

# NWAB Mtg Packet

## July Regular Assembly Meeting

July 24, 2023

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**Northwest Arctic Borough  
Assembly BAF/Work Session**  
Monday, July 24, 2023 – 1:00 P.M.  
Assembly Chambers – Kotzebue, AK

**AGENDA**

- A. CALL TO ORDER**
- B. INVOCATION/MOMENT OF SILENCE**
- C. SAFETY MOMENT**
- D. ROLL CALL**
  - 1. Introduction of Staff and Guests
- E. APPROVAL OF AGENDA** **TAB 1**
- F. COMMUNICATIONS AND APPEARANCES** **TAB 3**
  - 1. Financials ending June 30, 2023
- G. PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES** **TAB 4**
  - 1. **Ordinance 23-05** *an ordinance of the Northwest Arctic Borough Assembly approving a Joint Grant Application and funding commitment to U.S. Department of Energy Office of Clean Energy Demonstrations funding opportunity announcement number DE-FOA-0002970, and for related purposes.*
- H. INTRODUCTION OF ORDINANCES** **TAB 6**
- I. RESOLUTIONS** **TAB 7**
  - 1. **Resolution 23-36** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Buckland for a equipment maintenance, parts, and labor project.*
  - 2. **Resolution 23-37** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kobuk for a Helical Pier Foundation and Accessories Project.*
  - 3. **Resolution 23-38** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kobuk for a Community Buildings Supplemental Labor and Material Funding Project.*
  - 4. **Resolution 23-39** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kotzebue for the Emergency Response and Planning Project.*
  - 5. **Resolution 23-40** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the Kivalina IRA Council for the Landfill Cleanup and Waste Backhaul Project.*
  - 6. **Resolution 23-41** *a resolution of the Northwest Arctic Borough Assembly approving an agreement with the Alaska Department of Transportation and*

*Public Facilities for Airport Vegetation Clearing, and for related purposes.*

7. **Resolution 23-42** a resolution of the Northwest Arctic Borough Assembly confirming the Mayor's appointments to the Village Improvement Commission.
8. **Resolution 23-43** a resolution of the Northwest Arctic Borough Assembly approving a ground lease with the City of Kobuk for Public Safety use, and related purposes.

**J. OTHER BUSINESS**

**TAB 8**

**K. EXECUTIVE SESSION**

**L. AUDIENCE COMMENTS**

**M. ASSEMBLY COMMENTS**

**N. MAYOR'S COMMENTS**

**O. ADJOURNMENT**



**Northwest Arctic Borough  
Assembly Regular Meeting**  
Tuesday, July 25, 2023 – 9:00 A.M.  
Assembly Chambers – Kotzebue, AK

**AGENDA**

- A. CALL TO ORDER**
- B. INVOCATION/MOMENT OF SILENCE**
- C. SAFETY MOMENT**
- D. ROLL CALL/MEMBER EXCUSAL**
  - 1. Introduction of Staff and Guests
- E. APPROVAL OF AGENDA** **TAB 1**
- F. APPROVAL OF PREVIOUS MEETING MINUTES** **TAB 2**
  - 1. June 26, 2023 Regular Meeting Minutes
- G. COMMUNICATIONS AND APPEARANCES**
- H. BOARDS, COMMISSIONS & COMMITTEES** **TAB 3**
  - 1. Budget, Audit & Finance
  - 2. Financial Report, Angie Sturm
- I. PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES** **TAB 4**
  - 1. **Ordinance 23-05** *an ordinance of the Northwest Arctic Borough Assembly approving a Joint Grant Application and funding commitment to U.S. Department of Energy Office of Clean Energy Demonstrations funding opportunity announcement number DE-FOA-0002970, and for related purposes.*
- J. ASSEMBLY REPORTS** **TAB 8**
- K. MAYOR'S REPORT** **TAB 5**
- L. TIME AND PLACE OF NEXT MEETING**
- M. INTRODUCTION OF ORDINANCES** **TAB 6**
- N. RESOLUTIONS** **TAB 7**
  - 1. **Resolution 23-36** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Buckland for a equipment maintenance, parts, and labor project.*
  - 2. **Resolution 23-37** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kobuk for a Helical Pier Foundation and Accessories Project.*
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  - 4. **Resolution 23-39** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kotzebue for the Emergency Response and Planning Project.*
  - 5. **Resolution 23-40** *a resolution of the Northwest Arctic Borough Assembly*

approving a Village Improvement Fund Application from the Kivalina IRA Council for the Landfill Cleanup and Waste Backhaul Project.

6. **Resolution 23-41** *a resolution of the Northwest Arctic Borough Assembly approving an agreement with the Alaska Department of Transportation and Public Facilities for Airport Vegetation Clearing, and for related purposes.*
7. **Resolution 23-42** *a resolution of the Northwest Arctic Borough Assembly confirming the Mayor's appointments to the Village Improvement Commission.*
8. **Resolution 23-43** *a resolution of the Northwest Arctic Borough Assembly approving a ground lease with the City of Kobuk for Public Safety use, and related purposes.*

**O. OTHER BUSINESS**

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**P. EXECUTIVE SESSION**

**Q. AUDIENCE COMMENTS**

**R. ASSEMBLY COMMENTS**

**S. MAYOR'S COMMENTS**

**T. ADJOURNMENT**



# Northwest Arctic Borough

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163 Lagoon Street  
P.O. Box 1110 Kotzebue, Alaska 99752  
(907) 442-2500 Fax (907) 442-2930  
www.nwabor.org

## Northwest Arctic Borough Assembly Finance Retreat July 26-27, 2023 – Anchorage, Alaska Dimond Center Hotel

### AGENDA

#### Wednesday, July 26, 2023

- 8:30AM Breakfast provided
- 9AM Call to Order  
Prayer  
Introductions
- Approve retreat agenda
- 9:30 AM Jonathan King – Halcyon Consulting: Long-Term PILT Revenue Forecast
- 10:30 AM 15-Minute Break
- 12 PM Lunch Provided – Working Lunch
- 1:30 PM Long-term revenue and budget discussion continued
- 3:00 PM Identification of long-term service priorities
- 4:30 PM End Day 1



# Northwest Arctic Borough

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## Thursday, July 27, 2023

- 8:30 AM Breakfast provided
- 9:00 AM Call to Order
- 9:30 AM APCM - Blake Phillips
- 10:30 AM 15-Minute Break
- 12 PM Lunch provided - working lunch  
Wendy Chamberlain - State budget forecast
- 1:30 PM Long-term budget planning
- 3:00 PM Recap of immediate and long-term budget plan and action items
- 4:30 PM End Day 2





Northwest Arctic Borough Assembly  
Regular Meeting Minutes  
Monday, June 26, 2023 – 1:00 P.M.  
Assembly Chambers – Kotzebue, AK

**CALL TO ORDER**

President Hadley called the meeting to order at 1:00 P.M.

**INVOCATION/MOMENT OF SILENCE**

Member Loon provided an invocation.

**SAFETY MOMENT**

Member Loon mentioned springtime is hard, even today; it's okay to reach out to family for mental well-being. Taking children out to subsist, time goes by. When boating makes sure long rope, extra gas, lighter and extra protection. Thank you.

**ROLL CALL/MEMBER EXCUSAL**

Assembly Members present at the time of roll call:

Austin Swan Sr.	Dood Lincoln Carr	Walter Sampson	Reid Magdanz
Miles Cleveland Sr.	Hannah Loon	Delores Barr	Tanya Ballot
Sandy Shroyer Beaver	Nathan Hadley Jr.		

Unexcused

Elmer Armstrong Jr.

Introduction of Staff and Guests

Dickie Moto Sr.	Matt Mead	Clyde Ramoth	Jesse Ahkpuk Jr.
Angie Sturm	Clara Jones	Fritz Westlake Sr.	Elsie Sampson
Robert Nazuruk	Shayne Schaeffer	Franklin Geist	Stella Atoruk

**A quorum is present to conduct business.**

**APPROVAL OF AGENDA**

Agenda presented for approval for June 26, 2023.

**Member Sampson motioned to approve as presented; Member Lincoln Carr seconded; passed unanimously by roll call vote.**

**APPROVAL OF PREVIOUS MEETING MINUTES**

May 23, 2023, regular meeting minutes and June 7, 2023, special meeting minutes presented for approval.

**Member Swan motion to approve both, seconded by Member Lincoln Carr motion; passed unanimously by roll call vote.**

**COMMUNICATION AND APPEARANCE**

No communication and appearance presented.

## **BOARDS, COMMISSIONS & COMMITTEES**

Member Lincoln Carr mentioned she didn't call in this morning, wasn't notified other than time on booklet; Mayor and President she suggests an email prior of any changes.

President Hadley summarized the Budget, Audit Finance meeting that was held earlier this morning. Although having phone issues.

Member Lincoln Carr requested excusal for this morning, she tried calling although late.

Finance Borough Treasurer Sturm provided a summary of financials ending May 30, 2023. Member Sampson verified monthly payments for construction loan? Member Lincoln Carr said that Member Ballot requested clarification for Selawik VIF balance.

## **PUBLIC HEARING, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES**

None presented.

## **ASSEMBLY REPORTS**

*Member Ballot reported she accompanied Mayor Moto with NWALT team to Washington D.C. Really happy with the turnout, glad and thankful for the opportunity.*

Member Magdanz mentioned he along with a few more were able to call in a Federal Subsistence Board meeting on June 8, 2023; happy to report that the proposal had been rejected unanimously. Bag limits aren't changing this year, although next proposal may go through the next cycle.

Member Lincoln Carr mentioned she called in also, thank Mayor and President Hadley for informing them. Critical on situation like this, maybe next year; thank you for calling in.

President Hadley requested Administration get a copy of the North Slope resolution, he would like to adopt one similar for our area. Hopefully we will see a rebound of caribou herds.

## **MAYOR'S REPORT**

Mayor Moto mentioned due to change of Public Safety Summit from Shungnak to Kotzebue the staff is assisting with logistics.

Member Lincoln Carr thank Mayor and staff for being adaptable.

Member Loon mentioned she attended the Joint Maintenance Construction meeting recently at the School District.

## **TIME & PLACE OF NEXT MEETING**

July 24-25, 2023, for regular meeting next month.

## **INTRODUCTION OF ORDINANCES**

1. **Ordinance 23-05** *an ordinance of the Northwest Arctic Borough Assembly approving a Joint Grant Application and funding commitment to U.S. Department of Energy Office of*

*Clean Energy Demonstrations funding opportunity announcement number DE-FOA-0002970, and for related purposes.*

Mayor Moto summarized Ordinance 23-05, recommend do pass.

**Member Sampson motioned to adopt for first reading Ordinance 23-05, seconded by Member Lincoln Carr; motion carried by roll call vote.**

### **RESOLUTIONS**

1. **Resolution 23-29** *a resolution of the Northwest Arctic Borough Assembly authorizing a professional services agreement for legal services with Landye Bennett LLP, and for related purposes.*

Mayor Moto summarized Resolution 23-29, recommend do pass. President Hadley asked if there was a name change of business.

**Member Lincoln Carr motion to approve Resolution 23-29, seconded by Member Ballot; motion carried unanimously by roll call vote.**

2. **Resolution 23-30** *a resolution of the Northwest Arctic Borough Assembly approving a professional services agreement with Goldeneye Media Alaska, and for related purposes.*

Mayor Moto summarized Resolution 23-30, recommend do pass.

**Member Loon motion to approve Resolution 23-30, seconded by Member Lincoln Carr; motion carried unanimously by roll call vote.**

3. **Resolution 23-31** *a resolution of the Northwest Arctic Borough Assembly authorizing a professional services agreement with Espelin & Associates LLC to provide accounting services, and for related purposes.*

Mayor Moto summarized Resolution 23-31, recommend do pass. Member Lincoln Carr raised concern of Finance busy enough to have them another year; when first contracted they were just for that year although this is the third or fourth year.

**Member Loon motion to approve Resolution 23-31, seconded by Member Magdanz; motion carried by majority with Member Lincoln Carr voting no by roll call vote.**

4. **Resolution 23-32** *a resolution of the Northwest Arctic Borough Assembly authorizing a professional services agreement with Wendy Chamberlain dba Legislative Consultants in Alaska for lobbying, and for related purposes.*

Mayor Moto summarized Resolution 23-32, recommend do pass.

**Member Lincoln Carr motion to approve Resolution 23-32, seconded by Member Cleveland; motion carried unanimously by roll call vote.**

5. **Resolution 23-33** *a resolution of the Northwest Arctic Borough Assembly accepting the State of Alaska Department of Health Division of Public Health FY23-24 Healthy and Equitable Communities Funding and Agreement, and for related purposes.*

Mayor Moto summarized Resolution 23-33, recommend do pass.

**Member Loon motion to approve Resolution 23-33, seconded by Member Magdanz; motion carried unanimously by roll call vote.**

6. **Resolution 23-34** *a resolution of the Northwest Arctic Borough Assembly authorizing a contract with Deerstone Consulting, LLC for the Water and Sewer Project in Selawik, and for related purposes.*

Mayor Moto summarized Resolution 23-34, recommend do pass.

**Member Magdanz motion to approve Resolution 23-34, seconded by Member Loon; motion carried by majority with Member Ballot abstaining by roll call vote.**

7. **Resolution 23-35** *a resolution of the Northwest Arctic Borough Assembly approving a professional services agreement with McClintock Land Associates for consulting, mapping, and surveying services related to the Borough's Municipal Land Entitlement, and for related purposes.*

Mayor Moto summarized Resolution 23-35, recommend do pass. Member Lincoln Carr mentioned before and again today; with McClintock coming to town, she hopes that they can do couple surveys for homeowners.

**Member Lincoln Carr motion to approve Resolution 23-35, seconded by Member Loon; motion carried unanimously by roll call vote.**

#### **OTHER BUSINESS**

None presented.

#### **EXECUTIVE SESSION**

No executive session was held.

#### **AUDIENCE COMMENTS**

None presented.

#### **ASSEMBLY COMMENTS**

Member Barr mentioned good meeting, quick and different to hold in one day. Appreciate

work being done. Thank you.

Member Loon thanks the Borough Mayor and staff for reports. Look forward to the Safety summit starting tomorrow. Thank you, Assembly, for calling in although difficult time with phone and internet issues. Condolences to those that lost loved ones and those that are searching for family, prayers for all. Have a safe summer. Thank you.

Member Swan mentioned Native Village of Kivalina and City of Kivalina met with Teck regarding water supply. Hopefully soon won't have to wait until Spring break up to fill takes.

Member Sampson in Inupiaq. Thank you for the good meeting. Thank the Mayor and staff for preparation of meeting. Summer is starting off hot, lots of bugs. Have a safe summer. Make sure to take floatation devices when travel. Thank you.

Member Magdanz mentioned quick meeting, understanding internet issues, and appreciating staff working through. Thinking of Shungnak, hope power gets back on soon. Hi to friends upriver, hope all goes well. He raised concern to Mayor, if anyone is there although thinking of freezers in Shungnak; especially in these temperatures.

Member Lincoln Carr thank Mayor and Administration for being reactive for Safety Summit; glad to be scheduled at ATC, look forward to seeing folks from region being involved. She suggests emailing out in a timely manner to be aware of time changes are. Thank City of Kotzebue for working on challenges with water system. Shout out to the community; dog owners, dogs aren't to be loose as you walk around. Clean after dog. Have a safe summer. Sending condolences to those that lost loved ones. Thank you even if short meeting.

*Member Cleveland mentioned good meeting, have a good summer.*

*Member Ballot mentioned good short meeting. Ensure boat safety. Also, check on family; mental health is important. Take advantage of jobs and projects in our region. Get ready for college, get paperwork in order. Look forward to budget retreat. Thankful for rejection of temporary special action request on caribou. Teach our youth to respect our land. Condolences to those that lost loved ones. Thank Mayor and staff for work that you do.*

*Vice President Shroyer Beaver thank Mayor and staff work doing. Summers are short and quick. Everyone have a safe summer. Thank you.*

President Hadley sends condolences to family members in Buckland, hard to go through a sudden change in our lives. Continue to pray for one another. Be safe while hunting, wear life jackets; gun safety is important. When throwing harpoon make sure right and anchoring your boat. Everyone have a safe summer.

### **MAYORS COMMENTS**

Mayor Moto thank staff, have been having issues with internet and services. With the summit change to Kotzebue from Shungnak, thankful to still hold it. Mayor Moto went to training in the past for tech tool for the loader, he can travel to villages without having to

have someone come up from Anchorage. Also went to DC for NWALT, supporting needs. Staff will reach out to Shungnak to see what is needed; possibly lend out the generator for residence to make sure their freezers are still frozen.

Senior Director of Operations Fritz Westlake provided a summary of recent activities. The Selawik water and sewer project, happy to have a contractor go out there along with assessment for VPSO equipment storage. Noatak Solar Project is currently on schedule, battery is ready to be installed; should be running by end of summer.

Borough Clerk summarized the Election notice for October general election.

### **ADJOURNMENT**

President Hadley congratulates the contractors. Member Loon motion to adjourn, seconded by Member Sampson at 2:06 P.M.

DRAFT





































































































































































































































































































































































































































































































































































































































































