAY OF NOVEMBER 2023.

Nathan Hadley, Sr., Assembly President

PASSED AND APPROVED THIS 28th DAY OF NOVEMBER 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 28th DAY OF NOVEMBER 2023.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH
RESOLUTION 23-63**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY CONFIRMING THE APPOINTMENT OF
SAM ATKINSON TO THE NORTHWEST ARCTIC BOROUGH
REGIONAL TRANSPORTATION PLANNING ORGANIZATION.**

WHEREAS: the Borough established a Regional Transportation Planning Organization (RTPO) at Chapter 10.24 of the Borough Code; and

WHEREAS: under Resolution 23-02, in order to initiate regional transportation planning in the Borough, the Borough executed a three-year cooperative agreement with DOT&PF for its proposed utilization of a Regional Planning Organization (RPO), which is a form of RTPO, through a three-year cooperative agreement; and

WHEREAS: through the RPO cooperative agreement and the RTPO framework established at Chapter 10.24 of the Borough Code, the Borough can begin transportation planning activities with its regional partners in order to maximize state and federal funding opportunities through a coordinated regional plan; and

WHEREAS: the Borough Assembly wishes to confirm the appointment of Sam Atkinson, City Planner, to be the representative from the City of Kotzebue.

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough Assembly confirms the appointment of Sam Atkinson to the Borough RPO.

PASSED AND ADOPTED THIS 28th DAY OF NOVEMBER 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 28th DAY OF NOVEMBER 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 28th DAY OF NOVEMBER 2023.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 23-64**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A MEMORANDUM
OF UNDERSTANDING WITH THE NORTHWEST ARCTIC
BOROUGH SCHOOL DISTRICT FOR TRANSFER OF
RESPONSIBILITIES FOR THE OLD KIVALINA SCHOOL,
AND FOR RELATED PURPOSES.**

WHEREAS: with construction of the new Kivalina School on K-Hill, the Old Kivalina McQueen School and associated teacher housing (the “Property”) are no longer used for school purposes; and

WHEREAS: the Borough has agreed to accept responsibility for the Property under the terms of a Memorandum of Understanding (“MOU”); and

WHEREAS: the Borough Assembly wishes to approve execution of this MOU to finalize transfer of responsibility for the Property.

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough Assembly hereby approves execution of a Memorandum of Understanding with the Northwest Arctic Borough School District in substantially the same form as accompanies this Resolution, and authorizes the Mayor to carry out the MOU terms.

PASSED AND APPROVED THIS 28th DAY OF NOVEMBER 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND ADOPTED THIS 28th DAY OF NOVEMBER 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 28th DAY OF NOVEMBER 2023.

Stella Atoruk, Borough Clerk

ATTEST:

MEMORANDUM OF UNDERSTANDING

Parties

This Memorandum of Understanding (“MOU”) is by and between: (a) the Northwest Arctic Borough School District (“District”) and (b) the Northwest Arctic Borough (“Borough”).

Recitals

A. Pursuant to a Quitclaim Deed recorded June 1, 2004 in the Kotzebue Recording District at Document No. 2004-000214-0 (“Deed”), the State of Alaska quitclaimed certain real property and improvements located on approximately 4.95 acres of land in Kivalina, Alaska to the Borough. Situated on this conveyed parcel is the Old Kivalina McQueen School and associated Teacher Housing (“Property”).

B. The District previously occupied the Property and used it as a school site, with teacher housing, pursuant to an informal use agreement between the District and the Borough that was not memorialized in writing.

C. The District has built a new Kivalina school and new teacher housing and no longer needs to occupy or operate the Property.

D. The parties wish to terminate the informal use agreement for the Property and execute this MOU to memorialize the same.

Consideration

For good, valuable and sufficient consideration received, and to be received, the parties have agreed and hereby agree as follows:

Terms and Conditions

1. Termination of All Use and Occupancy Rights. As of the Effective Date of this MOU, any and all use and occupancy rights that the District had in and to the Property are hereby terminated.

2. Transfer of Responsibility. Concurrently with the termination of its use and occupancy rights provided in Section 1, the District shall have no further responsibility for the Property including, but not limited to, the responsibility to procure insurance, provide security, and maintain the Property.

3. No Warranties. The parties expressly acknowledge that the Property has been sitting vacant and has been vandalized. The Borough acknowledges that the District has made no

representations, warranties, promises, covenants, agreements, or guaranties of any kind or character whatsoever, whether express or implied, oral or written, past, present or future with respect to the condition of the Property and its suitability for the Borough's use. The Borough accepts any and all risk associated with the condition of the Property and shall have no recourse against the District for the same. The Borough acknowledges that it has been provided an opportunity to independently review and investigate the condition of the Property before entering into this MOU.

4. Indemnity.

- a. By the District. The District agrees to indemnify, defend, and hold the Borough, its agents or employees harmless from and against any and all claims, damages, losses and expenses including, without limitation, attorneys' fees, for any injury to person or to property occurring in or about the Property and arising prior to the Effective Date as a result of the District's use and occupancy of the Property prior to the Effective Date. Such injury to person or property includes environmental liability resulting from or occurring as a result of the District's use and occupancy of the Property prior to the Effective Date.
- b. By the Borough. The Borough agrees to indemnify, defend, and hold the District, its agents or employees harmless from and against any and all claims, damages, losses and expenses including, without limitation, attorneys' fees, for any injury to person or to property occurring in or about the Property arising on or after the Effective Date.

5. Further Acts. The parties shall execute any and all documents reasonably necessary and take such further acts as may be reasonably required to effectuate the terms of this MOU.

6. Warranty of Authority. The parties hereby acknowledge, represent, warrant, and agree for the benefit of each other that they have the full right, power, and authority to enter into this MOU and perform their obligations under this MOU and the transactions provided for and contemplated herein.

7. Parties Bound and Benefitted; Assignment. The covenants, terms and conditions contained in this MOU shall be binding upon and inure to the benefit of the heirs, devisees, assignees, successors and successors-in-interest of the respective parties hereto. This MOU, and the parties' respective rights and obligations under and with respect to this MOU, are not assignable or transferrable to any other person without the express prior written consent of the other party, which shall not be unreasonably withheld.

8. Entire Agreement. This MOU is fully integrated, constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all other prior and

contemporaneous agreements, contracts, representations, promises, acknowledgments, warranties, and covenants, oral or written, by and between the parties with respect to such subject matter which are not included herein.

9. Governing Law. This MOU is governed by the laws of the State of Alaska. Venue for any dispute resolution initiated hereunder shall be the Superior Court for the State of Alaska at Kotzebue.

Formation

IN WITNESS WHEREOF, the parties have executed, delivered and formed this Agreement effective the ____ day of _____, 2023 (“Effective Date”).

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

By:_____

Its:_____

NORTHWEST ARCTIC BOROUGH

By:_____

Its:_____

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

701 West 8th Avenue, Suite 1100, Anchorage, Alaska 99501
(907) 276-5152 Facsimile: (907) 276-8433

EIN: 93-0659437

Northwest Arctic Borough
Attn: The Controller
P.O. Box 1110
Kotzebue, AK 99752

November 15, 2023
Invoice No. 325309

For Legal Services Rendered through October 31, 2023

CLIENT: 01040 - Northwest Arctic Borough

Matter	Fees	Expenses	Total
001 - General	8,881.00	592.30	9,473.30
005 - Assembly	360.00	0.00	360.00
126 - Planning & Zoning 2004 -	48.00	0.00	48.00
310 - VIF/VIC	2,760.00	0.00	2,760.00
Current Billing			\$12,641.30

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 325309

November 15, 2023

Re: 001 General

Professional Fees

Date		Description	Hours	Amount
10/02/23	MJM	Phone calls with staff and Administration regarding upcoming meetings, contracts, projects, and personnel matters	1.10	264.00
10/03/23	MJM	Prepare resolutions for October Assembly meeting; meeting with NANA and Teck to discuss exploration and future development; prepare presentation for Public Safety Commission meeting; review related material; phone calls and emails with staff and Administration for same	4.10	984.00
10/04/23	MJM	Prepare for and attend Public Safety Commission meeting; meet with Borough Administration to review project, contract, grant, personnel, and election issues; revise Noorvik renovation contract; emails to Borough staff and Administration for same	7.10	1,704.00
10/05/23	MJM	Phone call with Mayor Moto regarding personnel and contract matters; phone calls with J. Lucas and S. Bloom for same; revise Noorvik renovation contract; email to C. Hatch; conference with K. Kaufman to review tax considerations for housing benefits	1.40	336.00
10/05/23	KAK	Analysis of W2 including in-kind housing benefits in employee income with M. Mead	0.30	69.00
10/06/23	MJM	Phone call with Mayor Moto; review and related emails	0.40	96.00
10/06/23	MJM	Phone call with C. Hatch regarding personnel matter	0.20	48.00
10/09/23	MJM	Participate telephonically in Special Assembly meeting; review related materials in preparation for meeting; emails to staff for same; prepare materials for October Assembly meeting	1.10	264.00
10/10/23	MJM	Phone call with Mayor Moto	0.20	48.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 325309

November 15, 2023

Professional Fees

Date		Description	Hours	Amount
10/11/23	MJM	Meet with Mayor Moto to review pending projects, contracts, and personnel matters; phone calls and emails to Borough staff and Administration for same; prepare materials for October Assembly meeting	3.40	816.00
10/12/23	MJM	Prepare materials for October Assembly meeting; review and revise personnel memorandum; emails to Borough staff and Administration for same	1.10	264.00
10/13/23	MJM	Prepare materials for October Assembly meeting; emails to staff and Administration for same; emails to Administration regarding personnel matter; review related materials	2.10	504.00
10/16/23	MJM	Prepare materials for October Assembly meeting; emails to staff and Administration for same; revise Electric Service contract emails to I. Mathiasson for same	1.10	264.00
10/17/23	MJM	Phone call with C. Hatch regarding personnel matter; review related documents	0.30	72.00
10/18/23	MJM	Prepare personnel memorandum; email to C. Hatch for same; email to Clerk's Office regarding October meeting; phone call with Mayor Moto	0.90	216.00
10/21/23	MJM	Phone call with C. Hatch regarding personnel and budget matters; review related correspondence	0.30	72.00
10/23/23	ACC	Review meeting packet for work session; confer with M. Mead regarding the same	0.70	140.00
10/23/23	ACC	Agenda review and attend Assembly Work Session	2.60	520.00
10/23/23	MJM	Phone call with C. Hatch and J. Harville regarding personnel matter	0.40	96.00
10/23/23	MJM	Phone calls with A. Crary, Mayor Moto, and N. Hadley regarding October Assembly meetings	0.80	192.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 325309

November 15, 2023

Professional Fees

Date		Description	Hours	Amount
10/24/23	ACC	Confer with M. Mead about reorganization; Attend regular Assembly Meeting; review and revise Borough notices and send to S. Atoruk	3.30	660.00
10/25/23	ACC	Confer with M. Mead regarding NAB Assembly Meeting	0.30	60.00
10/25/23	MJM	Phone calls with Administration regarding Cape Blossom meeting; review related material; phone call and email to J. Evans for same	2.10	504.00
10/26/23	MJM	Prepare outline of Cape Blossom Road issues for DOT meeting; review and respond to related emails	0.40	96.00
10/30/23	MJM	Phone call with Mayor Moto; conference to review training for staff and Assembly; review related material	1.10	264.00
10/30/23	ACC	Confer with M. Mead about NAB Employee training	0.20	40.00
10/31/23	MJM	Teleconference with C. Hatch and J. Harville to review pending personnel and program issues; analyze related regulations; prepare personnel document; email to C. Hatch for same	1.20	288.00

Matter Rate Summary

		Rate	Hours	Amount
ACC	Anna C. Crary	200.00	7.10	1,420.00
KAK	Karl A. Iverson-Kaufman	230.00	0.30	69.00
MJM	Matthew J. Mead	240.00	30.80	7,392.00
Total for Services			38.20	\$8,881.00

Disbursements and Expenses

Date	Expenses	Amount
10/04/23	Meals Expense MJM 10/04 Trip - MJM 10/04	57.70
11/01/23	Travel Expense M. Mead flight from ANC to OTZ, Oct 4, Conf # GAGSXP - Alaska Airlines Inc.	518.60
11/01/23	Parking MJM 10/04 Trip - MJM 10/04	16.00
Total Expenses		\$592.30

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 325309

November 15, 2023

Total This Matter

\$9,473.30

Receipts Since Last Invoice

Prior Balance On This Matter 18,228.61

Date	Description	Total Applied to this Matter
11/02/23	Applied to 325049.	<u>18,228.61</u>

Less Total Payments \$18,228.61

Prior Balance Due 0.00

Current Balance Due \$9,473.30

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 325309

November 15, 2023

Re: 005 Assembly

Professional Fees

Date		Description	Hours	Amount
10/05/23	MJM	Phone call and emails to N. Hadley regarding upcoming Assembly meetings and related issues	0.40	96.00
10/06/23	MJM	Phone call with N. Hadley regarding upcoming meetings	0.20	48.00
10/09/23	MJM	Phone calls with N. Hadley, R. Sheldon, and R. Magdanz regarding pending Assembly matters	0.80	192.00
10/13/23	MJM	Review and respond to email from R. Sheldon regarding October Assembly meeting	0.10	24.00

Matter Rate Summary

		Rate	Hours	Amount
MJM	Matthew J. Mead	240.00	1.50	360.00
Total for Services			1.50	\$360.00
			Total This Matter	\$360.00

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 325309

November 15, 2023

Re: 126 Planning & Zoning 2004 -

Professional Fees

Date	Description	Hours	Amount
10/19/23 MJM	Phone call with N. Naylor regarding OTZ permit	0.20	48.00

Matter Rate Summary

	Rate	Hours	Amount
MJM Matthew J. Mead	240.00	0.20	48.00
Total for Services		0.20	\$48.00

Total This Matter	\$48.00
--------------------------	----------------

Receipts Since Last Invoice

Prior Balance On This Matter	68.00
Date Description	Total Applied to this Matter
11/02/23 Applied to 325049.	68.00
Less Total Payments	\$68.00
Prior Balance Due	0.00
Current Balance Due	\$48.00

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 325309

November 15, 2023

Re: 310 VIF/VIC

Professional Fees

Date		Description	Hours	Amount
10/02/23	MJM	Draft and revise letters to R. Sheldon and C. Norton; review related emails; email to NAB for same	0.70	168.00
10/10/23	MJM	Participate telephonically in VIC meeting; review materials in preparation for meeting; prepare application approval resolutions	9.10	2,184.00
10/11/23	MJM	Participate telephonically in VIC meeting; revise and finalize VIC resolutions; emails with staff for same	1.70	408.00

Matter Rate Summary

		Rate	Hours	Amount
MJM	Matthew J. Mead	240.00	11.50	2,760.00
Total for Services			11.50	\$2,760.00
			Total This Matter	<u>\$2,760.00</u>

Please return this page with remittance

to
Landye Bennett Blumstein LLP - ANC
701 West 8th Avenue
Suite 1100
Anchorage, Alaska 99501

Invoice No. 325309
Bill Date: November 15, 2023
Client Code: 01040
Client Name: Northwest Arctic Borough

Total Fees 12,049.00

Disbursements 592.30

Current Billing **\$12,641.30**

Amount enclosed: _____

We accept the following forms of payment:

Checks – Payable to Landye Bennett Blumstein LLP
ACH – First National Bank Alaska, Routing No. 125200060 Acct No. 31098254
Please send notification of payment to ancaccounting@lbblawyers.com
Visa, Master Card & American Express accepted, 2.5% fee – www.LBBlawyers.com

07040-001



Confirmation Code:
GAGAXP

Traveler

Matthew Mead
E-Ticket: 0272347973429
MP#: Alaska Airlines 28113315 MVP® Gold | oneworld® Sapphire
Seats: ANC-OTZ 7B★
OTZ-ANC 10D★

Flight	Departs	Arrives
Alaska 2000		
Main (K)	Anchorage (ANC)	Kotzebue (OTZ)
Nonstop	Wed, Oct 4	Wed, Oct 4
--- First Class waitlisted ---	10:10 am	11:53 am
Distance: 546 mi		
Duration: 1h 43m		
Operated by Horizon Air as AlaskaHorizon		
Check in with Alaska Airlines		
Alaska 153		
Main (K)	Kotzebue (OTZ)	Anchorage (ANC)
Nonstop	Wed, Oct 4	Wed, Oct 4
--- First Class waitlisted ---	7:42 pm	9:11 pm
Distance: 546 mi		
Duration: 1h 29m		

Flight Total for 1 passenger: \$518.60

The VISA ending with *****1407 has been charged a total of USD \$518.60.

Total per passenger	\$518.60
Fare	\$474.42
Base fare	\$474.42
Taxes and fees	\$44.18
US psgr. facility charge	\$3.00
US Sept. 11 security fee	\$5.60
US transportation tax	\$35.58

Each ticket will be a separate charge on your credit card statement.

For additional assistance with your reservation, call us at 1-888-345-3640.

01040.001

MTM Resto NAB
10/04/2023
06:17 PM \$25

1112 T4

EMPRESS
301 SHORE AVE B KOTZEBUE, AK 99752
(907)442-4304, (907)442-4305

MEAD MATTHEW

INV# 202310040111200 10/04/23
GUESTS: 4 06:17 PM
TERMINAL: 1 CLERK: JOHNNY
TABLE: T4 #4

QT DESCRIPTION	PRICE
1 CK FR	19.99
1 BENTO A CALI ROLL	29.99
* SES CK	
1 BENTO A CALI ROLL	29.99
* SES CK	
1 BOTTLE (DT PEPSI)	3.99
1 TEA GINGER	6.99
1 CAN (GingerAle)	2.50
1 B P CK [T5#1113]	23.99
1 B.L.T. [T5#1113]	15.99
2 ST LEMONADE [T5#1113]	13.00

UNIT PRICE: 6.50

SUBTOTAL: 146.43
TAX: 8.79
TOTAL: 155.22

VISA XXXX1407: 155.22
AUTH# 030356 REF# 71
TSI6800 CARDHOLDER MEAD MATTHEW

RECEIPT

378616100420572023

Entry Time 10/04/23 09:18
Exit Time 10/04/23 20:57
Duration 0d 11h 39m
Ticket # 82522
Short Term-2023 \$ 16.00

Total: \$ 16.00

Inchorage International Airport
3000 W Intl Airport Rd

*****EFTPOS*****
TERMINAL 34 Oct 23 20:58
/ISA ICC CONTACT
AID A0000000031010
APP LABEL VISA CREDIT
CARD *****1407
PAN SEQ Number 001593922293
AUTHORISATION 088789
REFERENCE 076062
PURCHASE USD16.00
TOTAL PURCHASE USD16.00

APPROVED
NO CARDHOLDER VERIFICATION

CHECK # 1796635 DATE 10/04/23
NAME H TIME 9:30AM

-- TAKEOUT : Mike BOH --
ITEMS ORDERED AMOUNT
1 CAESAR SALAD
ADD BUFFALO CHICKEN 23.20
1 STARB NITRO 6.50

SUBTOTAL 29.70

TOTAL DUE 29.70

32.70

OF GUESTS 1

Why Not Grab an Extra Bottle of Water
Don't Fly Dry

Table Service Available Inside

Hope Your Journey is Problem Free

monroe.

0.00
25.00+
32.70+
16.00+
73.70*

0.00

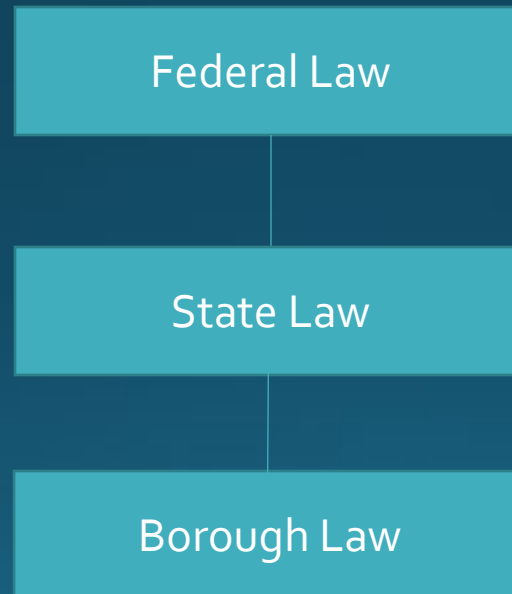


Alaska Law and NAB Code Overview

Northwest Arctic Borough Assembly –
November
2023



Hierarchy of Authority



Alaska Constitution – Article X

- Section 1 – Purpose & Construction:
- The purpose of this article is to provide for maximum local self-government with a minimum of local government units, and to prevent duplication of tax-levying jurisdictions.
- A liberal construction shall be given to the powers of local government units.



Alaska Constitution – Article X

- Section 3 – Boroughs:
- The entire State shall be divided into Boroughs, organized or unorganized.
- Each Borough shall embrace an area and population with common interests to the maximum degree possible.
- The legislature shall classify Boroughs and prescribe their powers and functions. Methods by which Boroughs may be organized, incorporated, merged, consolidated, reclassified, or dissolved shall be prescribed by law.

Alaska Constitution – Article X

- Section 4 – Assembly:
- The governing body of the organized Borough shall be the Assembly, and its composition shall be established by law or charter.



Alaska Constitution – Article X

- Section 9 – Charters:
- The qualified voters of any Borough of the first class or city of the first class may adopt, amend, or repeal a home rule charter in a manner provided by law.
- All charters, or parts or amendments of charters, shall be submitted to the qualified voters of the Borough or city, and shall become effective if approved by a majority of those who vote on the specific question.

Alaska Constitution – Article X

- Section 11 – Home Rule Powers:
- A home rule Borough or city may exercise all legislative powers not prohibited by law or by charter.

Title 29

- **A.S. 29.35.160. Education.**
- (a) Each Borough constitutes a Borough school district and establishes, maintains, and operates a system of public schools on an areawide basis as provided in AS 14.14.060.

Title 29

- **A.S. 29.35.170. Assessment and collection of taxes.**
- (a) A Borough shall assess and collect property, sales, and use taxes that are levied in its boundaries, subject to AS 29.45.
- (b) Taxes levied by a city shall be collected by a Borough and returned in full to the levying city. This subsection applies to home rule and general law municipalities.

Title 29

- **Sec. 29.35.180. Land use regulation.**
- (a) A first or second class Borough shall provide for planning, platting, and land use regulation in accordance with AS 29.40.
- (b) A home rule Borough shall provide for planning, platting, and land use regulation.

Charter Article I

- Section 1.03 – Powers:
- The Borough may exercise all powers not prohibited by law or this charter.



Charter Article II – The Assembly

- Section 2.01 – Powers:
- The governing body of the Borough shall be the Assembly. Except as otherwise provided by law or this Charter, the Assembly shall exercise all powers of the Borough and shall provide for the performance of all duties and obligations of the Borough.

Charter Article II – The Assembly

- Section 2.02 – Composition:
- Assembly members are elected at large by Borough voters.
- Assembly set at 11 members.
- Sets District boundaries and seats
 - (required by state and federal law to be adjusted for equal apportionment following census)
 - Last adjusted in 2011 by Proposition No. 1 following 2010 census.

Charter Article II – The Assembly

- Section 2.04 – Qualifications:
 - 1. Only a qualified voter of the Borough, who has been a resident of the Borough for at least one year immediately preceding his or her election or appointment to office, shall be qualified for elective Borough office.
 - 2. No Assembly member may hold any other compensated Borough office or employment, or elected partisan political office while serving on the Assembly.
 - 3. An Assembly member must a resident of the district to which the member's seat is assigned at the time of the member's election or appointment.
 - 4. An Assembly member who ceases to be a resident of the district to which the member's seat is assigned immediately forfeits his or her office.

Charter Article II – The Assembly

- Section 2.05 – Vacancies and Forfeiture of Office:
 - 2. An elected Borough official shall forfeit his or her office if he or she:
 - A. Fails to comply with all qualifications prescribed by this charter;
 - B. Fails to qualify or take office within 30 days after election or appointment;
 - C. Fails to attend 3 consecutive regular meetings of the Assembly without being excused by the Assembly;
 - D. Is physically absent from the Borough for 90 consecutive days unless excused by the governing body;

Section 2.05 – Vacancies and Forfeiture of Office (cont.):

- E. Resigns and the resignation is accepted;
- F. Is physically or mentally unable to perform the duties of office as determined by a 2/3 vote of the governing body;
- G. Is convicted of a felony or of an offense involving a violation of the oath of office;
- H. Is convicted of a violation of AS Chapter 15.13 state election campaigns;
- I. No longer physically resides in the Borough or election district; or
- J. Violates public trust (as determined following Ethics Code).

Charter Article II – The Assembly

- Section 2.07 – Compensation:
- The Assembly, by ordinance, shall provide for compensation of the Assembly members. An increase in compensation shall not take effect until the Assembly meeting following the regular election after the ordinance has been adopted.

Charter Article II – The Assembly

- Section 2.08 – Meetings:
- The Assembly shall hold at least one regular meeting every month at such time and place as it may prescribe, unless otherwise provided by ordinance.
- The Mayor or any three Assembly members may call a special meeting of the Assembly if a majority of the Assembly members are given at least 24 hours' oral or written notice and reasonable efforts are made to notify all members. A special meeting may be conducted with less than 24 hours' notice if all Assembly members are present or if all absent members have waived in writing the required notice.
- Waiver of notice can be made before or after the special meeting is held.

Charter Article II – The Assembly

- Section 2.08 – Meetings (cont):
- All meetings of the Assembly shall be public and the public shall have reasonable opportunity to be heard. Closed or executive sessions shall only be held pursuant to law. The mere discussion of persons or finances shall not be cause for any executive session.
- Assembly members may attend meetings of the Assembly in person or by teleconference.

Section 2.08 – Meetings (cont.):

- A majority of the membership of the Assembly (6 members) constitutes a quorum.
 - A member disqualified from voting on a question may be considered present for purposes of constituting a quorum.
- Actions of the Assembly are adopted by a majority of the total membership of the body (6).
- Each Assembly member in attendance at an Assembly meeting shall vote on all questions presented at the meeting, unless prohibited from doing so by this charter.

Charter Article II – The Assembly

- Section 2.09 – Prohibitions:
- No elected official of the Borough shall hold any other elective public office, or any other Borough office or employment, during his or her term as an elected official of the Borough.
- No elected official of the Borough shall hold any compensated appointive Borough office, other than membership on a board or commission, for a period of one year after vacating his or her elective office.

Section 2.09 – Prohibitions (cont.):

- The Assembly shall not recommend or direct the appointment or removal of any officer or employee of the Borough administration except as otherwise provided by this charter. Except for the purpose of inquiry, neither the Assembly nor an individual Assembly person may give, either publicly or privately orders on administrative matters to a subordinate of the Mayor.
- No Assembly person may represent any client before any Borough department or agency.

Article III - Legislation

- Ordinances:

- Required for code changes, budget adoption, multi-year contracts, and similar issues warranting heightened review.
- Require two readings:
 - Introduction
 - Public hearing held no sooner than 10 days after introduction.
- Emergency ordinance (only effective for 60 days) maybe adopted in a single reading if approved by $\frac{3}{4}$ of Assembly or all members present, whichever is less.

Article III - Legislation

- Resolutions:
- Formal acts by the Assembly not required by law to be enacted by ordinance and not being acts of a general and permanent nature may be adopted by resolution.
- Only require one reading.
- All persons interested who appear shall be given an opportunity to be heard.

Article IV- The Executive

- Executive power vested in the Mayor
- The Mayor is head of the Borough for ceremonial purposes and executes official documents upon the authorization of the Assembly.
- Chief Administrative Officer – administrative power vested in Mayor; responsible proper administration of all Borough affairs.
- Default Personnel Officer
- Manages day-to-day business of Borough
- Directs and Supervises employees
- Veto authority
 - May be overridden by 2/3 vote within 21 days of veto or at next regular meeting following veto.

Article IV- The Executive

- The Mayor shall:
 - A. Appoint Borough employees and administrative officers, except as provided in this charter and by law; he may hire necessary administrative assistants and may authorize an appointive administrative officer to appoint, suspend or remove subordinates in his department;
 - B. Suspend, remove by written order, Borough employees and administrative officers, except as otherwise provided in this charter;
 - C. Supervise enforcement of Borough law;
 - D. Prepare the annual budget and capital improvement program for the Assembly;
 - E. Execute the budget and capital program as adopted;
 - F. Make monthly financial reports to the Assembly on Borough finances and operations;
 - G. Report to the Assembly at the end of each fiscal year on the finances and administrative activities of the Borough;
 - I. Serve as Borough personnel officer unless the Assembly authorizes him to appoint a personnel officer;
 - K. Direct and supervise the business of the Borough to assure that all ordinances and resolutions are executed;

Article IV- The Executive

Mayor – Election & Vacancies

- Must be resident of Borough for 3 years
- 2-term limit (must have one full term before eligible again)
- Assembly can fill vacancy occurring within 6 months of regular election; special election required if more than 6 months before regular election.
- Mayor Pro Tem: If vacancy, or if the existing Mayor is disabled or unable to act, the Assembly may appoint a Mayor pro tempore, to serve until the Mayor resumes official duties, or until a new Mayor is qualified.

Article VIII - Education

- Establishes system of public education operated by 11-member school board.
- School board members are elected at large to service 3-year terms.
- Annual budget submitted to school board for approval and transmitted to Borough.
- Joint meetings with Borough on issues of mutual interest.

Article IX – Finance

- Fiscal year – July 1 to June 30.
- Mayor must submit budget showing expected revenue and proposed expenditures to Assembly 60 days before June 30 (Assembly may grant 30 day extension)
- Balanced Budget: Proposed expenditures shall not exceed total estimated revenues and reserves
- Budget ordinance must adopted by June 15; if Assembly fails to adopt budget, it will be deemed adopted by the Assembly for that fiscal year.

Article X – Borrowing

- General obligation bonds must be ratified by Borough voters in Borough or applicable service area.
- Sale to financial consultant prohibited - No person retained by the Borough to perform services relating to financial programming or the issuance and sale of obligations may bid on such obligations, directly or indirectly



Article XI – Taxation

- The Assembly shall prescribe by ordinance the procedures for tax assessment and collection.
- Sales and Use Tax. Any sales or use tax or change in rate thereof shall be by ordinance ratified by a majority of the qualified voters voting on the question.
- A property tax cannot go into effect prior to a popular vote in which the majority of voters approve the property tax, except to pay or secure payment of principal and interest on bonded indebtedness.

Article XII – Service Areas

- Service areas may be created by ordinance to provide service on non-areawide basis.
- Must consider need and economic efficiency.
- May levy taxes within service area to finance services.



Article XV – General Provisions

- Conflicts of Interest: Prohibition against elected officials voting on a matter in which they have substantial financial interest.
- Undue Influence: No person shall offer, give or receive any money, service or other valuable thing to influence or attempt to influence any action of an officer or employee in the performance of his/her municipal duties.
- Campaigning: No Borough officer or Assembly person shall campaign while on official business.
- Felony Offenses: no person may be a candidate for elective office if they have felony offense involving theft, child abuse or other dishonest or immoral act prohibited by law.

Article XV – General Provisions

- Records to be Public: All records of the Borough shall be public except as otherwise provided by law. Records shall be available at Borough offices for public inspection and for distribution at such reasonable cost.



Code of Ethics

- Chapter 2.36
- Applies to all “Public Officials”
- Set standards for ethical conduct and a process for addressing complaints and inquiries



Hold each other accountable.

- You are responsible for your fellow members accountable.



Or the voters may do it for you...

 The Cordova Times 

Alleged misconduct leads to recall election Nov. 7

Hallquist has option to include a statement on upcoming ballot

By Cinthia Gibbens-Stimson - September 29, 2017



Haines Assembly members survive divisive recall election

By Emily Files, KHNS - Haines - August 16, 2017


 Like 0  Tweet



 ANCHORAGE DAILY NEWS

Politics

Vote on recall of Unalaska mayor moves forward

 Author: Carey Restino, Bristol Bay Times-Dutch Harbor Fisherman

 Updated: January 7  Published January 7



Public Trust

- Public officers are created for the purpose of effecting the end for which government has been instituted, which is the common good, and not for the profit, honor or private interest of any one man, family or class of men.

3 McQuillin Mun. Corp. § 12:58 (3d ed.)

Ethics: General Standards

- Maintain public trust - Do not injure the reputation of the Borough (in your community, the Borough, the State, or anywhere you travel on Borough business)
- You're spending the public's money
- You're here to represent the public's best interest; not your own
- Abide by all general laws
- Not divulge confidential information
- Duty to report ethical violations
- May not file false complaint

Underlying Policy

- To promote confidence in the Borough government and its elected and appointed officials
- A. Public officials should perform public service as a public trust to serve others, not themselves.
- B. Public officials should use the power of the Borough for the well being of all Borough citizens.
- C. Public officials should create and maintain a professional environment of honesty, openness, integrity, equality and fairness.
- D. Public officials should conduct themselves in a manner compatible with the Borough's best interests and governing principles and avoid even the appearance of impropriety.

Prohibited Acts

- 1. Be convicted of any felony or misdemeanor involving moral turpitude, such as child abuse or neglect or crimes involving dishonesty, whether or not the crime relates directly to the duties of the public official as a public servant; or
- 2. Be found guilty of violating any laws prohibiting discrimination against any protected class or violating any laws prohibiting sexual harassment; or
- 3. Be found guilty of violating any laws prohibiting retaliation against public servants who assert a lawful claim of any nature or otherwise engage in lawfully protected activity; or
- 4. Be found guilty of violating any local, Borough, state or federal law prohibiting the illegal possession, transportation, importation or consumption of alcohol, drugs or other controlled substances; or
- 5. Be convicted of chronic violation of other general federal, state, Borough or local laws.

Ethics: Conflicts of Interest

- Must declare “substantial financial interest”
 - Financial interest of magnitude that it would be the primary reason for a person’s act to benefit the person or their immediate family
- Also beware of:
 - Personal interests
 - Appearance of impropriety
- If in doubt, ask and disclose!



“Substantial Financial Interest”

- “Substantial financial interest” means a direct or indirect monetary or material benefit, privilege, interest, or contractual relationship accruing as a result of the Borough’s consideration of a matter.
- 1. A financial interest includes:
 - a. Any monetary interest of a public official’s immediate family or employer.
 - b. Any monetary interest in an entity in which a public official or member of the public official’s immediate family has an ownership interest, or is a director, officer, or employee.

Determining on a case-by-case basis:

- a. The scope and nature of the conflict or potential conflict;
- b. The potential for the appearance of impropriety;
- c. The scope of the discretion vested in the public official;
- d. Whether the financial interest which is obtained through an open competitive process;
- e. Whether the financial interest is limited in nature and magnitude such that it would not tend to influence an average, reasonable person; and
- f. The harm caused to the public interest by removal of the public official from participation in the action or matter.

Conflict of interest – Commercial activity.

Public officials may not:

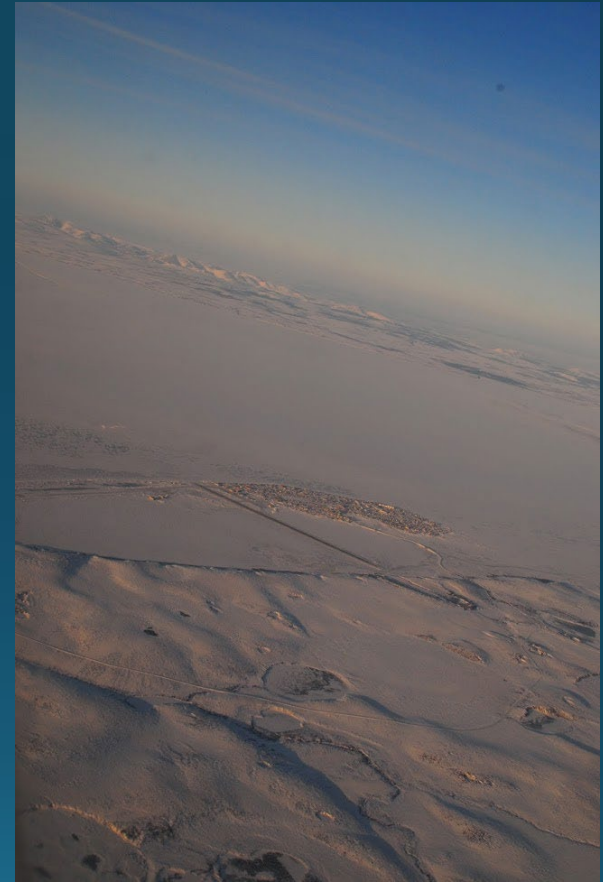
- A. Request, use or permit the use of Borough property or equipment, or of a public official's or employee's Borough-compensated time for non-Borough purposes, unless that use is available to the general public on the same terms or is approved by the Mayor;
- B. Request, use or permit the use of Borough property or equipment, or of a public official's or employee's Borough-compensated time to conduct campaign activity unless that use is available to the general public on the same terms;
- C. Use information peculiarly within the public official's knowledge or purview concerning the property, government or affairs of the Borough to advance the personal interest of the public official or the official's immediate family;
- D. Accept any form of gift, loan or gratuity in exchange for the performance of the public official's duties other than the compensation and benefits provided by the Borough, except as provided in NABC [2.36.080](#)(B);

Conflict of interest – Commercial activity (cont.)

- E. Engage in business with the Borough, or be a party to the purchase of goods or services for the use of the Borough from any person or organization in which the public official or a member of the official's immediate family has a substantial financial interest, unless the financial interest is first disclosed, and the transaction or purchase is approved in advance by the Assembly or school board or secured through competitive bidding;
- F. Take any action to influence the Borough's solicitation of any bid or proposal from a person or organization in which the public official or a member of the official's immediate family has a substantial financial interest;
- G. Take any action as a public official in regard to any contract with the Borough in which the public official or a member of the official's immediate family has a substantial financial interest, or in regard to any sale of land, material, supplies or services to the Borough or to a contractor supplying the Borough, if the public official or a member of the official's immediate family has a substantial financial interest in such sale, unless the financial interest is first disclosed, and the sale or contract is secured through competitive bidding or is approved in advance by the Assembly or school board;
- H. Represent, advise or assist a person or organization for pay or other benefit to the public official in any matter involving the public official's public duty.

Travel

- Travel, subject to the following restrictions:
 - All travel accepted must be for furtherance of a valid public purpose, and
 - All travel accepted must be approved in advance and be consistent with the Travel Policy.



Unique Ethics Issues Triggered by Travel

- Whenever and wherever you travel, you are a representative of your community and the Borough.
- Travel should not be treated like a vacation.
- Do not extend your trip at the Borough's expense.
- If you consume alcohol while traveling, consume responsibly!

Drugs and alcohol – Prohibited acts.

Public officials of the Borough may not:

- A. Be in a drunken state while conducting Borough business; or
- B. Be in a drunken state during a period in which the Borough body, of which the official is a member, is conducting a meeting, regardless of whether the official attends the meeting; or
- C. Manufacture, distribute, dispense, sell, possess, use or have a positive test for an illegal drug while conducting Borough business; or
- D. Manufacture, distribute, dispense, sell, possess, use or have a positive test for an illegal drug during a period in which the Borough body of which the official is a member is conducting a meeting, regardless of whether the official attends the meeting; or
- E. Be convicted of violating a criminal drug or alcohol statute as defined herein or by law.

Permissible Travel or Ethics Violation?

Wonkblog

Treasury secretary's wife boasts of travel on government plane, touts Hermes and Valentino fashion

By **Damian Paletta**

August 21, 2017



Louise Linton, wife of Treasury Secretary Steven Mnuchin, has made a few headlines during her time in the national spotlight. (Video: Elyse

Permissible Travel or Ethics Violation?



Formal Complaints

- Borough Charter 2.05(2)(J):
- Violates public trust. Proceedings for removal of an elected official for breach of the public trust may be initiated by a majority of the members of the Assembly. In addition, proceedings for removal may be initiated by any duly constituted ethics board. The Assembly by ordinance shall establish procedures for removal of elected officials for breach of public trust, including provisions for notice, a complete statement of the charge, a public hearing conducted by an impartial hearing officer, and judicial review. Removal must be approved by two-thirds of the authorized membership of the Assembly.

Complaint Review

- The complaint must be written, verified under oath and contain a clear statement of the factual allegations upon which the alleged violation is based.
- The Borough attorney or independent counsel shall review each complaint to analyze whether it contains allegations which, if true, would constitute a violation of the standards contained in this chapter and to forward his or her findings to the ethics committee and recommend whether the complaint warrants further enforcement proceedings under this chapter.

QUESTIONS?



Matt Mead
Landye Bennett Blumstein LLP
701 W. Eighth Ave, Suite 1100
Anchorage, AK 99501
(907) 868-9225