

NWAB Mtg Packet

July Regular Assembly Meeting

July 24, 2023

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**Northwest Arctic Borough
Assembly BAF/Work Session**
Monday, July 24, 2023 – 1:00 P.M.
Assembly Chambers – Kotzebue, AK

AGENDA

A. CALL TO ORDER

B. INVOCATION/MOMENT OF SILENCE

C. SAFETY MOMENT

D. ROLL CALL

1. Introduction of Staff and Guests

E. APPROVAL OF AGENDA

TAB 1

F. COMMUNICATIONS AND APPEARANCES

TAB 3

1. Financials ending June 30, 2023

**G. PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY
ORDINANCES**

TAB 4

1. **Ordinance 23-05** *an ordinance of the Northwest Arctic Borough Assembly approving a Joint Grant Application and funding commitment to U.S. Department of Energy Office of Clean Energy Demonstrations funding opportunity announcement number DE-FOA-0002970, and for related purposes.*

H. INTRODUCTION OF ORDINANCES

TAB 6

I. RESOLUTIONS

TAB 7

1. **Resolution 23-36** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Buckland for a equipment maintenance, parts, and labor project.*
2. **Resolution 23-37** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kobuk for a Helical Pier Foundation and Accessories Project.*
3. **Resolution 23-38** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kobuk for a Community Buildings Supplemental Labor and Material Funding Project.*
4. **Resolution 23-39** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kotzebue for the Emergency Response and Planning Project.*
5. **Resolution 23-40** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the Kivalina IRA Council for the Landfill Cleanup and Waste Backhaul Project.*
6. **Resolution 23-41** *a resolution of the Northwest Arctic Borough Assembly approving an agreement with the Alaska Department of Transportation and*

Public Facilities for Airport Vegetation Clearing, and for related purposes.

7. **Resolution 23-42** *a resolution of the Northwest Arctic Borough Assembly confirming the Mayor's appointments to the Village Improvement Commission.*
8. **Resolution 23-43** *a resolution of the Northwest Arctic Borough Assembly approving a ground lease with the City of Kobuk for Public Safety use, and related purposes.*

J. OTHER BUSINESS

TAB 8

K. EXECUTIVE SESSION

L. AUDIENCE COMMENTS

M. ASSEMBLY COMMENTS

N. MAYOR'S COMMENTS

O. ADJOURNMENT



**Northwest Arctic Borough
Assembly Regular Meeting**
Tuesday, July 25, 2023 – 9:00 A.M.
Assembly Chambers – Kotzebue, AK

AGENDA

- A. CALL TO ORDER**
- B. INVOCATION/MOMENT OF SILENCE**
- C. SAFETY MOMENT**
- D. ROLL CALL/MEMBER EXCUSAL**
 - 1. Introduction of Staff and Guests
- E. APPROVAL OF AGENDA** **TAB 1**
- F. APPROVAL OF PREVIOUS MEETING MINUTES** **TAB 2**
 - 1. June 26, 2023 Regular Meeting Minutes
- G. COMMUNICATIONS AND APPEARANCES**
- H. BOARDS, COMMISSIONS & COMMITTEES** **TAB 3**
 - 1. Budget, Audit & Finance
 - 2. Financial Report, Angie Sturm
- I. PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES** **TAB 4**
 - 1. **Ordinance 23-05** *an ordinance of the Northwest Arctic Borough Assembly approving a Joint Grant Application and funding commitment to U.S. Department of Energy Office of Clean Energy Demonstrations funding opportunity announcement number DE-FOA-0002970, and for related purposes.*
- J. ASSEMBLY REPORTS** **TAB 8**
- K. MAYOR'S REPORT** **TAB 5**
- L. TIME AND PLACE OF NEXT MEETING**
- M. INTRODUCTION OF ORDINANCES** **TAB 6**
- N. RESOLUTIONS** **TAB 7**
 - 1. **Resolution 23-36** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Buckland for a equipment maintenance, parts, and labor project.*
 - 2. **Resolution 23-37** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kobuk for a Helical Pier Foundation and Accessories Project.*
 - 3. **Resolution 23-38** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kobuk for a Community Buildings Supplemental Labor and Material Funding Project.*
 - 4. **Resolution 23-39** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kotzebue for the Emergency Response and Planning Project.*
 - 5. **Resolution 23-40** *a resolution of the Northwest Arctic Borough Assembly*

approving a Village Improvement Fund Application from the Kivalina IRA Council for the Landfill Cleanup and Waste Backhaul Project.

6. **Resolution 23-41** *a resolution of the Northwest Arctic Borough Assembly approving an agreement with the Alaska Department of Transportation and Public Facilities for Airport Vegetation Clearing, and for related purposes.*
7. **Resolution 23-42** *a resolution of the Northwest Arctic Borough Assembly confirming the Mayor's appointments to the Village Improvement Commission.*
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TAB 8

P. EXECUTIVE SESSION

Q. AUDIENCE COMMENTS

R. ASSEMBLY COMMENTS

S. MAYOR'S COMMENTS

T. ADJOURNMENT



Northwest Arctic Borough

163 Lagoon Street
P.O. Box 1110 Kotzebue, Alaska 99752
(907) 442-2500 Fax (907) 442-2930
www.nwabor.org

**Northwest Arctic Borough
Assembly Finance Retreat
July 26-27, 2023 – Anchorage, Alaska
Dimond Center Hotel**

AGENDA

Wednesday, July 26, 2023

- | | |
|----------|--|
| 8:30AM | Breakfast provided |
| 9AM | Call to Order Prayer Introductions Approve retreat agenda |
| 9:30 AM | Jonathan King – Halcyon Consulting: Long-Term PILT Revenue Forecast |
| 10:30 AM | 15-Minute Break |
| 12 PM | Lunch Provided – Working Lunch |
| 1:30 PM | Long-term revenue and budget discussion continued |
| 3:00 PM | Identification of long-term service priorities |
| 4:30 PM | End Day 1 |



Northwest Arctic Borough

163 Lagoon Street
P.O. Box 1110 Kotzebue, Alaska 99752
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www.nwabor.org

Thursday, July 27, 2023

- 8:30 AM Breakfast provided
- 9:00 AM Call to Order
- 9:30 AM APCM – Blake Phillips
- 10:30 AM 15-Minute Break
- 12 PM Lunch provided – working lunch
Wendy Chamberlain – State budget forecast
- 1:30 PM Long-term budget planning
- 3:00 PM Recap of immediate and long-term budget plan and action items
- 4:30 PM End Day 2



Northwest Arctic Borough Assembly
Regular Meeting Minutes
Monday, June 26, 2023 – 1:00 P.M.
Assembly Chambers – Kotzebue, AK

CALL TO ORDER

President Hadley called the meeting to order at 1:00 P.M.

INVOCATION/MOMENT OF SILENCE

Member Loon provided an invocation.

SAFETY MOMENT

Member Loon mentioned springtime is hard, even today; it's okay to reach out to family for mental well-being. Taking children out to subsist, time goes by. When boating makes sure long rope, extra gas, lighter and extra protection. Thank you.

ROLL CALL/MEMBER EXCUSAL

Assembly Members present at the time of roll call:

| | | | |
|----------------------|-------------------|----------------|--------------|
| Austin Swan Sr. | Dood Lincoln Carr | Walter Sampson | Reid Magdanz |
| Miles Cleveland Sr. | Hannah Loon | Delores Barr | Tanya Ballot |
| Sandy Shroyer Beaver | Nathan Hadley Jr. | | |

Unexcused

Elmer Armstrong Jr.

Introduction of Staff and Guests

| | | | |
|-----------------|------------------|--------------------|------------------|
| Dickie Moto Sr. | Matt Mead | Clyde Ramoth | Jesse Ahkpuk Jr. |
| Angie Sturm | Clara Jones | Fritz Westlake Sr. | Elsie Sampson |
| Robert Nazuruk | Shayne Schaeffer | Franklin Greist | Stella Atoruk |

A quorum is present to conduct business.

APPROVAL OF AGENDA

Agenda presented for approval for June 26, 2023.

Member Sampson motioned to approve as presented; Member Lincoln Carr seconded; passed unanimously by roll call vote.

APPROVAL OF PREVIOUS MEETING MINUTES

May 23, 2023, regular meeting minutes and June 7, 2023, special meeting minutes presented for approval.

Member Swan motion to approve both, seconded by Member Lincoln Carr motion; passed unanimously by roll call vote.

COMMUNICATION AND APPEARANCE

No communication and appearance presented.

BOARDS, COMMISSIONS & COMMITTEES

Member Lincoln Carr mentioned she didn't call in this morning, wasn't notified other than time on booklet; Mayor and President she suggests an email prior of any changes.

President Hadley summarized the Budget, Audit Finance meeting that was held earlier this morning. Although having phone issues.

Member Lincoln Carr requested excusal for this morning, she tried calling although late.

Finance Borough Treasurer Sturm provided a summary of financials ending May 30, 2023. Member Sampson verified monthly payments for construction loan? Member Lincoln Carr said that Member Ballot requested clarification for Selawik VIF balance.

PUBLIC HEARING, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES

None presented.

ASSEMBLY REPORTS

Member Ballot reported she accompanied Mayor Moto with NWALT team to Washington D.C. Really happy with the turnout, glad and thankful for the opportunity.

Member Magdanz mentioned he along with a few more were able to call in a Federal Subsistence Board meeting on June 8, 2023; happy to report that the proposal had been rejected unanimously. Bag limits aren't changing this year, although next proposal may go through the next cycle.

Member Lincoln Carr mentioned she called in also, thank Mayor and President Hadley for informing them. Critical on situation like this, maybe next year; thank you for calling in.

President Hadley requested Administration get a copy of the North Slope resolution, he would like to adopt one similar for our area. Hopefully we will see a rebound of caribou herds.

MAYOR'S REPORT

Mayor Moto mentioned due to change of Public Safety Summit from Shungnak to Kotzebue the staff is assisting with logistics.

Member Lincoln Carr thank Mayor and staff for being adaptable.

Member Loon mentioned she attended the Joint Maintenance Construction meeting recently at the School District.

TIME & PLACE OF NEXT MEETING

July 24-25, 2023, for regular meeting next month.

INTRODUCTION OF ORDINANCES

1. **Ordinance 23-05** *an ordinance of the Northwest Arctic Borough Assembly approving a Joint Grant Application and funding commitment to U.S. Department of Energy Office of*

Clean Energy Demonstrations funding opportunity announcement number DE-FOA-0002970, and for related purposes.

Mayor Moto summarized Ordinance 23-05, recommend do pass.

Member Sampson motioned to adopt for first reading Ordinance 23-05, seconded by Member Lincoln Carr; motion carried by roll call vote.

RESOLUTIONS

1. **Resolution 23-29** *a resolution of the Northwest Arctic Borough Assembly authorizing a professional services agreement for legal services with Landye Bennett LLP, and for related purposes.*

Mayor Moto summarized Resolution 23-29, recommend do pass. President Hadley asked if there was a name change of business.

Member Lincoln Carr motion to approve Resolution 23-29, seconded by Member Ballot; motion carried unanimously by roll call vote.

2. **Resolution 23-30** *a resolution of the Northwest Arctic Borough Assembly approving a professional services agreement with Goldeneye Media Alaska, and for related purposes.*

Mayor Moto summarized Resolution 23-30, recommend do pass.

Member Loon motion to approve Resolution 23-30, seconded by Member Lincoln Carr; motion carried unanimously by roll call vote.

3. **Resolution 23-31** *a resolution of the Northwest Arctic Borough Assembly authorizing a professional services agreement with Espelin & Associates LLC to provide accounting services, and for related purposes.*

Mayor Moto summarized Resolution 23-31, recommend do pass. Member Lincoln Carr raised concern of Finance busy enough to have them another year; when first contracted they were just for that year although this is the third or fourth year.

Member Loon motion to approve Resolution 23-31, seconded by Member Magdanz; motion carried by majority with Member Lincoln Carr voting no by roll call vote.

4. **Resolution 23-32** *a resolution of the Northwest Arctic Borough Assembly authorizing a professional services agreement with Wendy Chamberlain dba Legislative Consultants in Alaska for lobbying, and for related purposes.*

Mayor Moto summarized Resolution 23-32, recommend do pass.

Member Lincoln Carr motion to approve Resolution 23-32, seconded by Member Cleveland; motion carried unanimously by roll call vote.

5. **Resolution 23-33** *a resolution of the Northwest Arctic Borough Assembly accepting the State of Alaska Department of Health Division of Public Health FY23-24 Healthy and Equitable Communities Funding and Agreement, and for related purposes.*

Mayor Moto summarized Resolution 23-33, recommend do pass.

Member Loon motion to approve Resolution 23-33, seconded by Member Magdanz; motion carried unanimously by roll call vote.

6. **Resolution 23-34** *a resolution of the Northwest Arctic Borough Assembly authorizing a contract with Deerstone Consulting, LLC for the Water and Sewer Project in Selawik, and for related purposes.*

Mayor Moto summarized Resolution 23-34, recommend do pass.

Member Magdanz motion to approve Resolution 23-34, seconded by Member Loon; motion carried by majority with Member Ballot abstaining by roll call vote.

7. **Resolution 23-35** *a resolution of the Northwest Arctic Borough Assembly approving a professional services agreement with McClintock Land Associates for consulting, mapping, and surveying services related to the Borough's Municipal Land Entitlement, and for related purposes.*

Mayor Moto summarized Resolution 23-35, recommend do pass. Member Lincoln Carr mentioned before and again today; with McClintock coming to town, she hopes that they can do couple surveys for homeowners.

Member Lincoln Carr motion to approve Resolution 23-35, seconded by Member Loon; motion carried unanimously by roll call vote.

OTHER BUSINESS

None presented.

EXECUTIVE SESSION

No executive session was held.

AUDIENCE COMMENTS

None presented.

ASSEMBLY COMMENTS

Member Barr mentioned good meeting, quick and different to hold in one day. Appreciate

work being done. Thank you.

Member Loon thanks the Borough Mayor and staff for reports. Look forward to the Safety summit starting tomorrow. Thank you, Assembly, for calling in although difficult time with phone and internet issues. Condolences to those that lost loved ones and those that are searching for family, prayers for all. Have a safe summer. Thank you.

Member Swan mentioned Native Village of Kivalina and City of Kivalina met with Teck regarding water supply. Hopefully soon won't have to wait until Spring break up to fill takes.

Member Sampson in Inupiaq. Thank you for the good meeting. Thank the Mayor and staff for preparation of meeting. Summer is starting off hot, lots of bugs. Have a safe summer. Make sure to take floatation devices when travel. Thank you.

Member Magdanz mentioned quick meeting, understanding internet issues, and appreciating staff working through. Thinking of Shungnak, hope power gets back on soon. Hi to friends upriver, hope all goes well. He raised concern to Mayor, if anyone is there although thinking of freezers in Shungnak; especially in these temperatures.

Member Lincoln Carr thank Mayor and Administration for being reactive for Safety Summit; glad to be scheduled at ATC, look forward to seeing folks from region being involved. She suggests emailing out in a timely manner to be aware of time changes are. Thank City of Kotzebue for working on challenges with water system. Shout out to the community; dog owners, dogs aren't to be loose as you walk around. Clean after dog. Have a safe summer. Sending condolences to those that lost loved ones. Thank you even if short meeting.

Member Cleveland mentioned good meeting, have a good summer.

Member Ballot mentioned good short meeting. Ensure boat safety. Also, check on family; mental health is important. Take advantage of jobs and projects in our region. Get ready for college, get paperwork in order. Look forward to budget retreat. Thankful for rejection of temporary special action request on caribou. Teach our youth to respect our land. Condolences to those that lost loved ones. Thank Mayor and staff for work that you do.

Vice President Shroyer Beaver thank Mayor and staff work doing. Summers are short and quick. Everyone have a safe summer. Thank you.

President Hadley sends condolences to family members in Buckland, hard to go through a sudden change in our lives. Continue to pray for one another. Be safe while hunting, wear life jackets; gun safety is important. When throwing harpoon make sure right and anchoring your boat. Everyone have a safe summer.

MAYORS COMMENTS

Mayor Moto thank staff, have been having issues with internet and services. With the summit change to Kotzebue from Shungnak, thankful to still hold it. Mayor Moto went to training in the past for tech tool for the loader, he can travel to villages without having to

have someone come up from Anchorage. Also went to DC for NWALT, supporting needs. Staff will reach out to Shungnak to see what is needed; possibly lend out the generator for residence to make sure their freezers are still frozen.

Senior Director of Operations Fritz Westlake provided a summary of recent activities. The Selawik water and sewer project, happy to have a contractor go out there along with assessment for VPSO equipment storage. Noatak Solar Project is currently on schedule, battery is ready to be installed; should be running by end of summer.

Borough Clerk summarized the Election notice for October general election.

ADJOURNMENT

President Hadley congratulates the contractors. Member Loon motion to adjourn, seconded by Member Sampson at 2:06 P.M.

Northwest Arctic Borough

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June 30, 2023

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| General Fund Expenditure Pie Chart | 5 |
| Cash and Investment Report | 6 |

| | |
|---|---------|
| General Fund Rev/Exp-Caselle Report (pgs 1-9) | Caselle |
| VIF Revenue and Expenditures-Caselle Report (pgs 10-12) | Caselle |

Northwest Arctic Borough

Balance Sheet

June 30, 2023

| | General Fund | Contingency Reserve | Sustainability | TOTAL | VIF |
|------------------------------------|-------------------|---------------------|-------------------|--------------------|-------------------|
| General Fund & VIF Balance Sheets | | | | | |
| PILT Receivables | 19,321,179 | - | - | 19,321,179 | 7,988,948 |
| Tobacco Receivable | - | - | - | - | - |
| Interest Receivable | 58,562 | 13,494 | 3,828 | 75,884 | 17,839 |
| Cash and Investments | 22,159,888 | - | - | 22,159,888 | 35,616,276 |
| Contingency Reserve | - | 9,209,563 | - | 9,209,563 | - |
| Sustainability Investment | - | - | 48,191,703 | 48,191,703 | - |
| Due from other funds | 1,103,088 | 776,943 | - | 1,880,031 | - |
| Prepaid Expenses | - | - | - | - | - |
| Total Assets | <u>42,642,717</u> | <u>10,000,000</u> | <u>48,195,531</u> | <u>100,838,248</u> | <u>43,623,063</u> |
| Liabilities | | | | | |
| Accounts Payable | 122,595 | - | - | 122,595 | - |
| Payroll related liabilities | 354,630 | - | - | 354,630 | - |
| Due to other funds | 5,718,893 | - | - | 5,718,893 | - |
| Total Liabilities | <u>6,196,117</u> | <u>-</u> | <u>-</u> | <u>6,196,117</u> | <u>-</u> |
| Fund Balance | | | | | |
| Nonspendable | - | - | - | - | - |
| Financial Contingency Reserve | - | 10,000,000 | - | 10,000,000 | - |
| Sustainability Investment | - | - | 48,195,531 | 48,195,531 | 26,313,565 |
| Assigned to Public Services | - | - | - | - | - |
| Undesignated/Unreserved | 36,446,599 | - | - | 36,446,599 | 17,309,498 |
| Total Fund Balance | <u>36,446,599</u> | <u>10,000,000</u> | <u>48,195,531</u> | <u>94,642,130</u> | <u>43,623,063</u> |
| Total Liabilities and Fund Balance | <u>42,642,717</u> | <u>10,000,000</u> | <u>48,195,531</u> | <u>100,838,248</u> | <u>43,623,063</u> |
| | - | - | - | - | - |

Northwest Arctic Borough
General Fund Revenue and Expenditure Totals
June 30, 2023

| Revenue (alphabetical order) | Actual | Budget | % Remaining |
|--|-------------------|----------------------|-------------|
| Community Revenue Sharing | 335,414 | 335,415 | 0% |
| Federal PILT Revenue | - | 1,100,062 | 100% |
| Indirect Cost Recovery | 66,759 | 80,000 | 17% |
| Investment Earnings Available For Ops | 373,396 | 300,000 | -24% |
| Land Permit Revenue | 13,750 | 14,000 | 2% |
| Miscellaneous Revenue | 363,341 | 365,000 | 0% |
| NWABSD Land Lease | 3,197,930 | 4,263,906 | 25% |
| PILT Revenue | 26,825,440 | 26,825,440 | 0% |
| Tobacco & Marijuana Excise Tax | 502,310 | 600,000 | 16% |
| TOTAL Revenue | 31,678,340 | 33,883,823 | 93% |
| Expenditures (alphabetical order) | | | |
| Administration & Finance | 1,063,423 | 1,098,273.00 | 3% |
| Assembly | 1,705,428 | 2,157,087.00 | 21% |
| Community & Economic Dev. Commission | 15,169 | 25,669.00 | 41% |
| Community & Economic Development | 1,176,801 | 4,035,648.00 | 71% |
| Local Education Contribution | 6,905,434 | 6,540,579.00 | -6% |
| Mayor's Office | 1,321,886 | 1,802,414.00 | 27% |
| Planning & Community | 521,437 | 909,047.00 | 43% |
| Planning Commission | 12,611 | 36,803.00 | 66% |
| Public Safety Dept | 1,294,770 | 1,416,309.00 | 9% |
| Public Safety Commission | 15,813 | 25,592.00 | 38% |
| Public Services | 1,362,711 | 1,570,178.00 | 13% |
| Transfer out - Bond Debt Service | 1,890,776 | 1,882,950.00 | 0% |
| Transfer out - Investment Contribution | - | 8,047,632.00 | 100% |
| Legal Reserve | - | 1,500,000.00 | N/A |
| Transfer out - Sulianich | 178,004 | 26,500.00 | -572% |
| Water and Sewer Subsidy | 1,410,243 | 2,450,000.00 | 42% |
| TOTAL Expenditures | 18,874,505 | 33,524,681.00 | 44% |
| Revenues less Expenditures | 12,803,835 | | |

Northwest Arctic Borough
Village Improvement Fund Revenue and Expenditure Totals
June 30, 2023

| Revenue | Actual | Budget | % Remaining |
|--|------------------|---------------------|-------------|
| Revenue | 8,000,000 | 8,000,000.00 | 0% |
| Investment Earnings Avail for Operations | 131,318 | 100,000.00 | -31% |
| Investment Earnings/(Loss) Restricted* | 1,344,899 | - | |
| TOTAL Revenue | 9,476,217 | 8,100,000.00 | -17% |

**Note the Investment Earnings Restricted are not available for operations. They are reinvested as part of the Sustainability Goals.*

Expenditures (alphabetical order)

| | | | |
|-----------------------------|---------|------------|-----|
| Admin-Salaries and Benefits | 186,939 | 234,207.00 | 20% |
| Admin-Travel | 43,518 | 60,500.00 | 28% |
| Admin-Meeting Costs | 14,750 | 25,000.00 | 41% |
| Admin-Supplies & Fees | 12,683 | 27,500.00 | 54% |
| Admin-Consultants & Legal | 22,416 | 39,000.00 | 43% |

| | |
|----------|-----------|
| Ambler | 1,549,430 |
| Buckland | 182,821 |
| Deering | 100,000 |
| Kiana | 258,415 |
| Kivalina | - |
| Kobuk | - |
| Kotzebue | 183,032 |
| Noatak | - |
| Noorvik | 1,247,282 |
| Selawik | (25,830) |
| Shungnak | 150,000 |

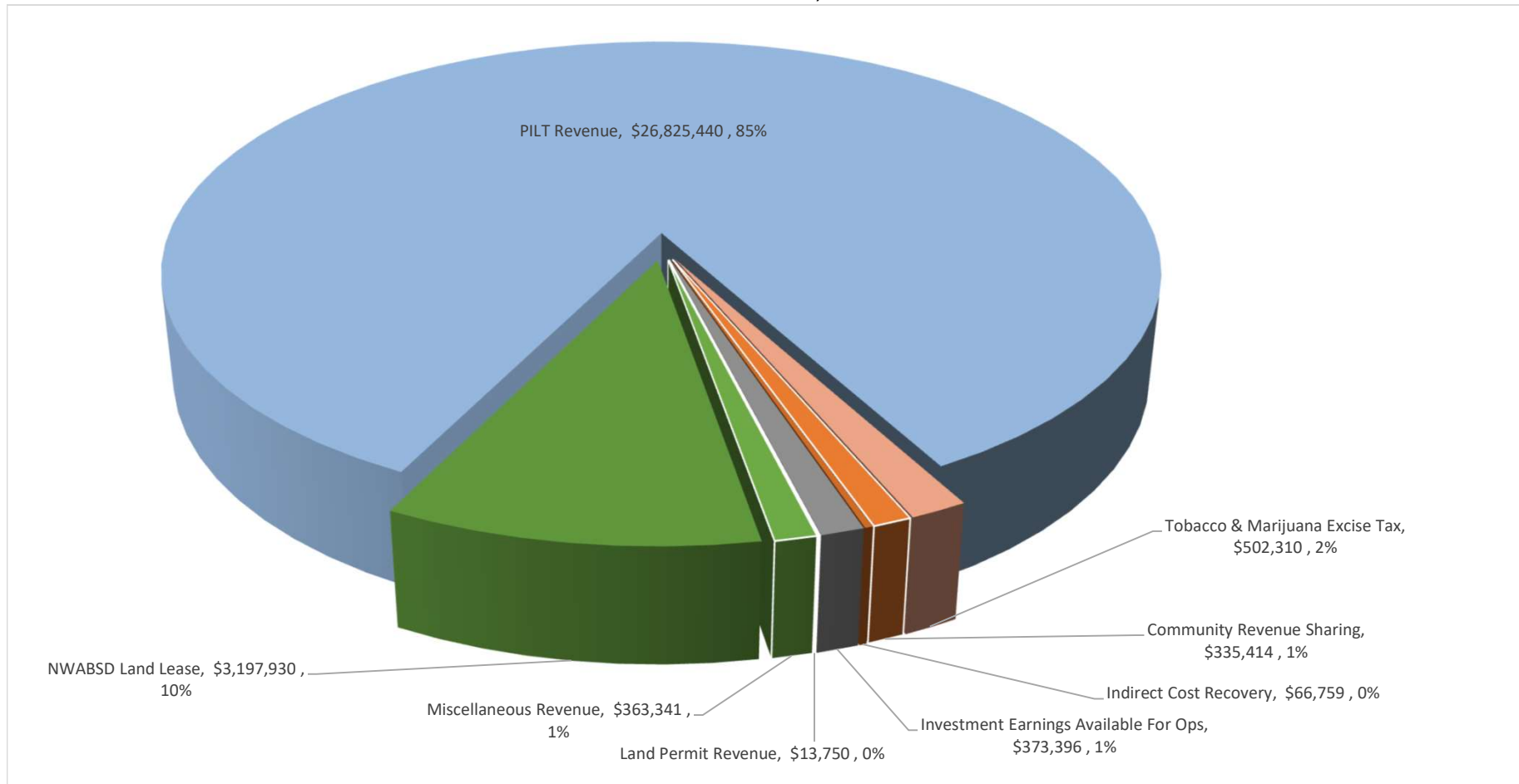
The budgets for project spending are tracked on a multi-year basis. Comparing budgets in this single year financial will not work.

| | | | |
|--------------------------------|---------|---------|-----|
| Total Operational Expenditures | 280,307 | 386,207 | 27% |
|--------------------------------|---------|---------|-----|

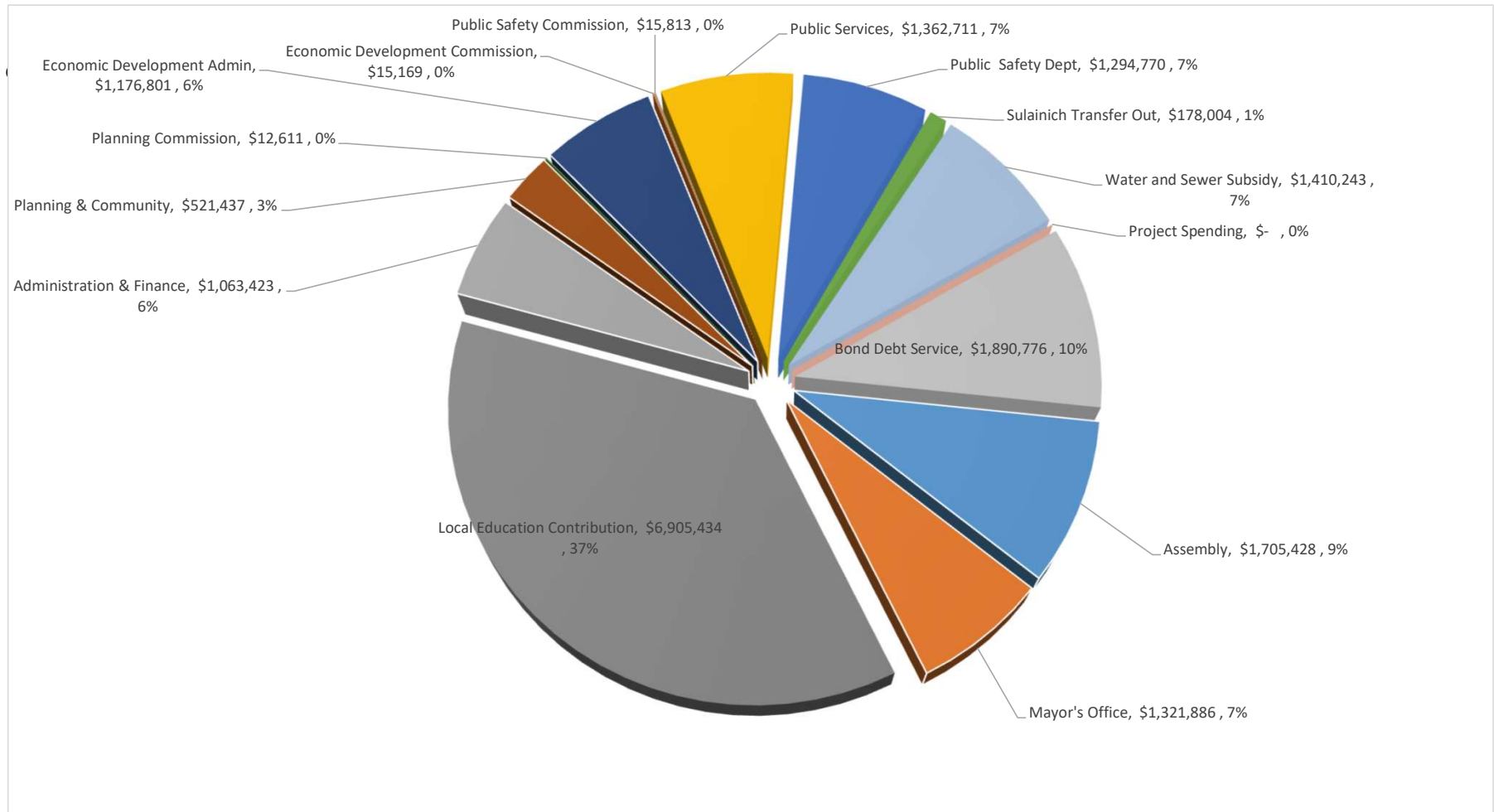
TOTAL Expenditures **3,925,457**

| | |
|-----------------------------------|------------------|
| Revenues less Expenditures | 5,550,760 |
|-----------------------------------|------------------|

Northwest Arctic Borough
General Fund Year-to-date Revenues
June 30, 2023



**Northwest Arctic Borough
General Fund Year-to-date Expenditures
June 30, 2023**



Northwest Arctic Borough
Cash and Investment Report
June 30, 2023

| Institution | General Fund Accounts | Face Value of Investment | % of Total |
|--|---------------------------------|--------------------------|-------------|
| Wells Fargo | Main GF Checking | \$ 910,209 | 4% |
| Wells Fargo | Checking-Sulianich | \$ 1,375,346 | 6% |
| Wells Fargo | Money Market Trust for GO Bonds | \$ 6,395,018 | 29% |
| AMLIP | AMLIP | \$ 13,470,553 | 61% |
| AMLIP | NAB CARES | \$ 544 | 0% |
| Merrill Lynch | Investment in Teck Stock | \$ 8,217 | 0% |
| Total General Fund Operating Accounts | | \$ 22,159,888 | 100% |

| Institution | GF Contingency Reserve Portfolio | Fair Market Value of Investment | % of Total | Unrealized Gain Included in FMV |
|---|----------------------------------|---------------------------------|-------------|---------------------------------|
| APCM | Equities | \$ 2,486,251 | 27% | |
| APCM | Fixed Income | \$ 6,329,596 | 69% | |
| APCM | Cash and Cash Equivalents | \$ 393,716 | 4% | |
| Total GF Contingency Reserve Portfolio | | \$ 9,209,563 | 100% | \$ 151,765 |

| Institution | Sustainability Fund Portfolio | Fair Market Value of Investment | % of Total | Unrealized Gain Included in FMV |
|--|-------------------------------|---------------------------------|-------------|---------------------------------|
| APCM | Equities | \$ 19,234,602 | 40% | |
| APCM | Fixed Income | \$ 27,716,532 | 58% | |
| APCM | Cash and Cash Equivalents | \$ 1,240,569 | 3% | |
| Total GF Sustainability Portfolio | | \$ 48,191,703 | 100% | \$ 315,615 |

| Institution | VIF Accounts | Face Value of Investment | % of Total |
|-------------------------------------|--------------|--------------------------|-------------|
| Wells Fargo | VIF Checking | \$ 1,452,780 | 31% |
| AMLIP | VIF AMLIP | \$ 3,161,658 | 69% |
| Total VIF Operating Accounts | | \$ 4,614,438 | 100% |

| Institution | VIF Sustainability Portfolio | Fair Market Value of Investment | % of Total | Unrealized Gain Included in FMV |
|---|------------------------------|---------------------------------|-------------|---------------------------------|
| APCM | Equities | \$ 12,373,856 | 40% | |
| APCM | Fixed Income | \$ 17,830,398 | 58% | |
| APCM | Cash and Cash Equivalents | \$ 797,584 | 3% | |
| Total VIF Sustainability Portfolio | | \$ 31,001,838 | 100% | \$ 989,646 |

Total Borough Cash and Investments

\$ 115,177,429

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---------------|--------------------------------|---------------|---------------|---------------|--------------|-------|
| | REVENUE | | | | | |
| 01-00-4000-00 | PILT REVENUE | .00 | 26,825,440.00 | 26,825,440.00 | .00 | 100.0 |
| 01-00-4010-00 | FEDERAL PILT REVENUE | .00 | .00 | 1,100,062.00 | 1,100,062.00 | .0 |
| 01-00-4020-00 | NWABSD LAND LEASE | .00 | 3,197,929.50 | 4,263,906.00 | 1,065,976.50 | 75.0 |
| 01-00-4050-00 | TOBACCO EXCISE TAX REVENUE | .00 | 449,901.83 | 540,000.00 | 90,098.17 | 83.3 |
| 01-00-4075-00 | MARIJUANA EXCISE TAX REVENUE | .00 | 52,408.25 | 60,000.00 | 7,591.75 | 87.4 |
| 01-00-4099-00 | MISCELLANEOUS REVENUE | .00 | 363,341.47 | 365,000.00 | 1,658.53 | 99.6 |
| 01-00-4220-00 | SOA COMMUNITY ASSIST PROGRAM | .00 | 335,414.33 | 335,415.00 | .67 | 100.0 |
| 01-00-4400-00 | INDIRECT COST RECO PROGRAM | .00 | 66,759.43 | 80,000.00 | 13,240.57 | 83.5 |
| 01-00-4550-00 | INVESTMENT INC. AVAIL. FOR OPS | .00 | 373,396.37 | 300,000.00 | (73,396.37) | 124.5 |
| 01-00-4600-00 | LAND PERMIT REVE PROGRAM | .00 | 13,750.00 | 14,000.00 | 250.00 | 98.2 |
| | TOTAL REVENUE | .00 | 31,678,341.18 | 33,883,823.00 | 2,205,481.82 | 93.5 |
| | TOTAL FUND REVENUE | .00 | 31,678,341.18 | 33,883,823.00 | 2,205,481.82 | 93.5 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|--------------|---------------|---------------|-------|
| <u>OTHER APPROPRIATIONS</u> | | | | | |
| 01-00-9001-00 TRANS OUT-SULIANICH | .00 | 178,004.00 | 26,500.00 | (151,504.00) | 671.7 |
| 01-00-9002-00 TRANS OUT-INVEST/SUSTAIN | .00 | .00 | 8,047,632.00 | 8,047,632.00 | .0 |
| 01-00-9003-00 TRANS OUT-BOND DEBT | .00 | 1,890,776.40 | 1,882,950.00 | (7,826.40) | 100.4 |
| 01-00-9004-00 TRANSFER OUT - LOCAL ED | .00 | 6,905,434.25 | 6,540,579.00 | (364,855.25) | 105.6 |
| 01-00-9005-00 CREDIT CARD CLEARING ACCOUNT | .00 | 28,769.54 | .00 | (28,769.54) | .0 |
| 01-00-9007-00 WATER & SEWER SUBSIDY | .00 | .00 | 2,450,000.00 | 2,450,000.00 | .0 |
| 01-00-9008-00 LEGAL RESERVE | .00 | .00 | 1,500,000.00 | 1,500,000.00 | .0 |
| TOTAL OTHER APPROPRIATIONS | .00 | 9,002,984.19 | 20,447,661.00 | 11,444,676.81 | 44.0 |

ASSEMBLY

| | | | | | |
|---------------------------------------|-----------|--------------|--------------|-------------|-------|
| 01-01-6000-00 SALARIES | 11,088.01 | 128,216.55 | 192,461.00 | 64,244.45 | 66.6 |
| 01-01-6010-00 WAGES, TEMPORARY | .00 | 17,800.13 | 20,000.00 | 2,199.87 | 89.0 |
| 01-01-6110-00 FICA | 1,151.51 | 15,708.79 | 25,741.00 | 10,032.21 | 61.0 |
| 01-01-6111-00 SOA ESC | 90.12 | 1,697.77 | 5,305.00 | 3,607.23 | 32.0 |
| 01-01-6115-00 MEDICAL | .00 | 221,968.26 | 316,267.00 | 94,298.74 | 70.2 |
| 01-01-6120-00 WORKER'S COMP | 22.92 | 487.06 | .00 | (487.06) | .0 |
| 01-01-6125-00 PERS | 2,901.36 | 35,830.64 | 58,313.00 | 22,482.36 | 61.5 |
| 01-01-6210-00 AIR TRANSPORTATION | 4,056.00 | 76,688.63 | 120,000.00 | 43,311.37 | 63.9 |
| 01-01-6220-00 GROUND TRANSPORTATION | .00 | 11,803.25 | 20,000.00 | 8,196.75 | 59.0 |
| 01-01-6230-00 LODGING | 2,461.28 | 91,482.40 | 95,000.00 | 3,517.60 | 96.3 |
| 01-01-6240-00 MEETING FEES | 12,950.00 | 181,100.00 | 280,000.00 | 98,900.00 | 64.7 |
| 01-01-6250-00 PER DIEM | 2,178.00 | 62,806.46 | 65,000.00 | 2,193.54 | 96.6 |
| 01-01-6320-00 PRINTING & PUBLICATIONS | .00 | 9,617.00 | 33,000.00 | 23,383.00 | 29.1 |
| 01-01-6370-00 DUES & SUBSCRIPTIONS | 7,567.82 | 39,881.67 | 30,000.00 | (9,881.67) | 132.9 |
| 01-01-6399-00 MISCELLANEOUS | .00 | 15,050.26 | 17,000.00 | 1,949.74 | 88.5 |
| 01-01-6400-00 CONSULTANTS | .00 | 498.00 | 15,000.00 | 14,502.00 | 3.3 |
| 01-01-6450-00 LEGAL | 356.00 | 1,831.00 | 50,000.00 | 48,169.00 | 3.7 |
| 01-01-6820-00 ASSEMBLY RETREAT | .00 | 21,739.30 | 40,000.00 | 18,260.70 | 54.4 |
| 01-01-7000-00 REVENUE SHARING GRANTS | 14,205.57 | 294,619.83 | 300,000.00 | 5,380.17 | 98.2 |
| 01-01-7050-00 CHARITABLE DONATIONS | 7,391.01 | 459,519.69 | 450,000.00 | (9,519.69) | 102.1 |
| 01-01-7200-00 ELECTION EXPENSE | 20.00 | 17,081.14 | 24,000.00 | 6,918.86 | 71.2 |
| TOTAL ASSEMBLY | 66,439.60 | 1,705,427.83 | 2,157,087.00 | 451,659.17 | 79.1 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|--------------|--------------|--------------|-------|
| <u>MAYOR'S OFFICE</u> | | | | | |
| 01-02-6000-00 SALARIES | 24,420.00 | 343,902.11 | 377,601.00 | 33,698.89 | 91.1 |
| 01-02-6110-00 FICA | 351.48 | 5,007.06 | 5,785.00 | 777.94 | 86.6 |
| 01-02-6111-00 SOA ESC | 86.32 | 2,765.16 | 6,243.00 | 3,477.84 | 44.3 |
| 01-02-6115-00 MEDICAL | .00 | 46,920.12 | 97,313.00 | 50,392.88 | 48.2 |
| 01-02-6120-00 WORKER'S COMP | 188.04 | 2,584.33 | .00 | (2,584.33) | .0 |
| 01-02-6125-00 PERS | 5,372.40 | 75,161.09 | 81,972.00 | 6,810.91 | 91.7 |
| 01-02-6210-00 AIR TRANSPORTATION | 1,100.00 | 20,528.10 | 28,000.00 | 7,471.90 | 73.3 |
| 01-02-6220-00 GROUND TRANSPORTATION | 298.68 | 9,728.98 | 9,000.00 | (728.98) | 108.1 |
| 01-02-6230-00 LODGING | 2,351.32 | 30,275.28 | 20,000.00 | (10,275.28) | 151.4 |
| 01-02-6250-00 PER DIEM | 1,584.00 | 14,355.00 | 13,000.00 | (1,355.00) | 110.4 |
| 01-02-6300-00 SUPPLIES | .00 | 5,618.99 | 22,000.00 | 16,381.01 | 25.5 |
| 01-02-6370-00 DUES & SUBSCRIPTIONS | .00 | 6,000.13 | 8,000.00 | 1,999.87 | 75.0 |
| 01-02-6380-00 TRAINING | .00 | 5,079.50 | 8,000.00 | 2,920.50 | 63.5 |
| 01-02-6399-00 MISCELLANEOUS | 1,145.30 | 35,541.79 | 30,000.00 | (5,541.79) | 118.5 |
| 01-02-6400-00 CONSULTANTS | 15,558.66 | 143,067.03 | 180,500.00 | 37,432.97 | 79.3 |
| 01-02-6450-00 LEGAL | 66,263.32 | 263,241.61 | 235,000.00 | (28,241.61) | 112.0 |
| 01-02-6825-00 NW LEADERSHIP TEAM | .00 | .00 | 20,000.00 | 20,000.00 | .0 |
| 01-02-6830-00 ARCTIC ISSUES | .00 | 20,000.00 | 20,000.00 | .00 | 100.0 |
| 01-02-7050-00 CHARITABLE DONATIONS | 9,368.53 | 130,264.77 | 140,000.00 | 9,735.23 | 93.1 |
| 01-02-7600-00 EMERGENCY DISASTER RELIEF | .00 | .00 | 500,000.00 | 500,000.00 | .0 |
| 01-02-7600-02 BKL EMERGENCY DISTASTER RELIEF | 12,884.09 | 53,544.94 | .00 | (53,544.94) | .0 |
| 01-02-7600-03 DRG EMERGENCY DISTASTER RELIEF | .00 | 3,005.00 | .00 | (3,005.00) | .0 |
| 01-02-7600-04 IAN EMERGENCY DISTASTER RELIEF | .00 | 25,000.00 | .00 | (25,000.00) | .0 |
| 01-02-7600-05 KVL EMERGENCY DISTASTER RELIEF | .00 | 1,520.40 | .00 | (1,520.40) | .0 |
| 01-02-7600-07 OTZ EMERGENCY DISTASTER RELIEF | .00 | 53,774.50 | .00 | (53,774.50) | .0 |
| 01-02-7600-08 WTK EMERGENCY DISTASTER RELIEF | .00 | 25,000.00 | .00 | (25,000.00) | .0 |
| TOTAL MAYOR'S OFFICE | 140,972.14 | 1,321,885.89 | 1,802,414.00 | 480,528.11 | 73.3 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|--------------|--------------|--------------|-------|
| <u>ADMINISTRATION & FINANCE</u> | | | | | |
| 01-03-6000-00 SALARIES | 27,606.12 | 356,917.55 | 338,873.00 | (18,044.55) | 105.3 |
| 01-03-6110-00 FICA | 443.25 | 6,176.93 | 7,914.00 | 1,737.07 | 78.1 |
| 01-03-6111-00 SOA ESC | 88.23 | 2,364.99 | 4,539.00 | 2,174.01 | 52.1 |
| 01-03-6115-00 MEDICAL | .00 | 43,310.88 | 72,985.00 | 29,674.12 | 59.3 |
| 01-03-6120-00 WORKER'S COMP | .00 | 25.12 | .00 | (25.12) | .0 |
| 01-03-6125-00 PERS | 5,911.66 | 74,856.70 | 74,552.00 | (304.70) | 100.4 |
| 01-03-6210-00 AIR TRANSPORTATION | 420.00 | 5,163.41 | 12,000.00 | 6,836.59 | 43.0 |
| 01-03-6220-00 GROUND TRANSPORTATION | .00 | 78.00 | 2,500.00 | 2,422.00 | 3.1 |
| 01-03-6230-00 LODGING | 195.00 | 3,720.00 | 14,000.00 | 10,280.00 | 26.6 |
| 01-03-6250-00 PER DIEM | 396.00 | 2,838.00 | 8,910.00 | 6,072.00 | 31.9 |
| 01-03-6300-00 SUPPLIES | 1,619.51 | 27,745.40 | 28,000.00 | 254.60 | 99.1 |
| 01-03-6310-00 POSTAGE AND FREIGHT | 1,065.16 | 9,072.81 | 15,000.00 | 5,927.19 | 60.5 |
| 01-03-6320-00 PRINTING & PUBLICATIONS | 724.21 | 3,054.79 | 30,000.00 | 26,945.21 | 10.2 |
| 01-03-6330-00 UTILITIES | 7,006.65 | 77,884.72 | 85,000.00 | 7,115.28 | 91.6 |
| 01-03-6340-00 TELEPHONE | 4,891.32 | 45,680.02 | 44,000.00 | (1,680.02) | 103.8 |
| 01-03-6365-00 GAS & OIL EXPENSE | 1,830.34 | 20,484.15 | 22,000.00 | 1,515.85 | 93.1 |
| 01-03-6370-00 DUES & SUBSCRIPTIONS | .00 | 3,581.14 | 5,000.00 | 1,418.86 | 71.6 |
| 01-03-6380-00 TRAINING | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 01-03-6390-00 JANITORIAL EXPENDITURE | 4,400.00 | 26,484.82 | 30,000.00 | 3,515.18 | 88.3 |
| 01-03-6460-00 CONSULTANTS, ACCOUNTING/AUDIT | 12,577.78 | 194,347.01 | 172,000.00 | (22,347.01) | 113.0 |
| 01-03-6600-00 INSURANCE | 4,000.00 | 130,866.80 | 126,000.00 | (4,866.80) | 103.9 |
| TOTAL ADMINISTRATION & FINANCE | 73,175.23 | 1,034,653.24 | 1,098,273.00 | 63,619.76 | 94.2 |

PLANNING & COMMUNITY

| | | | | | |
|-------------------------------------|-----------|------------|------------|-------------|-------|
| 01-05-6000-00 SALARIES | 16,442.30 | 244,047.24 | 309,486.00 | 65,438.76 | 78.9 |
| 01-05-6110-00 FICA | 237.10 | 3,512.49 | 4,922.00 | 1,409.51 | 71.4 |
| 01-05-6111-00 SOA ESC | 66.41 | 2,597.71 | 4,807.00 | 2,209.29 | 54.0 |
| 01-05-6115-00 MEDICAL | .00 | 41,506.26 | 72,985.00 | 31,478.74 | 56.9 |
| 01-05-6120-00 WORKER'S COMP | 76.26 | 1,287.94 | .00 | (1,287.94) | .0 |
| 01-05-6125-00 PERS | 3,617.30 | 53,196.61 | 66,547.00 | 13,350.39 | 79.9 |
| 01-05-6210-00 AIR TRANSPORTATION | 1,341.00 | 6,427.91 | 13,200.00 | 6,772.09 | 48.7 |
| 01-05-6220-00 GROUND TRANSPORTATION | .00 | 1,464.07 | 3,600.00 | 2,135.93 | 40.7 |
| 01-05-6230-00 LODGING | .00 | 10,694.37 | 10,000.00 | (694.37) | 106.9 |
| 01-05-6250-00 PER DIEM | 198.00 | 8,910.00 | 10,500.00 | 1,590.00 | 84.9 |
| 01-05-6300-00 SUPPLIES | .00 | 4,103.26 | 10,000.00 | 5,896.74 | 41.0 |
| 01-05-6370-00 DUES & SUBSCRIPTIONS | .00 | 2,056.00 | 3,000.00 | 944.00 | 68.5 |
| 01-05-6400-00 CONSULTANTS | 68,976.10 | 119,133.63 | 250,000.00 | 130,866.37 | 47.7 |
| 01-05-7120-00 PLANNING GRANTS | .00 | 22,500.00 | 75,000.00 | 52,500.00 | 30.0 |
| 01-05-7400-00 TITLE 9 MONITORING | .00 | .00 | 75,000.00 | 75,000.00 | .0 |
| TOTAL PLANNING & COMMUNITY | 90,954.47 | 521,437.49 | 909,047.00 | 387,609.51 | 57.4 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------------------|---------------|------------|-----------|------------|------|
| <u>PLANNING COMMISSION</u> | | | | | |
| 01-06-6110-00 FICA | .00 | 286.90 | 1,163.00 | 876.10 | 24.7 |
| 01-06-6210-00 AIR TRANSPORTATION | .00 | 1,663.00 | 10,200.00 | 8,537.00 | 16.3 |
| 01-06-6230-00 LODGING | .00 | 3,362.50 | 9,000.00 | 5,637.50 | 37.4 |
| 01-06-6240-00 MEETING FEES | .00 | 3,750.00 | 8,500.00 | 4,750.00 | 44.1 |
| 01-06-6250-00 PER DIEM | .00 | 1,782.00 | 5,940.00 | 4,158.00 | 30.0 |
| 01-06-6300-00 SUPPLIES | .00 | 1,766.12 | 2,000.00 | 233.88 | 88.3 |
| TOTAL PLANNING COMMISSION | .00 | 12,610.52 | 36,803.00 | 24,192.48 | 34.3 |

COMMUNITY & ECONOMIC DEVELOPME

| | | | | | |
|---------------------------------------|------------|--------------|--------------|--------------|-------|
| 01-07-6000-00 SALARIES | 33,940.46 | 482,616.71 | 557,959.00 | 75,342.29 | 86.5 |
| 01-07-6110-00 FICA | 553.00 | 7,383.32 | 8,524.00 | 1,140.68 | 86.6 |
| 01-07-6111-00 SOA ESC | 106.46 | 3,106.02 | 9,345.00 | 6,238.98 | 33.2 |
| 01-07-6115-00 MEDICAL | .00 | 59,552.46 | 128,859.00 | 69,306.54 | 46.2 |
| 01-07-6120-00 WORKER'S COMP | .00 | 662.74 | .00 | 662.74 | .0 |
| 01-07-6125-00 PERS | 7,242.52 | 104,646.51 | 121,211.00 | 16,564.49 | 86.3 |
| 01-07-6210-00 AIR TRANSPORTATION | .00 | 18,335.92 | 18,750.00 | 414.08 | 97.8 |
| 01-07-6220-00 GROUND TRANSPORTATION | .00 | 2,893.38 | 4,000.00 | 1,106.62 | 72.3 |
| 01-07-6230-00 LODGING | 2,733.35 | 17,707.77 | 15,500.00 | 2,207.77 | 114.2 |
| 01-07-6250-00 PER DIEM | 693.00 | 10,494.00 | 10,500.00 | 6.00 | 99.9 |
| 01-07-6300-00 SUPPLIES | .00 | 5,712.79 | 8,000.00 | 2,287.21 | 71.4 |
| 01-07-6320-00 PRINTING & PUBLICATIONS | .00 | 3,288.20 | 3,000.00 | 288.20 | 109.6 |
| 01-07-6360-00 SHELTER CABIN PROGRAM | .00 | .00 | 150,000.00 | 150,000.00 | .0 |
| 01-07-6370-00 DUES & SUBSCRIPTIONS | .00 | 4,971.17 | 5,000.00 | 28.83 | 99.4 |
| 01-07-6380-00 TRAINING | .00 | 1,898.00 | 5,000.00 | 3,102.00 | 38.0 |
| 01-07-6400-00 CONSULTANTS | .00 | 43,000.00 | 35,000.00 | 8,000.00 | 122.9 |
| 01-07-7100-00 SCHOLARSHIPS | 22,500.00 | 295,077.53 | 302,000.00 | 6,922.47 | 97.7 |
| 01-07-7110-00 SMALL BUSINESS GRANTS | .00 | 13,825.08 | 18,000.00 | 4,174.92 | 76.8 |
| 01-07-7130-00 FISHING GRANTS | .00 | 16,218.77 | 90,000.00 | 73,781.23 | 18.0 |
| 01-07-7135-00 CEDA PROJECTS | 46,773.52 | 85,410.61 | 2,545,000.00 | 2,459,589.39 | 3.4 |
| TOTAL COMMUNITY & ECONOMIC DEVELOP | 114,542.31 | 1,176,800.98 | 4,035,648.00 | 2,858,847.02 | 29.2 |

COMMUNITY & ECONOMIC DEV COMMI

| | | | | | |
|------------------------------------|-----|-----------|-----------|-----------|------|
| 01-08-6110-00 FICA | .00 | 210.43 | 669.00 | 458.57 | 31.5 |
| 01-08-6210-00 AIR TRANSPORTATION | .00 | 2,194.21 | 6,500.00 | 4,305.79 | 33.8 |
| 01-08-6230-00 LODGING | .00 | 1,992.00 | 6,000.00 | 4,008.00 | 33.2 |
| 01-08-6240-00 MEETING FEES | .00 | 2,750.00 | 4,000.00 | 1,250.00 | 68.8 |
| 01-08-6250-00 PER DIEM | .00 | 2,475.00 | 2,500.00 | 25.00 | 99.0 |
| 01-08-6300-00 SUPPLIES | .00 | 5,547.49 | 6,000.00 | 452.51 | 92.5 |
| TOTAL COMMUNITY & ECONOMIC DEV COM | .00 | 15,169.13 | 25,669.00 | 10,499.87 | 59.1 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|---------------------------------|---------------|--------------|--------------|--------------|-------|
| | <u>PUBLIC SERVICES</u> | | | | | |
| 01-09-6000-00 | SALARIES | 27,115.61 | 403,094.67 | 469,151.00 | 66,056.33 | 85.9 |
| 01-09-6110-00 | FICA | 755.26 | 11,151.08 | 18,500.00 | 7,348.92 | 60.3 |
| 01-09-6111-00 | SOA ESC | 202.10 | 3,128.72 | 7,564.00 | 4,435.28 | 41.4 |
| 01-09-6115-00 | MEDICAL | .00 | 54,138.60 | 97,313.00 | 43,174.40 | 55.6 |
| 01-09-6120-00 | WORKER'S COMP | 163.82 | 2,813.35 | .00 | (2,813.35) | .0 |
| 01-09-6125-00 | PERS | 4,680.64 | 81,135.73 | 87,000.00 | 5,864.27 | 93.3 |
| 01-09-6210-00 | AIR TRANSPORTATION | 4,418.50 | 28,271.96 | 23,000.00 | (5,271.96) | 122.9 |
| 01-09-6220-00 | GROUND TRANSPORTATION | .00 | 883.83 | 6,000.00 | 5,116.17 | 14.7 |
| 01-09-6230-00 | LODGING | 1,992.00 | 8,099.90 | 11,500.00 | 3,400.10 | 70.4 |
| 01-09-6250-00 | PER DIEM | 1,485.00 | 9,603.00 | 12,350.00 | 2,747.00 | 77.8 |
| 01-09-6300-00 | SUPPLIES | 2,849.78 | 5,829.60 | 5,000.00 | (829.60) | 116.6 |
| 01-09-6310-00 | POSTAGE AND FREIGHT | 16,665.21 | 35,093.61 | 20,000.00 | (15,093.61) | 175.5 |
| 01-09-6335-00 | NOATAK AIRPORT LEASE - YEARLY | .00 | 10,266.54 | 9,500.00 | (766.54) | 108.1 |
| 01-09-6345-00 | INFORMATION TECHNOLOGY | 15,589.47 | 265,065.43 | 230,000.00 | (35,065.43) | 115.3 |
| 01-09-6360-00 | PUBLIC SERVICES PROJECTS | 84,641.54 | 422,352.44 | 550,000.00 | 127,647.56 | 76.8 |
| 01-09-6370-00 | DUES & SUBSCRIPTIONS | .00 | 2,630.36 | 8,300.00 | 5,669.64 | 31.7 |
| 01-09-6399-00 | MISCELLANEOUS | 25.00 | 12,152.22 | 8,000.00 | (4,152.22) | 151.9 |
| 01-09-7501-00 | VPSO HOUSE REPAIRS-ABL ONLY | .00 | 7,000.00 | 7,000.00 | .00 | 100.0 |
| | TOTAL PUBLIC SERVICES | 160,583.93 | 1,362,711.04 | 1,570,178.00 | 207,466.96 | 86.8 |
| | <u>PUBLIC SAFETY COMMISSION</u> | | | | | |
| 01-10-6110-00 | FICA | .00 | 535.50 | 842.00 | 306.50 | 63.6 |
| 01-10-6210-00 | AIR TRANSPORTATION | 189.00 | 2,057.00 | 6,228.00 | 4,171.00 | 33.0 |
| 01-10-6230-00 | LODGING | 1,245.00 | 3,486.00 | 3,668.00 | 182.00 | 95.0 |
| 01-10-6240-00 | MEETING FEES | .00 | 6,500.00 | 8,800.00 | 2,300.00 | 73.9 |
| 01-10-6250-00 | PER DIEM | 990.00 | 2,178.00 | 4,554.00 | 2,376.00 | 47.8 |
| 01-10-6300-00 | SUPPLIES | .00 | 1,056.12 | 1,500.00 | 443.88 | 70.4 |
| | TOTAL PUBLIC SAFETY COMMISSION | 2,424.00 | 15,812.62 | 25,592.00 | 9,779.38 | 61.8 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|--------------|--------------|--------------|--------|
| <u>PUBLIC SAFETY DEPARTMENT</u> | | | | | |
| 01-11-6000-00 SALARIES | 33,765.69 | 454,713.53 | 480,575.00 | 25,861.47 | 94.6 |
| 01-11-6010-00 WAGES - TEMP TRAIL STAKERS | .00 | 24,038.00 | 36,000.00 | 11,962.00 | 66.8 |
| 01-11-6110-00 FICA | 484.40 | 8,710.32 | 11,500.00 | 2,789.68 | 75.7 |
| 01-11-6111-00 UNEMPLOYMENT INSURANCE | 342.21 | 4,449.06 | 7,756.00 | 3,306.94 | 57.4 |
| 01-11-6115-00 MEDICAL | .00 | 57,747.84 | 97,313.00 | 39,565.16 | 59.3 |
| 01-11-6120-00 WORKERS COMP | 260.00 | 3,093.79 | .00 | (3,093.79) | .0 |
| 01-11-6125-00 PERS | 7,428.46 | 99,222.98 | 83,165.00 | (16,057.98) | 119.3 |
| 01-11-6210-00 AIR TRANSPORTATION | 11,561.00 | 35,808.75 | 18,000.00 | (17,808.75) | 198.9 |
| 01-11-6220-00 GROUND TRANSPORTATION | .00 | 1,912.14 | 3,500.00 | 1,587.86 | 54.6 |
| 01-11-6230-00 LODGING | 249.00 | 11,936.53 | 11,000.00 | (936.53) | 108.5 |
| 01-11-6250-00 PER DIEM | 4,158.00 | 15,939.00 | 9,000.00 | (6,939.00) | 177.1 |
| 01-11-6300-00 SUPPLIES | .00 | 2,819.67 | 5,000.00 | 2,180.33 | 56.4 |
| 01-11-6310-00 AIR FREIGHT | 12,857.66 | 18,031.14 | 15,000.00 | (3,031.14) | 120.2 |
| 01-11-6370-00 DUES & SUBSCRIPTIONS | .00 | 508.89 | 1,000.00 | 491.11 | 50.9 |
| 01-11-6398-00 QATNUT | .00 | 6,536.61 | .00 | (6,536.61) | .0 |
| 01-11-6399-00 MISCELLANEOUS | 2,648.40 | 11,040.87 | 10,000.00 | (1,040.87) | 110.4 |
| 01-11-6400-00 CONSULTANTS | 14,770.00 | 21,732.00 | 15,000.00 | (6,732.00) | 144.9 |
| 01-11-6800-00 LEPC MEETINGS | .00 | 4,605.00 | 11,500.00 | 6,895.00 | 40.0 |
| 01-11-7150-00 WINTER TRAILS | 13,123.80 | 116,589.70 | 150,000.00 | 33,410.30 | 77.7 |
| 01-11-7155-00 EMERGENCY MANAGEMENT | .00 | 2,257.90 | 5,000.00 | 2,742.10 | 45.2 |
| 01-11-8001-00 SEARCH & RESCUE TRAVEL | 708.00 | 7,713.01 | 8,500.00 | 786.99 | 90.7 |
| 01-11-8002-00 SEARCH & RESCUE SUPPLIES | 315.56 | 81,159.60 | 80,000.00 | (1,159.60) | 101.5 |
| 01-11-8003-00 S&R EQUIPMENT | .00 | 29,265.27 | 25,000.00 | (4,265.27) | 117.1 |
| 01-11-8004-00 SEARCH & RESCUE STIPENDS | 16,622.53 | 77,432.53 | 99,000.00 | 21,567.47 | 78.2 |
| 01-11-8005-00 SEARCH & RESCUE MEETINGS | 100.00 | 11,641.35 | 13,500.00 | 1,858.65 | 86.2 |
| 01-11-8500-00 FIRE TRAVEL | 669.00 | 7,671.08 | 8,500.00 | 828.92 | 90.3 |
| 01-11-8501-00 FIRE EQUIPMENT, REPAIRS, MAINT | 1,113.10 | 38,652.57 | 45,000.00 | 6,347.43 | 85.9 |
| 01-11-8503-00 FIRE CONSULTANTS | .00 | 28,422.37 | 30,000.00 | 1,577.63 | 94.7 |
| 01-11-8504-00 FIRE PREVENTION | 776.02 | 31,336.85 | 43,000.00 | 11,663.15 | 72.9 |
| 01-11-8505-00 FIRE RECRUITMENT | 20.00 | 6,236.96 | 500.00 | (5,736.96) | 1247.4 |
| 01-11-8506-00 BATALLION CHIEF STIPENDS | 13,500.00 | 72,000.00 | 90,000.00 | 18,000.00 | 80.0 |
| 01-11-8507-00 BATALLION CHIEF MEETINGS | 100.00 | 1,544.46 | 3,000.00 | 1,455.54 | 51.5 |
| TOTAL PUBLIC SAFETY DEPARTMENT | 135,572.83 | 1,294,769.77 | 1,416,309.00 | 121,539.23 | 91.4 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|---------------|---------------|------------------|--------|
| <u>WATER AND SEWER SUBSIDY</u> | | | | | |
| 01-12-6400-00 W&S COORDINATOR/TRAINING | .00 | 124,631.62 | .00 | (124,631.62) | .0 |
| 01-12-6400-01 AMBLER SUBSIDY | .00 | 61,770.12 | .00 | (61,770.12) | .0 |
| 01-12-6400-02 BUCKLAND SUBSIDY | .00 | 78,368.30 | .00 | (78,368.30) | .0 |
| 01-12-6400-03 DEERING SUBSIDY | .00 | 89,452.77 | .00 | (89,452.77) | .0 |
| 01-12-6400-04 KIANA SUBSIDY | .00 | 55,682.32 | .00 | (55,682.32) | .0 |
| 01-12-6400-05 KIVALINA SUBSIDY | .00 | 53,998.76 | .00 | (53,998.76) | .0 |
| 01-12-6400-06 KOBUK SUBSIDY | .00 | 59,247.05 | .00 | (59,247.05) | .0 |
| 01-12-6400-07 KOTZEBUE SUBSIDY | .00 | 450,083.52 | .00 | (450,083.52) | .0 |
| 01-12-6400-09 NOORVIK SUBSIDY | .00 | 159,670.90 | .00 | (159,670.90) | .0 |
| 01-12-6400-10 SELAWIK SUBSIDY | .00 | 254,473.24 | .00 | (254,473.24) | .0 |
| 01-12-6400-11 SHUNGNAC SUBSIDY | .00 | 22,864.08 | .00 | (22,864.08) | .0 |
| TOTAL WATER AND SEWER SUBSIDY | .00 | 1,410,242.68 | .00 | (1,410,242.68) | .0 |
| TOTAL FUND EXPENDITURES | 784,664.51 | 18,874,505.38 | 33,524,681.00 | 14,650,175.62 | 56.3 |
| NET REVENUE OVER EXPENDITURES | (784,664.51) | 12,803,835.80 | 359,142.00 | (12,444,693.80) | 3565.1 |

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

VILLAGE IMPROVEMENT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|--------------------------------|---------------|--------------|--------------|-----------------|-------|
| | <u>REVENUE</u> | | | | | |
| 02-00-4100-00 | REVENUE | .00 | 8,000,000.00 | 8,000,000.00 | .00 | 100.0 |
| 02-00-4500-00 | INVESTMENT INCOME | .00 | 197,212.09 | .00 | (197,212.09) | .0 |
| 02-00-4501-00 | UNREALIZED GAIN/(LOSS) | .00 | 1,147,686.55 | .00 | (1,147,686.55) | .0 |
| 02-00-4550-00 | INVESTMENT INC. AVAIL. FOR OPS | .00 | 131,317.62 | 100,000.00 | (31,317.62) | 131.3 |
| | TOTAL REVENUE | .00 | 9,476,216.26 | 8,100,000.00 | (1,376,216.26) | 117.0 |
| | TOTAL FUND REVENUE | .00 | 9,476,216.26 | 8,100,000.00 | (1,376,216.26) | 117.0 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

VILLAGE IMPROVEMENT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|---------------------------------------|------------------|---------------------|---------------------|------------------------|------------|
| | <u>VILLAGE IMPROVEMENT FUND</u> | | | | | |
| 02-00-6000-00 | SALARIES | 9,267.00 | 138,234.64 | 159,417.00 | 21,182.36 | 86.7 |
| 02-00-6110-00 | FICA | 134.38 | 3,132.74 | 4,224.00 | 1,091.26 | 74.2 |
| 02-00-6111-00 | SOA ESC | .00 | 709.49 | 3,004.00 | 2,294.51 | 23.6 |
| 02-00-6115-00 | MEDICAL | .00 | 14,436.96 | 32,490.00 | 18,053.04 | 44.4 |
| 02-00-6120-00 | WORKERS COMP | .00 | 14.01 | .00 | (14.01) | .0 |
| 02-00-6125-00 | PERS | 2,038.74 | 30,411.62 | 35,072.00 | 4,660.38 | 86.7 |
| 02-00-6210-00 | TRANSPORTATION | 340.00 | 21,595.20 | 25,000.00 | 3,404.80 | 86.4 |
| 02-00-6220-00 | GROUND TRANSPORTATION | .00 | 1,515.99 | 3,000.00 | 1,484.01 | 50.5 |
| 02-00-6230-00 | LODGING | .00 | 12,190.00 | 17,500.00 | 5,310.00 | 69.7 |
| 02-00-6240-00 | MEETING FEES | .00 | 14,750.00 | 25,000.00 | 10,250.00 | 59.0 |
| 02-00-6250-00 | PER DIEM | 297.00 | 8,217.00 | 15,000.00 | 6,783.00 | 54.8 |
| 02-00-6300-00 | SUPPLIES | .00 | 7,444.95 | 20,000.00 | 12,555.05 | 37.2 |
| 02-00-6320-00 | PRINTING & PUBLICATIONS | .00 | 3,906.18 | 7,500.00 | 3,593.82 | 52.1 |
| 02-00-6390-00 | BANK FEES | .00 | 1,331.83 | .00 | (1,331.83) | .0 |
| 02-00-6400-00 | CONSULTANTS | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 02-00-6450-00 | LEGAL | 2,664.00 | 10,416.00 | 17,000.00 | 6,584.00 | 61.3 |
| 02-00-6460-00 | CONSULTANTS, ACCOUNTING/AUDIT | .00 | 12,000.00 | 12,000.00 | .00 | 100.0 |
| 02-00-8001-00 | VILLAGE ACCOUNTS | .00 | .00 | 5,313,793.00 | 5,313,793.00 | .0 |
| 02-00-9002-00 | TRANS OUT - INVEST/SUSTAIN | .00 | .00 | 2,400,000.00 | 2,400,000.00 | .0 |
| | <u>TOTAL VILLAGE IMPROVEMENT FUND</u> | <u>14,741.12</u> | <u>280,306.61</u> | <u>8,100,000.00</u> | <u>7,819,693.39</u> | <u>3.5</u> |
| | <u>AMBLER VIF</u> | | | | | |
| 02-01-6400-03 | ABL ENERGY STUDY PHASE 3 | .00 | 14,968.00 | .00 | (14,968.00) | .0 |
| 02-01-6400-04 | BIOMASS BOILER PROJECT | .00 | 42,516.50 | .00 | (42,516.50) | .0 |
| 02-01-6400-07 | GRAVEL EXTRACTION & STOCKPILIN | .00 | 1,244,912.30 | .00 | (1,244,912.30) | .0 |
| 02-01-6400-08 | HEAVY EQUIPMENT | .00 | 203,848.00 | .00 | (203,848.00) | .0 |
| 02-01-6400-09 | DESIGN - CITY TANK FARM | .00 | 43,185.55 | .00 | (43,185.55) | .0 |
| | <u>TOTAL AMBLER VIF</u> | <u>.00</u> | <u>1,549,430.35</u> | <u>.00</u> | <u>(1,549,430.35)</u> | <u>.0</u> |
| | <u>BUCKLAND VIF</u> | | | | | |
| 02-02-6400-03 | BKC HE | .00 | 50,000.00 | .00 | (50,000.00) | .0 |
| 02-02-6400-04 | BKC HEAVY EQUIP | .00 | 132,821.40 | .00 | (132,821.40) | .0 |
| | <u>TOTAL BUCKLAND VIF</u> | <u>.00</u> | <u>182,821.40</u> | <u>.00</u> | <u>(182,821.40)</u> | <u>.0</u> |
| | <u>DEERING VIF</u> | | | | | |
| 02-03-6400-07 | ELECTRICAL GRID PHASE 3 | .00 | 100,000.00 | .00 | (100,000.00) | .0 |
| | <u>TOTAL DEERING VIF</u> | <u>.00</u> | <u>100,000.00</u> | <u>.00</u> | <u>(100,000.00)</u> | <u>.0</u> |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

VILLAGE IMPROVEMENT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|-------------------------------|---------------|---------------|--------------|-----------------|------|
| | <u>KIANA VIF</u> | | | | | |
| 02-04-6400-01 | COMMUNITY BUILDING | .00 | 73,700.73 | .00 | (73,700.73) | .0 |
| 02-04-6400-04 | OPT IN PROJECT | .00 | 184,714.00 | .00 | (184,714.00) | .0 |
| | TOTAL KIANA VIF | .00 | 258,414.73 | .00 | (258,414.73) | .0 |
| | <u>KOTZEBUE VIF</u> | | | | | |
| 02-07-6400-08 | OTZ POLICE PGM | .00 | 65,000.00 | .00 | (65,000.00) | .0 |
| 02-07-6400-09 | OTZ FIRE PGM | .00 | 118,031.52 | .00 | (118,031.52) | .0 |
| | TOTAL KOTZEBUE VIF | .00 | 183,031.52 | .00 | (183,031.52) | .0 |
| | <u>NOORVIK VIF</u> | | | | | |
| 02-09-6400-05 | ORV ROAD CONS | .00 | 951,607.22 | .00 | (951,607.22) | .0 |
| 02-09-6400-06 | ORV HEAVY EQUIP | .00 | 295,674.93 | .00 | (295,674.93) | .0 |
| | TOTAL NOORVIK VIF | .00 | 1,247,282.15 | .00 | (1,247,282.15) | .0 |
| | <u>SELAWIK VIF</u> | | | | | |
| 02-10-6400-02 | WATER&SEWER PROJECT | .00 | (350,830.44) | .00 | 350,830.44 | .0 |
| 02-10-6400-04 | MULTIPURPOSE BLDG | .00 | 250,000.00 | .00 | (250,000.00) | .0 |
| 02-10-6400-07 | WATER&SEWER PROJECT | .00 | 75,000.00 | .00 | (75,000.00) | .0 |
| | TOTAL SELAWIK VIF | .00 | (25,830.44) | .00 | 25,830.44 | .0 |
| | <u>REGIONAL VIF</u> | | | | | |
| 02-12-6400-06 | NIHA HOUSING ASSESSMENT | .00 | 150,000.00 | .00 | (150,000.00) | .0 |
| | TOTAL REGIONAL VIF | .00 | 150,000.00 | .00 | (150,000.00) | .0 |
| | TOTAL FUND EXPENDITURES | 14,741.12 | 3,925,456.32 | 8,100,000.00 | 4,174,543.68 | 48.5 |
| | NET REVENUE OVER EXPENDITURES | (14,741.12) | 5,550,759.94 | .00 | (5,550,759.94) | .0 |

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

| | | GENERAL FUND | | | | |
|------------------|--------------------|---------------|------------|--------|--------------|------|
| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
| <u>SOURCE 00</u> | | | | | | |
| 03-00-4100-00 | REVENUE | .00 | 45,923.59 | .00 | (45,923.59) | .0 |
| | TOTAL SOURCE 00 | .00 | 45,923.59 | .00 | (45,923.59) | .0 |
| | TOTAL FUND REVENUE | .00 | 45,923.59 | .00 | (45,923.59) | .0 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|---------------|------------|--------|--------------|------|
| 03-00-6000-00 SALARIES | 904.15 | 1,369.20 | .00 | (1,369.20) | .0 |
| 03-00-6110-00 FICA | 13.11 | 19.70 | .00 | (19.70) | .0 |
| 03-00-6125-00 PERS | 198.91 | 301.22 | .00 | (301.22) | .0 |
| 03-00-6300-00 SUPPLIES | .00 | 1,423.13 | .00 | (1,423.13) | .0 |
| 03-00-6330-00 UTILITIES | .00 | 3,242.28 | .00 | (3,242.28) | .0 |
| TOTAL DEPARTMENT 00 | 1,116.17 | 6,355.53 | .00 | (6,355.53) | .0 |
| TOTAL FUND EXPENDITURES | 1,116.17 | 6,355.53 | .00 | (6,355.53) | .0 |
| NET REVENUE OVER EXPENDITURES | (1,116.17) | 39,568.06 | .00 | (39,568.06) | .0 |

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

CARES ACT - COVID RESPONSE

| | | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u> | <u>UNEXPENDED</u> | <u>PCNT</u> |
|---------------|------------------------------|----------------------|-------------------|---------------|-------------------|-------------|
| | <u>SOURCE 00</u> | | | | | |
| 19-00-4550-00 | INVESTMENT INC AVAIL FOR OPS | .00 | 14.75 | .00 | (14.75) | .0 |
| | TOTAL SOURCE 00 | .00 | 14.75 | .00 | (14.75) | .0 |
| | TOTAL FUND REVENUE | .00 | 14.75 | .00 | (14.75) | .0 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

CARES ACT - COVID RESPONSE

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|--------------------------------|---------------|-----------------|--------|-----------------|------|
| | <u>DEPARTMENT 03</u> | | | | | |
| 19-03-6350-01 | FEDERAL ARPA - EQUIP FIRE RESP | 3,500.00 | 276,749.17 | .00 | (276,749.17) | .0 |
| | TOTAL DEPARTMENT 03 | 3,500.00 | 276,749.17 | .00 | (276,749.17) | .0 |
| | <u>DEPARTMENT 04</u> | | | | | |
| 19-04-6300-00 | FISHING SUPPLIES | .00 | 5,804.22 | .00 | (5,804.22) | .0 |
| | TOTAL DEPARTMENT 04 | .00 | 5,804.22 | .00 | (5,804.22) | .0 |
| | <u>DEPARTMENT 05</u> | | | | | |
| 19-05-6350-01 | SOA ARPA EQUIPMENT- KVL GRADER | .00 | 43,933.84 | .00 | (43,933.84) | .0 |
| 19-05-6350-02 | SOA ARPA EQUIPMENT- KVL LOADER | .00 | 278,761.91 | .00 | (278,761.91) | .0 |
| 19-05-6350-03 | SOA ARPA- KVL ROAD MAINTENANCE | 314.75 | 372,777.81 | .00 | (372,777.81) | .0 |
| 19-05-6360-02 | SOA ARPA NAB BLDG HEAT SYSTEM | .00 | 22,811.35 | .00 | (22,811.35) | .0 |
| | TOTAL DEPARTMENT 05 | 314.75 | 718,284.91 | .00 | (718,284.91) | .0 |
| | <u>DEPARTMENT 06</u> | | | | | |
| 19-06-6350-01 | LATCF KVL EQUIPMENT | .00 | 618,910.00 | .00 | (618,910.00) | .0 |
| | TOTAL DEPARTMENT 06 | .00 | 618,910.00 | .00 | (618,910.00) | .0 |
| | TOTAL FUND EXPENDITURES | 3,814.75 | 1,619,748.30 | .00 | (1,619,748.30) | .0 |
| | NET REVENUE OVER EXPENDITURES | (3,814.75) | (1,619,733.55) | .00 | 1,619,733.55 | .0 |

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

SULIANICH ART'S CENTER

| | | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u> | <u>UNEXPENDED</u> | <u>PCNT</u> |
|---------------|----------------------------|----------------------|-------------------|---------------|-------------------|-------------|
| | <u>REVENUE</u> | | | | | |
| 40-00-4100-00 | REVENUE | .00 | 259,953.94 | 110,000.00 | (149,953.94) | 236.3 |
| 40-00-4903-00 | TRANSFER FROM GENERAL FUND | .00 | 178,004.00 | 24,500.00 | (153,504.00) | 726.6 |
| | | | | | | |
| | TOTAL REVENUE | .00 | 437,957.94 | 134,500.00 | (303,457.94) | 325.6 |
| | | | | | | |
| | TOTAL FUND REVENUE | .00 | 437,957.94 | 134,500.00 | (303,457.94) | 325.6 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

SULIANICH ART'S CENTER

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|---------------|------------|-------------|---------------|--------|
| 40-00-6000-00 SALARIES | .00 | 3,445.64 | .00 | (3,445.64) | .0 |
| 40-00-6110-00 FICA | .00 | 49.96 | .00 | (49.96) | .0 |
| 40-00-6115-00 MEDICAL | .00 | 12,632.34 | .00 | (12,632.34) | .0 |
| 40-00-6125-00 PERS | .00 | 758.04 | .00 | (758.04) | .0 |
| 40-00-6300-00 SUPPLIES | 2,790.53 | 11,755.34 | 5,500.00 | (6,255.34) | 213.7 |
| 40-00-6330-00 UTILITIES | 2,588.10 | 20,733.14 | 21,000.00 | 266.86 | 98.7 |
| 40-00-7800-00 ART PURCHASES | 29,202.96 | 256,483.25 | 110,000.00 | (146,483.25) | 233.2 |
| TOTAL DEPARTMENT 00 | 34,581.59 | 305,857.71 | 136,500.00 | (169,357.71) | 224.1 |
| TOTAL FUND EXPENDITURES | 34,581.59 | 305,857.71 | 136,500.00 | (169,357.71) | 224.1 |
| NET REVENUE OVER EXPENDITURES | (34,581.59) | 132,100.23 | (2,000.00) | (134,100.23) | 6605.0 |

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

| | | VPSO | | | | |
|------------------|---------------------|---------------|------------|--------|---------------|------|
| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
| <u>SOURCE 00</u> | | | | | | |
| 45-00-4200-00 | STATE GRANT REVENUE | .00 | 734,353.69 | .00 | (734,353.69) | .0 |
| | TOTAL SOURCE 00 | .00 | 734,353.69 | .00 | (734,353.69) | .0 |
| | TOTAL FUND REVENUE | .00 | 734,353.69 | .00 | (734,353.69) | .0 |

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

| | | VPSO | | | | |
|-------------------------------|-------------------------------|---------------|---------------|--------|-----------------|------|
| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
| <u>VPSO</u> | | | | | | |
| 45-00-6000-00 | SALARIES | 21,644.09 | 445,468.33 | .00 | (445,468.33) | .0 |
| 45-00-6110-00 | FICA | 311.23 | 6,424.12 | .00 | (6,424.12) | .0 |
| 45-00-6111-00 | SOA ESC | 143.63 | 6,209.81 | .00 | (6,209.81) | .0 |
| 45-00-6115-00 | MEDICAL | .00 | 86,621.76 | .00 | (86,621.76) | .0 |
| 45-00-6120-00 | WORKER'S COMP | 166.65 | 3,430.12 | .00 | (3,430.12) | .0 |
| 45-00-6125-00 | PERS | 4,761.71 | 97,678.47 | .00 | (97,678.47) | .0 |
| 45-00-6210-00 | TRAVEL | 4,452.02 | 104,237.60 | .00 | (104,237.60) | .0 |
| 45-00-6215-00 | VPSO RELOCATION REIMBURSEMENT | 2,500.00 | 5,418.63 | .00 | (5,418.63) | .0 |
| 45-00-6300-00 | SUPPLIES | 23,856.47 | 238,025.35 | .00 | (238,025.35) | .0 |
| 45-00-6400-00 | CONSULTANTS | 85.75 | 777.88 | .00 | (777.88) | .0 |
| 45-00-8000-00 | INDIRECT | .00 | 66,759.43 | .00 | (66,759.43) | .0 |
| TOTAL VPSO | | 57,921.55 | 1,061,051.50 | .00 | (1,061,051.50) | .0 |
| TOTAL FUND EXPENDITURES | | 57,921.55 | 1,061,051.50 | .00 | (1,061,051.50) | .0 |
| NET REVENUE OVER EXPENDITURES | | (57,921.55) | (326,697.81) | .00 | 326,697.81 | .0 |

| Date | Journal | Reference | Description | Debit Amount | Credit Amount | Balance |
|-------------|---------|-----------|-----------------------------------|--------------|---------------|-------------------|
| * | | | 05/31/2023 (05/23) Balance | .00 | .00 | 120,896.24 |
| 06/01/2023* | AP | 16.0001 | TIMOTHY GAVIN JR | 75.00 | .00 | 120,971.24 |
| 06/01/2023* | AP | 37.0001 | MARY DOUGLAS | 75.00 | .00 | 121,046.24 |
| 06/01/2023* | AP | 38.0001 | IRMA MITCHELL | 75.00 | .00 | 121,121.24 |
| 06/01/2023* | AP | 46.0001 | CITY OF NOORVIK | 500.00 | .00 | 121,621.24 |
| 06/01/2023* | AP | 50.0001 | MAY WALTON | 75.00 | .00 | 121,696.24 |
| 06/01/2023* | AP | 60.0001 | FAYE M. CLEVELAND | 75.00 | .00 | 121,771.24 |
| 06/01/2023* | AP | 61.0001 | RICHARD GOODRO | 75.00 | .00 | 121,846.24 |
| 06/01/2023* | AP | 63.0001 | WALLACE MITCHELL | 75.00 | .00 | 121,921.24 |
| 06/06/2023* | AP | 73.0001 | NATIVE VILLAGE OF SELAWIK | 500.00 | .00 | 122,421.24 |
| 06/06/2023* | AP | 76.0001 | HAZEL CLEVELAND | 75.00 | .00 | 122,496.24 |
| 06/06/2023* | AP | 81.0001 | MAURICE MINKS JR | 75.00 | .00 | 122,571.24 |
| 06/06/2023* | AP | 89.0001 | CITY OF KOBUK | 500.00 | .00 | 123,071.24 |
| 06/06/2023* | AP | 93.0001 | VINCENT SCHUERCH | 75.00 | .00 | 123,146.24 |
| 06/06/2023* | AP | 107.0001 | CARRIE MILLS | 250.00 | .00 | 123,396.24 |
| 06/08/2023* | AP | 138.0001 | HOMER MILLS SR. | 75.00 | .00 | 123,471.24 |
| 06/08/2023* | AP | 147.0001 | NATIVE VILLAGE OF KIANA | 500.00 | .00 | 123,971.24 |
| 06/09/2023* | AP | 120.0001 | CROWLEY FUELS LLC | 418.53 | .00 | 124,389.77 |
| 06/16/2023* | AP | 155.0001 | JOHN GOODWIN | 75.00 | .00 | 124,464.77 |
| 06/16/2023* | AP | 184.0001 | KATHERINE CLEVELAND | 75.00 | .00 | 124,539.77 |
| 06/16/2023* | AP | 195.0001 | LINDA MITCHELL | 75.00 | .00 | 124,614.77 |
| 06/16/2023* | AP | 207.0001 | ROBERT RICHARDS SR. | 75.00 | .00 | 124,689.77 |
| 06/16/2023* | AP | 208.0001 | NOATAK IRA COUNCIL | 500.00 | .00 | 125,189.77 |
| 06/16/2023* | AP | 211.0001 | AGNES JACK | 75.00 | .00 | 125,264.77 |
| 06/16/2023* | AP | 214.0001 | FRANK DAVIDOVICS JR | 75.00 | .00 | 125,339.77 |
| 06/16/2023* | AP | 227.0001 | TILLIE THOMAS | 75.00 | .00 | 125,414.77 |
| 06/16/2023* | AP | 229.0001 | TIA DEXTER | 150.00 | .00 | 125,564.77 |
| 06/16/2023* | AP | 231.0001 | BRUCE WESLEY | 75.00 | .00 | 125,639.77 |
| 06/16/2023* | AP | 232.0001 | POLLY COMMACK | 75.00 | .00 | 125,714.77 |
| 06/20/2023* | AP | 198.0001 | VALARIE ROMANE | 75.00 | .00 | 125,789.77 |
| 06/20/2023* | AP | 206.0001 | ELLA LEAVITT | 75.00 | .00 | 125,864.77 |
| 06/20/2023* | AP | 212.0001 | AMOS HAWLEY | 75.00 | .00 | 125,939.77 |
| 06/20/2023* | AP | 233.0001 | BRENDA GEFFE | 75.00 | .00 | 126,014.77 |

Amount type: Actual
 Display: Reference detail

Account Inquiry - Detail
 Period: 06/23
 Account: 01-02-7050-00 CHARITABLE DONATIONS

| Date | Journal | Reference | Description | Debit Amount | Credit Amount | Balance |
|-------------|---------|-----------|---|-----------------|---------------|-------------------|
| 06/20/2023* | AP | 234.0001 | JAMIE BEASLEY | 75.00 | .00 | 126,089.77 |
| 06/20/2023* | AP | 241.0001 | TONI RAE JOHNSON | 300.00 | .00 | 126,389.77 |
| 06/20/2023* | AP | 242.0001 | MILDRED THOMAS | 75.00 | .00 | 126,464.77 |
| 06/21/2023* | AP | 265.0001 | RHODA DOWNEY | 75.00 | .00 | 126,539.77 |
| 06/21/2023* | AP | 277.0001 | HENRY DOUGLAS | 75.00 | .00 | 126,614.77 |
| 06/21/2023* | AP | 278.0001 | JUDITH MILLS-BAIN | 300.00 | .00 | 126,914.77 |
| 06/22/2023* | AP | 264.0001 | LENORA SKIN | 75.00 | .00 | 126,989.77 |
| 06/22/2023* | AP | 275.0001 | IDA M. RICHARDS | 300.00 | .00 | 127,289.77 |
| 06/22/2023* | AP | 279.0001 | NELLIE JONES | 75.00 | .00 | 127,364.77 |
| 06/23/2023* | AP | 313.0001 | EVELYN SOSSMAN | 75.00 | .00 | 127,439.77 |
| 06/23/2023* | AP | 315.0001 | GERALD GREIST | 75.00 | .00 | 127,514.77 |
| 06/23/2023* | AP | 328.0001 | LUCY ADAMS | 75.00 | .00 | 127,589.77 |
| 06/23/2023* | AP | 345.0001 | TAMMY BAKER | 300.00 | .00 | 127,889.77 |
| 06/27/2023* | AP | 285.0001 | CITY OF AMBLER | 500.00 | .00 | 128,389.77 |
| 06/27/2023* | AP | 296.0001 | IFOPA | 300.00 | .00 | 128,689.77 |
| 06/27/2023* | AP | 310.0001 | NETTIE ALLEN | 75.00 | .00 | 128,764.77 |
| 06/27/2023* | AP | 316.0001 | SOPHIE FOSTER | 75.00 | .00 | 128,839.77 |
| 06/27/2023* | AP | 318.0001 | MERLE SNYDER | 75.00 | .00 | 128,914.77 |
| 06/27/2023* | AP | 322.0001 | VINCENT SCHUERCH | 75.00 | .00 | 128,989.77 |
| 06/27/2023* | AP | 323.0001 | SHYLENA LIE | 300.00 | .00 | 129,289.77 |
| 06/27/2023* | AP | 327.0001 | POLLY VESTAL | 75.00 | .00 | 129,364.77 |
| 06/27/2023* | AP | 330.0001 | RALPH STALKER | 75.00 | .00 | 129,439.77 |
| 06/27/2023* | AP | 346.0001 | BRAD WALTON | 75.00 | .00 | 129,514.77 |
| 06/27/2023* | AP | 347.0001 | TIANNA SAGE | 75.00 | .00 | 129,589.77 |
| 06/27/2023* | AP | 348.0001 | ELGEN SHELDON | 75.00 | .00 | 129,664.77 |
| 06/29/2023* | AP | 366.0001 | MAGGIE BLACK | 75.00 | .00 | 129,739.77 |
| 06/29/2023* | AP | 371.0001 | ROBERT RICHARDS SR. | 75.00 | .00 | 129,814.77 |
| 06/29/2023* | AP | 374.0001 | CLARA SHELDON | 300.00 | .00 | 130,114.77 |
| 06/29/2023* | AP | 379.0001 | ROY FOXGLOVE JR | 75.00 | .00 | 130,189.77 |
| 06/29/2023* | AP | 387.0001 | LYDIA DOWNEY | 75.00 | .00 | 130,264.77 |
| * | | | 06/30/2023 (06/23) Period Totals *** | 9,368.53 | .00 | 130,264.77 |

Amount type: Actual
 Display: Reference detail

Summary Schedule of Portfolio Changes

Base Currency: USD

| Description | Beginning Market Value | Ending Market Value | % of MV | % Change in MV | Tax Cost | % of TC | Accrued Income |
|---|------------------------|-----------------------|----------------|----------------|-----------------------|----------------|--------------------|
| Principal Holdings | | | | | | | |
| Equity | 2,434,864.28 | 2,532,598.12 | 27.34% | 4.01% | 1,897,115.34 | 20.86% | 5,293.56 |
| Fixed Income | 4,639,917.38 | 4,641,456.22 | 50.11% | 0.03% | 5,036,949.89 | 55.38% | 12,563.75 |
| Real Assets | 896,806.46 | 904,622.82 | 9.77% | 0.87% | 928,415.26 | 10.21% | 0.00 |
| Alternative | 802,476.03 | 831,345.71 | 8.97% | 3.60% | 879,010.86 | 9.67% | 0.00 |
| Cash and Cash Equivalents | 325,766.77 | 353,005.02 | 3.81% | 8.36% | 353,005.02 | 3.88% | 1,332.68 |
| Total Principal Holdings | 9,099,830.92 | 9,263,027.89 | 100.00% | 1.79% | 9,094,496.37 | 100.00% | 19,189.99 |
| Current Period Accrued Income | 14,279.43 | 19,189.99 | | | 19,189.99 | | |
| Total Principal Holdings and Liabilities | 9,114,110.35 | 9,282,217.88 | | | 9,113,686.36 | | 19,189.99 |
| Total Holdings | \$9,114,110.35 | \$9,282,217.88 | | | \$9,113,686.36 | | \$19,189.99 |
| Fair Value Breakdown * | | | | | | | |
| Total Fair Value Level 2 Holdings | 7,450,411.41 | 7,557,525.75 | 81.42% | 1.44% | 7,317,799.82 | 80.69% | 17,857.31 |
| Total Fair Value Level N/A Holdings | 1,663,698.94 | 1,724,692.13 | 18.58% | 3.67% | 1,750,786.05 | 19.31% | 1,332.68 |
| Total Holdings - Fair Value Reporting | \$9,114,110.35 | \$9,282,217.88 | 100.00% | 1.84% | \$9,068,585.87 | 100.00% | \$19,189.99 |

* For informational purposes only. Please see the Fair Value Disclosure on the Disclosure page.



Summary Schedule of Portfolio Changes

Base Currency: USD

| Description | Beginning Market Value | Ending Market Value | % of MV | % Change in MV | Tax Cost | % of TC | Accrued Income |
|---|------------------------|------------------------|----------------|----------------|------------------------|----------------|--------------------|
| Principal Holdings | | | | | | | |
| Equity | 18,773,922.43 | 19,629,109.78 | 40.13% | 4.56% | 17,356,164.44 | 35.99% | 40,751.10 |
| Fixed Income | 17,182,255.85 | 17,288,821.57 | 35.35% | 0.62% | 18,380,703.76 | 38.12% | 0.00 |
| Real Assets | 6,260,309.84 | 6,374,902.19 | 13.03% | 1.83% | 6,639,362.04 | 13.77% | 0.00 |
| Alternative | 4,181,687.95 | 4,364,359.67 | 8.92% | 4.37% | 4,590,020.33 | 9.52% | 0.00 |
| Cash and Cash Equivalents | 1,179,194.43 | 1,256,157.21 | 2.57% | 6.53% | 1,256,157.21 | 2.60% | 4,752.57 |
| Total Principal Holdings | 47,577,370.50 | 48,913,350.42 | 100.00% | 2.81% | 48,222,407.78 | 100.00% | 45,503.67 |
| Current Period Accrued Income | 5,256.15 | 45,503.67 | | | 45,503.67 | | |
| Total Principal Holdings and Liabilities | 47,582,626.65 | 48,958,854.09 | | | 48,267,911.45 | | 45,503.67 |
| Total Holdings | \$47,582,626.65 | \$48,958,854.09 | | | \$48,267,911.45 | | \$45,503.67 |
| Fair Value Breakdown * | | | | | | | |
| Total Fair Value Level 2 Holdings | 37,846,653.48 | 38,862,971.14 | 79.38% | 2.69% | 37,304,769.58 | 78.24% | 40,751.10 |
| Total Fair Value Level N/A Holdings | 9,735,973.17 | 10,095,882.95 | 20.62% | 3.70% | 10,377,668.12 | 21.76% | 4,752.57 |
| Total Holdings - Fair Value Reporting | \$47,582,626.65 | \$48,958,854.09 | 100.00% | 2.89% | \$47,682,437.70 | 100.00% | \$45,503.67 |

* For informational purposes only. Please see the Fair Value Disclosure on the Disclosure page.



Summary Schedule of Portfolio Changes

Base Currency: USD

| Description | Beginning Market Value | Ending Market Value | % of MV | % Change in MV | Tax Cost | % of TC | Accrued Income |
|---|------------------------|------------------------|----------------|----------------|------------------------|----------------|--------------------|
| Principal Holdings | | | | | | | |
| Equity | 12,077,463.01 | 12,627,544.36 | 40.13% | 4.55% | 10,254,998.65 | 33.92% | 26,215.51 |
| Fixed Income | 11,053,439.23 | 11,122,065.61 | 35.35% | 0.62% | 11,937,126.43 | 39.49% | 0.00 |
| Real Assets | 4,027,310.49 | 4,101,030.23 | 13.03% | 1.83% | 4,263,409.77 | 14.10% | 0.00 |
| Alternative | 2,690,173.02 | 2,807,590.32 | 8.92% | 4.36% | 2,966,010.68 | 9.82% | 0.00 |
| Cash and Cash Equivalents | 758,223.04 | 807,877.10 | 2.57% | 6.55% | 807,877.10 | 2.67% | 3,056.26 |
| Total Principal Holdings | 30,606,608.79 | 31,466,107.62 | 100.00% | 2.81% | 30,229,422.63 | 100.00% | 29,271.77 |
| Current Period Accrued Income | 3,379.43 | 29,271.77 | | | 29,271.77 | | |
| Total Principal Holdings and Liabilities | 30,609,988.22 | 31,495,379.39 | | | 30,258,694.40 | | 29,271.77 |
| Total Holdings | \$30,609,988.22 | \$31,495,379.39 | | | \$30,258,694.40 | | \$29,271.77 |
| Fair Value Breakdown * | | | | | | | |
| Total Fair Value Level 2 Holdings | 24,347,046.36 | 25,000,855.83 | 79.38% | 2.69% | 23,297,984.78 | 77.85% | 26,215.51 |
| Total Fair Value Level N/A Holdings | 6,262,941.86 | 6,494,523.56 | 20.62% | 3.70% | 6,630,198.85 | 22.15% | 3,056.26 |
| Total Holdings - Fair Value Reporting | \$30,609,988.22 | \$31,495,379.39 | 100.00% | 2.89% | \$29,928,183.63 | 100.00% | \$29,271.77 |

* For informational purposes only. Please see the Fair Value Disclosure on the Disclosure page.



Detailed Schedule of Holdings - Principal Assets

Base Currency: USD

| Security Description Portfolio Number | Asset Number Yield on Market Units/Par | Unit Price Price Date Market Value | FV Level* % of MV | Avg Unit Cost Accrued Income | Book Value | Unrealized Gain/Loss On Book Value |
|---|--|--|----------------------|---------------------------------|------------------------|---------------------------------------|
| Cash and Cash Equivalents | | | | | | |
| Money Market Funds | | | | | | |
| ALASKA MUNI LEAGUE INVESTMENT POOL CORP | 0117940A3 4.80% | 1.000 | Level n/a | | | |
| 5001098.1 | 25,590,088.8100 | 25,590,088.81 | 0.00% | 1.00 76,776.61 | 25,590,088.81 | 0.00 |
| Total Money Market Funds | | 25,590,088.81 | 0.00% | N/A 76,776.61 | 25,590,088.81 | 0.00 |
| Total Cash and Cash Equivalents | | 25,590,088.81 | 0.00% | N/A 76,776.61 | 25,590,088.81 | 0.00 |
| Net Holdings | | | | | | |
| | | 25,590,088.81 | 0.00% | N/A 76,776.61 | 25,590,088.81 | 0.00 |
| Total Holdings Principal Assets | | \$25,590,088.81 | 100.00% | N/A \$76,776.61 | \$25,590,088.81 | \$0.00 |
| Total Holdings | | \$25,590,088.81 | | | \$25,590,088.81 | \$0.00 |
| Accrued Income On | | | | | | |
| Principal Holdings | | 76,776.61 | | 76,776.61 | 76,776.61 | |
| Total Accrued Income | | 76,776.61 | | 76,776.61 | 76,776.61 | |
| Total Holdings with Accrued Income | | \$25,666,865.42 | | | \$25,666,865.42 | \$0.00 |



Detailed Schedule of Holdings - Principal Assets

Base Currency: USD

| Security Description Portfolio Number | Asset Number Yield on Market Units/Par | Unit Price Price Date Market Value | FV Level* % of MV | Avg Unit Cost Accrued Income | Book Value | Unrealized Gain/Loss On Book Value |
|--|--|--|----------------------|----------------------------------|-----------------------|---------------------------------------|
| Cash and Cash Equivalents | | | | | | |
| Money Market Funds | | | | | | |
| ALASKA MUNI LEAGUE INVESTMENT POOL CORP | 0117940A3 4.80% | 1.000 | Level n/a | | | |
| 5001098.2 | 8,192,643.7900 | 8,192,643.79 | 0.00% | 1.00 22,118.31 | 8,192,643.79 | 0.00 |
| Total Money Market Funds | | 8,192,643.79 | 0.00% | N/A 22,118.31 | 8,192,643.79 | 0.00 |
| Total Cash and Cash Equivalents | | 8,192,643.79 | 0.00% | N/A 22,118.31 | 8,192,643.79 | 0.00 |
| Net Holdings | | | | | | |
| | | 8,192,643.79 | 0.00% | N/A 22,118.31 | 8,192,643.79 | 0.00 |
| Total Holdings Principal Assets | | \$8,192,643.79 | 100.00% | N/A \$22,118.31 | \$8,192,643.79 | \$0.00 |
| Total Holdings | | \$8,192,643.79 | | | \$8,192,643.79 | \$0.00 |
| Accrued Income On | | | | | | |
| Principal Holdings | | 22,118.31 | | 22,118.31 | 22,118.31 | |
| Total Accrued Income | | 22,118.31 | | 22,118.31 | 22,118.31 | |
| Total Holdings with | | \$8,214,762.10 | | | \$8,214,762.10 | \$0.00 |
| Accrued Income | | | | | | |



| Date | Journal | Reference | Description | Debit Amount | Credit Amount | Balance |
|-------------|---------|-----------|---|-------------------|---------------|-------------------|
| * | | | 07/01/2022 (00/22) Balance | .00 | .00 | .00 |
| * | | | 07/31/2022 (07/22) Period Totals *** | .00 | .00 | .00 |
| * | | | | | | |
| * | | | 08/31/2022 (08/22) Period Totals *** | .00 | .00 | .00 |
| * | | | | | | |
| * | | | 09/30/2022 (09/22) Period Totals *** | .00 | .00 | .00 |
| * | | | | | | |
| * | | | 10/31/2022 (10/22) Period Totals *** | .00 | .00 | .00 |
| * | | | | | | |
| 11/29/2022* | AP | 388.0001 | NORTHERN AIR CARGO INC. | 1,731.93 | .00 | 1,731.93 |
| * | | | 11/30/2022 (11/22) Period Totals *** | 1,731.93 | .00 | 1,731.93 |
| * | | | | | | |
| 12/01/2022* | AP | 11.0001 | BOYS AND GIRLS CLUBS | 50,000.00 | .00 | 51,731.93 |
| 12/08/2022* | AP | 90.0001 | AMAZON CAPITAL SRV. INC | 6,117.04 | .00 | 57,848.97 |
| 12/27/2022* | AP | 281.0001 | SPENARD BUILDERS SUPPLY | 47,835.54 | .00 | 105,684.51 |
| * | | | 12/31/2022 (12/22) Period Totals *** | 103,952.58 | .00 | 105,684.51 |
| * | | | | | | |
| 01/03/2023* | AP | 6.0001 | ALASKA INDUSTRIAL HARDWARE, IN | 14,229.49 | .00 | 119,914.00 |
| 01/03/2023* | AP | 7.0001 | ALASKA INDUSTRIAL HARDWARE, IN | 50,915.92 | .00 | 170,829.92 |
| 01/03/2023* | AP | 14.0001 | NORTHERN AIR CARGO INC. | 4,139.78 | .00 | 174,969.70 |
| 01/03/2023* | AP | 15.0001 | NORTHERN AIR CARGO INC. | 7,005.62 | .00 | 181,975.32 |
| 01/24/2023* | AP | 297.0001 | KOBUK 440 RACING ASSOCIATION | 25,000.00 | .00 | 206,975.32 |
| 01/24/2023* | AP | 301.0001 | CITY OF KOTZEBUE | 150,000.00 | .00 | 356,975.32 |
| * | | | 01/31/2023 (01/23) Period Totals *** | 251,290.81 | .00 | 356,975.32 |
| * | | | | | | |
| 02/14/2023* | AP | 96.0001 | RYAN AIR | 879.75 | .00 | 357,855.07 |
| 02/14/2023* | AP | 97.0001 | RYAN AIR | 904.19 | .00 | 358,759.26 |
| 02/14/2023* | AP | 98.0001 | RYAN AIR | 920.12 | .00 | 359,679.38 |
| 02/14/2023* | AP | 99.0001 | RYAN AIR | 1,315.69 | .00 | 360,995.07 |
| 02/14/2023* | AP | 100.0001 | RYAN AIR | 884.00 | .00 | 361,879.07 |
| 02/14/2023* | AP | 101.0001 | RYAN AIR | 1,275.64 | .00 | 363,154.71 |
| 02/14/2023* | AP | 102.0001 | RYAN AIR | 880.81 | .00 | 364,035.52 |
| 02/14/2023* | AP | 103.0001 | RYAN AIR | 905.25 | .00 | 364,940.77 |

Amount type: Actual
Display: Reference detail

| Date | Journal | Reference | Description | Debit Amount | Credit Amount | Balance |
|-------------|---------|-----------|---|------------------|---------------|-------------------|
| 02/14/2023* | AP | 104.0001 | RYAN AIR | 887.62 | .00 | 365,828.39 |
| * | | | 02/28/2023 (02/23) Period Totals *** | 8,853.07 | .00 | 365,828.39 |
| * | | | | | | |
| 03/07/2023* | AP | 30.0001 | KOTZEBUE BROADCASTING, INC. | 40,000.00 | .00 | 405,828.39 |
| 03/07/2023* | AP | 59.0001 | RYAN AIR | 1,300.29 | .00 | 407,128.68 |
| * | | | 03/31/2023 (03/23) Period Totals *** | 41,300.29 | .00 | 407,128.68 |
| * | | | | | | |
| * | | | 04/30/2023 (04/23) Period Totals *** | .00 | .00 | 407,128.68 |
| * | | | | | | |
| 05/30/2023* | AP | 427.0001 | NATIVE VILLAGE OF KOTZEBUE | 45,000.00 | .00 | 452,128.68 |
| * | | | 05/31/2023 (05/23) Period Totals *** | 45,000.00 | .00 | 452,128.68 |
| * | | | | | | |
| 06/28/2023* | AP | 355.0001 | SPENARD BUILDERS SUPPLY | 7,391.01 | .00 | 459,519.69 |
| * | | | 06/30/2023 (06/23) Period Totals *** | 7,391.01 | .00 | 459,519.69 |

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
ORDINANCE 23-05**

**AN ORDINANCE OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A JOINT GRANT
APPLICATION AND FUNDING COMMITMENT TO U.S.
DEPARTMENT OF ENERGY OFFICE OF CLEAN ENERGY
DEMONSTRATIONS FUNDING OPPORTUNITY
ANNOUNCEMENT NUMBER DE-FOA-0002970, AND FOR
RELATED PURPOSES.**

WHEREAS: the Northwest Arctic Borough Assembly is the governing body for the Northwest Arctic Borough; and

WHEREAS: the Northwest Arctic Borough is a home rule regional government and provides essential programs and services to improve the quality of life for all residents and their 11 communities; and

WHEREAS: the U.S. Department of Energy (“DOE”) Office of Clean Energy Demonstrations (“OCED”), through Funding Opportunity Announcement Number: DE-FOA-0002970, is awarding \$1 billion over 5 years in grants through the Energy Improvement in Rural or Remote Areas Program (“ERA”); and

WHEREAS: the Borough, NANA Regional Corporation, and the Kotzebue Electric Association wish to apply for an ERA grant in partnership on a \$56 million project for a Solar PV, Battery Storage and Heat Pumps in Northwest Arctic Alaska (the “Project”); and

WHEREAS: the Project proposes to install 3.35 MW of solar PV and 16.5 MWh of battery storage across all eleven villages eliminating the need to purchase and use an estimated 322,000 gallons of diesel fuel annually; and

WHEREAS: the Project also proposes to install 1,000 heat pumps, one in every residence in ten villages: Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Noatak, Noorvik, Selawik, and Shungnak; and

WHEREAS: the Borough, NANA, and KEA will contribute the required 20% non-federal cost share, \$5 million of which will come from the Borough; and

WHEREAS: the Borough has identified \$2 million in its FY23 budget; \$2 million in its FY24 budget, and \$1 million in its FY25 budget for its portion of the required cost share that will result in a \$56 million award for the region; and

WHEREAS: the grant application requires this multiyear funding commitment from the Borough and Borough Code § 6.16.250 requires that multiyear contracts requiring the payment of funds from an appropriation at a later fiscal year or for more than one fiscal year shall be approved by an Assembly ordinance adopted by a majority of the votes authorized on the question; and

WHEREAS: the Borough Assembly wishes to approve the joint grant application to the Energy Improvement in Rural or Remote Areas Program and authorizes the Borough's multi-year funding commitment for \$2 million in FY23; \$2 million in FY24, and \$1 million in FY25 for its portion of the required cost share to secure \$56 million for the region.

NOW THEREFORE BE IT ENACTED by the Northwest Arctic Borough Assembly as follows:

Section 1. CLASSIFICATION.

This is a non-code ordinance.

Section 2. GENERAL PROVISIONS.

The ordinance satisfies grant requirements for the Borough to submit a joint grant application with NANA Regional Corporation and the Kotzebue Electric Association for an ERA grant for a \$56 million dollar project: Solar PV, Battery Storage and Heat Pumps in Northwest Arctic Alaska and is made a matter of public record.

Section 3. AUTHORIZATION AND APPROPRIATIONS.

The Borough Assembly authorizes the Borough to submit a joint grant application with NANA and KEA to the OCED Energy Improvement in Rural or Remote Areas Program and authorizes the Borough's multi-year funding commitment for \$2 million in FY23; \$2 million in FY24, and \$1 million in FY25 for its portion of the required cost share to secure \$56 million for the region.

Section 4. This ordinance will be effective upon enactment.

PASSED AND ADOPTED THIS ____ DAY OF _____ 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS ____ DAY OF _____ 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS ____ DAY OF _____ 2023.

Stella Atoruk, Borough Clerk

ATTEST:

First Reading: June 26, 2023

Second Reading: _____



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

DATE: July 13, 2023

TO: Dickie Moto, Mayor

FROM: Fritz Westlake, Director of Community & Economic Development

SUBJECT: ASSEMBLY DEPARTMENT REPORT THROUGH THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

DAILY OPERATIONS REPORT BY PROGRAM:

COMMUNITY & ECONOMIC DEVELOPMENT COMMISSION – Fritz Westlake

Sustainable Economic Futures (SEF) is excited to announce that after four years of dedicated and collaborative work, they will be commencing the Entrepreneurial Development (ED) project “Pìguqtuq Entrepreneurial Inspiration Project”. The Entrepreneurial ED project “Pìguqtuq Entrepreneurial Inspiration Project” will be run in the Northwest Arctic Borough, located in the U.S state of Alaska. This initiative is a person-centered community lead economic development program. It builds the capacity of the community to support entrepreneurship, enabling the creation of its own economy through its own businesses. A local facilitator will be hired who will work with the would-be and existing entrepreneurs in all the 11 villages, along with recruitment of community volunteers who will bring experience and knowledge to the project. SEF will be in the region working with the Project Management team in summer 2023.

FRANK R. FERGUSON MEMORIAL SCHOLARSHIP PROGRAM – Erin Stephens

There were nine applicants for the FRF Memorial Scholarship (Fall 2023 and ATC) totaling \$17,000 for this reporting period.

SMALL BUSINESS GRANT PROGRAM – Erin Stephens

Two Small Business grant awardees: Kattivik camp for youth and Ferguson Consulting.

COMMERCIAL & SUBSISTENCE FISHING GRANT PROGRAMS – Hannah Sheldon

Subsistence Net Program

- A list of eligible applicants for fishing nets was made, then every person was followed up with a call or voicemail to get an either or for a salmon or trout net.
- There were 5 Nets available on hand, we were able to get these out on the first come first serve basis.
- Reached out to Seattle/Washington vendors to get quotes for 20 Salmon nets and 3 trout nets. KIC and Rotman's were also called for quotes.
- All 28 subsistence fishing nets were bought through Jovanovich supply, the first shipment of nets will be sent out on Alaska Cargo ASAP to Kotzebue for distribution.
- Additional supplies are going to be bought to hang the 3 Trout/Whitefish here in Kotzebue as Jovanovich could not provide the needed mesh size.
- All applications are filed and uploaded into W-drive for easy access in the future.

Commercial Fishing Net Program

- Applications and Public Notices were sent out July 3.
- Application intake period opened, and Excel spreadsheet created to manage the qualified applications information.
- Have started passing out Coast Guard safety equipment from the supplies we ordered in previous years to the commercial fisherman.

GRANTS ADMINISTRATORS REPORT – Erin Stephens

- Submitted the pre-application for the OCED Bipartisan Infrastructure Law: Energy Improvement in Rural or Remote Areas grant. This is pertaining to a solar battery proposal for Ambler, asking for \$4,292,472.20 with no match requirement.
- Met with an official from the Alaska Division of Homeland Security and Emergency Management (DHS&EM) regarding their Emergency Management Performance Grant (EMPG) for 2023. We will be applying for this award; the due date is August 15.
- Attended a webinar for USDOT Multimodal Projects Discretionary Grant (MPDG), but it was decided that this grant would not be relevant to the NAB.
- Worked with TCC and Deerstone to submit an application for the EPA's Climate Pollution Reduction Grant. NAB will be a pass-through recipient from TCC if awarded.
- Hosted a Kotzebue community meeting for the Village Improvement Commission. The priority list was updated.
- The Village Improvement Commission met on July 10-11. It has been decided that there will be a VIC retreat August 23-24. There is one new Commissioner being submitted for Assembly approval. There was a total of eight applications submitted, and the Commission is submitting five applications for Assembly approval at this meeting (copies available upon request):
 - o City of Buckland- Maintenance Parts & Labor- \$ 207,051.60
 - o City of Kobuk- Helical Pier Foundation and Accessories- \$828,828.00

- o City of Kobuk- Community Buildings Supplemental Labor & Material Funding- \$ 981,677.61
- o City of Kotzebue- Emergency Response and Planning Project- \$280,000.00
- o Kivalina IRA Council- Landfill Clean-Up and Waste Backhaul Project-\$780,538.00.

VIF PROJECT MANAGER REPORT – Hiram Walker

Ambler:

- Energy Study Ph. 2 & 3 payments were made and will close out project this week.
- The biomass project is on hold until summer. Need to connect underground piping and complete the roof.
- Ambler fuel farm is 95% complete with design and permitting.
- Tank farm procurement for three fuel tanks FBO Ambler. Funding through VEI.
- The Ambler Biomass project purchased some tools such as chain saws to start hauling wood for Biomass Boiler before snow is all gone to make it easier to haul.
- Work with project manager on funding to complete Biomass project. Funding through VIF an application was submitted for the next VIC meeting.
- Working with vender on heavy equipment. I will need the city to sign an award agreement.
- Will need an award agreement signed for the biomass before the funding will go to the contractor. The award is for \$76,034.28, ANTHC is the contractor.
- The Biomass project is currently installing remote monitoring equipment.
- Ambler
- City of Ambler got awarded to A25G Rock trucks will be shipped to Ambler next fall.
- The City of Ambler Heavy Equipment project has been purchased and will be shipped next summer.
- Energy Study 2&3 is extending till Spring of 2023 on some late installed heat pumps that will need inspection.
- Ambler fuel tank farm, the contractor is accommodating new fuel tanks with 95% submitted drawings to the city of Ambler.
- Worked with city of Ambler to get 95% drawings for tank farm from contractor.
- Transferred remainder of funds to city of Ambler Energy Efficiency project 3.
- Made invoice payment to consultant for Ambler fuel farm project.
- No activity for May 2023
- The A25G is on its way to Ambler via Drack Construction. The dump truck should be in Ambler the later part of July.
- Waiting for the closeout report on Biomass project.

Buckland:

- Traveled to Buckland in the first part of June to help with gavel mining plan for new projects.
- The city of Buckland was awarded funds for the erosion project and heavy equipment repair. The amount of funding that will be used for repair is \$50,000. I am working with the city to get funding available to start repairs.

- The funding was executed for the heavy equipment repair for the erosion project.
- The city of Buckland has made a purchase of parts for heavy equipment.
- The funding of \$50,000 to get assessment and parts for equipment for erosion revetment is expended and VIF will be holding the remainder of fund till revetment is completed.
- The city of Buckland has asked for the funding for the equipment repair, labor, shop heating fuel and electricity to get heavy equipment going by spring. The VIF office is working on getting the funding out to the city to get the project moving.
- The city of Buckland Equipment repair project is almost completed of funds and equipment is 90% repaired.
- Funding has been received by the city of Buckland for the Equipment repair and mechanic is repairing equipment.
- No activity on Feb. 23
- The city of Buckland is preparing for close out of Equipment repair project.
- Closed out Equipment repair project.
- The rock revetment is not in progress currently. There is no access to gravel. This is being worked on.

Deering:

- Ipnatchiaq Electric made the first payment to contractor for Ph. 3 of Electric grid.
- I will be closing out the on demand hot water heaters project with Deering IRA.
- No activity currently on all projects.
- Ipnatchiaq Electric will postpone Ph. 3 of project till next summer it got too late in the year to start on project.
- No changes in Ph. 3 Ipnatchiaq Electric contractor will be done this summer.
- No activity on Feb. 23
- Ipnatchiaq Electric ph.3 project is back on track with the repair of heavy equipment needed for the project to move on. The company has put an extension for a Title 9 and has a new timeline for the later part of July.
- No activity at this time April 2023.
- Contractor has postponed the project till July 10th, 2023, for Ipnatchiaq Electric.
- Contractor will start project for Ipnatchiaq Electric when housing becomes available at the later part of July.

Kiana:

- Kiana Manganese removal project will continue the next construction season.
- Kiana Community building is complete and is ready for close out.
- Kiana's Opt-In community building renovation had most building materials ordered from vender FBO Kiana.
- The contractor is ready to install water and sewer lines from the mains to the new community building, making ready the funding for part of the project. The amount is \$73K+ for 60 feet of water and sewer line.
- The contractor is in Kiana to start work on the old community building, Opt.-In project.

- Made funding draw down for Opt-In Kiana to pay labor for renovation of old city of Kiana community building.
- Opt-In has a construction supervisor and has gone out to Kiana and will start the project as soon as the construction material gets out to Kiana.
- The contractor is in Kiana to start work on the old community building, Opt.-In project.
- The Opt-In project is waiting for the mechanical contractor to come in and work on rough-in of electrical and plumbing inside of building.
- The water and sewer service line hookup on the New Community building is currently being worked on.
- The City of Kiana Manganese filter system project has a superintendent going to Kiana on Sept. 12th to finish up to 95% completion of project.
- The Kiana Manganese system will be completed in the latter part of November. The contractor is currently tying the backwash tank to the water plant.
- Opt-In Building has the mechanical contractor working on location.
- The City of Kiana is a new Community building. The contractor is working on water and sewer service lines.
- All projects remain in the same status for Kiana.
- Opt.-In has paid off contractor. Will continue work with local labor after holidays to complete building.
- No activity on Feb. 23
- No activity in March for projects.
- No activity in April on Opt-In program.
- No activity due to no contractor available for May 2023.
- No report for the Manganese filter project.

Kivalina

- The Kivalina Dump site cleanup will need reporting turned in. No reports since Oct.
- Received report on Dump site cleanup and will working with contractor that will be organizing site clean cleanup this summer.
- With the nice weather the dump cleanup is coming along well and is on schedule.
- The IRA dump cleanup has received small equipment on the barge to help with cleanup.
- The funding for the Kivalina dump cleanup is almost depleted and will be looking for other funding.
- Kivalina dump cleanup is now out of funding and will be looking forward to the closeout of project.
- All projects remain the same status for Kivalina.
- Kivalina Dump site cleanup has no activity this month of Dec.
- No activity on Feb. 23
- No activity in March for all projects.
- The IRA is getting ready to start Dump cleanup project in May.
- The landfill cleanup project is closed out at this time.

Kobuk:

- The city's Drain Field will not start until next construction season.

- Worked with Project engineer on construction of Drain field this fall.
- I will need a signed award agreement for the City of Kobuk for the shipment of materials that will have to be airlifted to Kobuk due to low river water. The amount needed is \$162,511.00 to start airlift.
- The new community buildings will not start construction till next year the city cannot find a contractor to construct buildings.
- No progress has been made on any projects at this time.
- No progress has been made this Feb. 23
- No progress has been made in any of the projects for March.
- Made an award agreement up and sent it to the City of Kobuk to get signed.
- Purchase Heavy Equipment for city of Kobuk it will be airlifted to Kobuk.
- Heavy Equipment has been delivered to Kobuk for the city of Kobuk and this will be closed out.
- The city is still waiting for buildings to be delivered to the city of Kobuk.

Kotzebue:

- KEA Renewable Turbine foundation has been ordered.
- No movement on the KEA renewable Turbine Foundation currently.
- The city of Kotzebue Self-contained Breathing Apparatus Packs has been ordered.
- All projects remain the same in Kotzebue.
- All projects remain the same in Kotzebue for Feb. 23
- All projects have no activity for the month of March.
- No activity in any projects in Kotzebue for April.
- No activity in any projects or programs for May 2023
- The Turbine base plate will be on the 2nd sealift to Kotzebue sometimes this fall.

Noatak:

- Sent award agreement to Noatak IRA for the Solar and Batter Project and have not gotten it back at this time.
- No activity for Noatak IRA Solar Project due to high water for May 2023.
- The Noatak IRA Solar project is in the construction process at this time and is coming along okay.

Noorvik:

- City of Noorvik Land fill cleanup is meeting with city council on burn unit project moving forward.
- Noorvik IRA has received an award for \$951,607.22. I am in the process of funding execution. The project is Noorvik Road Construction and Maintenance Program.
- The Native Village of Noorvik had all funding to have the A25G dump truck paid to vender and will be FBO Noorvik this summer.
- For the Native Village of Noorvik Road Maintenance program the tribe has requested quotes for all the heavy equipment. The quotes that they have are from June of 2022.

- The native village of Noorvik has put in for an application for updated quotes for the Road Maintenance program and is waiting for funding.
- The Native Village of Noorvik has received funding to purchase, ship and start Road Maintenance program.
- Project management is working on purchasing equipment and shipping for 2023.
- No activity on Feb. 23
- The Tribe is applying for a Title 9 permit for the Road Maintenance program.
- I have not had a monthly report sent in to the VIF office for the month of April on the Road Maintenance program.
- No activity for May 2023.
- I will be going out to Noorvik to meet with the new transportation planner.
- I will be meeting with the city of Noorvik to ask to return the remainder of funding for the Dump clean up and for the city to apply with a new application for funding for an incinerator for landfill I will do this at the same time when I meet with the Tribe.

Selawik:

- Selawik Home Water and Sewer project is on hold until the City of Selawik can get training on the project from VIF staff.
- Traveled to Selawik end of May to visit the Native Village of Selawik community center the tribe has turned in a new VIF application for completion of community center.
- The home water and sewer will be working on getting a new contractor to complete the project.
- The home water and sewer are still on hold and will be until a plan is worked out with the city of Selawik.
- Water and Sewer Rehabilitation is still open with biohazard materials to be sent to Kotzebue to dispose of.
- ANTHC will be the contractor for the Selawik evaluation project. This project was awarded to the city of Selawik for \$75,000 and will be executed when the signed award agreement has been received.
- I will need to go out to Selawik to give project orientation to the city and sign an award agreement on the project for Selawik Safety upgrade of the Multipurpose building. The award is \$250,000.00.
- The Native Village of Selawik is soliciting 2 or 3 consultants to do feasibility study for Gravel Access.
- A new city administrator has been hired for the city of Selawik and will need training on Multipurpose Building upgrades project can start the city will set a time for this.
- City of Selawik Water and Sewer Evaluation will get started in the middle of Sept.
- The Native Village of Selawik is working on RFP for the Gravel Access Study.
- The Native Village of Selawik is soliciting engineering firms to proceed with study.
- The multipurpose Building safety upgrades project had drawing down funding to start upgrades.
- Selawik home water and sewer project had an engineering firm go to Selawik to start the evaluation on project.
- The Selawik evaluation engineering firm all have Co-vid and project is on hold the later.
- All projects remain the same for Selawik.

- Selawik Water and Sewer evaluation data collected from engineers' earlier trip to Selawik is being evaluated.
- Selawik IRA is working on soliciting engineering firm to proceed with Gravel Access Study.
- The Selawik Safety upgrade project has got the funding to start the procurement process.
- No activity on Feb. 23
- I will be setting up a meeting with the city of Selawik to discuss the Home Water and Sewer start up at the end of March.
- No other activity on any of the other projects.
- I have no activity on any of the projects for the month of April.
- Working with a contractor for home water and sewer project start up.
- No monthly report on Selawik Safety upgrade project.

Shungnak:

- No open projects or programs currently.

Regional:

- KOTZ radio Ph. 2 project is ready for closeout after final reporting is sent in.
- NWABSD Inupiaq program is on hold until further notice from the school district.
- KEA Electric Co. has ordered wind turbine base.
- KOTZ has no movement on the project for this month.
- I haven't received a monthly report for at this time.
- Kotz Radio has asked for a change in the project. It was to eliminate the gas generator and in place use a USB unit.
- KEA project is the purchase of Turbine Base for wind generators. The Base's will be in next summer's sealift.
- NWABSD Inupiaq program is on hold and will bring in Inupiaq instructors in Nov.
- NIHA has drawn down funding for the Housing Assessment for all 11 communities.
- No movement on all projects currently.
- VIF purchases continue to provide professional development for instructors. The professional development gathering for Iñupiaq Instructors occurred between November 29 to December 1. The focus was on replacing further English with Iñupiaq in the classroom, using the curriculum's games and activities to support student learning, and using the Iñupiaq language in conversation.
- NIHA is advertising for 23 surveyors and has received job applications. They will work until each household is completed. We are having them work for three weeks; however, if there is a need to continue, that will be done. It is the goal of NIHA to have no less than 70% of each community fill out the survey.
- The NWASD will be scheduling an Inupiaq Instructors Training for April
- No projects report in for the month of April all projects.
- No activity in the NWABSD Inupiaq program for the month of May 2023.
- NIHA will be late on the monthly report on Housing survey report due to personal change.

ENERGY DEPARTMENT - Ingemar Mathiasson

Conferences

- Next ESC conference is in Kotzebue 11th-12th October at Nullagvik
- Electric report shows increases, Fuel prices have not been updated yet.

Current fuel costs are below. Red are increases.

Fuel prices (tax included on retail) April. 2023 & FY24

| Community | Gasoline \$/G Retail | Stove oil \$/G Retail | Sales Tax included | Util. & AVEC Cost \$ Barge/Air FY2022- FY2023 | NWABS Cost \$ FY2023- FY2024 |
|----------------------|-------------------------|--------------------------|-----------------------|---|------------------------------------|
| Kotzebue KIC and KEA | 8.99 | 9.12 | 6% | 3.71 KEA/ 3.20 | 4.54/4.7605 |
| Kotzebue Vitus | 7.99 | 7.57 | 6% | | |
| Kotzebue Crowley | 7.80 | 7.97 | 6% | | |
| Ambler | 14.42 | 14.42 | 3% | 4.49 /11.50 | 6.07/6.2505 |
| Kobuk | 13.91 | 15.45 | 3% | N/A | 6.07/6.2505 |
| Shungnak | 14.03 | 15.05 | 2% | 5.45 / 11.50 | 6.07/6.2505 |
| Kiana | 7.98 | 7.73 | 3% | 2.82/4.18 | 4.71/5.0005 |
| Noorvik | 7.21 | 6.18 | 4% | 2.96/4.63 | 4.71/5.0005 |
| Selawik | 5.68 | 6.58 | 6.5% | 2.854.52 | 4.71/5.0005 |
| Buckland | 7.65 | 7.66 | 6% | 2.13-3.547 | 5.25/5.0005 |
| Deering | 5.50 | 5.20 | 3% | 2.13-4.057 | 4.71/5.0005 |
| Kivalina | 6.52 | 6.52 | 2% | 2.78/4.18 | 5.16/5.0005 |
| Noatak | 14.49 | 15.31 | 6% | 8.10/10.75 | 7.24/10.96 |

NAB Electric rates July 13 2023

| Community | 1-750Kwh \$/Kwh with PCE | Tax | 1-750 Kwh Actual cost/Kwh with tax | 0-750 \$/Kwh No tax | 750-up \$/Kwh No tax | Utility Non firm power purchase rate \$/Kwh 1/30/2023 |
|---------------|-----------------------------------|-----|---|------------------------|-------------------------|--|
| Kotzebue KEA | 0.2275 | 6% | 0.24 | 0.3949 | 0.3918 | N/A |
| Ambler AVEC | 0.2627 | 3% | 0.2705 | 0.8580 | 0.7566 | 0.3949 |
| Kobuk AVEC | 0.3305 | | 0.3305 | 1.0967 | 0.9912 | N/A |
| Shungnak AVEC | 0.3305 | 2% | 0.3371 | 1.0967 | 0.9912 | 0.6138 |
| Kiana AVEC | 0.2561 | | 0.2561 | 0.7254 | 0.6199 | 0.2733 |
| Noorvik AVEC | 0.2543 | 4% | 0.2645 | 0.6896 | 0.5841 | 0.2507 |
| Selawik AVEC | 0.2534 | 7% | 0.2711 | 0.6719 | 0.5664 | 0.2053 |
| Buckland BEC | 0.2781 | | 0.2781 | 0.4900 | 0.4900 | 0.2823 |
| Deering IEC | 0.4081 | | 0.4081 | 0.6747 | 0.6747 | 0.3575 |
| Kivalina AVEC | 0.2535 | 2% | 0.2586 | 0.6295 | 0.5240 | 0.2442 |
| Noatak AVEC | 0.3982 | 6% | 0.4221 | 1.1644 | 1.0589 | 0.6682 |

AEA REF 14 Community project grant 4 community engineering for Solar battery

- The NAB applied for Engineering of Solar/Battery projects for Selawik, Kiana, Noorvik and Ambler through the Alaska Renewable Energy Fund REF 14 submitted mid. January 2022 at an amount of \$ 590,000.00 and was awarded.
- An RFP was released 15th Dec. with deadline for responses 6th Feb. 2023.
- We completed the RFP process and selected RES/Kuna as the contractor.
- This project will provide the needed in kind to leverage Construction funds in 2024-25.
- On the 8th-9th June I visited the 4 communities together with the contractors RES and KUNA, we mapped out the possible areas for large solar arrays up to 4 acres and 500Kw.
- The contractors are now following up with AVEC for cost estimates on integration equipment needed to be able to accommodate the incoming Solar power.
- Project scheduled to complete work 31st July 2023.

New Grant requests

- The Energy Group is currently working on a large DOE OCED Region wide grant proposal.

Project Description

This project, “Solar PV, Battery Storage and Heat Pumps in Northwest Arctic Alaska,” proposes to install 3.35 MW of solar PV and 16.5 MWh of battery storage across all eleven villages of the northwest Arctic region, displacing an estimated 322,000 gallons of diesel fuel annually. Additionally, this project proposes to install 1,000 heat pumps, one in every residence in ten villages: Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Noatak, Noorvik, Selawik, and Shungnak. The solar PV, battery energy storage systems (BESS), and heat pumps will be owned and maintained by the federally recognized Alaska Native Tribe in each community, each of which will operate as an independent power producer (IPP) generating renewable power and selling it to the local utility, capturing an estimated \$1.5M in annual revenues. The expected construction cost for the proposed project is \$56,000,000.

Our preliminary concept paper was accepted DOE and they want us to do the full application. The full application process will take 2-3 weeks and the deadline is the 2nd of Aug.

Status of Current projects under way

Selawik Rural Energy Pilot Program (REPP) Grant 100Kw Solar/1Mwh battery. (NEW)

A grant request to USDA REPP was completed for a 100Kw Solar 1 Mwh Battery for Selawik. For a total cost of \$3,603,240. It requires a 50% in kind.

This project is aimed at stabilizing the electric grid in Selawik.

would stop dangerous power outages that endanger the waterlines in Selawik.

In kind is available from AVEC @ \$100K and from State of Alaska (AEA) \$ 120K.

VIF and NANA VEI combined is matching in with 1,216,000.00.

USDA is awarding us this grant with a federal share of \$1,998,820.00. We have just signed the intent to proceed and are waiting for the Grant document. If it shows up, there will be an acceptance resolution in your package.

Alaska REF 15 for Selawik (NEW Request has been funded @ 1,134,500.00)

We are also pursuing the REF15 grant for additional funding to add another 300Kw of Solar to the project.

The Northwest Arctic Borough (NAB) is requesting \$1,134,500 for Phase IV Construction of a high penetration distributed solar PV system for the community of Selawik. Based on Hybrid Optimization for Multiple Energy Resources (HOMER) software modeling and AEA's B/C Ratio model, this system will displace about 27,278 gallons of imported diesel fuel annually and will result in about 193 hours of diesels-off operation, saving the community about \$81,698 during the first year of operation. Lifetime savings for the project are estimated at 681,947 gallons of diesel fuel and \$2,511,674. In addition to reducing the cost of electrical generation, the solar PV system, in conjunction with a related and separately funded project to construct a Battery Energy Storage System, will result in a hybrid solar PV/battery/diesel system, will dramatically increase the efficiency and resilience of the power generation system by providing spinning reserve and significantly reducing brown-outs and black-outs and associated freeze-ups of the community water system. This project will leverage the key learnings from other high penetration systems operating and in development in the Northwest Arctic Borough, including

Kotzebue, Deering, Buckland, Shungnak-Kobuk, and Noatak. Upon completion of the project, this solar PV system will be transferred to ownership as an IPP by the Native Village of Selawik and sell power to the Alaska Village Electric Cooperative, similar to other projects in the region.

Ambler Fuel farm (updated)

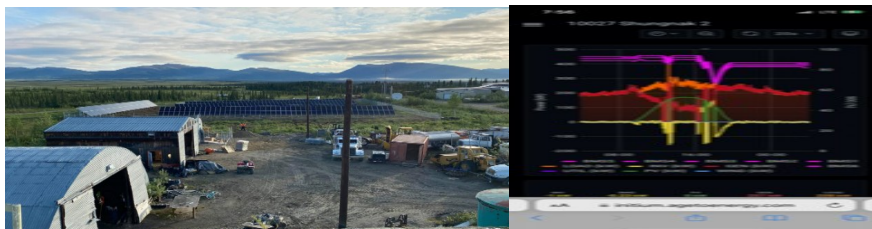
- Ambler City is pursuing a new Fuel farm and has received \$ 180,000.00 for engineering services from the VIF to get to shovel ready status at 95% design spec.
- Full construction of a new fuel farm is likely to be close to \$ 2 Mil.
- This is a collaborative effort together with AVEC.
- Summit Construction has been allowed the Engineering contract.
- Summit personal visited Ambler early November for site evaluation
- Various documents have been produced for 65% design.
- Funding for tanks have been procured from NANA VED
- The tanks were delivered to Ambler in mid-September.
- Construction funding has been applied for through direct appropriations and \$ 1.8 Mil has been assigned to Murkowski's short list. Last we heard we may get approximately \$ 650K. of the needed funds. Waiting for grant agreement.
- AEA has contacted Ambler and would like to contribute the last \$ 614K needed to construct the project. That will fully fund the project and can conceivably be completed by summer 2024.

Regional Solar PV projects

Shungnak_Kobuk IPP

223.5 Kw Solar with a 384kWh Battery data collection ongoing

- Link to project; <https://initium.agetoenergy.com/login>
- User; Shungnak, password; shungnak2021
- This project has received a Microgrid Greater Good Award.
- And also received <https://www.energy.gov/communitysolar/sunny-awards-equitable-community-solar>
- The project now has over \$ 150K in their Energy fund from proceeds of selling electricity to AVEC.



Noatak Solar Battery IPP (updated)

280.6 Kw Solar with a 460Kwh Battery

We are writing a HECG (USDA) proposal for Noatak for 2020-21, to build a 280.6 Kw Solar PV and Battery solution for them. Meetings have been held in Noatak and also with AVEC to facilitate the creation of the Grant proposal.

- Resolutions and support letters have been collected.
- This is a collaborative effort by the Energy Steering Committee.
- A new application to DOE Tribal energy. DOE recently allowed us to apply with a lower in kind of only 10% versus the earlier 50%. The project cost is anticipated at approximately \$ 2.7 Mil.
- We now have approval from FAA to construct the array and are conferencing with AVEC on the technical specifics of the project. FAA approved a new site near the airport.
- RFP has been posted 2/8/2022 with a deadline at 2/28/2022. Two bids were received.
- MOA for IPP creation and working documents between NAB and Noatak is being reviewed.
- The contract was awarded to Alaska Renewable Industries (ANRI).
- Lease agreement with NANA has been signed.
- The project will have an expansion area for an additional 100Kw of Solar in the future.
- Equipment is being ordered.
- Groundwork was begun in October 2022.
- Engineering is 100% complete.
- Fire Marshall approval pending
- Boots on the ground by late April, some delays due to the cold weather and snow loads.
- Equipment is being shipped to the site in Noatak.
- I visited the project 12-13th June and connected with Edna at the tribal office to deliver the PPA agreement for signing with AVEC.
- The project tracks fine and they have now started to build the Solar arrays with the battery to be delivered by Lynden Air just after 4th July.
- The project is scheduled to be commissioned in the week of 17th Aug. 2023.
- The community will likely have a ribbon cutting ceremony on the 21st of July.

Kivalina

A discussion is under way for a possible collaboration of a Wind/Solar/Battery project at K-Hill near the new school. Kivalina is receiving DOE technical assistance to help with the Energy part of the Masterplan for Kivalina's move to the new site.



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

DATE: July 14th, 2023

TO: Dickie Moto, Mayor

FROM: Clay Nordlum, Planning Director

SUBJECT: **ASSEMBLY DEPARTMENT REPORT THRU THE MAYOR**

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

DAILY OPERATIONS REPORT BY PROGRAM:

Planning Director -Clay Nordlum

Office and communication:

Michael Baker International; final RPO information and packets are complete and attached, website review this week.

Cape Blossom Phase 2 and Port Planning meeting July 20, 21st

Searching for historical Buckland property information for lot dispute

McClintock Land Associates surveyed our lots in Kotzebue and lease in Kobuk

NOAA –Village aerial flyovers for 7 of our communities will happen this month

Updated website information

Planning Commission:

One planning commission seat and a youth representative seat available.

Next meeting scheduled for August

Planning Administrator – Gem Belamour

Office and Communications:

Village Community Maps: Currently stitching and mapping village community maps to combine multiple village sheets in one map. Also using a most recent satellite image for the map underlay.

Title 9 Permitting:

Pending Permits:

- Title 9 Major Use Permit #110-03-23: OTZ Telephone Village Connect Project – Awaiting Submission of State and Federal Permits and Approvals
- Title 9 Major Use Permit #111-03-23: NANA Construction Selawik Village Office Construction – Public Comment Period Until 06/22
- Title 9 Major Use Permit #112-03-23: NANA Construction Kivalina Village Office Construction – Public Comment Period Until 06/22
- Title 9 Major Use Permit #113-03-23: NANA Construction Shungnak Village Office Construction – Public Comment Period Until 06/22
- Title 9 Minor Use Permit #115-03-23: AKDOT Kivalina Temporary Wind Measuring Tower – Awaiting NANA comment if permit is needed for construction on leased land

Trainings:

- FEMA Trainings
 - o ICS 300 – May 23-25, 2023
 - o Local Mitigation Planning Workshop – June 12-15, 2023
 - o ICS 400 – June 21-22, 2023
- Floodplain Management / Wetlands Management Training
 - o Geospatial Mapping Tools and Techniques for Tribal Wetlands Programs

Below is a list of Title 9 Permits for FY22:

| Permit # | Permit Type | Permittee | Project Description | Date of Issue | Expires On |
|-----------|-----------------|---|---|---------------|------------|
| 101-03-22 | Minor Use | Frost Methane Labs | Noatak River Methane Collection System | 09/08/21 | 12/31/24 |
| 102-03-22 | Major Use | Native Village of Kiana | Gravel Roadway and Culvert Installation | 06/08/22 | 12/31/24 |
| 103-03-22 | Conditional Use | Alaska Industrial Development Export Authority | Summer Fieldwork | 09/01/21 | 12/31/21 |
| 104-03-22 | Minor Use | GCI Communication Corp | Deering Gravel Pad and Satellite Installation | 09/13/21 | 12/31/22 |
| 105-03-22 | Minor Use | Northwest Inupiat Housing Authority | Selawik Single-Family Homes Construction | 09/29/21 | 12/31/24 |
| 106-03-22 | Major Use | City of Ambler | Sewer Sanitation and Lagoon Access Road Improvements | 04/15/22 | 12/31/24 |
| 107-03-22 | Conditional Use | Alaska Department of Transportation and Public Facilities | Selawik Barge Landing, Spud Farm Gravel Extraction and Ice Road | 06/02/22 | 12/31/24 |

| | | | | | |
|-----------|-----------------|---|--|----------|----------|
| 108-03-22 | Major Use | City of Kobuk | Community Septic System Replacement (Amended: 10/21/22 – no placement of wetland fill and no installation of culvert on Lagoon Access Road) | 10/10/22 | 12/31/24 |
| 109-03-22 | Conditional Use | Drake Construction Inc. | Noatak Pit Bulk Fuel Storage and Barge Transfer of Aggregates (Amended: 09/09/22 – Additional days to continue hauling gravel for Cape Blossom Phase 1; operations to cease on September 24, 2022 to accommodate fall subsisting) | 06/02/22 | 12/31/24 |
| 110-03-22 | Major Use | Teck American Incorporated | Anarraaq and Aktigirug Mineral Exploration and Drilling | 04/14/22 | 12/31/24 |
| 111-03-22 | Minor Use | Native Village of Deering | New Store Gravel Pad Construction | 06/08/22 | 12/31/23 |
| 112-03-22 | Minor Use | Brice Inc. | Ice Road to Cape Blossom | 03/11/22 | 12/31/22 |
| 113-03-22 | Minor Use | NANA Construction | Deering Multipurpose Community Office Construction | 10/10/22 | 12/31/24 |
| 114-03-22 | Minor Use | Ambler Metals LLC | Upper Kobuk Mineral Projects Seasonal Exploration Camps | 05/27/22 | 12/31/22 |
| 115-03-22 | Conditional Use | Alaska Department of Transportation and Public Facilities | Cape Blossom Terminus Pad Construction | 06/02/22 | 12/31/24 |
| 116-03-22 | Major Use | Alaska Industrial Development Exploration Authority | Ambler Mining District Industrial Access Road | 08/02/22 | 12/31/23 |
| 117-03-22 | Conditional Use | Native Village of Deering | Gravel Extraction and Road Maintenance | 06/02/22 | 12/31/24 |
| 118-03-22 | Minor Use | Northwest Inupiat Housing Authority | Ambler Single-Family Homes Construction | 06/08/22 | 12/31/24 |
| 119-03-22 | Conditional Use | Teck American Incorporated | Anarraaq and Aktigirug Exploration Program Access Road | 02/06/23 | 12/31/25 |
| 120-03-22 | Conditional Use | Shungnak Tribal Council | Shungnak Landfill Access Road | 02/06/23 | 12/31/25 |
| 121-03-22 | Major Use | NANA Construction | Noorvik Village Office Building Construction | 10/10/22 | 12/31/22 |
| 122-03-22 | Major Use | NANA Construction | Ambler Village Office Building Construction | 11/28/22 | 12/31/24 |
| 123-03-22 | Conditional Use | Alaska Department of Transportation and Public Facilities | Deering Airport and Access Road Improvements | 02/06/23 | 12/31/25 |
| 124-03-22 | Major Use | Shungnak Tribal Council | Shungnak Gravel and Sand Pit Geotechnical | 11/28/22 | 12/31/23 |

| | | | | | |
|-----------|-----------------|---|---|----------|----------|
| | | | Investigation | | |
| 125-03-22 | Conditional Use | Alaska Department of Transportation and Public Facilities | Cape Blossom Road Phase 2: Sadie Creek to Cape Blossom Road & Sadie Creek Bridge Construction | 02/06/23 | 12/31/25 |
| 126-03-22 | Major Use | City of Kobuk | Gallahorn Pit Gravel Extraction | 02/06/23 | 12/31/24 |
| 127-03-22 | Minor Use | Native Village of Noatak | Hostetter Home Water Service Line Connection | 12/28/22 | 12/31/24 |
| 128-03-22 | Minor Use | Brice Inc. | Cape Blossom Ice Road | 11/28/22 | 12/31/23 |
| 129-03-22 | Major Use | CRW Engineering Group | Kivalina Geotechnical Investigation and Water Source Study | 02/06/23 | 12/31/25 |

Below is a list of Title 9 Permits for FY23:

| Permit # | Permit Type | Permittee | Project Description | Date of Issue | Expires On |
|-----------|-----------------|-------------------------------------|--|--|------------|
| 101-03-23 | Major Use | Northwest Inupiat Housing Authority | Noatak Water and Sewer Main Extension | 03/21/23 | 12/31/24 |
| 102-03-23 | Major Use | Northwest Inupiat Housing Authority | Ambler Brooke Street and Ambler Avenue Road Completion | 03/21/23 | 12/31/24 |
| 103-03-23 | Minor Use | GCI Communication Corp | GCI Kivalina-Kotzebue-Deering Fiber Optic Cable Connection and Cable Landing Station Gravel Pad Construction | 03/10/23 | 12/31/23 |
| 104-03-23 | Conditional Use | Noorvik Native Community | Noorvik Middle Cemetery Road Construction | 05/08/23 | 12/31/25 |
| 105-03-23 | Minor Use | Teck American Inc. | Red Dog Mine Contractor Camp Interior Renovations | 02/15/23 | 12/31/24 |
| 106-03-23 | Conditional Use | Ambler Metals LLC | Upper Kobuk Mineral Project | 05/08/23 | 12/31/26 |
| 107-03-23 | Conditional Use | Valhalla Metals Inc. | Ambler Mining District | 05/08/23 | 12/31/26 |
| 108-03-23 | Conditional Use | Drake Construction Inc. | Noorvik Hotham Peak Gravel Extraction | 05/08/23 | 12/31/23 |
| 109-03-23 | Conditional Use | Native Village of Deering | Deering Road Maintenance, Gravel Extraction & Gravel Pad (Amendment of CU Permit #117-03-22) | 05/08/23 | 12/31/26 |
| 110-03-23 | Conditional Use | OTZ Telephone Cooperative, Inc. | OTZ Telephone Village Connect Project | Awaiting Submission of Federal and State Permits and Approvals | |
| 111-03-23 | Major Use | NANA Construction | Selawik Village Office Construction | Public Comment Period Until 06/22 | |
| 112-03-23 | Major Use | NANA Construction | Kivalina Village Office Construction | Public Comment Period Until 06/22 | |

| | | | | | |
|-----------|-----------|----------------------------|---|-----------------------------------|----------|
| 113-03-23 | Major Use | NANA Construction | Shungnak Village Office Construction | Public Comment Period Until 06/22 | |
| 114-03-23 | Minor Use | Teck American Incorporated | LIK Mineral Exploration | 04/20/23 | 12/31/26 |
| 115-03-23 | Minor Use | AKDOT | Kivalina Temporary Wind Measuring Tower | Awaiting NANA's comment | |

Northwest Arctic
Borough

Rural Planning
Organization

Public Participation Plan



Last updated June 2023

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Acronyms and Key Terms

ACS: American Community Survey | A survey conducted by U.S. Census Bureau to collect population data. It is conducted once a month to a sampling of U.S. addresses in all 50 states, Guam, and Puerto Rico in an effort to augment decennial (every 10 year) census data. Its goal is to provide community leaders with information they need for programs, economic development, emergency management, and understanding of local issues and conditions.

ADA: Americans with Disabilities Act of 1990 | A civil rights law that prevents discrimination of individuals with disabilities in employment, transportation, communications, access to government services, and other public accommodations.

BIL: Bipartisan Infrastructure Law | The federal transportation reauthorization bill signed into law by President Biden in November 2021. Also known as the Infrastructure Investment and Jobs Act (IIJA).

CFR: Code of Federal Regulations

DOT&PF: Alaska Department of Transportation & Public Facilities

FHWA: Federal Highway Administration

IIJA: Infrastructure Investment and Jobs Act | The federal transportation reauthorization bill signed into law by President Biden in November 2021. Also known as the Bipartisan Infrastructure Law (BIL).

LEP: Limited English Proficiency | In context to a population or community, this is a reference to those for whom English is not their first language.

LRTP: Long Range Transportation Plan | A multimodal transportation plan covering a period of no less than 20 years that is developed through a statewide or regional transportation planning process. The MPO's LRTP equivalent is a Metropolitan Transportation Plan (MTP).

MAP-21: Moving Ahead for Progress in the 21st Century Act | The federal transportation reauthorization bill signed into law by President Obama in 2012.

MPO: Metropolitan Planning Organization | Planning organizations responsible for regional transportation planning and programming for all modes of transportation in urbanized areas with a population of over 50,000.

NAB: Northwest Arctic Borough

NABRPO: Northwest Arctic Borough Regional Planning Organization | The Regional Planning Organization (RPO) for the Northwest Arctic Borough, encompassing the borough's boundaries. Also known as Northwest Arctic Borough Regional Transportation Planning Organization (NABRTPO), as described in 10.24 of NAB Code. NABRPO is the term used in this document to align with DOT&PF terminology used in their Regional Planning Organization Pilot Program. NABRPO is the third RPO in Alaska under DOT&PF's pilot program.

NABRTPO: Northwest Arctic Borough Regional Transportation Planning Organization | The formal name of the Northwest Arctic Borough Regional Planning Organization as codified in NAB Code 10.24. It is referred to as NABRPO in this document.

RPO: Regional Planning Organization | An organization that identifies local transportation needs, conducts planning, assists local governments, and supports the statewide transportation planning process in non-metropolitan regions of the state. RPOs can be designated as a method for formalizing the engagement of officials from areas with a population size less than 50,000 as they incorporate rural transportation needs in the statewide transportation planning process. Sometimes referred to as a Rural

Planning Organization. Federal regulations reference this as a Regional Transportation Planning Organization, or RTPO. In this document, they are considered the same.

RTPO: Regional Transportation Planning Organization | *See definition of RPO*

STIP: Statewide Transportation Improvement Program | *DOT&PF's statewide, prioritized and fiscally constrained listing and program of transportation projects. The STIP covers a period of four years that is consistent with MPO and RPO Transportation Improvement Program (TIP) documents.*

TIP: Transportation Improvement Program | *A plan established by MPOs and RPOs that consists of a prioritized list of projects or project segments to be carried out within the next four years after adoption.*

Title VI: Title VI of the Civil Rights Act of 1964 | *Federal legislation that protects people from discrimination based on race, color, and national origin in programs and activities receiving federal financial assistance.*

USC: United States Code

Resolution of Adoption



Northwest Arctic Borough Rural Planning Organization
163 Lagoon Street
P.O. Box 1110
Kotzebue, AK 99752
Phone: (907) 442-2500 | Fax: (907) 442-2930
nwabor.org

RESOLUTION NUMBER 2023-1

RESOLUTION BY THE NORTHWEST ARCTIC BOROUGH REGIONAL PLANNING ORGANIZATION (NABRPO)

ADOPTING THE PUBLIC PARTICIPATION PLAN

RECITALS

WHEREAS, the Northwest Arctic Borough Regional Planning Organization (NABRPO) developed the Public Participation Plan inclusive of the Title VI Plan, in alignment with Federal Highway Administration expectations for Regional Transportation Planning Organizations, generally following applicable requirements for Metropolitan Planning Organizations; and

WHEREAS, the Public Participation Plan was developed to outline the public involvement in the NABRPO planning and decision-making process and the Title VI Plan was developed to comply with Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987; and

WHEREAS, the Public Participation Plan and the Title VI Plan was made available to the public for review and comment in accordance with 23 U.S. Code of Federal Regulations §450.316(a)(3); and

WHEREAS, the Northwest Arctic Borough Planning Department has reviewed and recommended the NABRPO's Policy Committee's adoption of Resolution 2023-XX approving the Public Participation Plan and Title VI Plan; and

WHEREAS, the NABRPO Policy Committee has completed its review and has determined that the final document has met the aforementioned items.

NOW, THEREFORE, BE IT RESOLVED that the NABRPO formally adopts the Public Participation Plan.

PASSED AND DULY ADOPTED THIS ____ day of _____, 2023.

NORTHWEST ARCTIC BOROUGH REGIONAL PLANNING
ORGANIZATION

By:_____

Attest:_____

About this Document

Northwest Arctic Borough (NAB) Code 10.24 established the Northwest Arctic Borough Regional Transportation Planning Organization (NABRTPO) as a public forum in which regional transportation leaders consider multi-modal transportation projects that affect the region. Its purpose is to create a common perspective, establish priorities and a unified voice on transportation projects and issues that affect the entire region. This document refers to NABRTPO as the Northwest Arctic Borough Regional Planning Organization (NABRPO) in an effort to be inclusive of the Northwest Arctic Region and its eleven communities, while being consistent with the Alaska Department of Transportation & Public Facilities' (DOT&PF) terminology for its pilot program for Regional Planning Organizations in Alaska.

It is NABRPO's desire to comply, to the extent practical, with federal transportation regulations governing Metropolitan Planning Organizations (MPOs) to ensure eligibility as an eventual recipient of federal transportation funding. Public Participation Plans and Title VI Plans are examples of documents required for MPOs as a condition of receiving federal-aid funds for the planning, design and construction of transportation projects. This document incorporates these requirements into a context that is appropriate for the Northwest Arctic region's communities and people. It is the goal of NABRPO to be a trusted partner and successfully demonstrate to DOT&PF (as the state transportation agency responsible for administering federal-aid highway funds) its commitment to compliance with federal-aid requirements.

Purpose of the Public Participation & Title VI Plan

The purpose of this Public Participation Plan, inclusive of Title VI Plan (collectively referred to as the Plan) is to describe NABRPO's Public Participation Program, which comprises the various outreach activities that NABRPO engages in to ensure that all members of the public are given the opportunity to participate in the transportation planning process that shapes the region. The Plan guides NABRPO's efforts to offer early, continuous, and meaningful opportunities for the public to help identify social, economic, and environmental impacts of proposed transportation policies, projects, and initiatives. The Title VI Plan (see Appendix A) ensures that all races, income levels, ages, abilities, and genders have equal input in, and equally benefit from, the planning and project delivery process of NABRPO.

The Plan strives to achieve the following objectives:

1. **Provide opportunities for public review and comment at key decision points**, including a reasonable opportunity to comment on the proposed Long-Range Transportation Plan (LRTP) and the Transportation Improvement Program (TIP) once developed, with adequate public notice and access to underlying technical and policy information.
2. **Provide timely information about transportation issues** and decision-making processes to citizens, affected public agencies, and stakeholders including users of bicycle and pedestrian facilities, representatives of the disabled, private transportation providers, providers of freight transportation services, freight shippers, other interested parties, and at such time public transportation is available in the region, representatives of public transportation employees and users of public transportation.
3. **Provide participation opportunities that are inclusive** to all in the Northwest Arctic Region and that provide accommodations for those with disability and limited English proficiency, and that participation complies with Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987.

Functions of Regional Planning Organizations (RPOs)

RPOs, also referred to as Regional Transportation Planning Organizations (RTPOs), exist throughout the United States. They are responsible for the planning of non-metropolitan areas within a given boundary. Their organization varies by state with some structured to share offices with nearby MPOs, some within State Departments of Transportation (DOTs), and some within local county or borough offices. From a federal transportation policy perspective, RPOs and RTPOs were considered a stakeholder. However, in 2012, the federal transportation bill Moving Ahead for Progress in the 21st Century (MAP-21) recognized RPOs as voluntary organizations with an assigned set of common duties¹:

- Develop long-range multimodal transportation plans, or LRTPs
- Develop a regional TIP for the state DOT's consideration
- Foster the coordination of local planning, land use, and economic development plans with state, regional and local transportation plans and programs
- Provide technical assistance to local officials
- Participate in national, multi-state, and state policy and planning development processes
- Provide a forum for public participation in the statewide and regional transportation planning processes
- Consider and share plans and programs with neighboring RPOs, MPOs and tribal organizations
- Other duties to support the state's planning process

The State of Alaska has laws regarding MPOs and their designations. There are no laws pertaining to RPOs, but this may change with the evolution of DOT&PF's pilot program for RPOs.

Northwest Arctic Borough RPO

In 2022, DOT&PF initiated a pilot program to examine the feasibility of establishing RPOs for the non-metropolitan regions in Alaska. This effort was conducted in response to the Infrastructure Investment and Jobs Act (IIJA)'s focus on federal funding in support of rural transportation planning efforts. The vision for RPOs is to facilitate the transportation planning and programming processes for rural regions and support the statewide planning process.

In February 2023, after expressing local support for establishing an RPO for its region, NAB entered into a cooperative agreement with DOT&PF to participate in this pilot program. Through assembly ordinance, code was created to establish NABRTPO. In addition to duties outlined in the previous section, NAB Code 10.24 states that the RPO will perform the following functions:

- Review and make recommendations on regional transportation issues
- Select and prioritize regional transportation projects
- Establish a process to evaluate and rank regional projects
- Communicate project recommendations to local, state, and federal officials
- Develop and update long-range regional transportation plans
- Review and advise government agencies and transportation providers on planning issues with regional significance
- Serve as a regional public forum for transportation issues

¹ 23 USC 135(m)4)

Per the cooperative agreement with DOT&PF, NABRPO serves as an established agency within the NAB, with NAB serving as the RPO's administrative and fiscal agent in accordance with 23 USC 135(m)(3)(b).

NABRPO's Vision

NAB's vision is *"Improving living and economic conditions for all residents."* Its 2030 Comprehensive Plan Update's vision is *"Thriving, adaptable Iñupiaq communities, working together to prepare for a changing future."* While NABPRO has not yet developed its LRTP, its contents are anticipated to complement these vision statements because of the vital role transportation plays in the quality of life for NAB residents. It follows that NAB's vision for public participation is to hear, value, and consider—throughout its planning and programming work—the views of and feedback from the full spectrum of the public, and use this input in its decision making to ensure the goals and actions are achieved in alignment with the vision.

NABRPO's established public participation and Title VI guidelines make every effort to:

- provide a predictable, easy-to-understand process
- offer information that is clear, concise, current, and easily accessible
- employ visualization techniques such as maps, infographics, charts, and tables to describe the regional plan and programs, and enhance the public's awareness and understanding
- cast a wide and inclusive net to invite participation of interested parties and the public
- bolster outreach to minority, low-income, elderly, and youth communities, the LEP population, and persons with disabilities
- respond to participants' interests, views, and need for information
- arrange convenient, timely, and meaningful opportunities for involvement
- respect the views offered by members of the public, and use these opinions and other information offered in programming and planning
- promote respect among all participants
- create a framework that encourages constructive contributions by members of the public to the work and decisions made by the NABRPO
- maintain flexibility
- remain open to adopting new avenues of communication
- explore strategies for connecting with people who do not use, or do not have easy access to computers and other technologies
- maximize effectiveness by coordinating with partner agencies and their outreach activities
- embrace, as much as is feasible, new technologies with which to engage the public in an interactive way

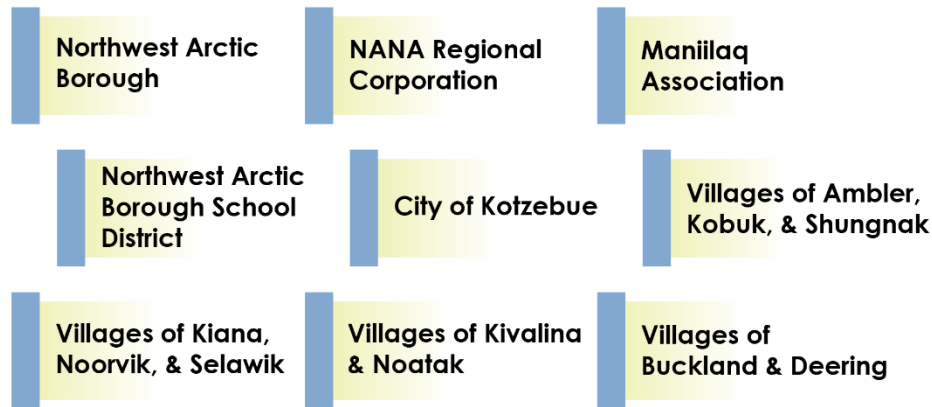
Work of NABRPO

NABRPO is the transportation policy and decision-making entity responsible for transportation planning and programming in the NAB. NABRPO's work is represented in studies, reports, technical memoranda, data on transportation issues in the borough, and its LRTP and TIP.

Composition of NABRPO

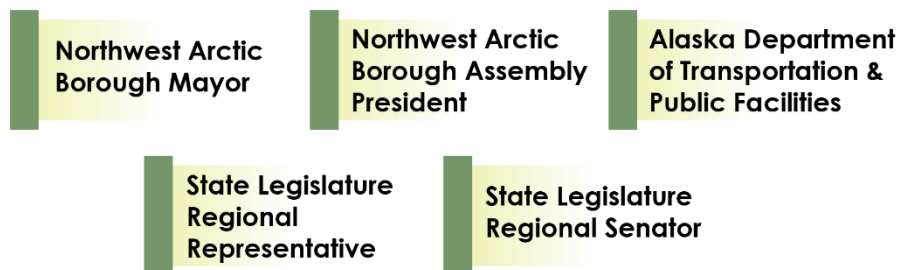
Pursuant to NAB Code 10.24, NABRPO is comprised of one Policy Committee with a total of nine voting members and five non-voting/ex-officio members. NAB Code requires that the selection of representatives consider the ability and character of members to represent the borough as a whole, the necessary expertise to identify transportation needs and available resources, and the expertise to establish and implement a regional transportation strategy.

Voting members are appointed by the NAB Assembly for staggered three-year terms from the following organizations and villages:



The voting members of NABRPO's Policy Committee may assign a designee in the event they are not able to attend a meeting. If both the appointed voting member and their designee are present, only the appointed member shall cast a vote.

The Policy Committee membership also includes five non-voting/ex-officio members. The non-voting members shall receive RPO reports and meeting materials (e.g., agendas, meeting minutes) and shall be entitled to participate in RPO discussions; however, they will not vote. Per NAB's Memorandum of Understanding (MOU) with DOT&PF, a representative from DOT&PF will participate in the RPO meetings as a non-voting, ex-officio member. Along with DOT&PF, non-voting/ex-officio members will include representation from or designated by:



Current Membership

Table 1 identifies the current NABRPO Policy Committee membership and their respective affiliation and service term.

| Name | Email | Affiliation/Representing | Term Ending |
|------|-------|--|-------------|
| | | Northwest Arctic Borough | |
| | | NANA Regional Corporation | |
| | | Maniilaq Association | |
| | | Northwest Arctic Borough School District | |
| | | City of Kotzebue | |
| | | Kivalina/Noatak | |
| | | Kiana/Noorvik/Selawik | |

Ambler/Kobuk/Shungnak

Buckland/Deering

Table 1: NABRPO Membership (To Be Determined)

Northwest Arctic Borough Planning Department Staff

The NAB Department staff as listed in Table 2 serve as a comprehensive, multimodal transportation planning staff to the NABRPO. Accordingly, they are responsible for carrying out the work of the transportation planning process under the direction of the NABRPO. This includes authoring the LRTP, supporting technical planning studies, and preparing the TIP. It is anticipated that initially, the TIP will reflect only what projects in DOT&PF's Statewide Transportation Improvement Program (STIP). Eventually, if DOT&PF provides NABRPO an allocation of funding for planning, design and construction of transportation projects, the Planning Department would be responsible for developing a fiscally constrained TIP within the parameters of the fund source allocated.

| Name | Email | Title |
|--------------|----------------------|------------------------|
| Clay Nordlum | cnordlum@nwabor.org | Planning Director |
| Gem Belamour | gbelamour@nwabor.org | Planning Administrator |
| Vacant | | Planning Coordinator |

Table 2: NAB Planning Department Staff

Physical Address and Contact Information:



The NAB Planning Department staff may be augmented by professional consultant services that are procured and administered in accordance with the requirements of Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200). In addition, contracts for engineering and design related services that utilize Federal-aid highway program funds and are directly related to a planned construction project must also comply with the requirements established in 23 U.S.C. § 112 and 23 CFR 172. Engineering and design related services are defined as "program management, construction management, feasibility studies, preliminary engineering, design, engineering, surveying, mapping or architectural related services" (as specified in 23 U.S.C. § 112(b)(2)(A) and 23 CFR § 172.3). Many additional Federal laws and regulations apply to the procurement and administration of engineering and design related services. **NABRPO will utilize Alaska DOT&PF for technical assistance regarding any procurement process associated with federal funding.**

NABRPO Committees

Pursuant to the NAB code, the NABRPO Policy Committee may appoint committees as deemed necessary for accomplishing the committees' mission and purpose, and such committees may include

persons other than Policy Committee members. Any meetings of committees or subcommittees will be advertised in advance and will be open to the public.

NABRPO's Approach to Public Participation

NABRPO believes that meaningful public participation is integral to the organization's transportation planning work. Public participation improves decision-making by helping to illuminate many of the social, economic, and environmental benefits and drawbacks of transportation decisions. Public participation is an essential part of the transportation planning process and provides unique and invaluable insights for producing meaningful planning products and documents.

It is NABRPO's goal to improve the public participation process by engaging people and organizations early and often with a variety of methods to improve the decision-making process. The participation activities discussed in this plan represent a process that meets federal requirements and gains valuable input throughout the transportation planning process.

Federal Regulations Concerning Public Participation

NABRPO is not an MPO and is not subject to federal regulations governing MPOs. However, it is anticipated that future state legislative changes may formalize RPOs in Alaska. DOT&PF may also eventually allocate funding to NABRPO from various federal funding sources. Therefore, this plan contains a proactive public participation process that complies with federal public participation requirements for transportation planning.

Federal legislation, such as the Americans with Disabilities Act (ADA), and Title VI of the Civil Rights Act of 1964, have public participation requirements that MPOs must implement to ensure access to the planning process for all impacted populations. Though not an MPO, NABRPO will take steps to include people with disabilities, minority and low-income populations, and those with limited English proficiency (LEP), as discussed in this Plan and as detailed in the NABRPO's Title VI plan in Appendix A.

The following is a list of federal authorities and requirements regarding public participation and meetings:

- American with Disabilities Act of 1990
- Title VI of the Civil Rights Act of 1964
- Civil Rights Restoration Act of 1987
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, 1994
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, 2000
- FTA Circular 4703.1, Environmental Justice Policy Guidance for Federal Transit Administration Recipients, 2012

State Laws Concerning Public Participation and Access to Information

- Alaska Open Meetings Act (AS 44.62.310-.312)
- Agency Public Records Requests (2 AAC 96.310)

NAB Code Concerning Public Participation

- 2.32 Meetings of Municipal Bodies

Developing and Maintaining the Plan

The development of this Plan was coordinated by the staff of the NAB Planning Department and reviewed by the NABRPO Policy Committee. A 45-day public review period was conducted to provide the opportunity for additional review and comment to this document. Advertisement of this review period was made through public notice and the draft Plan was made available for public review and comment in both hard copy and electronic mediums.

NAB Planning Department staff are responsible for maintaining the Plan and performing updates as needed to reflect changes in federal guidance, requirements, regional needs, and improvements in information and communication technologies and public participation practices.

The components of this Plan are included in the development, adoption, and amendment of NABRPO's LRTP and TIP. The Plan will be monitored and reviewed to evaluate its effectiveness. Public participation and engagement strategies identified in the Plan are intended to result in well-attended public meetings, local news coverage of programs, and more public interest in transportation issues within the NAB region.

How the Public is Informed

Public Postings. Current NAB practice is to post public notices in high foot traffic areas in its eleven communities. Meetings of NABRPO and other important notices will be publicly posted through distribution to the following entities for public posting (see **Figure 1** example posting distribution).

Kotzebue

- City of Kotzebue
- NANA Regional Corporation
- Maniilaq Association
- Kikiktagruk Iñupiaq Corporation
- NAB Bulletin Board
- NAB School District
- Rotman Store
- AC Value Center
- Post Office

Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Noatak, Noorvik, Selawik and Shungnak

- City Administrators
- Tribal Administrators



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752
(907) 442-2500 Fax (907) 442-2930
www.nwabor.org

PUBLIC NOTICE

NAB Regional Transportation Planning Organization Call for Commissioners

The Northwest Arctic Borough recently signed an agreement with the Alaska DOT & PF to establish a Regional Transportation Planning Organization (RTPO) to provide transportation planning for the region. We would like to announce an open call for commission seats.

The Northwest Arctic Borough Regional Transportation Planning Organization (NABRTPO) will ensure regional and local input by the Northwest Arctic Census Area to identify local transportation needs and allow for better planning, prioritization, and decision-making to feed into DOT&PF's capital project development and to benefit the region. As such they may work on a variety of planning products, including a Regional Long Range Transportation Plan, a Regional Transportation Improvement Program or other regional priorities.

The Northwest Arctic Borough would like to announce the following seats open for the Regional Transportation Planning Organization Commission:

- | | |
|--|-------------------------------------|
| A. Northwest Arctic Borough | E. City of Kotzebue |
| B. NANA Regional Corporation | F. Kivalina / Noatak |
| C. Manillaq Association | G. Kiana / Noorvik / Selawik |
| D. Northwest Arctic Borough School District | H. Ambler / Kobuk / Shungnak |
| | I. Buckland / Deering |

Letters of interest can be submitted to the Planning Director, Clay Nordlum at cnordlum@nwabor.org or dropped off at the Borough Office. Additional questions, please call 907-442-2500.

*****Please post in a public place*****

CC: Dickie Moto, Mayor
City Administrators
Manillaq Association
KOTZ Radio Station
Northstar Store

Matt Mead, Borough Attorney
Tribal Administrators
NANA Regional Corporation
AC Value Center
Kotzebue Post Office

Assembly Members
Kikiktagruk Inupiat Corp
NWAB School District
Rotman Store
NAB Bulletin

Posted on 5/24/2023

Figure 1: Example posting for public notice

NABRPO's activities and programs are designed to meet the preferences and needs of the public. Activities and programs might include presentations, discussions, various venues for meetings and forums, invitations to view information on the NABRPO webpage (**Figure 2**), NAB Facebook page (<https://www.facebook.com/northwestarcticborough>), flyers, emails and other notification media.

Web Technologies and Social Media

NABRPO's activities and programs are designed to meet the preferences and needs of the public. Activities and programs might include presentations, discussions, various venues for meetings and forums, invitations to view information on the **NABRPO webpage** (**Figure 2**), NAB Facebook page (<https://www.facebook.com/northwestarcticborough>, **Figure 3**), flyers, emails and other notification media.

NABRPO will use its webpage, linked via NAB webpage and NAB's Facebook page to reach a broader and more diverse population and provide information about the RPO's work and planning activities, such as the following:

- NABRPO meeting agendas and minutes
- Studies and reports related to the regional transportation planning process
- Information about the structure and composition of NABRPO
- Contact information for NABRPO Policy Board Members, committees, and NAB Planning Department staff
- Social media posts that highlight NABRPO activities and programs, request review and comment on reports or studies, and present results of reports and studies
- Online surveys to collect public input on important issues

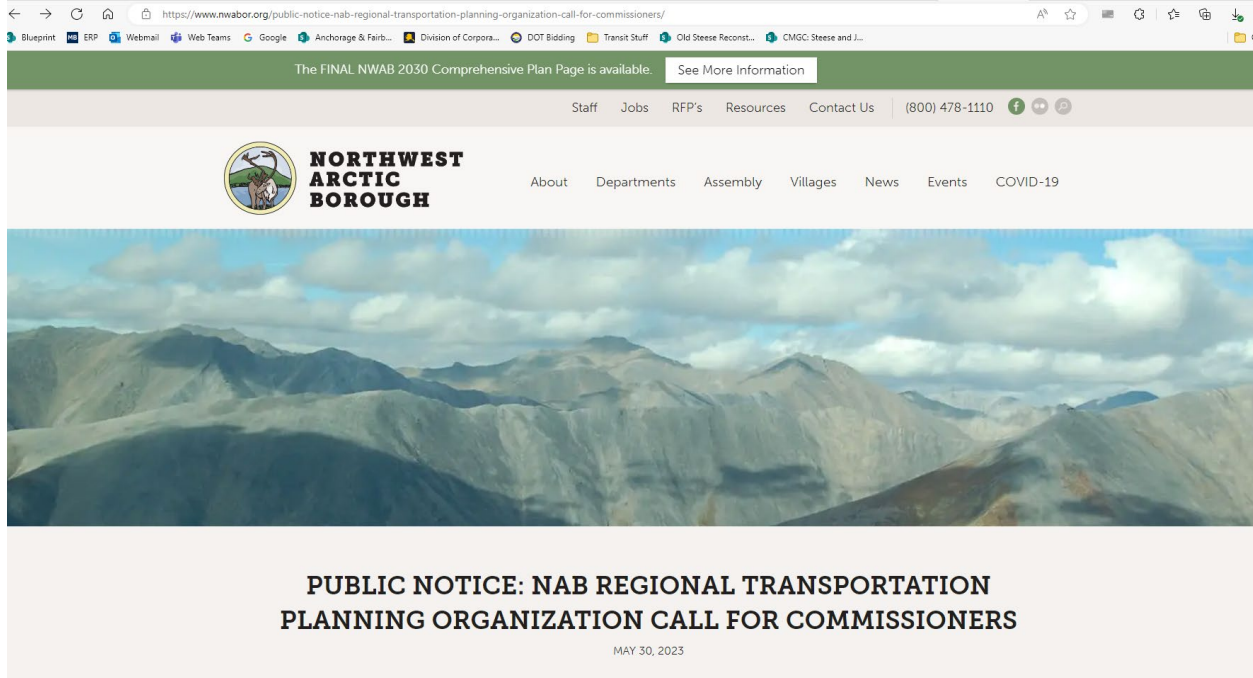


Figure 1: NABRPO webpage via the NAB website at [\(web address\)](https://www.nwabor.org/public-notice-nab-regional-transportation-planning-organization-call-for-commissioners/)

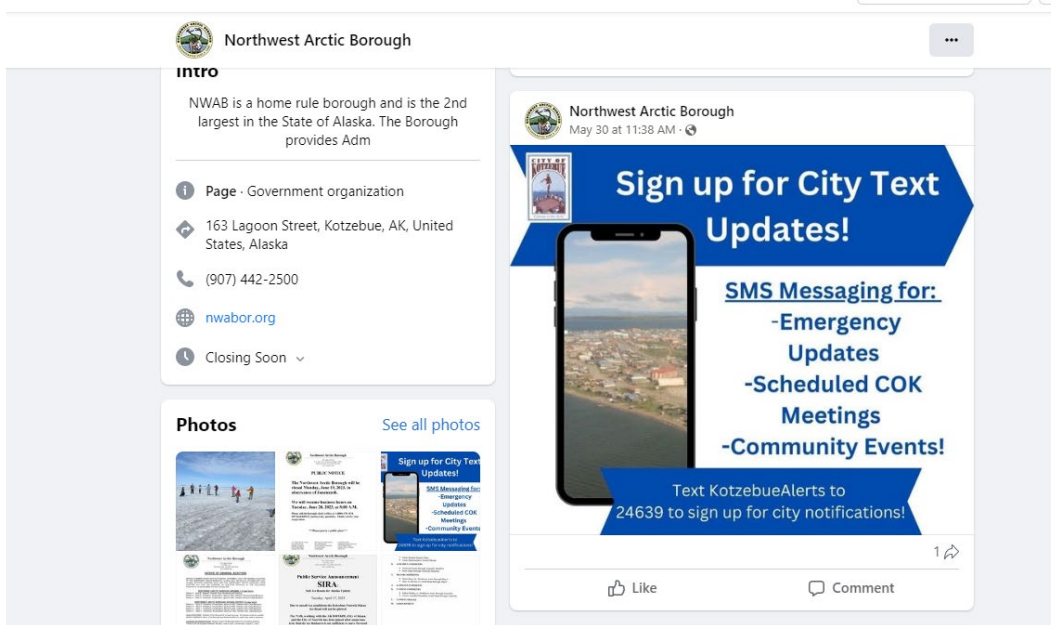


Figure 3: NAB Facebook Page

NABRPO will use graphics to augment the written information included in its technical studies and reports. Example graphics include, but are not limited to, flow charts, infographics, photos, visualization techniques, and text boxes in narratives.

To ensure web access for persons with limited to no vision and who use screen readers, documents will be posted in both PDF and HTML versions. Whenever possible, documents will utilize styles to so that screen readers can identify section breaks. Every effort will be made to make data presented in tables fully navigable by a screen reader and provide alternative text to describe tables, figures, and images that cannot be read by a screen reader.

News Media

NABRPO will work to develop and maintain a strong relationship with the print and broadcast news media as it recognizes the media as a valuable link to promote and motivate public involvement in the transportation planning process. Specifically, NABRPO will strive to provide meeting information to local newspapers and radio providers. This activity is intended to further diversify NABRPO's communications and information dissemination of its transportation program and activities throughout the Northwest Arctic region.

The primary newspaper for NABRPO media announcements is The Arctic Sounder (Kotzebue) www.thearcticsounder.com, which has readership throughout the region and statewide.

The primary radio broadcast news for NABRPO media announcements is KOTZ radio, whose broadcast coverage area reaches all eleven NAB communities. Additional coverage extends to Red Dog Mine, Point Hope and Shishmaref.

As opportunities and topics arise, NABRPO will seek to gain public awareness by working with the local print and broadcast news media to obtain appropriate coverage of activities. Examples may include on-air interviews with KOTZ or Alaska Public Media, news articles, letters to the editor, and other sources as necessary.

Availability of Information

Upon written request, NABRPO will make its written and published documents and materials available to the public in accordance with Alaska law, 2 AAC 93.310. Appropriate charges for copies and research will be assessed as identified in this law. All such materials are available for public inspection at the NAB Planning Department office at no cost.

How the Public Can Be Involved

NABRPO will host at least three meetings per year at which the public can learn about current RPO activities. The primary purpose of these meetings is providing the opportunity to present and discuss information, solicit feedback, and gather input from the public on specific topics or plans to inform transportation planning and programming decisions for the region. Another purpose is to provide an open and constructive context in which those decisions are made by NABRPO members.

All NABRPO meetings are publicly advertised and held in the NAB assembly chambers in Kotzebue, which are ADA accessible. All meeting advertisements will encourage interested participants to contact the NAB Planning Department staff in advance of the meeting to confirm accessibility needs or accommodations. The RPO may have occasion to meet in other communities outside Kotzebue. If this occurs, normal meeting notices will apply, and every effort will be made to hold meetings at established and accessible community locations such as tribal or city offices.

NABRPO Policy Committee Meetings

NABRPO meetings follow the general process below that is formalized in a published agenda:

- The NABRPO Chair or designee opens and leads the meetings, recognizing speakers and managing the flow of discussion
- Agendas include a public comment period, during which any member of the public will be recognized to speak and present information. Written comments may be submitted and be requested to be read into the public comment record.
- At the discretion of the Chair, members of the public also may be recognized to speak during discussions of other agenda items, which may include old business, new business, or informational items.

To accommodate those with inability to travel to Kotzebue or attend NABRPO meetings in person, NABRPO Policy Committee meetings will be tied in via telephone utilizing the same call-in number as borough assembly meetings: 800-315-6338, code 4422500#. This call-in option will be advertised on all meeting notices. Online meetings (Teams or WebEx) are not offered at this time but may be a future goal to aid in sharing visual materials with remote participants. Public testimony will be allowed telephonically just as it is in-person. To extend the public's ability to provide input to the NABRPO, staff will research, and if feasible and useful, will create a mechanism for submitting public comments on agenda items in advance of meetings.

NABRPO may appoint standing committees with their own meeting schedules or as-needed meetings. Such meetings will be public noticed in the same manner NABRPO Policy Committee meetings are.

NAB Planning Department staff will address comments and respond to questions from individuals who attend RPO meetings or who contact them via telephone or email. Individuals with low or no vision or with low literacy are informed on the NABRPO webpage and at meetings that they may submit comments via a recording or staff transcription of their spoken remarks before, during, or after RPO or RPO-sponsored meetings.

NABRPO-Sponsored Meetings

NABRPO may regularly collaborate with DOT&PF, tribal and municipal governments, human service organizations, private sector representatives, public transportation operators, and those that serve on committees or advisory groups. In addition, NABRPO ensures a variety of interests are represented and heard by partnering with community agencies and organizations to participate in the transportation planning process. These community and resource agencies have an important role addressing community interests as they relate to regional transportation matters.

Other Opportunities for Public Participation

In addition to the meeting opportunities discussed above, the NABRPO provides a number of other ways for the public to be involved in the transportation planning process.

- **Surveys** – NABRPO may conduct written and electronic surveys to learn the views of members of the public on targeted topics and in support of its various technical studies. Respondents submit their ideas in writing and via survey tools on the NABRPO webpage. In addition to paper-based surveys, NABRPO may use web-based survey technologies including SurveyMonkey, ArcGIS Survey 123, or MetroQuest. Survey results will be analyzed and presented by NAB Planning Department staff to NABRPO and included in the respective technical studies.
- **Targeted Outreach** – NABRPO may employ one or more targeted outreach strategies to involve traditionally underserved populations that may be impacted by a specific project. Targeted outreach strategies may include:
 - Surveys targeting transportation users to include minorities, low-income populations, and persons with disabilities
 - Notifying agencies that work with minorities, low-income populations, and persons with disabilities of NABRPO's activities
 - Seeking opportunities to speak at community meetings held outside of Kotzebue to improve awareness of NABRPO's work in other villages
 - Organizing small meetings that may be less intimidating for those unfamiliar with the public involvement process
 - Posting information and meeting notices in libraries, schools and stores
 - Including information on NABRPO's webpage about how to request translation services
 - Distributing information through religious or community organizations
 - Providing extensive use of visualization techniques, including maps and graphics
- **Public Information Email** – Members of the public can submit questions, comments, and ideas to the NABRPO and the NAB Planning Department staff via web forms to the Planning Department staff at <https://nwabor.org/departments/planning>.

Notice of NABRPO Activities

NABRPO provides notification of meetings through its webpage. Policy Committee meeting agendas and materials are posted on their webpage one week in advance of the meeting, except in cases of emergency or other constrained circumstances. Other notices will be added to the web page, such as invitations to participate in work sessions or informational sessions.

Public Participation Processes for Major NABRPO Planning Documents

There are two major transportation planning documents the RPO will prepare:

- **Long Range Transportation Plan (LRTP)** – This is the transportation plan updated every four years resulting from regional collaboration and consensus within the RPO transportation system that serves as the defining vision for region's multi-modal transportation systems and services. The plan

indicates all the transportation improvements scheduled within the projected funding constraints over the next 20 years.

- **Transportation Improvement Program (TIP)** – This is the short-term action plan prepared annually by NABRPO that lists approved FHWA/FTA funded projects for the region within the next four-year period.

NABRPO will follow federal and state guidelines for public participation described earlier when developing these plan documents.

Amendments and revisions to any of the approved planning documents that are deemed by the NABRPO as administrative changes are not subject to a formal public notification process. Input will be accepted, but not solicited. An amendment to the adopted plans and programs may be considered administrative based on any of the following criteria:

- To correct a non-substantive clerical error
- Any other changes approved by the NABRPO Policy Committee that meet the criteria of an administrative amendment

Amendments to the TIP and LRTP that have regional significance as defined by NABRPO will be subject to the public participation process as defined in the next section.

NABRPO understands the importance of the public participation process and is committed to providing easy access to transportation planning documents and timely notice of upcoming events and decision-making meetings of its the NABRPO Policy Committee. The planning documents produced by NABRPO provide key information that the public will need to make better-informed contributions to the transportation planning process.

Attempts will be made to employ appropriate visualization techniques to describe the plans. This could include any combination of maps, photographs, project descriptions, and charts that are presented at public meetings, or used as displays directed at informing stakeholders and the public.

The public participation process includes the following activities:

- All meetings and events will follow NAB Code 2.32 and the Alaska Open Meetings Act
- Conduct meetings and/or consult with stakeholders and other interested parties
- Provide summaries of meetings and consultations on an LRTP will be included
- NABRPO meetings regarding major planning documents will be advertised in the Arctic Sounder and with radio advertisement efforts described in this Plan
- The review and comment period will be at least 30 days for the adoption of major transportation planning documents and amendments; if the final version of any major transportation planning document differs significantly from the version made available for public comment, NABRPO will provide additional opportunity for public comment
- All comments received by NABRPO will be reviewed at the NABRPO Policy Committee meeting prior to adoption and included in an appendix with a meaningful response in the appropriate document
- NABPRO will coordinate with DOT&PF as part of the consultation processes throughout the development and revision of major transportation planning documents and request use of its advertising platforms as appropriate (e.g., State of Alaska Online Public Notices, social media channels) to reach a broad audience

In accordance with federal guidance for MPOs (23 CFR 450.316(a)3), NABRPO will extend a public comment period of 45 days before revision or implementation of this Plan. Significant revisions to the basic

procedures contained in this document will require a comment period before such revisions may be utilized. However, activities that enhance the opportunity for public comment shall not be considered revisions subject to public comment. Draft documents will be made available for public review at the NABRPO webpage and the NAB Planning Department office.

Written comments on these procedures will be accepted via mail, email, fax and at NABRPO Policy Committee meetings. All comments received on the public involvement process will be responded to by NABRPO prior to implementation of the public involvement process. All comments and responses will be maintained until implementation or until NABRPO conducts a periodic review on the effectiveness of the procedures. To help assure that the process is effective in providing full and open access to all, NABRPO will review the specifics of these procedures at least once every three years. Final adopted documents will be posted to the NABRPO webpage.

Americans with Disabilities Act (ADA) and Limited English Proficiency (LEP)

The ADA is federal legislation defining the responsibilities of and requirements for transportation providers to make transportation accessible to individuals with disabilities.

LEP is a term used in the United States that refers to a person who is not fluent in the English language, often because it is not their native language. To have an opportunity to participate effectively in or benefit from any aid, service or benefit, people with LEP must communicate in their primary language. Meetings and hearings, which are open for public participation, will be scheduled to allow the best opportunity for attendance by the public and other entities whenever possible. The meeting locations will be convenient and ADA accessible. In addition to general meetings, events and activities, reasonable efforts will be made to reach those who are particularly affected. ADA and LEP assistance or alternative formats of this publication are available upon request through the NAB Planning Department. Please allow at least seven working days for preparation of the material.

NABRPO Planning Department staff may use the U.S. Census Bureau Language Identification Flashcards available to help determine what language an individual speaks. The flashcards are available at:

<http://niwaplibrary.wcl.american.edu/wp-content/uploads/LANG-Qref-LangldflashCards2000.pdf>

For more information on ADA and LEP considerations and accommodations, see Appendix A, Title VI Plan.

APPENDIX A: TITLE VI PLAN

Policy Statement

The NABRPO assures that no person shall on the grounds of race, color, creed, national origin, sex, disability, age, income, or limited proficiency in English, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and the Alaska DOT&PF Title VI Program, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. NABRPO further assures every effort will be made to ensure non-discrimination in its programs and activities, whether those programs and activities are federally funded or not. The Civil Rights Restoration Act of 1987 broadened the scope of Title VI coverage by expanding the definition of the terms "programs or activities" to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors/consultants, regardless of whether such programs and activities are themselves federally assisted (P.L. 100.259 [S.557] March 22, 1988). In the event NABRPO as the recipient distributes federal aid funds to a sub-recipient, the NABRPO will include Title VI language in all written agreements and will monitor for compliance.

The NAB Planning Department is responsible for initiating and monitoring Title VI activities, preparing reports, and other responsibilities as required by 23 Code of Federal Regulation (CFR) 200 and 49 CFR 21.

Clay Nordlum, NAB Planning Director

Date

Title VI Assurances

See USDOT Order No. 1050.2A, Standard Assurances

Introduction

Title VI of the Civil Rights Act of 1964 states:

[N]o person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

The body of procedures to address this portion of the Civil Rights Act is encompassed by the Title VI Program. Subsequent laws, regulations, directives, and executive orders broadened the factors for which discrimination is prohibited to include sex, disability, age, income, and limited proficiency in English. A list of related authorities is provided in Exhibit 1. Two Presidential Executive Orders regarding non-discrimination requirements that have especially affected the Title VI Program include:

Executive Order 12898

Mandates that federal agencies address Environmental Justice for low-income and minority persons and populations

Executive Order 13166

Mandates that federal agencies ensure that people who have limited English proficiency have meaningful access to federally-conducted and/or funded programs and activities

The United States Department of Transportation (USDOT) Order 6640.23 specifies that both the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) are required to implement environmental justice (EJ) principles in all programs, policies, and activities. The three guiding principles of EJ as stated by USDOT are:

1

To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low-income populations

2

To ensure the full and fair participation by all potentially affected communities in the transportation decision-making process

3

To prevent the denial of, reduction in, or signification delay in the receipt of benefits

NABRPO, as an RPO that desires to become a subrecipient of federal financial assistance, is required to comply with Title VI, Alaska nondiscrimination laws, and provide an overview of how NABRPO addresses Executive Order 12898 on EJ and Executive Order 13166 on LEP.

This Title VI plan was developed to document and clarify the efforts NABRPO undertakes to ensure compliance with the rules and regulations associated with Title VI and related statutes regarding nondiscrimination and environmental justice.

Alaska DOT&PF's 2023 Title VI Compliance and Implementation Plan can be found online at:

https://dot.alaska.gov/cvirts/pdfs/TitleVI_Nondiscrimination_Program_Plan.pdf

NABRPO Organization and Profile

NABRPO is the transportation policy- and decision-making entity responsible for transportation planning and programming in the NAB. NABRPO is comprised of community members representing transportation and business interests, and local and state governments. NABRPO is responsible for preparing an L RTP and a TIP.

NABRPO is staffed by the NAB Planning Department and consists of a Policy Committee comprised of nine voting members and five non-voting/ex-officio members representing NAB, its communities, elected officials, school district personnel, and state DOT representatives among others.

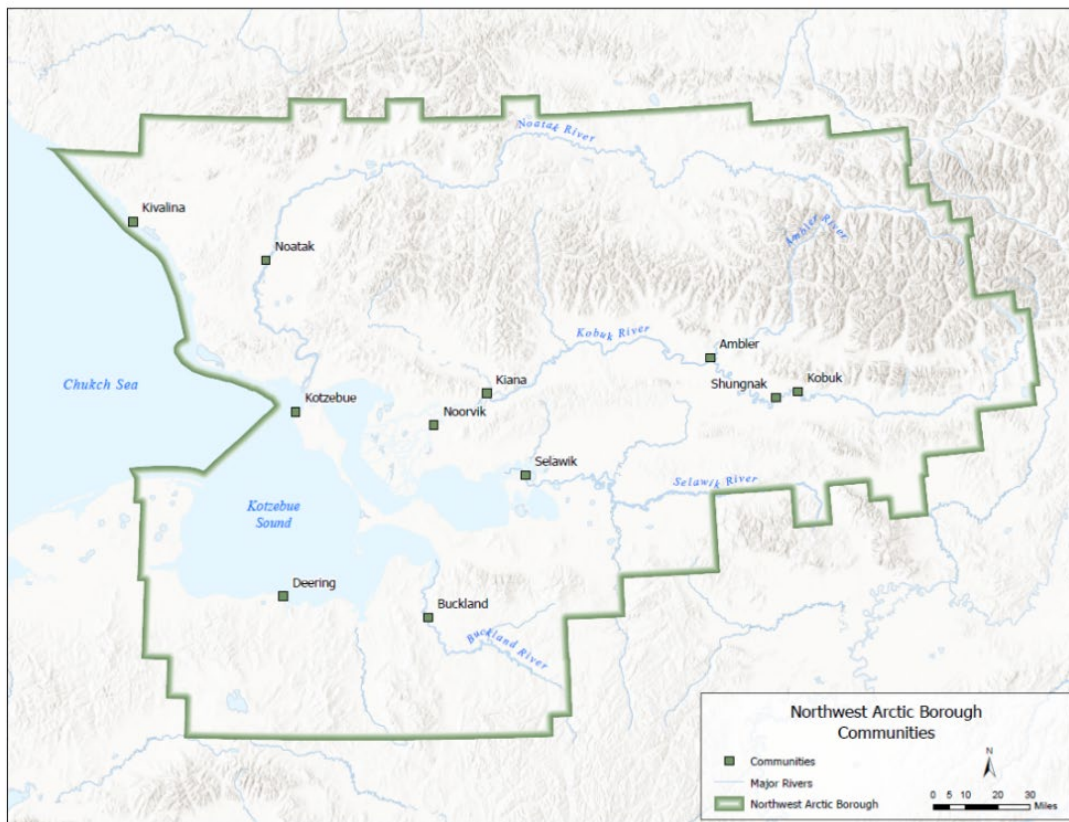


Figure 4: NAB and NABRPO boundaries encompassing eleven communities

Title VI Compliance Officer

The NAB Planning Director is responsible for Title VI coordination. The Planning Director responds to any complaints submitted by residents about discrimination in NAB proceedings, programs, services, or activities. The Planning Director ensures the implementation and overall management of NABRPO's Title VI Plan.

Clay Nordlum, Planning Director

☎ (907) 442-2500 ✉ cnordlum@nwabor.org

Specific responsibilities of the Title VI Coordinator include:

- Monitoring and reviewing agency programs, policies, and activities for Title VI compliance

- Collecting and reviewing statistical data (race, ethnicity, sex, age, disability, or national origin) to prevent or remove potential disparate impacts or disparate treatment discrimination in coordination with the Planning Department
- Working with staff involved in procurement or consulting contracts to ensure that Title VI compliance is met, and mitigating any issue if it is not met
- Periodically reviewing and updating the Title VI Plan
- Attending trainings to keep aware of nondiscrimination procedures and developments
- Resolving Title VI complaints in a timely and thorough fashion

Title VI Components

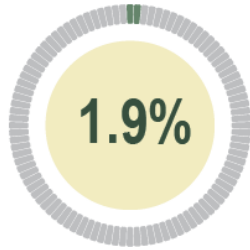
Demographic Profile

Table 3 and **Figures 5, 6** and **7** below provide a brief statistical profile of NAB's population relative to racial and ethnic minorities, persons with limited English proficiency (LEP), low-income individuals, and persons with a disability. This information helps the NABRPO prevent or reduce potential disparate impacts or disparate treatment discrimination.

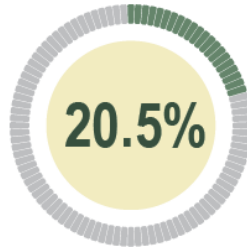
| Race / Ethnicity | Total | Percent |
|--|-------|---------|
| White | 870 | 11.2% |
| Black or African American | 87 | 1.1% |
| American Indian and Alaska Native | 6,386 | 82.1% |
| Asian | 99 | 1.3% |
| Native Hawaiian and Other Pacific Islander | 9 | 0.1% |
| Some Other Race | 19 | 0.2% |
| Mixed Race | 306 | 3.9% |
| Hispanic or Latino (All Races) | 197 | 2.5% |

Table 3: Racial & Ethnic Composition in Northwest Arctic Borough [American Community Survey (ACS) 5-Year Estimates, 2021]

**LEP Individuals
Over 5 Years Old**
133



**Persons Below
Poverty Level**
1,580



**Persons with
Disabilities**
755

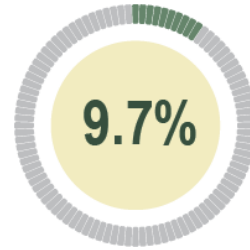


Figure 5: Population of Protected Classes in Northwest Arctic Borough (ACS 5-Year Estimates, 2021)

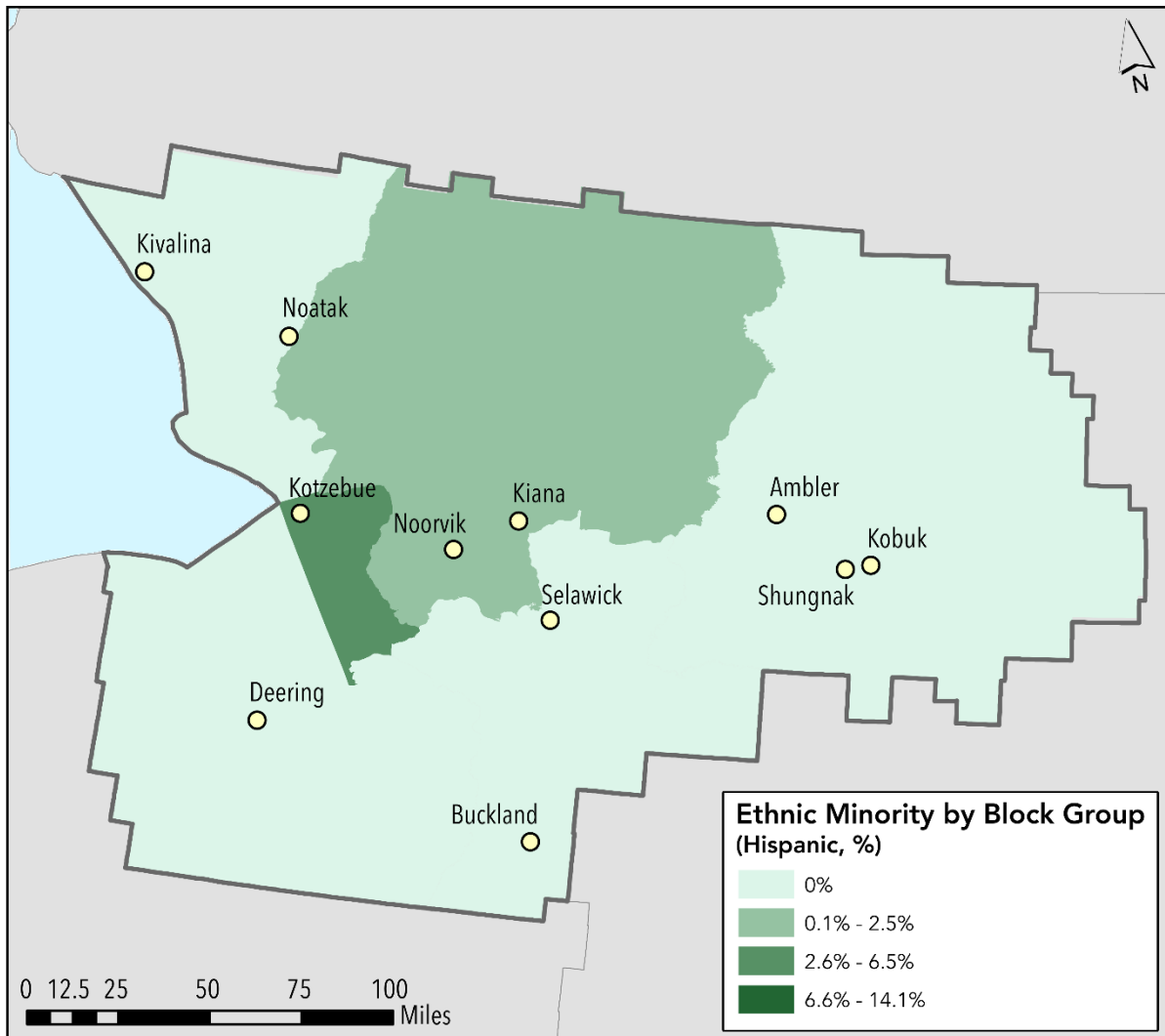


Figure 6: Map of Ethnic Minorities (Hispanic) in Northwest Arctic Borough by Block Group (ACS 5-Year Estimates, 2021)

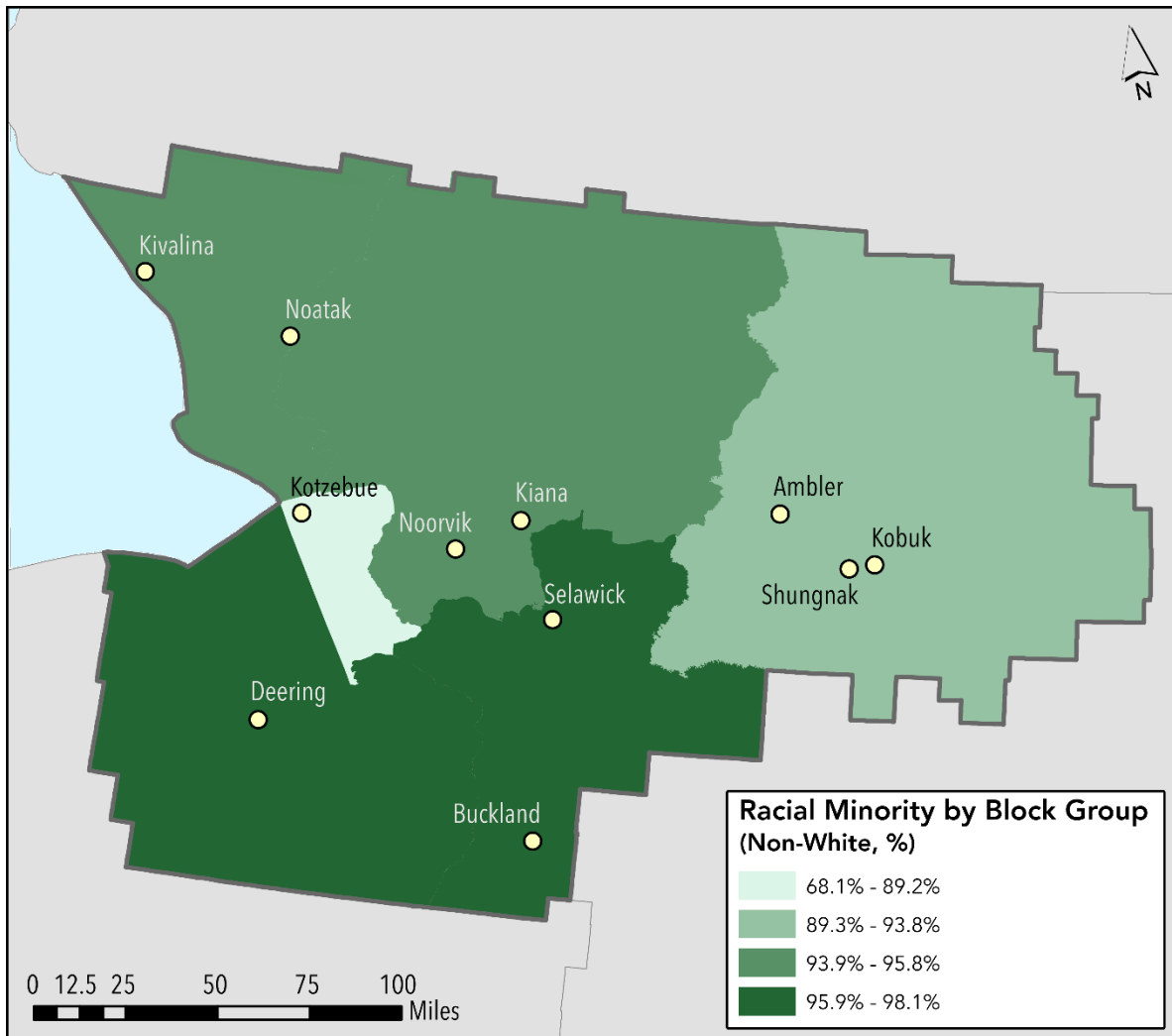


Figure 7: Map of Racial Minorities (Non-White) in Northwest Arctic Borough (ACS 5-Year Estimates, 2021)

Number and Proportion

Five-year estimates from American Community Survey (ACS, 2021) were used to understand the proportion of LEP individuals in NAB. Individuals who speak English less than “very well” are considered to be LEP individuals. As shown in the above Demographic Profile, the LEP population of NAB was estimated to be 133 individuals (1.9% of borough residents over 5 years of age) as of 2021. In the future, updated or site-specific data (to census block group) can be found under the US Census Bureau’s S1601 table.

Similarly, 2021 ACS data was used to identify which languages are most commonly spoken by LEP individuals. As shown in **Figure 8**, over 70% of LEP individuals speak “Other Languages” at home, such as native languages of the U.S., including Iñupiaq. Spanish is the second most prevalent language, followed by Asian and Pacific Island languages and other Indo-European languages. NABRPO will keep logs via its Title VI reporting to determine the needs of the LEP community.

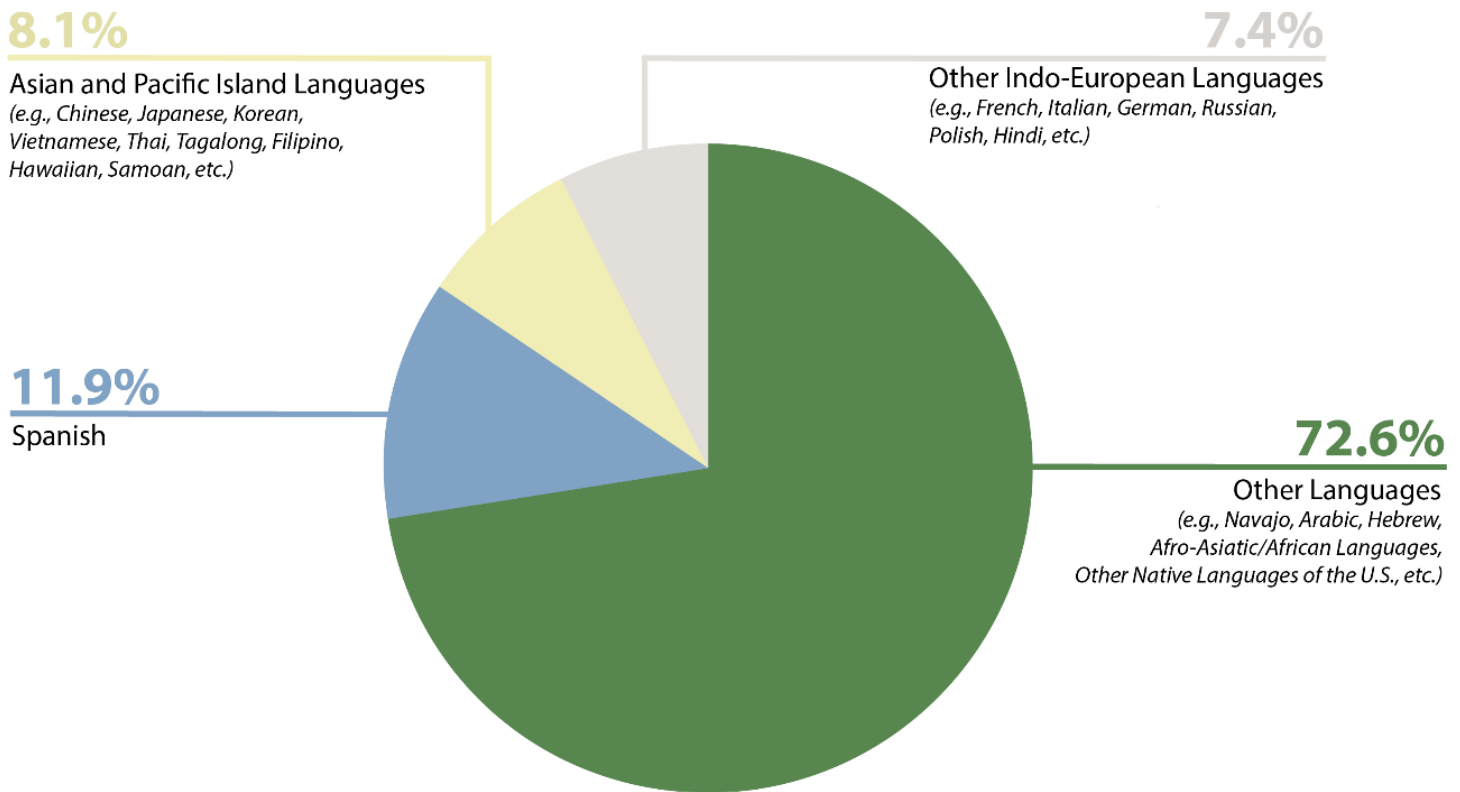


Figure 8: Percent of LEP Individuals in Northwest Arctic Borough by Primary Language (ACS 5-Year Estimates, 2021)

NABRPO values diversity in the region and strives towards the full and fair participation of traditionally underserved populations in the transportation decision-making process.

LEP Assistance Strategies

Should the need for oral or written translation of a document arise, NABRPO will make a reasonable attempt to provide translation services. For translation services needed to participate in a public meeting, please provide at least seven days' notice in advance of the meeting. NABRPO staff will utilize certified interpreters through the following service:

Language Interpreter Center - Anchorage Office
 431 West 7th Avenue, Suite 208 Anchorage, AK 99501
 Phone: 907-297-2760
 Fax: 907-279-2450
 Toll Free: 1-877-273-2457

When NAB Planning Department staff encounter an LEP person who needs an accommodation, all translation and interpretation requests will be documented. The following will be included in the documentation in the Title VI reports:

- Flyer/meeting advertisement for event or program
- Meeting sign in sheet
- Translation services provided, and in what language
- Name of entity and individual who provided the translation

- Name and contact info of LEP individual, including email address and phone number

Whenever possible, NAB Planning Department staff will offer to take recorded verbal comments from LEP individuals, or take written comments in their language. NAB Planning Department staff will utilize interpretation and translation services to enter these comments into the record or address questions.

Iñupiaq Language Assistance

When conducting its business, NAB desires to honor the traditions and culture of the region with the use of Iñupiaq language. NAB is evaluating the possibility of having an Iñupiaq interpreter available at its public meetings, which would include the meetings of NABRPO. Use of Iñupiaq greetings, phrases or traditional place names may be used in the normal course of business at NABRPO's meetings or in published material.

Those needing Iñupiaq language translation services as an LEP accommodation will be assisted through the LEP assistance strategies noted above.

Complaint Procedures

Submission of Complaint

Any person who believes themselves, or any specific class of persons, to have been excluded from, denied benefits of, or subjected to discrimination on the basis of race, color, national origin, or gender under any NABRPO program or activity may, by themselves or by a representative, file a formal written complaint with the NABRPO Title VI Coordinator.

A complaint must be filed no later than 180 days (unless the time for filing is extended by the U.S. Secretary of Transportation) from:

- The date of the alleged discrimination;
- The date when the person(s) became aware of the alleged discrimination; or
- Where there has been a continuing course of conduct, the date on which that conduct was discontinued.

The complaint should include the following information:

- A written explanation of what happened
- A way to contact the complainant
- The basis of the complaint (age, sex, race, color, national origin, or disability)
- The identification of the respondent (agency/organization) alleged to have discriminated
- Sufficient information to understand the facts that led the complainant to believe discrimination occurred
- The date(s) of the alleged discriminatory act(s)

Alaska DOT&PF's Title VI & ADA Discrimination Complaint Form is provided in Exhibit 4 of this plan and may be used to submit the complaint information. The form is also available on the [NABRPO website](https://dot.alaska.gov/cvlrts/forms/DiscrimComplQuest.pdf) and at <https://dot.alaska.gov/cvlrts/forms/DiscrimComplQuest.pdf>. Hard copies of the complaint form are available from the NABRPO Title VI Coordinator at 163 Lagoon Street, Kotzebue. Upon request, the Title VI Coordinator can mail a complaint form.

Completed complaint forms should be mailed to:

Northwest Arctic Borough RPO Title VI Coordinator
PO Box 1110

Kotzebue, AK 99752

Alternatively, complaints may be mailed to any of the following locations:

Alaska DOT&PF Civil Rights Office

PO Box 196900
Anchorage, AK 99519-6900

FHWA Alaska Division, Civil Rights Division

PO Box 21648
Juneau, AK 99752

U.S. Department of Justice – Civil Rights Division

950 Pennsylvania Avenue, N.W.
Office of the Assistant Attorney General, Main
Washington, D.C. 20530

If a complaint is received in a language other than English, the Title VI Coordinator will work with the Alaska DOT&PF Civil Rights Office to translate it. Upon request, assistance in the preparation of any necessary written material will be provided.

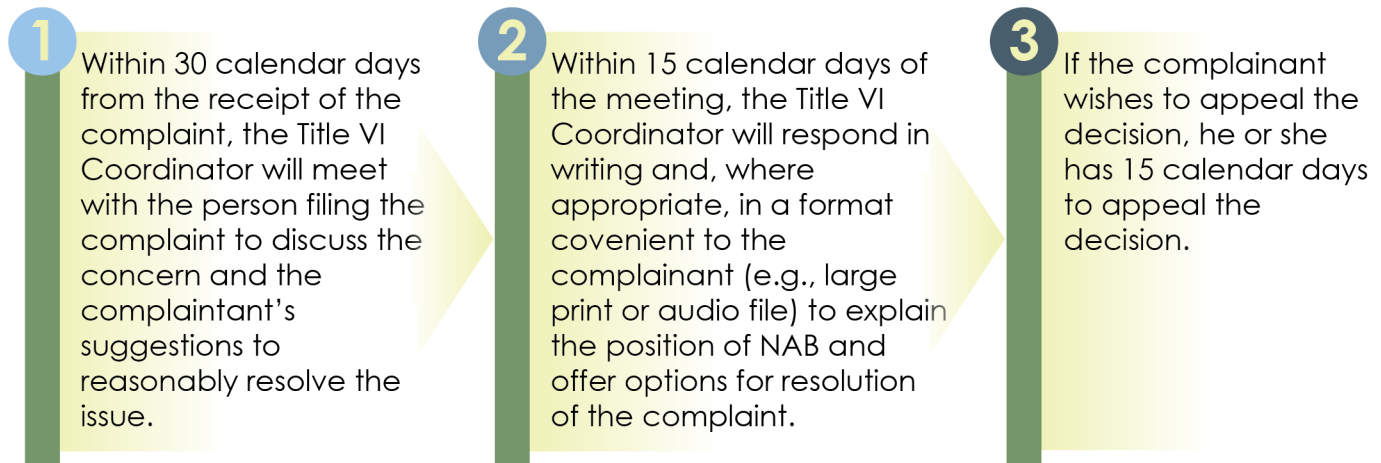
Recording, Acknowledgement, and Resolution of Complaint

Upon receipt, a complaint will be date stamped by the NABRPO Title VI Coordinator. The date stamp is important for establishing the timeline for response.

Within five working days of receipt of the complaint, the NABRPO Title VI Coordinator shall acknowledge receipt to the complainant by registered mail and shall notify NAB Planning Department and the NABRPO Policy Committee Chair of the complaint for informational purposes. The NABRPO Title VI Coordinator shall determine the need for additional information from either the complainant or from staff. The staff review shall be completed no later than 30 calendar days after the date the Title VI Coordinator received the complaint.

All Title VI complaints against NABRPO, together with any additional information obtained during staff review, shall be referred to the Alaska DOT&PF Civil Rights Office and/or the FHWA Alaska Division Office for investigation. The Alaska DOT&PF complaint process is available at the following link:

<https://dot.alaska.gov/cvirts/titlevi.shtml>. The DOT&PF Civil Rights Office investigator shall work with the NABRPO Title VI Coordinator and other staff to implement the recommended improvements to any of NABRPO process relative to Title VI.



NABRPO will maintain permanent records, which include but are not limited to copies of Title VI complaints or lawsuits and related documentation, correspondence to and from complainants, and Title VI investigations.

Initiatives for Increased Accessibility and Transparency

Several initiatives would increase accessibility and transparency of NABRPO's Title VI procedure and the NABRPO Policy Committee with support from NAB will strive to make measurable progress with implementing such initiatives.

These initiatives include:

- Make an online Title VI Complaint Form available on the [NABRPO website](#) and at <https://dot.alaska.gov/cvlrts/forms/DiscrimComplQuest.pdf>. A sample complaint form can be found in Exhibit 4.
- Add an abbreviated Nondiscrimination Statement to all announcements for NABRPO meetings, as well as on all official NABRPO documents. Such a statement could read as follows:

The Northwest Arctic Borough Rural Planning Organization (NABRPO) complies with Alaska DOT&PF's Title VI Nondiscrimination Policy and operates Federal Programs without regard to race, religion, color, gender, age, marital status, ability, or national origin. To view the full Title VI Plan or to file a complaint, go to www.nwabor.org/rpo/documents. Individuals with disabilities who may need special accommodations to participate in this public meeting [or process] should contact Clay Nordlum at (907) 442- 8209 or email: cnordlum@nwabor.org.

EXHIBIT 1: AUTHORITIES AND REGULATIONS

Federal Statutes

Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352, 78 Stat. 252 (1964) (42 U.S.C. §§ 2000d-2000d-7)

Provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

The Age Discrimination Act of 1975 (42 U.S.C §§ 6101-6107)

Prohibits age discrimination in Federally Assisted Programs.

The Federal-Aid Highway Act, (49 U.S.C. § 306)

Outlines responsibilities of the U.S. DOT and the Secretary's authority to determine compliance with applicable Civil Rights statutes.

The Federal-Aid Highway Act, Pub. L. No. 97-449, 96 Stat. 2421 (1983) (codified as amended at 49 U.S.C. § 306)

Added the requirement that there be no discrimination on the grounds of sex in U.S. DOT financial assistance programs.

The 1973 Federal-Aid Highway Act, Pub. L. No. 93-87, 87 Stat. 250 (1973) (23 U.S.C. § 324)

Added the requirement that there be no discrimination on the grounds of sex in Title 23 programs.

The Civil Rights Restoration Act of 1987, Pub L. No 100-259, 102 Stat. 28 (1988)

Restored the broad, institution-wide scope and coverage of the nondiscrimination statutes to include all programs and activities of Federal-aid recipients, sub-recipients and contractors, whether such programs and activities are federally assisted or not.

The Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970, Pub. L. No. 91-646, 84 Stat. 1894 (1971) (codified as amended at 42 U.S.C. §§ 4601-4638)

Provides for fair treatment of persons displaced by Federal and Federal-aid programs and projects.

The Uniform Relocation Act Amendments of 1987, Pub. L. No. 101- 246

Updated the 1970 Act and clarified the intent of Congress in programs and projects which cause displacement.

Rehabilitation Act Amendments of 1986, Pub L. No. 99-506, 100 Stat. 1807 (1986) (42 U.S.C. § 2000d-7)

Abrogated recipient state sovereign immunity from suit under Title VI.

The American with Disabilities Act, Pub. L. 101-336

Provides enforceable standards to address discrimination against individuals with disabilities.

The American with Disabilities Act, Pub. L. No. 101-336, 104 Stat. 327 (1990) (codified as amended at 42 U.S.C. § 12101 et seq.)

Added the requirement that there be no discrimination on the grounds of disability, abrogated sovereign immunity, and provided enforceable standards to address discrimination against individuals with disabilities.

The Civil Rights Act of 1991, Pub. L. No. 102-166, 105 Stat. 1071 (1991) (codified in part at 42 U.S.C. § 1981)

In part, amended Section 1981 of 42 U.S.C. to provide a definition for the term “make and enforce contracts”, and to provide protection of the rights protected by this section against impairment by nongovernmental discrimination under color of State law.

Title VIII of the 1968 Civil Rights Act, Pub. L. No. 90-284, 82 Stat. 81 (1968) (codified as amended at 42 U.S.C. § 3601 et seq)

Requires fair housing practices in the sale or rental of housing, and zoning and planning by localities.

The National Environmental Policy Act of 1969, Pub. L. No. 91-190, 83 Stat. 852 (1969) (42 U.S.C. § 4321)

Requires the preparation of environmental impact statements for major federal agency actions affecting the human environment. Under NEPA, federal agencies and federal aid recipients are required to consider several alternative actions, including the “no-action” alternative, and to consider social, environmental and economic impacts, public involvement.

Title IX of the Education Amendments of 1972, Pub. L. No. 92-318, 86 Stat. 374 (1972) (20 U.S.C.A. § 1682)

Makes financial assistance available to institutions of higher education.

Transportation Equity Act for the 21st Century, Pub. L. No. 105-178, 112 Stat. 107 (1999) (codified in part at 23 U.S.C. § 101)

Mandates expenditures in federally assisted transportation programs through Disadvantaged Business Enterprises.

Executive Orders

E.O. 12250, 28 C.F.R. Pt. 41, App. A (1980)

Orders DOJ leadership and coordination of nondiscrimination laws.

E.O. 12259, 46 Fed. Reg. 1253 (1980)

Orders US Department of Housing and Development leadership and coordination of federal fair housing programs.

E.O. 12898, 59 Fed. Reg. 7629 (1994)

Orders federal actions to address Environmental Justice in minority populations and low-income populations.

E.O. 13160, 65 Fed. Reg. 39775 (2000)

Orders nondiscrimination on the basis of race, sex, color, national origin, disability, religion, age, sexual orientation, and status as a parent in federally conducted education and training programs.

E.O. 13166, 65 Fed. Reg. 50121 (2000)

Orders federal agencies and their recipients to improve access to federally sponsored programs for persons with Limited English Proficiency.

E.O. 13175, 65 Fed. Reg. 218 (2000)

Orders Consultation and Coordination with Indian Tribal Governments.

Federal Regulations

23 C.F.R. §200

FHWA's Title VI Program implementation and review procedures.

23 C.F.R. Part 420.121(h)

Part of FHWA's planning regulations that specify the applicability of Title VI of the 1964 Civil Rights Act and Restoration Act of 1987 to FHWA funded planning and research activities.

23 C.F.R. Part 450

Federal Highway Administration's Statewide and Metropolitan Planning Regulations.

23 C.F.R. Part 450.316(b) (2) & (3)

Requires that the metropolitan planning process be consistent with Title VI of the 1964 Civil Rights Act and the recipient's Title VI Assurances.

23 C.F.R. Part 633, Subpart A

Specifies required contract provisions to be included in all Federal-aid construction contracts under Title VI and other federal provisions.

23 C.F.R. Part 633, Subpart B, Appendix A

Specifies the types of contracts to which Title VI of the 1964 Civil Rights Act applies.

23 C.F.R. Part 771.105(f)

FHWA's Policy on Title VI – expands on 23 C.F.R. 200.7 and names categories covered with wording similar to Title VI of the Civil Rights Act of 1964 – race, color, national origin, age, sex, handicap.

28 C.F.R. Part 35

DOJ regulations governing nondiscrimination on the basis of disability in State and local government services.

28 C.F.R. Part 41

Requires DOJ to coordinate the implementation of Section 504 of the Rehabilitation Act and provides guidelines for determining discretionary practices.

28 C.F.R. Part 42, Subpart C

DOJ's implementation of Title VI of the Civil Rights Act of 1964.

28 C.F.R. Part 42.200, Subpart D

"Nondiscrimination in Federally assisted Programs – Implementation of Section 815 (c) (1) of the Justice System Improvement Act of 1979." Implements E.O. 12138.

28 C.F.R. Part 50.3

DOJ's guidelines for the enforcement of Title VI, Civil Rights Act of 1964.

49 C.F.R. Part 21

U.S. DOT's implementation of Title VI of the Civil Rights Act of 1964.

49 C.F.R. Part 24

USDOT's implementation of the Uniform Relocation and Real Property Acquisition Act for Federal and federally assisted programs requiring compliance with Nondiscrimination Statutes and Executive Orders.

49 C.F.R. Part 25

USDOT's implementation of Title IX of the Education Amendments Act of 1972.

49 C.F.R. Part 26

USDOT's implementation of Participation by Disadvantaged Business Enterprises in DOT Financial Assistance Programs.

49 C.F.R. Part 27

USDOT's implementation of Section 504 of the Rehabilitation Act of 1973 as amended.

49 C.F.R. Part 28

Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.

49 C.F.R. Part 37

Transportation Services for Individuals with Disabilities, implementing the transportation and related provisions of Title II and III of the ADA proscriptions included in Form FHWA 1273.

Administrative Guidance

DOT Order 1000.12

Implementation of the Department of Transportation Title VI Program.

DOT Order 1050.2

Standard Title VI Assurances.

DOT Order 5610.2

U.S. Department of Transportation Order to Address Environmental Justice in Minority Populations and Low-Income Populations.

FHWA Order 4710.1

Right-of-Way Title VI Review Program.

FHWA Order 4710.2

Civil Rights Compliance Reviews of Location Procedures.

FHWA Order 4720.6

Civil Rights Restoration Act of 1987 in FHWA Programs.

FHWA Order 6640.23

Actions to Address Environmental Justice in Minority Populations and Low-Income Populations.

Joint FHWA/FTA Memorandum dated October 7, 1999

Guidance on Implementing Title VI in Metropolitan and Statewide Planning.

DOJ Policy Guidance Document dated January 11, 2002

Memo re: E.O. 13166, Improving Access to Services for persons with Limited English Proficiency.

DOJ Policy Guidance Document dated January 18, 2002

Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition against National Origin Discrimination Affecting Limited English Proficient Persons.

USDOT Policy Guidance Document dated December 14, 2005

Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) persons.

FTA C 4702.1B (October 1, 2012)

"Title VI Requirements and Guidelines for Federal Transit Administration Recipients." Provides FTA financial assistance recipients with guidance on implementing Title VI regulations.

EXHIBIT 2: TITLE VI POLICY STATEMENT

It is the policy of Northwest Arctic Borough Regional Planning Organization (NABRPO) in accordance with Title VI of the Civil Rights Act of 1964 (42 USC 2000d *et seq*, Non-Discrimination on the Basis of Race, Color, or National Origin), and other related non-discrimination statutes and regulations listed Exhibit 1 of its Public Participation and Title VI document, that no person shall, solely on the grounds of race, color, national origin or sex (gender), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any transportation planning program or activity regardless of whether or not NABRPO receives federal assistance from the U.S. Department of Transportation, including the Federal Highway Administration and Federal Transit Administration.

EXHIBIT 3: COMPLAINT MANAGEMENT

Upon receipt, a complaint will be time and date stamped by the NABRPO Title VI Coordinator. Within 10 working days of receipt of complaint, the NABRPO Title VI Coordinator will acknowledge receipt to the complainant via certified mail and by email if the complainant provided an email address and will notify the NABRPO Policy Committee Chair. The NABRPO Title VI Coordinator will determine if additional information is needed from the complainant, staff or NABRPO policy committee member. NABRPO will complete its review no later than 30 calendar days after the date of receipt of complaint.

All Title VI complaints against NABRPO will be referred to the Alaska DOT&PF Civil Rights Office and/or the FHWA Alaska Division Office for investigation. The Alaska DOT&PF Civil Rights Office investigator assigned will work with the NABRPO Title VI Coordinator and NAB Planning Department staff to implement any recommendations to policy or practices regarding NABRPO's Title VI process.

NABRPO will maintain permanent records, which include but are not limited to copies of Title VI complaints and related documentation, including all correspondence and investigations.

EXHIBIT 4: ALASKA DOT&PF DISCRIMINATION COMPLAINT FORM



Alaska Department of Transportation & Public Facilities Civil Rights Office

Title VI & ADA Discrimination Complaint Form

The Alaska Department of Transportation and Public Facilities and its sub-recipients take complaints on the basis of discrimination very seriously. If you feel you have been discriminated against, please fill out this Discrimination Complaint Form.

Anonymous complaints will not be accepted. Accommodations will be provided for people with disabilities or Limited English Proficiencies. Translation/Interpreter fees will be paid by the AKDOT&PF. You must file your complaint within 180 days of the alleged discriminatory incident.

Please provide the following information as accurately and completely as possible and sign and date. Use additional sheets as necessary

BASIS of COMPLAINT

Basis of complaint – check all that apply

| | | | |
|--------------------------|-----------------|--------------------------|-----|
| <input type="checkbox"/> | Race | <input type="checkbox"/> | Sex |
| <input type="checkbox"/> | Color | <input type="checkbox"/> | |
| <input type="checkbox"/> | National Origin | <input type="checkbox"/> | |
| <input type="checkbox"/> | Disability | <input type="checkbox"/> | |
| <input type="checkbox"/> | Age | <input type="checkbox"/> | |

COMPLAINANT INFORMATION

Please provide the following:

Full Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Work Phone: _____ Cell Phone: _____

Email: _____ Other: _____



Alaska Department of Transportation & Public Facilities Civil Rights Office

ENTITY FILING A COMPLAINT WITH

| | | | |
|--|---------------------------------|------------------------|--|
| | Please Check | | |
| | AMHS (Marine Highway System) | <i>Which Ferry:</i> | |
| | Transit Provider | <i>Which Provider</i> | |
| | ADOT&PF Facility | <i>Which Facility:</i> | |
| | Airport | <i>Which Entity:</i> | |
| | DOT&PF Department | <i>Please Specify:</i> | |

NARRATIVE

Please explain in much detail possible how you were discriminated against. Include all relevant names and dates. ***Use additional sheets of paper if necessary.***

How can this/these issue(s) be resolved to your satisfaction?



Alaska Department of Transportation & Public Facilities Civil Rights Office

Please list below any person(s) we may contact for additional information to support or clarify your complaint (witnesses, etc.).

Has this complaint been filed with any other agencies? If so, whom and when?

I have been advised that I have the right to remain anonymous while corresponding with the Alaska Department of Transportation and Public Facilities (ADOT&PF) Civil Rights Office. I understand that as a result of completing this questionnaire, I am initiating a formal complaint process where my identity may be revealed to responsible parties as a part of the investigation process.

Print Name (Complainant)

Date

Signature

You can submit your complaint via:

MAIL

DOT&PF Civil Rights Office
Attention: Title VI / ADA Program Manager
P.O. Box 196900
ANCHORAGE, AK 99519-6900

EMAIL dot.titleVI@alaska.gov

PHONE / FAX

STATEWIDE TOLL-FREE NO. (800) 770-6236

PHONE (907) 269-0851

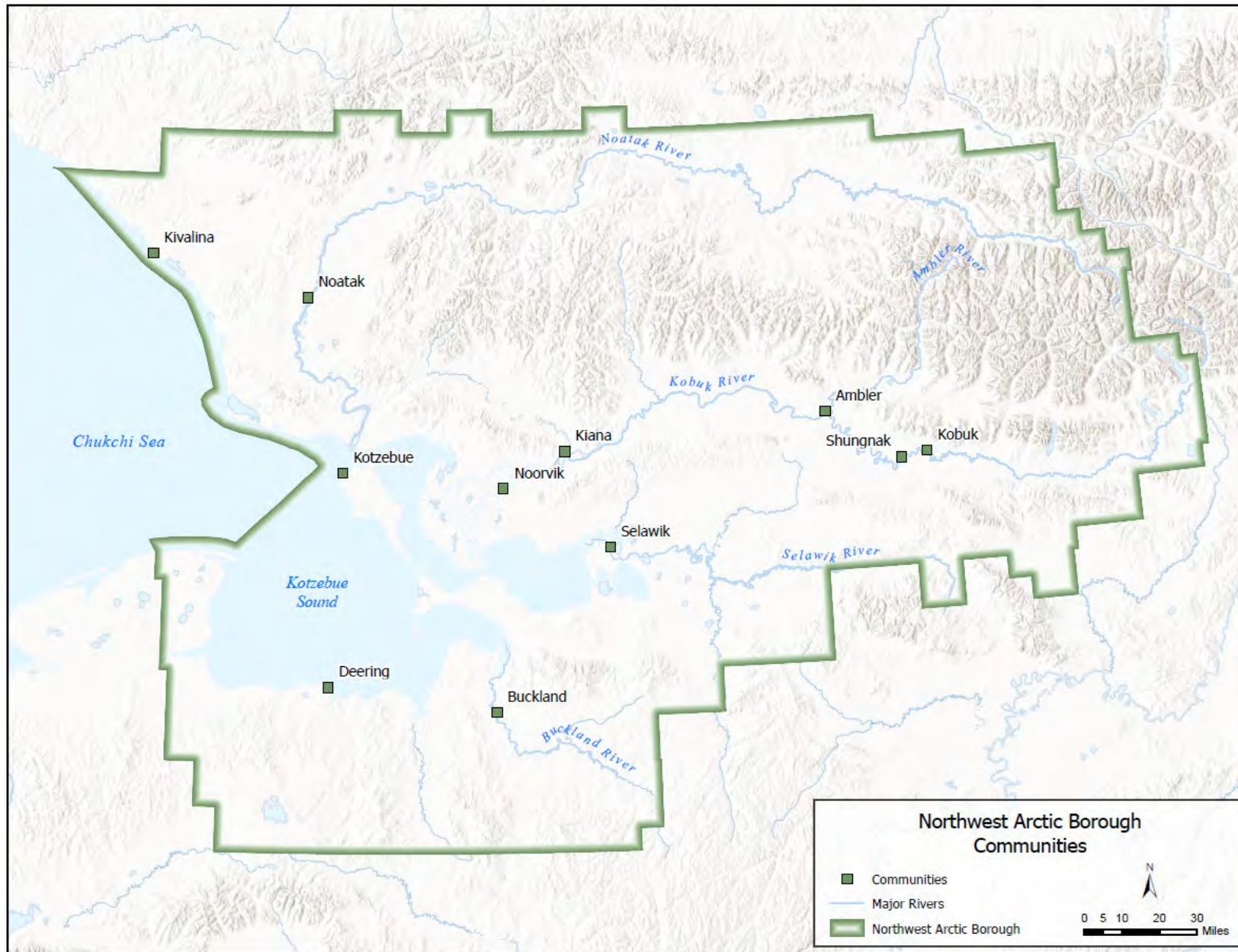
FAX (907) 269-0847

TDD (907)269-0473 Communications Contact Alaska Relay 711

Northwest Arctic Borough's Rural Planning Organization (RPO)

► WHAT IT IS AND WHAT IT MEANS FOR YOU ◀







RPO Timeline

- August 2022:** DOT&PF launches pilot RPO program
- March 2023:** Northwest Arctic Borough signs cooperative agreement with DOT&PF to form RPO
- Summer 2023:** Commissioners are selected, first meeting for RPO is held



Northwest Arctic Borough RPO is Alaska's third pilot RPO.

Our first commissioners
will help define what RPOs
mean for our communities
and the state.

Why an RPO?

The RPO gives us a formal way to tell DOT&PF
which transportation projects are most important
in our own region.



Why create an RPO?

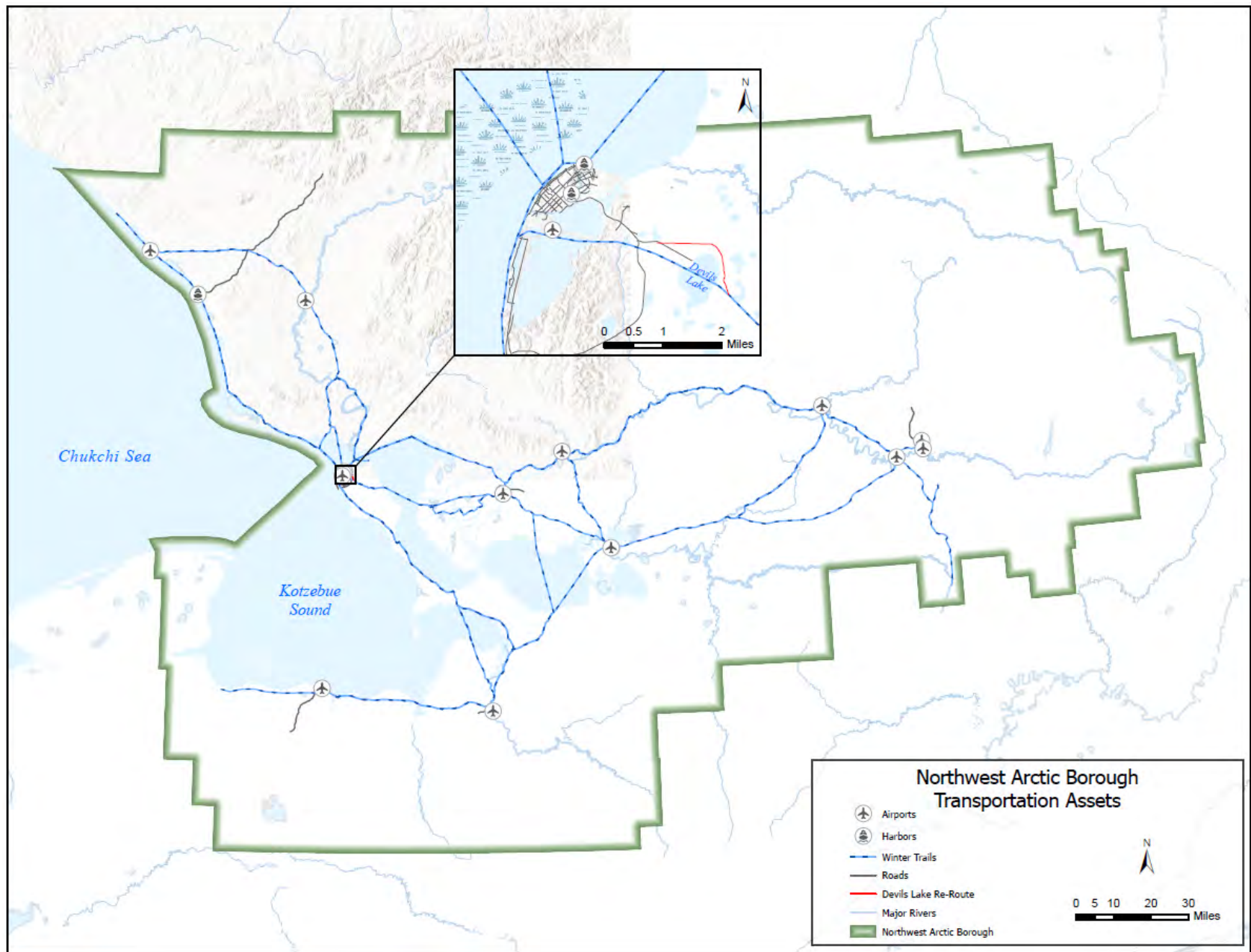
- Formal recognition and consultation with DOT&PF for transportation planning
- Long-range transportation planning
- Prioritize transportation projects in the region





What kinds of transportation projects?

- Roads (local & state-owned)
- Airports
- Bridges
- Harbors & barge landings
- Winter trails



What will the RPO do?

- Prioritize transportation projects in the region
- Long-range transportation planning
- Apply for funding for transportation projects (grants)
- Develop a Transportation Improvement Program





What is Required of an RPO?

23 USC 135(m)

Act as fiscal & administrative agent:

- Northwest Arctic Borough acts in this role
- Designated by agreement with DOT&PF
- Planning Department provides staff support

Establish policy committee:

- Non-metropolitan local officials
- Representatives from state, business, and the public

What's the difference between Metropolitan Planning Organizations (**MPOs**) and **RPOs** in Alaska?

MPO

- Receive federal highway and transit funding
- Extensive requirements
- Urban areas with 50,000+ population
- Designated in state law

RPO

- Pilot program
- No state laws
- Non-urban areas only
- Following federal rules for MPOs prepares NABRPO to receive federal funding in future

What documents are needed and why?

- **Long Range Transportation Plan**
- **Public Participation & Title VI Plan**
- **Transportation Improvement Program**

NOTE: each of these documents is also required of MPOs

What documents are needed and why?

- **Long Range Transportation Plan**

Long-range vision informing what types of projects are needed and when

Agreement with DOT&PF

- **Public Participation & Title VI Plan**

- **Transportation Improvement Program**

What documents are needed and why?

- Long Range Transportation Plan
- **Public Participation & Title VI Plan**
 - Ensures full and fair participation by all and prohibits discrimination
 - Required to receive federal funding
- Transportation Improvement Program

What documents are needed and why?

- Long Range Transportation Plan
- Public Participation & Title VI Plan
- **Transportation Improvement Program**

Initially will be list of projects in DOT&PF's existing funding plans

Good practice for prioritizing projects

What will RPO Commissioners do?

- Understand their communities' transportation needs
- Travel to Kotzebue for formal public meetings three times per year
- Advocate for community needs
- Vote on project priorities and RPO actions
- Help define direction of RPO

How are commissioners selected?

- Communities submit nominations to mayor
- Mayor submits to borough assembly
- Borough assembly approves



A few more things to remember...

- NABRPO procedures and meetings are **open to the public**
- Meetings must be advertised, have an agenda and sign-in sheet, and allow for public comment
- Accommodations are required for those with disabilities and limited English, if requested
- Official documents need to be released for public review and comment
- The RPO Pilot Program is an opportunity to shape NABRPO into **what it wants to be**

Questions?

Contact

Clay Nordlum, Planning Director

cnordlum@nwabor.org

907-442-8209



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

DATE: July 17, 2023
TO: Dickie Moto Sr., Mayor
FROM: Chris Hatch, Director of Public Safety
SUBJECT: MONTHLY REPORT TO ASSEMBLY THROUGH THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

Public Safety Director, Chris Hatch
June 2023 Report

The Annual Public Safety Summit was held June 27-28, 2023, in Kotzebue. We had to relocate the summit at the last minute due to a power outage in Shungnak, which caused some difficulties, however the PS team was able to produce a good summit with lots of excellent conversations between all of the stakeholders. The theme of the summit was "Partners in Public Safety", and we were able to show all of our partners excellent cooperation and teamwork helping to build a base for future endeavors.

The following is a representative list of priority projects we are working to complete or have completed in the last month.

- Preplanning for 2024 spring flood meeting so the borough is more responsive to our communities needs in the future.
- ARPA Fire Department fund Spend down.
- Receiving and shipping to communities, fire equipment that has already been ordered and received.
- Planning for Fall trail maintenance and marking.
- Working with the Public Services Department we have begun work on Shelter cabin maintenance and replacement and building SAR/Fire Warm storage building projects in Selawik, Buckland, And Noorvik.
- Working with the economic development team, they were able to secure a long-term lease on land for us in Kobuk to build VPSO warm storage and SAR/Fire warm storage buildings.
- Deer stone engineering has made the first inspection of the Selawik warm storage building, and we are working with them to finalize a construction plan.
-



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

Public Safety Administrator, Saima Chase **June 2023 Report**

Winter Trails:

Working on this fall's maintenance plan and this year's agreements for the cities to provide trail staking. We will provide a "instruction Manual" for the cities so that the administrators have a guidebook on the winter trails staking process that they can work from, hoping that this will provide a smoother process moving into this winter season.

Search and Rescue Coordinator, Shauntai Shroyer: **June 2023 Report**

| Village | # of SAR's | Between villages? | Resolved: |
|----------|------------|-------------------|-----------|
| Ambler | 0 | | |
| Buckland | 3 | Yes | Yes |
| Deering | 0 | | |
| Kiana | 0 | | |
| Kivalina | 0 | | |
| Kobuk | 0 | | |
| Noatak | 0 | | |
| Noorvik | 0 | | |
| Selawik | 2 | Yes | Yes |
| Shungnak | 0 | | |
| Kotzebue | 0 | | |

Five active SAR's for the month of June, 5 overdue travelers and all returned home safely. All snowmachines are already ready for the winter season, three snowmachines are also ready to get sent to three villages.



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

VPSO Program Coordinator, Patrick Warner: **June 2023 Report**

- The VPSO program currently has 6 funded FTE positions and 4 filled positions. Of those Officers, two (2) officers are scheduled to attend the fall academy beginning the end of July. The other two (2) officers will be receiving their fire certifications this year so that they will become fully certified VPSOs. We have five (5) candidates that have turned in all of their paperwork and are in various stages of the hiring process. In June we had officers working 2 weeks on/off in the community of Shungnak.
- We were projecting approximately \$24,000 in lapse funding in the VPSO Grant and made efforts to spend down the rest of the Grant funding. Most of the spend down plan has been purchasing necessary equipment for the program. We are also planning to partner on a waste heat project for the VPSO house and garage in Shungnak.
- During the Public Safety Summit held in Kotzebue we received great information and support from the state VPSO Office as well as the DPS commissioner.
- All VPSO Grant reporting is up to date.



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

Fire Safety Coordinator, Hans Nelson **June Report 2023**

During this reporting period, Fire Safety Coordinator worked on ARPA spend down and provided quotation summaries for fire tools, ladders, and generators. Other areas included Strategic Planning Meeting site visits to commence in the month of May 2023. Prepared documentation for site visits including flyers, dates, agenda, and communication with tribal and city offices. Site visits included the communities of Selawik and Ambler. Public Safety Summit planning was well underway and logistical items in place.

The Fire Department had no fire incident reports for the month of June. Total YTD fire incident is 6 structural fires.

The following measurable outcomes occurred during the reporting period:

Fire Prevention Activity

- Provided a fire prevention message with KOTZ Radio

Fire Training Activity

- Training dates for fire department training are in place with the following dates
 1. July 9-14, 2023 – Buckland, AK
 2. July 23-28, 2023 – Kivalina, AK
 3. August 6-11, 2023 – Ambler, AK



Northwest Arctic Borough P.O. Box

1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930

www.nwabor.org

DATE: June 17, 2023

TO: Dickie Moto, Mayor

FROM: Clara Jones, Public Services Director

SUBJECT: DEPARTMENT REPORT TO ASSEMBLY THRU THE MAYOR

The City of Ambler Mayor Johnson made a request for me through the NAB Mayor to help and assist the City of Ambler on their finances (CD Journals, Wells Fargo reconciliation, and financials) to get their FY24 Budget turned in to the state. Worked on emergency road repairs in Ambler due to the heavy rain which caused major road erosion and exposed water lines and pipes on all the access roads going to the river. We would hold weekly teleconference for Kivalina Road maintenance project to make sure we are on task preparing for FY24 winter. Received a grant from the DOT on brush cutting around the airstrips for Noatak, Buckland, Kiana, Selawik, Shungnak, Noorvik, Ambler, Kobuk, and Deering that our department will oversee. Working out the details and start dates. Many of the projects we are administering in Public Service are starting to get off the ground and keeping the department busy. Chuck Scheaffer and Richard Atoruk are both busy preping for some shelter renovations. Chip Field is going to start getting busy with the carpet renovations and also the Kivalina renovations to the DOT Building

Going over all the grants that the Public Service Department administers in our department.

STATUS OF PUBLIC SERVICES ACTIVE PROJECTS

*Project Name: Kivalina Heavy Equipment Garage Renovation Scope: Renovate heavy equipment garage storage in Kivalina Funding: ARPA Funds
Project Phase: Renovation
Community: KVL
Manager: Clara Jones, Public Services Director*

Status: Garage heaters are delivered to Kivalina. Dominic arranged transportation and lodging for GPS Alaska to install equipment. Garage Roof repair for Kivalina. The tin roofing has arrived in Kivalina. We are waiting for the scaffolding and roofing screws to arrive. Once all the materials are in Chip Fields will bring a crew up to install the new roofing. Garage Heater installation. Clara has began talks with Roy Adams Sr to do the installation for us. We plan on having him come down to Kotzebue to fill out paperwork as well as go over the materials needed to complete the project. GPS Alaska installation. Again materials have arrived in Kivalina. With the new grader, 2 new school buses and the loader all in Kivalina now, they can install everything on one trip. We are awaiting on final dates.

*- Project Name: Kivalina Stockpiled Aggregate
Scope: Project associated with Kivalina Evacuation & School Site Access Road for road maintenance.
Funding: ARPA Fund. Need to put out to bid.
Project Phase: Renovation
Community: KVL
Manager: Clara Jones, Public Services Director*

Status: NRC was agreeable for NAB to install a swing gate originally purchased for the High Bay building at the Kivalina pit. Got the okay from Clay Nordlum to go ahead and order the swing gate so we can close out this grant.

Project Name: Kivalina Road Maintenance Project
Scope: Snow removal, resurfacing, dust control.
Funding: FY23 General Fund
Project Phase: Maintenance
Community: KVL
Manager: Clara Jones, Public Services Director

Status: Road maintenance is budgeted for 100K for FY24. We have had a few meetings on different projects going on in Kivalina. The new Caterpillar motor grader 160H has arrived in Kivalina. The Komatsu D61PX-24 Dozer has arrived in anchorage to the dealership. The dealership will have 3 weeks to do all the preparations before the Aug. 3 deadline to make the last barge to Kivalina.

Project Name: Heater Repair Program
Scope: Inspect, clean, and recalibrate residential boilers and Toyostoves Funding: Joint Initiative with NANA
Project Phase: Maintenance
Community: All Villages
Manager: Clara Jones, Public Services Director

Status: Working with Northern Contractors & Consulting, LLC contact person is Cliff Johnson we had a teleconference May 3, 2023, to get a list from each village and have 2 hires do the maintenance on the boiler systems and Toyostove. Need to sit down with NAB/ NANA and Northern Contractors to prioritize which villages to start with and do and outreach to set up a plan and schedule on this project and sign the MOA to start the project.

Project Name: Main Office Boiler Replacement
Scope: Replace main office boiler with two new boilers and supply lines Funding: ARPA funds.
Project Phase: Replacement
Community: OTZ
Manager: Clara Jones, Public Services Director

Status: Working with Northern Contractors & Consulting, LLC and the contact person is Cliff Johnson. We had a teleconference on May 3, 2023, Northern Contractors sent out 2 boiler guys on May 4, 2023 to Kozebue to look at our Boiler system and do an assessment on our boiler system and they will send the NAB a report and their findings.

Project Name: Main Office Carpet Replacement
Scope: Replace flooring and carpet in offices
Funding:
Project Phase: Purchase and install new carpet.
Community: OTZ
Manager: Dominic Ivanoff, Administrator

Status: NWAB office Carpet replacement project: All the materials needed to proceed have arrived here in Kotzebue. Preparations for this has begun. The plan is to begin upstairs and work our way down and through the rest of the building. This will be done room by room as to not disrupt day to day functions as much as possible.

- Project Name: Public Safety Warm Storage Construction
Scope: Construct 20' x 24' warm storage buildings for Search & Rescue/Fire Dept equipment storage in all villages, including electrical meter base, man and garage door access, and oil heater with fuel tank.
Funding: FY23 General Fund + SOA Grant.
Project Phase: Construction
Community: All Villages
Manager: Clara Jones, Public Services Director

Status: We expanded this project to include WLK, OBU, SHG, ABL, & BKC. We've reached out to each village and identified existing vacant buildings to renovate. We met with LBB and determined a lease agreement would best serve the project due to the 20-year site control requirement. We're waiting for LBB to draft the lease.

Project Name: Shelter Cabin Construction & Renovation

Description:

Scope: Construct new shelter cabins and renovate existing shelter cabins Funding: \$77K from FY22 General Fund for construction materials \$150K from FY23 General Fund for labor, parts, & supplies

Project Phase:

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Community: All Villages

Manager: Clara Jones, Public Service Director

Status: Materials for 5 new cabins and 5 repairs are on hand. Prefabrication started this spring. Noatak- Kivalina shelter cabin just needs a few more sidings. Chuck Schaeffer and Richard Atoruk are busy getting materials ready to tackle another cabin for renovations.

Project Name: Security Camera Installation Project

Scope: Purchase of cameras, licensing, and POS adaptors from Verkeda Funding: ARPA Fund

Project Phase: Maintenance

Community: OTZ, SHG, ABL, IAN, ORV, WTK, BKC, DRG

Manager: Dominic Ivanoff, Administrator

Status: Cameras ordered for VPSO facilities. A virtual private network is needed.

Project Name: Buckland Kivalina VPSO Warm Storage Construction

Description:

Scope: Construct 16' x 20' warm storage units for VPSO equipment storage in Buckland and Kivalina, including electrical meter base, man and garage door access, and vented oil heater with fuel tank.

Funding: \$107,500 FY22 General Fund – Encumbered & Lapsed Project

Phase: Construction

Community: BKC & KVL

Manager: Chris Hatch, Public Safety Director

Status: Got the agreement with City of Buckland on the building. Will move forward with the project.

Project Name: Kobuk VPSO Warm Storage Construction

Scope: Construct 16' x 20' warm storage building for VPSO vehicle storage in Kobuk, including electrical meter base, man and garage door access, and vented oil heater with fuel tank.

Funding: FY23 General Fund. Need to put out to bid.

Project Phase: Construction

Community: OBU

Manager: Chris Hatch, Public Safety Director

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Status: Materials stored in a connex were moved to School property for winter storage. Got site control via land lease.

Project Name: Kotzebue VPSO Warm Storage Construction

Scope: Construct 16' x 20' warm storage building for VPSO program, including electrical meter base, man and garage doors, and vented oil heater with fuel tank.

Funding: FY23 General Fund

Project Phase: Construction

Community: OTZ

Manager: Chris Hatch, Public Safety Director

Status: This project postponed until village projects done per Mayor, but I'd like to get it moving by this summer, if possible, to use material.

Project Name: VPSO Warm Storage Meter Base Relocation

Scope: Relocate meter bases on four VPSO warm storage units to meet AVEC code requirements

Funding: \$15K FY23 General Fund

Project Phase: Maintenance

Community: Shungnak, Ambler, Kiana, Noatak

Manager: Chris Hatch, Public Safety Director

Status: We'll install a platform starting in Ambler this spring.

Project Name: VPSO Trilogy Lock Installation Project

Scope: Purchase and install Trilogy Locks to all VPSO facilities. Funding: State VPSO Grant Fund

Project Phase: Maintenance

Community: OTZ, SHG, ABL, IAN, ORV, WTK, BKC, DRG

Manager: Dominic Ivanoff, Public Services Administrator

Status: Trilogy Locks are here at the Borough. Trilogy locks. As of today Chip has installed them at Kiana, Noatak and Shungnak.

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Project Name: Buckland VPSO Residential Unit Renovation

Scope: Renovate kitchen and bedroom sections.

Funding: State VPSO Grant Fund

Project Phase: Renovation

Community: BKC

Manager: Chris Hath, Public Safety Director

Status: Site control secured. Chip will assess jobsite and plan to resume renovation in-house this spring.

Project Name: Work Truck Procurement Project

Scope: Procure flat bed work truck with plow for department use. Funding: FY23 GF

Project Phase: Procurement

Community: OTZ

Manager: Dominic Ivanoff, Administrator

Status: A flatbed truck was ordered and will be here 2nd barge from Anchorage. The Chevy truck that is here will get ship to Kivalina on the last barge to Kivalina.

Project Name: Sulianich Maintenance Project

Scope: Install three commercial doors and improve roof drainage Funding:

FY23 GF
Project Phase: Maintenance
Community: OTZ
Manager: Chip Field, Facility Director

Status: 1 of 3 doors installed. Remaining work planned for this summer.

-

Project Name: Cape Blossom Road Construction Phases 1
Scope: Construct a new road from Kotzebue to a port site near Cape Blossom.
Funding: State & Federal

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Project Phase: New Construction
Community: OTZ
Manager: Joe Kemp, DOT Northern Region

Status: Phase 1 is on target for mid-July completion date. Brice expects to use the remainder of NAB funded gravel by New Year allowing NAB to recapture most, if not all, the remaining \$2.5M. NAB sent an invoice to Brice for \$462K on Feb 14. During the winter they borrowed material from Drakes by the dump and Bish Material site end of Sadie Creek. 90% to 95% hauled just need to replace the stockpiles borrowed. From the last teleconference there were 5 weeks left on this stage to Construct a new road from Kotzebue to a port near Cape Blossom. There was a discussion on ribbon cutting with the project is completed.

Project Name: Kotzebue Area Airport Vegetation Management Scope: The scope of work will include vegetation management at Noatak, Buckland, Kiana, Selawik, Shungnak, Noorvik, Ambler, Kobuk, and Deering. This will include all necessary labor, management, and equipment necessary to perform this work as identified by the Department. All work must be completed by November 30, 2023. Funding: Department of Transportation and Public Facilities \$160K Community: Noatak, Buckland, Kiana, Selawik, Shungnak, Noorvik, Ambler, Kobuk and Deering.
Manager: Clara Jones, Public Service Director

Status: Received the MOA from Jason Sakalaskas, State contract Administrator. No work shall be performed between May 5 and July 25 to ensure compliance with the migratory bird treaty act. Will work with the Cities, DOT, and the State on all the details to start the project after July 25, 2023.

Dominic Ivanoff Department report:

We have had a few meetings on the several different projects going on in Kivalina. We have also had meetings with the school district to make sure we are on schedule.

The new Caterpillar moter grader 160H has arrived in Kivalina. Mayor Moto was able to fly up and drive it off the barge. He was able to look it over and receive it on behalf of the borough.

The Komatsu D61PX-24 Dozer has arrived in anchorage to the dealership. The dealership will have 3 weeks to do all the preparations before the Aug. 3 deadline to make the last barge to Kivalina. I spoke with are representative this am and we are on schedule.

Garage Roof repair for Kivalina. The tin roofing has arrived in Kivalina. We are waiting for the scaffolding and roofing screws to arrive. Once all the materials are in Chip Fields will bring a crew up to install the new roofing.

Garage Heater installation. Clara has began talks with Roy Adams Sr to do the installation for us. We plan on having him come down to Kotzebue to fill out paperwork as well as go over the materials needed to complete the project.

GPS Alaska installation. Again materials have arrived in Kivalina. With the new grader, 2 new school buses and the loader all in Kivalina now, they can install everything on one trip. We are awaiting on final dates.

We have made arrangements for the mayors chevy to be shipped to Kivalina on the last barge. The flatbed that was originally ordered for our public services dept. will stay here in Kotzebue as originally planned. We are prepping the chevy to be ready for that barge.

Training for heavy equipment. We are working with CMI to provide training for our operators of the volvo equipment. We are going to also invite other entities that have volvo equipment to attend if they would like.

We are also working with Komatsu to arrange training for our operators in Kivalina on basic use of the Dozer.

We will also reach out to NC Machinery to provide some basic training of the new cat 160 grader.

We would like to make sure that our employees are provided with as much training as possible. The more training they have the longer the equipment will last.

Kotzebue:

As mentioned above. We have received the flatbed and plow for public services. The plan is to decommission the old F150.

NWAB office Carpet replacement project: All the materials needed to proceed

have arrived here in Kotzebue. Preparations for this has begun. The plan is to begin upstairs and work our way down and through the rest of the building. This will be done room by room as to not disrupt day to day functions as much as possible.

Chip has replaced the front door at Sulianich. He also added a door closure to it.

Trilogy locks. As of today Chip has installed them at Kiana, Noatak and Shungnak. We are currently working with ACS and the VPSO dept. on purchasing simple computers to be installed at these locations to have the capability of remote access to those locks in those locations. This was an unforeseen necessity.

**NORTHWEST ARCTIC BOROUGH
RESOLUTION 23-36**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM THE CITY
OF BUCKLAND FOR A EQUIPMENT MAINTENANCE,
PARTS, AND LABOR PROJECT.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on July 11, 2023, the Village Improvement Commission passed Commission Resolution 23-05, approving and recommending the City of Buckland's VIF application for funding in the amount of \$207,051.60 for a Maintenance, Parts, and Labor Project for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: this project will fund equipment maintenance, parts, and repairs to current heavy equipment that is necessary to facilitate numerous current and future community projects, including the City's dump truck, excavator, and rock separator; and

WHEREAS: this project benefits the community as a whole as this equipment is not only used by the City but is relied on by all community entities that rent the City's equipment for their own projects; and

WHEREAS: this project supports multiple community priorities including housing, roads, erosion control, maintenance, boat hauls, and more; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: the City of Buckland’s application for VIF funds in the amount of \$207,051.60 for a Maintenance, Parts, and Labor Project is approved.

PASSED AND ADOPTED THIS 25th DAY OF JULY 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 25th DAY OF JULY 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS THIS 25th DAY OF JULY 2023.

Stella Atoruk, Borough Clerk

ATTEST:

Equipment Maintenance Parts & Labor

2021 Application

City of Buckland

Mrs Krystal Marie Hadley
P.O. Box 49
Buckland, AK 99727

cityofbucklandalaska@gmail.com
O: 907-494-2121
M: 907-494-5322

Mrs Krystal Marie Hadley

P.O. Box 49
Buckland, AK 99727

cityofbucklandalaska@gmail.com
O: 907-494-2121
M: 907-494-5322

Application Form

Project Information

Project Name*

Equipment Maintenance Parts & Labor

What is the timeline for your project/program?*

4 months= 20 weeks

Is this an existing project/program?*

Is it already operating or has construction started? Has the project/program delivered services already?

Yes

If you answered yes to the previous question, please explain the status of the project/program.

The City of Buckland had applied for the VIF and was funded \$132,000.00 back in November 2022. We had hired a mechanic in August 2022 to assess all our Equipment and had ordered some parts for the most used equipment. We still have a few broken down equipment that needs parts and labor.

What is the amount of the funding request to VIC?*

\$207,051.60

Please describe how the VIF funds will be used for this project/program.*

Budget for a Mechanic, Equipment Manager, Operators, Laborers, Parts, Fuel, etc.

Does the project/program have other funding sources?*

Does the project/program have other sources of funding, including matched funding or other grants (or state, community, partner organizations contributions)? If yes, please describe and attach relevant documentation.

No

Project Budget Spreadsheet*

Please upload your total project/program budget, including details on VIF funds and how other funding will be used.

FY23 Budget and Narrative for Equipment Price quotes and labor costs-VIF Application Borough (3) June 5, 23 Application.xlsx

Has the VIF provided funding to your community before?*

Yes

If you answered yes to the previous questions, please describe.

The VIF had provided funding to our community almost a handful of times. We got funded for our New Generator Project, Our Erosion Control Project, and our Equipment project. We are very grateful and Buckland is progressing for the future of our people.

Project Details

Will this project/program continue after VIF funding?*

Please describe why or why not.

Yes, Our Equipment are very important to our village. We have upcoming projects in the future that will need our equipment. Regarding building new homes, the erosion project, our community center.

If you answered yes to the previous question, please describe how it will be funded.*

How will the project continue after VIF funding end and by whom.

Our Equipment can fund their own budget, using the funds from equipment rentals, budget from State Community Assistance Program, and hopefully other grant funding, etc.

Project/Program Partnerships*

Please describe other projects in the community that could support the success of this project/program.

We have the Buckland IRA doing a project now of trying to get 4 tiny homes to Buckland and built. We are currently planning and working towards starting the Erosion Control project, and also the Community Center project is underway, these projects alone would benefit and support the Equipment Part

Are there any issues or other projects that could negatively impact the success of your project?*

If yes, please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other projects, stable relationships across community entities, and examples of other successful projects).

no

Administrative and Management Capacity*

Please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other project, stable relationships across community entities, and examples of other successful project).

The City of Buckland has great employees, who keeps good records of expenditures and revenues. We use Quickbooks software, Microsoft and excel.

Staff experience*

Please outline any experience your organization/staff had had with similar projects/programs.

For one, We started the Equipment parts and Labor project and got funded, but we ran out of funds and time.

Is the project/program "ready to go" or shovel ready?*

Please explain how it has considered the equipment, resources, people, and permits needed for success.

We've had a mechanic hired last year to assess the equipment but we have a few more equipment that needs tires and parts to have majority of our equipment running.

Borough Title 9 Permit*

Has the applicant certified that it will comply with any required permits including a Borough Title 9 Permit?

Yes

Does the project/program address an issue that is life threatening, or a health risk?*

i.e., health and safety, emergency, danger to people, the environment, or property. Please describe.

no

Please describe if the project/program supports one or more priorities identified by the community.*

Yes this project will support one of our community priorities. Housing, Roads, Erosion Control, Roads Maintenance, Boat Hauls, etc.

Please attach any relevant documentation to show community involvement or support.*

Examples include letters of support, joint resolution, priority lists, meeting minutes, sign up sheets, Title IX permit, etc.

VIF Support City.pdf

Meeting Minutes*

Special Meeting 5-30-2023.docx

Audit*

Xerox Scan_06082023110912.PDF

Benefits

What are the short-term goals of the project/program?*

To look for quotes and prices for our parts that are needed for few more Equipment. We need tires for a dump truck and parts for an excavator, we would like to get the rock seperator going, fix all the lighting in the shop and also the heat.

What are the long-term goals of the project/program?*

To keep a good management on our equipment for upcoming projects that require equipment.

Who will benefit from the project/program?*

Please be specific (e.g., children, youth, elders, women, etc.) and include details (e.g., numbers).

The Community of Buckland would benefit from our Equipment. They are a vital part of our City and IRA and we have a lot of future projects regarding building new homes, have a community center for our people, and also protect the livelihood of 10 homes near our riverbank by preventing erosion.

What is the level of community impact?*

Will the broader community benefit or just a few individuals?

All of Buckland would benefit. Our equipment are not only used for projects, people can rent them too if needed.

Community Impacted*

Will the project benefit one Village, more than one Village, or multiple Villages in the Northwest Arctic region?

This project would benefit one village.

Will the project create local jobs? If so, how many?*

Having our equipment running would create multiple jobs for Buckland people. We will need operators, mechanics, managers, etc.

Electronic Signature

With my electronic signature, I certify that the information provided in this application is true, correct, and complete. I agree to allow any information on this application (unless otherwise noted) to be released for publication. I authorize the Northwest Arctic Borough to verify any information submitted as part of this application.

I have read the above information.*

Yes

Title of Authorizing Official*

City Administrator

Date*

June 8, 2023

Electronic Signature*

By typing in your name below, you certify that the above information is true and accurate to the best of your knowledge.

Krystal Hadley

Direct questions related to the online application system to The Alaska Community Foundation by email: grants@alaskacf.org, or by phone: 907-334-6700.

After you submit your application you will receive a confirmation email. Thank you for applying!

ADMINISTRATOR QUESTIONS AND INSTRUCTIONS

Administrator Only

Your next steps are to respond to all required administrator questions and mark each application complete.

Documents

Check off each item as it is received, either as an upload document or as a hard copy.

File Attachment Summary

Applicant File Uploads

- FY23 Budget and Narrative for Equipment Price quotes and labor costs-VIF Application Borough (3) June 5, 23 Application.xlsx
- VIF Support City.pdf
- Special Meeting 5-30-2023.docx
- Xerox Scan_06082023110912.PDF

| | | | | | | |
|------------------------------------|--|---|--|--|--------------|----------------------|
| ROADS/EQUIPMENT MAINTENANCE | | | | | | |
| Mechanic | | 75.00 x 8 Hrs a day x 5 days/Week x 20 Weeks | | | | \$ 60,000.00 |
| Fringe 9.15% | | | | | | \$ 5,490.00 |
| General Equipment Mana | | 38.00 x 8 Hrs a day x 5 days/week x 20 weeks | | | | \$ 30,400.00 |
| Fringe 9.15% | | | | | | \$ 2,781.60 |
| Heavy Equipment Operat | | 28.00 x 8 Hrs a day x 5 days/week x 6 weeks | | | | \$ 6,720.00 |
| Fringe 9.15% | | | | | | \$ 614.88 |
| Heavy Equipment Mecha | | 35.00 x 8 Hrs a day x 3 days/a week x 8 weeks | | | | \$ 6,720.00 |
| Fringe 9.15% | | | | | | \$ 614.88 |
| | | | | | TOTAL | \$ 113,341.36 |
| TOTAL WAGES & FRINGE | | \$ 113,341.36 | | | | |

EQUIPMENT PRICE QUOTES AND LABOR COST

| REVENUE | | FY23 |
|---|--------------------|----------------------|
| | | |
| Borough VIF Funding | | |
| | | |
| Total Revenues | | \$ 207,051.60 |
| | | |
| ADMINISTRATION EXPENSES FY23 (based on three months budgeting) | | |
| | | |
| Payroll Costs & Cost Estimates | | |
| Mechanics | | \$ 90,400.00 |
| Taxes | | \$ 8,271.60 |
| Operators x 4 | | \$ 26,880.00 |
| Electricity | | \$ 1,500.00 |
| Fuel and Oil, Parts, Supplies | | \$ 80,000.00 |
| TOTAL | | \$ 207,051.60 |
| | | |
| | TOTAL EXPENDITURES | \$ 207,051.60 |
| | TOTAL REVENUE | \$ 207,051.60 |
| | | |
| | | |

BUDGET NARRATIVE ESTIMATE

| ROADS/EQUIPMENT MAINTENANCE | | | | |
|------------------------------|--|---|--|--|
| Mechanic | | 75.00 x 8 Hrs a day x 5 days/Week x 20 Week | | |
| Fringe 9.15% | | | | |
| General Equipment Manager | | 38.00 x 8 Hrs a day x 5 days/week x 20 week | | |
| Fringe 9.15% | | | | |
| Heavy Equipment Operator x 4 | | 35.00 x 8 Hrs a day x 5 days/week x 6 weeks | | |
| Fringe 9.15% | | | | |
| | | | | |
| TOTAL WAGES & FRINGE | | \$ 128,011.12 | | |

| | |
|--------------|----------------------|
| | |
| ks | \$ 60,000.00 |
| | \$ 5,490.00 |
| ks | \$ 30,400.00 |
| | \$ 2,781.60 |
| | \$ 26,880.00 |
| | \$ 2,459.52 |
| TOTAL | \$ 128,011.12 |
| | |



Buckland IRA Council
P.O. Box 67
Buckland, AK 99727
Ph: (907) 494-2171
Fax: (907) 494-2192

September 16, 2022

Dear Village Improvement Commissioners

The Native Village is in support of the City of Buckland applying for VIF for equipment parts and labor. We are anticipating construction work in the village of Buckland in the next year or two and all the equipment needs to be up and running. The projects will benefit the whole village of Buckland tremendously in jobs, economics, and self sustainability with our residents. The equipment repair is vital for these projects to succeed.

Thank you,

Floyd Ticket
President

City of Buckland
PO Box 49
Buckland Alaska, 99727
Ph: 907-494-2121
Fax: 907-494-2138

May 30, 2023 @ 7PM
Special Meeting Minutes

Call to order

Meeting called to order by Mayor Patricia Thomas at 7:11 Pm.

Invocation

Given by Darlene Hadley

Roll Call

A Quorum of 5 was Present.

Approval of Agenda

Darlene Hadley makes a motion to approve the agenda as read 2nd by Mary Armstrong

Mayors Report

1. Administration

- a. 2nd Reading done by Krystal Hadley from Non-Code ordinance 2022-05 for fiscal year 2024. No changes from 5/16/2023 Meeting. Riley Armstrong made a motion to approve 2nd reading. Darlene Hadley 2nd the motion.

Executive

No executive

Public Comments

No public

Staff Comments

Krystal- Seth came in and talked to Timothy Gavin and 'Myself.' About working for us here at the city. Pepsi's parts what were ordered are slowly coming in. Seth is asking a Pay of 75\$ Per Hour, from a change from the offer to Patricia Thomas of a 150\$ an hour. He will be back intown on, or around July 1st. Majority of the equipment just needs batteries. Hiram said to request an extension- or reapply for the VIF or through the borough mayor. The Coverage on the equipment is only for the damage made by the equipment not the equipment itself. Nathan Hadley Jr. Why was Pepsis last check made by the BEU, we should not be touching it because were going to need it for the bulk fuel. Krystal- that was one time when we ran out of checks, and we transferred it right back. Darlene Hadley- since having a new bank we should look at reconciliation. Krystal Hadley- we can request an audit but to require and audit we would have to have 750,000 go into the bank a year.

Council Comments

Mary Armstrong- We should budget for dump sight trash pick up.

Darlene Hadley- Its important to stay on budget. Can ask DC if we are up to date with water and sewer regulations. Look into generators because we have 5 more homes being build. Reconciliation State Of Alaska have a lot of funding for training- Patricia Thomas- we are trying to send Darrell kirk out for training but to get the 2nd certificate but to get that he needs to go for his first one.

Patricia Thomas- we are doing everything we can, if you guys don't think we are doing a good job or don't believe us you guys are more than welcomed to come and look at them. Or petition me out of the mayor's position.

Riley Armstrong- Good Meeting

Meeting Adjourned at 8:01 Pm.

City of Buckland
PO Box 49



Buckland, Alaska 99727
Ph: 907-494-2121 Fax: 907-494-2138

RESOLUTION 22-08

A RESOLUTION CERTIFYING THE ANNUAL CERTIFIED FINANCIAL STATEMENT OF
REVENUES AND AUTHORIZED EXPENDITURES FOR THE YEAR ENDING JUNE 30,
2023.

WHEREAS, The City of Buckland, is a second-class city; and

WHEREAS, Second Class Cities are required by AS 29.20.64 (a) (2) to submit a Certified
Financial Statement of income and expenditures or audit for the year ending June 30, 2022, to
the Department of Commerce, Community, and Economic Development; and

AND THEREFORE BE IT RESOLVED BY THE CITY OF BUCKLAND, ALASKA: That the
attached Certified Financial Statement of Buckland, Alaska, for the year ending June 30, 2023,
and prepared by the City of Buckland and is true and complete to best of our knowledge.

PASSED AND APPROVED by the Buckland City Council this 16th Day of May 2023.


City of Buckland Mayor


Attest: City Administrator

8:41 AM

05/22/23

Cash Basis

City of Buckland

Profit & Loss by Class

July 2022 through June 2023

| CO... (A...) | ADMINIST... (ADMINIST...) | Total ADMI... | COUNCIL | ELECTRIC | EQUIPME... | POLICE | TRASH | Mech... (Mech... | Mechani... (Mechani... |
|-------------------------|------------------------------|---------------|----------|----------|------------|--------|----------|---------------------|---------------------------|
| Ordinary Income/Expense | | | | | | | | | |
| Income | | | | | | | | | |
| Stove Oil | -1,164.10 | -1,164.10 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Intoxication | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 |
| Land Lots | 0.00 | 20.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Credit/Reimburse | 0.00 | 1,137,969.46 | 0.00 | 0.00 | 0.00 | 0.00 | 23.14 | 0.00 | 0.00 |
| Landfill Residential | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 47.22 | 0.00 | 0.00 |
| Water & Sewer | | | | | | | | | |
| Residential | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Water & Sewer - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Water & Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sewer Haul Residential | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.40 | 0.00 | 0.00 |
| Space Rent | | | | | | | | | |
| Office | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Space Rent - Other | 0.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Space Rent | 0.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Trash Haul | | | | | | | | | |
| Trash Haul Residential | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 34.25 | 0.00 | 0.00 |
| Total Trash Haul | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 34.25 | 0.00 | 0.00 |
| Uncategorized Income | 0.00 | 115.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Income | 0.00 | 1,136,940.36 | 0.00 | 150.00 | 0.00 | 100.00 | 113.01 | 0.00 | 0.00 |
| Gross Profit | 0.00 | 1,136,940.36 | 0.00 | 150.00 | 0.00 | 100.00 | 113.01 | 0.00 | 0.00 |
| Expense | | | | | | | | | |
| Employee Bonus | 0.00 | 6,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Reimbursement | 0.00 | 5,150.00 | 0.00 | 0.00 | 0.00 | 71.00 | 0.00 | 0.00 | 0.00 |
| Per Diem | 0.00 | 750.00 | 2,250.00 | 3,220.00 | 0.00 | 150.00 | 1,500.00 | 0.00 | 0.00 |
| Travel | 0.00 | 378.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fees | 0.00 | 23,305.34 | 0.00 | 0.00 | 4.02 | 0.00 | 60.00 | 0.00 | 0.00 |
| Fuel | | | | | | | | | |
| Gas | 0.00 | 0.00 | 0.00 | 0.00 | 229.50 | 40.00 | 76.01 | 0.00 | 0.00 |
| Stove Oil | 0.00 | 1,356.66 | 0.00 | 0.00 | 252.65 | 594.70 | 0.00 | 0.00 | 0.00 |
| Fuel - Other | 0.00 | 423.36 | 0.00 | 0.00 | 520.73 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Fuel | 0.00 | 1,780.02 | 0.00 | 0.00 | 1,002.88 | 634.70 | 76.01 | 0.00 | 0.00 |

8:41 AM

05/22/23

Cash Basis

City of Buckland

Profit & Loss by Class

July 2022 through June 2023

| | CO... (A...) | ADMINIST... (ADMINIST...) | Total ADMI... | COUNCIL | ELECTRIC | EQUIPME... | POLICE | TRASH | Mech... (Mech...) | Mechani... (Mechani...) |
|---------------------|-----------------|------------------------------|---------------|------------|-------------|-------------|-------------|------------|----------------------|----------------------------|
| Internet | 0.00 | 406.55 | 406.55 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Maintenance/Repairs | 0.00 | 0.00 | 0.00 | 0.00 | 767.12 | 66.94 | 0.00 | 0.00 | 0.00 | 0.00 |
| Payroll Expenses | 0.00 | 149,814.01 | 149,814.01 | 71,411.15 | 137,430.89 | 125,359.37 | 160,877.76 | 26,975.86 | 160.00 | 18,418.75 |
| Postage/Freight | 0.00 | 63.00 | 63.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Supplies | 0.00 | 184.99 | 184.99 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Telephone Expense | 0.00 | 1,588.29 | 1,588.29 | 0.00 | 0.00 | 0.00 | 119.78 | 0.00 | 0.00 | 0.00 |
| Total Expense | 0.00 | 189,420.20 | 189,420.20 | 73,661.15 | 141,418.01 | 126,433.21 | 161,853.24 | 28,611.87 | 160.00 | 18,418.75 |
| Net Ordinary Income | 0.00 | 947,520.16 | 947,520.16 | -73,661.15 | -141,268.01 | -126,433.21 | -161,753.24 | -28,498.86 | -160.00 | -18,418.75 |
| Net Income | 0.00 | 947,520.16 | 947,520.16 | -73,661.15 | -141,268.01 | -126,433.21 | -161,753.24 | -28,498.86 | -160.00 | -18,418.75 |

8:41 AM

05/22/23

Cash Basis

City of Buckland

Profit & Loss by Class

July 2022 through June 2023

| | Total Me... (VIF ROA... | Operator (VIF RO... | Total VIF... | WATER ... | Unclass... | TOTAL |
|--------------------------------|----------------------------|------------------------|--------------|-----------|------------|--------------|
| Ordinary Income/Expense | | | | | | |
| Income | | | | | | |
| Stove Oil | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | -1,164.10 |
| Public Intoxication | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| Land Lots | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 20.00 |
| Credit/Reimburse | 0.00 | 0.00 | 0.00 | 35.86 | 50,000.00 | 1,188,028.46 |
| Landfill Residential | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 47.22 |
| Water & Sewer | | | | | | |
| Residential | 0.00 | 0.00 | 0.00 | 536.05 | 0.00 | 536.05 |
| Water & Sewer - Other | 0.00 | 0.00 | 0.00 | 4,523.30 | 0.00 | 4,523.30 |
| Total Water & Sewer | 0.00 | 0.00 | 0.00 | 5,059.35 | 0.00 | 5,059.35 |
| Sewer Haul Residential | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.40 |
| Space Rent | | | | | | |
| Office | 0.00 | 0.00 | 0.00 | 450.72 | 0.00 | 450.72 |
| Space Rent - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 150.00 |
| Total Space Rent | 0.00 | 0.00 | 0.00 | 450.72 | 0.00 | 600.72 |
| Trash Haul | | | | | | |
| Trash Haul Residential | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 34.25 |
| Total Trash Haul | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 34.25 |
| Uncategorized Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 115.00 |
| Total Income | 0.00 | 0.00 | 0.00 | 5,545.93 | 50,000.00 | 1,192,849.30 |
| Gross Profit | 0.00 | 0.00 | 0.00 | 5,545.93 | 50,000.00 | 1,192,849.30 |
| Expense | | | | | | |
| Employee Bonus | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 7,000.00 |
| Reimbursement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,221.00 |
| Per Diem | 0.00 | 0.00 | 0.00 | 1,400.00 | 0.00 | 9,270.00 |
| Travel | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 378.00 |
| Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 23,369.36 |
| Fuel | | | | | | |
| Gas | 0.00 | 0.00 | 0.00 | 19.89 | 0.00 | 365.40 |
| Stove Oil | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 3,204.01 |
| Fuel - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 944.09 |
| Total Fuel | 0.00 | 0.00 | 0.00 | 1,019.89 | 0.00 | 4,513.50 |

8:41 AM

05/22/23

Cash Basis

City of Buckland
Profit & Loss by Class
 July 2022 through June 2023

| | Total Me... (VIF ROA... | Operator (VIF RO... | Total VIF... | WATER ... | Unclass... | TOTAL |
|----------------------------|----------------------------|------------------------|-------------------|-------------------|------------------|-------------------|
| Internet | 0.00 | 0.00 | 0.00 | 350.62 | 0.00 | 757.17 |
| Maintenance/Repairs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 834.06 |
| Payroll Expenses | 18,578.75 | 2,359.40 | 20,938.15 | 12,372.82 | 2,320.00 | 707,500.01 |
| Postage/Freight | 0.00 | 0.00 | 0.00 | 60.00 | 0.00 | 123.00 |
| Supplies | 0.00 | 0.00 | 0.00 | 6,827.24 | 0.00 | 7,012.23 |
| Telephone Expense | 0.00 | 0.00 | 0.00 | 111.33 | 0.00 | 1,819.40 |
| Total Expense | 18,578.75 | 2,359.40 | 20,938.15 | 23,141.90 | 2,320.00 | 767,797.73 |
| Net Ordinary Income | -18,578.75 | -2,359.40 | -20,938.15 | -17,595.97 | 47,680.00 | 425,051.57 |
| Net Income | -18,578.75 | -2,359.40 | -20,938.15 | -17,595.97 | 47,680.00 | 425,051.57 |

**NORTHWEST ARCTIC BOROUGH
RESOLUTION 23-37**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM THE CITY
OF KOBUK FOR A HELICAL PIER FOUNDATION AND
ACCESSORIES PROJECT FOR A NEW COMMUNITY
BUILDING.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on July 11, 2023, the Village Improvement Commission passed Commission Resolution 23-06, approving and recommending the City of Kobuk's VIF application for funding in the amount of \$828,828.00 for a Helical Pier Foundation and Accessories Project for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: this project will purchase and install the foundation material and appurtenances for 48 pier foundations for a new community building in Kobuk, including the building, corridor, handicap ramp, freight costs to mobilize and demobilize, and to pay for the contractors with specialized equipment and tools; and

WHEREAS: this project will be managed by the City of Kobuk but will also include a partnership with the Native Village of Kobuk; and

WHEREAS: this project seeks to address life threatening and community health risks by addressing local flood risks through the construction of a new community building that is high enough off the ground to remain safe during a flood incident and would also serve as a place for residents to shelter if their homes were affected by a flood event; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: the City of Kobuk's application for VIF funds in the amount of \$828,828.00 for a Helical Pier Foundation and Accessories Project is approved.

PASSED AND ADOPTED THIS 25th DAY OF JULY 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 25th DAY OF JULY 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS THIS 25th DAY OF JULY 2023.

Stella Atoruk, Borough Clerk

ATTEST:

Helical Pier Foundation and Accessories

2021 Application

City of Kobuk

Mrs Johnetta Rose Horner
P.O. Box 51020 101 Airport Rd.
Kobuk, AK 99751

O: 907-948-2217
M: 907-948-5010

Mrs Johnetta Rose Horner

P.O. Box 51020
P.O. Box 51020
Kobuk, AK 99751-____

johnettacleveland@hotmail.com
O: 907-948-5010
M: 907-948-5010

Application Form

Project Information

Project Name*

Helical Pier Foundation and Accessories

What is the timeline for your project/program?*

30 days

Is this an existing project/program?*

Is it already operating or has construction started? Has the project/program delivered services already?

No

If you answered yes to the previous question, please explain the status of the project/program.

What is the amount of the funding request to VIC?*

\$828,828.00

Please describe how the VIF funds will be used for this project/program.*

The funds will be used to purchase the foundation material and appurtenances for 48 pier foundations, building, corridor, handicap ramp. The freight cost, it will pay for a contractor to mobilize and demobilize freight, also pay for the contractors specialized equipment and tools, and pay for the installation labor for the helical piers.

Does the project/program have other funding sources?*

Does the project/program have other sources of funding, including matched funding or other grants (or state, community, partner organizations contributions)? If yes, please describe and attach relevant documentation.

No

Project Budget Spreadsheet*

Please upload your total project/program budget, including details on VIF funds and how other funding will be used.

scan0873.pdf

Has the VIF provided funding to your community before?*

Yes

If you answered yes to the previous questions, please describe.

We were recently awarded \$ 658,350.00 for the purchase of heavy equipment. And the freight costs

Project Details

Will this project/program continue after VIF funding?*

Please describe why or why not.

The project would be completed, once the piers are set and the community building is built.

If you answered yes to the previous question, please describe how it will be funded.*

How will the project continue after VIF funding end and by whom.

The project will continue, as it will be run by the City of Kobuk.

Project/Program Partnerships*

Please describe other projects in the community that could support the success of this project/program.

The two entities in Kobuk work well together, we will have a new community building for large gatherings,

Are there any issues or other projects that could negatively impact the success of your project?*

If yes, please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other projects, stable relationships across community entities, and examples of other successful projects).

No

Administrative and Management Capacity*

Please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other project, stable relationships across community entities, and examples of other successful project).

The City of Kobuk and The Native Village of Kobuk work closely together. We have the management capacity at the City of Kobuk.

Staff experience*

Please outline any experience your organization/staff had had with similar projects/programs.

The Tribe and the City worked together for a dump clean up, we provided the equipment and the Tribe paid the wages.

Is the project/program "ready to go" or shovel ready?*

Please explain how it has considered the equipment, resources, people, and permits needed for success.

The project is ready to go, once we receive the pier foundation and they are set, the construction of the building would begin.

Borough Title 9 Permit*

Has the applicant certified that it will comply with any required permits including a Borough Title 9 Permit?

Yes

Does the project/program address an issue that is life threatening, or a health risk?*

i.e., health and safety, emergency, danger to people, the environment, or property. Please describe.

Yes, it addresses the flood issue. It would be high enough off the ground and it would be a place for people to stay at if their homes were to be affected by the flood.

Please describe if the project/program supports one or more priorities identified by the community.*

The project supports our priority of a new community building.

Please attach any relevant documentation to show community involvement or support.*

Examples include letters of support, joint resolution, priority lists, meeting minutes, sign up sheets, Title IX permit, etc.

scan0870.pdf

Meeting Minutes*

scan0871.pdf

Audit*

scan0872.pdf

Benefits

What are the short-term goals of the project/program?*

The short term goals of this project is to have people employed for a short season.

What are the long-term goals of the project/program?*

The long term goal is to have a building high enough out of the flood zone, and where people can stay if they needed to, another one is to have a large space for gatherings.

Who will benefit from the project/program?*

Please be specific (e.g., children, youth, elders, women, etc.) and include details (e.g., numbers).

The whole community will benefit from this. All people of all ages.

What is the level of community impact?*

Will the broader community benefit or just a few individuals?

The broader community will benefit. Everyone will have a place to hold meetings, children will have a large space for their game nights or activities, etc.

Community Impacted*

Will the project benefit one Village, more than one Village, or multiple Villages in the Northwest Arctic region?

Just Kobuk

Will the project create local jobs? If so, how many?*

It will create local jobs, 10 to 15 people.

Electronic Signature

With my electronic signature, I certify that the information provided in this application is true, correct, and complete. I agree to allow any information on this application (unless otherwise noted) to be released for publication. I authorize the Northwest Arctic Borough to verify any information submitted as part of this application.

I have read the above information.*

Yes

Title of Authorizing Official*

City of Kobuk Administrator

Date*

06/12/2023

Electronic Signature*

By typing in your name below, you certify that the above information is true and accurate to the best of your knowledge.

Johnetta Horner

Direct questions related to the online application system to The Alaska Community Foundation by email: grants@alaskacf.org, or by phone: 907-334-6700.

After you submit your application you will receive a confirmation email. Thank you for applying!

ADMINISTRATOR QUESTIONS AND INSTRUCTIONS

Administrator Only

Your next steps are to respond to all required administrator questions and mark each application complete.

Documents

Check off each item as it is received, either as an upload document or as a hard copy.

File Attachment Summary

Applicant File Uploads

- scan0873.pdf
- scan0870.pdf
- scan0871.pdf
- scan0872.pdf

ESTIMATE

Passive Homes LLC
P.O. Box 870784
Wasilla, AK 99687

passivehomesllc@outlook.com
(907) 715-6086



Johnetta Rose Horner

Bill to

City of Kobuk
P.O. Box 51020
Kobuk, Alaska 99751
USA

Ship to

City of Kobuk
P.O. Box 51020
Kobuk, Alaska 99751
USA

Estimate details

Estimate no.: 1004
Estimate date: 04/23/2023
Expiration date: 06/24/2023

| Product or service | Amount |
|--|--------------|
| 1. Helical Piers and Accessories | \$300,000.00 |
| Foundation material and appurtenances for 48 pier foundations for the following: buildings, corridor, ad handicap ramp. | |
| 2. FOB Anchorage Material Freight | \$100,000.00 |
| Freight from Supplier Location to Anchorage, Alaska - Contractor will set up logistics however invoice to be paid directly by the City of Kobuk. | |
| 3. FOB Material Freight Kobuk | \$250,000.00 |
| Material and Contractor Speciality Equipment and Tools Freight from Anchorage to Kobuk - Contractor will set up logistics however invoice to be paid directly by City of Kobuk. | |
| 4. Installation Labor for Helical Foundations | \$114,768.00 |
| Specialized Labor and use of Local Labor. Contractor will supply time sheet for local labor to the City of Kobuk. Local Labor will be covered under the City of Kobuk's workers compensation, general liability program and be paid directly by the City of Kobuk. | |
| 5. Personnel Travel and Accommodations | \$21,500.00 |
| Air Travel, ground travel, hotel in Kotzebue, and accommodations in Kobuk. | |
| 6. Leased Equipment | \$8,000.00 |
| Equipment to be leased from the City of Kobuk: excavator. | |
| 7. Small Tools & Supplies | \$34,560.00 |
| Fuel & consumables @ \$30.00 and hour for 1,132 man hours | |

Total **\$828,828.00**

Note to customer

Expiry date 06/24/2023

Passive Homes LLC will bill the 1st and 15th of each month. Invoices will be due 15 days from date of invoice. This assist Passive Homes LLC to have consistent revenue to successfully complete the City of Kobuk's project.

Community of Kobuk
P.O. Box 51020
Kobuk, Alaska 99751

VIF MEETING HELD ON MARCH 21,2023

- 1) Call to order:
- 2) Invocation:
- 3) Approval of the agenda:
- 5) Approval of last meeting minutes: February 4,2019
- 6) Report (Henry Horner Sr.)
- 7) Introduction of guest: Hiram Walker
- 8) Nominations & election of VIC (Village Improvement Commissioner) Representative & Alternate
- 9) Door Prizes
- 11) Adjourn

City of Kobuk
PO Box 51020
Kobuk AK 99751
(907)948-2217
kobukcity@yahoo.com

March 21, 2023
@ 6pm

SIGN IN SHEET - VIC Community meeting
AGES 18+ OVER ONLY

- | | |
|------------------------------|----------------------------|
| 1. <u>Johnette Horner</u> | 20. <u>Oscar Gooden</u> |
| 2. <u>Chen Tator</u> | 21. <u>Genah Cleveland</u> |
| 3. <u>Edward Good</u> | 22. <u>Kimberly Linus</u> |
| 4. <u>Hurley Jr</u> | 23. <u>Aluelah</u> |
| 5. <u>Henry Horner Sr</u> | 24. <u>Deva Adams</u> |
| 6. <u>Genah Linus</u> | 25. <u>Gus Moyer</u> |
| 7. <u>W Benford</u> | 26. <u>CRF, A Gooden</u> |
| 8. <u>Rosa Horner</u> | 27. <u>Adrian Barr</u> |
| 9. <u>Klara Beaver</u> | 28. <u>Sylvia Pungalik</u> |
| 10. <u>Harriet R. Wip</u> | 29. <u>Edward (LIED)</u> |
| 11. <u>Manglatusteg</u> | 30. <u>Angei</u> |
| 12. <u>Delea Gooden</u> | 31. <u>Serena</u> |
| 13. <u>Lindsay Rotwates</u> | 32. <u>Miles</u> |
| 14. <u>Eugene Ward</u> | 33. <u>Hayden</u> |
| 15. <u>Engene Ward Jr.</u> | 34. <u>Alex Sheldon Sa</u> |
| 16. <u>Alice Ward</u> | 35. <u>Pearl Moyer</u> |
| 17. <u>Brody Ward</u> | 36. <u>Ruinehart Sun</u> |
| 18. <u>Louise R. Hild Jr</u> | 37. _____ |
| 19. <u>Kyle Custer</u> | 38. _____ |

Native Village of Kobuk
Kobuk Traditional Council
PO Box 51039
Kobuk, Alaska 99751
Ph. (907) 948-2203
Resolution 23-03

A RESOLUTION OF THE NATIVE VILLAGE OF KOBUK IN SUPPORT OF THE CITY ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH FOR THE VIC FUNDS.

WHEREAS, the City of Kobuk is an established second-class municipal government; and

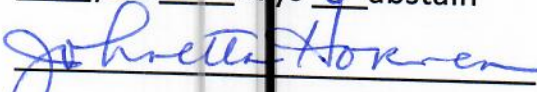
WHEREAS, the City of Kobuk, is the governing body of the Kobuk residents; and

WHEREAS, the Native Village of Kobuk supports the application requesting Helical piers for the new community building foundation.


NOW THEREFORE BE IT RESOLVED, THE NATIVE VILLAGE OF KOBUK HEREBY SUPPORTS THE CITY OF KOBUK ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH VIC FUNDS.

PASSED AND APPROVED by a duly constituted quorum of the Kobuk Traditional Council of the Native Village of Kobuk on the 6th th of June, 2023.

1 yeas 0 nays 0 abstain


Johnetta Horner, Tribal President

ATTEST:


Eleanor Custer, Tribal Clerk

City of Kobuk
PO Box 51020
Kobuk, Alaska 99751
Phone:(907)948-2217
Email:kobukcity@yahoo.com

RESOLUTION 24-02

A RESOLUTION OF THE CITY COUNCIL OF KOBUK IN SUPPORT OF THE CITY ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH FOR THE VIC FUNDS.

WHEREAS, the City of Kobuk is an established second class municipal government; and

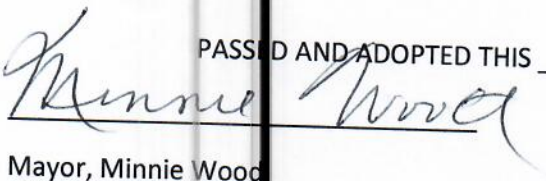
WHEREAS, the City Council of Kobuk, is the governing body of Kobuk residents; and

WHEREAS, the City of Kobuk is in need of Helical Piers and accessories for the foundation of the new community building.

WHEREAS, the City Council have reviewed the said application, and hereby supports the application.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF KOBUK HEREBY SUPPORTS THE CITY OF KOBUK ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH VIC FUNDS.

PASSED AND ADOPTED THIS 8th, 2023.



Mayor, Minnie Wood

ATTEST:



City Clerk

Community of Kobuk
P.O. Box 51020
Kobuk, Alaska 99751

VIF MEETING HELD ON MARCH 21, 2023

1) Call to order: Le'De

2) Invocation: Rosa

3) Approval of the agenda: Motion Edie
Second Marylou

5) Approval of last meeting minutes: February 4, 2019 Motion Billy
Second Herbert Wood

6) Report (Henry Horner Sr.) Grave Report

7) Introduction of guest: Hiram Walker

8) Nominations & election of VIC (Village Improvement Commissioner) Representative &
Alternate Eddie Nominates Billy, Gena seconds
↳ Priority list update

9) Door Prizes

11) Adjourn

Eddie motions to close nominations,
Gena seconds.

Eva nominates Edward Gooden,

Gena motions to close nominations,
Gena seconds.
Eva closes.

Edward move to
Adjourn @ 7:05,
Seconded by Gena.

Drawing: Le \$50's

#1 Adrien Barr 539840

#2 Alice Ward 539826

#3 539819 Gena Linus

#4 539835 Kim Linus

#5 539841 Julian Pungalik

#6 539836 AKeela Sun

June 12, 2023

The City of Kolbuk is not required to have an audit done - we do not receive revenue over \$750,000.00 in one year.

Johnette Horner
City Administrator

**NORTHWEST ARCTIC BOROUGH
RESOLUTION 23-38**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM THE CITY
OF KOBUK FOR A COMMUNITY BUILDINGS
SUPPLEMENTAL LABOR AND MATERIAL FUNDING
PROJECT.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on July 11, 2023, the Village Improvement Commission passed Commission Resolution 23-07, approving and recommending the City of Kobuk's VIF application for funding in the amount of \$981,677.61 for a Community Buildings Supplemental Labor & Material Funding Project for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: this project will pay for supplemental material that was lost or damaged due to the long storage time in a location unmonitored by the City of Kobuk, and supplement increased labor cost for the utility hook-up and erection of the two community buildings; and

WHEREAS: this is the second and final phase needed to complete the project and will be followed by projects with ANTHC to construct a drain field and utility hook-ups to the main water and sewer line; and

WHEREAS: this project will leverage additional funding secured through NANA's VEI program; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: the City of Kobuk's application for VIF funds in the amount of \$981,677.61 for as Community Buildings Supplemental Labor & Material Funding Project is approved.

PASSED AND ADOPTED THIS 25th DAY OF JULY 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 25th DAY OF JULY 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS THIS 25th DAY OF JULY 2023.

Stella Atoruk, Borough Clerk

ATTEST:

Kobuk Community Buildings Supplemental Labor & Material Funding

2021 Application

City of Kobuk

Mrs Johnetta Rose Horner
P.O. Box 51020 101 Airport Rd.
Kobuk, AK 99751

O: 907-948-2217
M: 907-948-5010

Mrs Johnetta Rose Horner

P.O. Box 51020
P.O. Box 51020
Kobuk, AK 99751-____

johnettacleveland@hotmail.com
O: 907-948-5010
M: 907-948-5010

Application Form

Project Information

Project Name*

Kobuk Community Buildings Supplemental Labor & Material Funding

What is the timeline for your project/program?*

The project timeline is on around July 15, 2023 and depends on the funding. The City of Kobuk's Community building is currently in progress. 2 SBS packages will arrive at the end of June.

Is this an existing project/program?*

Is it already operating or has construction started? Has the project/program delivered services already?

Yes

If you answered yes to the previous question, please explain the status of the project/program.

As stated previously, the current Community Building Project is in progress. Mobilization of material will begin June 2023 via C-130 Hercules air flights.

What is the amount of the funding request to VIC?*

\$981,677.61

Please describe how the VIF funds will be used for this project/program.*

The funds requested will pay for supplemental material that was lost or damaged due to the long storage time in a location unmonitored by The City of Kobuk, supplement increased labor cost for the utility hook-up and erection of the 2 buildings.

Does the project/program have other funding sources?*

Does the project/program have other sources of funding, including matched funding or other grants (or state, community, partner organizations contributions)? If yes, please describe and attach relevant documentation.

Yes. NANA's VEI program has supplied funds for shipping and preconstruction action items such as surveys for building placements and as built drawings.

Project Budget Spreadsheet*

Please upload your total project/program budget, including details on VIF funds and how other funding will be used.

scan0041.pdf

Has the VIF provided funding to your community before?*

Yes

If you answered yes to the previous questions, please describe.

We were awarded funds in 2020 for a new leach field, and 2021 for freight & materials to complete the community buildings. We were also awarded funds to purchase 2 pieces of equipment for the City of Kobuk in May of 2023.

Project Details

Will this project/program continue after VIF funding?*

Please describe why or why not.

No. This is the second and final phase for the community building construction and will complete this project.

If you answered yes to the previous question, please describe how it will be funded.*

How will the project continue after VIF funding end and by whom.

N/A

Project/Program Partnerships*

Please describe other projects in the community that could support the success of this project/program.

ANTHC will be constructing a drain field this year. ANTHC will be available for utility hook-up to the main water & sewer line.

Are there any issues or other projects that could negatively impact the success of your project?*

If yes, please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other projects, stable relationships across community entities, and examples of other successful projects).

Limited funds for labor will impact the completion of the project this year. Our goal is to have these buildings up and ready for use by the end of 2023.

Administrative and Management Capacity*

Please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other project, stable relationships across community entities, and examples of other successful project).

The City of Kobuk believes in partnering with contractors, vendors, and consultants, allowing all expenditures to be open and transparent. This project will utilize contractors that choose to hire local labor. The contractors will manage, communicate, and supply labor reports for local labor to be paid via the City of Kobuk. Minimal workforce resources beyond administrative tasks, such as accounts payable to contractors for the completed scope of work and project close out action items.

Staff experience*

Please outline any experience your organization/staff had had with similar projects/programs.

The City of Kobuk has staff experience in procuring goods and services, accounts receivable, and payable. These tasks are performed every month.

Is the project/program "ready to go" or shovel ready?*

Please explain how it has considered the equipment, resources, people, and permits needed for success.

This project is ready to go and is necessary for the community's health, safety, and welfare. This project will produce two community buildings that can be used for community events, but most importantly, these buildings can be used as a safe, stable location for families if they have to evacuate their homes because of flooding or other disasters.

Borough Title 9 Permit*

Has the applicant certified that it will comply with any required permits including a Borough Title 9 Permit?

No

Does the project/program address an issue that is life threatening, or a health risk?*

i.e., health and safety, emergency, danger to people, the environment, or property. Please describe.

This project addresses disaster mitigation needs for natural disasters and provides two new community buildings constructed out of the floodplain, which comply with ASCE 24-05 Flood Resistant Design and Construction.

Please describe if the project/program supports one or more priorities identified by the community.*

Community building

Wellness Programs - as we will use the building to hold wellness activities.

Please attach any relevant documentation to show community involvement or support.*

Examples include letters of support, joint resolution, priority lists, meeting minutes, sign up sheets, Title IX permit, etc.

scan0042.pdf

Meeting Minutes*

scan0043.pdf

Audit*

scan0044.pdf

Benefits

What are the short-term goals of the project/program?*

The short term goal is to provide local jobs, income for individuals while the project is on going.

What are the long-term goals of the project/program?*

The long term goal is to constantly assess and improve for our community of Kobuk.

Who will benefit from the project/program?*

Please be specific (e.g., children, youth, elders, women, etc.) and include details (e.g., numbers).

Everyone in Kobuk will benefit because everyone deserves to be safe, they'll have a safe place to evacuate to if needed. The building will provide a safe, warm place to hold gatherings, wellness activities during the long cold winters.

What is the level of community impact?*

Will the broader community benefit or just a few individuals?

The whole community will benefit.

Community Impacted*

Will the project benefit one Village, more than one Village, or multiple Villages in the Northwest Arctic region?

Just Kobuk.

Will the project create local jobs? If so, how many?*

The project will support several laborer and administrative jobs and provide specialized training for installing Helical Pier Systems and utility hook ups. Approximately 10 people.

Electronic Signature

With my electronic signature, I certify that the information provided in this application is true, correct, and complete. I agree to allow any information on this application (unless otherwise noted) to be released for publication. I authorize the Northwest Arctic Borough to verify any information submitted as part of this application.

I have read the above information.*

Yes

Title of Authorizing Official*

City Administrator

Date*

06/20/2023

Electronic Signature*

By typing in your name below, you certify that the above information is true and accurate to the best of your knowledge.

Johnetta Horner

Direct questions related to the online application system to The Alaska Community Foundation by email: grants@alaskacf.org, or by phone: 907-334-6700.

After you submit your application you will receive a confirmation email. Thank you for applying!

ADMINISTRATOR QUESTIONS AND INSTRUCTIONS

Administrator Only

Your next steps are to respond to all required administrator questions and mark each application complete.

Documents

Check off each item as it is received, either as an upload document or as a hard copy.

File Attachment Summary

Applicant File Uploads

- scan0041.pdf
- scan0042.pdf
- scan0043.pdf
- scan0044.pdf

City of Kobuk Community Buildings Supplemental Funds for Material Loss/Deficit, Utility Hook-Up, & Labor

| Description | Type | Quantity | Unit | Unit Cost | Total | Summary |
|---|------|----------|------|--------------|--------------|---|
| 1 Contractor Mobilization | | 1 | Lot | \$117,785.00 | \$117,785.00 | Licensed, bonded and insured contractor mobilization cost |
| 2 Loss or Damaged Material per Steve Lusk | | | | | | Steve Lusk with Spenard Builders Supply stated the original building packages were missing material due to supply chain shortages and to add a 12% cost based off the original cost for material loss and damaged due to the buildings sitting for several years. |
| 3 Spenard Building Supply | | 1 | Lot | 158,000.00 | \$158,000.00 | |
| 4 Mechanical and Electrical Contractor | | 2 | ea | 52,800.00 | \$105,600.00 | Includes rough in material and labor |
| 5 ANTHC Water and Sewer Hook-Up | | 1 | Lot | 210,000.00 | \$210,000.00 | Includes material and labor for water and sewer hook-up |
| 6 AVEC Electric Utility Hook-Up | | 1 | Lot | 3,000.00 | \$3,000.00 | Overhead Electrical Utility Service |
| 7 Labor for Home Erection | | 1 | Lot | 223,621.00 | \$223,621.00 | Licensed, bonded and insured contractor facilitating the build with local labor at prevailing wage rates |
| Contractor Demobilization | | 1 | Lot | 50,735.25 | \$50,735.25 | Licensed, bonded and insured contractor demobilization cost |
| Sub Total | | | | | \$868,741.25 | |
| 13% Contingency and Contractor Markup | | | | | \$112,936.36 | |
| Additional Funding Needed | | | | | \$981,677.61 | |

City of Kobuk

PO Box 51020

Kobuk, Alaska 99751

Phone (907) 948-2217

Email: kobukcity@yahoo.com

Resolution 24-03

A RESOLUTION OF THE KOBUK CITY COUNCIL IN SUPPORT OF THE CITY ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH FOR THE VIC FUNDS.

WHEREAS, the City of Kobuk is an established second class municipal government; and

WHEREAS, the City Council of Kobuk, is the governing body of the Kobuk residents; and

WHEREAS, the City of Kobuk is in need of supplemental labor funding, to erect the new community building.

WHEREAS, the City Council have reviewed the said application, and hereby supports the application.

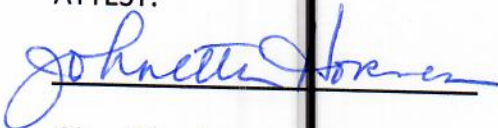
NOW THEREFOR BE IT RESOLVED THAT THE CITY COUNCIL OF KOBUK HEREBY SUPPORTS THE CITY OF KOBUKS APPLICATION TO THE NORTHWEST ARCTIC BROUGH VIC FUNDS.

PASSED AND ADOPTED THIS 20th June, 2023.



Vice Mayor, Alex Sheldon Sr.

ATTEST:



City Clerk

Kobuk Priorities:

Apartment Complex
Back-up power /hydro plant
Boys and girls club

Community building

Energy Projects

Erosion controls

Fuel Farm

Heavy Equipment Building

Housing

Improve Dahl Creek Bridge

Multi-Purpose Building

Native Store

New basketball court, uptown

New Grader

New Leach Field

New Playground Equipment

Recreation Center

Renovate Search and Rescue Building

Safety Building

School Bus

Swimming Pool

Upgrade Culture Camp

VPSO Facilities

Washeteria Building

Water and Sewer Upgrade

Wellness Program

Solar Array

New Equipment (Heavy)

Wood Shed for BioMass

Old Folks Home -

Community building renovations

Back up generator for the school.

Gravel Pit

Public Transportation - van, boat, snowmobile

Culture Camp transportation 4 wheelers

Alternative energy

Heat Pumps

City of Kobuk
PO Box 51020
Kobuk AK 99751
(907)948-2217
kobukcity@yahoo.com

March 21, 2023
@ 6pm

SIGN IN SHEET – VIC Community meeting
AGES 18+ OVER ONLY

- | | |
|------------------------------|----------------------|
| 1. Johnnie Horner | 20. OSCAR Gooden |
| 2. Cherry Foster | 21. Genale Cleveland |
| 3. Edward Gert | 22. Kimberly Limes |
| 4. Hubert Jr | 23. Akelah |
| 5. Henry Horner Sr | 24. Deva Adams |
| 6. Genal Limes | 25. Gus J Moyer |
| 7. W Benfardo | 26. CFFG. A Gooden |
| 8. Rosa Horner | 27. Adrian Barr |
| 9. Klara Beaver | 28. Julian Pungalik |
| 10. Horace R. Ward | 29. Edward (LIL ED) |
| 11. Mangler Custer | 30. Angel |
| 12. Della Gooden | 31. Serena |
| 13. Lindsay Rotwates | 32. Miles |
| 14. Eugene Ward | 33. Hayden |
| 15. Eugene Ward Jr. | 34. Alex Sheldon Sa |
| 16. Alice Ward | 35. Pearl Moyer |
| 17. Brody Ward | 36. Rinehart Sun |
| 18. Louie G. Dild Jr | 37. _____ |
| 19. Kyle Custer | 38. _____ |

Native Village of Kobuk
Kobuk Traditional Council
P.O. Box 51039
Kobuk, AK 99751
PH: (907) 948-2203

RESOLUTION 23-13

A RESOLUTION OF THE NATIVE VILLAGE OF KOBUK IN SUPPORT OF THE CITY ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH FOR THE VIC FUNDS.

WHEREAS; the City of Kobuk is an established second-class municipal government; and

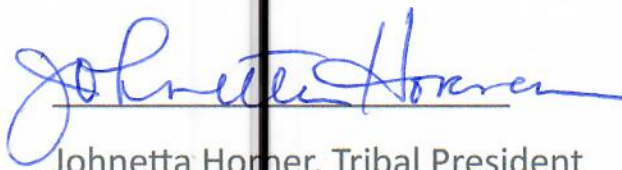
WHEREAS; the City of Kobuk, is the governing body of the Kobuk residents; and

WHEREAS; the Native Village of Kobuk supports the application requesting Kobuk Community buildings supplemental labor funding,

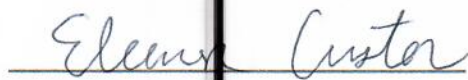
NOW THEREFORE BE IT RESOLVED, THE NATIVE VILLAGE OF KOBUK HEREBY SUPPORTS THE CITY OF KOBUK ADMINISTRATORS APPLICATION TO THE NORTHWEST ARCTIC BOROUGH VIC FUNDS.

PASSED AND APPROVED by a duly constituted quorum of the Kobuk Traditional Council of the Native Village of Kobuk on the 20th of June, 2023.

5 yeas, 0 nays and 0 abstain.


Johnetta Horner, Tribal President

ATTEST:


Eleanor Custer, Tribal Clerk

Community of Kobuk
P.O. Box 51020
Kobuk, Alaska 99751

VIF MEETING HELD ON MARCH 21, 2023

- 1) Call to order:
- 2) Invocation:
- 3) Approval of the agenda:
- 5) Approval of last meeting minutes: February 4, 2019
- 6) Report (Henry Horner Sr.)
- 7) Introduction of guest: Hiram Walker
- 8) Nominations & election of VIC (Village Improvement Commissioner) Representative & Alternate
- 9) Door Prizes
- 11) Adjourn

Community of Kobuk
P.O. Box 51020
Kobuk, Alaska 99751

VIF MEETING HELD ON MARCH 21, 2023

1) Call to order: 6:06

2) Invocation: Rosa

3) Approval of the agenda: Motion Edie
Second Marylou

5) Approval of last meeting minutes: February 4, 2019 Motion Billy
Second Herbert Wood

6) Report (Henry Horner Sr.) Grave Report

7) Introduction of guest: Hiram Walker

8) Nominations & election of VIC (Village Improvement Commissioner) Representative & Alternate
Eddie Nominates Billy, Gena seconds
↳ Priority list update

9) Door Prizes: Eddie motions to close nominations,
Gena seconds.

11) Adjourn

Eva nominates Edward Gooden,
Gena seconds.

Gena motions to close nominations,
Eva closes. Drawing: 6 \$50's

Edward move to #1 Adrien Barr 539840
Adjourn @ 7:05, #2 Alice Ward 539826
Seconded by Gena. #3 539819 Gena Linus

#4 539835 Kim Linus

#5 539841 Julian Pungalik

#6 539836 AKeela Sun

City of Kobuk
PO Box 51020
Kobuk, AK 99751
Kobukcity@yahoo.com
948 - 2217 ph.

June 20, 2023

The City of Kobuk is not required to have an audit done - we do not receive revenue over \$750,000.00 in one year.

Johnette Horner
City Administrator

**NORTHWEST ARCTIC BOROUGH
RESOLUTION 23-39**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM THE CITY
OF KOTZEBUE FOR THE EMERGENCY RESPONSE AND
PLANNING PROJECT.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on July 11, 2023, the Village Improvement Commission passed Commission Resolution 23-08, approving and recommending the City of Kotzebue's VIF application for funding in the amount of \$280,000.00 for an Emergency Response and Planning Project for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: this project will fund the creation of an emergency response and flood plan to focus on building resilient infrastructure with recommendations on infrastructure needs, planning, and training; and

WHEREAS: the requested VIF funds will also be used to purchase new first responder equipment and fund employee training on the updated emergency plan and operations, as well as for incident command training; and

WHEREAS: this project seeks to address life threatening and community health risks by preparing the City of Kotzebue to better respond to emergencies in a more effective and safe manner through a new emergency response and flood plan, the provision of new emergency response equipment, and staff training in emergency response and incident command systems; and

WHEREAS: the project will also leverage \$50,000 from the Alaska Community Foundation; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: the City of Kotzebue's application for VIF funds in the amount of \$280,000.00 for an Emergency Response and Planning Project is approved.

PASSED AND ADOPTED THIS 25th DAY OF JULY 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 25th DAY OF JULY 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS THIS 25th DAY OF JULY 2023.

Stella Atoruk, Borough Clerk

ATTEST:

City of Kotzebue Emergency Response and Planning Project

2021 Application

City of Kotzebue

Ms Teresa Kaye Baldwin
PO Box 46
Kotzebue, AK 99752

O: 907-412-3571
M: 907-412-3571

Ms Teresa Kaye Baldwin

PO Box 46
Kotzebue, AK 99752

teressakayeb@gmail.com
O: 907-412-3571
M: 907-412-3571

Application Form

Project Information

Project Name*

City of Kotzebue Emergency Response and Planning Project

What is the timeline for your project/program?*

1 Year+

Is this an existing project/program?*

Is it already operating or has construction started? Has the project/program delivered services already?

Yes

If you answered yes to the previous question, please explain the status of the project/program.

The City of Kotzebue is responsible for the safety and well being of residents. This past year we have experienced several storms, including a typhoon, that has showcased the need for a stronger, more resilient emergency operations plan, infrastructure, and training for our staff. The Kotzebue Emergency Operations Plan and Update project is currently under contract with DOWL engineering. Their contract is to provide plans and recommendations on how to strengthen our emergency operations plans by building resilient infrastructure, training staff in emergency response, and updating the 1980s flood and evacuation plan. In addition, to updating this plan we are also looking for funding to upgrade our first responders equipment as they are currently out dated and they cannot communicate with each other. The VIF funds will be used to carry out the plans by starting the planning process of infrastructure development on the east side of town to prevent flooding and train staff.

What is the amount of the funding request to VIC?*

\$280,000.00

Please describe how the VIF funds will be used for this project/program.*

This past year Kotzebue endured a series of storms that confirmed that the city was severely lacking an emergency response plan, infrastructure and equipment to respond to these events. In November of 2023, Typhoon Merbok hit the coast of Alaska impacting several communities through out the state. The City of Kotzebue was one of these communities in which our community flooded on the east side of town. In addition, this flooding eroded several roads including our emergency evacuation route. VIF funds will be used to create an emergency response and flood plan which will focus on building resilient infrastructure, training staff, and purchasing new equipment for first responders.

Does the project/program have other funding sources?*

Does the project/program have other sources of funding, including matched funding or other grants (or state, community, partner organizations contributions)? If yes, please describe and attach relevant documentation.

The City of Kotzebue has secured match funding for this project. The Alaska Community Foundation has awarded the City of Kotzebue \$50,000.00 to fund the initial phase of this project. This funding is being used to contract with DOWL Engineering to create a work plan and update the emergency operations plan with recommendations on infrastructure needs, planning, and training. The requested VIF funds will be used to complete the project by purchasing the equipment and starting the draft recommended infrastructure to withstand storms on the North and East side of town. The funding will also be used to train all City of Kotzebue employees on the updated emergency plan and operations. We will also require our staff to take incident command training some of which costs money for the higher levels of training. We plan to have the chief of police, chief of fire, and two designed emergency operations staff to get the highest level of training needed for emergency response.

Project Budget Spreadsheet*

Please upload your total project/program budget, including details on VIF funds and how other funding will be used.

General and Detailed Budget.xlsx

Has the VIF provided funding to your community before?*

Yes

If you answered yes to the previous questions, please describe.

The City of Kotzebue would like to thank the Village Improvement Commission for awarding our project to purchase new equipment for the police station. This included a drone to be used in searches and work out equipment for our officers. We are currently having several officers get licensed in operation the drone. In addition, the new work out equipment for our officers has been beneficial for the mental and physical health of our officers.

Project Details

Will this project/program continue after VIF funding?*

Please describe why or why not.

Yes, this funding will allow us to create and fully operate an emergency response plan. We believe that this project will need a phase three in which would be the recommended construction of the East side of Kotzebue to prevent flooding. It is unknown the estimate for phase three of the construction of the project. However, both the training, equipment and renewal of an emergency response plan will be implemented.

If you answered yes to the previous question, please describe how it will be funded.*

How will the project continue after VIF funding end and by whom.

Our team would look into federal funds to construct resilient infrastructure. This project would be eligible in my different areas for flood prevention, emergency operations and protecting communities through FEMA, Department of Homeland Security and others. Our plan is to work with the Qikiktagruk IRA to apply for federal funds for the construction of the project.

Project/Program Partnerships*

Please describe other projects in the community that could support the success of this project/program.

Our team strives to work with local organizations throughout our community. We would like to work with KIC and QIRA on this project. We held a tri-lateral meeting on Friday, June 16, 2023 in which we discussed an emergency response plan. We all agreed that this was something we needed to pursue. We plan on coming together to prioritizing projects within the tri-lateral during our next meeting.

Are there any issues or other projects that could negatively impact the success of your project?*

If yes, please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other projects, stable relationships across community entities, and examples of other successful projects).

Yes, one issue that has the potential to negatively impact the success of our project is the rising costs in construction. The City of Kotzebue has learned that over the past few years construction costs in rural communities have sky rocketed and continue to rise. Since this project is for the planning and updating of an emergency response plan we will not fully know how much it would cost to construct resilient infrastructure on the east and north side of town until the initial phases of this project are complete. Therefore, this project will potentially have a phase three of the project which is the construction of the recommended infrastructure on the east side of town. As of right now this can look many different ways such as building in flood landings, building a sea and snow wall or other engineered solutions to flooding.

Administrative and Management Capacity*

Please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other project, stable relationships across community entities, and examples of other successful project).

This project will be lead by two groups of people within the City of Kotzebue. The first group of people will be our internal emergency response team which includes the staff and our elected officials. Our plan is to include the our Mayor, city manager, chief of police chief of fire and a designated individual that does not adhere to elections or appointments. To ensure that high turn over does not effect this project we will also have a non-at will position be a point of contact for emergency response. These employees will be trained at the highest level of emergency response that FEMA offers to respond to emergencies.

In addition, the project manager that will carry out the administrative functions of this project are two individuals from DOWL engineering that will update the 1980s emergency response and evacuation plan and provide resilient infrastructure recommendations for the east and north side of town.

Staff experience*

Please outline any experience your organization/staff had had with similar projects/programs.

This past fall the City of Kotzebue participated in the Northwest Arctic Borough's emergency operations. This modeled what we needed to do to ensure our residents and community is safe during any type of natural disaster. Staff experience and training is severely lacking within the City of Kotzebue. This is why we need our team trained to respond to these events.

Currently, Mayor Chase is trained at the highest level of emergency response within the borough. Her expertise will lend itself to this development of this project. In addition, City Manager Baldwin has experience in leading emergency operations. Both Mayor Chase and City Manager Baldwin lead the emergency operations for Typhoon Merbok in 2022.

Is the project/program "ready to go" or shovel ready?*

Please explain how it has considered the equipment, resources, people, and permits needed for success.

Some aspects of this project are ready to implement. We are able to purchase the new radios for both the police station and fire station. These are essential because our first responders do not currently have the ability to communicate with each other during emergencies. The new radios will be encrypted as well. The other aspect that is ready to go is implementing the training portion for all staff through out the City of Kotzebue. We have selected several of our staff to continue the training necessary to prepare for emergencies that may arise. Lastly, the updating of the emergency response plan will be ready to implement with the assistance of VIF funding.

The major part of this project which is carrying out the planning process to build resilient infrastructure is not shovel ready. This will be the planning, permitting and potential construction of the project on the east and north sides of Kotzebue. This portion of the project is projected to take several years of work and implementation with the last phases of this project the construction of infrastructure.

Borough Title 9 Permit*

Has the applicant certified that it will comply with any required permits including a Borough Title 9 Permit?

Yes

Does the project/program address an issue that is life threatening, or a health risk?*

i.e., health and safety, emergency, danger to people, the environment, or property. Please describe.

Yes, this project will allow the City of Kotzebue to respond to emergencies in a more effective and safe manner for all of our residents. This past year we have seen several natural disasters that have pressed the city to respond for the safety and well being of our residents. This past year our city and borough declared two emergency disaster declarations. The first being Typhoon Merbok, where the City of Kotzebue urged

residents to shelter in place due to the high winds. Our city experienced erosion and flooding on the east side of town and near the airport. The second emergency disaster declaration was after a 4-day snow storm with winds up to 90MPH. During this time our city saw snow berms of up to 20 feet on the east side of town. Our first responders, police and fire departments, were unable to reach all points in town leaving some residents vulnerable. This project will put a plan in place to respond to these disasters.

Please describe if the project/program supports one or more priorities identified by the community.*

The City of Kotzebue City Council has identified several capital projects that are centered around shore erosion. The City Council has listed the North Shore Erosion Project as one of their capital priorities. In addition, over the past several meetings we have discussed the need for flood planning and prevention. The council has prioritized this with the administration by passing a resolution on June 15, 2023 allowing the City of Kotzebue City Manager to apply for funding for this project.

Please attach any relevant documentation to show community involvement or support.*

Examples include letters of support, joint resolution, priority lists, meeting minutes, sign up sheets, Title IX permit, etc.

Manilaq LOS for City of Kotzebue VIF Application.pdf

Meeting Minutes*

Resolution 23-29 Signed.pdf

Audit*

City of Kotzebue CY21 Audit.pdf

Benefits

What are the short-term goals of the project/program?*

The short term goals of this project include training staff in incident command, and purchasing radios for the police department and fire department.

What are the long-term goals of the project/program?*

The long term goals are to ensure our city has the infrastructure and training to respond to emergencies that may arise. This can take several years of securing funding and working with the public to ensure all needs are met.

Who will benefit from the project/program?*

Please be specific (e.g., children, youth, elders, women, etc.) and include details (e.g., numbers).

The City of Kotzebue's residents will benefit from this project. We will be able to have a solid plan on responding to emergencies and natural disasters. Several of the houses and businesses on the north and east side of town will also benefit from this project as we would have the engineered recommendations to protect our residents from flooding. Lastly, Kotzebue serves as a regional hub to 10 surrounding communities. If there comes a time that other communities will need to evacuate due a natural disaster our emergency operations plan will benefit our partner communities as well as we will have a better plan to support them.

What is the level of community impact?*

Will the broader community benefit or just a few individuals?

Yes, the broader community will benefit from this project as it will ensure the safety of all residents and outside communities.

Community Impacted*

Will the project benefit one Village, more than one Village, or multiple Villages in the Northwest Arctic region?

City of Kotzebue

Will the project create local jobs? If so, how many?*

This will support current staff and residents

Electronic Signature

With my electronic signature, I certify that the information provided in this application is true, correct, and complete. I agree to allow any information on this application (unless otherwise noted) to be released for publication. I authorize the Northwest Arctic Borough to verify any information submitted as part of this application.

I have read the above information.*

Yes

Title of Authorizing Official*

City Manager

Date*

6/18/2023

Electronic Signature*

By typing in your name below, you certify that the above information is true and accurate to the best of your knowledge.

Teresa Baldwin

Direct questions related to the online application system to The Alaska Community Foundation by email: grants@alaskacf.org, or by phone: 907-334-6700.

After you submit your application you will receive a confirmation email. Thank you for applying!

ADMINISTRATOR QUESTIONS AND INSTRUCTIONS

Administrator Only

Your next steps are to respond to all required administrator questions and mark each application complete.

Documents

Check off each item as it is received, either as an upload document or as a hard copy.

File Attachment Summary

Applicant File Uploads

- General and Detailed Budget.xlsx
- Maniilaq LOS for City of Kotzebue VIF Application.pdf
- Resolution 23-29 Signed.pdf
- City of Kotzebue CY21 Audit.pdf

| Project Title: City of Kotzebue Emergency Operation | |
|---|------|
| Expenses: | Item |

Police Radios
Fire Fighter Radios
Resilient Infrastructure Design and Plan for
East Kotzebue
Hazard Mitigation Plan
Training Staff and Department Heads (4 selec

| Project Title: City of Kotzebue Emergency Operations Plan Update | | |
|--|--|--------------|
| Expenses: | Item | Cost |
| | Police Radios | \$21,939.50 |
| | Fire Fighter Radios | \$15,920.00 |
| | Resilient Infrastructure Design and Plan for East Kotzebue | \$181,679.59 |
| | Hazard Mitigation Plan | \$50,000.00 |
| | Training Staff and Department Heads (4 selec | \$10,000.00 |
| | | \$279,539.09 |

DOWL
ESTIMATE FOR PROFESSIONAL SERVICES

PROJECT: Seawall

CLIENT: City of Kotzebue

WO#
DATE:
PREPARED BY:
REVIEWED BY:

| | | | |
|---|--|---------|--------------|
| PROJECT SUMMARY | | TOTAL = | \$92,810.00 |
| Task 1- Desktop Study and Field Work | | TOTAL = | \$88,869.00 |
| Task 2- Analysis and Design | | TOTAL = | \$181,679.00 |
| TOTAL ESTIMATED FEES FOR PROFESSIONAL SERVICES | | | |

| Labor Category | Project Manager JRG | Env. Specialist EC | Survey AWS | Engineer VII BMM/CAN | Engineer III EAM | Engineer III DJB | GIS TJ | Tech. Editor GS | Expenses | TOTALS |
|---|------------------------|-----------------------|---------------|-------------------------|---------------------|------------------------|------------|--------------------|-------------|--------------|
| Hourly Rate | \$155.00 | \$160.00 | \$245.00 | \$215.00 | \$170.00 | \$150.00 | \$110.00 | \$135.00 | 10% Markup | |
| Task 1- Desktop Study and Field Work | | | | | | | | | | |
| Project Management | 20 | | | 8 | | | | | | 28 |
| Permitting | | 32 | | | | | | | | 32 |
| Desktop Study | 30 | | | | 16 | 32 | 25 | | \$13,200 | 103 |
| Survey | | | 40 | | | 50 | | | \$13,200 | 40 |
| Fieldwork | | | | | | 16 | 16 | | | 100 |
| Data Summary | 20 | | | | | | 8 | 6 | | 52 |
| Reporting | | | | 4 | 40 | | | | | 54 |
| Quality Control | 4 | | | | | | | | | 8 |
| Subtotal - Hours | 70 | 32 | 40 | 8 | 106 | 98 | 49 | 6 | | 409 |
| Subtotal - Costs | \$10,850.00 | \$5,120.00 | \$9,800.00 | \$1,720.00 | \$18,020.00 | \$14,700.00 | \$5,390.00 | \$810.00 | \$26,400.00 | \$92,810.00 |
| Task 2- Analysis and Design | | | | | | | | | | |
| Project Management | 8 | | | 16 | | | | | | 24 |
| Hydraulic Modeling | | | | | | 50 | | | | 66 |
| Design 35% | | | | 8 | 40 | 40 | | | \$7,299 | 88 |
| Reporting | | | | 2 | 32 | 12 | 8 | 6 | | 60 |
| Design 65% | | | | 8 | 50 | 50 | | | | 108 |
| Design 95% | | | | 4 | 25 | 25 | | | | 54 |
| Design 100% | | | | 4 | 25 | 25 | | | | 54 |
| Agency Meeting | | | | 6 | 12 | | | 6 | | 24 |
| Design review | | | | 6 | 6 | 6 | | | | 18 |
| Subtotal - Hours | 8 | 0 | 0 | 54 | 206 | 208 | 8 | 12 | | 496 |
| Subtotal - Costs | \$1,240.00 | \$0.00 | \$0.00 | \$11,610.00 | \$35,020.00 | \$31,200.00 | \$880.00 | \$1,620.00 | \$7,299.00 | \$88,869.00 |
| TOTAL - Hours | | | | | | | | | | |
| TOTAL - Costs | | | | | | | | | | |
| | 78 | 32 | 40 | 62 | 312 | 306 | 57 | 18 | \$33,699.00 | \$181,679.00 |
| | \$12,090.00 | \$5,120.00 | \$9,800.00 | \$13,330.00 | \$53,040.00 | \$45,900.00 | \$6,270.00 | \$2,430.00 | | |

Letter of Support

June 20, 2023

Northwest Arctic Borough
Village Improvement Fund Commission
P.O. Box 56
Kotzebue, AK 99752



RE: Letter of Support for City of Kotzebue is Village Improvement Fund application for flood prevention and emergency response operations upgrades

Dear Village Improvement Commission,

On behalf of Maniilaq Association, I am pleased to express our full support City of Kotzebue's application for the Village Improvement Fund (VIF) for flood prevention and emergency response operations upgrades. During Typhoon Merbok several issues occurred that impacted our residents. Many roads were flooded on the east side of town which impacted emergency responders access to all points throughout town. The City of Kotzebue VIF grant application will update the emergency response plan, provide needed training for staff and update their existing emergency response equipment and start the planning process for resilient infrastructure on the east side of town.

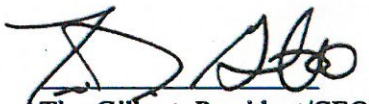
Maniilaq Association is a tribal health organization that provides comprehensive health care throughout its service area, which includes 12 villages including the regions hub community of Kotzebue. This service area encompasses approximately 8,000 Alaska Native/American Indian people, representing twelve federally-recognized tribes located in across Northwest Arctic Borough and the village of Point Hope.

We support this City of Kotzebue project, as it will improve the safety of our community by allowing emergency responders such as the fire department and police to adequately respond to emergencies. This in turn will support our mission at Maniilaq Association, which is to work together to provide high quality, culturally relevant health, social and tribal services.

The City of Kotzebue efforts around flood prevention and emergency response operations upgrades is a key project for the regions Hub community.

Thank you,

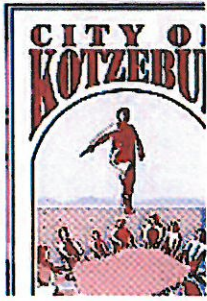
Sincerely,



Tim Gilbert, President/CEO

MANIILAQ ASSOCIATION | P.O. BOX 256 | KOTZEBUE, AK 99752 | 1.800.478.3312

Kotzebue *Qikiqtagruk*, Ambler *Ivisaappaat*, Buckland *Nunatchiaq*, Deering *Ipnatchiaq*, Kiana *Katyaak*, Kivalina *Kivaliniq*,
Kobuk *Laugviik*, Noatak *Nautaaq*, Noorvik *Nuurvik*, Point Hope *Tikigaaq*, Selawik *Akuligaaq*, Shungnak *Isinnaq*



**CITY OF KOTZEBUE
RESOLUTION NO. 23-29**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE
AUTHORIZING THE CITY MANAGER TO SUBMIT A VIF GRANT APPLICATION
FOR FLOOD PREVENTION**

WHEREAS, the Northwest Arctic Borough has a Village Improvement Fund ("VIF") *"dedicated to Borough villages for capital projects and improvements in service within the communities which it serves. The VIF will support projects, infrastructure, and quality of life services for our villages within the Northwest Arctic Borough;"*

WHEREAS, the Village Improvement Commission ("VIC") decides how the VIF will be fairly distributed around the region, decides what projects will be eligible for VIF funds and identifies projects to be funded through the VIF;

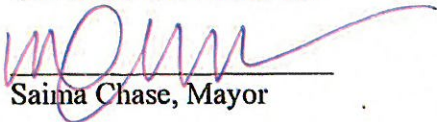
WHEREAS, the deadline for the next round of VIF funding applications is June 19, 2023; and,

WHEREAS, the City of Kotzebue needs to develop a short-term and long-term flood prevention program.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kotzebue authorizes the City Manager, or her designee, working with Administrative Staff to submit a funding application to the VIC on or before June 19th in support of a VIF grant for the development of a short-term and long-term flood prevention program with the amount of the application to be determined by the City Manager pursuant to Kotzebue Municipal Code 2.04.040(P) [The City Manager shall *"[a]pply for and receive grants from public, private, quasi-public and quasi-private agencies and organizations and solicit donations for public purposes"*].

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 15th day of June 2023.

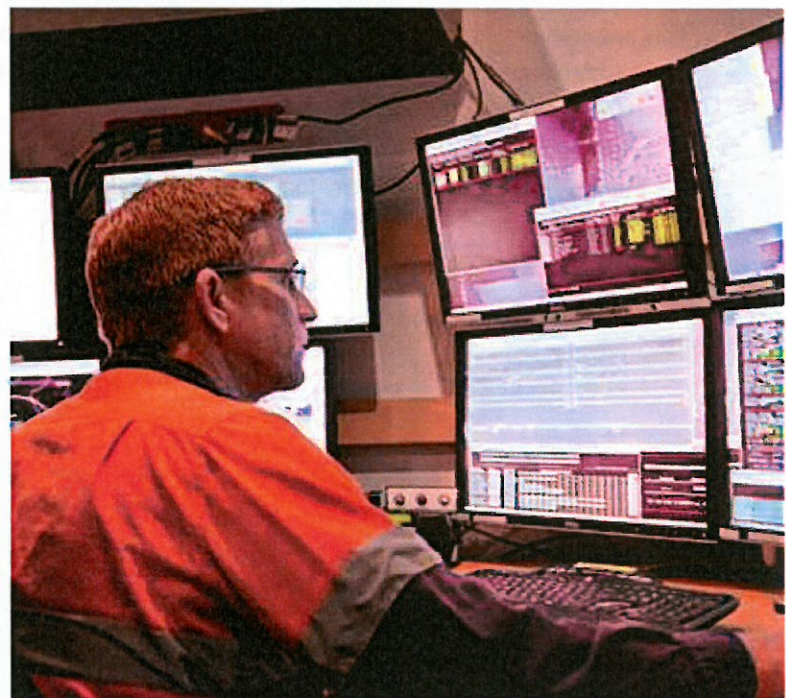
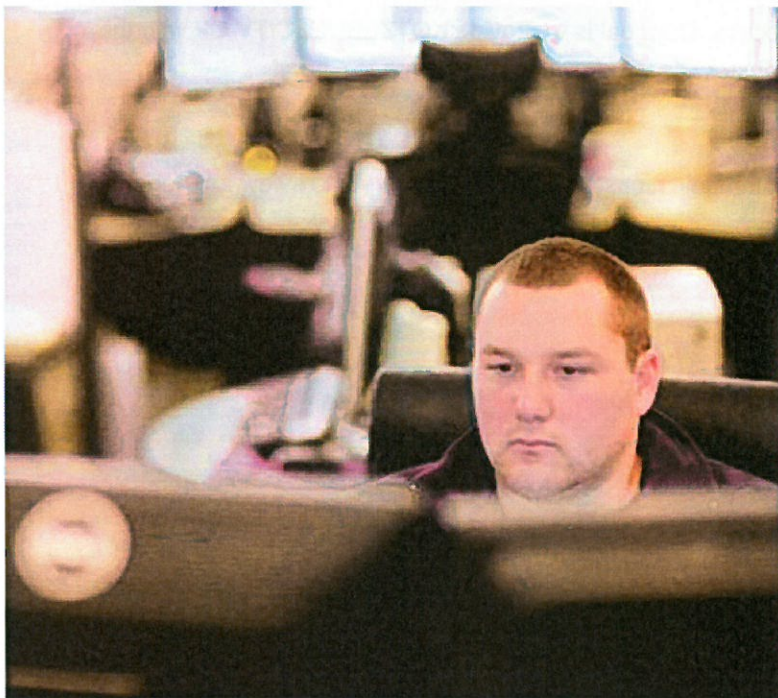
CITY OF KOTZEBUE


Saina Chase, Mayor

ATTEST:


Rosie Hensley, City Clerk





KOTZEBUE, CITY OF

FD APX6000 and Batteries v3

06/12/2023

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06/12/2023

KOTZEBUE, CITY OF
P O BOX 46
Kotzebue, AK 99752

RE: Motorola Quote for FD APX6000 and Batteries v3
Dear Tristan Ferguson,

Motorola Solutions is pleased to present KOTZEBUE, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide KOTZEBUE, CITY OF with the best products and services available in the communications industry. Please direct any questions to Cheryl Moore at cmoore@procommak.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Cheryl Moore

Motorola Solutions Manufacturer's Representative



QUOTE-2111612
FD APX6000 and Batteries v3

Billing Address:
KOTZEBUE, CITY OF
P O BOX 46
Kotzebue, AK 99752
US

Quote Date:06/12/2023
Expiration Date:08/11/2023
Quote Created By:
Cheryl Moore
cmoore@procommak.com
907-563-1176 X 147

End Customer:
KOTZEBUE, CITY OF
Tristan Ferguson
tferguson@kotzebue.org
907-442-3404

Contract: Sourcwell 36273

| Line # | Item Number | Description | Qty | List Price | Sale Price | Ext. Sale Price |
|--------|------------------|--|-----|------------|------------|-----------------|
| | APX™ 6000 Series | APX6000 | | | | |
| 1 | H98KGD9PW5BN | APX6000 VHF MHZ MODEL 1.5 PORTABLE | 4 | \$3,213.00 | \$2,345.49 | \$9,381.96 |
| 1a | QA07577AA | ALT: BATT IMPRES 2 LIION TIA4950 IP68 3100T STD | 4 | \$156.45 | \$114.21 | \$456.84 |
| 1b | Q667BB | ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY) | 4 | \$0.00 | \$0.00 | \$0.00 |
| 1c | Q58AL | ADD: 3Y ESSENTIAL SERVICE | 4 | \$184.00 | \$184.00 | \$736.00 |
| 1d | H35BU | ADD: CONVENTIONAL OPERATION | 4 | \$550.00 | \$401.50 | \$1,606.00 |
| 1e | Q806BM | ADD: ASTRO DIGITAL CAI OPERATION | 4 | \$567.00 | \$413.91 | \$1,655.64 |
| 2 | PMNN4547A | BATT IMPRES 2 LIION TIA4950 R IP68 3100T | 8 | \$213.15 | \$181.18 | \$1,449.44 |
| 3 | NNTN8860A | CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA | 4 | \$186.50 | \$158.53 | \$634.12 |

Product Services

Grand Total

\$15,920.00(USD)



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

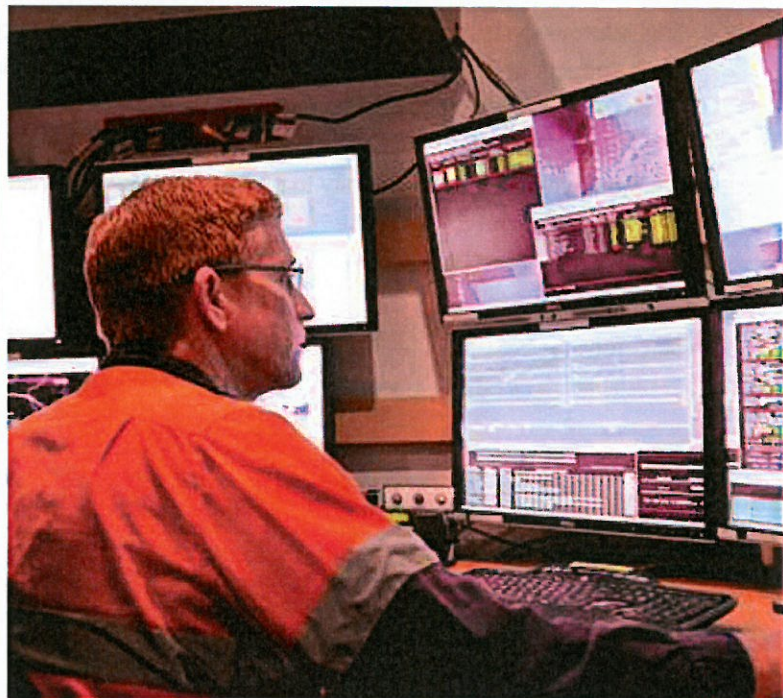
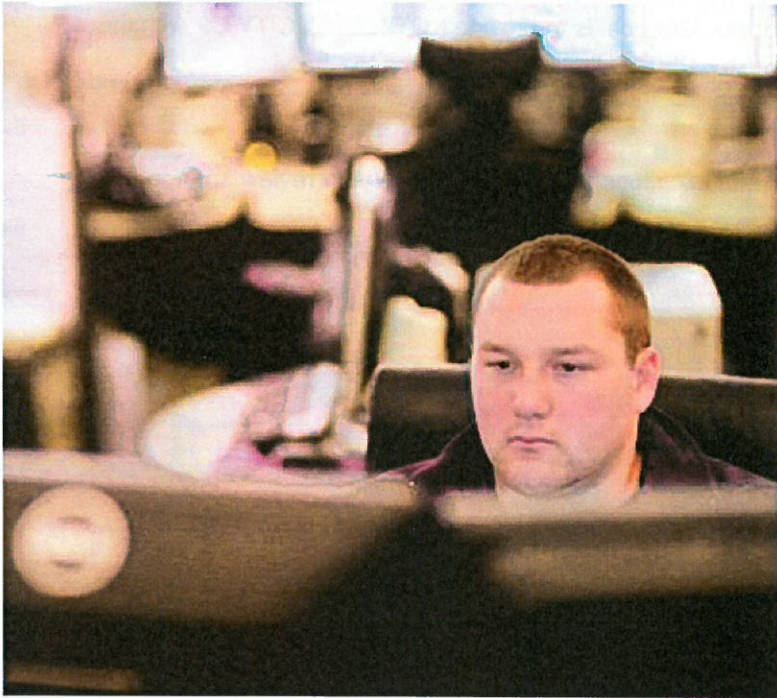


Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



| Purchase Order Checklist | |
|--|--|
| Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this) | |
| PO Number/ Contract Number | |
| PO Date | |
| Vendor = Motorola Solutions, Inc. | |
| Payment (Billing) Terms/ State Contract Number | |
| Bill-To Name on PO must be equal to the <i>Legal</i> / Bill-To Name | |
| Bill-To Address | |
| Ship-To Address (If we are shipping to a MR location, it must be documented on PO) | |
| Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO) | |
| PO Amount must be equal to or greater than Order Total | |
| Non-Editable Format (Word/ Excel templates cannot be accepted) | |
| Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept | |
| Ship To Contact Name & Phone # | |
| Tax Exemption Status | |
| Signatures (As required) | |



KOTZEBUE, CITY OF

PD APX6000

06/13/2023

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06/13/2023

KOTZEBUE, CITY OF
P O BOX 46
Kotzebue, AK 99752

RE: Motorola Quote for PD APX6000
Dear Roger Rouse,

Motorola Solutions is pleased to present KOTZEBUE, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide KOTZEBUE, CITY OF with the best products and services available in the communications industry. Please direct any questions to Cheryl Moore at cmoore@procommak.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Cheryl Moore

Motorola Solutions Manufacturer's Representative

Billing Address:
 KOTZEBUE, CITY OF
 P O BOX 46
 Kotzebue, AK 99752
 US

Quote Date:06/13/2023
 Expiration Date:08/12/2023
 Quote Created By:
 Cheryl Moore
 cmoore@procommak.com
 907-563-1176 X 147

End Customer:
 KOTZEBUE, CITY OF
 Roger Rouse
 rrouse@kotzebue.org
 907-412-0433
 Contract: 36273 - SOURCEWELL

| Line # | Item Number | Description | Qty | List Price | Sale Price | Ext. Sale Price |
|--------|------------------|---|-----|------------|------------|-----------------|
| | APX™ 6000 Series | APX6000 | | | | |
| 1 | H98KGF9PW6BN | APX6000 VHF MHZ MODEL 2.5 PORTABLE | 5 | \$3,595.00 | \$2,624.35 | \$13,121.75 |
| 1a | Q58AL | ADD: 3Y ESSENTIAL SERVICE | 5 | \$184.00 | \$184.00 | \$920.00 |
| 1b | H35BU | ADD: CONVENTIONAL OPERATION | 5 | \$550.00 | \$401.50 | \$2,007.50 |
| 1c | Q806BM | ADD: ASTRO DIGITAL CAI OPERATION | 5 | \$567.00 | \$413.91 | \$2,069.55 |
| 1d | Q629AK | ENH: AES ENCRYPTION AND ADP | 5 | \$523.00 | \$381.79 | \$1,908.95 |
| 2 | PMNN4485A | BATT IMPRES 2 LIION R IP68 2550T | 10 | \$168.63 | \$123.10 | \$1,231.00 |
| 3 | NNTN8860A | CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA | 5 | \$186.50 | \$136.15 | \$680.75 |

Grand Total **\$21,939.50(USD)**

Notes:



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

ProComm Alaska LLC

2100 E. 63rd Ave
Anchorage 99507



Quote: 6177

Date: 6/13/2023

Prepared by: Cheryl Moore

Phone: 9075196046 x 147

Email: cmoore@procommak.com

Prepared for:

Kotzebue Police Department
258-B Third Ave
Kotzebue, AK 99752

Contact:

Roger Rouse

RRouse@kotzebue.org

ShipTo:

Kotzebue Police Department
258-B Third Ave
Kotzebue AK 99752

Equipment

| Item Id | Description | Qty | Each | Total |
|----------------------------|--|-----|----------|-----------------|
| Programming:P25 Radio Fire | Programming P25 Radio with existing code plug. (for code plug changes add Code Plug Mod) | 4 | \$60.00 | \$240.00 |
| Programming:P25 Radio | Programming P25 Radio with existing code plug. (for code plug changes add Code Plug Mod) | 5 | \$60.00 | \$300.00 |
| Programming:P25 Encryption | Apply Encryption algorithm as specified. | 5 | \$25.00 | \$125.00 |
| Freight | Freight Ship 9 Radios and accessories to Kotz Estimate Only | 1 | \$225.00 | \$225.00 |
| Subtotal Totals | | | | \$890.00 |

| | |
|------------------|----------|
| Discount : | \$0.00 |
| Total Net Sell : | \$890.00 |

Due to worldwide supply chain interruptions, all Vendors are changing quote norms. As a result, PCA cannot guarantee pricing and availability. Please be advised price and lead times are ESTIMATE ONLY. Actual price at the time of order may vary.

Date: 6/12/2023

Accepted by:

**NORTHWEST ARCTIC BOROUGH
RESOLUTION 23-40**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM THE
KIVALINA IRA COUNCIL FOR THE LANDFILL CLEANUP
AND WASTE BACKHAUL PROJECT.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on July 11, 2023, the Village Improvement Commission passed Commission Resolution 23-09, approving and recommending the Kivalina IRA Council's VIF application for funding in the amount of \$780,538.00 for a Landfill Clean-Up and Waste Backhaul Project for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: this project follows Kivalina's major landfill renovation project from 2022 and will address the collection and disposal of the remaining 180 (5) cubic yard super sacks with over 1.2 million pounds of municipal solid waste currently stored at the end of the runway; and

WHEREAS: this project will facilitate the requisite sampling to allow the waste to be taken to one of two sites for final disposal, provide two waste burn units in Kivalina prior to picking up the waste material, and provide training to local solid waste operators on loading, lighting, and burning household waste for volume reduction; and

WHEREAS: this project seeks to address life threatening and community health risks by addressing the landfill issues that have persisted in Kivalina for many years, and the project is included in Kivalina's priority list; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: the Kivalina IRA Council's application for VIF funds in the amount of \$780,538.00 for a Landfill Clean-Up and Waste Backhaul Project is approved.

PASSED AND ADOPTED THIS 25th DAY OF JULY 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 25th DAY OF JULY 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS THIS 25th DAY OF JULY 2023.

Stella Atoruk, Borough Clerk

ATTEST:

Kivalina Landfill Clean-Up & Waste Backhaul Project

2021 Application

Kivalina IRA Council

Mrs. Millie M. Hawley
PO Box 50051
Kivalina, AK 99750

O: 907-645-2153
M: 907-645-5058

Ms. Shirley Ann Adams

PO Box 50051
Kivalina, AK 99750

commcoor@kivaliniq.org
O: 907-645-2153
M: 907-645-5806

Application Form

Project Information

Project Name*

Kivalina Landfill Clean-Up & Waste Backhaul Project

What is the timeline for your project/program?*

June 16, 2023 to August 31, 2023.

Is this an existing project/program?*

Is it already operating or has construction started? Has the project/program delivered services already?

Yes

If you answered yes to the previous question, please explain the status of the project/program.

Delta Backhaul Company (DBC) assisted the village of Kivalina with a major landfill renovation project summer of 2022. The Kivalina landfill was classified as an open dump on the north end of the Kivalina Airport within 100 feet from the shoreline on the western side, and 50 feet from the shore of the lagoon. The landfill had many operational issues and received a score of 12% on the Alaska Department of Environmental Conservation (ADEC) Class III landfill inspection in 2014 and had never been permitted. The community approached DBC to assist with the project as a consultant and solid waste contractor. The project scope included the collection and disposal of 1.2 million pounds of municipal solid waste along with the renovation of the landfill. The site is designed to be a temporary landfill until the new evacuation site landfill can be built. The renovated landfill will serve the needs of the community for the next 5 years, until the new landfill is constructed.

What is the amount of the funding request to VIC?*

\$780,538.00

Please describe how the VIF funds will be used for this project/program.*

The project staged 180 (5) cubic yard super sacks with over 1.2 million pounds of municipal solid waste at the end of the runway. The material sat overwinter, but is reported in good condition. Delta Backhaul Company has tentatively coordinated the waste backhaul with a regional barge company for pickup late June, 2023. Waste must be sampled prior to acceptance at the disposal facility in Seattle. DBC crew will take multiple samples of the waste and send to a lab Anchorage. Based on the sample results, the waste will be taken to one of two sites for final disposal. The barge company will drop off two waste burn units in Kivalina prior to picking up the waste material. The DBC crew will receive the two Summit burn units and place in the

landfill for immediate operation. The units will be moved using the Tribes John Deere 624K wheeled loader. The local solid waste operators will be trained on loading, lighting and burning household waste for volume reduction.

Does the project/program have other funding sources?*

Does the project/program have other sources of funding, including matched funding or other grants (or state, community, partner organizations contributions)? If yes, please describe and attach relevant documentation.

no

Project Budget Spreadsheet*

Please upload your total project/program budget, including details on VIF funds and how other funding will be used.

Waste backhaul project_2023.pdf

Has the VIF provided funding to your community before?*

Yes

If you answered yes to the previous questions, please describe.

Dump Clean up

Project Details

Will this project/program continue after VIF funding?*

Please describe why or why not.

No, we are planning on getting done with the current landfill this year in renovations. The dump guys will still continue working throughout the year.

If you answered yes to the previous question, please describe how it will be funded.*

How will the project continue after VIF funding end and by whom.

When the time comes, we will start applying for more funding if needed.

Project/Program Partnerships*

Please describe other projects in the community that could support the success of this project/program.

NA

Are there any issues or other projects that could negatively impact the success of your project?*

If yes, please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other projects, stable relationships across community entities, and examples of other successful projects).

no

Administrative and Management Capacity*

Please explain how your organization has the administrative and management capacity to execute the project (i.e., financial software, audits, history of management of other project, stable relationships across community entities, and examples of other successful project).

Our Tribal Administrator and the bookkeeper along with the Environmental Coordinator and Community Coordinator work together to get projects done with the landfill. We have good audit reports, we use Quickbooks software for our financials and it gives accurate reports when needed. We have good working relationships with our contractors.

Staff experience*

Please outline any experience your organization/staff had had with similar projects/programs.

Our organization has been working on the landfill for many years trying to contain it. It is finally starting to look a lot better then before. Cleaning of the landfill will continue this summer and hopefully maintained for many years to come!

Is the project/program "ready to go" or shovel ready?*

Please explain how it has considered the equipment, resources, people, and permits needed for success.

The project is continuation from 2022 so it is ready to go!

Borough Title 9 Permit*

Has the applicant certified that it will comply with any required permits including a Borough Title 9 Permit?

Yes

Does the project/program address an issue that is life threatening, or a health risk?*

i.e., health and safety, emergency, danger to people, the environment, or property. Please describe.

This has been a health risk for many years as we do not have running water in our village.

Please describe if the project/program supports one or more priorities identified by the community.*

The project does support one of the priorities listed on the Kivalina Priority list.

Please attach any relevant documentation to show community involvement or support.*

Examples include letters of support, joint resolution, priority lists, meeting minutes, sign up sheets, Title IX permit, etc.

BIA Landfill Kickoff meeting 02 22 22.pdf

Meeting Minutes*

BIA Landfill Kickoff meeting 02 22 22.pdf

Audit*

audit letter.pdf

Benefits

What are the short-term goals of the project/program?*

Short term goals include moving all the backhaul that was gathered last summer onto the barge.

What are the long-term goals of the project/program?*

To have the landfill usable until we are relocated to the new townsite.

Who will benefit from the project/program?*

Please be specific (e.g., children, youth, elders, women, etc.) and include details (e.g., numbers).

All tribal members and residents living in the village of Kivalina.

What is the level of community impact?*

Will the broader community benefit or just a few individuals?

The broader community will benefit from this project.

Community Impacted*

Will the project benefit one Village, more than one Village, or multiple Villages in the Northwest Arctic region?

One village, but we are able to help any other villages get in contact with the contractors we work with to get the project done.

Will the project create local jobs? If so, how many?*

2 local men will be hired with the contractors to complete the project, there's the landfill operators that will also be trained on using the landfill equipment.

Electronic Signature

With my electronic signature, I certify that the information provided in this application is true, correct, and complete. I agree to allow any information on this application (unless otherwise noted) to be released for publication. I authorize the Northwest Arctic Borough to verify any information submitted as part of this application.

I have read the above information.*

Yes

Title of Authorizing Official*

Becky Norton

Date*

06/08/2023

Electronic Signature*

By typing in your name below, you certify that the above information is true and accurate to the best of your knowledge.

Becky Norton

Direct questions related to the online application system to The Alaska Community Foundation by email: grants@alaskacf.org, or by phone: 907-334-6700.

After you submit your application you will receive a confirmation email. Thank you for applying!

ADMINISTRATOR QUESTIONS AND INSTRUCTIONS

Administrator Only

Your next steps are to respond to all required administrator questions and mark each application complete.

Documents

Check off each item as it is received, either as an upload document or as a hard copy.

File Attachment Summary

Applicant File Uploads

- Waste backhaul project_2023.pdf
- BIA Landfill Kickoff meeting 02 22 22.pdf
- BIA Landfill Kickoff meeting 02 22 22.pdf
- audit letter.pdf

Delta Backhaul Company

16016 Bridgeview Dr.
Anchorage, AK 99516
Phone (907) 310-3807



Date: June 6, 2023

Kivalina Waste Backhaul & Disposal Scope of Work and Budget

Landfill Renovation, Waste Collection & Staging Narrative

Delta Backhaul Company (DBC) assisted the village of Kivalina with a major landfill renovation project summer of 2022. The Kivalina landfill was classified as an open dump on the north end of the Kivalina Airport within 100 feet from the shoreline on the western side, and 50 feet from the shore of the lagoon. The landfill had many operational issues and received a score of 12% on the Alaska Department of Environmental Conservation (ADEC) Class III landfill inspection in 2014 and had never been permitted. The community approached DBC to assist with the project as a consultant and solid waste contractor. The project scope included the collection and disposal of 1.2 million pounds of municipal solid waste along with the renovation of the landfill. The site is designed to be a temporary landfill until the new evacuation site landfill can be built. The renovated landfill will serve the needs of the community for the next 5 years, until the new landfill is constructed. Many of the elements included in the landfill renovation project were designed to be used in the new relocation landfill. Items like the landfill perimeter gate, some landfill fencing, landfill signs, summit burn boxes and the landfill equipment were by design, intended to be mobile. The renovated landfill, including the heavy equipment and burn box installation will now earn an estimated landfill score in the mid-80th percentile for the ADEC class III inspection and should receive its first-class III permit summer of 2023.

Waste Backhaul Project Scope

The project staged 180 (5) cubic yard super sacks with over 1.2 million pounds of municipal solid waste at the end of the runway. The material sat overwinter, but is reported in good condition. Delta Backhaul Company has tentatively coordinated the waste backhaul with a regional barge company for pickup late June, 2023. Waste must be sampled prior to acceptance at the disposal facility in Seattle. DBC crew will take multiple samples of the waste and send to a lab Anchorage. Based on the sample results, the waste will be taken to one of two sites for final disposal. The barge company will drop off two waste burn units in Kivalina prior to picking up the waste material. The DBC crew will receive the two Summit burn units and place in the landfill for immediate operation. The units will be moved using the Tribes John Deere 624K wheeled loader. The local solid waste operators will be trained on loading, lighting and burning household waste for volume reduction. The Delta Backhaul Company crew will assist the community with a spring cleanup of the landfill and seepage trench. Dry burnable

material will be collected and processed through the two new burn units. As part of the DBC landfill spring clean-up effort, the septage trench will be consolidated, pushed into the pit and lime placed in the trench for reducing pathogens. Any damage to the fencing and landfill signs from winter storms will be corrected. The site clean-up is estimated to take two days and will prepare the landfill for summer operations. The cleanup effort will also get the landfill ready for the ADEC landfill inspection scheduled for August. The DBC crew will collect e-waste and lead-acid batteries from the recycling center and add it to the existing inventory of material to be backhauled. This material will be placed in super sacks and then loaded onto a shipping flat. Finally, DBC will assist and oversee the loading from the barge company of the 1,000,000 lbs. of waste for backhaul. The backhaul is estimated to take several trips with the landing craft. This effort, depending on weather could span the timeline of several weeks. DBC crew will be on-site for the start of the backhaul providing instructions for the barge crew and answering any questions about the material and load-out procedures.

Waste Backhaul Project Schedule

Delta Backhaul Company is currently assisting tribes on the road system with abandon vehicle backhaul projects. We will coordinate with the barge company for our arrival in Kivalina. The estimated start date for the project is June 25th. The project is projected to take 5-6 days.

Tentative Kivalina Waste Backhaul
June 25th - August 30th

Waste Backhaul Project Budget

Administrative/Logistics planning

- 88 hours @ \$100/hr. \$8,800
- Administrative sub-total \$8,800**

Flights – 4 crew

- ANC – KVL (rt) \$3,400
- Flights sub-total \$3,400**

Labor

- 6 crew, 5 days \$19,500
- Labor sub-total \$19,500**

Lodging – 4 nights x 6 people

- School @\$200 /per person / night \$4,800
- Lodging sub-total \$4,800**

Meals

- 6 crew @ \$90/day x 5 \$2,700
- Meals sub-total \$2,700**

Supplies

- List of supplies for spring clean-up event \$1,500

| | |
|--|------------------|
| • Shipping supplies | \$1,000 |
| Supplies sub-total | \$2,500 |
| <u>Barge (Backhaul) Costs – BET-ANC</u> | |
| • (60) Flats with 180 waste bags | \$644,888 |
| Barge Cost sub-total | \$644,888 |
| <u>Sampling – 10 samples collected</u> | |
| • Collect samples @ \$220 per sample | \$2,200 |
| • (6) constituents analyzed (lab) @ \$1,220ea. | \$12,200 |
| • Sulfur analytical @ 150ea. | \$1,500 |
| • Sampling equipment | n/a |
| • Shipping (within sample holding time) | \$1,500 |
| • Report sent to disposal facility | \$500 |
| Sampling sub-total | \$17,900 |
| <u>Disposal Costs @ 500 tons</u> | |
| • Solid waste disposal @ \$118.40 per ton | \$59,200 |
| • Pick up at the Port of Seattle | Included |
| • Ground transportation | Included |
| Disposal sub-total | \$59,250 |
| <u>Electronic waste & lead-acid battery recycling</u> | |
| • Electronic waste transport & recycling | \$9,800 |
| • Lead-acid battery transport & recycling | \$3,400 |
| Disposal sub-total | \$13,200 |
| <u>Landfill spring clean-up effort</u> | |
| • Excavator / Dozer (rental) x 3 days | \$3,600 |
| Clean-up sub-total | \$3,600 |
| Project Total | \$780,538 |



Community Coordinator <commcoor@kivaliniq.org>

Kivalina BIA Landfill Grant Kick-off -- Tuesday 2/22 @10:30am

1 message

Michelle Harrison <MHarrison@crweng.com>

Wed, Feb 16, 2022 at 4:00 PM

To: Stanley Hawley <tribeadmin@kivaliniq.org>, Community Coordinator <commcoor@kivaliniq.org>, City of Kivalina <kivalinacity@aim.com>, "atchugunnaq@gmail.com" <atchugunnaq@gmail.com>, "epa.icwa@kivaliniq.org" <epa.icwa@kivaliniq.org>, Kalen Stamp <kestamp@anthc.org>, Adison Spafford <aspafford@crweng.com>, "Gould, Raynell S" <rsgould@anthc.org>, Dan Campbell <dcampbell@crweng.com>, "Kayla.nay@manillaq.org" <Kayla.nay@manillaq.org>

Greetings all,

The Kivalina BIA Landfill Grant Kick-off meeting is scheduled for Tuesday, 2/22/2022 (that's a lot of 2's) at 10:30 am. Feel free to call in (1 907-313-1802, passcode 548286362) or join with **video**. A calendar invite was also sent with the call-in info and link to join via video.

Here is a preview of the agenda items:

1. Team Introductions
2. Project Scope
3. Schedule
4. Discussion of Landfill Options
5. Other Comments/Concerns
6. Next Meeting Date

If you have any questions in the meantime, please let me know! We will take meeting minutes and distribute them afterward. I'm looking forward to talking to everyone next Tuesday.

Best regards,

-Michelle

Michelle Harrison, EIT
Civil Engineer



3940 Arctic Blvd, Ste. 300
Anchorage AK 99503
Office 907-562-3252 | Direct 907-646-5695
www.crweng.com

Bright People. Powerful Solutions. Building Alaska.

Website | Facebook | LinkedIn



Community Coordinator <commcoor@kivaliniq.org>

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Michelle Harrison, EIT
Civil Engineer



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Website | Facebook | LinkedIn



Brad Cage, CPA
18040 Hillcrest Drive • Eagle River, AK 99577
Phone (907) 444-6465

May 18, 2023

To Tribal Council and Management

Native Village of Kivalina

Kivalina, Alaska

I am pleased to confirm our understanding of the services I am to provide for Native Village of Kivalina for the year ended December 31, 2022.

Audit Scope and Objectives

I will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Native Village of Kivalina as of and for the year ended December 31, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Native Village of Kivalina's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, I will apply certain limited procedures to Native Village of Kivalina's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during my audit of the basic financial statements. I will not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis, if applicable.

I have also been engaged to report on supplementary information other than RSI that accompanies Native Village of Kivalina's financial statements. I will subject the following supplementary information to the auditing procedures applied in my audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and I will provide an opinion on it in relation to the financial statements as a whole in a report combined with my auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards.
- 2) Combining nonmajor funds

The objectives of my audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes my opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

I will conduct my audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable me to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, I exercise professional judgment and maintain professional skepticism throughout the audit.

I will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. I will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. I will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because I will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by me, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, I will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to my attention. I will also inform the appropriate level of management of any violations of laws or governmental regulations that come to my attention, unless clearly inconsequential. I will include such matters in the reports required for a Single Audit. My responsibility as auditor is limited to the period covered by my audit and does not extend to any later periods for which I am not engaged as auditor.

I will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. I will also request written representations from your attorneys as part of the engagement.

I have identified the following significant risk(s) of material misstatement as part of my audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, I have considered these as significant risks. Significant revenue recognition risks include but are not limited to, dump fee revenues. In addition, I have also noted prior year findings related to documentation of expenses that I consider to be a significant risk.

My planning of the audit has not concluded, so there might be additional risks noted.

I may, from time to time and depending on the circumstances, use third-party service providers in serving your account. I may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, I maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, I will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and I will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that I am unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the

third-party service provider. Furthermore, I will remain responsible for the work provided by any such third-party service providers.

My audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

I will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for my opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that I consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. My tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in my report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, I will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that I consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, my tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in my report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, I will express no such opinion. However, during the audit, I will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will perform tests of Native Village of Kivalina's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and I will not express such an opinion in my report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that I also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. My procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Native Village of Kivalina's major programs. For federal programs that are included in the Compliance Supplement, my compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Native Village of Kivalina's compliance with requirements applicable to each of its major programs in my report on compliance issued pursuant to the Uniform Guidance.

Other Services

I will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Native Village of Kivalina in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. I will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. I, in my sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter my assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have

accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

My audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to me and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing me with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that I may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom I determine it necessary to obtain audit evidence. At the conclusion of my audit, I will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to me in the management representation letter that the effects of any uncorrected misstatements aggregated by me during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing me about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing me of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that I report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include my report on the schedule of expenditures of federal awards in any document that contains, and indicates that I have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes my report thereon. Your responsibilities include acknowledging to me in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of

federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to me any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which I have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include my report on the supplementary information in any document that contains, and indicates that I have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes my report thereon. Your responsibilities include acknowledging to me in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to me any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to me corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on my current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

I understand that your employees will prepare all cash, accounts receivable, or other confirmations I request and will locate any documents selected by me for testing.

At the conclusion of the engagement, I will complete the appropriate sections of the Data Collection Form that summarizes my audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. I will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

I will provide copies of my reports to Native Village of Kivalina; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of my reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Brad Cage, CPA and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Department of the Treasury or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. I will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Brad Cage, CPA personnel. Furthermore, upon request, I may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Department of the Treasury. If I am aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, I will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Brad Cage is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. I expect to begin my audit on approximately May 18, 2023.

My fee for these services will be at my standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, confirmation service provider fees, EQCR fees etc.) except

that I agree that my gross fee, including expenses, will not exceed \$14,300. My standard hourly rate is \$110 per hour. In addition, I will bill \$550 for other expenses including report production, EQCR, audit guides, etc. My invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with my firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If I elect to terminate my services for nonpayment, my engagement will be deemed to have been completed upon written notification of termination, even if I have not completed my report(s). You will be obligated to compensate me for all time expended and to reimburse me for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, I will keep you informed of any problems I encounter and my fees will be adjusted accordingly.

Reporting

I will issue written reports upon completion of my Single Audit. My reports will be addressed to Management and the Tribal Council of Native Village of Kivalina. Circumstances may arise in which my report may differ from its expected form and content based on the results of my audit. Depending on the nature of these circumstances, it may be necessary for me to modify my opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to my auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, I will discuss the reasons with you in advance. If, for any reason, I am unable to complete the audit or am unable to form or have not formed opinions, I may decline to express opinions or issue reports, or I may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

You have requested that I provide you with a copy of my most recent external peer review report and any subsequent reports received during the contract period. Accordingly, my 2021 peer review report accompanies this letter.

I appreciate the opportunity to be of service to Native Village of Kivalina and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let me know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to me.

Very truly yours,

Brad Cage, CPA

Brad Cage, CPA

RESPONSE:

This letter correctly sets forth the understanding of Native Village of Kivalina.

Management signature: *[Signature]*

Title: *Tribal Administrator*

Date: *5-24-23*

Governance signature: *[Signature]*

Title: *Chairman*

Date: *[Blank]*



Report on the Firm's System of Quality Control

Brad Cage CPA
Eagle River, Alaska;
and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Brad Cage CPA (the firm) in effect for the year ended June 30, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

CPAs = Advisors

4120 Concourse, Suite 100, Ontario, CA 91764
909.948.9990 / 800.644.0696 / FAX 909.948.9633
gyl@gylcpa.com
www.gylcpa.com

CPAmerica
Member  Crowe Global

Peer Review Report
Page 2 of 2

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Brad Cage CPA in effect for the year ended June 30, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Brad Cage CPA has received a peer review rating of *pass*.

GYL LLP

Ontario, California
March 10, 2022

GVL



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Environmental
Conservation

DIVISION OF ENVIRONMENTAL HEALTH
Solid Waste Program

610 University Ave
Fairbanks, Alaska 99709
Phone: 907.451.2108
Fax: 907.269.7600

June 23, 2023

Native Village of Kivalina
P.O. Box 50051
Kivalina, Alaska, 99750

Subject: Support for supersack backhaul in Kivalina

Dear Ms. Hawley:

The Department of Environmental Conservation (ADEC) Solid Waste Program regulates solid waste facilities in Alaska and provides technical assistance for developing and maintaining facilities that are not a threat to human or environmental health and meet the requirements of State of Alaska regulations Title 18 Chapter 60 of the Alaska Administrative Code (18 AAC 60). ADEC strives to assist rural villages in improving solid waste management for their community. With the current landfill being located on a barrier island, it was considered a strong positive move by the local community to hire a contractor to assist with removing their existing landfill and containerizing the waste in order to ship it out for disposal. Kivalina is a barrier island and is currently threatened by storm surges, so removing this waste so that it would not impact local subsistence resources if it was washed away was supported by ADEC. Unfortunately, the funding that they had available fell short of being able to ship the waste out. It was still a positive outcome, because during two storm events in 2022, the waste was contained and controlled in supersacks so it did not wash away, but the responsible next step is to finish the project and ship the supersacks for proper disposal in a permitted landfill. If a more powerful storm occurs before additional funding is secured, the positive steps that Kivalina has taken could be negated.

With these factors in mind, the ADEC Solid Waste Program strongly supports Kivalina in their efforts to apply for and receive VIF funding in order to complete the backhaul of the supersacks containing their old landfill. Please contact me with any comments or questions at (907) 451-2174 or email me at trisha.bower@alaska.gov.

Sincerely,

A handwritten signature in purple ink that reads "Trisha Bower".

Trisha Bower
Northern and Southeast Regional Program Manager
ADEC Solid Waste Program

6/23/2023

Native Village of Kivalina
P.O. Box 50051
Kivalina, Alaska, 99750



RE: Letter of Support for Waste Backhaul from Kivalina

To Whom It May Concern:

Maniilaq Association supports the Native Village of Kivalina's effort to backhaul roughly 1 million pounds of municipal waste currently staged in super sacks on the beach.

The Kivalina landfill has historically had a low Alaska Department of Environmental Conservation (ADEC) Solid Waste Index compliance score, no active state permit, and has historically been a threat to public health and the environment. However, recent efforts by the Native Village of Kivalina and partners to clean up the dumpsite has improved ADEC regulatory compliance, allowed for a permit, and has led to a dramatic positive impact. Solid waste management in Kivalina is trending upward and we support all of these efforts.

It is essential that the roughly 1 million pounds of municipal waste staged on the beach be backhauled to a solid waste facility for proper disposal. This will extend the life of the existing dumpsite and remove a human and environmental threat from the shores of Kivalina. Climate change and storm surges continually threaten Kivalina and the waste stored on the beach. We support the Native Village of Kivalina's effort to backhaul the roughly 1 million pounds of municipal waste from the community.

Taikuu/Quyana,

Chris Dankmeyer, MSc, REHS
Community Health Director
Maniilaq Association

MANIILAQ ASSOCIATION | P.O. BOX 256 | KOTZEBUE, AK 99752 | 1 800.478.3312

Kotzebue Qikiqtaruk, Ambler Ivisaappaat, Buckland Nunatchiaq, Deering Inpachiaq, Kiana Katyaak, Kivalina Kivaliniq,
Kobuk Laugviik, Noatak Nautaaq, Noorvik Nuurvik, Point Hope Tikigaaq, Selawik Akutigaq, Shungnak Isinnaq

Kivalina Priorities:

- Alternative Energy
- AVEC Intertie and water storage at new site
- Barge landing or intertie with port site, build road for wholesale similar to Noatak
- Create student incentives with technology prizes
- Discuss Co-Op with Teck and KEA for energy sharing
- Equipment, windmills, and solar panels to minimize electric costs
- Dump repair, move dump away from airport, add new fencing, burn box and dumpsters for townsite
- Elder services to include garbage and qugvik (honey-bucket) pick up
- Elder/Homeowner window and door repair
- Erosion threat assessment
- Evacuation planning with emergency shelter, vehicle at new site
- Grave diggers shack with generators and tools
- Improve water quality, clean water tanks, and replace water filters
- Playground with cement basketball court
- Promote food preservation, plants and berries
- Promote Kivalina wellness
- Senior Van, Driver, and Student Pick-Up
- Snow fence, equipment for snow removal, and connex for storage
- Utilize ASRC to build village pad with their equipment
- VIF Grantwriter/liaison
- VPO Housing Utilize city's camper and renovate it
- Youth musical instructors needed

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 23-41**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING AN AGREEMENT
WITH THE ALASKA DEPARTMENT OF
TRANSPORTATION AND PUBLIC FACILITIES FOR
AIRPORT VEGETATION CLEARING, AND FOR RELATED
PURPOSES.**

WHEREAS: the Borough wishes to contract with the Alaska Department of Transportation and Public Facilities (DOT&PF) for brush clearing at village airports; and

WHEREAS: under the proposed Memorandum of Agreement (MOA) with DOT&PF, the Borough will be reimbursed for labor and equipment in an amount not to exceed \$160,000 to perform vegetation management at Noatak, Buckland, Kiana, Selawik, Shungnak, Noorvik, Ambler, Kobuk, and Deering; and

WHEREAS: the Borough wishes to move forward with the MOA in order to ensure that village airports receive necessary brushing maintenance.

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough Assembly hereby approves execution of a Memorandum of Agreement with the Alaska Department of Transportation and Public Facilities for airport brushing in substantially the same form as accompanies this Resolution, and authorizes the Mayor to carry out the Agreement terms.

PASSED AND APPROVED THIS 25th DAY OF JULY 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND ADOPTED THIS 25th DAY OF JULY 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 25th DAY OF JULY 2023.

Stella Atoruk, Borough Clerk

ATTEST:



DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES (DOT&PF)
MEMORANDUM OF AGREEMENT (MOA)
Northern Region Maintenance and Operations

MOA

1. Project Name: Kotzebue Area Airport Vegetation Management
2. Contractor: Northwest Arctic Borough (NWAB)
Address: 163 Lagoon Street, PO Box 1110 Kotzebue Alaska, 99752
Phone: (907) – 442 - 2500
3. Contractor's Project Coordinator: The individual who is designated as NWAB Project Manager is:
Name: Clay Nordlum Email Address: Cnordlum@nwabor.org
Title: NWAB Planning Director Phone: 907-442-2500
4. State Contract Administrator: Jason Sakalaskas, M&O Chief: Phone (907) 451-2214 Fax: (907) 451-5153
5. The State DOT&PF will provide direction and supervision, coordinated through Alvin Werneke, Phone 907-442-3147.
6. Total Agreement – Not to Exceed Amount: \$160,000.00
7. Work Description: The scope of work will include vegetation management at Noatak, Buckland, Kiana, Selawik, Shungnak, Noorvik, Ambler, Kobuk, and Deering. This will include all necessary labor, management, and equipment necessary to perform this work as identified by the Department. All work must be completed by November 30, 2023.

Schedule of Work: Prior to beginning work at any location the following shall apply:

- i. No clearing work shall be performed between May 5 and July 25 to ensure compliance with the migratory bird treaty act. If work is desired to be completed within these dates NWAB shall provide, prior to work, documentation from a qualified individual that an onsite inspection was performed and that such activities will not result in a "take" as specific in the reference bird treaty act.
 - ii. 3 Days in advance of onsite work the Project Coordinator for NWAB shall contact Alvin Werneke to notify him of the location of work, schedule (days and hours), and discuss specific scope of work to be performed.
 - iii. When work crews are present on airport property they shall have a radio capable of monitoring the Common Air Traffic Frequency (CTAF). If an inbound or outbound flight is in process crews and equipment shall clear the runway to a safe distance to not impede or distract air traffic.
 - iv. Area Work Maps - Illustrative mapping for the top 5 priority airport are provided showing areas of vegetation management work. Once work is completed at an airport NWAB project manager will markup these maps showing where work was performed and send it to Alvin.
8. Duration: Work to be performed from the date of signature of this agreement through November 30, 2023.
 9. Labor, Equipment, Material, and Administrative/OH Rates:
Labor: The rates below are loaded labor cost to include but not limited to all insurance and benefits.
 - i. Laborer - \$35.00/Hour Regular/Straight time, \$52.50/Hour Overtime
 - ii. Foreman - \$50.00/Hour Regular/Straight time, \$75/Hour Overtime**Equipment**: Shall include all necessary equipment to clear, haul, and stack brush as appropriate for each location. Equipment rates shall be wet to include any necessary fuel or equipment repairs.
 - i. Hand Tools - \$5/Labor Hour
 - ii. ATV and Trailer (as needed) - \$50/day

Materials: No materials are expected to be used as part of this project.

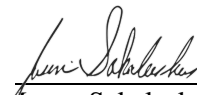
Travel: Travel costs will be eligible under this agreement. Invoices for travel costs shall be provided as backup for these expenses. The contractor shall minimize travel costs to that of “management/foreman” as the intent of this MOA is to perform local hire within the communities for Laborer needs.

Administrative/OH: 5% of total invoiced project costs.

Other: If additional Equipment or Materials are needed for this project any such needs will be discussed and approved by Departments project coordinator prior to use on the project. Note these change will NOT adjust the Not to Exceed Amount listed above in this contract.

10. The Contractor shall provide Daily Work Reports for all work performed and shall submit these at the time of invoice of the work. Work report shall include: Airport Name, Name of employees, brief description of work, number of hours of worked, equipment utilized, and date of work performed.
11. Invoices shall be submitted to:
 - i. Alaska Department of Transportation
Attn: Shanna Takitani
2301 Peger Road,
Fairbanks Alaska, 99709
Shanna.takitani@alaska.gov
12. The Contractor shall provide the State with proof of Worker’s Compensation Insurance.
13. The laws of the State of Alaska shall govern this agreement.
14. This Agreement may be modified or amended by a written Agreement signed by both parties.

Dicky Moto (Signature)



Jason Sakalaskas (Signature)

Northwest Arctic Borough Mayor
Title:

Maintenance & Operations Chief NR DOT&PF
Title:

Date

7-12-2023
Date



Maxar Technologies Inc., Alaska Geospatial Office, USGS

| | | | | | |
|---|--|--------------------------|--|-----------------------|----------|
| Legend — Noatak Airport Property Boundary | | 0 250 500 1,000 Feet | STATE OF ALASKA Department of Transportation and Public Facilities 2301 Peger Road Fairbanks, AK 99709 | Date: June 2022 | Figure 1 |
| | | | | Noatak, Alaska | |



Maxar Technologies Inc., Alaska Geospatial Office, USGS

Legend

— Buckland Airport Property Boundary



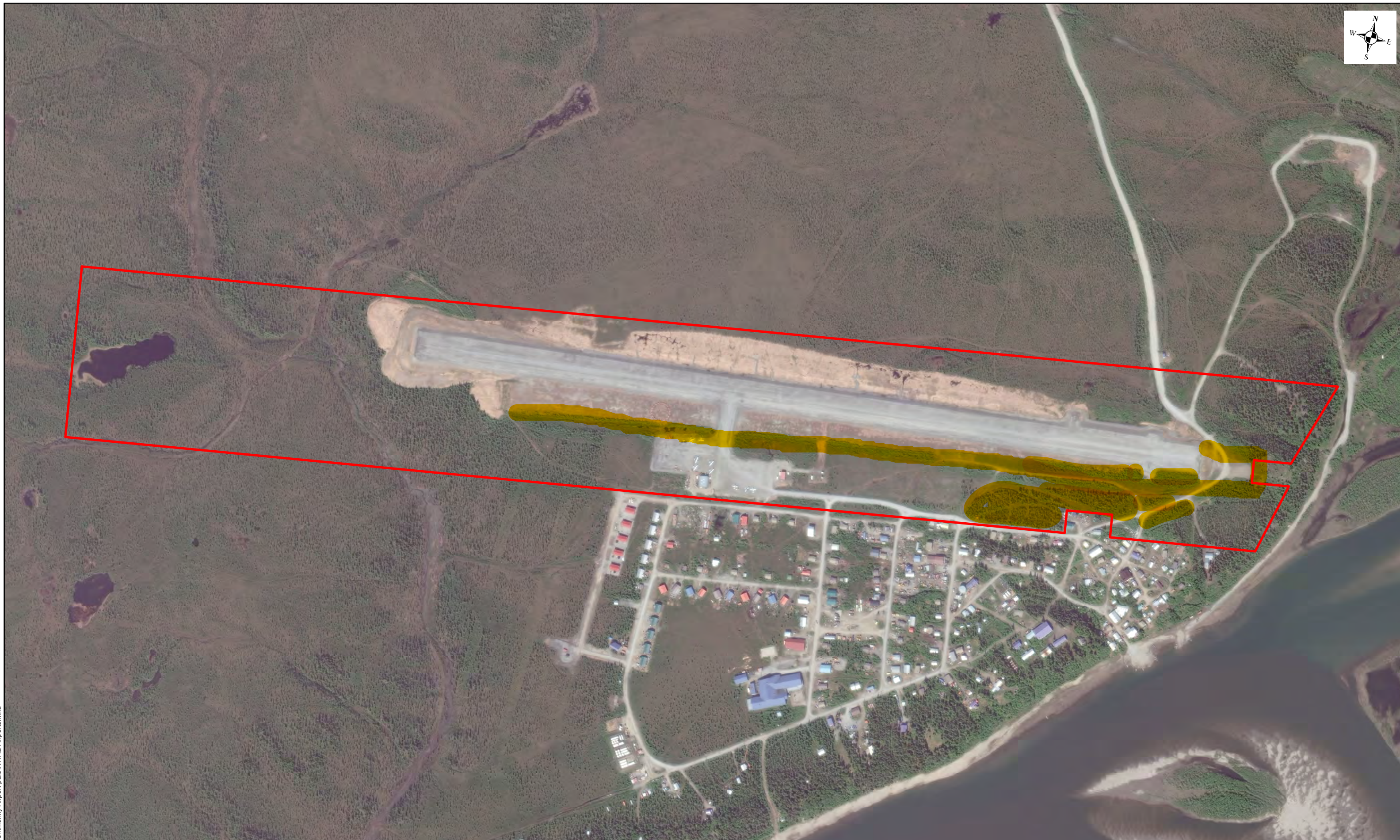
0 250 500 1,000 Feet

STATE OF ALASKA
Department of Transportation and Public Facilities
2301 Peger Road Fairbanks, AK 99709

Date: June 2022

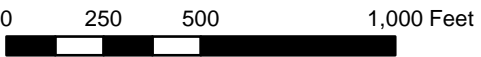
Figure 2

Buckland, Alaska



Legend

— Kiana Airport Property Boundary



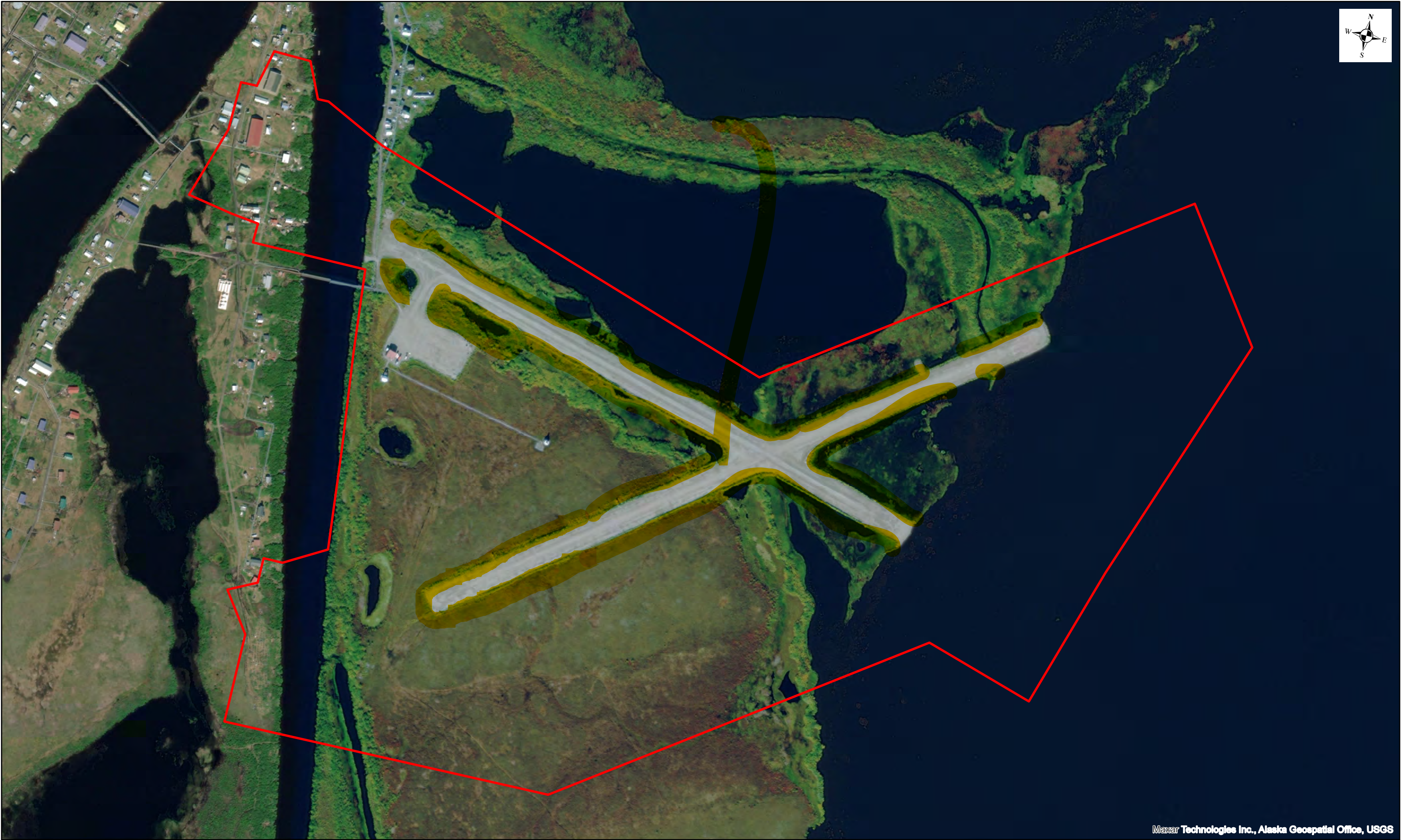
STATE OF ALASKA
Department of Transportation and Public Facilities
2301 Peger Road Fairbanks, AK 99709

Date: June 2022

Figure 3

Kiana, Alaska

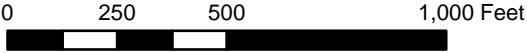
Document Path: I:\Community Airport.pdf\NWAB Airports.mxd



Maxar Technologies Inc., Alaska Geospatial Office, USGS

Legend

 Selawik Airport Property Boundary



STATE OF ALASKA
Department of Transportation and Public Facilities
2301 Peger Road Fairbanks, AK 99709

Date: June 2022

Figure 4

Selawik, Alaska



Legend

— Shungnak Airport Property Boundary

| | | | | |
|---|---|--|-----------------|----------|
|  |  | STATE OF ALASKA Department of Transportation and Public Facilities 2301 Peger Road Fairbanks, AK 99709 | Date: June 2022 | Figure 5 |
| | | Shungnak, Alaska | | |

**NORTHWEST ARCTIC BOROUGH
RESOLUTION 23-42**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY CONFIRMING THE MAYOR'S
APPOINTMENTS TO THE VILLAGE IMPROVEMENT
COMMISSION.**

WHEREAS: Section 11.08.030(A) of the Borough Code states that the Village Improvement Commission will be composed of 11 members who are appointed at large from each community by the Mayor subject to confirmation by the Assembly; and

WHEREAS: the Assembly wishes to confirm the appointment of Tim Gavin from Buckland and William Bernhardt from Kobuk.

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough Assembly confirms the Mayor's appointments of Tim Gavin from Buckland and William Bernhardt from Kobuk to the Village Improvement Commission.

PASSED AND ADOPTED THIS 25th DAY OF JULY 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 25th DAY OF JULY 2023.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 25th DAY OF JULY 2023.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 23-43**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A GROUND LEASE WITH
THE CITY OF KOBUK FOR PUBLIC SAFETY USE, AND
RELATED PURPOSES.**

WHEREAS: the Northwest Arctic Borough Assembly is the governing body for the Northwest Arctic Borough; and

WHEREAS: the Northwest Arctic Borough is a home rule regional government and provides essential programs and services to improve the quality of life for all residents and their 11 communities; and

WHEREAS: the Borough needs adequate public safety facilities in Kobuk to support public safety programs for firefighting, search and rescue, and the Village Public Safety Officer Program; and

WHEREAS: the City of Kobuk has agreed to lease to the Borough a portion of the Old Clinic lot at a nominal rate for a term of 20 years to promote public safety in the community; and

WHEREAS: the Borough Administration has reviewed the lease terms and inspected the property, and recommends that the Borough execute a lease allowing the Borough to utilize a portion of the property for public safety uses; and

WHEREAS: the lease agreement will serve a public purpose beneficial to the Borough, the City of Kobuk, and its residents; and

WHEREAS: the Borough Assembly wishes to approve execution of a lease agreement with the City of Kobuk for use of a portion of the Old Clinic lot for public safety use for a term of 20 years through April 25, 2043.

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough Assembly approves execution of a ground lease agreement with the City of Kobuk for public safety use for a nominal rate for a term of 20 years through 2043.

PASSED AND ADOPTED THIS 25th DAY OF JULY 2023.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 25th DAY OF JULY 2023.

Dickie Moto, Sr., Mayor

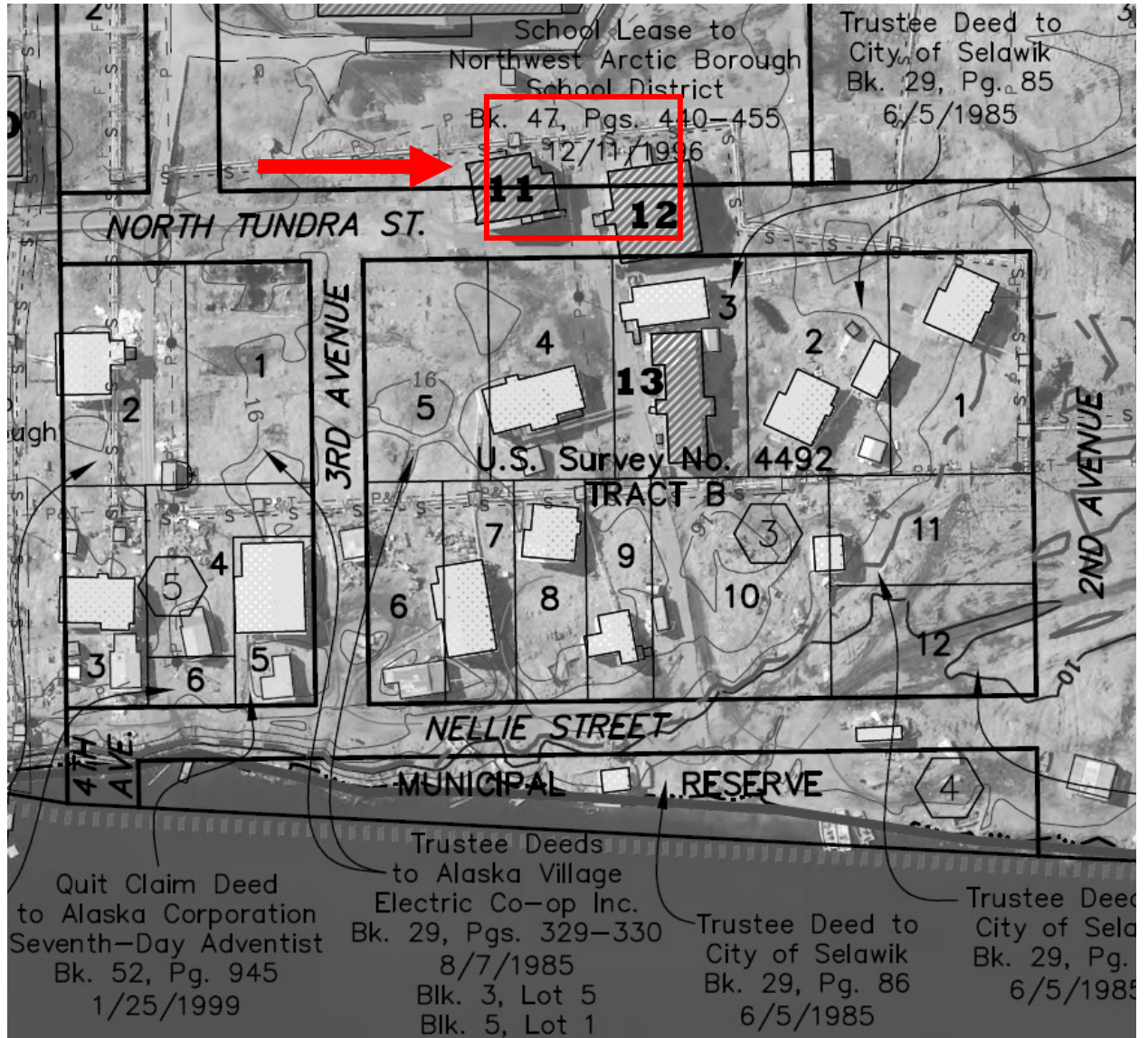
SIGNED AND ATTESTED TO THIS 25th DAY OF JULY 2023.

Stella Atoruk, Borough Clerk

ATTEST:

Exhibit A

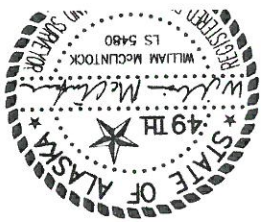
LEASED PREMISES



THE PROPERTY: Commonly referred to as the "Freezer Building."

Beginning at the Northwest corner of Lot 3, Block 3, Tract "B", U.S. Survey 4492 known as corner number one, the true point of beginning:

*Thence N. 70° 57' West 75 feet to corner number two;
Thence S. 19° 03' West 75 feet to corner number three;
Thence S. 70° 57' East 75 feet to corner number four;
Thence N. 19° 03' East 75 feet to corner number one, the true point of beginning.*

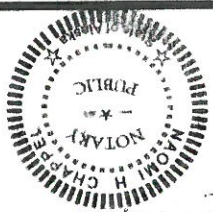


SURVEYOR'S CERTIFICATE
I CERTIFY THAT I AM PROPERLY REGISTERED AND LICENSED TO PRACTICE LAND SURVEYING IN THE STATE OF ALASKA, THAT THIS PLAT REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION, THAT THE MONUMENTS SHOWN EXIST AS DESCRIBED, AND THAT ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT.
William McClintock
DATE 7-27-2004

TAX CERTIFICATE
NAME: *McClintock*
TITLE: *Surveyor*
DATE: *7-27-2004*
FOR THE NORTHWEST ARCTIC BOROUGH

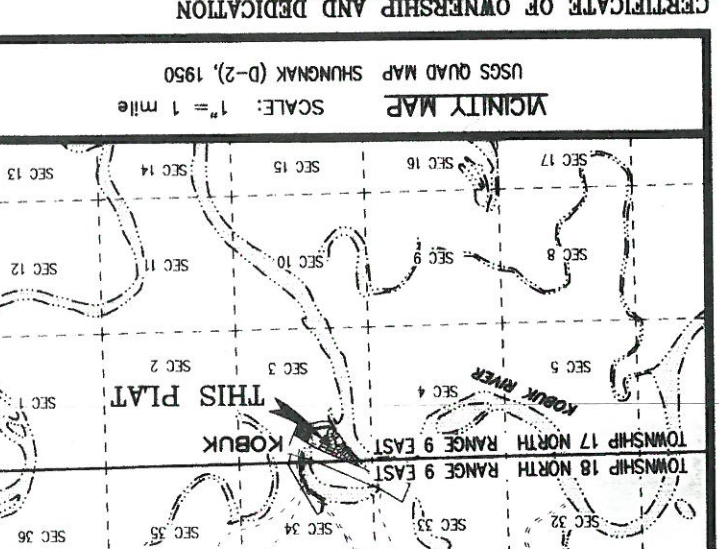
Adze bus
DATE: *8-14-05*
TIME: *9:46*
PLACE: *Northwest*

LOT 21A, U.S. SURVEY No. 3788
PLAT OF
A SUBDIVISION OF
LOT 21, U.S. SURVEY No. 3788 and a Portion of SECTION 3,
INTERIM CONVEYANCE No. 995 (NANA REGIONAL CORPORATION)
SECTION 3, TOWNSHIP 17 NORTH, RANGE 9 EAST,
KATEL RIVER MERIDIAN, ALASKA
CONTAINING 1.14 ACRES, MORE OR LESS
KOTZEBUE RECORDING DISTRICT
PREPARED BY
McCLINTOCK LAND ASSOCIATES, INC.
11940 BUSINESS BOULEVARD, SUITE 205
EAGLE RIVER, ALASKA 99577



NOTARY'S ACKNOWLEDGEMENT
NAME: *Naomi H. Chaskey*
TITLE: *Notary Public*
P.O. BOX 49
KOTZEBUE, ALASKA 99752
SUBSCRIBED AND SWORN BEFORE ME THIS *14th* DAY OF *September* 20 *04*, FOR *William McClintock*
MY COMMISSION EXPIRES: *10-24-05*
NOTARY FOR THE STATE OF ALASKA

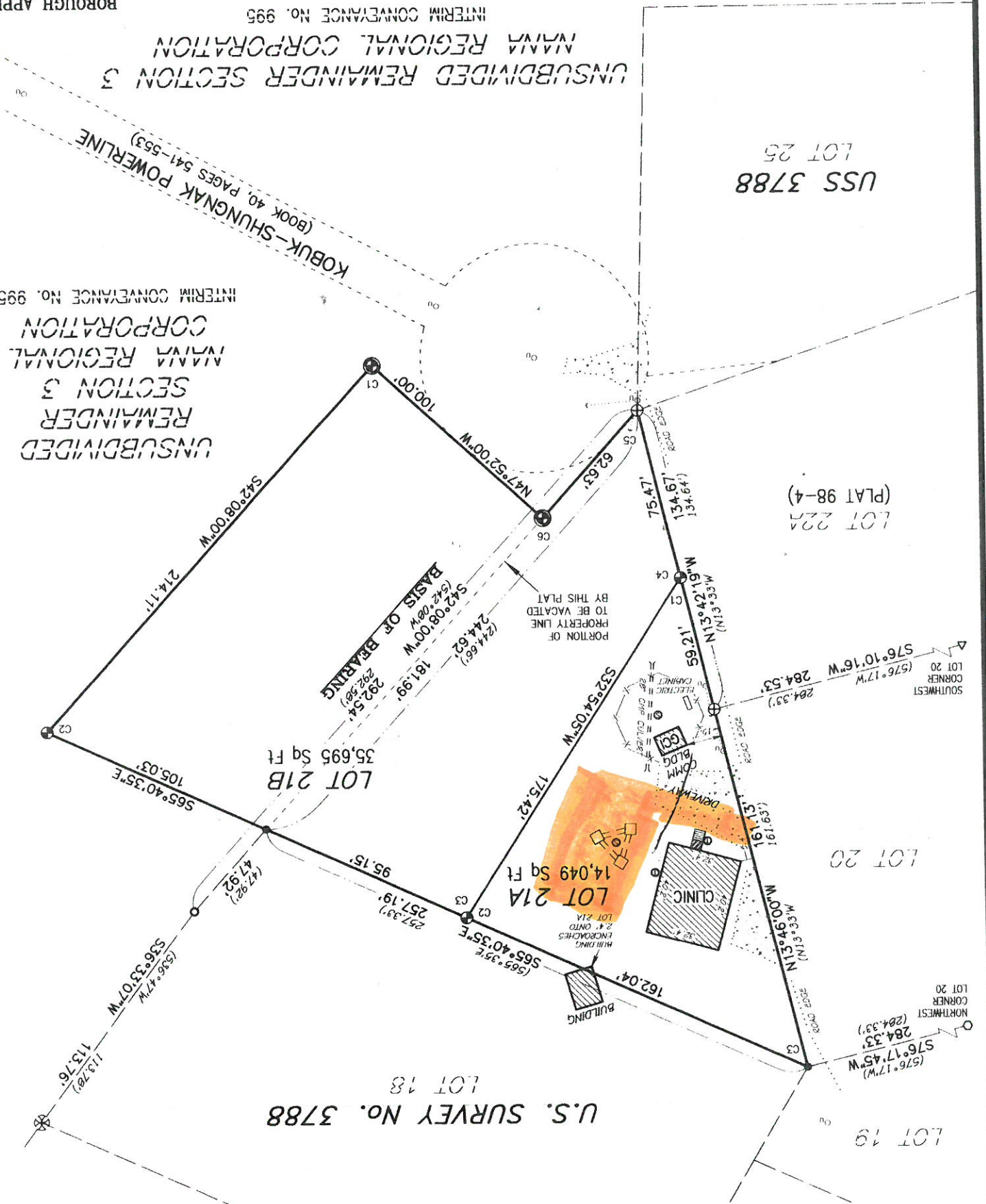
CERTIFICATE OF OWNERSHIP AND DEDICATION
WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE CITY OF KOBUK AND NANA REGIONAL CORPORATION ARE THE OWNERS OF LOT 21A, U.S. SURVEY No. 3788, AS SHOWN ON THIS PLAT. ON BEHALF OF THE CITY OF KOBUK AND NANA REGIONAL CORPORATION, WE APPROVE THIS SURVEY AND PLAT AND DEDICATE OR RESERVE FOR PUBLIC OR PRIVATE USE, AS NOTED, ALL EASEMENTS, PUBLIC UTILITY AREAS, AND RIGHTS-OF-WAY AS SHOWN AND DESCRIBED ON THIS PLAT.
OWNER OF LOT 21, U.S. SURVEY No. 3788
NAME: *City of Kobuk*
TITLE: *Vice Mayor*
P.O. BOX 20
CITY OF KOBUK
KOBUK, ALASKA 99751
SUBSCRIBED AND SWORN BEFORE ME THIS *17th* DAY OF *August* 20 *04*, FOR *William McClintock*
MY COMMISSION EXPIRES: *10-24-05*
NOTARY FOR THE STATE OF ALASKA



BOROUGH APPROVAL CERTIFICATE
THE NORTHWEST ARCTIC BOROUGH HEREBY APPROVES THE SUBDIVISION SHOWN ON THIS PLAT.
William McClintock
DATE: *7-27-2004*
TITLE: *Surveyor*
FOR THE NORTHWEST ARCTIC BOROUGH

LEGEND

- FOUND BLM 3" BRASS CAP MONUMENT
- FOUND 2" ALUMINUM CAP MONUMENT
- FOUND 1" IRON PIPE
- FOUND ANGLE IRON
- FOUND 1" PLASTIC CAP ON 5/8" REBAR
- FOUND 5/8" REBAR
- SET 2" ALUMINUM CAP ON 5/8" POINTED REBAR
- SET 2" ALUMINUM CAP ON 5/8" POINTED REBAR
- TO BE SET BY JULY 1, 2004
- UTILITY POLE
- GUY ANCHOR
- SATELLITE DISH
- TOWER
- MEASURED DATA
- RECORD DATA PER PLAT
- OF U.S. SURVEY No. 3788
- 6" CHAINLINK FENCE
- CORNER NUMBER
- MCCLINTOCK SURVEYORS
- PLASTIC CAPS MARKED AS SHOWN
- TYPICALLY MARKED ALUMINUM CAP
- SCALE IN FEET



LEASE

This LEASE (this “Lease”) is made this ____ day of ____ 2023 (the “Effective Date”) between the City of Kobuk (“Lessor”), an Alaska municipal corporation, having a mailing address of P.O. Box 99, Kobuk, Alaska 99770 and the Northwest Arctic Borough (“NAB” or “Lessee”), an Alaska municipal corporation, having an address of 163 Lagoon Street, Kotzebue, AK 99752.

RECITALS

A. Lessor owns certain real property located in Kobuk, Alaska, as depicted on Exhibit A, commonly referred to as the “Old Clinic” and more particularly described as follows:

*Kobuk
USS 3788 Lot 21A Plat 2005-3
East Section of Lot
No less than 10’ from existing Duplex “Old Clinic”*

(the “Property”); and

B. The Property has been identified by the parties for use as a public facility by NAB for its public safety needs, including but not limited to use for firefighting, search and rescue, and the Village Public Safety Officer Program equipment storage (the “Permitted Purposes”).

C. The parties wish to enter into renewed terms for the Borough’s use of a portion of the Property for storage use.

NOW THEREFORE, in consideration of the mutual covenants, promises, and agreements contained in this Lease, the sufficiency of which is hereby acknowledged, Lessor and Lessee agree as follows:

1. Lease Grant.

Lessor hereby leases to Lessee, and Lessee hereby leases from Lessor, the Property, together with all reasonable access rights, rights of ingress and egress, and appurtenances reasonably attaching or belonging to the use and occupancy of the Property, and subject to any deed restrictions, easements, rights-of-way, zoning and building restrictions, and governmental regulations now in effect or hereafter adopted by any governmental authority. Lessee leases the Property “AS-IS.” Lessor reserves the right to grant easements or rights-of-way through, on, or above the Property for the sole purpose of providing water, sewer, or electric service to the Property or adjacent property; however, no such easement or right-of-way may be granted that interferes with Lessee’s use of the Property as authorized under this Lease.

2. Use of Property.

Lessee shall use and occupy the Property solely for Permitted Purposes. Lessee may not use the Property for any other purpose without Lessor's prior written approval. Lessee must actively use and operate the Premises in compliance with this Lease. Lessor retains the right to enter the Property during non-business hours only in the case of an emergency and in accordance with all applicable laws.

3. Term.

The term of this Lease (the "Term") shall be for 20 years and shall commence on _____, 2023 (the "Commencement Date"), and, unless terminated early or extended in accordance with this Lease, expire on _____, 2043.

Lessee shall, provided the Lease is in full force and effect, and Lessee is not in default under any of the terms of the Lease at the time of notification or commencement, have the option to extend this Lease for an additional five years, on the same terms and conditions set forth in the Lease, except as modified by the following terms, covenants, and conditions: this option shall be exercised only by Lessee delivering to Lessor no less than 30 days before the expiration of the Term of this Lease written notice of Lessee's election to exercise the option to extend the Term of this Lease as provided in this section.

4. Rent.

As consideration for this Lease, Lessee shall pay to Lessor rent for the Property in the amount of \$1.00 per year (the "Rent"). Lessee shall pay the Rent to Lessor annually, due and payable in advance on the first day of each year during the Term without notice or demand, provided that prorated Rent for the first year of the Term shall be payable on the Effective Date.

5. Taxes.

Lessor shall promptly pay to the applicable governmental or public authorities all taxes, assessments, general and special, permits, inspection and license fees, and any other public charges, whether of a like or different nature, levied upon or assessed against the Property and any buildings, structures, fixtures, or improvements now or hereafter located on the Property, or irrespective of Lessee's occupancy, use, or possession of the Property, which accrue during the Term.

6. Liens and Encumbrances.

6.1. Lessee shall not permit any liens, including without limitation, mechanics' or laborers' liens, against the Property for improvements of any labor or materials furnished to Lessee or claimed to have been furnished to Lessee or to Lessee's agents or contractors, in connection with work performed or claimed to have been performed on the Property or improvements by or at the direction of Lessee in connection therewith. In the event any such lien is recorded; Lessee must cause the lien to be removed within 90 days of recordation.

6.2. Except as otherwise provided in this Lease, Lessee shall not encumber or cloud Lessor's fee simple title to the Property or any portion thereof, nor enter into any lease, sublease, assignment, or other obligation. Any act or omission in violation of this Section 6.2, without the prior written consent of Lessor shall be void against Lessor.

7. Compliance with Laws.

During the Term, Lessee shall (i) maintain its storage equipment and material on the Property in good condition and repair; (ii) not permit waste of the Property; and (iii) operate on the Property in compliance with all applicable laws, regulations, ordinances, and permits.

8. Utilities.

Lessor is under no obligation to provide utilities to the Property or to pay any costs for utility usage on the Property during the Term.

9. Maintenance and Repairs.

9.1 Lessee shall be solely responsible, at its own expense, for all routine maintenance, including snow removal, related to Lessee's use and occupancy of the Property. Lessee shall keep the Property in a clean and safe condition, shall dispose of all garbage and other waste in a clean and safe manner.

9.2 Lessee may perform the following assessments, alterations, additions, and improvements to the Property at Lessee's sole cost and expense:

(a) Evaluate and assess the scope of repairs or construction required for warm storage and office use.

(b) Construct or renovate buildings, rooms, doors, windows, electrical, plumbing and heating systems as the Borough deems necessary for warm storage for the Permitted Purposes.

(c) Any such alteration, additions, or improvements are owned by the Lessee, unless it is not removed from the Property within a reasonable amount of time after the termination of this Lease and shall thereafter become the property of the Lessor.

10. Lessee's Rights.

During the Term, so long as Lessee is not in default under this Lease, Lessee shall have the right to use the property for the Permitted Purposes.

11. Hazardous Substances.

Lessee shall not bring, leave, store, use, generate, transport, produce or release any hazardous substances in, on or about the Property without Lessor's express written consent. All

hazardous substances shall be used and stored in compliance with all governmental regulations, manufacturer's directions and best practices. Lessee shall immediately notify Lessor of any contamination of the Property or other land, air or water by hazardous substances, or any release or threatened release of hazardous substances. "Hazardous substances" means any substance defined under Section 12.3 of this Lease.

12. Indemnification and Insurance.

12.1. Lessee's Indemnity. Lessee shall indemnify, defend, and hold harmless Lessor, his agents, and affiliates from and against:

(a) any and all liability for loss, damage, expenses, claims or fees which arise out of, or are related to, any act or omission by Lessee; and

(b) any and all liability (including voluntary response costs, penalties, fines and attorney's fees) arising from the presence of Hazardous Substances upon, about or beneath the Property or any of the easement and access areas used by Lessee under this Lease or migrating from the Property and access areas used by Lessee under this Lease arising in any manner whatsoever out of the activities of Lessee, whether or not Lessee has been negligent. This obligation shall include, but not be limited to, the expense of defending all third-party claims, suits or administrative proceedings, even if such claims, suits and proceedings are groundless, false or fraudulent, and conducting all negotiations of any description, and paying and discharging, when and as the same become due, any and all judgments, penalties or other sums due against Lessor.

12.2. Lessor's Indemnity. Lessor shall indemnify, defend, and hold harmless Lessee, its agents, affiliates, officers, assembly members, and employees from and against:

(a) any breach of a representation or warranty under Section 20 of this Lease; and

(b) any and all liability for loss, damage, expenses, claims, or fees which arise out of, or are related to any activity of Lessor (or agents, contractors, employees, or any other representative of Lessor) occurring on the Property prior to execution of the Lease or the previous lease agreement between the parties for the Property, including any liability related to Hazardous Substances or Petroleum Products. This obligation shall include, but not be limited to, the expense of defending all third-party claims, suits or administrative proceedings, even if such claims, suits and proceedings are groundless, false or fraudulent, and conducting all negotiations of any description, and paying and discharging, when and as the same become due, any and all judgments, penalties, or other sums due against Lessee.

12.3. As used in this Section 12 and in this Lease; the following terms have the following meanings:

(a) "Hazardous Substance" means one or more of: (A) any hazardous or toxic substance, material or waste, including but not limited to: (1) those substances, materials and waste listed in the U.S. Department of Transportation Hazardous Materials Table at 49 C.F.R. 172.101, (2) those substances listed by the U.S. Environmental Protection Agency as hazardous

substances at 40 C.F.R. Part 302, or (3) those substances listed by the State of Alaska as hazardous substances at AS 46.03.826(5); (B) amendments to those collective provisions of Subsection (A) above of state and federal law, or such substances, materials and wastes that are or become regulated under any applicable local, state or federal law; or (C) Petroleum Products.

(b) "Petroleum Products" means crude oil, petroleum, diesel fuel, marine fuel, heating oil, gasoline, kerosene, aviation fuel, jet fuel, motor oil, lubricants, hydraulic fluids, and other petroleum-based substances, by-products, additives, and derivatives.

13. Quiet Enjoyment.

Provided Lessee is not in default under this Lease, Lessor covenants that Lessee shall have peaceful and quiet enjoyment of the Property without interference by Lessor.

14. Default.

14.1. By Lessee. The occurrence of any of the following events shall constitute an event of default under this Lease by Lessee:

(a) Failure to observe or perform any of Lessee's obligations under this Lease, provided that Lessee may cure such default by bringing its performance into compliance within 30 days of written notice to Lessee. However, if Lessee's default cannot reasonably be cured 30 days, Lessee shall be allowed additional time as is reasonably necessary to cure the default, so long as: (i) Lessee commences to cure the default within 30 days, and (ii) Lessee diligently pursues a course of action that will cure the default and bring Lessee back into compliance with this Lease; or

(b) Lessee's unequivocal abandonment of the Property.

14.2. By Lessor. Lessor shall be in default of this Lease if Lessor fails to perform or comply with, or breaches, any of the terms this Lease, and Lessor's the nonperformance, noncompliance or breach continues for a period of 30 days after receipt of written notice from Lessee. However, if Lessor's default cannot reasonably be cured within 30 days, Lessor shall be allowed additional time as is reasonably necessary to cure the default, so long as: (i) Lessor commences to cure the default within 30 days, and (ii) Lessor diligently pursues a course of action that will cure the default and bring Lessor back into compliance with this Lease.

15. Remedies.

15.1 Lessor's Remedies. Upon any default, Lessor shall have the right, at its election, to give Lessee notice of Lessor's intent to terminate this Lease and all Lessee's rights hereunder, on a date specified in the notice, which date shall not be less than 30 days after the date of giving of such notice, and on the date specified in the notice, the Term and all of Lessee's rights under this Lease shall terminate as if the Lease naturally expired by its terms. Lessee shall peaceably and quietly surrender the Property and execute and deliver such instrument(s) as may be reasonably required by Lessor to properly evidence the same.

15.2. Lessee's Remedies. In the event of any default by Lessor, Lessee shall have the right, at its election, to give Lessor notice of Lessee's intent to terminate this Lease and all Lessor's rights hereunder, on a date specified in the notice, which date shall not be less than 30 days after the date of giving of such notice, and on the date specified in the notice, the Term and all of Lessor's rights under this Lease shall terminate as if the Lease naturally expired by its terms. Lessor shall execute and deliver such instrument(s) as may be reasonably required by Lessee to properly evidence the same.

16. Surrender of the Property.

Upon expiration or early termination of this Lease, all Lessee's rights in the Property and this Lease shall immediately terminate and revert to Lessor, and Lessee shall surrender and vacate the Property, provided, however, that Lessee shall have 60 days to remove from the Property any equipment, personal property, and movable installments, unless a longer period of time is reasonably required. Subject to the immediately preceding sentence, Lessee shall repair any damage to the Property that results from such removal within 90 days after the expiration or early termination of this Lease. If Lessee fails to remove its equipment, personal property, and movable installments within the 90 days, the same shall be deemed abandoned and all rights of Lessee with respect thereto shall automatically cease and be vested in Lessor. Alternatively, Lessor may require Lessee to remove all or a portion of the equipment, personal property, and movable installments, provided that Lessor provides Lessee with written notice thereof specifically identifying which such items Lessee must remove no less than 30 days prior to the expiration or early termination of this Lease.

17. Holding Over.

Except as provided in Section 16 above, if Lessee remains in possession of the Property after the expiration of the Term without Lessor's written consent, Lessor may treat such holdover as a tenancy at sufferance and take such steps as are necessary to remove Lessee from the Property, regain possession of the same and recover Lessor's actual damages caused by the wrongful holdover. Alternatively, at Lessor's option, such holdover may operate to create a month-to-month tenancy, subject to the same conditions, provisions and obligations of this Lease (except that the Term will be month-to-month).

18. Notices.

Any and all notices required or permitted under this Lease shall be in writing and shall be delivered to the other party at the party's address set forth below:

Lessor: City of Kobuk
Attn: City Mayor
P.O. Box 99
Kobuk, AK 99770

Lessee: Northwest Arctic Borough
Attn: Public Services Director
P.O. Box 1100
Kotzebue, Alaska 99752

Any demand, request, approval, consent, or notice (collectively referred to as a “notice”) given to either party by the other shall be in writing and delivered by hand or sent by mail (postage pre-paid), facsimile or e-mail, return receipt requested. Each notice shall be deemed to have been received or given on the earlier to occur of actual delivery or the date on which delivery is refused, or, if Lessee has vacated the Property without providing a new address, three days after notice is deposited in the U.S. mail. A party may change its address by providing written notice to the other party as set forth in this Section 18.

19. Assignment. Lessee may not assign this Lease or sublet any interest in the Property without Lessor’s prior written consent, which consent shall not be unreasonably withheld. An approved assignment or sublease shall be subject to all of the terms of this Lease and the assignor shall not be relieved of the assignor’s obligations as Lessee under this Lease. An approved sublease shall be in writing and be subject to the terms of this Lease.

20. Warranties.

20.1 Lessor and Lessee each acknowledge and represent that it has the right, power, and authority to enter into this Lease and bind itself to the terms of this Lease through execution by its authorized representative.

20.2 Lessor represents and warrants that: (i) Lessor solely owns the Property as a legally-recorded lot in fee simple; (ii) the Property is not encumbered by any liens, restrictions, mortgages, covenants, conditions, easements, leases, or any other agreements that would adversely affect Lessee’s use and enjoyment of the Property under this Lease; and (iii) Lessor’s execution and performance of this Lease will not violate any laws, ordinances, covenants, or the provisions of any mortgage, lease, or other agreements binding on Lessor.

21. Miscellaneous.

21.1. Modification of Lease. This Lease may only be modified or amended by a document in writing executed by both Lessor and Lessee.

21.2. Entire Agreement. This Lease embodies the entire agreement and understanding between the parties and supersedes all prior agreements and understandings, written or oral, related to the subject matter of this Lease.

21.3. Waiver and Forbearance. Either party’s failure to declare a default immediately upon its occurrence, or delay in taking action for a default shall not constitute a waiver of the default, nor shall it constitute an estoppel. Either party’s failure to enforce its rights for a default shall not constitute a waiver of its rights regarding any subsequent default.

21.4. Remedies. Except as otherwise provided in this Lease, Lessor and Lessee shall be entitled to any or all remedies provided under this Lease and as otherwise available at law or in equity.

21.5. Severability. If any provision of this Lease or any application of any provision of this Lease is deemed by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Lease and any other application of such provision shall not be affected thereby.

21.6. Headings. Descriptive paragraph headings throughout this Lease are for convenience and reference only; the words contained therein shall not be held to expand, modify, amplify or aid in the interpretation, construction or meaning of this Lease.

21.7. Attorneys' Fees. If either party institutes a suit against the other for violation of or to enforce any term of this Lease, or if either party intervenes in any suit in which the other is a party to enforce or protect its interest or rights, the prevailing party shall be entitled to all of its costs and expenses, including without limitation, reasonable attorneys' fees.

21.8. Choice of Law; Venue. This Lease and the rights and obligations of the parties shall be interpreted, construed and enforced in accordance with the laws of the State of Alaska and Lessor and Lessee hereby irrevocably consent to the jurisdiction of such state with venue in Kotzebue, Alaska.

21.9. Delay in Performance. Whenever a period of time is prescribed for the taking of an action by Lessor or Lessee, the period of time for the performance of such action shall be extended by the number of days that the performance is actually delayed due to strikes, acts of God, shortages of labor or materials, war, civil disturbances and other causes beyond the reasonable control of the performing party (an "event of force majeure"). However, events of force majeure shall not extend the Term or any period of time for the payment of Rent or other sums payable by either party or any period of time for the written exercise of an option or right by either party.

21.10. No Partnership; Successor and Assigns. This Lease shall create only the relationship of Lessor and Lessee between the parties, and not a partnership, joint venture, or any other relationship. This Lease and the covenants and conditions in this Lease shall inure only to the benefit of and be binding only upon Lessor and Lessee and their permitted successors and assigns.

21.11. Continuing Obligations. The expiration of the Term, whether by lapse of time or otherwise, shall not relieve either party of any obligations which accrued prior to or which may continue to accrue after the expiration or early termination of this Lease.

21.12. Counterparts. This Lease may be executed in one or more counterparts, each identical to the other, so long as the counterparts in a set contain the signatures of all the parties to this Lease. Counterparts of this Lease may be delivered and exchanged electronically or by facsimile.

Lessor and Lessee have executed this Lease as of the Effective Date.

LESSOR:

CITY OF KOBUK

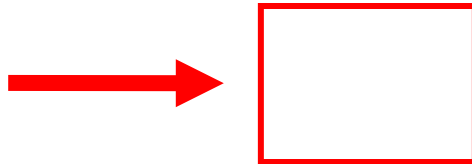
By: _____
Its: Mayor

LESSEE:

NORTHWEST ARCTIC BOROUGH

By: Dickie Moto, Sr.
Its: Mayor

EXHIBIT A
LEASED PREMISES



THE PROPERTY: Commonly referred to as the “Old clinic.”

Kobuk

USS 3788 Lot 21A Plat 2005-3

East Section of Lot

No less than 10’ from existing Duplex “Old Clinic”

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

701 West 8th Avenue, Suite 1100, Anchorage, Alaska 99501
(907) 276-5152 Facsimile: (907) 276-8433

EIN: 93-0659437

Northwest Arctic Borough
Attn: The Controller
P.O. Box 1110
Kotzebue, AK 99752

July 17, 2023
Invoice No. 324222

For Legal Services Rendered through June 30, 2023

CLIENT: 01040 - Northwest Arctic Borough

| Matter | Fees | Expenses | Total |
|---------------|------------------------|----------|---------------------------|
| 001 - General | 15,380.00 | 480.55 | 15,860.55 |
| 292 - Energy | 1,780.00 | 0.00 | 1,780.00 |
| 310 - VIF/VIC | 1,760.00 | 0.00 | 1,760.00 |
| | Current Billing | | <u>\$19,400.55</u> |

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Re: 001 General

Professional Fees

| Date | | Description | Hours | Amount |
|-------------|-----|--|--------------|---------------|
| 06/01/23 | RAC | Research employer/contractor law and review against proposed laborer contracts; advise C. Hatch and staff regarding same; emails with J. Hill regarding insurance policy renewals and Teck MOA; emails with C. Jones regarding FY24 CUAP; correspond with C. Hatch regarding procurement for VPSO; emails with C. Nordlum, NANA, and OTZ regarding sublease for OTZ infrastructure at the new Kivalina school site; emails with C. Jones and D. Ivanoff regarding heavy equipment quotes for Kivalina; email to C. Jones and Mayor Moto regarding ground lease termination | 3.10 | 620.00 |
| 06/02/23 | RAC | Emails with C. Jones and Mayor Moto regarding contracts; emails with Mayor Moto and staff regarding heavy equipment purchases; teleconference with D. Ivanoff, C. Jones, Mayor Moto and A. Sturm regarding procurement processes and Assembly approvals and projects in Kivalina; review and respond to emails related to VPSO HR and background check matters; call with Mayor Moto and C. Hatch regarding HR matter | 2.20 | 440.00 |
| 06/05/23 | RAC | Finalize RSN 23-28 and transmit to client for inclusion in the special meeting; emails and phone call with I. Mathiasson regarding Selawik project; review revised special meeting notices; emails with D. Ivanoff regarding procurement; emails with S. Atoruk regarding Assembly meeting preparations; emails with H. Walker and NANA regarding Selawik water and sewer; draft sample consent agenda sample with updated notes for June special meeting | 1.20 | 240.00 |

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Professional Fees

| Date | | Description | Hours | Amount |
|-------------|-----|--|--------------|---------------|
| 06/06/23 | RAC | Call with Mayor Moto regarding Noatak lease with Teck; emails with Mayor Moto, C. Jones, J. Hill regarding same; emails with Mayor Moto, A. Sturm, and J. Hill regarding AMLJIA insurance renewal and brokerage renewal; call and emails with J. Frantz, NSB and NAB staff regarding meeting invites and schedules; draft addendum 1 to ITB 23-02 for vessel purchase; teleconference with C. Hatch, R. Warner, and ANTHC regarding Shungnak waste heat recovery project; confer with M. Mead regarding same | 3.60 | 720.00 |
| 06/06/23 | MJM | Participate telephonically in Special Work Session/BAF Committee meeting; review related materials in preparation for meeting | 2.10 | 504.00 |
| 06/07/23 | MJM | Participate telephonically in Special Assembly Meeting | 1.40 | 336.00 |
| 06/07/23 | RAC | Calls and emails with H. Walker regarding Shungnak and Selawik projects; email with Mayor Moto, staff and Deerstone regarding Selawik projects; emails and video meeting with A. Dollemolle and H. Walker regarding Selawik water and sewer project; finalize RFP 23-07 for internet services and transmit for review to Mayor Moto, C. Jones and staff; Follow up with Mayor Moto and C. Nordlum regarding Kivalina playground lease and required resolutions | 3.20 | 640.00 |
| 06/09/23 | RAC | Call with S. Atoruk to discuss ITB's and RFP's for posting and bid openings; emails with C. Jones and staff regarding IT RFP; emails with C. Hatch and staff regarding rescue boat ITB; finalize and transmit ITB Addendum 1 for rescue boat; emails with C. Jones and ANTHC regarding FY24 CUAP agreement; analyze FY24 agreement for signature and return to ANTHC; emails with F. Westlake, C. Hatch and H. Walker regarding Selawik VPSO assessment | 1.70 | 340.00 |
| 06/09/23 | MJM | Phone call with Mayor Moto; review related emails | 0.70 | 168.00 |

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Professional Fees

| Date | | Description | Hours | Amount |
|-------------|-----|---|--------------|---------------|
| 06/09/23 | MJM | Phone call with H. Walker regarding Kotzebue storage lot; review related lot and title information; outline MOA with NWABSD for joint use | 0.50 | 120.00 |
| 06/12/23 | RAC | Confer with A. Sturm and J. Hill regarding updated insurance policies for FY24; analyze OCED grant requirements and background to prepare associated ordinance; confirm Sulianich Board membership for biennial report filing; draft resolutions 23-29, 23-30, 23-31, and 23-32 for the June Assembly meeting; call with F. Westlake regarding and warm storage facility improvements for Selawik | 3.50 | 700.00 |
| 06/12/23 | MJM | Prepare materials for June Assembly meeting | 0.20 | 48.00 |
| 06/12/23 | MJM | Email to J. Evan regarding G. Peoples claim; review related documents | 0.20 | 48.00 |
| 06/12/23 | MJM | Phone calls with Administration regarding personnel matters, contracts, and upcoming Assembly meeting | 0.80 | 192.00 |
| 06/13/23 | RAC | Calls with S. Atoruk regarding Assembly Meeting prep; call with Mayor Moto regarding internet connectivity issues; finalize and transmit Selawik VPSO building improvement contract; call with F. Westlake regarding internet connectivity and contracts; follow up with D. Ivanoff regarding internet connectivity solutions; emails with B. Hirsch and F. Westlake regarding Selawik contract | 1.60 | 320.00 |
| 06/13/23 | MJM | Numerous calls with Administration regarding personnel matters and pending contracts; revise contract with Deerstone for Selawik | 0.80 | 192.00 |

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Professional Fees

| Date | | Description | Hours | Amount |
|-------------|-----|---|--------------|---------------|
| 06/14/23 | RAC | Conference call with F. Westlake and B. Hirsch regarding Selawik VPSO and related agreement; revise and transmit final agreement; emails and calls with F. Westlake, J. Schaeffer, J. Frantz, and T. Hepa regarding joint borough planning meeting; attend joint borough planning teleconference with NSB and NAB staff; call with F. Westlake regarding internet repairs and contract matters | 1.70 | 340.00 |
| 06/14/23 | MJM | Phone call with Mayo Moto regarding internet outage, NWALT lobbying, and personnel matters | 0.30 | 72.00 |
| 06/14/23 | MJM | Phone call with J. Evans regarding G. Peoples' claims and ASCHR interview; review related documents | 0.30 | 72.00 |
| 06/15/23 | RAC | Finalize RSN 23-29, 23-30, 23-31, 23-22 for the June Assembly meeting; finalize Deerstone services contract for Selawik VPSO building improvements; call with S. Atoruk regarding elections petitions and correspondence to the Nome division of elections | 0.90 | 180.00 |
| 06/15/23 | MJM | Phone call with Administration regarding personnel matter; review related letter | 0.20 | 48.00 |
| 06/15/23 | MJM | Phone call and emails to staff and Administration regarding FY24 contracts and June Assembly meeting; prepare related resolutions and contracts | 1.30 | 312.00 |
| 06/16/23 | RAC | Messages with staff regarding email connectivity repairs; emails to Mayor Moto and staff regarding Selawik VPSO building improvements contract execution; revise draft contracts for legal services, financial services, lobbying services, planning and land entitlement selection services, media services. Call with Mayor Moto regarding an HR matter, Assembly meeting preparations, contracts, resolutions, and other matters | 3.40 | 680.00 |

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Professional Fees

| Date | | Description | Hours | Amount |
|-------------|-----|---|--------------|---------------|
| 06/16/23 | MJM | Meet with Mayor Moto to review G. Peoples' interview preparation materials and review pending administration issues; emails to J. Evans for same | 1.50 | 360.00 |
| 06/16/23 | MJM | Phone call with Administration regarding personnel matter; review related correspondence | 0.20 | 48.00 |
| 06/16/23 | MJM | Prepare materials for June Assembly meeting | 0.90 | 216.00 |
| 06/17/23 | RAC | Emails with S. Atoruk regarding ORD 23-05 and associated revisions; revise ORD 23-05 and submit revisions to client | 0.30 | 60.00 |
| 06/20/23 | MJM | Prepare materials for the June Assembly meeting; phone calls and emails to Administration for same | 1.00 | 240.00 |
| 06/20/23 | MJM | Phone call and emails to Borough staff regarding personnel matter; review related correspondence; meet with Mayor Moto to review same | 1.50 | 360.00 |
| 06/20/23 | RAC | Emails to S. Atoruk and staff regarding Assembly preparation; review final agenda and meeting attachments for completeness and publication; emails with SEF regarding FY24 contract renewal and draft contract; review and respond to emails with Hale & Associates and J. Hill regarding FY24 insurance proposals and associated brokerage agreement; emails with I. Mathiasson regarding FY24 Deerstone term contract renewal | 2.10 | 420.00 |

Client Ref: 01040 - Northwest Arctic Borough
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July 17, 2023

Professional Fees

| Date | | Description | Hours | Amount |
|-------------|-----|---|--------------|---------------|
| 06/21/23 | RAC | Analyze updated information from Hale & Associates regarding pending agreements; emails with A. Sturm and J. Hill for same; multiple emails with staff regarding June Assembly meeting materials and preparations; Call with A. Sturm and J. Hill regarding insurance and brokerage agreements and review prior term brokerage agreements; review Sulianich biennial report updates for submission to State of Alaska; confer with M. Mead regarding HR matter and various procurement project updates (no charge 0.5 of 2.3) | 1.80 | 360.00 |
| 06/21/23 | MJM | Meet with Mayor Moto to review pending personnel and contract issues; phone call with Mayor Moto for same; emails to staff and Administration regarding pending projects; conference with R. Camilleri to review same | 1.70 | 408.00 |
| 06/22/23 | RAC | Call with S. Atoruk regarding signing authority for moving expense reimbursement and HR matters; emails with A. Sturm and Mayor Moto regarding Anchorage meetings; revise ITB 23-02 addendum 1 and transmit for signature and publication; emails with A. Sturm and J. Hill regarding HR matter and insurance proposals; call and meeting with Mayor Moto regarding insurance and brokerage renewals, HR matters, and VIF and public services projects in the villages | 2.80 | 560.00 |
| 06/22/23 | MJM | Meet with Mayor Moto to review pending project, contract, and personnel matters; teleconference with Public Services to review FY24 Kivalina Road Maintenance Plan | 1.50 | 360.00 |
| 06/22/23 | MJM | Review NAB personnel matters; review related provisions of Code and Alaska Statutes; emails with staff and Administration for same | 0.70 | 168.00 |

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Professional Fees

| Date | | Description | Hours | Amount |
|-------------|-----|--|--------------|---------------|
| 06/23/23 | RAC | Email to Mayor Moto and staff regarding asset inventory and updated insurance proposal renewal; revise, finalize, and transmit RFP 23-07 for publication; call with Mayor Moto regarding HR matters, Assembly meeting, public services projects, and insurance asset inventory and renewal; confer with M. Mead regarding Assembly meeting preparations; call with S. Atoruk regarding RFP publication and signatures to brokerage PSA for insurance | 1.40 | 280.00 |
| 06/24/23 | MJM | Review and revise RFP for internet services | 0.20 | 48.00 |
| 06/25/23 | MJM | Review and prepare materials for June Assembly meeting | 0.50 | 120.00 |
| 06/26/23 | RAC | Emails with C. Jones and C. Hatch regarding HR and budgeting matter; follow up on Assembly related tasks for agreements and resolutions; retrieve and transmit NSB caribou harvest resolution | 0.60 | 120.00 |
| 06/26/23 | MJM | Participate in BAF Committee/Work Session and Regular June Assembly meeting; meet with staff and Administration to address contract, personnel, project, and budget issues | 9.10 | 2,184.00 |
| 06/27/23 | MJM | Prepare material for Public Safety Summit; email to Mayor Moto for same; phone call and email to Administration regarding personnel matter | 0.50 | 120.00 |
| 06/27/23 | RAC | Assembly meeting follow up with M. Mead; analyze post Assembly notices for publication and reply to S. Atoruk with revisions (no charge 0.4 of 0.8) | 0.40 | 80.00 |
| 06/27/23 | MJM | Meet with J. Evans to discuss Port Authority and Cape Blossom issues; review Cape Blossom materials for same; phone call with W. Chamberlain to discuss Port Authority and funding issues | 1.10 | 264.00 |

LANDYE BENNETT
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ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Professional Fees

| Date | | Description | Hours | Amount |
|----------|-----|---|-------|--------|
| 06/28/23 | MJM | Phone call and emails to J. Hill and Mayor Moto regarding payment for snow removal damage; prepare release form and bill of sale | 0.30 | 72.00 |
| 06/28/23 | RAC | Work with S. Atoruk to finalize Assembly notices for publication; call with Mayor Moto regarding an HR matters and prepare response; confer with M. Mead regarding FY24 contracts and agreements and HR matters; revise FY24 SEF contract for Community and Economic Development and transmit to F. Westlake for review | 1.80 | 360.00 |
| 06/28/23 | MJM | Address personnel matters; phone calls and emails with Borough staff and Administration for same; revise JD, offer letter, and PAN | 2.10 | 504.00 |
| 06/29/23 | MJM | Review DPS SOP Manual and VPSO Manual; phone call with C. Hatch for same | 0.60 | 144.00 |
| 06/29/23 | MJM | Review School District maintenance request and related statute; emails to Administration for same | 0.30 | 72.00 |
| 06/30/23 | MJM | Phone call with Mayor Moto regarding pending contract, personnel, and meeting issues | 0.50 | 120.00 |

Matter Rate Summary

| | | Rate | Hours | Amount |
|---------------------------|----------------------|--------|--------------|--------------------|
| RAC | Richard A. Camilleri | 200.00 | 37.30 | 7,460.00 |
| MJM | Matthew J. Mead | 240.00 | 33.00 | 7,920.00 |
| Total for Services | | | 70.30 | \$15,380.00 |

Disbursements and Expenses

| Date | Expenses | Amount |
|-----------------------|---|-----------------|
| 05/31/23 | Travel Expense M. Mead 06/25-06/26 flight from ANC to OTZ conf #EVZPBH - Alaska Airlines Inc. | 304.19 |
| 06/21/23 | Biennial Report Sulianich Association - Department of Commerce | 25.00 |
| 06/25/23 | Parking M. Mead 06/25-06/26 - MJM Kotzebue 06/25-06/26 | 32.00 |
| 06/25/23 | Meals Expense M. Mead 06/25-06/26 - MJM Kotzebue 06/25-06/26 | 119.36 |
| Total Expenses | | \$480.55 |

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ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Total This Matter

\$15,860.55

Receipts Since Last Invoice

| | | |
|------------------------------|--------------------|------------------------------|
| Prior Balance On This Matter | 61,964.35 | |
| Date | Description | Total Applied to this Matter |
| 06/23/23 | Applied to 323986. | 19,324.40 |
| 06/23/23 | Applied to 323398. | 23,212.93 |
| 06/23/23 | Applied to 323646. | 19,427.02 |
| Less Total Payments | | <u>\$61,964.35</u> |
| Prior Balance Due | | 0.00 |
| Current Balance Due | | <u>\$15,860.55</u> |

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Re: 292 Energy

Professional Fees

| Date | | Description | Hours | Amount |
|----------|-----|--|-------|--------|
| 06/12/23 | RAC | Call with I. Mathiasson regarding energy contracts | 0.20 | 40.00 |
| 06/13/23 | RAC | Analyze federal grant requirements for OCED grant project with NANA and KEA; draft ordinance for same | 1.20 | 240.00 |
| 06/14/23 | RAC | Finalize ORD 23-05 for joint OCED grant application and RSN 23-33 for State of Alaska DPH grant award | 0.80 | 160.00 |
| 06/15/23 | RAC | Finalize ORD 23-05 for OCED Grant and RSN 23-33 SOA DPH Grant | 1.10 | 220.00 |
| 06/16/23 | RAC | Confirm community participants in the FY23-24 Healthy and Equitable Communities Funding award and finalize associated resolution | 0.20 | 40.00 |
| 06/20/23 | RAC | Analyze correspondence between NANA and NAB regarding cooperation for OCED Energy Grant Writing for joint application and associated MOA; emails with F. Westlake and I. Mathiasson for same | 0.30 | 60.00 |
| 06/21/23 | RAC | Review and respond to emails with F. Westlake and I. Mathiasson regarding OCED work related to joint grant application and associated contracts; confer with M. Mead regarding proposed contracts and MOAs | 0.50 | 100.00 |
| 06/23/23 | RAC | Emails with I. Mathiasson regarding OCED ordinance and associated agreements and upcoming Assembly meeting | 0.20 | 40.00 |
| 06/26/23 | RAC | Draft technical services agreement with Deerstone for OCED technical work | 1.30 | 260.00 |

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Professional Fees

| Date | | Description | Hours | Amount |
|----------|-----|--|-------|--------|
| 06/27/23 | RAC | Emails with I. Mathiasson and staff regarding SOA DOHPH grant resolution and associated procurement; analyze updated scope from Deerstone to review and revise OCED contract; emails and conference call with I. Mathiasson and F. Westlake regarding purchase and Assembly approval; analyze Starlink quotation to request revisions that correspond to grant requirements and procurement ordinances | 1.90 | 380.00 |
| 06/28/23 | RAC | Emails with I. Mathiasson and F. Westlake regarding SOA DOHPH grant procurement; analyze new service terms and proposed invoices | 0.40 | 80.00 |
| 06/29/23 | RAC | Analyze contract for borough transmission study with Kuna Engineering and requested extension; emails with I. Mathiasson and F. Westlake for same | 0.40 | 80.00 |
| 06/30/23 | RAC | Analyze grant requirements for SOA DPH reporting and invoicing requirements; emails with I. Mathiasson and F. Westlake for same | 0.40 | 80.00 |

Matter Rate Summary

| | | Rate | Hours | Amount |
|---------------------------|----------------------|--------|-------------|-------------------|
| RAC | Richard A. Camilleri | 200.00 | 8.90 | 1,780.00 |
| Total for Services | | | 8.90 | \$1,780.00 |

Total This Matter **\$1,780.00**

Receipts Since Last Invoice

| | | |
|------------------------------|--------------------|------------------------------|
| Prior Balance On This Matter | | 2,593.00 |
| Date | Description | Total Applied to this Matter |
| 06/23/23 | Applied to 323986. | 696.00 |
| 06/23/23 | Applied to 323398. | 1,197.00 |
| 06/23/23 | Applied to 323646. | 700.00 |
| Less Total Payments | | <u>\$2,593.00</u> |

LANDYE BENNETT
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ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

| | |
|---------------------|-------------------|
| Prior Balance Due | 0.00 |
| Current Balance Due | <u>\$1,780.00</u> |

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Re: 310 VIF/VIC

Professional Fees

| Date | | Description | Hours | Amount |
|----------|-----|---|-------|--------|
| 06/05/23 | MJM | Phone call and emails to H. Walker and Mayor Moto regarding audit requirement and audit funding; review Policies and Procedures for same | 0.50 | 120.00 |
| 06/12/23 | RAC | Calls with I. Mathiasson and F. Westlake regarding Selawik water & sewer project contract structuring with the City of Selawik and NANA | 0.70 | 140.00 |
| 06/14/23 | RAC | Call with F. Westlake and B. Hirsch regarding Selawik water and sewer contract | 0.20 | 40.00 |
| 06/15/23 | RAC | Revise draft contract for Selawik water and sewer agreement | 0.80 | 160.00 |
| 06/16/23 | RAC | Prepare RSN 23-34 for Selawik Water and Sewer Project; calls and emails with A. Dallemolle, F. Westlake, and H. Walker confirming next steps for said project; revise draft contract for same; teleconference with City of Selawik Administrator, Mayor, Vice Mayor, and H. Walker regarding MOA and Contract; finalize draft water and sewer contract; draft MOA with NANA regarding water and sewer project cooperation | 3.90 | 780.00 |
| 06/17/23 | RAC | Revise NANA/Selawik MOA for Selawik water and sewer project | 0.90 | 180.00 |
| 06/20/23 | RAC | Revise final draft of NANA/Selawik MOA for submission to NANA; emails to A. Dallemolle at NANA to confirm NANA partner entity for MOA | 0.60 | 120.00 |
| 06/21/23 | RAC | Emails with NANA and NAB staff regarding Selawik water and sewer MOA; review draft agreement | 0.30 | 60.00 |
| 06/26/23 | RAC | Revise and transmit draft MOA for Selawik Water and Sewer project to NANA for review | 0.30 | 60.00 |

LANDYE BENNETT
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ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 324222

July 17, 2023

Professional Fees

| Date | | Description | Hours | Amount |
|----------|-----|--|-------|--------|
| 06/27/23 | RAC | Analyze updated Deerstone scope for OCED grant writing and submission project | 0.30 | 60.00 |
| 06/28/23 | RAC | Emails with NANA general counsel and staff, F. Westlake and NAB staff regarding Selawik Water & Sewer MOA revisions; revise draft MOA based on feedback; confer with M. Mead for same (no charge 0.2 of 0.4) | 0.20 | 40.00 |

Matter Rate Summary

| | | Rate | Hours | Amount |
|---------------------------|----------------------|--------|-------------|--------------------------|
| RAC | Richard A. Camilleri | 200.00 | 8.20 | 1,640.00 |
| MJM | Matthew J. Mead | 240.00 | 0.50 | 120.00 |
| Total for Services | | | 8.70 | \$1,760.00 |
| Total This Matter | | | | <u>\$1,760.00</u> |

Receipts Since Last Invoice

| | | |
|------------------------------|--------------------------------|------------------------------|
| Prior Balance On This Matter | | 2,664.00 |
| Date | Description | Total Applied to this Matter |
| 06/23/23 | Applied to 323398, 323646, 323 | 2,664.00 |
| Less Total Payments | | \$2,664.00 |
| Prior Balance Due | | 0.00 |
| Current Balance Due | | \$1,760.00 |

Please return this page with remittance

to
Landye Bennett Blumstein LLP - ANC
701 West 8th Avenue
Suite 1100
Anchorage, Alaska 99501

Invoice No. 324222
Bill Date: July 17, 2023
Client Code: 01040
Client Name: Northwest Arctic Borough

| | |
|------------------------|---------------------------|
| Total Fees | 18,920.00 |
| Disbursements | 480.55 |
| Current Billing | <u>\$19,400.55</u> |

Amount enclosed: _____