

NWAB Mtg Packet

August Regular

August 26-27, 2024

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**Northwest Arctic Borough
Assembly BAF Work Session**
Monday, August 26, 2024 – 1:00 P.M.
Assembly Chambers – Kotzebue, AK

AGENDA

A. CALL TO ORDER

B. INVOCATION/MOMENT OF SILENCE

C. SAFETY MOMENT

D. ROLL CALL

1. Introduction of Staff and Guests

E. APPROVAL OF AGENDA

TAB 1

F. COMMUNICATIONS AND APPEARANCES

TAB 3

1. Financials ending July 31, 2024

**G. PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY
ORDINANCES**

TAB 4

H. INTRODUCTION OF ORDINANCES

TAB 6

1. **Ordinance 24-09** *an ordinance of the Northwest Arctic Borough Assembly amending the Borough Code for employee relocation expenses, and for related purposes.*
2. **Ordinance 24-10** *an ordinance of the Northwest Arctic Borough Assembly approving a memorandum of agreement with the Alaska Municipal League to perform grant management services, and for related purposes.*
3. **Ordinance 24-11** *an ordinance of the Northwest Arctic Borough Assembly approving a contract for copier/printing services with Konica Minolta, and for related purposes.*

I. RESOLUTIONS

TAB 7

1. **Resolution 24-28** *a resolution of the Northwest Arctic Borough Assembly ratifying appointments to the Community and Economic Development Commission.*
2. **Resolution 24-29** *a resolution of the Northwest Arctic Borough Assembly accepting an FY25 Village Public Safety Officer Grant and for related purposes.*
3. **Resolution 24-30** *a resolution of the Northwest Arctic Borough Assembly approving an Assembly donation under the FY25 budget for the Chukchi Consortium Library.*
4. **Resolution 24-31** *a resolution of the Northwest Arctic Borough Assembly approving a lease with Nasruk Nay Consulting for VPSO Housing in Kotzebue, and related purposes.*
5. **Resolution 24-32** *a resolution of the Northwest Arctic Borough Assembly approving an expenditure of up to \$860,000 utilizing local assistance and tribal*

consistency funds to replace the Fire Protection Systems for the Selawik and Noorvik Schools, and for related purposes.

6. **Resolution 24-33** *a resolution of the Northwest Arctic Borough Assembly approving and adopting updated policies and procedures for the Village Improvement Commission.*
7. **Resolution 24-34** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from Ipnatchiaq Electric Company for a Power Plant Upgrade Project, and for related purposes.*
8. **Resolution 24-35** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from Opt-In Kiana for Community building repair, equipment, and supplies, and for related purposes.*
9. **Resolution 24-36** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Selawik Water and Sewer Systems for homes, and for related purposes.*
10. **Resolution 24-37** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the Native Village of Kivalina to fund an ongoing Environmental Program, and for related purposes.*
11. **Resolution 24-38** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kotzebue for the purchase of heavy equipment, and for related purposes.*
12. **Resolution 24-39** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the Native Village of Shungnak for the purchase of heavy equipment, and for related purposes.*

J. OTHER BUSINESS

TAB 8

K. EXECUTIVE SESSION

L. AUDIENCE COMMENTS

M. ASSEMBLY COMMENTS

N. MAYOR'S COMMENTS

O. ADJOURNMENT



**Northwest Arctic Borough
Assembly Regular Meeting**
Tuesday, August 27, 2024 – 10:00 A.M.
Kivalina School Gym – Kivalina, Alaska

AGENDA

- A. CALL TO ORDER**
- B. INVOCATION/MOMENT OF SILENCE**
- C. SAFETY MOMENT**
- D. ROLL CALL/MEMBER EXCUSAL**
 - 1. Introduction of Staff and Guests
- E. APPROVAL OF AGENDA** **TAB 1**
- F. APPROVAL OF PREVIOUS MEETING MINUTES** **TAB 2**
 - 1. June 25, 2024, Regular Meeting Minutes
 - 2. July 25, 2024, Special Meeting Minutes
- G. COMMUNICATIONS AND APPEARANCES**
- H. BOARDS, COMMISSIONS & COMMITTEES** **TAB 3**
 - 1. Budget, Audit & Finance
 - 2. Financial Report, Jade Hill
- I. PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES** **TAB 4**
- J. ASSEMBLY REPORTS** **TAB 8**
- K. MAYOR'S REPORT** **TAB 5**
- L. TIME AND PLACE OF NEXT MEETING**
- M. INTRODUCTION OF ORDINANCES** **TAB 6**
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 - 2. **Ordinance 24-10** *an ordinance of the Northwest Arctic Borough Assembly approving a memorandum of agreement with the Alaska Municipal League to perform grant management services, and for related purposes.*
 - 3. **Ordinance 24-11** *an ordinance of the Northwest Arctic Borough Assembly approving a contract for copier/printing services with Konica Minolta, and for related purposes.*
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 - 3. **Resolution 24-30** *a resolution of the Northwest Arctic Borough Assembly approving an Assembly donation under the FY25 budget for the Chukchi*

Consortium Library.

4. **Resolution 24-31** *a resolution of the Northwest Arctic Borough Assembly approving a lease with Nasruk Nay Consulting for VPSO Housing in Kotzebue, and related purposes.*
5. **Resolution 24-32** *a resolution of the Northwest Arctic Borough Assembly approving an expenditure of up to \$860,000 utilizing local assistance and tribal consistency funds to replace the Fire Protection Systems for the Selawik and Noorvik Schools, and for related purposes.*
6. **Resolution 24-33** *a resolution of the Northwest Arctic Borough Assembly approving and adopting updated policies and procedures for the Village Improvement Commission.*
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11. **Resolution 24-38** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the City of Kotzebue for the purchase of heavy equipment, and for related purposes.*
12. **Resolution 24-39** *a resolution of the Northwest Arctic Borough Assembly approving a Village Improvement Fund Application from the Native Village of Shungnak for the purchase of heavy equipment, and for related purposes.*

O. OTHER BUSINESS

TAB 8

P. EXECUTIVE SESSION

Q. AUDIENCE COMMENTS

R. ASSEMBLY COMMENTS

S. MAYOR'S COMMENTS

T. ADJOURNMENT



Northwest Arctic Borough Assembly
Regular Meeting Minutes
Tuesday June 25, 2024, 9 A.M.
Assembly Chambers – Kotzebue, AK

CALL TO ORDER

President Hadley called the meeting to order at 9:01 A.M.

INVOCATION/MOMENT OF SILENCE

Member Swan provided an invocation.

SAFETY MOMENT

Member Lincoln-Carr reminded all that children need life jackets when traveling by boat. Member Haviland Lie added that kids need to also wear their life jackets when they are out swimming too.

ROLL CALL/MEMBER EXCUSAL

Assembly Members present at the time of roll call:

Raven Sheldon	Austin Swan Sr.	Delores Barr	Craig McConnell
Dood Lincoln-Carr	<i>Miles Cleveland</i>	Derek Haviland-Lie	Reid Magdanz
Walter Sampson	Nathan Hadley Jr.		

Excused

Elmer Armstrong Jr.

Introduction of Staff and Guests

Fritz Westlake	Paeton Schaeffer	Hiram Walker	Jade Hill
Noah Naylor	Matt Mead	Dickie Moto Sr.	Stella Atoruk
Rosie Barr	Jennifer Murphy	Tessa Baldwin	

A quorum is present to conduct business. Member Lincoln-Carr motioned to excuse Member Armstrong, seconded by Member Sampson; passed unanimously by roll call vote.

APPROVAL OF AGENDA

Agenda presented for approval for June 25, 2024. Mayor Moto requested putting the resolutions before communications and appearances as him and President Hadley had a flight to catch to attend a meeting. Member Magdanz requests an item added for the executive session regarding an update from Attorney Mead on a legal issue he was working on. Member Haviland-Lie requested that we add Rural Cap under Communications and Appearances. Member McConnell requested that we move up the Executive Session, so Mayor Moto and President Hadley are present during that time.

Member Lincoln-Carr motioned to approve as amended; Member Sampson seconded; passed unanimously by roll call vote.

APPROVAL OF PREVIOUS MEETING MINUTES

Meeting minutes for May 29, 2024 presented to the Assembly. Member Magdanz noted that on page 3 there was a typo that needed to be corrected.

Member Sampson motion to approve, seconded by Member Swan; passed unanimously by roll call vote.

RESOLUTIONS

1. **Resolution 24-18** *a resolution of the Northwest Arctic Borough Assembly supporting the establishment of a Canine Unit for the Borough VPSO Program, and for related purposes.*

Mayor Moto summarized the resolution, recommending do pass.

Member Sampson made a motion to approve Resolution 24-18, seconded by Member Lincoln-Carr; motion passed unanimously by roll call vote.

2. **Resolution 24-19** *a resolution of the Northwest Arctic Borough Assembly authorizing a professional services agreement for FY25 with Wendy Chamberlain DBA Legislative Consultants in Alaska for lobbying, and for related purposes.*

Mayor Moto summarized the resolution, recommending do pass.

Member Sheldon made a motion to approve Resolution 24-19, seconded by Member Lincoln-Carr; motion passed unanimously by roll call vote.

3. **Resolution 24-20** *a resolution of the Northwest Arctic Borough Assembly approving an FY25 professional services agreement with Goldeneye Media Alaska, and for related purposes.*

Mayor Moto summarized the resolution, recommending do pass.

Member Haviland-Lie made a motion to approve Resolution 24-20, seconded by Member Sheldon; motion passed unanimously by roll call vote.

4. **Resolution 24-21** *a resolution of the Northwest Arctic Borough Assembly authorizing an FY25 professional services agreement with Espelin & Associates LLC to provide accounting services, and for related purposes.*

Mayor Moto summarized the resolution, recommending do pass.

Member Lincoln-Carr made a motion to approve Resolution 24-21, seconded by Member Barr; motion passed unanimously by roll call vote.

5. **Resolution 24-22** *a resolution of the Northwest Arctic Borough Assembly authorizing an FY25 professional services agreement for legal services with Landye Bennett Blumstein LLP, and for related purposes.*

Mayor Moto summarized the resolution, recommending do pass.

Member Lincoln-Carr made a motion to approve Resolution 24-22, seconded by Member Barr; motion passed unanimously by roll call vote.

6. **Resolution 24-23** *a resolution of the Northwest Arctic Borough Assembly providing for a supplemental FY25 Local Contribution to Education.*

Mayor Moto summarized the resolution, recommending do pass.

Member Haviland-Lie made a motion to approve Resolution 24-23, seconded by Member Sheldon; motion passed unanimously by roll call vote.

7. **Resolution 24-24** *a resolution of the Northwest Arctic Borough Assembly to discontinue the Borough's provision of health insurance benefits for Assembly Members.*

Mayor Moto summarized the resolution, recommending do pass.

Member Sampson made a motion to approve Resolution 24-24, seconded by Member Magdanz; motion passed by majority roll call vote.

8. **Resolution 24-25** *a resolution of the Northwest Arctic Borough Assembly to discontinue*

the Borough's provision of internet services for Assembly Members
Mayor Moto summarized the resolution, recommending do pass.

Member Haviland-Lie made a motion to approve Resolution 24-25, seconded by Member Swan; motion passed by majority roll call vote.

9. **Resolution 24-26** *a resolution of the Northwest Arctic Borough Assembly to recommend a Financial Transition Plan for the Sulianich Art Center, and for related purposes.*

Mayor Moto summarized the resolution, recommending do pass.

Vice President Sampson motioned to amend a 3-year-plan for Resolution 24-26, seconded by Member Swan, motion passes by majority roll call vote.

Member McConnell made a motion to approve Resolution 24-26, seconded by Member Sheldon; motion passed by majority roll call vote.

President Hadley requested excusal at 10:31. Break at 10:32. Reconvene at 10:52 A.M.

EXECUTIVE SESSION

Member Magdanz motion to go into an executive session to address a potential legal matter, seconded by Member Lincoln-Carr; motion passed unanimously by roll call vote. End of executive session at 11:32 A.M.

Vice President Sampson stated that no action was taken during the executive session.

COMMUNICATION AND APPEARANCE

Updates of Cape Blossom, Swan Lake Loop, and AHFC Housing Project – City of Kotzebue – Tessa Baldwin started off by mentioning back in December of 2023, the City of Kotzebue was approached to go in to a joint/grant agreement to build a housing initiative. The RFP is out already by direct of their Council and Assembly. July 10, 2024 is the deadline to initiate interest in submitting a proposal, and July 31, 2024 is the proposal deadline for this housing project. She stated they received about \$5 million dollars, estimating about 4-9 new homes, it won't cover the entirety of the cost, but Tessa said there are some leveraging proposals. They won't know the selection of who will receive this funding until the City Council meets on July 18, 2024. She said that they are excited, as they have already received a couple of interested parties already and are hopeful to see some new homes here in Kotzebue.

Tessa stated that the levels of manganese have stabilized and gone down since April. The City Council recently passed two resolutions, one was to waive resident's water/sewer bill for the months they had issues with the manganese, and for future issues when the manganese levels exceed .03 milliliters per million. The second part is to provide a filtration system for homes while they work through these issues, as they are looking at an estimated cost of \$500,000-\$1 million to have this fixed. Tessa also explained that the reason the water has been brown is because with the previous old plant they had more contact time with the water, as the current design does not have that resulting in high levels of oxidization, it is not a medical risk.

Cape Blossom's Regional Committee meeting is scheduled to meet on August 9, 2024. The Northwest Arctic Borough was selected to be the representative for Cape Blossom's selection of the RFP. She said that The City will be reporting on their Port Infrastructure Development grant that was received, as they are going through the 2nd phase of the

agreement. The City is hoping to bring a selection of an engineered design for the planning phase of Cape Blossom to the committee.

Funding was received for the planning/design phase of the Swan Lake/Lagoon Loop. The Swan Lake Loop did have a main failure this past winter, resulting in over 60 homes with no running water/sewer affecting about 600-700 residents. The funding was received from the States revolving fund, which was used more as a grant opportunity of 2.5 million dollars to start the design/planning phase, the RFP for that will go out to the public the first week of July 2024.

Rural Cap Update – Rosie Barr and Jennifer Murphey

Rosie started off by explaining that Rural Cap is the only Alaskan Committee Action Program, and that they work to better the lives of low-income Alaskans across the state. Jennifer said that they are here, in Kotzebue, to partner with the Maniilaq Association to get more information to create an actional program plan towards community childcare. Their intent is to get as much community feedback as possible to create something sustainable and community based.

Rosie talked about their “Healthy Homes in Buckland” program, she said they had their kick-off meeting about two weeks ago. She said they also partnered with KEA and had 10 homes weatherized here in Kotzebue.

BOARDS, COMMISSIONS & COMMITTEES

Financial Report – Jade Hill started off giving recognition to the previous Financial Director, Angie Sturm, wishing her well in all her future endeavors. Jade summarized her financial report ending May 29th, 2024.

Break at 12:41 P.M. Reconvene at 1:10 P.M.

PUBLIC HEARING, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES

1. Ordinance 24-08 *an ordinance of the Northwest Arctic Borough Assembly providing for establishing and adoption of the line-item budget for the FY25 Village Improvement Fund. Community and Economic Development Director, Fritz Westlake, summarized the ordinance; recommending do pass.*

Member Magdanz made a motion to approve Ordinance 24-08, seconded by Member Lincoln-Carr; motion passed by majority roll call vote.

ASSEMBLY REPORTS

Member Magdanz said that the budget, audit, and finance department met on June 24, 2024 to discuss the budget from the resolutions and ordinance that were presented on June 25, 2024 agenda, he appreciated everyone’s involvement and encouraged the public to start attending the work sessions each month.

MAYOR’S REPORT

Community and Economic Development Director, Fritz Westlake, filled in for Mayor Moto during this time.

Planning Director, Noah Naylor, summarized his report stating that he had been working with Goldeneye Media to create an online digital application for any kind of line permits. This creates a way to easily streamline the process, where the permitter puts in all their information, and it will create its own permit.

VPSO Coordinator, Josh Harville, said that the public safety department is working with the legal team to revamp the RFP process in hopes to increase the number of RPF's they receive. The VPSO house and holding cell was recently completed in Noorvik, they held an open house and BBQ for the community to go and see the new facility. Fire/smoke alarms were recently installed in the villages of Selawik, and Deering.

Public Services Admin, Dominic Ivanoff, stepped in for Director, Clara Jones, to answer questions regarding their report.

Fritz gave his report for Community and Economic Development, he said the summer school payments for the Frank R. Ferguson Memorial scholarship will be sent out after July 1, 2024 as they have exhausted their budget for the previous fiscal year. The next VIF meeting will be held on July 11, and 12 here in Kotzebue.

Fritz also gave a brief summary of the Energy report, stating that negotiations for the OCED grant are still ongoing, they are in phase 1 and are hoping to bring it to the assembly within the next month. The Noatak project is still not running at 100%, as an incident recently occurred where a telephone pole was hit and knocked over by a piece of heavy equipment, the fiber optic cable that runs from the AVEC plant to the solar array was disconnected or broken but efforts are being made to make that repair.

TIME & PLACE OF NEXT MEETING

BAF/WS on July 22nd, 2024, at 1 P.M. and regular meeting for July 23rd, 2024, at 9 A.M.

INTRODUCTION OF ORDINANCES

None presented

OTHER BUSINESS

None presented

AUDIENCE COMMENTS

Marlene Moto-Carl called in to express her concerns for this upcoming election year, as there were issues during the previous year, she also expressed concerns about the water/sewer issues, and the VPSO retaliation and turnover issues in the villages.

ASSEMBLY COMMENTS

Member Barr said it was a good meeting with good discussions, she thanked the administration for all their hard work, hopes everyone has a safe summer and sends her condolences to all those who have lost their loved ones.

Member Sheldon thanked the administration, and the mayor for their reports, congratulated Jade for her new position with the Borough. Good discussions, and input, he also wishes everyone a safe summer.

Member Magdanz said there were good discussions this week, and he appreciates that we are continuing to have discussions on an ongoing basis of what the Borough is doing and finding ways to prepare for our future. He hopes that everyone has a good time during the harvest season, and to treat everyone with respect.

Member Haviland-Lie thanks staff for preparing for the last couple days of meetings, although everyone might not agree on everything, in the end we find a way to come together and find solutions that are best for the Borough. Summer is here, and it's getting smoky outside so if you have breathing issues take care of yourself, he reminded the kids

to wear life jackets if you are out swimming or boating.

Member McConnell gives his condolences to those who have lost their loved ones, makes a special mention to Connell Barr in Buckland who passed last week, says he was a good humble man and did a lot for the school district. He said we have a “strong staff”, for when we are missing people that another person steps up to help and it shows.

Member Cleveland said it was a good meeting and it shows that our assembly is strong and that we are all working together to build for the future.

Member Lincoln-Carr brings caution to the administration and president that we need to consider when we are making sudden decisions that affect other people. She is very thankful that we are holding the Public Safety Summit in Shungnak next month and she wishes she was able to make it, she encourages others to attend.

Vice President Sampson thanks the staff for all their hard work to the assembly. He respects everyone’s viewpoint towards the discussions we are having and expresses their right to speak up.

MAYORS COMMENTS

Fritz Westlake represented Mayor Moto during this time, he said he appreciates everything the assembly comments on or suggests as it guides us through each month and the work we do.

ADJOURNMENT

Member Lincoln-Carr made a motion to adjourn, seconded by Member Haviland-Lie; meeting adjourned at 2:18 P.M.



Northwest Arctic Borough Assembly
Special Meeting Minutes
Thursday July 25, 2024 – 1:00 P.M.
Assembly Chambers – Kotzebue, AK

CALL TO ORDER

Vice President Sampson called the meeting to order at 1:02 P.M.

INVOCATION/MOMENT OF SILENCE

Vice President Sampson provided an invocation.

ROLL CALL/MEMBER EXCUSAL

Assembly Members present at the time of roll call:

Dood Lincoln-Carr	Reid Magdanz	Miles Cleveland Sr.	Delores Barr
Derek Haviland-Lie	Austin Swan Sr.	Raven Sheldon	Walter Sampson
Craig McConnell	Nathan Hadley Jr.		

Excused

Elmer Armstrong Jr.

Member Lincoln Carr made a motion to excuse Member Armstrong, seconded by Member Barr; motion passed unanimously. Quorum present to conduct business.

Introduction of Staff and Guests

Dickie Moto	Chris Hatch	Fritz Westlake	Matt Mead
Jade Hill	Clara Jones	Noah Naylor	Paeton Schaeffer
Stella Atoruk	Clyde Ramoth	Melissa Brown	Nils Andreassen
Lenora Foxglove	Tanya Ballot		

APPROVAL OF AGENDA

Agenda presented for July 25, 2024.

Member Magdanz made a motion to approve the agenda as presented, seconded by Member Lincoln Carr; passed unanimously by roll call vote.

RESOLUTIONS

1. **Resolution 24-27** a resolution of the Northwest Arctic Borough Assembly approving a contract with Northern Contractors and Consulting, LLC for construction services for the Borough's Fire/Search and Rescue Building in Selawik, AK.
Mayor Moto summarized Resolution 24-27, recommend do pass. Member Sheldon raised concern of cost of project, he suggested building new; possibly another vacant building, the old Native store which need plumbing and electrical.

Vice President Sampson asked if there were communications with Selawik regarding planning process; also, raised concern to Legal regards to what will occur if Selawik don't support this resolution, but go back to replanning of the project.

Member McConnell raised concern of cost, recommend new. Member Lincoln Carr recall him stated relations beginning of the contract. Has concerns about delaying this, and will we have these grant monies available. What are the options?

President Hadley understand that school district lot may have space available to build per Member McConnell. He recommends hearing from Member Sheldon and Mayor of Selawik before voting.

Member Sheldon asked the Public Safety Director if there is a deadline for the grant for the completion of a building being called for. Tribe Director Tanya Ballot mentioned they need this facility with the best material to do the right way; no access to fire safety equipment. Selawik's old store would be an adequate space for storage, next to the city shop which is in middle of the community.

Member Lincoln Carr recommends the villages continue to speak up, in a timely manner. Appreciate you attending the meeting, she withdrew her motion to approve the resolution. Vice President Sampson verified with Legal regarding voting for or against. Member Magdanz asked Legal if the mover of amendment withdrew her motion, does that mean the resolution no longer in front of us?

Selawik Mayor Ramoth echoed comments from Member Sheldon and Tribe Administrator Ballot. Thank you, Mayor Moto and Director Hatch, for coming to Selawik recently. They urge further research into this, with amount of monies and what is doable. Member McConnell raised concern of how the RFP was written, recommends specific bid documents then get responses. Also, raised concern of local hire when contractors used.

Member Lincoln Carr asked Legal Mead being withdrew resolution, do it need a second? City of Selawik Administrator Lenora Foxglove provided a brief history of the project, although heard from the life of the building.

Mayor Moto raised concern of relations, glad to be here to work for the people. Thank you for calling in, the next project is Noorvik. AML Director Andreassen thank you being able to listen in today. Look forward to working with you all, addressing and prioritizing community needs. President Hadley stated he attended the meeting in Juneau; good that Borough is building partnerships with AML. Raised concern of safety of residents.

Member McConnell stated this isn't impossible to do, don't approve of this resolution. City of Selawik Mayor Ramoth stated good discussions, what about the White Building? Can renovations still be done for VPSO housing, can that still be done since went this far; would hate for that project to stop. President Hadley raised concerns of finding lots to build.

Member Lincoln Carr asked Legal if the motion was still on the floor, even if she withdrew although the second hasn't withdrew.

Member Lincoln Carr made a motion to approve Resolution 24-27, seconded by Member Cleveland; motion failed unanimously by roll call vote.

AUDIENCE COMMENTS

None presented.

ASSEMBLY COMMENTS

Member Cleveland no comment.

Member Haviland Lie thank Assembly, agree with Sheldon and McConnell.

Member Barr appreciates discussion, hopeful to have something at the next meeting.

Member Swan mentioned good discussions, do best for our communities. Thank you.

President Hadley hope storages will be where residents want it to be, have lots available.

Member Sheldon thank Administration, agree with leadership; glad they called in and will work with them and recommend finding a site control. Thank you.

Member McConnell stated we have once chance to get right, example of eight buildings and hire local. Raised concern of appearance, optics of negating with a relative.

Member Magdanz appreciates discussions today; acknowledge Administration, worked hard. Move forward and get something we all can agree on.

Member Lincoln Carr think Assembly need to use same example when vote on issues they should declare relations; they get calls. Thankful for grants.

Vice President Sampson in Inupiaq; thank Mayor and staff for work done, good discussion.

Thank Assembly for your viewpoints, which we all respect.

MAYORS COMMENTS

Mayor Moto thank you for attending this Special meeting today, good discussions. Will work with City and Tribe, also work with AML.

ADJOURNMENT

Member Magdanz motion to adjourn at 2:53 P.M., seconded by Member Lincoln Carr; motion carried.

Northwest Arctic Borough
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Northwest Arctic Borough
General Fund Revenue & Expenditures Narrative Report
 June 30, 2024
 As of the end of June 2024, the fiscal year is 100% complete.

We are providing explanation for the items highlighted on the accompanying Revenue/Expense report that appear to be in significant variance within the budget.

Account Name	
All General Fund Revenues	
PILT	FY24 PILT was received in May

General Fund Expenditures

Account Name	
01-Assembly Department	Nothing significant to note.
02-Mayor Department	Nothing significant to note.
03-Administration & Finance	Nothing significant to note.
04-N/A	Nothing significant to note.
05-Planning & Community	Nothing significant to note.
06-Planning Commission	Nothing significant to note.
07-Economic Development Admin	\$2M transfer to Energy dept for in-kind on grant for FY24
08-Economic Development Comm.	Nothing significant to note.
09-Public Services Department	Nothing significant to note.
10-Public Safety Commission	Nothing significant to note.
11-Public Safety Department	Nothing significant to note.
12- Water and Sewer Subsidy	Have not posted June 30 invoice yet to close out the year.

Northwest Arctic Borough
Summary of Fund Balances
June 30, 2024

	General Fund			VIF	
	Unassigned Fund Balance	Sustainability Fund Balance	Contingency Fund Balance	Assigned Fund Balance	Sustainability Fund Balance
Total Fund Balances as of 6/30/23	<u>\$ 27,833,670</u>	<u>\$ 56,581,690</u>	<u>\$ 10,000,000</u>	<u>\$ 14,346,193</u>	<u>\$ 28,713,565</u>
Changes:					
Current YTD Increase/(Decrease)	5,922,310			1,187,845	
Transfer to Sustainability		7,870,332			1,200,000
Appropriated Fund Balance					
Total Changes	<u>5,922,310</u>	<u>7,870,332</u>	<u>0</u>	<u>1,187,845</u>	<u>1,200,000</u>
Current Balance Available	<u>\$ 33,755,980</u>	<u>\$ 64,452,022</u>	<u>\$ 10,000,000</u>	<u>\$ 15,534,038</u>	<u>\$ 29,913,565</u>

Northwest Arctic Borough
Cash and Investment Report
June 30, 2024

Institution	General Fund Accounts	Face Value of Investment	% of Total
Wells Fargo	Main GF Checking	\$ 26,709,382	45%
Wells Fargo	Checking-Sulianich	\$ 1,413,462	2%
Wells Fargo	Money Market Trust for GO Bond	\$ 6,469,502	11%
AMLIP	AMLIP	\$ 24,859,658	42%
AMLIP	NAB CARES	\$ 577	0%
Merrill Lynch	Investment in Teck Stock	\$ 8,217	0%
Total General Fund Operating Accounts		\$ 59,460,798	100%

Institution	GF Contingency Reserve Portfolio	Fair Market Value of Investment	% of Total	Unrealized Gain Included in FMV
APCM	Equities	\$ 2,673,208	27%	
APCM	Fixed Income	\$ 6,604,426	68%	
APCM	Cash and Cash Equivalents	\$ 496,258	5%	
Total GF Contingency Reserve Portfolio		\$ 9,773,892	100%	\$ 492,300

Institution	Sustainability Fund Portfolio	Fair Market Value of Investment	% of Total	Unrealized Gain Included in FMV
APCM	Equities	\$ 21,791,068	40%	
APCM	Fixed Income	\$ 30,369,355	56%	
APCM	Cash and Cash Equivalents	\$ 1,849,511	3%	
Total GF Sustainability Portfolio		\$ 54,009,934	100%	\$ 3,471,541

Institution	VIF Accounts	Face Value of Investment	% of Total
Wells Fargo	VIF Checking	\$ 3,037,221	32%
AMLIP	VIF AMLIP	\$ 6,555,478	68%
Total VIF Operating Accounts		\$ 9,592,699	100%

Institution	VIF Sustainability Portfolio	Fair Market Value of Investment	% of Total	Unrealized Gain Included in FMV
APCM	Equities	\$ 14,017,945	40%	
APCM	Fixed Income	\$ 19,537,034	56%	
APCM	Cash and Cash Equivalents	\$ 1,189,710	3%	
Total VIF Sustainability Portfolio		\$ 34,744,689	100%	\$ 2,901,793

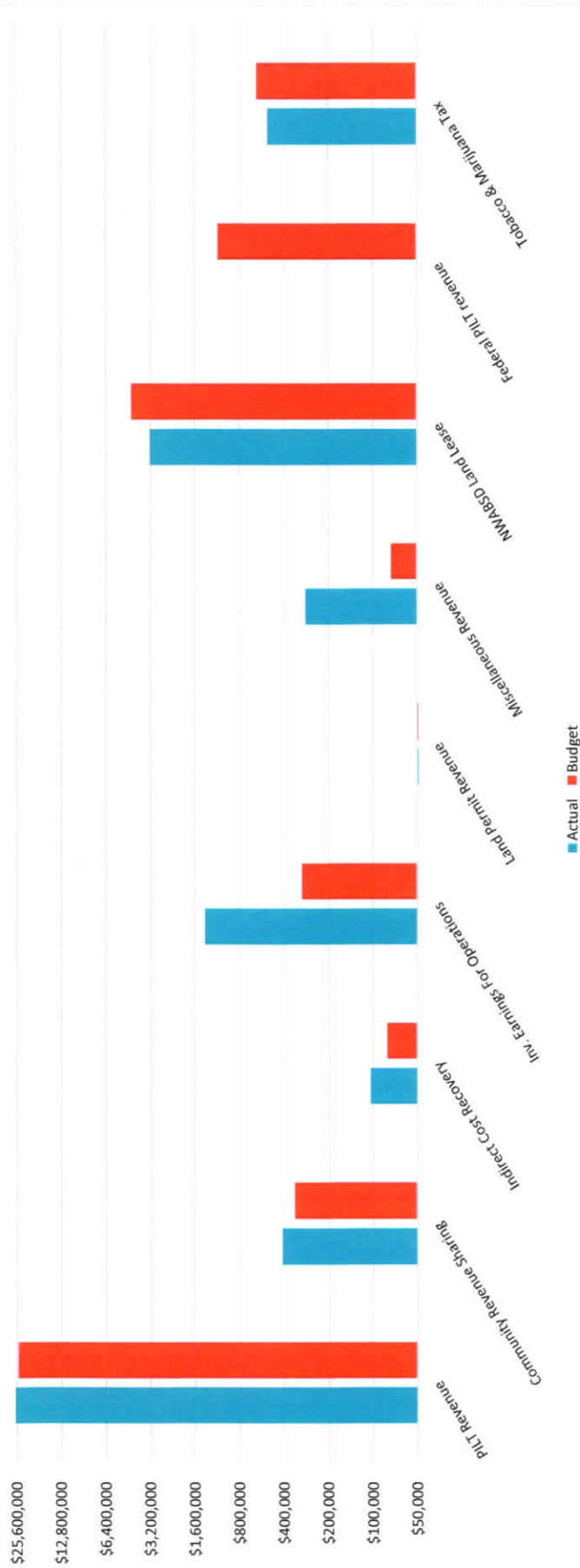
Total Borough Cash and Investments	\$ 167,582,012
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Northwest Arctic Borough
General Fund Revenue and Expenditure Totals
June 30, 2024

Revenue (alphabetical order)	Actual	Budget	% Remaining
Community Revenue Sharing	410,709	335,415	-22%
Federal PILT Revenue	-	1,100,062	100%
Indirect Cost Recovery	104,078	80,000	-30%
Investment Earnings Available For Ops	1,367,219	300,000	-356%
Land Permit Revenue	10,000	14,000	29%
Miscellaneous Revenue	284,843	75,000	-280%
NWABSD Land Lease	3,197,930	4,263,906	25%
PILT Revenue	26,234,440	25,000,000	-5%
Tobacco & Marijuana Excise Tax	510,553	600,000	15%
TOTAL Revenue	32,119,772	31,768,383	-1%
Expenditures (alphabetical order)			
Administration & Finance	1,151,528	1,321,084	13%
Assembly	1,445,408	2,024,111	29%
Community & Economic Dev. Commission	15,032	25,669	41%
Community & Economic Development	1,358,878	3,558,287	62%
Local Education Contribution	4,983,833	6,645,111	25%
Mayor's Office	1,300,107	1,406,993	8%
Planning & Community	207,785	567,797	63%
Planning Commission	8,946	36,803	76%
Public Safety Dept	1,014,518	1,175,747	14%
Public Safety Commission	43,709	25,592	-71%
Public Services	1,821,938	1,536,949	-19%
Transfer out - Bond Debt Service	908,963	1,649,513	45%
Transfer out - Investment Contribution	7,870,332	7,500,000	-5%
Transfer out - Grants	2,000,000	-	0%
Transfer out - Sulianich	-	28,500	100%
Water and Sewer Subsidy	2,066,485	2,450,000	16%
TOTAL Expenditures	26,197,462	29,952,156	13%
Revenues less Expenditures	5,922,310		

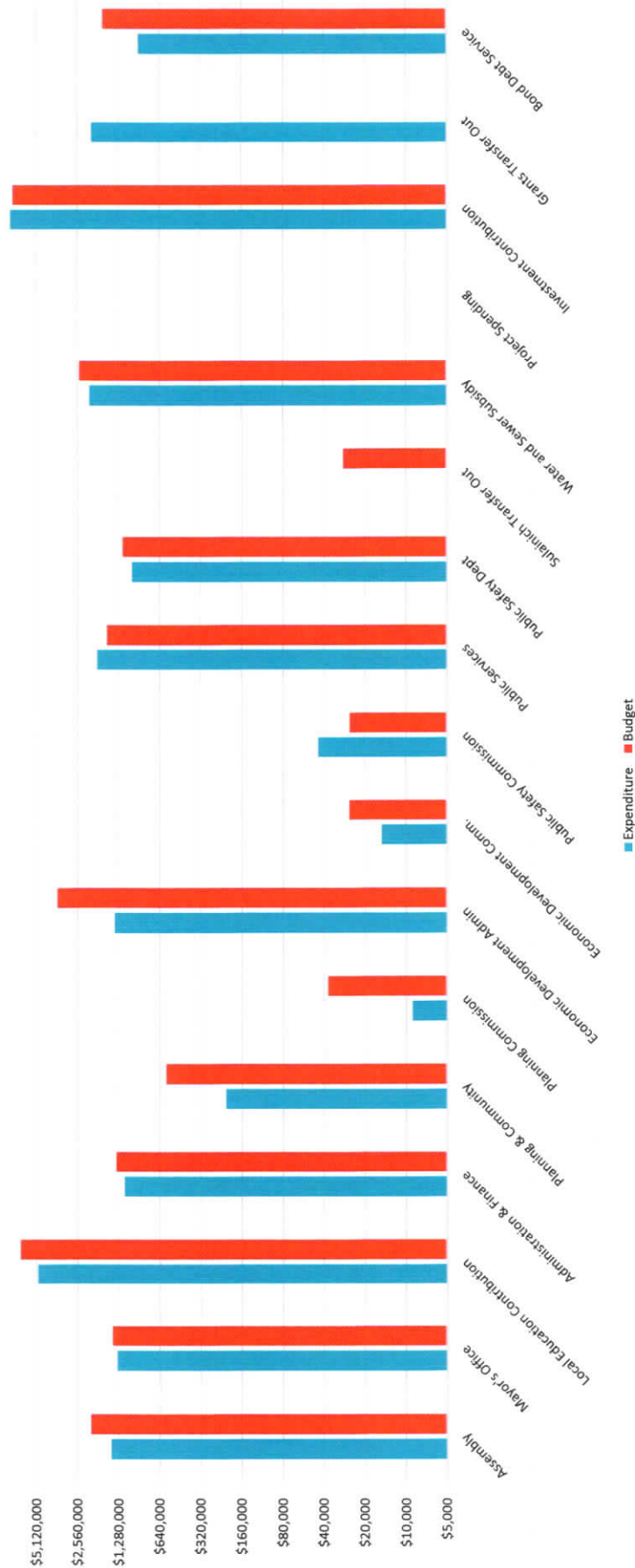
Northwest Arctic Borough
General Fund Year-to-date Revenues
June 30, 2024

General Fund Budget vs. Actual



Revenue	Actual	Budget
PILT Revenue	\$ 26,234,440	25,000,000.00
Community Revenue Sharing	\$ 410,709	335,415.00
Indirect Cost Recovery	\$ 104,078	80,000.00
Inv. Earnings For Operations	\$ 1,367,219	300,000.00
Land Permit Revenue	\$ 10,000	14,000.00
Miscellaneous Revenue	\$ 284,843	75,000.00
NWABSD Land Lease	\$ 3,197,930	4,263,906.00
Federal PILT revenue	\$ -	1,100,062.00
Tobacco & Marijuana Tax	\$ 510,553	600,000.00
Total Revenue	\$ 32,119,772	\$ 31,768,383

General Fund Expenditures Budget vs. Actual



Northwest Arctic Borough
Special Projects
June 30, 2024

Village Improvement Fund	Actual	Budget	% of Total
Revenues	\$ 4,398,394	\$ 4,100,000	107%
Unavailable Revenues	\$ 3,277,924	\$ -	0%
Operational Expenditures	\$ 1,568,174	\$ 1,652,940	95%
Village Project Expenditures	\$ 4,920,299	\$ 2,447,060	201%
Cash as of June 30, 2024	\$ 3,037,221		

Energy Department IPP Shungnak & Kobuk	Actual
Revenues	\$ 39,876
Operational Expenditures	\$ 28,357
Net Revenue Over Expenditures	\$ 11,519
Cash as of June 30, 2024	\$ 147,640

Energy Department IPP Noatak	Actual
Revenues	\$ -
Operational Expenditures	\$ 1,705
Net Revenue Over Expenditures	\$ (1,705)
Cash as of June 30, 2024	\$ (942)

Regional Elder Boiler Maintenance Program	Actual	Budget
General Fund Contribution	\$ 350,000	\$ 350,000
Nana Contribution	\$ -	\$ 350,000
General Fund Expenses	\$ 198,908	
Contractor Payments	\$ 426,565	\$ 700,000
Net Revenue Over Expenditures	\$ (625,473)	\$ -

Northwest Arctic Borough
Grants Summary
June 30, 2024

Grant Name	Completion Date	Account Code	Beginning Budget	Expended through 6/30/2024	Remaining Budget
AW Solar, Battery, & Heat Pumps**		05-01	54,811,907	-	54,811,907
**Not yet awarded, expected early FY25					
Climate Pollution Reduction Grant	September 30, 2025	05-02	143,809	20,970	123,205
Ambler Search & Rescue	August 31, 2031	05-03	1,500,000	-	1,500,000
Design & Permitting for Solar PV	January 30, 2024	05-07 (32-07)	568,531	386,464	182,434
Rural Energy Pilot Program	January 26, 2025	05-08 (32-08)	1,998,560	86,547	1,919,191
Selawik Solar PV	December 31, 2025	05-11 (32-11)	1,134,500	-	1,134,500
State and Local Fiscal Recovery Funds	December 31, 2024	19-03	1,150,432	180,622	1,027,586
Local Government Lost Revenue	December 31, 2024	19-05	1,193,531	715,020	519,897
Local Assistance & Tribal Consistency	December 31, 2027	19-06	3,917,090	376,302	3,540,788
Ice Roads (TORA)	June 30, 2023	32-02	97,605	-	97,605
Safe Ice Roads for Alaska	April 30, 2024	32-02	300,000	44,335	255,665
School Construction & Maint.	June 30, 2024	32-03	1,061,212	1,019,798	41,414
Noatak Solar	December 31, 2023	32-04	436,384	391,294	45,090
Area Airport Vegetation	October 31, 2022	32-06	152,659	67,241	85,418
Public Safety & Facilities	June 30, 2027	32-09	1,459,613	388,945	1,081,279
Healthy & Equitable Communities	May 31, 2024	32-10	127,862	121,713	6,149
VPSO FY24	June 30, 2024	45-00	1,834,468	1,689,292	248,530
VPSO CIP	June 30, 2026	45-02	2,980,000	272,661	2,707,339
Total** (Includes grants not yet awarded)			74,868,163	5,761,204	69,327,997

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 00</u>					
01-00-4000-00 PILT REVENUE	.00	26,234,440.00	25,000,000.00	(1,234,440.00)	104.9
01-00-4010-00 FEDERAL PILT REVENUE	.00	.00	1,100,062.00	1,100,062.00	.0
01-00-4020-00 NWABSD LAND LEASE	.00	3,197,929.50	4,263,906.00	1,065,976.50	75.0
01-00-4050-00 TOBACCO EXCISE TAX REVENUE	.00	465,346.72	540,000.00	74,653.28	86.2
01-00-4075-00 MARIJUANA EXCISE TAX REVENUE	.00	45,206.09	60,000.00	14,793.91	75.3
01-00-4099-00 MISCELLANEOUS REVENUE	.00	284,843.16	75,000.00	(209,843.16)	379.8
01-00-4220-00 SOA COMMUNITY ASSIST PROGRAM	.00	410,709.43	335,415.00	(75,294.43)	122.5
01-00-4400-00 INDIRECT COST RECO PROGRAM	.00	104,078.28	80,000.00	(24,078.28)	130.1
01-00-4550-00 INVESTMENT INC. AVAIL. FOR OPS	110,925.56	1,367,219.23	300,000.00	(1,067,219.23)	455.7
01-00-4600-00 LAND PERMIT REVE PROGRAM	.00	10,000.00	14,000.00	4,000.00	71.4
 TOTAL SOURCE 00	 110,925.56	 32,119,772.41	 31,768,383.00	 (351,389.41)	 101.1
 TOTAL FUND REVENUE	 110,925.56	 32,119,772.41	 31,768,383.00	 (351,389.41)	 101.1

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
01-00-6390-00 BANK FEES	.00	82.66	.00	(82.66)	.0
01-00-9001-00 TRANS OUT-SULIANICH	.00	.00	28,500.00	28,500.00	.0
01-00-9002-00 TRANS OUT-INVEST/SUSTAIN	.00	.00	7,500,000.00	7,500,000.00	.0
01-00-9003-00 TRANS OUT-BOND DEBT	.00	908,962.50	1,649,513.00	740,550.50	55.1
01-00-9004-00 TRANSFER OUT - LOCAL ED	.00	4,983,833.25	6,645,111.00	1,661,277.75	75.0
01-00-9005-00 CREDIT CARD CLEARING ACCOUNT	.00	49,821.38	.00	(49,821.38)	.0
01-00-9007-00 WATER & SEWER SUBSIDY	.00	.00	2,450,000.00	2,450,000.00	.0
01-00-9009-00 TRANS OUT - GRANTS	2,000,000.00	2,000,000.00	.00	(2,000,000.00)	.0
TOTAL DEPARTMENT 00	2,000,000.00	7,942,699.79	18,273,124.00	10,330,424.21	43.5

ASSEMBLY

01-01-6000-00 SALARIES	20,318.07	187,812.41	191,000.00	3,187.59	98.3
01-01-6010-00 WAGES, TEMPORARY	.00	8,265.00	10,000.00	1,735.00	82.7
01-01-6110-00 FICA	1,551.77	16,583.97	6,143.00	(10,440.97)	270.0
01-01-6111-00 SOA ESC	152.59	1,775.82	6,617.00	4,841.18	26.8
01-01-6115-00 MEDICAL	.00	133,237.68	316,267.00	183,029.32	42.1
01-01-6120-00 WORKER'S COMP	92.18	392.46	.00	(392.46)	.0
01-01-6125-00 PERS	5,008.98	44,540.84	62,669.00	18,128.16	71.1
01-01-6210-00 AIR TRANSPORTATION	3,119.00	52,115.09	100,000.00	47,884.91	52.1
01-01-6220-00 GROUND TRANSPORTATION	1,279.59	15,329.11	10,000.00	(5,329.11)	153.3
01-01-6230-00 LODGING	2,690.00	101,633.24	95,000.00	(6,633.24)	107.0
01-01-6240-00 MEETING FEES	16,450.00	184,220.00	200,000.00	15,780.00	92.1
01-01-6250-00 PER DIEM	2,376.00	51,357.02	50,000.00	(1,357.02)	102.7
01-01-6320-00 PRINTING & PUBLICATIONS	.00	539.00	10,000.00	9,461.00	5.4
01-01-6370-00 DUES & SUBSCRIPTIONS	2,425.00	20,418.59	35,000.00	14,581.41	58.3
01-01-6399-00 MISCELLANEOUS	.00	12,837.74	17,000.00	4,162.26	75.5
01-01-6400-00 CONSULTANTS	.00	.00	15,000.00	15,000.00	.0
01-01-6450-00 LEGAL	.00	.00	50,000.00	50,000.00	.0
01-01-6820-00 ASSEMBLY RETREAT	.00	10,155.36	40,000.00	29,844.64	25.4
01-01-7000-00 REVENUE SHARING GRANTS	93,326.25	392,308.81	335,415.00	(56,893.81)	117.0
01-01-7050-00 CHARITABLE DONATIONS	.00	195,000.00	450,000.00	255,000.00	43.3
01-01-7200-00 ELECTION EXPENSE	.00	16,885.49	24,000.00	7,114.51	70.4
TOTAL ASSEMBLY	148,789.43	1,445,407.63	2,024,111.00	578,703.37	71.4

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR'S OFFICE</u>					
01-02-6000-00 SALARIES	38,427.26	313,521.23	325,000.00	11,478.77	96.5
01-02-6110-00 FICA	554.58	5,076.44	10,764.00	5,687.56	47.2
01-02-6111-00 SOA ESC	94.12	2,388.57	5,363.00	2,974.43	44.5
01-02-6115-00 MEDICAL	.00	25,278.28	97,313.00	72,034.72	26.0
01-02-6120-00 WORKER'S COMP	184.03	1,855.03	.00	(1,855.03)	.0
01-02-6125-00 PERS	8,454.01	67,000.24	70,553.00	3,552.76	95.0
01-02-6210-00 AIR TRANSPORTATION	2,005.00	53,876.38	48,000.00	(5,876.38)	112.2
01-02-6220-00 GROUND TRANSPORTATION	182.70	8,270.08	9,000.00	729.92	91.9
01-02-6230-00 LODGING	558.00	23,897.32	20,000.00	(3,897.32)	119.5
01-02-6250-00 PER DIEM	.00	13,860.00	15,000.00	1,140.00	92.4
01-02-6300-00 SUPPLIES	8,232.61	26,672.72	22,000.00	(4,672.72)	121.2
01-02-6370-00 DUES & SUBSCRIPTIONS	250.00	2,476.16	4,000.00	1,523.84	61.9
01-02-6380-00 TRAINING	.00	4,253.96	5,000.00	746.04	85.1
01-02-6399-00 MISCELLANEOUS	2,281.80	32,983.51	20,000.00	(12,983.51)	164.9
01-02-6400-00 CONSULTANTS	18,437.32	144,398.68	170,000.00	25,601.32	84.9
01-02-6450-00 LEGAL	18,116.92	153,304.39	235,000.00	81,695.61	65.2
01-02-6825-00 NW LEADERSHIP TEAM	.00	.00	5,000.00	5,000.00	.0
01-02-6830-00 ARCTIC ISSUES	20,000.00	20,000.00	5,000.00	(15,000.00)	400.0
01-02-7050-00 CHARITABLE DONATIONS	8,942.97	141,412.02	140,000.00	(1,412.02)	101.0
01-02-7600-00 EMERGENCY DISASTER RELIEF	.00	.00	200,000.00	200,000.00	.0
01-02-7600-01 ABL EMERGENCY DISASTER RELIEF	.00	8,661.60	.00	(8,661.60)	.0
01-02-7600-04 IAN EMERGENCY DISTASTER RELIEF	25,000.00	50,000.00	.00	(50,000.00)	.0
01-02-7600-05 KVL EMERGENCY DISTASTER RELIEF	3,129.97	51,669.92	.00	(51,669.92)	.0
01-02-7600-06 OBU EMERGENCY DISTASTER RELIEF	.00	1,358.00	.00	(1,358.00)	.0
01-02-7600-07 OTZ EMERGENCY DISTASTER RELIEF	.00	63,666.13	.00	(63,666.13)	.0
01-02-7600-10 WLK EMERGENCY DISTASTER RELIEF	.00	84,226.47	.00	(84,226.47)	.0
 TOTAL MAYOR'S OFFICE	 154,851.29	 1,300,107.13	 1,406,993.00	 106,885.87	 92.4

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION & FINANCE</u>					
01-03-6000-00 SALARIES	24,633.64	301,250.71	356,063.00	54,812.29	84.6
01-03-6110-00 FICA	355.87	4,854.01	5,455.00	600.99	89.0
01-03-6111-00 SOA ESC	134.72	2,049.92	5,875.00	3,825.08	34.9
01-03-6115-00 MEDICAL	.00	25,302.08	72,985.00	47,682.92	34.7
01-03-6120-00 WORKER'S COMP	59.96	208.34	.00	(208.34)	.0
01-03-6125-00 PERS	5,419.39	64,458.59	77,296.00	12,837.41	83.4
01-03-6210-00 AIR TRANSPORTATION	297.00	5,639.81	12,000.00	6,360.19	47.0
01-03-6220-00 GROUND TRANSPORTATION	.00	206.68	2,500.00	2,293.32	8.3
01-03-6230-00 LODGING	538.00	7,117.04	14,000.00	6,882.96	50.8
01-03-6250-00 PER DIEM	.00	2,574.00	8,910.00	6,336.00	28.9
01-03-6300-00 SUPPLIES	13,167.97	35,261.86	28,000.00	(7,261.86)	125.9
01-03-6310-00 POSTAGE AND FREIGHT	1,675.17	11,701.34	15,000.00	3,298.66	78.0
01-03-6320-00 PRINTING & PUBLICATIONS	1,397.17	4,085.23	30,000.00	25,914.77	13.6
01-03-6330-00 UTILITIES	18,528.81	100,187.46	125,000.00	24,812.54	80.2
01-03-6340-00 TELEPHONE	4,203.49	28,120.71	44,000.00	15,879.29	63.9
01-03-6365-00 GAS & OIL EXPENSE	1,645.85	19,113.60	28,000.00	8,886.40	68.3
01-03-6370-00 DUES & SUBSCRIPTIONS	40.09	5,472.90	5,000.00	(472.90)	109.5
01-03-6380-00 TRAINING	.00	.00	5,000.00	5,000.00	.0
01-03-6390-00 JANITORIAL EXPENDITURE	6,000.00	33,602.79	36,000.00	2,397.21	93.3
01-03-6460-00 CONSULTANTS, ACCOUNTING/AUDIT	27,744.98	212,860.59	200,000.00	(12,860.59)	106.4
01-03-6600-00 INSURANCE	50.00	237,556.69	250,000.00	12,443.31	95.0
TOTAL ADMINISTRATION & FINANCE	105,892.11	1,101,624.35	1,321,084.00	219,459.65	83.4
<u>PLANNING & COMMUNITY</u>					
01-05-6000-00 SALARIES	12,824.80	125,840.06	172,000.00	46,159.94	73.2
01-05-6110-00 FICA	184.65	1,812.90	2,635.00	822.10	68.8
01-05-6111-00 SOA ESC	.00	981.35	2,838.00	1,856.65	34.6
01-05-6115-00 MEDICAL	.00	16,330.78	72,985.00	56,654.22	22.4
01-05-6120-00 WORKER'S COMP	98.75	723.06	.00	(723.06)	.0
01-05-6125-00 PERS	2,821.46	27,684.84	37,339.00	9,654.16	74.1
01-05-6210-00 AIR TRANSPORTATION	.00	374.20	5,000.00	4,625.80	7.5
01-05-6220-00 GROUND TRANSPORTATION	.00	246.43	2,000.00	1,753.57	12.3
01-05-6230-00 LODGING	.00	2,071.98	5,000.00	2,928.02	41.4
01-05-6250-00 PER DIEM	.00	891.00	5,000.00	4,109.00	17.8
01-05-6300-00 SUPPLIES	120.00	7,087.46	10,000.00	2,912.54	70.9
01-05-6370-00 DUES & SUBSCRIPTIONS	.00	73.84	3,000.00	2,926.16	2.5
01-05-6400-00 CONSULTANTS	.00	16,167.58	100,000.00	83,832.42	16.2
01-05-7120-00 PLANNING GRANTS	.00	7,500.00	75,000.00	67,500.00	10.0
01-05-7400-00 TITLE 9 MONITORING	.00	.00	75,000.00	75,000.00	.0
TOTAL PLANNING & COMMUNITY	16,049.66	207,785.48	567,797.00	360,011.52	36.6

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING COMMISSION</u>					
01-06-6110-00 FICA	.00	191.30	1,163.00	971.70	16.5
01-06-6210-00 AIR TRANSPORTATION	867.00	2,208.00	10,200.00	7,992.00	21.7
01-06-6230-00 LODGING	1,614.00	2,610.00	9,000.00	6,390.00	29.0
01-06-6240-00 MEETING FEES	.00	2,500.00	8,500.00	6,000.00	29.4
01-06-6250-00 PER DIEM	.00	1,287.00	5,940.00	4,653.00	21.7
01-06-6300-00 SUPPLIES	.00	150.00	2,000.00	1,850.00	7.5
TOTAL PLANNING COMMISSION	2,481.00	8,946.30	36,803.00	27,856.70	24.3
<u>COMMUNITY & ECONOMIC DEVELOPEME</u>					
01-07-6000-00 SALARIES	71,985.75	512,124.45	567,239.00	55,114.55	90.3
01-07-6110-00 FICA	1,321.68	7,809.91	8,690.00	880.09	89.9
01-07-6111-00 SOA ESC	455.03	3,628.31	9,359.00	5,730.69	38.8
01-07-6115-00 MEDICAL	.00	46,988.12	128,859.00	81,870.88	36.5
01-07-6120-00 WORKER'S COMP	161.82	704.28	.00	704.28	.0
01-07-6125-00 PERS	14,837.34	111,205.96	123,140.00	11,934.04	90.3
01-07-6210-00 AIR TRANSPORTATION	.00	27,226.40	27,000.00	226.40	100.8
01-07-6220-00 GROUND TRANSPORTATION	24.00	6,841.29	9,000.00	2,158.71	76.0
01-07-6230-00 LODGING	.00	14,648.19	20,000.00	5,351.81	73.2
01-07-6250-00 PER DIEM	.00	6,534.00	13,000.00	6,466.00	50.3
01-07-6300-00 SUPPLIES	.00	8,015.61	10,000.00	1,984.39	80.2
01-07-6320-00 PRINTING & PUBLICATIONS	.00	390.92	1,000.00	609.08	39.1
01-07-6370-00 DUES & SUBSCRIPTIONS	.00	4,600.27	5,000.00	399.73	92.0
01-07-6380-00 TRAINING	.00	3,117.92	5,000.00	1,882.08	62.4
01-07-6400-00 CONSULTANTS	10,534.37	26,829.74	26,000.00	829.74	103.2
01-07-7100-00 SCHOLARSHIPS	.00	297,708.90	302,000.00	4,291.10	98.6
01-07-7110-00 SMALL BUSINESS GRANTS	1,208.76	16,391.39	18,000.00	1,608.61	91.1
01-07-7130-00 FISHING GRANTS	10,901.00	89,106.26	90,000.00	893.74	99.0
01-07-7135-00 CEDA PROJECTS	1,588.21	175,006.42	2,195,000.00	2,019,993.58	8.0
TOTAL COMMUNITY & ECONOMIC DEVELOP	113,017.96	1,358,878.34	3,558,287.00	2,199,408.66	38.2
<u>COMMUNITY & ECONOMIC DEV COMMI</u>					
01-08-6110-00 FICA	.00	114.78	669.00	554.22	17.2
01-08-6210-00 AIR TRANSPORTATION	.00	4,339.40	6,500.00	2,160.60	66.8
01-08-6230-00 LODGING	.00	3,190.52	6,000.00	2,809.48	53.2
01-08-6240-00 MEETING FEES	.00	1,500.00	4,000.00	2,500.00	37.5
01-08-6250-00 PER DIEM	.00	2,871.00	2,500.00	371.00	114.8
01-08-6300-00 SUPPLIES	.00	3,016.70	6,000.00	2,983.30	50.3
TOTAL COMMUNITY & ECONOMIC DEV COM	.00	15,032.40	25,669.00	10,636.60	58.6

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SERVICES</u>					
01-09-6000-00 SALARIES	43,428.77	387,928.66	405,384.00	17,455.34	95.7
01-09-6110-00 FICA	709.03	7,512.23	6,210.00	(1,302.23)	121.0
01-09-6111-00 SOA ESC	207.88	2,447.89	6,689.00	4,241.11	36.6
01-09-6115-00 MEDICAL	.00	38,168.52	97,313.00	59,144.48	39.2
01-09-6120-00 WORKER'S COMP	263.50	2,378.52	.00	(2,378.52)	.0
01-09-6125-00 PERS	9,268.34	79,916.34	88,003.00	8,086.66	90.8
01-09-6210-00 AIR TRANSPORTATION	1,843.95	41,923.73	35,000.00	(6,923.73)	119.8
01-09-6220-00 GROUND TRANSPORTATION	.00	.00	6,000.00	6,000.00	.0
01-09-6230-00 LODGING	.00	11,780.96	13,000.00	1,219.04	90.6
01-09-6250-00 PER DIEM	1,683.00	9,009.00	12,350.00	3,341.00	73.0
01-09-6300-00 SUPPLIES	907.82	17,671.73	20,000.00	2,328.27	88.4
01-09-6310-00 POSTAGE AND FREIGHT	725.83	24,518.23	25,000.00	481.77	98.1
01-09-6335-00 NOATAK AIRPORT LEASE - YEARLY	10,826.70	10,826.70	11,000.00	173.30	98.4
01-09-6345-00 INFORMATION TECHNOLOGY	16,066.49	275,141.98	250,000.00	(25,141.98)	110.1
01-09-6360-00 PUBLIC SERVICES PROJECTS	20,496.82	909,159.00	550,000.00	(359,159.00)	165.3
01-09-6370-00 DUES & SUBSCRIPTIONS	.00	350.00	3,000.00	2,650.00	11.7
01-09-6399-00 MISCELLANEOUS	598.25	3,204.63	8,000.00	4,795.37	40.1
TOTAL PUBLIC SERVICES	107,026.38	1,821,938.12	1,536,949.00	(284,989.12)	118.5
<u>PUBLIC SAFETY COMMISSION</u>					
01-10-6110-00 FICA	286.88	1,319.64	842.00	(477.64)	156.7
01-10-6210-00 AIR TRANSPORTATION	1,774.00	7,531.71	6,228.00	(1,303.71)	120.9
01-10-6230-00 LODGING	2,944.00	8,972.40	3,668.00	(5,304.40)	244.6
01-10-6240-00 MEETING FEES	3,750.00	17,250.00	8,800.00	(8,450.00)	196.0
01-10-6250-00 PER DIEM	1,188.00	5,544.00	4,554.00	(990.00)	121.7
01-10-6300-00 SUPPLIES	960.96	3,091.02	1,500.00	(1,591.02)	206.1
TOTAL PUBLIC SAFETY COMMISSION	10,903.84	43,708.77	25,592.00	(18,116.77)	170.8

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PUBLIC SAFETY DEPARTMENT					
01-11-6000-00 SALARIES	45,519.64	373,423.32	376,489.00	3,065.68	99.2
01-11-6010-00 WAGES - TEMP TRAIL STAKERS	.00	27,242.25	36,000.00	8,757.75	75.7
01-11-6110-00 FICA	655.19	9,095.55	11,609.00	2,513.45	78.4
01-11-6111-00 UNEMPLOYMENT INSURANCE	351.04	3,207.77	6,806.00	3,598.23	47.1
01-11-6115-00 MEDICAL	.00	37,959.22	97,313.00	59,353.78	39.0
01-11-6120-00 WORKERS COMP	270.91	2,588.13	.00	(2,588.13)	.0
01-11-6125-00 PERS	10,014.34	74,462.37	81,730.00	7,267.63	91.1
01-11-6210-00 AIR TRANSPORTATION	25,305.00	60,425.99	28,000.00	(32,425.99)	215.8
01-11-6220-00 GROUND TRANSPORTATION	182.70	8,402.93	6,000.00	(2,402.93)	140.1
01-11-6230-00 LODGING	.00	26,946.36	20,000.00	(6,946.36)	134.7
01-11-6250-00 PER DIEM	3,267.00	18,569.00	14,000.00	(4,569.00)	132.6
01-11-6300-00 SUPPLIES	3,951.33	23,031.88	20,000.00	(3,031.88)	115.2
01-11-6310-00 AIR FREIGHT	414.37	3,932.16	5,000.00	1,067.84	78.6
01-11-6370-00 DUES & SUBSCRIPTIONS	.00	6,047.00	4,000.00	(2,047.00)	151.2
01-11-6399-00 MISCELLANEOUS	.00	7,962.60	8,000.00	37.40	99.5
01-11-6400-00 CONSULTANTS	.00	.00	2,500.00	2,500.00	.0
01-11-7150-00 WINTER TRAILS	82.00	85,673.87	120,000.00	34,326.13	71.4
01-11-7155-00 EMERGENCY MANAGEMENT	505.94	3,533.94	2,800.00	(733.94)	126.2
01-11-7160-00 PUBLIC SAFETY SUMMIT	8,520.48	8,520.48	15,000.00	6,479.52	56.8
01-11-7500-00 VPSO HOUSE UTILITIES	.00	6,698.72	10,000.00	3,301.28	67.0
01-11-8002-00 SEARCH & RESCUE SUPPLIES	3,290.29	35,821.07	60,000.00	24,178.93	59.7
01-11-8003-00 S&R EQUIPMENT	.00	7,172.89	.00	(7,172.89)	.0
01-11-8004-00 SEARCH & RESCUE STIPENDS	19,125.00	80,145.00	98,500.00	18,355.00	81.4
01-11-8500-00 FIRE TRAVEL	.00	1,179.00	.00	(1,179.00)	.0
01-11-8501-00 FIRE EQUIPMENT, REPAIRS, MAINT	4,760.00	57,104.19	75,000.00	17,895.81	76.1
01-11-8506-00 BATTALLION CHIEF STIPENDS	13,500.00	45,104.00	77,000.00	31,896.00	58.6
01-11-8507-00 BATTALLION CHIEF MEETINGS	.00	268.34	.00	(268.34)	.0
TOTAL PUBLIC SAFETY DEPARTMENT	139,715.23	1,014,518.03	1,175,747.00	161,228.97	86.3
WATER AND SEWER SUBSIDY					
01-12-6400-00 W&S COORDINATOR/TRAINING	.00	200,284.53	.00	(200,284.53)	.0
01-12-6400-01 AMBLER SUBSIDY	.00	178,147.82	.00	(178,147.82)	.0
01-12-6400-02 BUCKLAND SUBSIDY	.00	131,309.66	.00	(131,309.66)	.0
01-12-6400-03 DEERING SUBSIDY	.00	129,612.84	.00	(129,612.84)	.0
01-12-6400-04 KIANA SUBSIDY	.00	149,560.72	.00	(149,560.72)	.0
01-12-6400-05 KIVALINA SUBSIDY	.00	137,323.53	.00	(137,323.53)	.0
01-12-6400-06 KOBUK SUBSIDY	.00	69,365.82	.00	(69,365.82)	.0
01-12-6400-07 KOTZEBUE SUBSIDY	.00	450,084.00	.00	(450,084.00)	.0
01-12-6400-09 NOORVIK SUBSIDY	.00	290,356.59	.00	(290,356.59)	.0
01-12-6400-10 SELAWIK SUBSIDY	.00	216,795.75	.00	(216,795.75)	.0
01-12-6400-11 SHUNGNAK SUBSIDY	.00	113,644.09	.00	(113,644.09)	.0
TOTAL WATER AND SEWER SUBSIDY	.00	2,066,485.35	.00	(2,066,485.35)	.0
TOTAL FUND EXPENDITURES	2,798,726.90	18,327,131.69	29,952,156.00	11,625,024.31	61.2

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(2,687,801.34)	13,792,640.72	1,816,227.00	(11,976,413.72)	759.4

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

VILLAGE IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 00</u>					
02-00-4100-00 REVENUE	(3,988,948.00)	4,011,052.00	4,000,000.00	(11,052.00)	100.3
02-00-4500-00 INVESTMENT INCOME	244,404.86	1,612,815.71	.00	(1,612,815.71)	.0
02-00-4501-00 UNREALIZED GAIN/(LOSS)	40,388.76	1,665,107.91	.00	(1,665,107.91)	.0
02-00-4550-00 INVESTMENT INC. AVAIL. FOR OPS	31,511.35	387,341.86	100,000.00	(287,341.86)	387.3
TOTAL SOURCE 00	(3,672,643.03)	7,676,317.48	4,100,000.00	(3,576,317.48)	187.2
 TOTAL FUND REVENUE	 (3,672,643.03)	 7,676,317.48	 4,100,000.00	 (3,576,317.48)	 187.2

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

VILLAGE IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
02-00-6000-00 SALARIES	13,977.73	147,401.53	159,417.00	12,015.47	92.5
02-00-6110-00 FICA	202.69	4,408.11	5,372.00	963.89	82.1
02-00-6111-00 SOA ESC	.00	1,132.33	3,004.00	1,871.67	37.7
02-00-6115-00 MEDICAL	.00	12,804.90	27,075.00	14,270.10	47.3
02-00-6120-00 WORKERS COMP	.00	152.75	.00	(152.75)	.0
02-00-6125-00 PERS	3,075.10	32,428.33	35,072.00	2,643.67	92.5
02-00-6210-00 TRANSPORTATION	.00	25,199.74	35,000.00	9,800.26	72.0
02-00-6220-00 GROUND TRANSPORTATION	.00	1,627.59	3,000.00	1,372.41	54.3
02-00-6230-00 LODGING	.00	25,991.72	27,500.00	1,508.28	94.5
02-00-6240-00 MEETING FEES	.00	29,750.00	40,000.00	10,250.00	74.4
02-00-6250-00 PER DIEM	.00	12,177.00	23,000.00	10,823.00	52.9
02-00-6300-00 SUPPLIES	30.00	28,697.83	20,000.00	(8,697.83)	143.5
02-00-6320-00 PRINTING & PUBLICATIONS	.00	.00	7,500.00	7,500.00	.0
02-00-6390-00 BANK FEES	25.18	35.32	.00	(35.32)	.0
02-00-6400-00 CONSULTANTS	10,675.00	14,318.91	30,000.00	15,681.09	47.7
02-00-6450-00 LEGAL	744.00	20,048.00	25,000.00	4,952.00	80.2
02-00-6460-00 CONSULTANTS, ACCOUNTING/AUDIT	.00	12,000.00	12,000.00	.00	100.0
02-00-8001-00 VILLAGE ACCOUNTS	.00	.00	2,447,060.00	2,447,060.00	.0
02-00-9002-00 TRANS OUT - INVEST/SUSTAIN	.00	.00	1,200,000.00	1,200,000.00	.0
TOTAL DEPARTMENT 00	28,729.70	368,174.06	4,100,000.00	3,731,825.94	9.0
<u>AMBLER VIF</u>					
02-01-6400-09 DESIGN - CITY TANK FARM	.00	6,404.70	.00	(6,404.70)	.0
TOTAL AMBLER VIF	.00	6,404.70	.00	(6,404.70)	.0
<u>BUCKLAND VIF</u>					
02-02-6400-05 BKC EQUIP/MAINT	.00	207,051.60	.00	(207,051.60)	.0
TOTAL BUCKLAND VIF	.00	207,051.60	.00	(207,051.60)	.0
<u>DEERING VIF</u>					
02-03-6400-07 ELECTRICAL GRID PHASE 3	.00	156,950.00	.00	(156,950.00)	.0
02-03-6400-08 IPNATCHIAQ POLE	.00	377,875.00	.00	(377,875.00)	.0
TOTAL DEERING VIF	.00	534,825.00	.00	(534,825.00)	.0
<u>KIANA VIF</u>					
02-04-6400-04 OPT IN PROJECT	.00	164,308.00	.00	(164,308.00)	.0
TOTAL KIANA VIF	.00	164,308.00	.00	(164,308.00)	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

VILLAGE IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>KIVALINA VIF</u>					
02-05-6400-05	KVL WASTE PROJECT	.00	780,538.00	.00	(780,538.00)	.0
02-05-6400-06	KVL WELLNESS	.00	223,143.48	.00	(223,143.48)	.0
	TOTAL KIVALINA VIF	.00	1,003,681.48	.00	(1,003,681.48)	.0
	<u>KOBUK VIF</u>					
02-06-6400-07	COMMUNITY BLDG	.00	1,973,016.61	.00	(1,973,016.61)	.0
	TOTAL KOBUK VIF	.00	1,973,016.61	.00	(1,973,016.61)	.0
	<u>KOTZEBUE VIF</u>					
02-07-6400-11	KOTZ ER RESP	.00	280,000.00	.00	(280,000.00)	.0
02-07-6400-12	CAR CRUSHER	.00	275,000.00	.00	(275,000.00)	.0
02-07-6400-13	EMERGENCY	.00	25,000.00	.00	(25,000.00)	.0
02-07-6400-14	OTZ GRAVE EQUIP	.00	201,011.32	.00	(201,011.32)	.0
	TOTAL KOTZEBUE VIF	.00	781,011.32	.00	(781,011.32)	.0
	<u>SELAWIK VIF</u>					
02-10-6400-02	WATER&SEWER PROJECT	.00	250,000.00	.00	(250,000.00)	.0
	TOTAL SELAWIK VIF	.00	250,000.00	.00	(250,000.00)	.0
	TOTAL FUND EXPENDITURES	28,729.70	5,288,472.77	4,100,000.00	(1,188,472.77)	129.0
	NET REVENUE OVER EXPENDITURES	(3,701,372.73)	2,387,844.71	.00	(2,387,844.71)	.0

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

SULIANICH ARTS CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SOURCE 00					
40-00-4100-00 REVENUE	13,799.64	264,908.36	.00	(264,908.36)	.0
TOTAL SOURCE 00	13,799.64	264,908.36	.00	(264,908.36)	.0
TOTAL FUND REVENUE	13,799.64	264,908.36	.00	(264,908.36)	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

SULIANICH ARTS CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-00-6300-00 SUPPLIES	.00	2,487.87	5,500.00	3,012.13	45.2
40-00-6330-00 UTILITIES	4,157.03	16,829.51	23,000.00	6,170.49	73.2
40-00-6390-00 BANK FEES	.00	4,144.00	.00	(4,144.00)	.0
40-00-7800-00 ART PURCHASES	9,767.67	223,558.95	500,000.00	276,441.05	44.7
TOTAL DEPARTMENT 00	13,924.70	247,020.33	528,500.00	281,479.67	46.7
TOTAL FUND EXPENDITURES	13,924.70	247,020.33	528,500.00	281,479.67	46.7
NET REVENUE OVER EXPENDITURES	(125.06)	17,888.03	(528,500.00)	(546,388.03)	3.4

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

SHUNGNAK/OBU IPP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 00</u>					
70-00-4100-00 REVENUE	.00	39,875.68	.00	(39,875.68)	.0
TOTAL SOURCE 00	.00	39,875.68	.00	(39,875.68)	.0
TOTAL FUND REVENUE	.00	39,875.68	.00	(39,875.68)	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

SHUNGNAK/OBU IPP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
70-00-6210-00 TRANSPORTATION	.00	420.00	.00	(420.00)	.0
70-00-6330-00 UTILITIES	907.16	24,901.50	.00	(24,901.50)	.0
70-00-6400-00 CONSULTANTS	3,036.00	3,036.00	.00	(3,036.00)	.0
TOTAL DEPARTMENT 00	3,943.16	28,357.50	.00	(28,357.50)	.0
TOTAL FUND EXPENDITURES	3,943.16	28,357.50	.00	(28,357.50)	.0
NET REVENUE OVER EXPENDITURES	(3,943.16)	11,518.18	.00	(11,518.18)	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

NOATAK IPP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
71-00-6330-00 UTILITIES	763.88	1,705.45	.00	(1,705.45)	.0
TOTAL DEPARTMENT 00	763.88	1,705.45	.00	(1,705.45)	.0
TOTAL FUND EXPENDITURES	763.88	1,705.45	.00	(1,705.45)	.0
NET REVENUE OVER EXPENDITURES	(763.88)	(1,705.45)	.00	1,705.45	.0

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*			05/31/2024 (05/24) Balance	.00	.00	132,469.05
06/04/2024*	AP	20.0001	GRANT BALLOT	75.00	.00	132,544.05
06/04/2024*	AP	22.0001	LORENZ SNYDER	75.00	.00	132,619.05
06/04/2024*	AP	29.0001	VIOLET MITCHELL	75.00	.00	132,694.05
06/04/2024*	AP	41.0001	SHERRELL TICKET	75.00	.00	132,769.05
06/04/2024*	AP	59.0001	SEAN MITCHELL	75.00	.00	132,844.05
06/04/2024*	AP	62.0001	LAWRENCE THOMAS	75.00	.00	132,919.05
06/04/2024*	AP	66.0001	BEULAH TICKET	75.00	.00	132,994.05
06/06/2024*	AP	85.0001	HARRY PENN	75.00	.00	133,069.05
06/06/2024*	AP	86.0001	CITY OF KOTZEBUE	500.00	.00	133,569.05
06/06/2024*	AP	89.0001	DEBRA REED-THOMAS	75.00	.00	133,644.05
06/06/2024*	AP	90.0001	SHEILA STEIN	75.00	.00	133,719.05
06/11/2024*	AP	134.0001	BILLIE MULLUK	75.00	.00	133,794.05
06/11/2024*	AP	136.0001	HAZEL CLEVELAND	75.00	.00	133,869.05
06/11/2024*	AP	138.0001	MINA GREIST	75.00	.00	133,944.05
06/11/2024*	AP	145.0001	ORAN KNOX JR	75.00	.00	134,019.05
06/11/2024*	AP	149.0001	FRANCES TICKET	75.00	.00	134,094.05
06/11/2024*	AP	161.0001	KIC SPORTS/HARDWARE	17.97	.00	134,112.02
06/11/2024*	AP	170.0001	MARY GARFIELD	75.00	.00	134,187.02
06/11/2024*	AP	172.0001	SUSANNA N NORTON	75.00	.00	134,262.02
06/11/2024*	AP	178.0001	STELLA SNYDER	75.00	.00	134,337.02
06/11/2024*	AP	179.0001	CHARLIE ATORUK	75.00	.00	134,412.02

Amount type: Actual
Display: Reference detail

Account Inquiry - Detail

Period: 06/24

Account: 01-02-7050-00 CHARITABLE DONATIONS

Northwest Arctic Borough

7/15/2024

Page: 2

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
06/11/2024*	AP	180.0001	SOPHIE FOSTER	75.00	.00	134,487.02
06/11/2024*	AP	182.0001	GEORGE STALKER SR.	75.00	.00	134,562.02
06/11/2024*	AP	187.0001	TILLIE THOMAS	75.00	.00	134,637.02
06/11/2024*	AP	188.0001	RICHARD GOODRO	75.00	.00	134,712.02
06/11/2024*	AP	189.0001	MATTHEW MELTON SR	75.00	.00	134,787.02
06/11/2024*	AP	192.0001	RODNEY HUNNICUTT	75.00	.00	134,862.02
06/11/2024*	AP	200.0001	GRETCHEN SCHUERCH	300.00	.00	135,162.02
06/11/2024*	AP	201.0001	STEPHANIE WALTON	75.00	.00	135,237.02
06/11/2024*	AP	202.0001	TINA RICHARDS	75.00	.00	135,312.02
06/13/2024*	AP	137.0001	GENE BARGER	75.00	.00	135,387.02
06/13/2024*	AP	139.0001	BEATRICE FERGUSON	300.00	.00	135,687.02
06/13/2024*	AP	186.0001	VIOLET CHRISTINA WESTLAKE	75.00	.00	135,762.02
06/13/2024*	AP	193.0001	WALLACE MITCHELL	75.00	.00	135,837.02
06/13/2024*	AP	203.0001	EDWARD COFFIN	75.00	.00	135,912.02
06/18/2024*	AP	250.0001	THERESA OUTWATER	75.00	.00	135,987.02
06/18/2024*	AP	251.0001	TIFFANY GREIST	75.00	.00	136,062.02
06/18/2024*	AP	263.0001	MARY DOUGLAS	75.00	.00	136,137.02
06/18/2024*	AP	278.0001	MARY ANN WILSON	75.00	.00	136,212.02
06/18/2024*	AP	283.0001	HANNAH FIELD	75.00	.00	136,287.02
06/18/2024*	AP	284.0001	HARRY CLEVELAND	75.00	.00	136,362.02
06/18/2024*	AP	285.0001	BERNICE MONROE	75.00	.00	136,437.02
06/18/2024*	AP	286.0001	CHARLENE SAMPSON	75.00	.00	136,512.02

Amount type: Actual

Display: Reference detail

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
06/18/2024*	AP	287.0001	ESTHER NAUSKA	75.00	.00	136,587.02
06/18/2024*	AP	293.0001	JOSEPHINE THOMAS	75.00	.00	136,662.02
06/18/2024*	AP	296.0001	CHRISTOPHER S. COFFIN	75.00	.00	136,737.02
06/18/2024*	AP	297.0001	JESSICA LEE	75.00	.00	136,812.02
06/20/2024*	AP	294.0001	AMY CURTIS	75.00	.00	136,887.02
06/21/2024*	AP	219.0001	JOHN GOODWIN	75.00	.00	136,962.02
06/21/2024*	AP	261.0001	ORAN KNOX JR	75.00	.00	137,037.02
06/21/2024*	AP	265.0001	ELLA LEAVITT	75.00	.00	137,112.02
06/21/2024*	AP	279.0001	LESTER KIRK	75.00	.00	137,187.02
06/21/2024*	AP	298.0001	LYDIA MASHBURN	75.00	.00	137,262.02
06/21/2024*	AP	299.0001	MICHELLE KOONOOK	75.00	.00	137,337.02
06/25/2024*	AP	334.0001	MARY LIE	75.00	.00	137,412.02
06/25/2024*	AP	335.0001	FRANK DOWNEY	75.00	.00	137,487.02
06/25/2024*	AP	336.0001	HAZEL CLEVELAND	75.00	.00	137,562.02
06/25/2024*	AP	348.0001	DEBRA REED-THOMAS	75.00	.00	137,637.02
06/25/2024*	AP	349.0001	LENA SAGE	75.00	.00	137,712.02
06/25/2024*	AP	364.0001	MAY HENRY	75.00	.00	137,787.02
06/25/2024*	AP	368.0001	JOANN JONES	75.00	.00	137,862.02
06/25/2024*	AP	370.0001	RUTH NORTON	75.00	.00	137,937.02
06/25/2024*	AP	377.0001	ELLEN COFFIN	300.00	.00	138,237.02
06/25/2024*	AP	378.0001	ANDREW CARTER	75.00	.00	138,312.02
06/25/2024*	AP	379.0001	KENNETH DEWEY	75.00	.00	138,387.02

Amount type: Actual
Display: Reference detail

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
06/25/2024*	AP	380.0001	KENNETH DEWEY	75.00	.00	138,462.02
06/25/2024*	AP	381.0001	KENNETH DEWEY	.00	(75.00)	138,387.02
06/25/2024*	AP	382.0001	NITA KIRK	300.00	.00	138,687.02
06/25/2024*	AP	383.0001	TRASI ARMSTRONG	75.00	.00	138,762.02
06/27/2024*	AP	309.0001	VIRGINIA COMMACK	75.00	.00	138,837.02
06/27/2024*	AP	329.0001	FRED DAVIS	75.00	.00	138,912.02
06/27/2024*	AP	330.0001	BESSIE DOUGLAS-CUSTER	75.00	.00	138,987.02
06/27/2024*	AP	346.0001	ORAN KNOX JR	75.00	.00	139,062.02
06/27/2024*	AP	352.0001	NOORVIK NATIVE STORE	1,000.00	.00	140,062.02
06/27/2024*	AP	356.0001	SHERMAN SKIN	75.00	.00	140,137.02
06/27/2024*	AP	357.0001	CHISANA HILDRETH	75.00	.00	140,212.02
06/27/2024*	AP	366.0001	AMELIA DAVIS	75.00	.00	140,287.02
06/27/2024*	AP	369.0001	DAVID MITCHELL	75.00	.00	140,362.02
06/27/2024*	AP	372.0001	BLAINE BARGER	75.00	.00	140,437.02
06/27/2024*	AP	373.0001	WALLACE MITCHELL	75.00	.00	140,512.02
06/27/2024*	AP	384.0001	FRANKIE D. LUTHER JR.	300.00	.00	140,812.02
06/27/2024*	AP	385.0001	JONATHAN HENRY	75.00	.00	140,887.02
06/27/2024*	AP	386.0001	NORMA JONES	75.00	.00	140,962.02
06/27/2024*	AP	387.0001	THOMAS JONES	300.00	.00	141,262.02
06/27/2024*	AP	388.0001	WILLARD HENSLEY	75.00	.00	141,337.02
06/27/2024*	AP	390.0001	BRADLEY THOMAS	75.00	.00	141,412.02
*			06/30/2024 (06/24) Period Totals ***	9,017.97	(75.00)	141,412.02

Amount type: Actual
 Display: Reference detail

Northwest Arctic Borough
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July 31, 2024

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 General Fund Rev/Exp-Caselle Report	 Caselle
VIF Revenue and Expenditures-Caselle Report	Caselle

Northwest Arctic Borough
General Fund Revenue & Expenditures Narrative Report
 July 31, 2024
 As of the end of June 2024, the fiscal year is 100% complete.

We are providing explanation for the items highlighted on the accompanying Revenue/Expense report
 that appear to be in significant variance within the budget.

Account Name	
All General Fund Revenues	
PILT	

General Fund Expenditures

Account Name	
01-Assembly Department	Nothing significant to note.
02-Mayor Department	Nothing significant to note.
03-Administration & Finance	Nothing significant to note.
04-N/A	Nothing significant to note.
05-Planning & Community	Nothing significant to note.
06-Planning Commission	Nothing significant to note.
07-Economic Development Admin	Nothing significant to note.
08-Economic Development Comm.	Nothing significant to note.
09-Public Services Department	Nothing significant to note.
10-Public Safety Commission	Nothing significant to note.
11-Public Safety Department	Nothing significant to note.
12- Water and Sewer Subsidy	Nothing significant to note.

Northwest Arctic Borough
Summary of Fund Balances
 July 31, 2024

	General Fund			VIF	
	Unassigned Fund Balance	Sustainability Fund Balance	Contingency Fund Balance	Assigned Fund Balance	Sustainability Fund Balance
Total Fund Balances as of 6/30/23	\$ 27,833,670	\$ 56,581,690	\$ 10,000,000	\$ 14,346,193	\$ 28,713,565
Changes:					
Current YTD Increase/(Decrease)	12,336,373			4,789,076	
Transfer to Sustainability		7,870,332			1,200,000
Appropriated Fund Balance					
Total Changes	12,336,373	7,870,332	0	4,789,076	1,200,000
Current Balance	\$ 40,170,043	\$ 64,452,022	\$ 10,000,000	\$ 19,135,269	\$ 29,913,565

Northwest Arctic Borough
Cash and Investment Report
July 31, 2024

Institution	General Fund Accounts	Face Value of Investment	% of Total
Wells Fargo	Main GF Checking	\$ 20,298,687	38%
Wells Fargo	Checking-Sulianich	\$ 1,427,867	3%
Wells Fargo	Money Market Trust for GO Bond	\$ 6,470,265	12%
AMLIP	AMLIP	\$ 24,964,859	47%
AMLIP	NAB CARES	\$ 579	0%
Merrill Lynch	Investment in Teck Stock	\$ 8,217	0%
Total General Fund Operating Accounts		\$ 53,170,474	100%

Institution	GF Contingency Reserve Portfolio	Fair Market Value of Investment	% of Total	Unrealized Gain Included in FMV
APCM	Equities	\$ 2,750,014	28%	
APCM	Fixed Income	\$ 6,785,272	68%	
APCM	Cash and Cash Equivalents	\$ 426,048	4%	
Total GF Contingency Reserve Portfolio		\$ 9,961,334	100%	\$ 651,803

Institution	Sustainability Fund Portfolio	Fair Market Value of Investment	% of Total	Unrealized Gain Included in FMV
APCM	Equities	\$ 25,674,322	41%	
APCM	Fixed Income	\$ 35,585,875	56%	
APCM	Cash and Cash Equivalents	\$ 2,042,633	3%	
Total GF Sustainability Portfolio		\$ 63,302,830	100%	\$ 4,648,676

Institution	VIF Accounts	Face Value of Investment	% of Total
Wells Fargo	VIF Checking	\$ 2,974,876	31%
AMLIP	VIF AMLIP	\$ 6,583,220	69%
Total VIF Operating Accounts		\$ 9,558,096	100%

Institution	VIF Sustainability Portfolio	Fair Market Value of Investment	% of Total	Unrealized Gain Included in FMV
APCM	Equities	\$ 14,926,621	41%	
APCM	Fixed Income	\$ 20,689,168	56%	
APCM	Cash and Cash Equivalents	\$ 1,190,064	3%	
Total VIF Sustainability Portfolio		\$ 36,805,853	100%	\$ 3,606,750

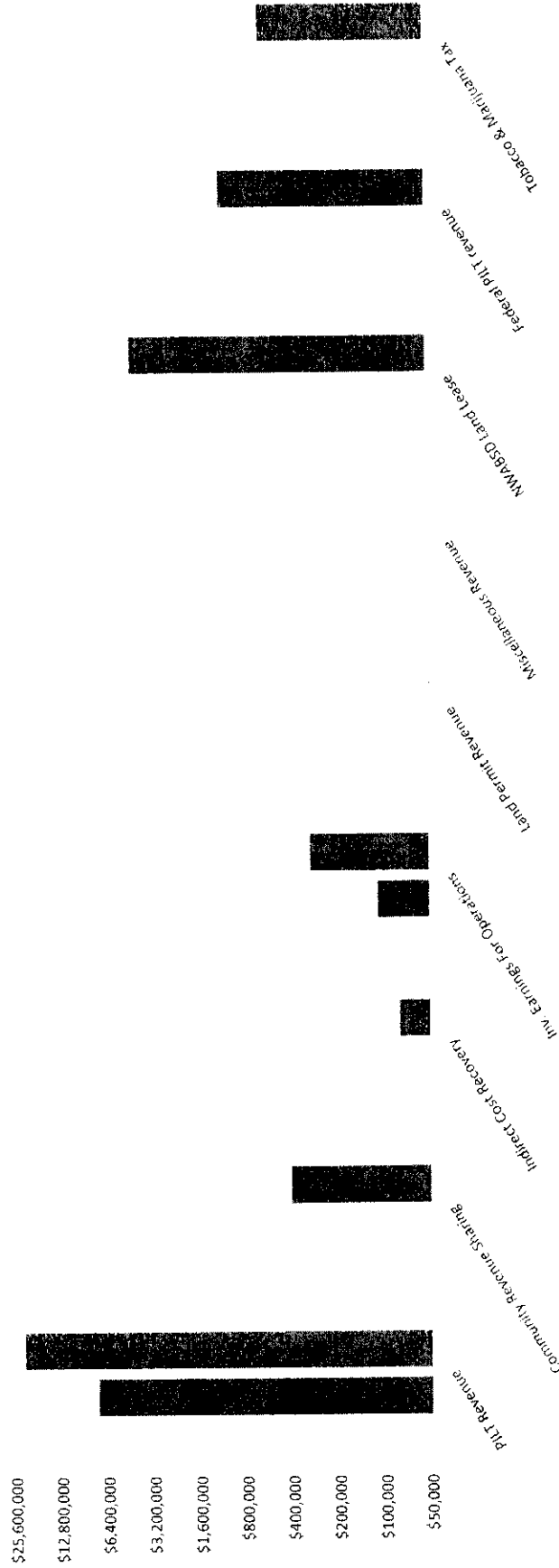
Total Borough Cash and Investments \$ 172,798,587

Northwest Arctic Borough
General Fund Revenue and Expenditure Totals
July 31, 2024

Revenue (alphabetical order)	Actual	Budget	% Remaining
Community Revenue Sharing	-	410,709	100%
Federal PILT Revenue	-	1,100,062	100%
Indirect Cost Recovery	-	80,000	100%
Investment Earnings Available For Ops	110,218	300,000	63%
Land Permit Revenue	-	14,000	100%
Miscellaneous Revenue	2,934	50,000	94%
NWABSD Land Lease	-	4,263,906	100%
PILT Revenue	7,500,000	22,500,000	67%
Tobacco & Marijuana Excise Tax	-	600,000	100%
TOTAL Revenue	7,613,152	29,318,677	74%
Expenditures (alphabetical order)			
Administration & Finance	293,090	1,327,889	78%
Assembly	36,591	1,881,371	98%
Community & Economic Dev. Commission	-	25,669	100%
Community & Economic Development	171,493	3,414,755	95%
Local Education Contribution	-	8,068,263	100%
Mayor's Office	51,786	1,382,839	96%
Planning & Community	10,685	597,299	98%
Planning Commission	-	36,803	100%
Public Safety Dept	102,414	1,209,216	92%
Public Safety Commission	6,908	25,592	73%
Public Services	90,922	1,040,844	91%
Transfer out - Bond Debt Service	-	1,141,075	100%
Transfer out - Investment Contribution	-	6,750,000	100%
Transfer out - Grants	-	-	0%
Transfer out - Sulianich	-	28,500	100%
Water and Sewer Subsidy	435,200	2,482,000	82%
TOTAL Expenditures	1,199,089	29,412,115	96%
Revenues less Expenditures	6,414,063		

Northwest Arctic Borough
General Fund Year-to-date Revenues
July 31, 2024

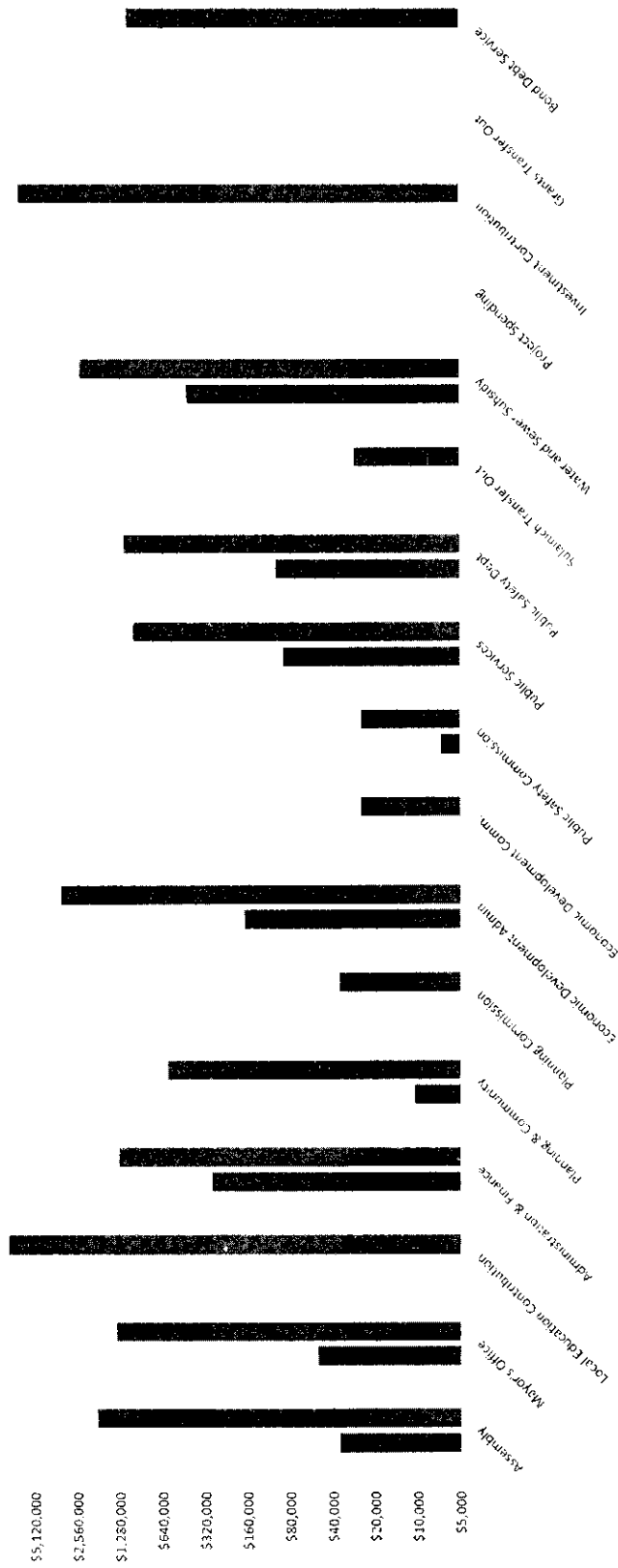
General Fund Budget vs. Actual



Revenue	Actual	Budget
PILT Revenue	\$ 7,500,000	22,500,000.00
Community Revenue Sharing	\$ -	410,709.00
Indirect Cost Recovery	\$ -	80,000.00
Inv. Earnings For Operations	\$ 110,218	300,000.00
Land Permit Revenue	\$ -	14,000.00
Miscellaneous Revenue	\$ 2,934	50,000.00
NWABSD Land Lease	\$ -	4,263,906.00
Federal PILT revenue	\$ -	1,100,062.00
Tobacco & Marijuana Tax	\$ -	600,000.00
Total Revenue	\$ 7,613,152	\$ 29,318,677

Northwest Arctic Borough
General Fund Year-to-date Expenditures
July 31, 2024

General Fund Expenditures Budget vs. Actual



Department	Expenditure	Budget
Assembly	\$ 36,591	\$ 1,881,371
Mayor's Office	\$ 51,786	\$ 1,382,839
Local Education Contribution	\$ -	\$ 8,068,263
Administration & Finance	\$ 293,090	\$ 1,327,889
Planning & Community	\$ 10,685	\$ 597,299
Planning Commission	\$ -	\$ 36,803
Economic Development Admin	\$ 171,493	\$ 3,414,755
Economic Development Comm.	\$ -	\$ 25,669
Public Safety Commission	\$ 6,908	\$ 25,592
Public Services	\$ 90,922	\$ 1,040,844
Public Safety Dept	\$ 102,414	\$ 1,209,216
Sulainich Transfer Out	\$ -	\$ 28,500
Water and Sewer Subsidy	\$ 435,200	\$ 2,482,000
Investment Contribution	\$ -	\$ -
Grants Transfer Out	\$ -	\$ 6,750,000
Bond Debt Service	\$ -	\$ 1,141,075
Total	\$ 1,199,089	\$ 29,412,115

Northwest Arctic Borough
Special Projects
 July 31, 2024

Village Improvement Fund	Actual	Budget	% of Total
Revenues	\$ 4,029,220	\$ 4,000,000	101%
Unavailable Revenues	\$ 838,541	\$ -	0%
Operational Expenditures	\$ 29,412	\$ 403,844	7%
Village Project Expenditures	\$ 49,273	\$ 3,696,156	1%
Cash as of June 30, 2024	\$ 2,974,876		

Energy Department IPP Shungnak & Kobuk	Actual
Revenues	\$ -
Operational Expenditures	\$ -
Net Revenue Over Expenditures	\$ -
Cash as of June 30, 2024	\$ 143,602

Energy Department IPP Noatak	Actual
Revenues	\$ -
Operational Expenditures	\$ -
Net Revenue Over Expenditures	\$ -
Cash as of June 30, 2024	\$ (2,314)

Regional Elder Boiler Maintenance Program	Actual	Budget
General Fund Contribution	\$ 350,000	\$ 350,000
Nana Contribution	\$ -	\$ 350,000
General Fund Expenses	\$ 198,908	
Contractor Payments	\$ 426,565	\$ 700,000
Net Revenue Over Expenditures	\$ (625,473)	\$ -

Northwest Arctic Borough
Grants Summary
July 31, 2024

Grant Name	Completion Date	Account Code	Beginning Budget	Expended through 6/30/2024	Remaining Budget
AW Solar, Battery, & Heat Pumps**		05-01	54,811,907	-	54,811,907
**Not yet awarded, expected early FY25					
Climate Pollution Reduction Grant	September 30, 2025	05-02	143,809	20,970	123,205
Ambler Search & Rescue	August 31, 2031	05-03	1,500,000	-	1,500,000
Design & Permitting for Solar PV	January 30, 2024	05-07 (32-07)	568,531	386,690	182,434
Rural Energy Pilot Program	January 26, 2025	05-08 (32-08)	1,998,560	95,328	1,919,191
Selawik Solar PV	December 31, 2025	05-11 (32-11)	1,134,500	-	1,134,500
State and Local Fiscal Recovery Funds	December 31, 2024	19-03	1,150,432	241,576	1,027,586
Local Government Lost Revenue	December 31, 2024	19-05	1,193,531	739,345	519,897
Local Assistance & Tribal Consistency	December 31, 2027	19-06	3,917,090	376,302	3,540,788
Ice Roads (TORA)	June 30, 2023	32-02	97,605	-	97,605
Safe Ice Roads for Alaska	April 30, 2024	32-02	300,000	44,335	255,665
School Construction & Maint.	June 30, 2024	32-03	1,061,212	1,019,798	41,414
Noatak Solar	December 31, 2023	32-04	436,384	391,294	45,090
Area Airport Vegetation	October 31, 2022	32-06	152,659	67,241	85,418
Public Safety & Facilities	June 30, 2027	32-09	1,459,613	395,567	1,081,279
Healthy & Equitable Communities	May 31, 2024	32-10	127,862	121,713	6,149
VPSO FY24	June 30, 2024	45-00	1,834,468	1,689,292	248,530
VPSO CIP	June 30, 2026	45-02	2,980,000	272,661	2,707,339
Total** (Includes grants not yet awarded)			74,868,163	5,862,112	69,327,997

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 00</u>					
01-00-4000-00 PILT REVENUE	.00	.00	22,500,000.00	22,500,000.00	.0
01-00-4010-00 FEDERAL PILT REVENUE	.00	.00	1,100,062.00	1,100,062.00	.0
01-00-4020-00 NWABSD LAND LEASE	.00	.00	4,263,906.00	4,263,906.00	.0
01-00-4050-00 TOBACCO EXCISE TAX REVENUE	.00	.00	540,000.00	540,000.00	.0
01-00-4075-00 MARIJUANA EXCISE TAX REVENUE	.00	.00	60,000.00	60,000.00	.0
01-00-4099-00 MISCELLANEOUS REVENUE	2,933.70	2,933.70	50,000.00	47,066.30	5.9
01-00-4220-00 SOA COMMUNITY ASSIST PROGRAM	.00	.00	410,709.00	410,709.00	.0
01-00-4400-00 INDIRECT COST RECO PROGRAM	.00	.00	80,000.00	80,000.00	.0
01-00-4550-00 INVESTMENT INC. AVAIL. FOR OPS	110,218.25	110,218.25	300,000.00	189,781.75	36.7
01-00-4600-00 LAND PERMIT REVE PROGRAM	.00	.00	14,000.00	14,000.00	.0
TOTAL SOURCE 00	113,151.95	113,151.95	29,318,677.00	29,205,525.05	.4
TOTAL FUND REVENUE	113,151.95	113,151.95	29,318,677.00	29,205,525.05	.4

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ASSEMBLY</u>					
01-01-6000-00 SALARIES	12,905.11	12,905.11	196,730.00	183,824.89	6.6
01-01-6010-00 WAGES, TEMPORARY	.00	.00	20,000.00	20,000.00	.0
01-01-6110-00 FICA	882.04	882.04	6,001.00	5,118.96	14.7
01-01-6111-00 SOA ESC	69.63	69.63	6,464.00	6,394.37	1.1
01-01-6115-00 MEDICAL	.00	.00	333,798.00	333,798.00	.0
01-01-6120-00 WORKER'S COMP	52.57	52.57	.00	(52.57)	.0
01-01-6125-00 PERS	2,993.13	2,993.13	62,669.00	59,675.87	4.8
01-01-6210-00 AIR TRANSPORTATION	756.00	756.00	80,000.00	79,244.00	1.0
01-01-6220-00 GROUND TRANSPORTATION	.00	.00	14,000.00	14,000.00	.0
01-01-6230-00 LODGING	269.00	269.00	80,000.00	79,731.00	.3
01-01-6240-00 MEETING FEES	9,100.00	9,100.00	175,000.00	165,900.00	5.2
01-01-6250-00 PER DIEM	2,079.00	2,079.00	50,000.00	47,921.00	4.2
01-01-6320-00 PRINTING & PUBLICATIONS	13.00	13.00	5,000.00	4,987.00	.3
01-01-6370-00 DUES & SUBSCRIPTIONS	7,471.88	7,471.88	35,000.00	27,528.12	21.4
01-01-6399-00 MISCELLANEOUS	.00	.00	17,000.00	17,000.00	.0
01-01-6820-00 ASSEMBLY RETREAT	.00	.00	40,000.00	40,000.00	.0
01-01-7000-00 REVENUE SHARING GRANTS	.00	.00	410,709.00	410,709.00	.0
01-01-7050-00 CHARITABLE DONATIONS	.00	.00	325,000.00	325,000.00	.0
01-01-7200-00 ELECTION EXPENSE	.00	.00	24,000.00	24,000.00	.0
TOTAL ASSEMBLY	36,591.36	36,591.36	1,881,371.00	1,844,779.64	1.9
<u>MAYOR'S OFFICE</u>					
01-02-6000-00 SALARIES	23,334.39	23,334.39	329,800.00	306,465.61	7.1
01-02-6110-00 FICA	335.74	335.74	5,053.00	4,717.26	6.6
01-02-6111-00 SOA ESC	105.75	105.75	5,442.00	5,336.25	1.9
01-02-6115-00 MEDICAL	.00	.00	83,449.00	83,449.00	.0
01-02-6120-00 WORKER'S COMP	141.82	141.82	.00	(141.82)	.0
01-02-6125-00 PERS	5,133.57	5,133.57	71,595.00	66,461.43	7.2
01-02-6210-00 AIR TRANSPORTATION	1,088.00	1,088.00	28,000.00	26,912.00	3.9
01-02-6220-00 GROUND TRANSPORTATION	.00	.00	9,000.00	9,000.00	.0
01-02-6230-00 LODGING	.00	.00	20,000.00	20,000.00	.0
01-02-6250-00 PER DIEM	1,089.00	1,089.00	13,000.00	11,911.00	8.4
01-02-6300-00 SUPPLIES	4,082.94	4,082.94	22,000.00	17,917.06	18.6
01-02-6370-00 DUES & SUBSCRIPTIONS	50.00	50.00	8,000.00	7,950.00	.6
01-02-6380-00 TRAINING	.00	.00	2,000.00	2,000.00	.0
01-02-6399-00 MISCELLANEOUS	32.97	32.97	20,000.00	19,967.03	.2
01-02-6400-00 CONSULTANTS	6,666.66	6,666.66	180,500.00	173,833.34	3.7
01-02-6450-00 LEGAL	.00	.00	235,000.00	235,000.00	.0
01-02-6825-00 NW LEADERSHIP TEAM	.00	.00	10,000.00	10,000.00	.0
01-02-6830-00 ARCTIC ISSUES	.00	.00	10,000.00	10,000.00	.0
01-02-7050-00 CHARITABLE DONATIONS	9,725.00	9,725.00	130,000.00	120,275.00	7.5
01-02-7600-00 EMERGENCY DISASTER RELIEF	.00	.00	200,000.00	200,000.00	.0
TOTAL MAYOR'S OFFICE	51,785.84	51,785.84	1,382,839.00	1,331,053.16	3.7

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION & FINANCE</u>					
01-03-6000-00 SALARIES	35,548.10	35,548.10	366,745.00	331,196.90	9.7
01-03-6110-00 FICA	512.84	512.84	8,619.00	8,106.16	6.0
01-03-6111-00 SOA ESC	105.17	105.17	6,051.00	5,945.83	1.7
01-03-6115-00 MEDICAL	.00	.00	83,449.00	83,449.00	.0
01-03-6120-00 WORKER'S COMP	46.81	46.81	.00	(46.81)	.0
01-03-6125-00 PERS	7,820.59	7,820.59	79,615.00	71,794.41	9.8
01-03-6210-00 AIR TRANSPORTATION	.00	.00	12,000.00	12,000.00	.0
01-03-6220-00 GROUND TRANSPORTATION	.00	.00	2,500.00	2,500.00	.0
01-03-6230-00 LODGING	.00	.00	14,000.00	14,000.00	.0
01-03-6250-00 PER DIEM	.00	.00	8,910.00	8,910.00	.0
01-03-6300-00 SUPPLIES	866.81	866.81	28,000.00	27,133.19	3.1
01-03-6310-00 POSTAGE AND FREIGHT	35.00	35.00	15,000.00	14,965.00	.2
01-03-6320-00 PRINTING & PUBLICATIONS	110.04	110.04	10,000.00	9,889.96	1.1
01-03-6330-00 UTILITIES	.00	.00	125,000.00	125,000.00	.0
01-03-6340-00 TELEPHONE	2,142.02	2,142.02	44,000.00	41,857.98	4.9
01-03-6365-00 GAS & OIL EXPENSE	.00	.00	28,000.00	28,000.00	.0
01-03-6370-00 DUES & SUBSCRIPTIONS	200.00	200.00	5,000.00	4,800.00	4.0
01-03-6380-00 TRAINING	.00	.00	5,000.00	5,000.00	.0
01-03-6390-00 JANITORIAL EXPENDITURE	3,000.00	3,000.00	36,000.00	33,000.00	8.3
01-03-6460-00 CONSULTANTS, ACCOUNTING/AUDIT	5,040.00	5,040.00	200,000.00	194,960.00	2.5
01-03-6600-00 INSURANCE	237,663.00	237,663.00	250,000.00	12,337.00	95.1
TOTAL ADMINISTRATION & FINANCE	293,090.38	293,090.38	1,327,889.00	1,034,798.62	22.1
<u>PLANNING & COMMUNITY</u>					
01-05-6000-00 SALARIES	8,602.81	8,602.81	213,280.00	204,677.19	4.0
01-05-6110-00 FICA	123.44	123.44	3,267.00	3,143.56	3.8
01-05-6111-00 SOA ESC	.00	.00	3,519.00	3,519.00	.0
01-05-6115-00 MEDICAL	.00	.00	55,633.00	55,633.00	.0
01-05-6120-00 WORKER'S COMP	66.24	66.24	.00	(66.24)	.0
01-05-6125-00 PERS	1,892.62	1,892.62	46,300.00	44,407.38	4.1
01-05-6210-00 AIR TRANSPORTATION	.00	.00	13,200.00	13,200.00	.0
01-05-6220-00 GROUND TRANSPORTATION	.00	.00	3,600.00	3,600.00	.0
01-05-6230-00 LODGING	.00	.00	10,000.00	10,000.00	.0
01-05-6250-00 PER DIEM	.00	.00	10,500.00	10,500.00	.0
01-05-6300-00 SUPPLIES	.00	.00	10,000.00	10,000.00	.0
01-05-6370-00 DUES & SUBSCRIPTIONS	.00	.00	3,000.00	3,000.00	.0
01-05-6400-00 CONSULTANTS	.00	.00	150,000.00	150,000.00	.0
01-05-7120-00 PLANNING GRANTS	.00	.00	75,000.00	75,000.00	.0
TOTAL PLANNING & COMMUNITY	10,685.11	10,685.11	597,299.00	586,613.89	1.8

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING COMMISSION</u>					
01-06-6110-00 FICA	.00	.00	1,163.00	1,163.00	.0
01-06-6210-00 AIR TRANSPORTATION	.00	.00	10,200.00	10,200.00	.0
01-06-6230-00 LODGING	.00	.00	9,000.00	9,000.00	.0
01-06-6240-00 MEETING FEES	.00	.00	8,500.00	8,500.00	.0
01-06-6250-00 PER DIEM	.00	.00	5,940.00	5,940.00	.0
01-06-6300-00 SUPPLIES	.00	.00	2,000.00	2,000.00	.0
TOTAL PLANNING COMMISSION	.00	.00	36,803.00	36,803.00	.0

COMMUNITY & ECONOMIC DEVELOPME

01-07-6000-00 SALARIES	44,607.01	44,607.01	590,508.00	545,900.99	7.6
01-07-6110-00 FICA	799.83	799.83	9,047.00	8,247.17	8.8
01-07-6111-00 SOA ESC	169.05	169.05	9,743.00	9,573.95	1.7
01-07-6115-00 MEDICAL	.00	.00	111,266.00	111,266.00	.0
01-07-6120-00 WORKER'S COMP	107.51	107.51	.00	(107.51)	.0
01-07-6125-00 PERS	9,261.56	9,261.56	128,191.00	118,929.44	7.2
01-07-6210-00 AIR TRANSPORTATION	.00	.00	27,000.00	27,000.00	.0
01-07-6220-00 GROUND TRANSPORTATION	.00	.00	9,000.00	9,000.00	.0
01-07-6230-00 LODGING	.00	.00	20,000.00	20,000.00	.0
01-07-6250-00 PER DIEM	198.00	198.00	13,000.00	12,802.00	1.5
01-07-6300-00 SUPPLIES	.00	.00	5,000.00	5,000.00	.0
01-07-6320-00 PRINTING & PUBLICATIONS	.00	.00	2,000.00	2,000.00	.0
01-07-6370-00 DUES & SUBSCRIPTIONS	.00	.00	3,000.00	3,000.00	.0
01-07-6380-00 TRAINING	.00	.00	3,000.00	3,000.00	.0
01-07-6400-00 CONSULTANTS	.00	.00	26,000.00	26,000.00	.0
01-07-7100-00 SCHOLARSHIPS	64,667.00	64,667.00	302,000.00	237,333.00	21.4
01-07-7110-00 SMALL BUSINESS GRANTS	.00	.00	6,000.00	6,000.00	.0
01-07-7130-00 FISHING GRANTS	10,239.52	10,239.52	50,000.00	39,760.48	20.5
01-07-7135-00 CEDA PROJECTS	41,444.00	41,444.00	2,100,000.00	2,058,556.00	2.0
TOTAL COMMUNITY & ECONOMIC DEVELOP	171,493.48	171,493.48	3,414,755.00	3,243,261.52	5.0

COMMUNITY & ECONOMIC DEV COMMI

01-08-6110-00 FICA	.00	.00	669.00	669.00	.0
01-08-6210-00 AIR TRANSPORTATION	.00	.00	6,500.00	6,500.00	.0
01-08-6230-00 LODGING	.00	.00	6,000.00	6,000.00	.0
01-08-6240-00 MEETING FEES	.00	.00	4,000.00	4,000.00	.0
01-08-6250-00 PER DIEM	.00	.00	2,500.00	2,500.00	.0
01-08-6300-00 SUPPLIES	.00	.00	6,000.00	6,000.00	.0
TOTAL COMMUNITY & ECONOMIC DEV COM	.00	.00	25,669.00	25,669.00	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC SERVICES</u>					
01-09-6000-00	SALARIES	31,377.23	31,377.23	414,545.00	383,167.77	7.6
01-09-6110-00	FICA	453.68	453.68	6,351.00	5,897.32	7.1
01-09-6111-00	SOA ESC	72.72	72.72	6,840.00	6,767.28	1.1
01-09-6115-00	MEDICAL	.00	.00	111,266.00	111,266.00	.0
01-09-6120-00	WORKER'S COMP	199.21	199.21	.00	(199.21)	.0
01-09-6125-00	PERS	6,903.00	6,903.00	89,992.00	83,089.00	7.7
01-09-6210-00	AIR TRANSPORTATION	.00	.00	19,000.00	19,000.00	.0
01-09-6220-00	GROUND TRANSPORTATION	.00	.00	3,000.00	3,000.00	.0
01-09-6230-00	LODGING	.00	.00	8,500.00	8,500.00	.0
01-09-6250-00	PER DIEM	.00	.00	10,350.00	10,350.00	.0
01-09-6300-00	SUPPLIES	.00	.00	4,000.00	4,000.00	.0
01-09-6310-00	POSTAGE AND FREIGHT	.00	.00	20,000.00	20,000.00	.0
01-09-6335-00	NOATAK AIRPORT LEASE - YEARLY	.00	.00	11,000.00	11,000.00	.0
01-09-6345-00	INFORMATION TECHNOLOGY	1,238.99	1,238.99	230,000.00	228,761.01	.5
01-09-6360-00	PUBLIC SERVICES PROJECTS	42,565.28	42,565.28	100,000.00	57,434.72	42.6
01-09-6370-00	DUES & SUBSCRIPTIONS	.00	.00	3,000.00	3,000.00	.0
01-09-6399-00	MISCELLANEOUS	8,112.14	8,112.14	3,000.00	(5,112.14)	270.4
	TOTAL PUBLIC SERVICES	90,922.25	90,922.25	1,040,844.00	949,921.75	8.7
	<u>PUBLIC SAFETY COMMISSION</u>					
01-10-6110-00	FICA	286.90	286.90	842.00	555.10	34.1
01-10-6210-00	AIR TRANSPORTATION	.00	.00	6,228.00	6,228.00	.0
01-10-6230-00	LODGING	.00	.00	3,668.00	3,668.00	.0
01-10-6240-00	MEETING FEES	3,750.00	3,750.00	8,800.00	5,050.00	42.6
01-10-6250-00	PER DIEM	2,871.00	2,871.00	4,554.00	1,683.00	63.0
01-10-6300-00	SUPPLIES	.00	.00	1,500.00	1,500.00	.0
	TOTAL PUBLIC SAFETY COMMISSION	6,907.90	6,907.90	25,592.00	18,684.10	27.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY DEPARTMENT</u>					
01-11-6000-00 SALARIES	30,017.10	30,017.10	387,784.00	357,766.90	7.7
01-11-6010-00 WAGES - TEMP TRAIL STAKERS	.00	.00	36,000.00	36,000.00	.0
01-11-6110-00 FICA	430.45	430.45	6,492.00	6,061.55	6.6
01-11-6111-00 UNEMPLOYMENT INSURANCE	15.93	15.93	6,992.00	6,976.07	.2
01-11-6115-00 MEDICAL	.00	.00	111,266.00	111,266.00	.0
01-11-6120-00 WORKERS COMP	159.71	159.71	.00	(159.71)	.0
01-11-6125-00 PERS	6,603.77	6,603.77	84,182.00	77,578.23	7.8
01-11-6210-00 AIR TRANSPORTATION	10,198.00	10,198.00	26,000.00	15,802.00	39.2
01-11-6220-00 GROUND TRANSPORTATION	.00	.00	4,500.00	4,500.00	.0
01-11-6230-00 LODGING	.00	.00	11,000.00	11,000.00	.0
01-11-6250-00 PER DIEM	1,881.00	1,881.00	9,000.00	7,119.00	20.9
01-11-6300-00 SUPPLIES	.00	.00	7,500.00	7,500.00	.0
01-11-6310-00 AIR FREIGHT	120.00	120.00	12,000.00	11,880.00	1.0
01-11-6370-00 DUES & SUBSCRIPTIONS	.00	.00	7,500.00	7,500.00	.0
01-11-6399-00 MISCELLANEOUS	.00	.00	7,500.00	7,500.00	.0
01-11-6400-00 CONSULTANTS	.00	.00	1,000.00	1,000.00	.0
01-11-7150-00 WINTER TRAILS	35,108.75	35,108.75	120,000.00	84,891.25	29.3
01-11-7155-00 EMERGENCY MANAGEMENT	.00	.00	10,000.00	10,000.00	.0
01-11-7160-00 PUBLIC SAFETY SUMMIT	.00	.00	15,000.00	15,000.00	.0
01-11-7500-00 VPSO HOUSE UTILITIES	.00	.00	10,000.00	10,000.00	.0
01-11-8002-00 SEARCH & RESCUE SUPPLIES	17,859.43	17,859.43	60,000.00	42,140.57	29.8
01-11-8004-00 SEARCH & RESCUE STIPENDS	.00	.00	108,500.00	108,500.00	.0
01-11-8501-00 FIRE EQUIPMENT, REPAIRS, MAINT	20.00	20.00	80,000.00	79,980.00	.0
01-11-8506-00 BATTALLION CHIEF STIPENDS	.00	.00	87,000.00	87,000.00	.0
TOTAL PUBLIC SAFETY DEPARTMENT	102,414.14	102,414.14	1,209,216.00	1,106,801.86	8.5
<u>WATER AND SEWER SUBSIDY</u>					
01-12-6400-00 W&S COORDINATOR/TRAINING	5,245.91	5,245.91	.00	(5,245.91)	.0
01-12-6400-01 AMBLER SUBSIDY	39,009.50	39,009.50	.00	(39,009.50)	.0
01-12-6400-03 DEERING SUBSIDY	45,089.49	45,089.49	.00	(45,089.49)	.0
01-12-6400-04 KIANA SUBSIDY	21,602.00	21,602.00	.00	(21,602.00)	.0
01-12-6400-09 NOORVIK SUBSIDY	158,331.80	158,331.80	.00	(158,331.80)	.0
01-12-6400-10 SELAWIK SUBSIDY	165,920.98	165,920.98	.00	(165,920.98)	.0
TOTAL WATER AND SEWER SUBSIDY	435,199.68	435,199.68	.00	(435,199.68)	.0
TOTAL FUND EXPENDITURES	1,199,090.14	1,199,090.14	10,942,277.00	9,743,186.86	11.0
NET REVENUE OVER EXPENDITURES	(1,085,938.19)	(1,085,938.19)	18,376,400.00	19,462,338.19	(5.9)

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

VILLAGE IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SOURCE 00</u>					
02-00-4100-00	REVENUE	.00	.00	4,000,000.00	4,000,000.00	.0
02-00-4500-00	INVESTMENT INCOME	133,583.94	133,583.94	.00	(133,583.94)	.0
02-00-4501-00	UNREALIZED GAIN/(LOSS)	704,957.33	704,957.33	.00	(704,957.33)	.0
02-00-4550-00	INVESTMENT INC. AVAIL. FOR OPS	29,220.19	29,220.19	.00	(29,220.19)	.0
	TOTAL SOURCE 00	867,761.46	867,761.46	4,000,000.00	3,132,238.54	21.7
	TOTAL FUND REVENUE	867,761.46	867,761.46	4,000,000.00	3,132,238.54	21.7

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

VILLAGE IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
02-00-6000-00 SALARIES	9,267.00	9,267.00	120,490.00	111,223.00	7.7
02-00-6110-00 FICA	593.39	593.39	2,364.00	1,770.61	25.1
02-00-6111-00 SOA ESC	17.30	17.30	3,004.00	2,986.70	.6
02-00-6115-00 MEDICAL	.00	.00	33,600.00	33,600.00	.0
02-00-6125-00 PERS	2,038.74	2,038.74	35,867.00	33,828.26	5.7
02-00-6210-00 TRANSPORTATION	2,633.50	2,633.50	28,039.00	25,405.50	9.4
02-00-6220-00 GROUND TRANSPORTATION	.00	.00	3,000.00	3,000.00	.0
02-00-6230-00 LODGING	6,456.00	6,456.00	21,920.00	15,464.00	29.5
02-00-6240-00 MEETING FEES	6,000.00	6,000.00	39,000.00	33,000.00	15.4
02-00-6250-00 PER DIEM	2,376.00	2,376.00	19,060.00	16,684.00	12.5
02-00-6300-00 SUPPLIES	30.00	30.00	25,000.00	24,970.00	.1
02-00-6320-00 PRINTING & PUBLICATIONS	.00	.00	7,500.00	7,500.00	.0
02-00-6390-00 BANK FEES	(.02)	(.02)	.00	.02	.0
02-00-6400-00 CONSULTANTS	.00	.00	30,000.00	30,000.00	.0
02-00-6450-00 LEGAL	.00	.00	25,000.00	25,000.00	.0
02-00-6460-00 CONSULTANTS, ACCOUNTING/AUDIT	.00	.00	10,000.00	10,000.00	.0
TOTAL DEPARTMENT 00	29,411.91	29,411.91	403,844.00	374,432.09	7.3
KIANA VIF					
02-04-6400-04 OPT IN PROJECT	49,273.00	49,273.00	.00	(49,273.00)	.0
TOTAL KIANA VIF	49,273.00	49,273.00	.00	(49,273.00)	.0
TOTAL FUND EXPENDITURES	78,684.91	78,684.91	403,844.00	325,159.09	19.5
NET REVENUE OVER EXPENDITURES	789,076.55	789,076.55	3,596,156.00	2,807,079.45	21.9

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

ENERGY DEPARTMENT GRANTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
05-07-6000-00 SALARIES	183.47	183.47	.00	(183.47)	.0
05-07-6110-00 FICA	2.66	2.66	.00	(2.66)	.0
05-07-6125-00 PERS	40.36	40.36	.00	(40.36)	.0
TOTAL DEPARTMENT 07	226.49	226.49	.00	(226.49)	.0
DEPARTMENT 08					
05-08-6000-00 SALARIES	6,649.08	6,649.08	.00	(6,649.08)	.0
05-08-6110-00 FICA	96.32	96.32	.00	(96.32)	.0
05-08-6111-00 SOA ESC	45.20	45.20	.00	(45.20)	.0
05-08-6120-00 WORKERS COMP	46.49	46.49	.00	(46.49)	.0
05-08-6125-00 PERS	1,462.80	1,462.80	.00	(1,462.80)	.0
05-08-6210-00 AIR TRANSPORTATION	481.50	481.50	.00	(481.50)	.0
TOTAL DEPARTMENT 08	8,781.39	8,781.39	.00	(8,781.39)	.0
TOTAL FUND EXPENDITURES	9,007.88	9,007.88	.00	(9,007.88)	.0
NET REVENUE OVER EXPENDITURES	(9,007.88)	(9,007.88)	.00	9,007.88	.0

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

NAB SUSTAINABILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SOURCE 00</u>					
10-00-4500-00	INVESTMENT INCOME	216,466.74	216,466.74	.00	(216,466.74)	.0
10-00-4501-00	UNREALIZED INVESTMENT INCOME	1,177,134.54	1,177,134.54	.00	(1,177,134.54)	.0
	TOTAL SOURCE 00	1,393,601.28	1,393,601.28	.00	(1,393,601.28)	.0
	TOTAL FUND REVENUE	1,393,601.28	1,393,601.28	.00	(1,393,601.28)	.0
	NET REVENUE OVER EXPENDITURES	1,393,601.28	1,393,601.28	.00	(1,393,601.28)	.0

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

NAB CONTINGENCY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SOURCE 00</u>					
11-00-4500-00	INVESTMENT INCOME	44,925.81	44,925.81	.00	(44,925.81)	.0
11-00-4501-00	UNREALIZED GAIN/(LOSS)	159,503.25	159,503.25	.00	(159,503.25)	.0
	TOTAL SOURCE 00	204,429.06	204,429.06	.00	(204,429.06)	.0
	TOTAL FUND REVENUE	204,429.06	204,429.06	.00	(204,429.06)	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

NAB CONTINGENCY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
11-00-6390-00 BANK FEES	23,930.94	23,930.94	.00	(23,930.94)	.0
TOTAL DEPARTMENT 00	23,930.94	23,930.94	.00	(23,930.94)	.0
TOTAL FUND EXPENDITURES	23,930.94	23,930.94	.00	(23,930.94)	.0
NET REVENUE OVER EXPENDITURES	180,498.12	180,498.12	.00	(180,498.12)	.0

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

CARES ACT - COVID RESPONSE

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>SOURCE 00</u>					
19-00-4550-00 INVESTMENT INC AVAIL FOR OPS	2.48	2.48	.00	(2.48)	.0
TOTAL SOURCE 00	2.48	2.48	.00	(2.48)	.0
TOTAL FUND REVENUE	2.48	2.48	.00	(2.48)	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

CARES ACT - COVID RESPONSE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 03</u>					
19-03-6350-01	FEDERAL ARPA - EQUIP FIRE RESP	60,954.50	60,954.50	.00	(60,954.50)	.0
	TOTAL DEPARTMENT 03	60,954.50	60,954.50	.00	(60,954.50)	.0
	<u>DEPARTMENT 05</u>					
19-05-6350-03	SOA ARPA- KVL ROAD MAINTENANCE	24,324.76	24,324.76	.00	(24,324.76)	.0
	TOTAL DEPARTMENT 05	24,324.76	24,324.76	.00	(24,324.76)	.0
	TOTAL FUND EXPENDITURES	85,279.26	85,279.26	.00	(85,279.26)	.0
	NET REVENUE OVER EXPENDITURES	(85,276.78)	(85,276.78)	.00	85,276.78	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

PUBLIC SAFETY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ADMINISTRATION & FINANCE</u>					
30-03-7300-00	SEARCH & RESCUE EXPENSES	8,167.68	8,167.68	.00	(8,167.68)	.0
	TOTAL ADMINISTRATION & FINANCE	8,167.68	8,167.68	.00	(8,167.68)	.0
	TOTAL FUND EXPENDITURES	8,167.68	8,167.68	.00	(8,167.68)	.0
	NET REVENUE OVER EXPENDITURES	(8,167.68)	(8,167.68)	.00	8,167.68	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GRANTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 09</u>					
32-09-6000-00 SALARIES - SOA \$1.5M GRANT	5,330.77	5,330.77	.00	(5,330.77)	.0
32-09-6110-00 FICA	77.30	77.30	.00	(77.30)	.0
32-09-6120-00 WORKER'S COMP	41.05	41.05	.00	(41.05)	.0
32-09-6125-00 PERS	1,172.77	1,172.77	.00	(1,172.77)	.0
TOTAL DEPARTMENT 09	6,621.89	6,621.89	.00	(6,621.89)	.0
TOTAL FUND EXPENDITURES	6,621.89	6,621.89	.00	(6,621.89)	.0
NET REVENUE OVER EXPENDITURES	(6,621.89)	(6,621.89)	.00	6,621.89	.0

NORTHWEST ARCTIC BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SULIANICH ARTS CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SOURCE 00					
40-00-4100-00 REVENUE	31,918.88	31,918.88	.00	(31,918.88)	.0
TOTAL SOURCE 00	31,918.88	31,918.88	.00	(31,918.88)	.0
TOTAL FUND REVENUE	31,918.88	31,918.88	.00	(31,918.88)	.0

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SULIANICH ARTS CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-00-6300-00 SUPPLIES	141.21	141.21	5,500.00	5,358.79	2.6
40-00-6330-00 UTILITIES	180.85	180.85	23,000.00	22,819.15	.8
40-00-7800-00 ART PURCHASES	16,530.00	16,530.00	500,000.00	483,470.00	3.3
TOTAL DEPARTMENT 00	16,852.06	16,852.06	528,500.00	511,647.94	3.2
TOTAL FUND EXPENDITURES	16,852.06	16,852.06	528,500.00	511,647.94	3.2
NET REVENUE OVER EXPENDITURES	15,066.82	15,066.82	(528,500.00)	(543,566.82)	2.9

NORTHWEST ARCTIC BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

		VPSO				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
VPSO						
45-00-6000-00	SALARIES	72,993.08	72,993.08	.00	(72,993.08)	.0
45-00-6110-00	FICA	1,052.74	1,052.74	.00	(1,052.74)	.0
45-00-6111-00	SOA ESC	559.59	559.59	.00	(559.59)	.0
45-00-6120-00	WORKER'S COMP	562.05	562.05	.00	(562.05)	.0
45-00-6125-00	PERS	16,058.47	16,058.47	.00	(16,058.47)	.0
45-00-6210-00	TRAVEL	11,143.89	11,143.89	.00	(11,143.89)	.0
45-00-6300-00	SUPPLIES	66,700.64	66,700.64	.00	(66,700.64)	.0
TOTAL VPSO		169,070.46	169,070.46	.00	(169,070.46)	.0
TOTAL FUND EXPENDITURES		169,070.46	169,070.46	.00	(169,070.46)	.0
NET REVENUE OVER EXPENDITURES		(169,070.46)	(169,070.46)	.00	169,070.46	.0

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*			07/01/2024 (00/24) Balance	.00	.00	.00
07/02/2024*	AP	21.0001	PINA ATORUK	75.00	.00	75.00
07/02/2024*	AP	29.0001	EDNA WILLIAMS	75.00	.00	150.00
07/02/2024*	AP	34.0001	SUZANNE EVANS	75.00	.00	225.00
07/02/2024*	AP	35.0001	SUSIE PAGE	75.00	.00	300.00
07/05/2024*	AP	10.0001	JULIA CLEVELAND	75.00	.00	375.00
07/05/2024*	AP	14.0001	THERESA OUTWATER	75.00	.00	450.00
07/05/2024*	AP	19.0001	ORAN KNOX JR	75.00	.00	525.00
07/05/2024*	AP	23.0001	SOPHIE FOSTER	75.00	.00	600.00
07/05/2024*	AP	25.0001	MARY ANN WILSON	75.00	.00	675.00
07/05/2024*	AP	26.0001	MARY ANN WILSON	75.00	.00	750.00
07/05/2024*	AP	27.0001	ROY WILLOCK	75.00	.00	825.00
07/05/2024*	AP	30.0001	WALLACE MITCHELL	75.00	.00	900.00
07/05/2024*	AP	31.0001	SAMANTHA WILLIAMS	75.00	.00	975.00
07/05/2024*	AP	32.0001	FLOYD WESLEY JR	75.00	.00	1,050.00
07/05/2024*	AP	33.0001	POLLY DOWNEY	75.00	.00	1,125.00
07/05/2024*	AP	37.0001	ERNIE BLACK	75.00	.00	1,200.00
07/05/2024*	AP	38.0001	SHAUN JOHNSON	75.00	.00	1,275.00
07/08/2024*	AP	92.0001	JUDY HUSS	500.00	.00	1,775.00
07/09/2024*	AP	56.0001	ROLLYN C. JACKSON	75.00	.00	1,850.00
07/09/2024*	AP	63.0001	FRANK DOWNEY	75.00	.00	1,925.00
07/09/2024*	AP	64.0001	EVA LEE	75.00	.00	2,000.00

Amount type: Actual

Display: Reference detail

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
07/09/2024*	AP	70.0001	MARCELLA TICKETT	75.00	.00	2,075.00
07/09/2024*	AP	73.0001	JUDY STEIN	75.00	.00	2,150.00
07/09/2024*	AP	76.0001	NITA JOHNSON	75.00	.00	2,225.00
07/09/2024*	AP	78.0001	HELEN LOON	75.00	.00	2,300.00
07/09/2024*	AP	83.0001	NORMAN SHELDON	75.00	.00	2,375.00
07/09/2024*	AP	84.0001	COLLEEN WESTLAKE	75.00	.00	2,450.00
07/09/2024*	AP	85.0001	FRANKLIN RUSSELL	75.00	.00	2,525.00
07/09/2024*	AP	89.0001	KIMBERLY BALDWIN	75.00	.00	2,600.00
07/09/2024*	AP	90.0001	THOMAS SOURS	75.00	.00	2,675.00
07/09/2024*	AP	91.0001	HELEN MILLS	75.00	.00	2,750.00
07/09/2024*	AP	93.0001	LEO DOUGLAS	75.00	.00	2,825.00
07/09/2024*	AP	95.0001	ALICE JONES	75.00	.00	2,900.00
07/09/2024*	AP	99.0001	JIMMY CLEVELAND	75.00	.00	2,975.00
07/09/2024*	AP	100.0001	MABEL HARRIS	75.00	.00	3,050.00
07/09/2024*	AP	101.0001	WINONA SAMPSON	75.00	.00	3,125.00
07/11/2024*	AP	50.0001	GLENNA PARISH	75.00	.00	3,200.00
07/11/2024*	AP	61.0001	RUTH NELSON	75.00	.00	3,275.00
07/11/2024*	AP	62.0001	LULU GOOD	75.00	.00	3,350.00
07/11/2024*	AP	77.0001	ELLA LEAVITT	75.00	.00	3,425.00
07/11/2024*	AP	88.0001	POLLY VESTAL	75.00	.00	3,500.00
07/16/2024*	AP	112.0001	TANYA BALLOT	75.00	.00	3,575.00
07/16/2024*	AP	113.0001	EUGENE MONROE SR	75.00	.00	3,650.00

Amount type: Actual

Display: Reference detail

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
07/16/2024*	AP	140.0001	GRANT BALLOT	75.00	.00	3,725.00
07/16/2024*	AP	141.0001	JANE CLEVELAND	75.00	.00	3,800.00
07/16/2024*	AP	143.0001	STELLA SHY	75.00	.00	3,875.00
07/16/2024*	AP	145.0001	HERBERT NAZURUK	75.00	.00	3,950.00
07/16/2024*	AP	163.0001	MARY DOUGLAS	75.00	.00	4,025.00
07/16/2024*	AP	165.0001	VIOLET MITCHELL	75.00	.00	4,100.00
07/16/2024*	AP	172.0001	AMOS HAWLEY	75.00	.00	4,175.00
07/16/2024*	AP	176.0001	HELEN COFFIN	75.00	.00	4,250.00
07/16/2024*	AP	177.0001	CHARLENE HADLEY	75.00	.00	4,325.00
07/16/2024*	AP	181.0001	WALLACE SNYDER	75.00	.00	4,400.00
07/16/2024*	AP	188.0001	RUTH LUTHER	75.00	.00	4,475.00
07/16/2024*	AP	190.0001	LUCY ADAMS	75.00	.00	4,550.00
07/16/2024*	AP	198.0001	SARAH SCOTT	150.00	.00	4,700.00
07/16/2024*	AP	202.0001	MARTIN CLEVELAND	75.00	.00	4,775.00
07/16/2024*	AP	206.0001	FRANCES PHILLIPS	75.00	.00	4,850.00
07/16/2024*	AP	208.0001	JACQUELYN SNYDER	150.00	.00	5,000.00
07/16/2024*	AP	209.0001	LYDIA HENRY	75.00	.00	5,075.00
07/16/2024*	AP	214.0001	BRENDA COLLEEN EVAK II	300.00	.00	5,375.00
07/16/2024*	AP	215.0001	MAKARY TICKETT	150.00	.00	5,525.00
07/16/2024*	AP	216.0001	PRISCILLA BALLOT	75.00	.00	5,600.00
07/16/2024*	AP	217.0001	SERENA SOURS	75.00	.00	5,675.00
07/18/2024*	AP	185.0001	JONAS BALLOT	75.00	.00	5,750.00

Amount type: Actual

Display: Reference detail

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
07/18/2024*	AP	193.0001	VIDA COALTRAIN	75.00	.00	5,825.00
07/18/2024*	AP	203.0001	MYRA DOWNEY	75.00	.00	5,900.00
07/18/2024*	AP	218.0001	FLORA NEWLIN	300.00	.00	6,200.00
07/18/2024*	AP	219.0001	INUKUK GERHARDT-CYRUS	75.00	.00	6,275.00
07/18/2024*	AP	220.0001	SELMA NAZURUK	75.00	.00	6,350.00
07/23/2024*	AP	110.0001	JOHN GOODWIN	75.00	.00	6,425.00
07/23/2024*	AP	120.0001	ALICE SHERBICK	75.00	.00	6,500.00
07/23/2024*	AP	142.0001	FRANK DOWNEY	75.00	.00	6,575.00
07/23/2024*	AP	144.0001	EVA LEE	75.00	.00	6,650.00
07/23/2024*	AP	149.0001	MILLIE SHELDON	300.00	.00	6,950.00
07/23/2024*	AP	164.0001	EVA DOWNEY	75.00	.00	7,025.00
07/23/2024*	AP	180.0001	CARL SNYDER	300.00	.00	7,325.00
07/23/2024*	AP	182.0001	CONRAD DOUGLAS	75.00	.00	7,400.00
07/23/2024*	AP	183.0001	FRANKLIN RUSSELL	75.00	.00	7,475.00
07/23/2024*	AP	189.0001	KIMBERLY BALDWIN	75.00	.00	7,550.00
07/23/2024*	AP	191.0001	ELSIE GOODRO	75.00	.00	7,625.00
07/23/2024*	AP	194.0001	HELEN MILLS	75.00	.00	7,700.00
07/23/2024*	AP	196.0001	TASHA KNOX	75.00	.00	7,775.00
07/23/2024*	AP	197.0001	SAMANTHA WILLIAMS	75.00	.00	7,850.00
07/23/2024*	AP	204.0001	TONI JOHNSON	75.00	.00	7,925.00
07/23/2024*	AP	207.0001	POLLY DOWNEY	75.00	.00	8,000.00
07/23/2024*	AP	211.0001	KITTY MITCHELL	75.00	.00	8,075.00

Amount type: Actual

Display: Reference detail

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
07/23/2024*	AP	222.0001	JAMIE LAMBERT	300.00	.00	8,375.00
07/23/2024*	AP	223.0001	JOHNNY IYATUNGUK	75.00	.00	8,450.00
07/25/2024*	AP	298.0001	ISABELLE WESLEY	75.00	.00	8,525.00
07/25/2024*	AP	301.0001	ILA BALLOT	75.00	.00	8,600.00
07/25/2024*	AP	308.0001	CALDON STONE	75.00	.00	8,675.00
07/25/2024*	AP	320.0001	DOREEN CLARK	75.00	.00	8,750.00
07/30/2024*	AP	248.0001	EUGENE MONROE SR	75.00	.00	8,825.00
07/30/2024*	AP	253.0001	BEN ATORUK	75.00	.00	8,900.00
07/30/2024*	AP	296.0001	STELLA SNYDER	75.00	.00	8,975.00
07/30/2024*	AP	297.0001	PATSY HINGSBERGEN	75.00	.00	9,050.00
07/30/2024*	AP	300.0001	RHINEHARDT COMMACK	75.00	.00	9,125.00
07/30/2024*	AP	303.0001	JEREMIAH BARGER	75.00	.00	9,200.00
07/30/2024*	AP	306.0001	AMELIA DAVIS	75.00	.00	9,275.00
07/30/2024*	AP	310.0001	SHIRELLE BARR	75.00	.00	9,350.00
07/30/2024*	AP	312.0001	JAMES JACKSON	75.00	.00	9,425.00
07/30/2024*	AP	314.0001	MARTIN CLEVELAND	75.00	.00	9,500.00
07/30/2024*	AP	317.0001	GRACE OUTWATER	75.00	.00	9,575.00
07/30/2024*	AP	319.0001	DONNA WESTDAHL	75.00	.00	9,650.00
07/30/2024*	AP	324.0001	PAUL BALLOT	75.00	.00	9,725.00
*			07/31/2024 (07/24) Period Totals ***	9,725.00	.00	9,725.00



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

DATE: August 14, 2024

TO: Dickie Moto, Mayor

FROM: Fritz Westlake, Director of Community & Economic Development

ASSEMBLY DEPARTMENT REPORT THROUGH THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

DAILY OPERATIONS REPORT BY PROGRAM:

FRANK R. FERGUSON MEMORIAL SCHOLARSHIP PROGRAM – Erin Stephens

49 scholarship applications have been approved. These total \$85,000. The scholarship deadline for the fall semester was August 15. 65% were awarded to students who are attending full-time at universities and colleges across the nation. The majority are attendees of the University of Alaska system.

SMALL BUSINESS GRANT PROGRAM – Erin Stephens

There was one recipient of the Small Business Grant (Alaska Arctic Bear Hunts, William Reich Jr.) He has used funds to purchase a business license. We assisted in researching the requirements for opening a big game hunting lodge in the state, and what licensures will be needed.

C&ED COORDINATOR REPORT – Hannah Sheldon

C&ED

- Revision of all current VIF Applications, reached out to incomplete.
- Village spring cleanup supplies and bikes shipped out.
- VIF meeting packets produced and mailed.
- Custom Subsistence, Commercial orders and shipments made.
- Sent out Lemonade Day prizes.
- Assistance with past CCA's
- Assisted with planning for September Quad Meeting
- Reached out to fisherman to fill the EDC Seat.

SULIANICH

- Order of cameras.

- Reached out to people who may be interested in Sulianich board.
- A list produced to order new inventory of books
- Updated the shopify system

GRANTS ADMINISTRATORS REPORT – Erin Stephens

- Worked with the DCCED to finalize the grant agreement for the Designated Legislative Grant which will provide \$900,000 to the NAB for constructing a public safety building in Noorvik and purchasing a fire truck for that community.
- Performed human resources services for the NAB.

VIF PROJECT MANAGER REPORT – Hiram Walker

Ambler:

- No projects for this quarter (July 2024)

Buckland:

- The Rock revetment project is on hold for land issues and revetment material issues with the gravel pit. (May 31-2024)
- No change June 30 2024
- No change in Rock revetment project (July 2024)

Deering:

- Ipnatchiaq Electric Ph. 4 Pole riser project has drawn down there funding for this project. (March 7, 2024)
- The contractor for Ipnatchiaq Electric, Ph. 4 has ordered all the parts for the upcoming project. (April 2024)
- Ipnatchiaq Electric Ph. 4 will be on hold tell the first barge gets to Deering. (May 31-2024)
- No change Ipnatchiaq Electric June 30 2024
- The contractor for Ipnatchiaq Electric, Ph. 4 project will start work the week of July 11th 2024.

Kiana:

- Kiana Manganese removal project will continue the next construction season.
- Kiana Community building close out. .
- The City of Kiana Manganese filter system project has a superintendent going to Kiana on Sept. 12th to finish up to 95% completion of project
- Nov. 16th 2023, Contractor is doing construction on the Opt-In building.
- Cit Manganese filer system project will continue summer of 2024. (Jan. 2024)
- City Manganese filter system project will continue this summer 2024 (March 7, 2024)
- City of Kiana community building water and sewer funding is being used for reimbursement to ANTHC for water and sewer work. This project will be closing out after final report is turned in. (April 2024)
- Making arrangements to get reimbursement of funds for water and sewer to community building that was put in last summer. (May 31 2024)
- The city Manganese filter system will continue construction this summer. (May 31-2024)

- No change in Manganese filter system June 30 2024
- Made final payment to project for Opt-In. (July 2024)
- The Manganese filter system

Kivalina:

- Wellness program continues to keep doors open for young adults and children. June 30 2024
- Wellness program continues to stay open for the children and young people to date. (July 2024)

Kobuk:

- Kobuk community building is still under construction until this fall. June 30 2024.
- The Kobuk community building will be ready for final inspection the end of next month. (July 2024)
- The Kobuk Drain Field was put back out to bid for new contractor. (July 2024)

Kotzebue:

- Car Crusher is on it way to Kotzebue via barge June 30 2024
- Car Crusher is on the Alaska logistics barge that has not made it to Kotzebue. (July 2024)

Noatak

- No projects June 30 2024
- No projects to date. (July 2024)

Noorvik:

- Noorvik IRA has received an award for \$951,607.22. I am in the process of funding execution. The project is Noorvik Road Construction and Maintenance Program.
- For the Native Village of Noorvik Road Maintenance program the tribe has requested quotes for all the heavy equipment. The quotes that they have are from June of 2022.
- The native village of Noorvik has put in for an application for updated quotes for the Road Maintenance program and is waiting for funding.
- The Native Village of Noorvik has received funding to purchase, ship and start Road Maintenance program.
- Project management is working on purchasing equipment and shipping for 2023.
- No activity in Feb. 23
- The Tribe is applying for a Title 9 permit for the Road Maintenance program.
- I have not had a monthly report sent in to the VIF office for the month of April on Road Maintenance program.
- No activity for May 2023.
- I will be going out to Noorvik to meet with the new transportation planner.
- I will be meeting with the city of Noorvik to ask to return the remainder of funding for the Dump clean up and for the city to apply with a new application for funding for an incinerator for landfill I will do this at the same time when I meet with the Tribe.

- Nov. 16th 2023, The Noorvik IRA has not sent finance and progress reports in on the road maintenance program. Looking forward to reports there is a new transportation planner that has been hired.
- The Noorvik has not sent in financial and progress reports in to this date on the road maintenance program. I am willing to work with the IRA in helping with getting the tribe up to date on reporting. (Jan. 2024)
- The Native Village of Noorvik has not reported on the Road Maintenance program to date. (March 8, 2024)
- Waiting on reports from Noorvik IRA for the Road Maintenance program. (April 2024)
- Waiting on reports from Noorvik IRA for the Road Maintenance program. (May 31-2024)
- Waiting on reports from Noorvik IRA for the Road Maintenance program June 30 2024
- No reports from Noorvik IRA Road Maintenance program. (July 2024)

Selawik:

- I have not expended the funds for the Selawik Solar PV & Battery system. I Will wait on a request from the Tribe.(March 8, 2024)
- Worked with engineering on Gravel Access study. (April 2024)
- The Selawik City is working with ANTHC and Dowl engineering data collection for water and sewer infrastructure for a feasibility study. (May 31-2024)
- Selawik IRA is working with ANTHC on a Gravel Access study.
- The funding for has not gone out to the Selawik IRA for the Solar PV & Battery system. This project will not get started until next year.
- All projects remain in same statis June 30 2024
- All projects remain in same statis. (July 2024)

Shungnak

- Contactor is working on the heat Recovery Expansion at this time June 30 2024

Regional:

- NIHA will be giving Housing assessment report at the July meeting June 30, 2024
- Housing assessment project is still on going collecting data for report. (July 2024)

ENERGY DEPARTMENT - Ingemar Mathiasson

News; Appointment to AEA & Representations

I have been appointed by the Governor to be one of the Directors of the Alaska Energy Authority. And I will evaluate the introduction package in the next week and keep you posted.

We have also been selected to present at Harward MIT,

Applied Energy Symposium : MIT A+B. regarding our transition to renewable Energy Sources in the Arctic. I will be over there representing NAB 12-15th August.

I also was representing NAB in discussions under the Clean Energy Group, <https://www.cleanegroup.org/>, in June and July. Discussing advancing equitable Energy Climate Solutions.

ARENA update

The ARENA program was Kotzebue, Shungnak & Deering 30th July-3rd Aug. We held Energy meetings in all 3 locations to share our successes with 20 attendees from places like Faroe Islands, Greenland, Iceland Nunavut and Alaska. I was attending together with Shauntai, who has been selected to go with the group to Iceland and Greenland at the next meeting. It was a very successful trip completed between heavy rainstorms with a perfect day for Shungnak and Deering where we demonstrated the Disels off operations of the microgrids.

Conferences

The Rural Energy Conference has been announced to take place in Fairbanks 2-4 Oct. 2024. We are waiting for full agenda to be able to make a decision to participate

We are considering bringing our ESC reps to that conference instead of having our regular ESC meeting in October.

Alaska Energy-shed Update

08/10/2024

Funding Agency: U.S. Department of Energy - Office of Energy Efficiency and Renewable Energy

Grant Recipient: Launch Alaska

Project Management Organizations: Launch Alaska & Alaska Municipal League

Project Partners: Northwest Arctic Borough & Atautchikun

Contractors: DeerStone Consulting, Kartorium, Veckta, Southeast Conference

Project Summary:

The Alaska Energys shed aims to identify and develop at least three clean energy projects across the Northwest Arctic and Southeast Alaska regions to help save money, reduce costs and environmental impacts from climate change, and improve local economies. By combining these projects the intent is to accelerate the development process, improve the project economics, and spread the benefits widely among stakeholders. Clean energy projects can include wind, solar, batteries, power plant and powerline upgrades, energy efficiency, heat pumps, and other activities.

Project Activities and Proposed Timeline:

1. Select 12 participating communities January 2024 – Complete
2. Collect power system data & imagery May 2024 – October 2024 – In Progress
3. Develop virtual computer tools June 2024 – February 2025
4. Identify clean energy projects March 2025 – May 2025
5. Prioritize and design projects March 2025 – March 2026
6. Secure clean energy project funding March 2025 – August 2026

Project Updates in the Northwest Arctic/NANA Region:

Community Selection: Communities were notified of the project at the most recent Energy Steering Committee meeting in April 2024 as well as through direct outreach. Communities who wanted to participate were asked to submit a letter of interest. All six communities in the region that applied were selected. The selected communities are Ambler, Buckland, Deering, Kotzebue, Selawik, and

Shungnak.

Collect Power System Data & Imagery:

Shungnak – July 16 - 18: Representatives from DeerStone Consulting and Kartorium collected detailed power system asset data onsite in Shungnak and Kobuk. The team worked closely with the Shungnak power plant operator to collect the asset data. While onsite, the team met with the Tribal Council for the Native Village of Shungnak to discuss the Energyshed project as well as other regional energy projects that involve Shungnak. Sonny Adams and Ingemar Mathiasson attended the Council meeting remotely.

Next Steps – August through October 2024:

In the coming months, representatives from DeerStone Consulting and Kartorium plan to travel to the communities of Selawik and Ambler to collect power system asset data. The asset data collection trip to Selawik is scheduled for September 3 – 6. If possible, the DeerStone team will setup a meeting with the Selawik Tribal Council to discuss the project while onsite in Selawik. The upcoming trip for Ambler is scheduled for October 24 – 26, adjacent to the Fall 2024 Energy Steering Committee meeting to reduce travel costs.

Additional Information: For additional information, please contact Leah Olsen at DeerStone Consulting. DeerStone consulting is on contract with Launch Alaska to support community engagement in the NWAB for this project and Leah Olsen is the project lead.

Leah@DeerStoneConsulting.com | 541-639-6333

New Grant requests

Ambler Solar Battery project

234kw PV and 384kw LFP BESS/30kw heating loop

We wrote a TEDO (DOE tribal grants) proposal for Ambler for 2023-24, to construct a Solar PV and Battery solution for them. It's a request for \$ 2.7Mil with an inkind of \$300K.

DOE has notified us of intent to fund this and the last paperwork has been completed including the environmental NEPA requirements. The proposed Solar array would be placed behind the existing church and the Battery in front of the AVEC plant. Engineering has been completed through a separate AEA grant and this project is looking for a construction during the summer fall of 2025.

- Documents for this project are almost completed, and a grant award is likely before the end of August.
- Due to the complexity of the budget and a sub-recipient, AVEC, getting the award in place is taking longer than initially anticipated.
- Still waiting for updates from DOE Tribal grants

OCED Project

This project, "Solar PV, Battery Storage and Heat Pumps in Northwest Arctic Alaska," proposes to install 3.35 MW of solar PV and 16.5 MWh of battery storage across all eleven villages of the northwest Arctic region, displacing an estimated 322,000 gallons of diesel fuel annually. Additionally, this project proposes to install 860 heat pumps, one in every residence in ten villages: Buckland, Deering, Kiana, Kivalina, Kobuk, Noatak, Noorvik, Selawik, and Shungnak. The solar PV, battery energy storage systems (BESS), and heat pumps will be owned and maintained by the federally

recognized Alaska Native Tribe in each community, each of which will operate as an independent power producer (IPP) generating renewable power and selling it to the local utility, capturing an estimated \$1.5M in annual revenues. KEA in Kotzebue will also get a large BESS to accommodate being able to turn off their generators for periods of time. Additionally a new Intertie between Shungnak and Kobuk will be built to new specifications. The expected construction cost for the proposed project is \$68,514,884.00. Negotiations with DOE-OCED is ongoing, but very slow multiple issues like BABA (The buy America act and NEPA negotiations is slowing progress. Award anticipated by mid October.

Status of Current projects under way

AEA REF 14 Community project grant 4 community engineering for Solar battery

- The NAB applied for Engineering of Solar/Battery projects for Selawik, Kiana, Noorvik and Ambler through the Alaska Renewable Energy Fund REF 14 submitted mid. January 2022 at an amount of \$ 590,000.00 and was awarded.
- An RFP was released 15th Dec. with deadline for responses 6th Feb. 2023.
- We completed the RFP process and selected RES/Kuna as the contractor
- This project will provide the needed inkind to leverage Construction funds in 2024-25.
- The 8th-9th June I visited the 4 communities together with the contractors RES and KUNA, we mapped out the possible areas for large solar arrays up to 4 acres and 500Kw.
- The contractors are now following up with AVEC for cost estimates on integration equipment needed to be able to accommodate the incoming Solar power.
- Currently at 95% design
- Project completed work on design 31th Dec. 2023.
- The funds will be also supporting the construction of Solar/Bess projects in Selawik and Ambler in 2025-26. Currently we are scheduling an RFP for release sometime in October/ timeframe.

Selawik Rural Energy Pilot Program (REPP) Grant

100Kw Solar/1Mwh battery. (NEW) has been funded @ \$ 1,998,820.00

A grant request to USDA REPP was completed for a 100Kw Solar 1 Mwh Battery for Selawik. For a total cost of \$3,603,240. It requires a 50% inkind.

This project is aimed at stabilizing the electric grid in Selawik.

would stop dangerous power outages that endanger the waterlines in Selawik.

Inkind is available from AVEC @ \$100K and from State of Alaska (AEA) \$ 120K.

VIF and NANA VEI combined is matching in with 1,216,000.00

USDA is awarding us this grant with a Federal share of \$1,998,820.00,

Grant agreement in place. And we have started engineering and is now at 100%.

NEPA negotiations ongoing.

Construction scheduled for 2025-26.

We will be generating an RFP in October 2024.

Alaska REF 15 for Selawik has been funded @ 1,134,500.00

The Northwest Arctic Borough (NAB) is requesting \$1,134,500 for Phase IV Construction of a high penetration distributed solar PV system for the community of Selawik. Based on Hybrid Optimization for Multiple Energy Resources (HOMER) software modeling and AEA's B/C Ratio model, this system will displace about 27,278 gallons of imported diesel fuel annually and will result in about 193 hours of

diesels-off operation, saving the community about \$81,698 during the first year of operation. Lifetime savings for the project are estimated at 681,947 gallons of diesel fuel and \$2,511,674. The grant has been awarded and this funding will be added to the REPP grant above.

Ambler Fuel farm (updated)

- Ambler City is pursuing a new Fuel farm and have received \$ 180,000.00 for engineering services from the VIF to get to shovel ready status at 95% design spec.
- Full construction of a new fuel farm is likely to be close to \$ 2 Mil.
- This is a collaborative effort together with AVEC.
- Summit Construction has been allowed the Engineering contract.
- Summit personal visited Ambler early November for site evaluation
- Various documents have been produced for 65% design.
- Funding for tanks have been procured from NANA VED
- The tanks were delivered to Ambler in mid September 2023.
- Construction funding have been applied for thru direct appropriations and \$ 1.8 Mil has been assigned to Murkowski's short list. Last we heard we may get approximately \$ 650K. of the needed funds. Waiting for grant agreement.
- AEA has contacted Ambler and would like to contribute the last \$ 650K needed to construct the project. That will fully fund the project and can conceivably be completed by summer 2024.
- Grant agreements are now in place.
- Construction is proceeding with Summit Construction.
- Completion of this project anticipated for end of October

Ambler Firehall/Search and Rescue

- Initially started with \$ 150K VIF funds in 2019, this project was awarded to Kuna in 2020-21 to do the engineering and NEPA requirements that was completed fall of 2021.
- And in January 2022 the City of Ambler made a request to Murkowski's office for \$ 1.5 Mil to fund a fire hall/Search and Rescue bldg. that was needed.
- The proposed project, aimed at establishing a Firehall/Search and Rescue Facility facility in Ambler, Alaska, envisions a comprehensive and functional single building of approximately 1,200 square feet designed to support emergency response operations and fire suppressing equipment. The project is intended to be constructed as a design-build construction, with a focus on accommodating various search and rescue activities and community-owned fire equipment. This approach will enhance maintenance and operational capabilities, thereby improving overall response effectiveness for SAR/Fire response activities.
- The project has been awarded the \$ 1.5 Mil and Engineering of the building can now proceed to 100% with construction scheduled for 2025, Engineering services have been awarded to KUNA engineering.

Regional Solar PV projects operating status

Shungnak_Kobuk IPP

223.5 Kw Solar with a 384kWh Battery data collection ongoing

- Link to project; <https://initium.agetoenergy.com/login>
- User; Shungnak, password; shungnak2021

- This project has received a Microgrid Greater Good Award.
- And also received <https://www.energy.gov/communitysolar/sunny-awards-equitable-community-solar>
- The project now has over \$ 200K in their Energy fund from proceeds of selling electricity to AVEC.

Noatak Solar Battery IPP (updated)

280.6 Kw Solar with a 460Kwh Battery

The Energy group wrote a TEDO (DOE tribal grants) proposal for Noatak for 2020-21, to build a 280.6 Kw Solar PV and Battery solution for them. The project was commissioned in the week of 17th Aug. 2023.

- Some connection problems is being worked on by AVEC , full production likely in June 2024.
- Additional finetuning of system scheduled for mid September.

PIGUQTUQ ENTPRENUERSHIP REPORT – Georgianna Phillips

- The project continues to reach out to individuals and businesses. The project continues to monitor the Facebook page, encouraging and supporting those in business or wanting to develop one.
- Monitor and review and advertised events to use in promoting the project.
- Development of a newsletter to highlight and promote businesses we are supporting in further development and start up.
- The Saturday Market has moved to the Kotzebue Lions Club. Limited vendors this the end of July and August as many vendors are taking advantage of the season for gathering of food.
- Our project continues to reach out and provide information as requested.

SULIANICH

Sales by calendar year (January – December)

2021

Total Sales = \$189,632.77

In store = \$167,317.27

Online = \$22,315.50

2022

Total Sales = \$253,098.19

In store = \$229,694.80

Online = \$23,403.39

2023

Total Sales = \$275,764.69

In store = \$239,753.46

Online = \$36,011.23

2024 (To Date)

Total Sales = \$144,216.29

In store = \$116,959.11

Online = \$27,257.18

Shungnak IPP MONTHLY REPORT

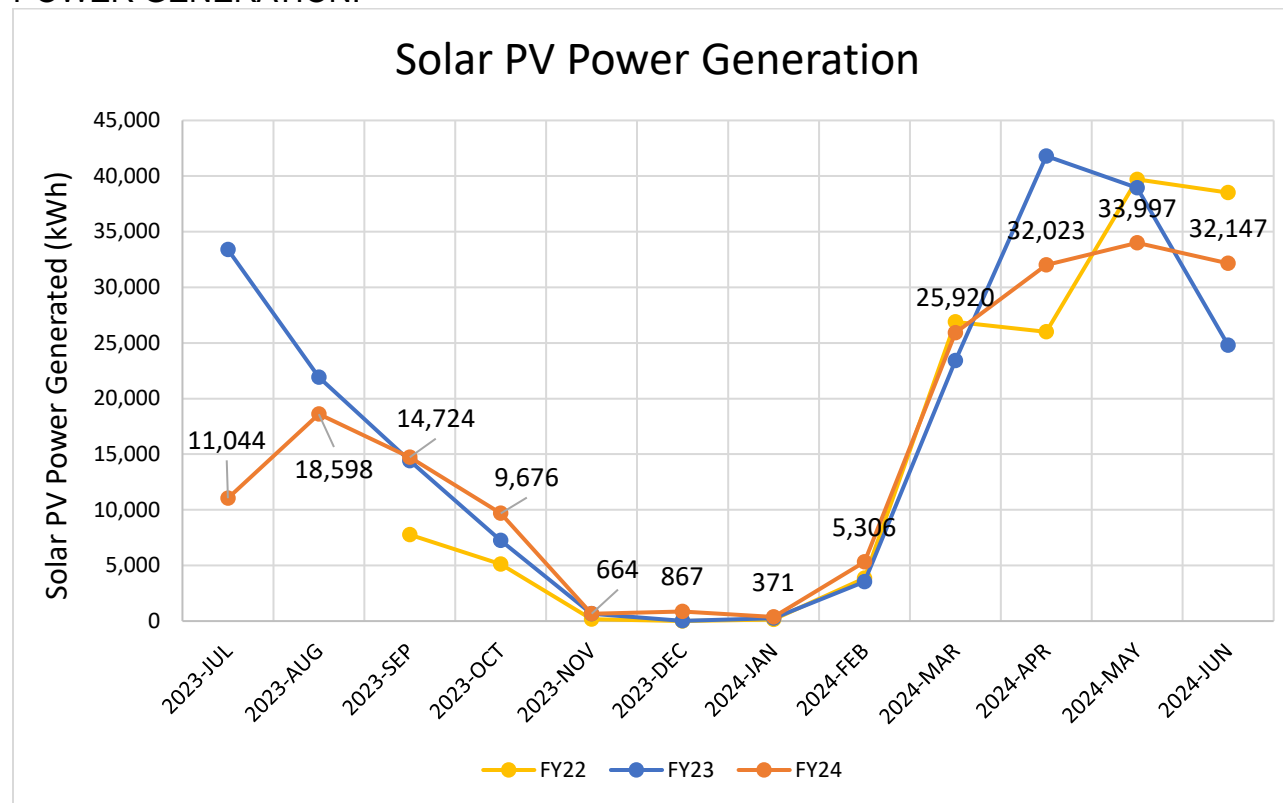
SUMMARY:

July 2024

Solar PV Power Generated: 21162 kWh

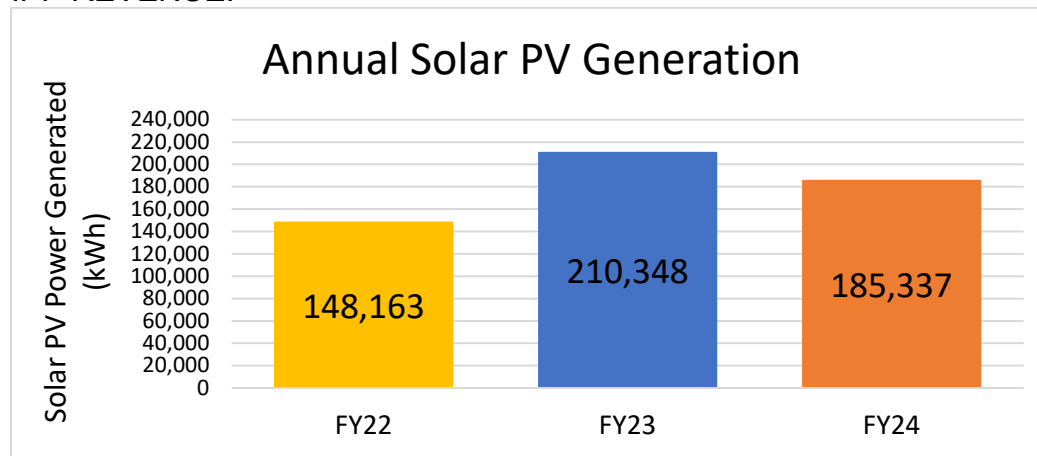
Revenue: 26,191.18

POWER GENERATION:

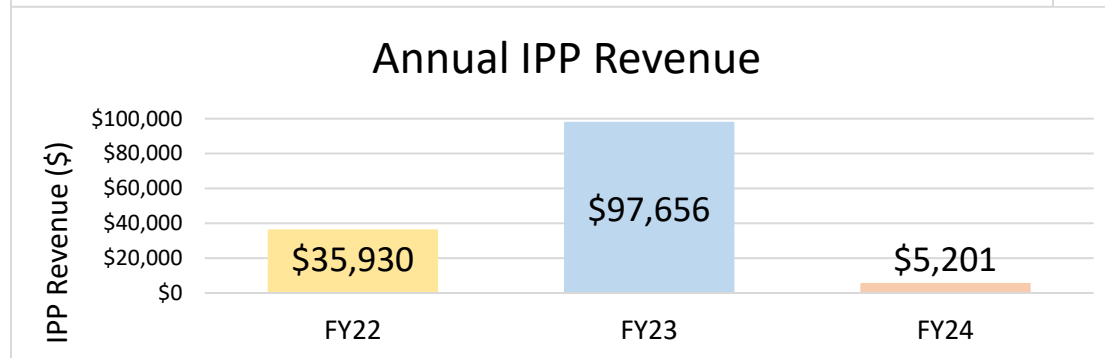


Solar PV generation in July is very low due to the many hours of darkness. Solar PV generation will occur at a meaningful level again in May. There were no system outages this month.

IPP REVENUE:



In FY24 solar PV generation in July was lower than in previous years. Solar PV generation in August, September, October, November, and December was similar to previous years.



August 12, 2024

**Noatak IPP
MONTHLY REPORT**

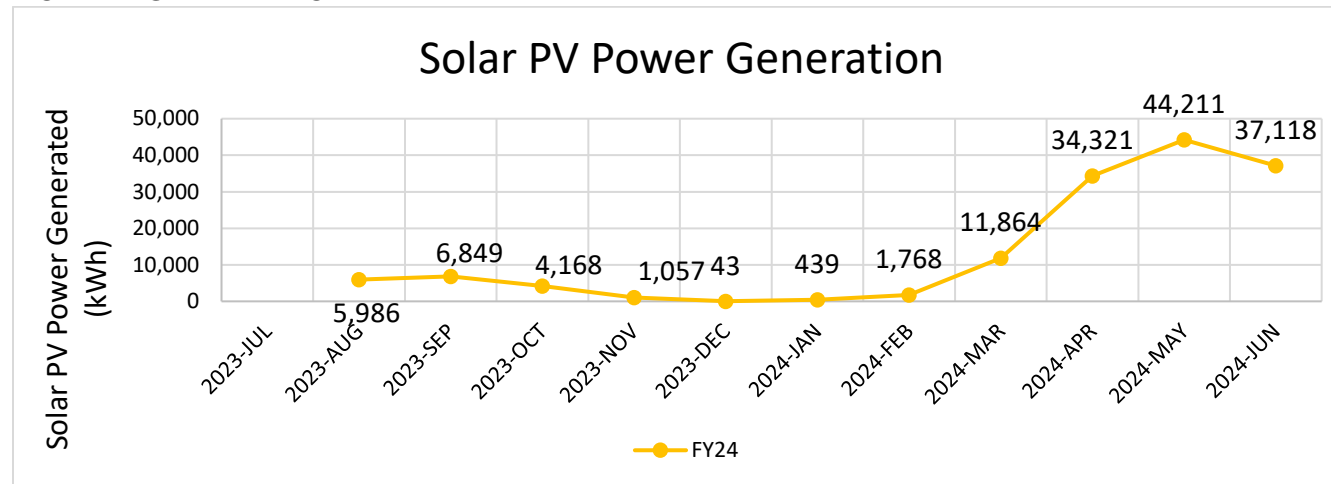
SUMMARY:

July 2024

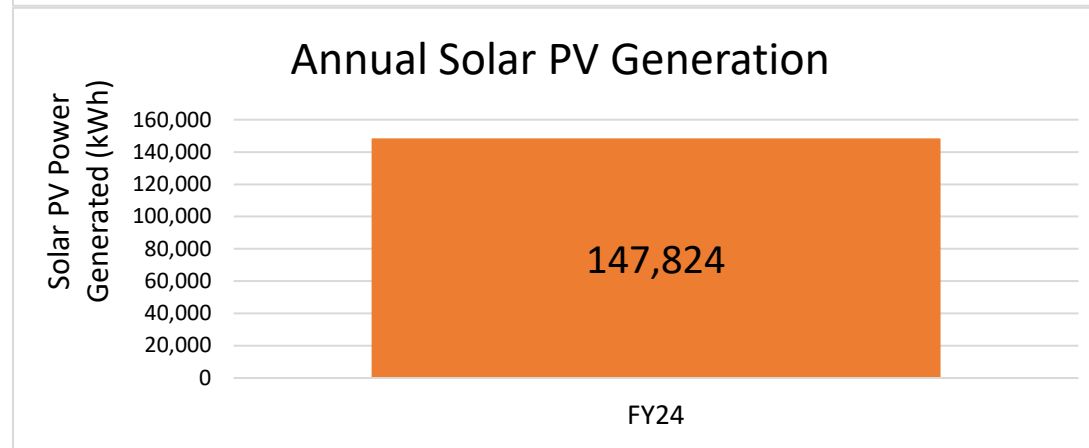
Solar PV Power Generated: 25,761 kWh

Revenue: \$30,569

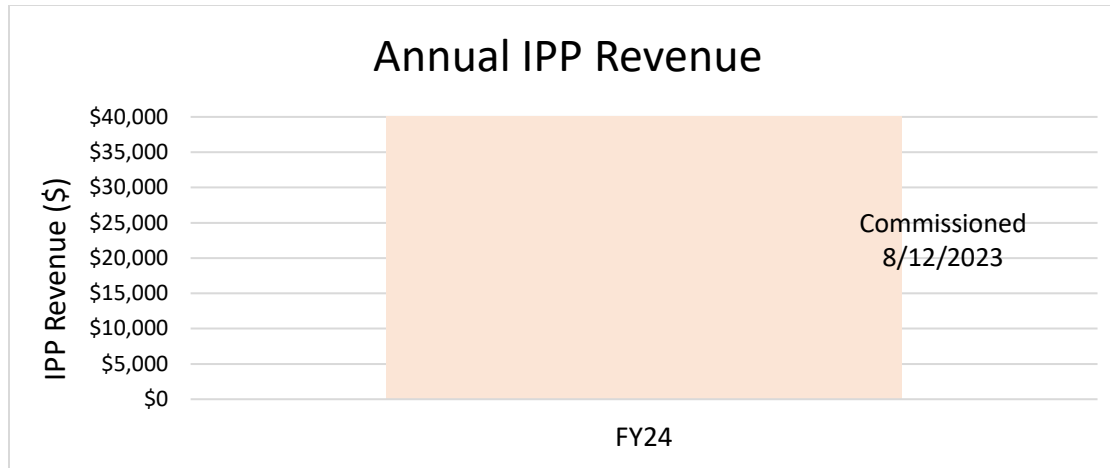
POWER GENERATION:



Solar PV generation typically went down in July due to the cloudy skies and cold temperatures in the region.



IPP REVENUE:



The majority of the IPP revenue in FY24 were generated in the spring months because the system was commissioned in July. The magnitude of IPP revenue will increase when more solar power is generated and when the cost of fuel in Noatak increases.



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

DATE: August 15, 2024
TO: Dickie Moto Sr., Mayor
FROM: Chris Hatch, Director of Public Safety
SUBJECT: MONTHLY REPORT TO ASSEMBLY THROUGH THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

Public Safety Director, Chris Hatch
July 2024 Report

Smoke alarms have been installed in Selawik, Noorvik, Deering, and Shungnak. .

The VPSO coordinator Josh Harville is moving to a new position funded by the state through the NAB VPSO grant as a statewide RPSO based in Anchorage at the DPS headquarters.

CPR classes have been provided in cooperation with Maniilaq, in Kobuk, Deering, Kivalina Noatak and Selawik with plans for every other community to receive this training.

Fire chief Hans Nelson has submitted his resignation

We are recruiting for a new Vpso coordinator

The following is a representative list of priority projects we are working to complete or have completed in the last month.

- Fire Department long range plan to meet the strategic priorities and help our community with fire response abilities.
- Planning for Pub Safety summit in July – this is taking the majority of our available capacity
- Recruitment, retention and Hiring of VPSO (currently working with 8 new applicants) there are an additional 7 applicants that we have not set up interviews with yet.



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- Goldeneye media has created several new videos and static advertisements that have continued to increase the average number of VPSO recruitment contacts. We are currently receiving around 7-10 contacts a week, with 6 full applications in the past seven days.
- RFP and contracting for Selawik and Buckland
- Preplanning PS building projects for Noorvik (Fire hall), Selawik, (phase 2 RFP has been completed, waiting on contract), Kivalina, Kobuk, Noatak, and Deering

Winter Trails:

Trail maintenance has begun with summer overland trail staking in progress .

Search and Rescue Coordinator, Jimmy Brown **July 2024 Report**

For the Month of July we had 5 sar calls.

3 were from Kotzebue.

2 boaters reported overdue but were self resolved before sar crews were dispatched.

1 call from kpd about a runaway boy, which was self resolved.

1 call from Kiana about a boating accident above Noorvik. 5 people onboard, 4 were safe and a search went on for 5 days looking for the 5th person. Villages that assisted in the search was, Kotzebue, Noorvik, Selawik, Buckland and Ambler. Along with airplanes from Kiana and Ast.

1 Call from Buckland about a boat traveling from Kotzebue to Deering that had battery issues. Buckland and Deering were dispatched. Found an brought to Deering, everyone safe.

On the 10th I sent all the sar presidents the scope of work for them.

On the 11th I brought the inboard boat to Starkys an they had me pick it back up on the 12th saying they had no time to look at it right ow.

On the 29th I ordered Reflective tape for winter trails.

VPSO Program Coordinator, Joshua Harville: **August 2024 Report**



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- All VPSO Grant reporting is current, including the completion of our yearly review. End of year closeout of the FY24 budget is in progress

- A notable milestone: VPSO Coordinator Harville has been officially appointed as an armed Regional Public Safety Officer by the commissioner of the Department of Public Safety. His position will be based out of headquarters and support the VPSO program statewide. VPSO Coordinator Harville was unable to move to Noatak after meeting with the school and discovering they would be unable to meet his child's speech and hearing educational needs. VPSO Coordinator Harville researched housing in Kotzebue and there was a 3 year wait list for housing of a 3 bedroom. He has a large family and would need at least 3 bedrooms. After not being able to secure housing in Kotzebue. He applied to a new position in Anchorage which will allow him to still support the NAB and be in a location that meets his housing and educational needs.

- The First round of firearms training was conducted on July 23 and 3 VPSO's completed the training and have been officially armed. A second training will be conducted in September.

- NAB VPSO program continues to plan for a deployment of a K9 program.

VPSO's participated in the Shugnak Public Safety Summit it was an important event that really offered community engagement.

- We have successfully renewed Memoranda of Agreement (MOAs) with all regional communities except Kotzebue

- VPSO Cole Thurmand resigned his employment as a VPSO with NAB. Taking our numbers down to 6 VPSO including the coordinator.

- NAB hired two new VPSO's one a currently certified VPSO Sgt. Jame Kvamme and the other is Earl Chicharello former Bureau of Indian Affairs officer. We currently have several applicants we are working through the hiring process.

- NAB currently employs –
DPS Headquarters - RPSO Harville (acting Coordinator)
Shugnak- VPSO Sgt. Kvamme
Ambler- VPSO Chicharello
Noorvik- VPSO Rizzi
Deering- VPSO Petzoldt
Noatak- VPSO Autaubo



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It is important to note that these VPSO are working two weeks on two weeks off and may be sent to other villages or attend training or special assignments depending on operational needs.

Joshua Harville

- All VPSO

Fire Safety Coordinator, Hans Nelson
August 2024 Report



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During this reporting period, Fire Safety Coordinator created an ARPA spend die pie chart which shows that nearly \$400k have been spent down to include 58% spent on fire equipment; 24% spent on ATVs, 11% spent on fire prevention efforts to include smoke and CO alarms. Also, nearly \$26k has been used for freight expenses in receiving and sending out equipment. There are still four ATVs waiting to ship out to the communities of Shungnak, Kiana, Deering, and Noatak. We still have a vacant chief position for Shungnak, AK, Noatak, AK, and Selawik, AK, but we've recently received a fire chief application Selawik, AK. We have provided recruitment flyers to the local tribal offices and continue to advertise on KOTZ Radio. We have also posted a recruitment flyer and message on the NAB Facebook page. Also, will be working with the new chiefs from the Community of Deering and Kiana for fire department onboarding and have assembled binders for the fire chiefs to include reports and ICS 100 training material. The Fire Department had no fire incident **reported** during the month of June 2024; However, wildland fire reports were made concerning a human caused wildfire out of the Community of Kiana on June 11, 2024. GAD responded with BLM resources. The following measurable outcomes occurred during the reporting period:

Fire Prevention Activity

- Provided a fire prevention message with KOTZ Radio on June 11, 2024 and discussed the importance of smoke alarms in the home and reminding residents to ensure they are installed and testing their device at least every week and cleaning them at least once a month
- Distributed 96 Class ABC 10 lb. fire extinguishers to the Community of Noatak on June 7, 2024
- Conducted a Smoke Alarms Installation Day in Selawik, AK on June 13, 2024 and installed 126 smoke alarms in partnership with Alaska DPS and Maniilaq Association.

Fire Training Activity

- No in-village operational training activities were conducted for the reporting period
- Four individuals attended June 1-4, 2024 AKDFLS training in Palmer, AK. 3 out of 4 were able to finish and become certified in Rural Fire Protection Operations.

Fire Department Correspondence and Community Relations

- Reached out to the fire chiefs in Deering, Kobuk, and Kivalina to secure dates for fire training. KVL Fire Chief noted 1st week of August with possible dates in September for both Deering and Kobuk.



Northwest Arctic Borough
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442-2930
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DATE: August 14, 2024
TO: Dickie Moto, Mayor
FROM: Noah Naylor, Planning Director
SUBJECT: ASSEMBLY DEPARTMENT REPORT THRU THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

DAILY OPERATIONS REPORT BY PROGRAM:

Kivalina landfill and Airport Relocation

I participated in a joint City of Kivalina and Kivalina IRA council meeting. The meeting included representatives from the Alaska Tribal Health Consortium and the State of Alaska Department of Transportation and Public Facilities. Planning for this effort is very important as the location of the new landfill may have an impact on the new airport location. The location of the landfill was narrowed down to three possible locations, but one location was discussed as it provided a much lower cost to develop, due to the proximity of the new road. It was noted that subsistence berry picking may be impacted, but every location would have an impact on any subsistence activity. A map of the locations was not sent prior to the meeting, but was shared via Zoom. Hopefully I will be able to get a copy before the next meeting. I have included a copy of AKDOP&PF possible locations. ANTHC did state that they have secured full funding for the relocation project.

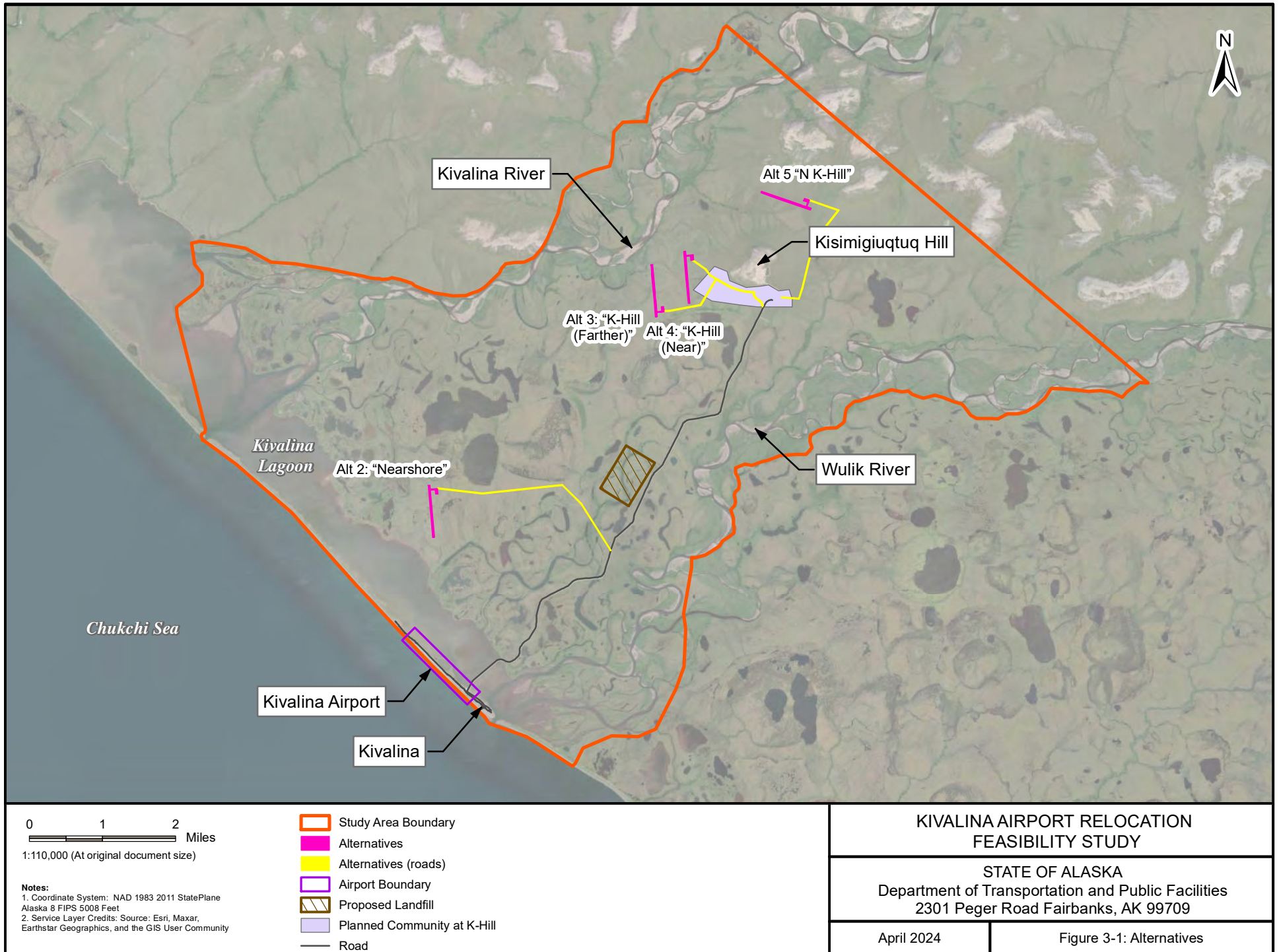
Perma-X 2024

Had an interesting meeting with Dr. Guido Groose, head of Permafrost Research Unit at the Alfred Wegener Institute Helmholtz Centre for Polar and Marine Research of Germany. You may have noticed the Orange DC-10 that was parked at the Kotzebue Airport. That is the plane use in the PermaX flight campaign. They started to record unique aerial images and laser scan data for permafrost research. The campaign, based out of Kotzebue, Western Alaska, aims to study changes in permafrost landscapes. The campaign also inaugurates a new configuration of measurement instruments, including the already familiar MACS aerial camera for visible, infrared, and thermal imaging, the LMS-Q680i laser scanner, and the brand new VQ-880-GII laser scanner that can record bathymetry data in addition to topography. I have included the report in my file.

Permits

I am drafting the following permits

- Archaeological Study near the Red Dog Mine
- Wind Turbine placement near the Red Dog Mine
- Gravel Extraction at Iggy Hill.



Perma-X 2024: Woche 1



Liebe KollegInnen, Freunde, und Familie, liebe Daheimgebliebene,

nach einem etwas verspäteten Start aufgrund Verzögerungen beim Transfer von Polar-6 nach Alaska hat nun auch die PermaX-Flugkampagne in Kotzebue, West-Alaska, volle Fahrt aufgenommen und wir haben begonnen, einzigartige Luftbild- und Laserscandaten für die Permafrostforschung aufzunehmen. Unsere Kampagne zielt darauf ab, Veränderungen in Permafrostlandschaften zu untersuchen. Die Kampagne weicht außerdem eine neue Konfiguration an Messinstrumenten ein, einschließlich der uns bereits vertrauten MACS Luftbildkamera für sichtbare, infrarote, und thermale Aufnahmen, des LMS-Q680i Laserscanners, sowie des brandneuen VQ-880-GII Laserscanners der neben der Topographie auch Bathymetriedaten (Wassertiefen) aufnehmen kann.

Am 23.6. kamen Carl und Ingmar bei kühlen 5 Grad und strahlend blauem Himmel in Kotzebue an und bezogen das für uns bereitstehende Apartment unserer Kooperationspartner vom US Fish and Wildlife Service. Guido erreichte Kotzebue dann am nächsten Morgen nach 3 Tagen vorheriger Feldarbeit in Nome auf der Seward-Halbinsel. Parallel dazu kam das große Team um Claire Treat mit mehreren WissenschaftlerInnen des AWI, Hereon und der Universität von Ost-Finnland in Kotzebue an, um Treibhausgasmessungen sowie Untersuchungen der quartären Ablagerungen und der lokalen Geomorphologie und Vegetation durchzuführen.

Da unser Flieger Polar-6, eine für wissenschaftliche Vermessungs- und Logistikflüge in den Polarregionen umgebaute DC-3 BT67, nicht wie erwartet am 24.6 sondern erst am Donnerstag in Kotzebue ankam, half das Flugkampagnen-Team am Boden aus und wiederholte Vermessungen aus den Jahren 2022 und 2023 in einem Erosionstal östlich von Kotzebue und begleitete einen Tag das Bodenteam von Claire Treat bei Arbeiten am Kap Blossom südlich von Kotzebue. In diesen Tagen wurde das Wetter deutlich wärmer ($\sim 20^{\circ}\text{C}$), die Sonne schien bei blauem Himmel und der Wind nahm ab. Die Konsequenz: Mücken; erst hunderte, dann Tausende, dann gefühlt Millionen. Hier der Beweis. Trotz Mückenshirts, die uns ein wenig wie Imker aussehen lassen, und langer Kleidung ließen sich Mückenstiche nicht gänzlich vermeiden.

Unsere Flugzeug-Ingenieure vom AWI-Hangar in Bremen, Dennis und Henner, erreichten Kotzebue dann auch noch am Mittwoch und endlich, mit großer Vorfriede erwartet, landete am Donnerstag die Polar-6 nach vier Tagen Transfer aus Bremen über Island, Grönland und Kanada bei uns. Es folgte das Abholen der Luftfracht, Entpacken vieler Kisten, und Aufbauen der Technik für die kommenden Datenströme und Datensicherungen, was wir bereits größtenteils am ersten Abend schafften. Das Wetter war weiterhin gut und am Freitag konnten wir zu einem kurzen Testflug starten, bei dem sich noch etliche technische Probleme mit den teils zum ersten Mal installierten neuen Instrumenten der Messkampagne zeigten, die wir lösen mussten, bevor es richtig losgehen konnte. Der nächste Flug am Samstag führte uns auf die Baldwin Halbinsel, zum Noatak Fluss und ins Kobuk Delta, wo wir über mehreren Untersuchungsstandorten erfolgreich erste Daten sammeln konnten. Am Sonntag hatten wir dann die Hauptprobleme beim Konfigurieren des neuen Laserscanners gelöst und ein langer, erfolgreicher Flug führte uns auf die Seward-Halbinsel, wo wir weitere Ziele zur Permafrostforschung überflogen. Hier nutzten wir unsere Multispektralkamera in sichtbaren, infraroten und sogar thermalen Spektrum mit sehr hoher Auflösung. Zusätzlich konnte der brandneue Laserscanner an Bord seine Fähigkeiten bei Untersuchung der Geländehöhen und von Wassertiefen zeigen, die in diesen Gebieten für viele Gewässer nahezu unbekannt sind oder sich schnell ändern können.

Tabea stößt nun heute (02.07) am ersten Regentag und damit Ruhetag für das Flugzeug zu unserem Team hinzu und wird die Kampagne bis zum Schluss am 19/20. Juli begleiten.

Perma-X 2024: Week 1



Dear colleagues, friends, family, dear everyone at home,

After a somewhat delayed start due to delays in the transfer of Polar-6 to Alaska, the PermaX flight campaign has now also picked up full speed and we have started to record unique aerial image and laser scan data for permafrost research. Our campaign, based out of Kotzebue, Western Alaska, aims to study changes in permafrost landscapes. The campaign also inaugurates a new configuration of measurement instruments, including the already familiar MACS aerial camera for visible, infrared, and thermal imaging, the LMS-Q680i laser scanner, and the brand new VQ-880-GII laser scanner that can record bathymetry data (water depths) in addition to topography.

On 23 June, Carl and Ingmar arrived in Kotzebue to a cool 5 degrees Celsius and bright blue skies and moved into the flat provided for us by our cooperation partners from the US Fish and Wildlife Service. Guido then arrived in Kotzebue the next morning after 3 days of previous field work in Nome on the Seward Peninsula. At the same time, Claire Treat's large team with several scientists from AWI, Hereon, and the University of Eastern Finland arrived in Kotzebue to conduct greenhouse gas measurements as well as studies of Quaternary sediments and local geomorphology and vegetation.

Since our aircraft Polar-6, a DC-3 BT67 converted for scientific survey and logistics flights in the polar regions, did not arrive in Kotzebue on 24 June as expected, but only on Thursday, the flight campaign team helped out on the ground and repeated surveys from 2022 and 2023 in an erosion valley east of Kotzebue and accompanied Claire Treat's ground team for a day of work at Cape Blossom south of Kotzebue. During these days, the weather became much warmer ($\sim 20^{\circ}\text{C}$), the sun shone under a blue sky, and the wind died down. The consequence: mosquitoes; first hundreds, then thousands, then what felt like millions. Here is the proof. Despite mosquito shirts, which made us look a bit like beekeepers, and long clothing, mosquito bites could not be completely avoided.

Our aircraft engineers from the AWI hangar in Bremen, Dennis and Henner, reached Kotzebue on Wednesday and, finally and with great anticipation, the Polar-6 landed on Thursday after a four-day transfer from Bremen via Iceland, Greenland, and Canada. This was followed by collecting the air freight, unpacking many boxes, and setting up the technology for the upcoming data streams and data backups, most of which we managed to do on the first evening. The weather continued to be good and on Friday we were able to take off on a short test flight, during which we encountered a number of technical problems with the new instruments of the measurement campaign, some of which were installed for the first time, which we had to solve before we could really get started. The next flight on Saturday took us to the Baldwin Peninsula, the Noatak River, and the Kobuk Delta, where we were able to successfully collect initial data from several study sites. By Sunday, we had solved the main problems with configuring the new laser scanner and a long, successful flight took us to the Seward Peninsula, where we flew over further permafrost research targets. Here we used our multispectral camera in the visible, infrared and even thermal spectrum with very high resolution. In addition, the brand-new laser scanner on board was able to demonstrate its capabilities in analysing terrain heights and water depths, which are virtually unknown for lakes, streams, and coasts in these areas or can change rapidly.

Tabea joins our team today (02.07) on the first rainy day and thus rest day for the aircraft and will accompany the campaign until the end on 19/20 July.

Table 1: Übersicht der Flugtage — Overview flight days

Flugtag — flight day	Zielgebiete — target areas	Flugzeit— flight time [min]
2024-06-28	Testflug — test flight	60
2024-06-29	07 CapeBlossom, 63 BaldwinRTSCoast, 12 Es- iehLake, 22 Noorvik, 78 NoatakVillage	213
2024-06-30	04 KitlukCoast, 10 SP LoonJaeger, 02 Shishmaref, 20 WhitefishMaar, 03 DevilMountainMaar, 19 Killeak- Maars	291
2024-07-01	15 SerpentineHotSprings, 16 KougarokRoad, 29 Pil- grimHotSprings, 25 KougarokRiver, 30 Immuruk- Lake, 31 DeeringCalibration, 55 Deering, 24 Cape- BlossomCalibration	235
Gesamt — total		799 (13.3 hrs)

Figure 1: Karte des untersuchten Gebiets — Map of the surveyed area

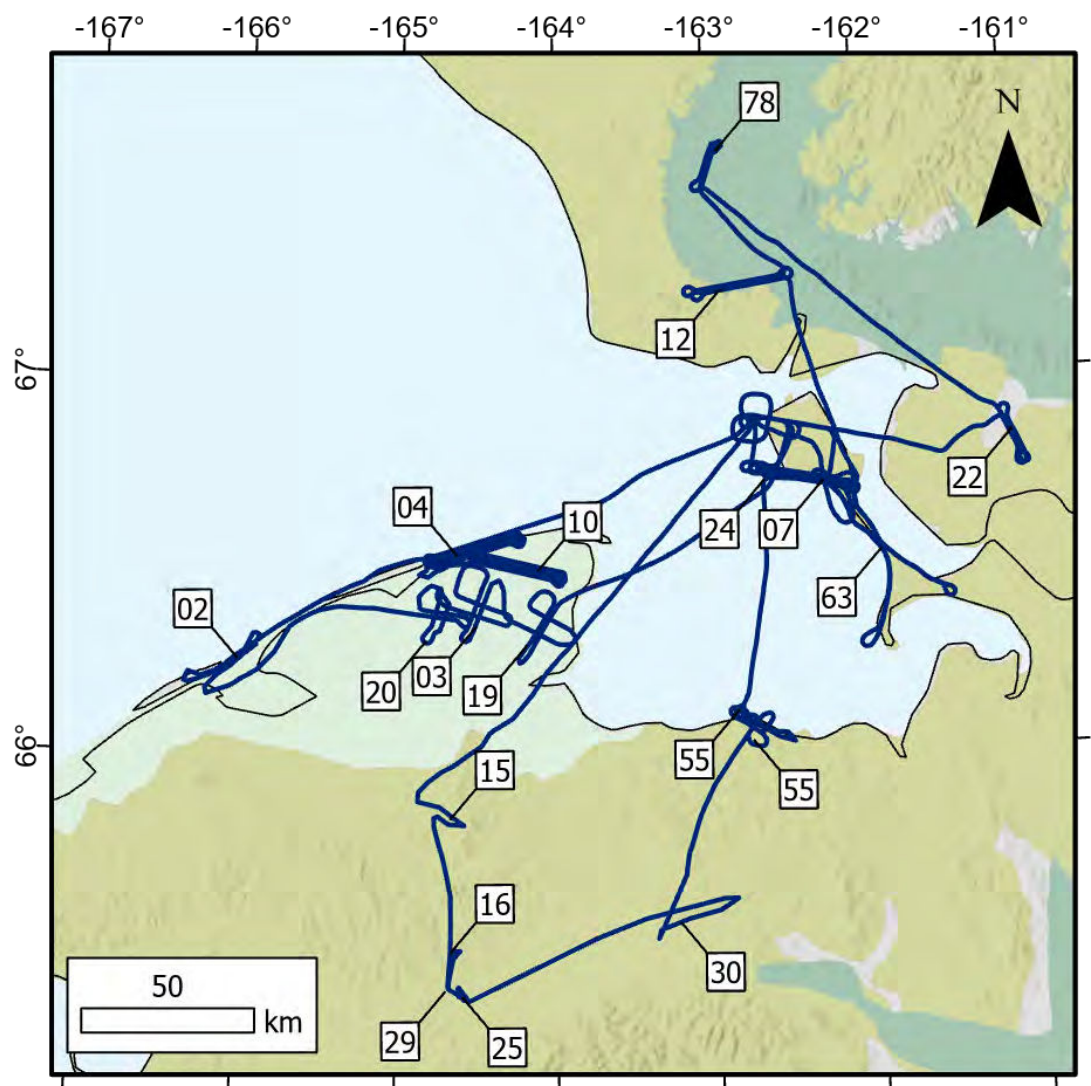
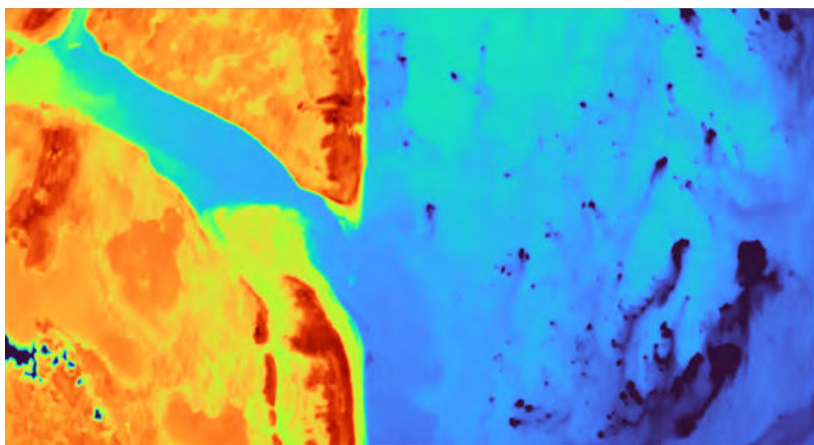
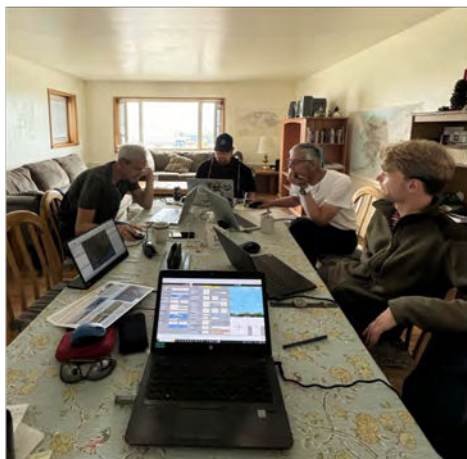
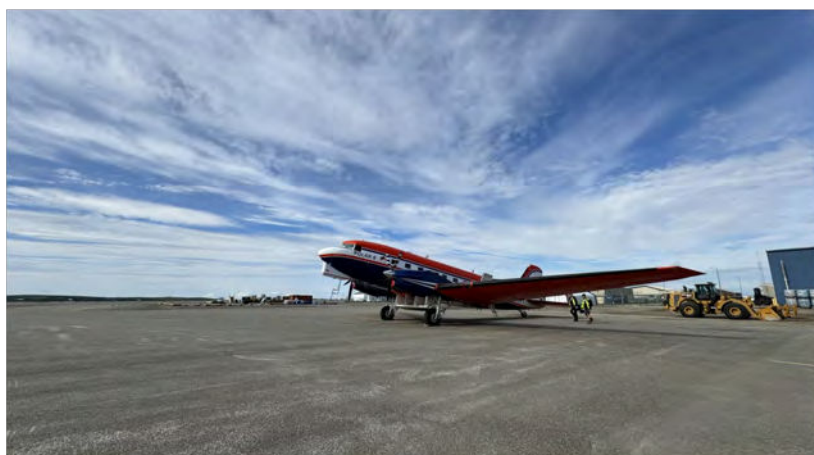


Figure 2: Einige Impressionen — Some impressions





Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930 www.nwabor.org

DATE: August 15, 2024

TO: Dickie Moto, Mayor

FROM: Clara Jones, Public Services Director

SUBJECT: DEPARTMENT REPORT TO ASSEMBLY THRU THE MAYOR

Thank you for the opportunity to provide an update regarding the activities of the Public Services Department. Our team has been involved in a variety of activities and services this report period.

Since my last report had a few teleconferences with Wendy regarding the fire and search & rescue buildings for Public Safety grants. Have a few more teleconferences ahead of us on this project. Overseeing the office while the mayor was out of the office for meetings and took some time off and work out of Ambler for a week. Still waiting to hear from DCRA for the CAP 25 funding for the villages we serve. Other than the daily office work things that keep us busy in our department as things arise.

Dominic has been busy with various tasks and department duties this report period, and his report is included. Victor Stalker has been busy with building renovations and small repair projects within the Borough. My report that I gave you on July 11th would be still good since they never use it. Below will be what I feel should be added. So please use July along with this. Fuel Delivery: 10,000 gallons was delivered to our fuel farm on August 6th. Fuel Transfer tank: the tank has since been delivered to Kivalina. A 2nd set of 35 gallon per min. pump and hoses were ordered and delivered. Everything is in Kivalina and needs to be assembled. Storage tent: the fabric for this has been completed. It just cleared customs in Alaska. It originated in Canada and is currently in Anchorage at Northern Air Cargo waiting to be sent to Kotzebue then to Kivalina.

Fuel Farm pump: the original 35-gallon per min. pump system sent to Kivalina was used on the fuel farm by Northern Contractors to set up our fuel dispensing system. It is in a box that will be secured when not in use at our fuel farm.

Kivalina shop man door: Northern Contractor were there and installed a man door on the City of Kivalina's side of the shop. This was done with hopes that the access to our side of the shop would stop. This has been completed.

Kotzebue:

Connex: the connex that was ordered for the borough is in transit now. Yard: Chip and Victor has been busy rearranging our yard. They are organizing it so that we will have the best use of our area. We are still going to raise them up off the ground soon. Then we will secure all that is needed in the connexs before snow fall.

Chuck Schaeffer is still on leave.

Elder Boiler Maintenance update from Cliff Johnson, currently they have 4 guys working in Noorvik and have 4 homes to complete. We did go back and verify each location in Noorvik, to ensure they were completed correctly and documented. Not to mention several (homes) additions to the list over the year. We have documented and will be providing a report on each house we have completed and what we work we preformed. We have photos of each location, each unit, and a detailed list and description of parts replaced and installed. We have been uploading all these files and worksheets to a google drive, this will take a bit of time to compile, but it will be a complete list of all 250+ homes we competed. It will be literally several binders of invaluable information of each house and unit we serviced or repaired in the Region, and any recommended repairs or service that is needed beyond what we were able to accomplish. We will be going back to Kiana after we have completed Noorvik.

So as of today we have the following left to complete: Noorvik 4, Kiana 3, Kivalina 11
Buckland 15 and Deering 5.

We do have to go back to Selawik for 2 homes and Noatak for 4-6 due to not having the parts available at the time or troubleshoot a problem that has surfaced since we did the service.

STATUS OF PUBLIC SERVICES ACTIVE PROJECTS

----- FY25 COMMUNITY ASSISTANCE PROGRAM

Community

Funding Available

Funding Received

- *Ambler*
- *Buckland*

- *Deering*
- *Kiana*
- *Kivalina*
- *Kobuk*
- *Noatak*
- *Noorvik*
- *Selawik*
- *Shungnak*

Total:

We will find out this month how much the allocation will be for NAB. Once we get the total amount, we will work on the formula, prep letters and applications for each of the villages to fill out their portion of the funds.

Project Name: Elders Regional Heater Repair Program
Scope: Inspect, clean, and recalibrate residential boilers and Toyostoves
Funding: Joint Initiative with NANA
Project Phase: Maintenance
Community: All Villages
Manager: Clara Jones, Public Services Director
Status *August 15 RE: Boiler Maintenance update*

Currently we have had 4 guys working Noorvik and have 4 homes to complete. We did go back and verify each location in Noorvik, to ensure they were completed correctly and documented. Not to mention several (homes) additions to the list over the year. We have documented and will be providing a report on each house we have completed and what we work we preformed. We have photos of each location, each unit, and a detailed list and description of parts replaced and installed. We have been uploading all these files and worksheets to a google drive, this will take a bit of time to compile, but it will be a complete list of all 250+ homes we competed. It will be literally several binders of invaluable information of each house and unit we serviced or repaired in the Region, and any recommended repairs or service that is needed beyond what we were able to accomplish.

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 So as of today we have the following left to complete:

Noorvik 4
Kiana 3
Kivalina 11
Buckland 15
Deering 5

We do have to go back to Selawik for 2 homes and Noatak for 4-6 due to not having the parts available at the time or troubleshoot a problem that has surfaced since we did the service.

Project Name: Kivalina Road Maintenance Project
Scope: Snow removal, resurfacing, dust control.
Funding: FY23 General Fund
Project Phase: Maintenance
Community: KVL
Manager: Clara Jones, Public Services Director

Status: Road maintenance is budgeted for 100K for FY24.

Fuel Delivery: 10,000 gallons was delivered to our fuel farm on August 6th.

Fuel Transfer tank: the tank has since been delivered to Kivalina. A 2nd set of 35 gallon per min. pump and hoses were ordered and delivered. Everything is in Kivalina and needs to be assembled.

Storage tent: the fabric for this has been completed. It just cleared customs in Alaska. It originated in Canada and is currently in Anchorage at Northern Air Cargo waiting to be sent to Kotzebue then to Kivalina.

Fuel Farm pump: the original 35 gallon per min. pump system that was sent to Kivalina was used on the fuel farm by Northern Contractors to set up our fuel dispensing system. It is in a box that will be secured when not in use at our fuel farm.

Kivalina shop man door: Northern Contractor were there and installed a man door on the City of Kivalina's side of the shop. This was done with hopes that the access to our side of the shop would stop. This has been completed.

Project Name: Shelter Cabin Construction & Renovation
Scope: Construct new shelter cabins and renovate existing shelter cabins
Funding: \$77K from FY22 General Fund for construction materials
\$150K from FY23 General Fund for labor, parts, & supplies
Project Phase: Chuck Schaeffer is still on leave. Upon his return, he will prepare to go to the shelter cabin sites to finish building the prefabs delivered this spring.

Project Name: Kivalina Stockpiled Aggregate
Scope: Project associated with Kivalina Evacuation & School Site Access Road for road maintenance.
Funding: ARPA Fund.
Project Phase: Renovation
Community: KVL
Manager: Clara Jones, Public Services Director
Status

The manual swing leaf swing gate arms are ordered from DF Supply, Inc. In Ohio. The swing gate made it to Kivalina. We just need to send the guys to kivalina to put the swing gates up.

-CUAP FUEL: FY25

<i>Community</i>	<i>Amount</i>	<i>Gallons</i>
<i>• Ambler</i>	<i>\$39,009.05</i>	<i>6,001 gal</i>
<i>• Buckland</i>	<i>\$17,707.40</i>	<i>3,001 gal</i>
<i>• Deering</i>	<i>\$45,089.49</i>	
<i>• Kiana</i>	<i>\$21,602.00</i>	<i>4,000 gal</i>

• Kivalina		
• Kobuk	\$5,245.91	807gal
• Noorvik	\$158,331.80	31,600 gal
• Selawik	\$165,920.98	32,983 gal
• Shungnak	\$	

Barge season is here, Crowley's is already delivering CUAP fuel to the 9 villages that have signed the CUAP agreement. Noatak has chosen not to join the program. So far, we have Ambler, Buckland, Deering, Kiana, Kobuk, Noorvik and Selawik that received their fuel for the upcoming fiscal year.

August report:

Kivalina:

My report that I gave you on July 11th would be still good since they never use it. Below will be what I feel should be added. So please use the July along with this.

Fuel Delivery: 10,000 gallons was delivered to our fuel farm on August 6th.

Fuel Transfer tank: the tank has since been delivered to Kivalina. A 2nd set of 35 gallon per min. pump and hoses were ordered and delivered. Everything is in Kivalina and needs to be assembled.

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Kotzebue:

Connex: the connex that was ordered for the borough is in transit now.

Yard: Chip and Victor has been busy rearranging our yard. They are organizing it so that we will have the best use of our area. We are still going to raise them up off the ground soon. Then we will secure all that is needed in the connexs before snow fall.

This concludes my report.

Thank you, Dominic Ivanoff

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
ORDINANCE 24-09**

**AN ORDINANCE OF THE NORTHWEST ARCTIC BOROUGH
ASSEMBLY AMENDING THE BOROUGH CODE FOR EMPLOYEE
RELOCATION EXPENSES, AND FOR RELATED PURPOSES.**

WHEREAS: Section 3.08.130 of the Borough Code details guidelines for paying employee relocation expenses for new hires or employees with a permanent change in assigned duties requiring relocation; and

WHEREAS: in order to more effectively administer the Borough's relocation expense program and meet the challenges and the high cost of attracting and relocating new employees to the Borough for grant-funded programs like the Borough's Village Public Safety Officer (VPSO) Program, the Borough wishes to update the Borough Code to modify the relocation expense award criteria for consistency with certain grant programs; and

WHEREAS: the Northwest Arctic Borough Mayor and Northwest Arctic Borough Assembly wish to update the Borough Code as recommended by the Public Safety Department.

NOW THEREFORE BE IT ENACTED: by the Northwest Arctic Borough Assembly as follows:

Section 1: Section 3.08.130 of the Borough Code is amended as follows with additions indicated by underlining in bold and deletions by ~~striketrough~~ in bold:

3.08.130 Relocation costs.

- A. With written preapproval of the mayor and finance director, the borough may reimburse current or prospective employees for qualifying relocation expenses that do not exceed the employee's actual or reasonably estimated expenses.
- B. Current employees may be reimbursed for relocation costs that are related to a permanent change of assigned duties.
- C. Grant funding may not be used for relocation expenses unless explicitly authorized in a grant agreement.
- D. In no event will the borough reimburse an employee more than \$2,500 in relocation expenses for any single relocation unless the relocation expenses are a preapproved grant expenditure.
- E. In the event that an employee who has been reimbursed for relocation expenses voluntarily resigns their employment before one year has passed since the employee's

date of hire, the employee must repay the borough for reimbursed relocation expenses.

Section 2: This Code Ordinance shall be effective upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____ 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS ____ DAY OF _____ 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS ____ DAY OF _____ 2024.

Stella Atoruk, Borough Clerk

ATTEST:

First Reading: _____

Second Reading: _____

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
ORDINANCE 24-10**

**AN ORDINANCE OF THE NORTHWEST ARCTIC BOROUGH
ASSEMBLY APPROVING A MEMORANDUM OF AGREEMENT
WITH THE ALASKA MUNICIPAL LEAGUE TO PERFORM GRANT
MANAGEMENT SERVICES, AND FOR RELATED PURPOSES.**

WHEREAS: the Borough is the home rule regional government for Northwest Alaska and engaged in cutting-edge alternative energy projects for its villages; and

WHEREAS: AML is a nonprofit, nonpartisan, statewide organization with a purpose to strengthen Alaska's local governments with established networks and outreach platforms that serve all of Alaska's 165 cities and boroughs in addition to Alaska's tribal governments; and

WHEREAS: the Borough has received state and federal grants to construct public safety facilities in multiple Borough communities; and

WHEREAS: AML provides a wide range of services to its members, including grant management services; and

WHEREAS: in order to effectively and efficiently manage these grants, the Borough wishes to enter into a Memorandum of Agreement in substantially the same form as accompanies this Ordinance to outline the terms and conditions for AML's management of its public safety facility grants.

NOW THEREFORE BE IT ENACTED: the Northwest Arctic Borough Assembly hereby approves an MOA with the Alaska Municipal League for grant management services in substantially the same form that accompanies this Ordinance and authorizes Mayor Moto to execute the MOA.

PASSED AND ADOPTED THIS ____ DAY OF _____ 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS ____ DAY OF _____ 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS ____ DAY OF _____ 2024.

Stella Atoruk, Borough Clerk

ATTEST:

First Reading: _____

Second Reading: _____

MEMORANDUM OF AGREEMENT
Grant Management Services

1. Purpose. This Memorandum of Agreement (this “Agreement”) is effective as of the __ day of _____, 2024 (the “Effective Date”), between the Alaska Municipal League (“AML”), and the Northwest Arctic Borough (the “Borough”) to set forth the terms for AML to perform grant management services as detailed in this Agreement.

2. Background.

- A. AML is a nonprofit, nonpartisan, statewide organization with a purpose to strengthen Alaska’s local governments with established networks and outreach platforms that serve all of Alaska’s 165 cities and boroughs in addition to Alaska’s tribal governments.
- B. The Borough is the home rule regional government for Northwest Alaska.
- C. The Borough has received several grants to fund construction of public safety buildings in the Northwest Arctic Borough (the “Project”).
- D. AML offers a wide range of member services and has agreed to provide grant management services for the Project, and the parties wish to enter into this Agreement to outline the terms for the Project.

3. Term. The term of this Agreement will begin on the Effective Date and terminate on December 31, 2026.

4. Project Scope of Work. AML will provide grant management services as detailed in the Scope of Services attached to this Agreement as Exhibit A.

5. Fee. The Borough will pay AML a 2.5% fee on the gross award value for the Project Grants in the total amount of \$10,370,000, totaling \$259,250 (the “Fee”). AML will invoice NAB for the Fee on a prorated monthly basis. The parties agree to modify the Fee in good faith in the event that the grant awards are modified or the Scope of Service is modified.

6. Standard of Care. AML agrees to utilize its best efforts to complete the Scope of Services in a professional and timely fashion. In performing the Scope of Services, AML must exercise all due care and caution in accordance with the best industry practices.

7. Indemnification. Each party agrees to defend, indemnify, and hold the other party, its officers, employees, and agents harmless from and against any and all liability, loss, expense, or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent that such liability, loss, expense, or claims for injury or damages is caused by or results from the negligent or intentional acts or omissions of that party, its officers, employees, or agents.

8. Assignment. This Agreement may be assigned upon written consent of the other party.

9. Miscellaneous. This Agreement does not create and will not be construed as creating any rights enforceable by any person or entity not a party to this Agreement. Nothing in this Agreement will be deemed or construed to create the relationship of principal and agent, partnership, joint venture, or any association between the AML and the Borough. This Agreement represents the entire agreement and understanding between the parties with respect to the subject matter of this Agreement and supersedes all prior or contemporaneous, express or implied, written or oral agreements, representations, and conditions between the parties with respect to the subject matter of this Agreement. This Agreement may be executed in any number of counterparts, including by electronically transmitted signature, and each counterpart will for all purposes be deemed to be an original; and all such counterparts shall together constitute but one and the same agreement. This Agreement may only be modified in writing by both parties.

The parties have executed this Agreement effective as of the Effective Date.

AML:

Alaska Municipal League

Nils Andreassen, Executive Director

BOROUGH:

Northwest Arctic Borough

Dickie Moto, Sr., Mayor

EXHIBIT A
SCOPE OF SERVICES

1. Grant Management. AML will be responsible for overseeing procurement, performance, and reporting for the following grant awards on behalf of NAB:
 - a. USDA Rural Development Grants
 - i. \$3.8 million for public safety building, equipment, and fire truck – Kiana.
 - ii. \$1.5 million for fire and SAR building – Ambler.
 - iii. \$2.67 million for public safety buildings – Deering, Noatak, Kivalina.
 - b. DCCED Grants
 - i. \$1.5 million fire and SAR building – Selawik.
 - ii. \$900,000 for fire truck – Noorvik.
2. Anticipated Timeline:
 - a. FY25 – Planning and Design, Procurement, quarterly grant reporting.
 - b. FY26 – Construction Begun, quarterly grant reporting.
 - c. FY27 – Construction Complete, Grant Closeout.
3. Project Workplan:
 - a. August 2024 – AML/Borough Agreement initiated.
 - b. August 2024 - Fire trucks for Kiana and Noorvik initiated immediately as part of AML current heavy equipment purchasing.
 - c. August 2024 – AML to establish dedicated spending account within AMLIP.
 - d. Borough to capitalize up to \$3 million for initial purchases, with reimbursement by granting agencies providing recapitalization and final repayment.
 - e. AML spending account with pre-approved purchases authorized by Borough.
 - f. September 2024 – AML begins grant reporting to DCCED and USDA.
 - g. October 2024 - Contractor selected for planning and design for public safety buildings in each community. Model off of Kiana design, which is furthest along. Evaluate siting, environmental, permitting, etc.
 - h. January 2025 – grant reporting.

- i. March 2025 - Contractor for delivery and construction selected.
- j. April 2025 – grant reporting.
- k. April 2025 – barge delivery secured for summer 2025.
- l. July 2025 – grant reporting.
- m. August 2025 – all supplies delivered to communities.
- n. September 2025 – construction begins.
- o. October 2025 – grant reporting.
- p. January 2026 – grant reporting.
- q. April 2026 – grant reporting.
- r. July 2026 – grant reporting.
- s. August 2026 – construction ends.
- t. October 2026 – grant closeout.

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
ORDINANCE 24-11**

**AN ORDINANCE OF THE NORTHWEST ARCTIC BOROUGH
ASSEMBLY APPROVING A CONTRACT FOR COPIER/PRINTING
SERVICES WITH KONICA MINOLTA, AND FOR RELATED
PURPOSES.**

WHEREAS: the Borough wishes to enter into a lease and maintenance agreement with Konica Minolta to replace its current, outdated Konica Minolta copy/print/scan/fax machines that are no longer supported; and

WHEREAS: the Borough wishes to enter into lease and maintenance agreements with Konica Minolta for a term of 60 months; and

WHEREAS: monthly lease and maintenance fees total \$1,822.50; and

WHEREAS: Borough Code § 6.16.250(b) requires that contracts spanning multiple fiscal years be approved by ordinance.

NOW THEREFORE BE IT ENACTED by the Northwest Arctic Borough Assembly, for and on behalf of the Northwest Arctic Borough:

1. The Mayor is authorized to execute maintenance and lease agreements in substantially the same form that accompany this Ordinance for a monthly fee of approximately \$1,822.50.
2. This Ordinance shall be effective upon enactment.

PASSED AND ADOPTED THIS ____ DAY OF _____ 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS ____ DAY OF _____ 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS _____ DAY OF _____ 2024.

Stella Atoruk, Borough Clerk

ATTEST:

First Reading: _____, _____ 2024
Second Reading: _____, _____ 2024



KONICA MINOLTA



PROPOSAL FOR:



PRESENTED BY:

Klifton Scroggins
Named Account Executive
Konica Minolta Business Solutions U.S.A., Inc.



July 8, 2024

NORTHWEST ARCTIC BOROUGH
163 LAGOON ST
KOTZEBUE, AK, 99752

Dear Dominic Ivanoff:

Konica Minolta welcomes the opportunity to respond to your request and offer a program that combines our leading print, services, and solution with our advanced imaging technology. This cutting edge combination will give you a competitive advantage by providing a unique holistic approach to accomplishing your current and long term business goals.

Today's highly mobile, flexible and dynamic workforce requires technologies and solutions that seamlessly connect people, spaces and technologies. At Konica Minolta, we are committed to helping you increase collaboration and productivity and improve your overall workplace efficiencies. If you have any questions, please contact:

Thank you for considering Konica Minolta. We look forward to demonstrating our commitment to you and are confident that our offering will meet your expectations and deliver increased value and efficiencies.

Sincerely,

Klifton Scroggins
KScroggins@kmb.konicaminolta.us
9072907393

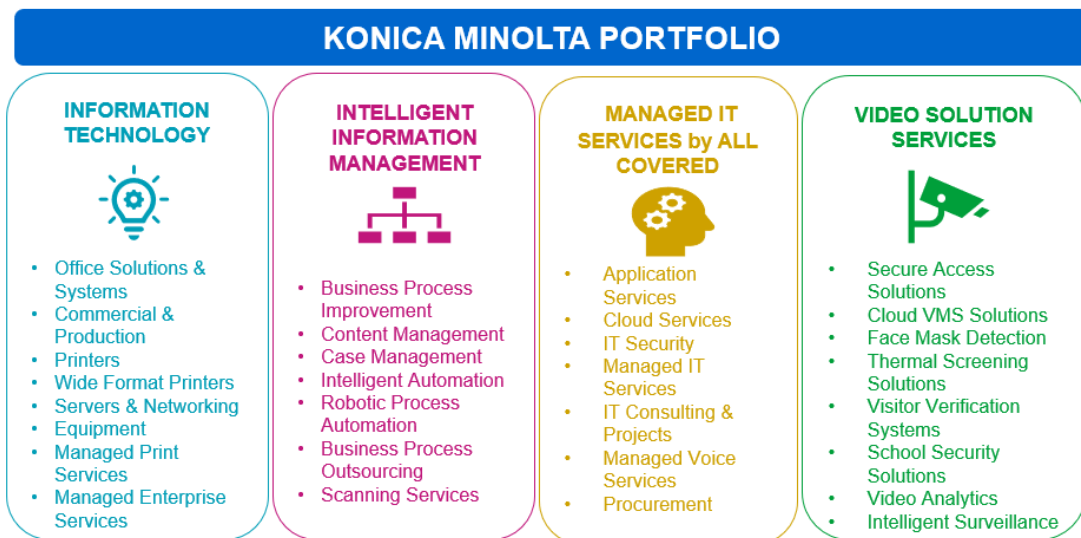
Creating New Value

The traditional office environment is changing and will continue to do so. Business transformation is key to managing growth and increasing profitability. As your business evolves you must continually seek competitive advantages and ways to reshape workflow by selecting and implementing smart tools and technologies that will advance your teams into the workplace of the future. Konica Minolta realizes your success is reflected in us: in our actions, in our solutions, in our results. We are the partner you can trust and rely on to help you navigate change and meet the expectations of the digitally connected workplace. A partner committed to client-first methodologies, offering innovation through a comprehensive suite of products and services that includes Managed Print Services, industry-leading MFP technology, IT services, Video Solution Services, Intelligent Information Management offerings and best-of-breed software solutions. Our end-to-end strategy and consultative engagements provide a 360° view of your business processes and challenges, as well as a clear vision of your goals and objectives. Through our collaborative approach, we enable targeted solutions that yield improved efficiencies, cost reductions and the realization of your strategic vision.

Our Portfolio



At Konica Minolta, we believe work is about people (workers), spaces (the physical spaces they work in, which can be many) and technology (from hardware to software). We need to join them effectively to achieve true connectivity. That is why at Konica Minolta we have adopted the Intelligent Connected Workplace approach. In the past, these pillars that make up the world of work have been treated as separate entities. But we are changing that. Our Intelligent Connected Workplace (ICW) is a dynamic and digitally-transformed work model. Disparate data points are connected to allow smarter ways of working and better corporate insights, to help the progression to a more agile way of working.



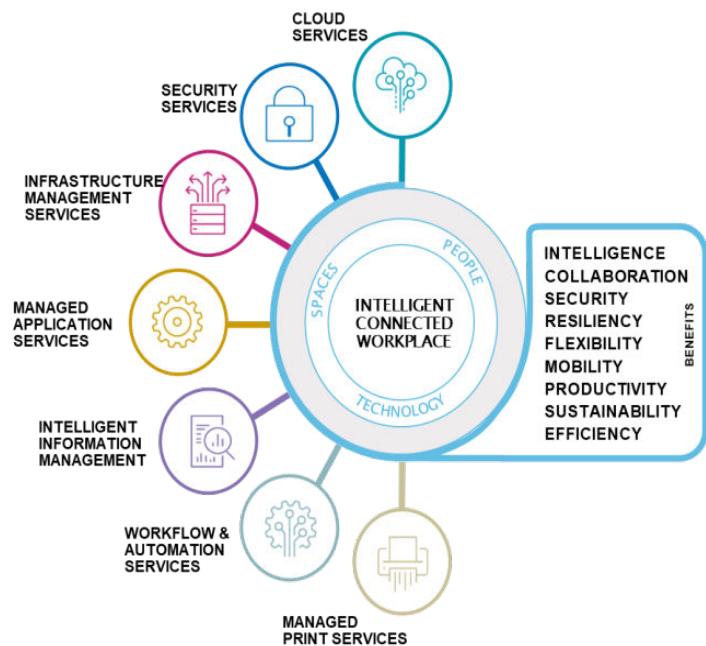
Together, with our Intelligent Connected Workplace, we make your workplace work for you enabling people to collaborate and move fluidly across different work scenarios and providers, without friction, fear or frustration.



KONICA MINOLTA

Our portfolio of hardware and solutions is designed to integrate across the entire workplace ecosystem which helps to promote greater collaboration, productivity, improved efficiency, and heightened security within your organization. Printers, Video Solution Services, Security & Cloud Services, Managed Print Services, Intelligent Information Management offerings and much more - our solutions and services are built around you. We put you in control so you can work smarter, more efficiently, and more securely.

Partnering with organizations of all sizes, this 360-degree approach is built from a combination of our global expertise as a digital transformation provider, paired with our local market knowledge enables us to build scalable solutions that meet differing organizational needs.





KONICA MINOLTA

C650i COLOR COPIER/PRINTER

- 2 - C650i COLOR COPIER/PRINTER W/ DF-713
- 2 - FK-514 Fax Kit (Supports 1st & 2nd fax line -- no mount kit required)
- 2 - LK-116 BITDEFENDER VIRUS SCAN
- 2 - KP-102 KEYPAD
- 2 - IP ENABLED INTRFC WSIGSENSE MOD 120V/15A
- 2 - PC-416 CABINET
- 2 - RU-513 Relay Unit
- 2 - FS-539 Finisher
- 2 - PK-524 2-3 hole punch kit for FS-539/FS-539SD
- 2 - BIZHUB SECURE

60 Month Agreement - \$706.25

60 Month Maintenance Agreement - \$205 per machine.



**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 24-28**

**A RESOLUTION OF THE NORTHWEST ARCTIC BOROUGH
ASSEMBLY RATIFYING APPOINTMENTS TO THE COMMUNITY
AND ECONOMIC DEVELOPMENT COMMISSION.**

WHEREAS: Chapter 11.06 of the Borough Code establishes the Northwest Arctic Borough Community and Economic Development Commission (the “Commission”) in order to identify resources available, and to establish and implement strategies and plans to enable the residents of the Borough to improve their economic condition; and

WHEREAS: Section 11.06.020(A) of the Borough Code establishes membership of the Commission to include: Northwest Arctic Borough; NANA Regional Corporation; Teck Cominco Alaska, Inc.; a utility representative; a financial or professional business; a regional higher education organization; a tribal representative of a tribal organization; and two members owning an ongoing private business within the Borough; and

WHEREAS: in order to capture representation from the Borough’s most important private sector industry, mining, the Borough has included a representative from Ambler Metals to ensure that ongoing mineral exploration and development is represented on the Commission; and

WHEREAS: accordingly, Mayor Moto has appointed Cal Craig, who is the Environmental and Permitting Manager for Ambler Metals and who’s been involved in the Upper Kobuk Mineral Projects since 2011; and

WHEREAS: Mayor Moto has appointed Chris Collins, who is a Kotzebue commercial fisherman to serve as a representative from this important private industry; and

WHEREAS: Mayor Moto has appointed Joe Groves, who is the Northwest Arctic Borough School District’s new Alaska Technical Center (“ATC”) Director to serve in the higher education seat; and

WHEREAS: the Assembly wishes to ratify the appointments of Cal Craig, Chris Collins, and Joe Groves to the Community and Economic Development Commission.

NOW THEREFORE BE IT RESOLVED: that the Northwest Arctic Borough Assembly hereby ratifies the Mayor's appointments of Cal Craig, Chris Collins, and Joe Groves to the Community and Economic Development Commission.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Sr., Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 24-29**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY ACCEPTING AN FY25 VILLAGE PUBLIC
SAFETY OFFICER GRANT AND FOR RELATED PURPOSES.**

WHEREAS: the Northwest Arctic Borough Assembly is the governing body of the Northwest Arctic Borough; and

WHEREAS: the Assembly desires to ensure the safety and well-being of Borough residents in all of its communities; and

WHEREAS: the State of Alaska Department of Public Safety, Division of Alaska State Troopers implements the Village Public Safety Officer (VPSO) Program under AS 36.30; and

WHEREAS: the State awarded the Borough \$1,639,001.00 for its FY25 VPSO Program; and

WHEREAS: the Northwest Arctic Borough is a qualified entity to accept this Grant under AS 18.85.670 for a performance period from July 1, 2024 to June 30, 2025; and

WHEREAS: the Borough Public Safety Department will utilize these funds to implement its FY25 VPSO Program.

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough accepts the FY25 VPSO Grant in the amount of \$1,639,001.00 and authorizes the Mayor to execute all necessary documents required for acquisition, management, and expenditure of these funds for the Borough's VPSO Program.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Sr., Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Public Safety

VILLAGE PUBLIC SAFETY OFFICER DIVISION
Office of the Director

5700 East Tudor Road
Anchorage, Alaska 99507
Main: 907.334.2243
Fax: 907.375.6416

July 15, 2024

Mayor Dickie Moto
Northwest Arctic Borough
PO Box 1110
Kotzebue, AK 99752

Dear Mayor Moto:

I am pleased to award the Village Public Safety Officer (VPSO) grants for the state fiscal year 2025. Enclosed is NAB's VPSO grant amount of \$1,639,001.00 for FY 2025.


Over the past two years, substantial progress has been made to enhance the VPSO programs across the state. The Legislature's VPSO Working Group and the efforts of the Rural Legislators, culminating in the passage of Senate Bill 81 (SB81), have been pivotal in implementing crucial changes and increasing the program's flexibility.

Under Commissioner Cockrell's leadership, the Department of Public Safety (DPS) has demonstrated its commitment to rural Alaska by creating the VPSO division and appointing a division director. Together we have accomplished an increase the number of funded VPSO positions from 75 to 85, implemented the Rural Public Safety Officer position across the state, and successfully advocated for and received approval in this year's budget for an additional \$2.50 per hour raise for VPSOs. Each respective program has shown successes, utilizing the flexibility in their grants to address the specific needs of their regions and communities.

The VPSO program has experienced a revitalization of its collaborative spirit, fostering open discussions and innovative ideas to enhance public safety in rural Alaska. This renewed cooperation has already yielded successes in hiring, supporting, retaining, recruiting, and training officers. For 45 years, the VPSO program has been a model of innovation, prioritizing strong relationships and collaboration between tribes, villages, grantee organizations, and the department. These partnerships are the cornerstone of the program's success.

I am committed to further strengthening this collaborative spirit to ensure continued progress and effectiveness, and to supporting you in any way possible to enhance our service to the communities through this vital public safety initiative.

Quyana,


James Hoelscher, Division Director
Village Public Safety Officer Operations

STATE OF ALASKA
DEPARTMENT OF PUBLIC SAFETY
VILLAGE PUBLIC SAFETY OFFICER DIVISION



**VILLAGE PUBLIC SAFETY OFFICER
PROGRAM GRANT AGREEMENT**

TO

Northwest Arctic Borough

FOR STATE FISCAL YEAR 2025

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APPENDICES

- A.** Village Public Safety Officer Salary Schedules
- B.** Probation and Parole
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- E.** Audit Requirements (2 AAC 45.010)
- F.** Unlawful Employment Practices; Exception (AS 18.80.220)

State of Alaska

Department of Public Safety

Village Public Safety Officer Program Grant Recitals

1. This Grant is made by the State of Alaska, Department of Public Safety, Village Public Safety Officer (VPSO) Division hereafter referred to as “the Department” to the Northwest Arctic Borough, (NAB) a nonprofit regional corporation, Alaska Native organization, municipality or organized borough, hereafter referred to as “the Grantee”, individually, a “Party” and, collectively, “the Parties”.
2. The Department is authorized to make this Grant pursuant to AS 36.30 and a delegation of Departmental Purchasing Authority by the Commissioner of Administration to the Commissioner of Public Safety.
3. The Grantee is a nonprofit regional corporation, municipality or organized borough qualified to enter into this Grant Agreement pursuant to AS 18.65.670.

STATE OF ALASKA
DEPARTMENT OF PUBLIC SAFETY

GRANTEE

James Hoelscher
Director, VPSO Division

Dickie Moto
Mayor, Northwest Arctic Borough

Date

Date

DEPARTMENT OF CORRECTIONS

Dusty Dumont
Director, Division of Probation and Parole

Date

The Parties agree to the following terms and conditions of this Grant, including Appendices A, B, C, D, E and F.

A. GENERAL PROVISIONS

1.0 Definitions

1.1 In this Grant Agreement, unless the context requires otherwise,

- 1.1.1 “Alaska State Trooper Command Staff” or “AST” means commissioned members of the Alaska State Troopers.
- 1.1.2 “Commissioner” means the Commissioner of the Department of Public Safety.
- 1.1.3 “Department” means the Village Public Safety Officer Division, Department of Public Safety (DPS).
- 1.1.4 “Director” means the Director of the Village Public Safety Officer Division within the Department of Public Safety.
- 1.1.5 “DPS VPSO Program Coordinator” means the Department’s statewide program coordinator.
- 1.1.6 “DPS VPSO Training Manager” means the person assigned by the Department to coordinate officer training and support for the VPSO Division.
- 1.1.7 “Governing body” means the elected city council, tribal council, or elders council that the state or Grantee recognizes as having governmental functions.
- 1.1.8 “Grantee” means a Nonprofit regional corporation, Alaska Native organization, organized borough or municipal government granted funds for a Village Public Safety Officer program under AS 18.65.
- 1.1.9 “Grantee’s region” or “its region” means the participating villages that the Grantee serves.
- 1.1.10 “Oversight or Support Trooper” – Trooper designated by the local detachment to the village supporting said VPSO.
- 1.1.11 “SOP” or “SOP manual” refers to the VPSO Standard Operating Procedures Manual.
- 1.1.12 “Scope of Work” means the appointment, training, supervising, and retaining of persons to serve as a VPSO to provide protection of life and property in rural areas and provide probation and parole supervision, as defined under AS 18.65.670.
- 1.1.13 “State” means the State of Alaska, and includes its departments, agencies, employees, agents and officials.
- 1.1.14 “VPSO” means a person employed by the Grantee as a Village Public Safety Officer under AS 18.65.672 and this Grant.
- 1.1.15 “VPSO Coordinator” means a person employed by the Grantee who supervises the VPSOs and manages the VPSO Grant.
- 1.1.16 “VPSO Program” means a Village Public Safety Officer Program established under AS 18.65.670.

A. GENERAL PROVISIONS

2.0 Limitation

- 2.1 If any section of this Grant Agreement is inconsistent with any applicable state statute or regulation, the state statute or regulation supersedes the section of this Grant Agreement.

3.0 Term and Termination

- 3.1 The term of this Grant Agreement begins July 1, 2024, and ends June 30, 2025.
- 3.2 The term of this Grant Agreement may be extended for additional periods by written agreement of the Parties.
- 3.3 The Department may terminate this Grant Agreement, in whole or in part, in accordance with AS 18.65.670 in Appendix D.
- 3.4 In the event of termination, the Department is liable to the Grantee for payment for services rendered by the Grantee up to the effective date of termination.
- 3.5 The Grantee may terminate this Grant Agreement upon 60 days written notice provided to the State.

4.0 Assignment and delegation

- 4.1 This Grant Agreement may not be assigned by either Party, nor may the duties, rights, or responsibilities of either Party under this Grant Agreement be delegated to any third party without the prior written consent of the other Party.

5.0 No reimbursement for additional services

- 5.1 The Grantee is not entitled to reimbursement for additional services not specifically identified in this Grant Agreement, unless the Department approves those services in writing or by electronic mail before the services are provided.
- 5.2 The Department may require the Grantee to present documentation of the costs of additional services as a condition of reimbursement.
- 5.3 The Grantee is under no obligation to provide additional services not specifically identified in this Grant Agreement unless the Department has funding available to pay for those services and agrees to do so as provided in 5.1 above.

6.0 No employment relationship

- 6.1 The Grantee and its officers, agents, and employees, including VPSOs, are not employees of the Department or the State of Alaska.

A. GENERAL PROVISIONS

7.0 Compliance with laws

- 7.1 The Grantee and its officers, agents and employees shall comply with all applicable federal and state laws, rules, and regulations during the performance of services funded by this Grant Agreement, including, but not limited to, those related to taxes and the following:

AS 18.65.670-688, Village Public Safety Officers Program.

13 AAC 96, Village Public Safety Officer Program.

2 AAC 45.010, State of Alaska Audit Requirements.

AS 18.80.200, Unlawful Employment Practices.

8.0 Inspection of premises, records, and reports

- 8.1 The Department may inspect in cooperation with the Grantee, with reasonable notice and during normal business hours, the Grantee's facilities used in performing this Grant Agreement, its records relating to this Grant Agreement, and its activities under this Grant Agreement, including but not limited to policies and procedures and internal controls related to VPSO grant activities.

9.0 Retention of records

- 9.1 Financial records, supporting documents, and all other records pertinent to this Grant Agreement shall be retained by the Grantee for a period of three years from the date of submission of the final expenditure report, subject to limitations in this section.
- 9.2 If any litigation, claim, or audit is started before the expiration of the three-year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.
- 9.3 The Department shall maintain the security of all records provided to the Department by the Grantee.
- 9.4 The Department will make available emails sent and received by Grantee employees in the state system upon request for work related processes such as: discipline, litigation, lawsuits, etc.

10.0 Dispute Resolution

- 10.1 Any dispute relating to this Grant Agreement that is not resolved by mutual agreement between the DPS VPSO Program Coordinator and the Grantee's VPSO Coordinator shall be submitted to the Director of the Village Public Safety Officer Division. The Director's decision shall be in writing and shall be issued within 10 days of the date the dispute is submitted.

A. GENERAL PROVISIONS

- 10.2 The Grantee may appeal the Director's decision in writing to the Commissioner within 30 days from the date of receipt of the Director's decision. Pending the Commissioner's decision, the Grantee will continue to perform services under this Grant Agreement in accordance with the Director's decision.
- 10.3 The Commissioner shall issue a written decision within 30 days of the date the appeal is submitted. The Commissioner's decision is the final administrative decision of the Department and may be appealed in accordance with applicable court rules.
- 10.4 The Superior Court for the State of Alaska, Third Judicial District at Anchorage, shall have jurisdiction and venue over an appeal of a decision by the Commissioner.
- 10.5 The provisions of this Grant Agreement shall be construed in accordance with the laws of the State of Alaska.

A. GENERAL PROVISIONS

11.0 Notices

- 11.1 All notices required to be given under this Grant Agreement shall be delivered to the Parties at the following addresses:

11.1.1 For the Department, the DPS VPSO Program Coordinator:

Dianna Thornton

DPS VPSO Program Coordinator 2

Village Public Safety Officer Division

5700 E. Tudor Road

Anchorage, Alaska 99507

11.1.2 For the Grantee, the VPSO Coordinator:

Joshua Harville

VPSO Program Coordinator

Northwest Arctic Borough (NAB)

PO Box 1110

Kotzebue, AK 99752

B. SCOPE OF WORK

1.0 Responsibilities of Grantee

- 1.1 The Grantee shall, in accordance with AS 18.65.670 and 13 AAC 96.040 and subject to funds allocated to the Grantee under this Grant Agreement, administer a VPSO program to communities and villages in the region or regions for which it is responsible. The Grantee will determine which communities/villages within its region are provided with a VPSO, taking into consideration the need of the village and its willingness and ability to support VPSO activities under 13 AAC 96.040.
- 1.2 The Grantee shall enter into agreements with villages under 13 AAC 96.050 and shall employ VPSOs qualified in accordance with AS 18.65.672.
- 1.3 The Grantee shall make written notification to the Department within 3 working days when a VPSO is hired, transfers to another community, or separates from their program per AS 18.65.670.
- 1.4 Upon notification to the Department, the Grantee may:
 - 1.4.1 Assign a VPSO from one community/village to another, within the region in which it administers a VPSO program;
 - 1.4.2 Employ a VPSO to work an alternate work schedule, including but not limited to a week on week off, or a 2 week on and off, or a rover schedule;
 - 1.4.3 Designate, or deploy as needed, a VPSO on special assignment outside of the VPSO's assigned community/village for law enforcement related activities (Field Training, Search and Rescue, additional Law Enforcement, or public safety presence). When feasible, these activities will be coordinated before the event with the Grantee's AST detachment point of contact either by verbal or written communication. The intent is to ensure effective use of logistical support, accommodating the community's public safety needs.
 - 1.4.4 Temporarily assign a VPSO, when requested by another Grantee to the requesting Grantee's region.
- 1.5 The scope of this Grant is to provide funding to appoint, train, supervise, support, and retain persons to serve as VPSOs, per AS 18.65.670. Under 13 AAC 96.010, a grant recipient may provide participating villages with public safety, including VPSO and supporting positions, services, equipment, and facilities that advance rural public safety.
 - 1.5.1 Funding for the Grantee will be based on this scope of work, approved activities, and the budget submitted with the Grant application.
 - 1.5.2 Purchases related to the scope of work are to follow the Grantee's procurement policies and may be delegated by the Grantee to the VPSO Coordinator.

B. SCOPE OF WORK

- 1.6 The Grantee may permit a VPSO meeting the qualifications under AS 18.65.678 to carry a firearm in the performance of their duties. The Grantee shall:
 - 1.6.1 Notify the Department and submit a written report within 3 working days about an incident where a VPSO points a firearm in the direction of any person or discharges a firearm while on duty or in uniform;
 - 1.6.2 Provide, for Department review, the name of each VPSO that is authorized to carry a firearm.
- 1.7 The salary schedules for VPSO positions, included within Appendix A to this Grant Agreement, will be reviewed annually. The Grantee will not be reimbursed under this Grant Agreement for any VPSO salary greater than provided in the schedule, and must comply with the other provisions of Appendix A. It will be the decision of the Grantee to determine what benefits will be provided to the Village Public Safety Officers. The total benefit package will not be less than that which is provided to regular employees of the Grantee.
- 1.8 The Grantee may expense the salary for a VPSO that is placed on paid administrative leave for up to five (5) days with funds allocated under this Grant Agreement. Additional paid administrative leave days may be expensed to the grant after consultation with the DPS VPSO Program Coordinator.
- 1.9 A Department background investigation conducted under AS 18.65.674, which includes criminal investigations and criminal history records, is criminal justice information. The Grantee shall not release or confirm the existence or nonexistence of criminal justice information to any person, not authorized to receive the information, per AS 12.62.160 and the FBI Security Policy.
- 1.10 Disclosure by the Grantee of an ongoing criminal investigation could jeopardize an investigation; therefore, the Grantee agrees to keep any criminal justice information or knowledge of a criminal investigation including an investigation into a VPSO or VPSO Coordinator confidential and will not disclose any information related to an investigation or criminal justice information received from the Department.
- 1.11 The individual designated by the Grantee to review the results of an investigation conducted by the Department shall not store, retain, share, or disseminate in any manner the results of a Department investigation which includes criminal justice information.
- 1.12 The Grantee may employ a VPSO Coordinator to serve as the primary liaison with the Department. The Grantee may use funds from this Grant Agreement, to pay the salary of a VPSO Coordinator for activities that are related to the management of the Grantee's VPSO Program.
 - 1.12.1 The VPSO Coordinator or Grantee designee must obtain a criminal justice information security clearance from the Department to review the result of the background investigation if the Department conducts one on a VPSO applicant as authorized under AS 18.65.674.

B. SCOPE OF WORK

- 1.12.2 The VPSO Coordinator or their designee will make every reasonable effort to attend all required program meetings scheduled by the Department.
- 1.12.3 The VPSO Coordinator or their designee may be required by the Department to attend trainings, workshops, or other professional development activities. Any expenses for such activities shall be paid by the Department either directly or may be expensed to the budget given under this Grant Agreement. This does not prevent the VPSO Coordinator from attending other professional development activities to be paid under this Grant Agreement.
- 1.13 The Grantee may authorize leave without pay. During leave without pay in circumstances governed by state or federal law, including but not limited to Family Medical Leave Act (FMLA) or Alaska Family Leave Act (AFLA), health insurance and other insurance coverage, will be paid following state or federal law. For all other leave without pay circumstances all benefits will cease being covered by this Grant Agreement. In circumstances not mandated by state or federal law, health or other insurance coverage will not be reimbursed beyond the end of the month during which the leave without pay began. This does not restrict the Grantee from using other funds not related to this Grant Agreement.
- 1.14 The Grantee shall make progress reports in the manner and at the times the Department reasonably requires.
- 1.15 The Grantee shall retain sufficient documentation to allow an annual detailed financial and program review of its performance of this Grant Agreement. Upon request and when given reasonable time to respond, the Grantee shall provide such documentation to the Department.
- 1.16 The Grantee shall provide, for the Department's review, annual financial audits that satisfy the requirements of 2 AAC 45.010. This report will be due the earlier of 30 days after the Grantee receives its audit report, or nine months after the initial expiration date of the previous grant period, unless a later report is permitted by the Department in conformance with 2 AAC 45.010(b). Single audits do not entirely eliminate the possibility that additional audit work may be required. The Department may, under certain conditions, conduct or request a program evaluation. However, in no event shall a Grantee be subject to additional audit(s) for periods preceding the most recent Grant Agreement end.
- 1.17 Before employing a VPSO under this Grant Agreement, the VPSO Coordinator shall provide to the Department, documents required by the Department including the Department background clearance documentation, personal medical forms, completed application, proof of age, citizenship status, education, and fingerprints for VPSO applicants. These documents will be used by the Department to verify the eligibility of the applicant and to perform a fingerprint-based Criminal Justice Security Clearance as required under AS 18.65.674.

B. SCOPE OF WORK

- 1.18 The Grantee will ensure, with the cooperation of the Department, that VPSOs employed for the Grantee will adhere to the Department of Public Safety Operating Procedures Manual, the VPSO certification training, other approved training received, and the VPSO Standard Operating Procedure (SOP) manual, included as Appendix C to this Grant Agreement.
- 1.19 The SOP manual contains standard procedures relevant to the VPSOs duties and responsibilities as Peace Officers in relation to their public safety responsibilities and law enforcement actions.
 - 1.19.1 The SOP manual is a procedural document for VPSOs, VPSO Coordinator, and the Department, and shall not supersede or override laws or regulations.
 - 1.19.2 The SOP manual is designed to provide standardized guidance and instructions to the VPSO related to the performance of their duties. Each VPSO is responsible to understand and follow the intent and spirit of the SOP manual.
 - 1.19.3 Violations of the SOP manual may form the basis for administrative action by the Grantee and may result in disciplinary action, up to and including dismissal. Violations may also result in revocation of VPSO certification by the Department.
 - 1.19.4 The SOP manual shall be updated or changed only after consultation with the participating Grantees. The SOP manual or sections of the manual will be reviewed annually by the Department and the Grantees. Suggestions and recommendations from either the Department or Grantees may be considered throughout the year for adoption into the SOP manual. Until revisions are adopted into a new SOP manual, the most recent SOP manual shall remain applicable. The recommendations will be made to the Department and Grantees for final review and adoption by mutual consent between the Grantees and Department.
 - 1.19.5 The Grantee will ensure, with the cooperation of the Department, that armed VPSOs will adhere to the qualifications and training standards in the approved SOP manual.
 - 1.19.6 Emergency changes to the SOP manual due to changes in law or best practice will only be made after consultation and notification is provided in writing to the Grantee.
 - 1.19.7 Due to the unique nature and activities of a VPSO program the SOP manual ensures compliance with law enforcement and public safety procedures and best practices. The procedures contained in the SOP manual apply to all VPSOs.
- 1.20 Due to the nature and activities of a VPSO program the Grantee will coordinate non-Department provided training with the DPS VPSO Training Manager to ensure compliance with State law and training practices.

B. SCOPE OF WORK

- 1.21 The Grantee will ensure that the VPSO attempts to make a minimum of one monthly contact with the designated Oversight or Support Trooper.
- 1.22 The Grantee will notify the Department within 24 hours of any criminal complaints against a VPSO or VPSO Coordinator received by the Grantee.
- 1.23 VPSOs attending the VPSO academy training will be required to meet any minimum physical fitness standards for enrolling in and graduating from VPSO certification training.
- 1.24 The Grantee shall execute a memorandum of understanding (MOU) with the State of Alaska Department of Law regarding the disclosure of *Brady/Giglio* materials in accordance with *State v. Stacy*, 500 P.3d 1023 (Alaska App. 2021). The Grantee recognizes that the Alaska Department of Law will not accept cases for prosecution unless the Grantee has executed a *Brady/Giglio* MOU.

2.0 Responsibilities of the Department

- 2.1 The Department shall coordinate with the Grantee for the timely processing of VPSO applications.
 - 2.1.1 If a VPSO applicant is denied by the Department clearance to criminal justice information, due to a misdemeanor criminal conviction which does not disqualify the applicant from eligibility as a VPSO, after consultation with the VPSO Coordinator, the Department may seek a waiver except where the applicant has been convicted of a crime involving dishonesty, moral turpitude or theft. Under no circumstances shall the Department seek a waiver for the conviction of a felony.
- 2.2 The Department will consult with and provide operational oversight to VPSOs and provide technical assistance and advice on matters relating to public safety and law enforcement.
 - 2.2.1 An Alaska State Trooper acting in the capacity of an Oversight or Support Trooper may conduct a minimum of two (2) on-site visits per year with each VPSO. The Trooper may at a minimum make monthly contact with the VPSO. Travel will be coordinated to the maximum extent possible with visits by the VPSO Coordinator.
 - 2.2.2 The Trooper may report the observations of each VPSO's performance to the VPSO Coordinator within 5 working days of the on-site visit and, as appropriate, make suggestions for improvement and report positive performance and information.
 - 2.2.3 If the Department believes a VPSO is not performing satisfactorily, or by the standards of AS 18.65.686, the Department shall notify the VPSO Coordinator as soon as reasonably possible.
 - 2.2.4 Disagreements concerning the employment of a VPSO are subject to the dispute resolution provisions of Part A. General Provisions of this grant agreement.

B. SCOPE OF WORK

- 2.3 The Department shall provide certification training for VPSOs meeting the requirements of AS 18.65.676 and 18.65.678.
- 2.3.1 Upon request from the VPSO Coordinator the Department may provide initial field training and mentoring to VPSOs.
 - 2.3.2 The Department may provide continuing training to VPSOs, both on-site in the villages and in regional or state population centers in consultation with the VPSO Coordinator.
 - 2.3.3 Travel arrangements made by the Department shall comply with the State of Alaska rules on travel expenses and per diem.
 - 2.3.4 Training by or through the Department will be coordinated with the VPSO Coordinator.
 - 2.3.5 During training provided by the Department, the VPSO shall adhere to the rules of the training facility, the SOP manual, the OPM and the Department. Violation of a training rule may be grounds for expulsion from the training.
 - 2.3.6 If a VPSO who is directed to participate in training fails to show up for that training, refuses to participate, is discharged from the training or terminates the training without cause; disciplinary action may be recommended to the Grantee, and the Department may seek reimbursement of any training costs from the Grantee.
 - 2.3.7 The Department will make a reasonable effort to consult with the VPSO Coordinator to discuss any training concerns regarding a VPSO. The Department and the Grantee will jointly determine a resolution through the consultation process.
 - 2.3.8 The Department will notify the Grantee about an incident where a VPSO points any firearm in the direction of any person or fires any firearm while on duty.
 - 2.3.9 The Department will notify the Grantee within 24 hours of any criminal arrest or charges filed against a VPSO or VPSO Coordinator forwarded by the Department. The Department may notify the Grantee of a criminal investigation involving a VPSO or VPSO Coordinator as a suspect dependent upon the investigative nature and status of the incident.
- 2.4 If the Department acts under AS 18.65.684 to deny or revoke a VPSO certificate held by a VPSO while an employee of the Grantee, the Department shall provide the Grantee with written notice of the denial or revocation of a VPSO certificate.

3.0 Equipment

- 3.1 The Department will issue accountable and sensitive property, when requested by the VPSO Coordinator, to a VPSO as outlined in the Standard Operating Procedure (SOP) manual, and OPM.

B. SCOPE OF WORK

- 3.1.1 Each VPSO is responsible for keeping all Department-issued supplies and equipment secure and in good condition.
 - 3.1.2 The Department, in consultation with the Grantee, may require the VPSO to reimburse the Department for supplies or equipment lost or damaged due to gross negligence, unless the Grantee chooses to reimburse the Department.
 - 3.1.3 The Department will provide an inventory of accountable property issued to a VPSO at the request of the VPSO Coordinator.
 - 3.2 The VPSO Coordinator shall assist the Department in conducting an annual inventory of Department-issued accountable property and provide that information to the Department prior to December 31 each year.
 - 3.3 The Department may verify the inventory of Department-issued supplies or equipment during on-site visits to the villages. All discrepancies will be addressed to the VPSO and VPSO Coordinator for resolution.
 - 3.4 Upon a VPSO separating from employment, the VPSO Coordinator is responsible to return to the Department all accountable property issued to the VPSO unless the Department agrees to alternative arrangements.
 - 3.5 Program supplies and equipment not directly issued by the Department, shall become the property of the Grantee, with all rights and responsibilities associated with ownership of the equipment, with limitations as noted in Sections 4.0 and 5.0 below.
 - 3.6 Grantee will maintain an inventory of all equipment purchased under this Grant Agreement and make it available for review by the Department.
- 4.0 Motorized vehicles and other conveyances
- 4.1 Motorized vehicles and other conveyances, such as all-terrain vehicles, motorcycles and water vessels of any size, purchased under this Grant Agreement, are to be used for official business in support of a VPSO program or by Grantee policies.
 - 4.2 Except for emergencies, motorized vehicles used in support of the VPSO Program shall not be rented, leased or loaned to another person or organization without written approval from the Department.
 - 4.3 The operation of motorized vehicles used in support of a VPSO Program is limited to VPSOs, or Grantee employees who are performing duties that are directly in support of the VPSO mission.

B. SCOPE OF WORK

- 4.3.1 Motorized vehicles and other conveyances may be equipped with warning lights compliant with state law and visible markings to include decals or other devices designating the vehicle as a VPSO response vehicle.
- 4.3.2 Motorized vehicles and other conveyances that are clearly designated as VPSO response equipment as noted in paragraph 4.3.1 with visible markings and or lighting are to be operated only by uniformed VPSO or Alaska State Troopers, except in an emergency.
- 4.4 All motorized vehicles shall be operated in compliance with all appropriate laws, and by the manufacturer's recommendations for safe operation. The VPSO shall wear all required safety gear, to include seat belts, harnesses, helmets, protective eye wear, and flotation devices.
- 4.5 A motorized vehicle assigned to a VPSO may be taken home at night and on weekends for the convenience and/or security of the vehicle, or for after-hours response.
- 4.6 In the furtherance of this agreement the Alaska State Troopers during official state business are allowed to operate the Grantee's VPSO motorized vehicles and conveyances when available and in coordination with the VPSO and/or the VPSO Coordinator.
 - 4.6.1 Any damages or liability issues arising from Alaska State Troopers' use of the VPSO equipment will be covered by the State of Alaska self-insurance process or applicable policies and procedures.

5.0 Replacement and disposal of motorized vehicles and other conveyances

- 5.1 Motorized vehicles and other conveyances shall be replaced, subject to available budget, when they are at the end of their economic life or are no longer safe or reliable to perform their intended function.
 - 5.1.1 Economic life is that point where the cost to continue to use the vehicle or conveyance, including time loss to users (downtime), cost of repairs and maintenance, and other costs, exceeds the cost of replacement and maintenance of another unit.
 - 5.1.2 Warning lights and visible markings including decals or other devices will be removed from all VPSO response vehicles before disposal.

C. INDEMNIFICATION AND INSURANCE

1.0 Indemnification

- 1.1 To the fullest extent permitted by law, Grantee and the State agree to indemnify and hold harmless each other for claims of or liability arising from their own negligent or wrongful acts or omissions in the administration of the village public safety officer program. It is the understanding of both the Grantee and the State that the liability insurance coverage to be secured under the terms of this Grant Agreement will protect both the Grantee and the State from and against any claim of, or liability for, errors, omissions, or negligent acts related to this Grant Agreement. Nothing in this Grant Agreement shall be construed in any way to limit the scope of that insurance coverage.

2.0 Insurance

- 2.1 The Grantee is required in AS 18.65.670 to maintain insurance, independently, or with the assistance of the Department, which includes coverage for premiums as follows:
 - 2.1.1 Workers' compensation insurance as required under AS 23.30;
 - 2.1.2 Comprehensive general liability insurance, including professional practice insurance for police with
 - 2.1.2.1 A limit not less than \$1,000,000; and
 - 2.1.2.2 The state, including an officer, employee, or agent of the state, listed as an additional named insured.
- 2.2 If the Department aids the Grantee in the coordination of a police liability policy:
 - 2.2.1 Before July 1 of this grant period, the Grantee shall provide the Department a written list of communities served under this Grant Agreement.
 - 2.2.2 The Department shall ensure the Grantee is provided a copy of the current certificate of insurance evidencing such coverage issued by an insurer licensed to transact the business of insurance under AS 21.
- 2.3 Without limiting the Grantee's indemnification, it is agreed the Grantee may purchase from funds provided under this Grant Agreement and will maintain in force at all times during the period of this agreement comprehensive Automobile Liability Insurance covering vehicles used in the performance of services under this Grant Agreement, with coverage limits not less than \$100,000 per person and \$300,000 per occurrence bodily injury, and \$50,000 property damage.
- 2.4 Certificates of Insurance must be furnished to the Department and must provide for a 30-day prior notice of cancellation, non-renewal, or material change. Failure to furnish satisfactory evidence of insurance or lapse of the policy is a material breach and grounds for termination of the Grant Agreement.

D. GRANT FUNDS

1.0 Grant Agreement Amount

- 1.1 The Department hereby grants \$1,639,001.00 to support the specific work as outlined in the grant application submitted by the Grantee to appoint, train, supervise, support, and retain persons to serve as village public safety officers, AS 18.65.670(a).

2.0 Payments

- 2.1 The Department will make payments to the Grantee based upon the following schedule:
 - 2.1.1 Upon execution of the Grant Agreement, the Department will make an advance equal to 50 percent of the total amount outlined under Part D. 1.1.
 - 2.1.2 Upon approval of the second quarter expense report, the Department will advance a payment equal to 40 percent of the total amount, less any advanced funds not expended from the prior advance payment.
 - 2.1.3 Final payment will be made once the Department has received and approved the final expenditure report and the Grantee has met all conditions of the Grant agreement.
- 2.2 The Grantee may claim indirect costs based on an approved federal Indirect Rate Agreement as long as the average of all Grantee rates does not exceed 35% approved by State law. The approved Indirect Rate Agreement must be submitted to the Department as part of the grant application. If the Grantee does not have an approved federal Indirect Rate, the Grantee may request funding for administrative costs associated with administering a VPSO program. The Grantee may request a modification to their Indirect rate after the award of the grant through the grant amendment process.
- 2.3 The Grantee shall only be reimbursed for the hours that the VPSO Coordinator is directly engaged in working as the VPSO Coordinator as outlined in 1.12 of the Scope of Work.
- 2.4 The Grantee shall reimburse the Department for payment(s) made to the Grantee to the extent that the Grantee does not expend or properly obligate the money before the end of the grant period.
- 2.5 The Grantee may request a budget modification or funding increase to this Grant Agreement through written request on forms provided by the Department.

3.0 Reporting Requirements

- 3.1 **MONTHLY PROGRAM REPORT:** The Grantee shall submit a Monthly Program Report to the Department in the format prescribed by the Department. The Monthly Program Report is due to the Department on the 10th of every month beginning August 10, 2024. If the 10th of month falls on a weekend or holiday, the report shall be due the following business day.

D. GRANT FUNDS

3.2 QUARTERLY EXPENDITURE REPORT: The Grantee shall submit a Quarterly Expenditure Report to the Department in the format prescribed by the Department on the schedule outlined in 3.4. The expenditures reported must agree with the Grantee's accounting system records. A summary of the budget line categories (i.e. supply, travel) and expenditure detail from the Grantee accounting system must be attached to the Quarterly Expenditure Report.

3.3 QUARTERLY EXPENDITURE SCHEDULES:

1st Quarter Expenses – July 1, 2024 to Sept 30, 2024	Due on or before 10/30/24
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2nd Quarter Expenses – Oct 1, 2024 to Dec 31, 2024	Due on or before 01/30/25
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3rd Quarter Expenses – Jan 1, 2025 to March 31, 2025	Due on or before 04/30/25
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4th Quarter Expenses – April 1, 2025 to June 30, 2025	Due on or before 07/30/25
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3.4 Approval of the final Expenditure Report shall constitute a waiver of all future claims, except those previously made in writing by the Grantee as unsettled at the time of submission of the final report.

3.5 Failure to submit correct Expenditure Reports on or before the deadlines stated above may result in delay and or denial of payment to the Grantee.

3.6 No part of the Grantee's duty to return excess funds or funds that are determined by audit to have been improperly expended is affected by 3.5. The Grantee will return all such excess funds to the Department upon submission of the final expenditure report on or before July 30, 2025, or immediately upon later determination that a refund is due.

4.0 Budget modifications

4.1 The Grantee may reallocate funds between budget categories, subject to the following limitations:

4.1.1 The Grantee shall notify the Department in writing by means of the quarterly expenditure report when a reallocation of funds between cost categories is necessary.

4.1.2 Prior written approval from the Department is required when cumulative changes between cost categories affect the total award amount by more than 20 percent (increase or decrease).

4.1.3 The Grantee may request a revision of the amount earmarked for Indirect costs on forms provided by the Department. The request must include the approved federal Indirect Rate Agreement and relevant supporting documentation.

5.0 General stipulations relating to grant funds.

D. GRANT FUNDS

- 5.1 No funding provided by this Grant Agreement shall be used, either directly or indirectly, for lobbying activity before a federal, state, or local government body.
- 5.2 The Department shall review the expenses reported by the Grantee and may discuss budget matters with the VPSO Coordinator at least once each calendar quarter.
- 5.3 The Department may withdraw funds that are more than legitimate anticipated need after consultation with the Grantee and with reasonable advance notice to the Grantee.
- 5.4 Equipment purchases, building rehabilitation, and special project requests that require supplemental funding, shall be submitted on forms provided by the Department.
 - 5.4.1 Grantee may be requested to provide additional information such as bids, estimates or photographs to provide adequate information for funding consideration.
 - 5.4.2 Submission of a request for supplemental funding is not a guarantee of approval of supplemental funding.
- 5.5 All purchases and project work funded under this Grant Agreement must be completed within the State of Alaska fiscal year.

E. AMENDMENTS

1.0 Amendments

- 1.1 The parties may amend this Grant Agreement in writing signed by the authorized representatives of the Parties.

APPENDIX A

SALARY SCHEDULE

A. Grantee will pay salary, benefits, and per diem at least quarterly.

B. An incremental one step increase will be given for the following reasons:

1. A VPSO hired at Step A shall receive up to a three-step increase in pay upon completion of all training and one year of service needed for VPSO certification under AS 18.65.672.
2. A VPSO hired at Step B shall receive up to a two-step increase in pay upon completion of all training and one year of service needed for VPSO certification under AS 18.65.672.
3. VPSO hired at Step C or above shall receive a one-step increase in pay upon completion of all training and one year of service needed for VPSO certification under AS 18.65.672.
4. Upon promotion to Sergeant or First Sergeant, the officer will transfer to the corresponding pay scale and keep the same step. For example, a VPSO Step F promoted to Sergeant will now be paid Sergeant Step F.

C. A VPSO shall receive salary increase for the following reasons:

1. If hired before 7/1/2024 on the anniversary of their hire.
2. If hired after 7/1/2024, on the anniversary of their hire or VPSO certification.
3. On the anniversary of their promotion to Sergeant or First Sergeant.

D. The Grantee may reduce the salary of a VPSO by one or more salary step(s) for unsatisfactory job performance or disciplinary reasons. The Grantee may use the SOP manual to determine the promotion or demotion of a VPSO.

E. Annual leave or sick leave will not affect an anniversary date but leave without pay may change the anniversary date as determined by the Grantee.

F. All VPSOs attending training longer than 12 consecutive days will be placed on the Training Pay Schedule, Appendix A-3.

APPENDIX A

SALARY SCHEDULE

G. VPSO applicants with qualifying training or experience approved by the Director may be placed by the Grantee at an advanced step at the time of hire.

1. The Grantee shall provide documentation to support a determination of advanced step.
2. A new hire VPSO may receive 1 or more step(s) increase for each of the following qualifications up to a maximum of 7 steps, Step G on the VPSO Salary Schedule.

Steps	Qualification	Standard
1-5	5 or more years as a police officer, peace officer or military police officer	Documented on job application or confirmed by Grantee (training certificates, DD-214, etc.)
1-5	5 or more years as a fire fighter	Documented on job application or confirmed by Grantee (training certificates, DD-214, etc.)
1-5	5 or more years in medical service	Documented on job application or confirmed by Grantee (training certificates, DD-214, etc.)
1	Current APSC certificate	Certified correctional officer or police officer
1	Current APSC Instructor Certificate	Current APSC Instructor Certificate
1	Current Fire Training Certificate	Fire Fighter II or higher
1	Emergency Trauma Technician or higher	Certificate must be current at the time of hire
1-3	Higher Education	College diploma or transcripts documenting degree attained
1-3	4 or more years military service (other than military police)	DD-214 documenting service

APPENDIX A

SALARY SCHEDULE

FY24 VPSO Salary Schedule

1950 Hours

	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step N	Step O	Step P	Step Q	Step R	Step S
Monthly	\$ 5,490.88	\$ 5,653.38	\$ 5,824.00	\$ 5,999.50	\$ 6,181.50	\$ 6,370.00	\$ 6,566.63	\$ 6,769.75	\$ 6,981.00	\$ 7,200.38	\$ 7,427.88	\$ 7,663.50	\$ 7,908.88	\$ 8,162.38	\$ 8,425.63	\$ 8,700.25	\$ 8,983.00	\$ 9,277.13	\$ 9,582.63
Yearly	\$ 65,890.50	\$ 67,840.50	\$ 69,888.00	\$ 71,994.00	\$ 74,178.00	\$ 76,440.00	\$ 78,799.50	\$ 81,237.00	\$ 83,772.00	\$ 86,404.50	\$ 89,134.50	\$ 91,962.00	\$ 94,906.50	\$ 97,948.50	\$ 101,107.50	\$ 104,403.00	\$ 107,796.00	\$ 111,325.50	\$ 114,991.50
Hourly	\$ 33.79	\$ 34.79	\$ 35.84	\$ 36.92	\$ 38.04	\$ 39.20	\$ 40.41	\$ 41.66	\$ 42.96	\$ 44.31	\$ 45.71	\$ 47.16	\$ 48.67	\$ 50.23	\$ 51.85	\$ 53.54	\$ 55.28	\$ 57.09	\$ 58.97
Sgt. Monthly				\$ 6,370.00	\$ 6,566.63	\$ 6,769.75	\$ 6,981.00	\$ 7,200.38	\$ 7,427.88	\$ 7,663.50	\$ 7,908.88	\$ 8,162.38	\$ 8,425.63	\$ 8,700.25	\$ 8,983.00	\$ 9,277.13	\$ 9,582.63	\$ 9,899.50	\$ 10,227.75
Sgt. Yearly				\$ 76,440.00	\$ 78,799.50	\$ 81,237.00	\$ 83,772.00	\$ 86,404.50	\$ 89,134.50	\$ 91,962.00	\$ 94,906.50	\$ 97,948.50	\$ 101,107.50	\$ 104,403.00	\$ 107,796.00	\$ 111,325.50	\$ 114,991.50	\$ 118,794.00	\$ 122,733.00
Sgt. Hourly				\$ 39.20	\$ 40.41	\$ 41.66	\$ 42.96	\$ 44.31	\$ 45.71	\$ 47.16	\$ 48.67	\$ 50.23	\$ 51.85	\$ 53.54	\$ 55.28	\$ 57.09	\$ 58.97	\$ 60.92	\$ 62.94

2080 Hours

	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step N	Step O	Step P	Step Q	Step R	Step S
Monthly	\$ 5,856.93	\$ 6,080.27	\$ 6,212.27	\$ 6,399.47	\$ 6,593.60	\$ 6,794.67	\$ 7,004.40	\$ 7,221.07	\$ 7,446.40	\$ 7,680.40	\$ 7,923.07	\$ 8,174.40	\$ 8,436.13	\$ 8,706.53	\$ 8,987.33	\$ 9,280.27	\$ 9,581.87	\$ 9,895.60	\$ 10,221.47
Yearly	\$ 70,283.20	\$ 72,363.20	\$ 74,547.20	\$ 76,793.60	\$ 79,123.20	\$ 81,536.00	\$ 84,052.80	\$ 86,652.80	\$ 89,356.80	\$ 92,164.80	\$ 95,076.80	\$ 98,092.80	\$ 101,233.60	\$ 104,478.40	\$ 107,848.00	\$ 111,363.20	\$ 114,982.40	\$ 118,747.20	\$ 122,657.60
Hourly	\$ 33.79	\$ 34.79	\$ 35.84	\$ 36.92	\$ 38.04	\$ 39.20	\$ 40.41	\$ 41.66	\$ 42.96	\$ 44.31	\$ 45.71	\$ 47.16	\$ 48.67	\$ 50.23	\$ 51.85	\$ 53.54	\$ 55.28	\$ 57.09	\$ 58.97
Sgt. Monthly				\$ 6,794.67	\$ 7,004.40	\$ 7,221.07	\$ 7,446.40	\$ 7,680.40	\$ 7,923.07	\$ 8,174.40	\$ 8,436.13	\$ 8,706.53	\$ 8,987.33	\$ 9,280.27	\$ 9,581.87	\$ 9,895.60	\$ 10,221.47	\$ 10,559.47	\$ 10,909.60
Sgt. Yearly				\$ 81,536.00	\$ 84,052.80	\$ 86,652.80	\$ 89,356.80	\$ 92,164.80	\$ 95,076.80	\$ 98,092.80	\$ 101,233.60	\$ 104,478.40	\$ 107,848.00	\$ 111,363.20	\$ 114,982.40	\$ 118,747.20	\$ 122,657.60	\$ 126,713.60	\$ 130,915.20
Sgt. Hourly				\$ 39.20	\$ 40.41	\$ 41.66	\$ 42.96	\$ 44.31	\$ 45.71	\$ 47.16	\$ 48.67	\$ 50.23	\$ 51.85	\$ 53.54	\$ 55.28	\$ 57.09	\$ 58.97	\$ 60.92	\$ 62.94

APPENDIX A

SALARY SCHEDULE

VPSO FY24 Salary Schedule - Training Pay

5 days: 8 hrs regular pay + 4 hrs OT pay, each day; 2 days (ROD): 8 hours overtime, each day

	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step N	Step O	Step P	Step Q	Step R	Step S
VPSO 2-week Pay	\$2,960.27	\$3,047.88	\$3,139.87	\$3,234.49	\$3,332.61	\$3,434.23	\$3,540.24	\$3,649.75	\$3,763.64	\$3,881.91	\$4,004.56	\$4,131.59	\$4,263.88	\$4,400.55	\$4,542.47	\$4,690.53	\$4,842.97	\$5,001.54	\$5,166.24
VPSO Hourly	\$15.75	\$16.21	\$16.70	\$17.20	\$17.73	\$18.27	\$18.83	\$19.41	\$20.02	\$20.65	\$21.30	\$21.98	\$22.68	\$23.41	\$24.16	\$24.95	\$25.76	\$26.60	\$27.48
VPSO SGT 2 week Pay				\$3,434.23	\$3,540.24	\$3,649.75	\$3,763.64	\$3,881.91	\$4,004.56	\$4,131.59	\$4,263.88	\$4,400.55	\$4,542.47	\$4,690.53	\$4,842.97	\$5,001.54	\$5,166.24	\$5,337.08	\$5,514.05
VPSO SGT Hourly				\$18.27	\$18.83	\$19.41	\$20.02	\$20.65	\$21.30	\$21.98	\$22.68	\$23.41	\$24.16	\$24.95	\$25.76	\$26.60	\$27.48	\$28.39	\$29.33

All VPSOs attending ALET, basic VPSO training to include VPSO certification, Rural Fire Protection Specialist, ETT when combined with Fire training or VPO Academy training sessions, or any training longer than 12 days will be placed on the Training Pay Schedule.

a. The hourly rate of Training Pay shall be computed by the following formula: normal hourly pay rate x 0.466 = Training Rate of Pay

VPSO shall be paid as follows:

- Regular Duty Day: The VPSO shall be paid eight (8) hours at straight-time and four (4) hours at the time and one-half of the Training Rate; and
- Regular Day Off (Sixth [6th] and Seventh [7th] Day): The VPSO shall be paid eight (8) hours at the time and one-half of the Training Rate.
- VPSO shall be assigned an uninterrupted and unpaid sleep period in compliance with Fair Labor Standards Act.
- A VPSO using the Training officer pay schedule will be paid 7 days per week based on their regular hourly rate x the correct differential for the 40 regular hours and 36 overtime hours each week with the full expectation that they will be available for work based on the number of hours determined on the schedule each day.
- VPSO will be paid the allotted hours each day regardless of their regular duty schedule, and whether they are working or not.

Pay on Travel Days:

- Regular pay will be provided on travel days based on contractor travel policy.
- Training officer pay will begin on the day following the arrival travel day and will end day prior to departure travel.

Duration of Pay Status:

- VPSOs will be assigned Training Rate of Pay for the duration of the training.

Example pay schedule:

TRAVEL DAY	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6	DAY 7
Pay rate based on employer's policies	8 Regular & 4 OT Hours	8 Regular & 4 OT Hours	8 Regular & 4 OT Hours	8 Regular & 4 OT Hours	8 Regular & 4 OT Hours	8 OT Hours	8 OT Hours

Timesheet Hours:

40 Hours of regular hours and
36 hours of overtime (1.5) hours
per 7 days in Training pay status
Minimum time in Training Pay will be 12 days

Training Pay Workweek

APPENDIX B

DEPARTMENT OF CORRECTION ACTIVITIES

PROBATION, PAROLE, AND PRETRIAL SERVICES

Upon request of the Department of Corrections, the Grantee will administer a VPSO Department of Correction Activities Program, as follows:

- A. The Grantee will direct VPSOs to make and document personal contact with specified probationers and parolees at least twice per month, or as requested by the Supervisor of the District Probation Office for the Department of Corrections.
- B. VPSOs, at the discretion of the District Probation Officer, will obtain urine samples from offenders using urinalysis (UA) test cups provided by the Department of Corrections and will record the results and immediately provide the results to the District Probation Office telephonically, and preserve the test cup for additional testing. The purchase of UA testing supplies must be made directly by the Department of Corrections.
- C. The Department of Corrections shall provide VPSOs with appropriate instruction for probation and parole monitoring at the Department of Correction's expense.
- D. VPSOs will immediately report violations of conditions of probation or parole to the Supervisor of the District Probation Office.
- E. At the request of DOC Pretrial Services, the VPSO may assist when available with Pretrial Enforcement services.
- F. The Department of Corrections will incur all costs associated with Pretrial Enforcement services, including training of the VPSO.
- G. The VPSO will report violations of Pretrial Enforcement to the Supervisor of the District Pretrial Office.
- H. In consideration for Probation and Parole services described herein, The Department of Corrections in cooperation with the Department of Public Safety will purchase equipment, training, supplies, or other resources as agreed upon between the Departments.
- I. This financial support for the VPSOs in providing Probation and Parole duties when feasible will not exceed \$15,000 per grant year in funding.
- J. The Department of Corrections will notify the VPSO Coordinator if there is an unexpected increase in the probationer/parolee caseload in a village with a VPSO.
- K. The VPSO will provide updated photos of supervised sex offenders to the District Probation Officers on an annual basis, or when there has been a physical change in the offender's appearance.

APPENDIX C

STANDARD OPERATING PROCEDURES

The Standard Operating Procedures FY25 V5 are incorporated as part of this grant award and referenced specifically in Section **B Scope of Work**, Subsection **1.18 and 1.19** of this grant award.

APPENDIX D

VILLAGE PUBLIC SAFETY OFFICER PROGRAM

STATUTES AND REGULATIONS

18.65.670. Village public safety officer program.

The village public safety officer program is created in the department, with funding appropriated to the department and disbursed by the commissioner through grants made under this section. The purpose of the program is to appoint, train, supervise, support, and retain persons to serve as village public safety officers.

- (a) With funds appropriated for that purpose, the commissioner shall provide grants to nonprofit regional corporations and Alaska Native organizations for training and employment of village public safety officers. If a nonprofit regional corporation for a village or Alaska Native organization for the village does not exist or declines a grant under this subsection, the commissioner may provide the grant to a municipality with a population of less than 10,000 willing to administer the grant for the village. If a nonprofit regional corporation or Alaska Native organization declines a grant, the commissioner shall consult with the corporation or organization before awarding the grant to a municipality.
- (b) The commissioner shall annually accept applications from entities described in (b) of this section for village public safety officer grants. Grant applicants may apply to employ village public safety officers in participating villages located in the applicant's region. An application must include
 - (1) a projected budget, including administrative costs;
 - (2) a list of villages in which the applicant plans to employ village public safety officers; and
 - (3) other information required by the commissioner.
- (c) The commissioner shall enter into a written agreement with a grant recipient before providing grant funding. The agreement must require the grant recipient to
 - (1) comply with state and federal law;
 - (2) provide a salary and benefit schedule for the village public safety officer;
 - (3) be named as the employer of the village public safety officer; and
 - (4) maintain insurance, independently, or with the assistance of the department, that includes coverage for premiums as follows:
 - (A) workers' compensation insurance as required under AS 23.30;
 - (B) comprehensive general liability insurance, including professional practice insurance for police with
 - (i) a limit not less than \$1,000,000; and
 - (ii) the state, including an officer, employee, or agent of the state, listed as an additional named insured.
- (d) An award of grant funding, depending on the funds awarded, must provide for at least one village public safety officer for each village included in a grant agreement entered into under (d) of this section. A grant recipient may assign more than one village public safety officer to a village and request additional funding for the additional village public safety officer. The commissioner may approve the request for additional funding if the grant recipient provides justification reasonably related to the duties of a village public safety officer and other public safety needs.
- (e) A grant recipient may assign a traveling village public safety officer to serve multiple villages within the grant recipient's region.
- (f) A grant recipient shall
 - (1) keep original financial, personnel, and other records relating to a village public safety officer for at least three years after the officer's termination of employment and, upon request, provide that information to the department;

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- (2) provide annual financial audits to the commissioner;
- (3) facilitate site visits by the department to monitor village public safety officer performance and compliance with state and federal law;
- (4) notify the commissioner if the grant recipient fails to comply with state or federal law;
- (5) timely notify the department if a village public safety officer resigns or vacates a position; and
- (6) timely notify and submit a written report to the department if a village public safety officer points a firearm in the direction of another person or discharges a firearm while on duty.
- (g) The commissioner may, in consultation with grant recipients, as provided in (k) of this section, adopt regulations related to village public safety officers, including establishing minimum standards and training, physical fitness requirements, criteria for participation by a community, a municipality, an Alaska Native organization, or a corporation, and the interaction between the department and village public safety officers. If the commissioner adopts regulations regarding training for village public safety officers, the training must be consistent with the standards in AS 18.65.676 and disability training under AS 18.65.220(3). The commissioner of corrections may, in consultation with grant recipients, adopt regulations related to the functions of village public safety officers providing pretrial, probation, and parole supervision.
- (h) A grant recipient may charge its federally approved indirect costs to the village public safety officer program grant if the statewide average of indirect costs does not exceed 35 percent.
- (i) The commissioner may not withhold, without reason, approval of a funding request made under a grant award. The commissioner shall timely disburse grant funds. A grant recipient may use funding for items reasonably related to public safety and village public safety officer duties under AS 18.65.670 - 18.65.688.
- (j) The commissioner and the commissioner of corrections shall
 - (1) ensure all relations with a federally recognized tribal government that is the incorporator of a nonprofit regional corporation are conducted on a government-to-government basis;
 - (2) ensure the department consults with a grant recipient
 - (A) before implementing a policy or regulation that affects the recipient and as early as possible in the development of a new or revised policy or regulation;
 - (B) on the state policies and regulations the grant recipient considers necessary, as well as the substance of the policies and regulations;
 - (3) to the extent possible, use consensual mechanisms to develop policies and regulations, including negotiated rulemaking processes;
 - (4) respect tribal sovereignty in consultations with grant recipients;
 - (5) ensure consultations with grant recipients are open and candid to enable interested parties to accurately assess potential effects; and
 - (6) ensure the removal of procedural impediments to working directly and effectively with grant recipients on programs that affect the governmental rights of a tribe.
- (k) The commissioner shall designate an official within the department who has the primary responsibility for compliance with this section. The official shall develop and annually review departmental procedures for compliance with this

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section. The department shall provide to all grant recipients the results of the annual review and post the results on the Internet website of the department.

18.65.672. Village public safety officer qualifications

- (a) A grant recipient may employ a person as a village public safety officer if the individual
 - (1) is at least 21 years of age;
 - (2) is a citizen of the United States or a resident alien;
 - (3) is of good moral character;
 - (4) has obtained a high school diploma or a general education development diploma or its equivalent;
 - (5) satisfies the physical requirements established in regulation by the department;
 - (6) has not been previously convicted
 - (A) of a felony;
 - (B) of a sex offense as defined in AS 12.63.100;
 - (C) of a misdemeanor crime involving domestic violence unless at least 10 years have passed since the date of the conviction, the conviction was not for an offense against an intimate partner, spouse, child, or parent, and the department grants a waiver allowing the individual to access the criminal justice information system;
 - (D) of a misdemeanor if less than five years have elapsed since the individual's date of conviction for the offense;
 - (E) two or more times of
 - (i) misdemeanor operating a vehicle, aircraft, or watercraft while under the influence of an alcoholic beverage, inhalant, or controlled substance under AS 28.35.030;
 - (ii) misdemeanor refusal to submit to a chemical test under AS 28.35.032; or
 - (iii) a combination of the offenses in (i) and (ii) of this subparagraph;
 - (F) of manufacturing, transporting, or delivering an alcoholic in violation of a local option under AS 04.11 or a municipal ordinance or a controlled substance, unless at least 10 years have elapsed; or
 - (G) of possession of a controlled substance as defined in AS 11.71.900, other than marijuana, unless the individual was under 21 years of age at the time of the possession and the possession occurred more than 10 years before the date of hire;
 - (7) has not been denied a village public safety officer certification or had a certification revoked; and
 - (8) has not been denied police officer certification, had a certificate revoked, or surrendered a certificate in this state or another jurisdiction.
- (b) A grant recipient may not use grant money to employ a village public safety officer for a period of more than 24 months unless the officer obtains a village public safety officer certificate from the department under AS 18.65.682. Upon written application from a grant recipient, the department may, in its discretion, extend this period up to six months to permit the officer to complete the training required under AS 18.65.676, if the officer is unable to do so in the first 24 months of employment because of an illness, injury, or emergency.
 - (c) In this section,
 - (1) "good moral character" means the absence of acts or conduct that would cause a reasonable person to have substantial doubts about an individual's honesty, fairness, and respect for the rights of others and for the laws of

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this state and the United States; for purposes of this section, a determination of lack of good moral character may be based on a consideration of all aspects of a person's character;

- (2) "previously convicted" means having been convicted of a crime described in (a) of this section or a law or ordinance of another jurisdiction with elements similar to the crimes listed in (a) of this section; a conviction for which the person received a suspended entry of judgment, suspended imposition of sentence, expungement, or pardon is a conviction for purposes of this section, unless the conviction was for a misdemeanor crime committed by the individual when the individual was under 21 years of age.

18.65.674. Background investigations.

- (a) Before employing an individual as a village public safety officer, a grant recipient shall
- (1) submit to the commissioner the individual's
 - (A) completed application and personal and medical history, on forms prepared by the department;
 - (B) proof of age, citizenship status, and education; and
 - (C) fingerprints, the fees required by the department under AS 12.62.160 for criminal justice information and a national criminal history record check, and other information sufficient to complete a background check consisting of a fingerprint check of national criminal records and criminal records of the state or states in which the individual has resided for the past 10 years; the department shall conduct a criminal justice information and national criminal history record check under AS 12.62;
 - (2) review the criminal justice information and national criminal history record check completed by the department; and
 - (3) review the results of the individual's physical examination and physician certification.
- (b) Personnel and training information that the department or a grant recipient receives about a village public safety officer is confidential and available only for review by a grant recipient, the department, or that officer. A village public safety officer or an individual who applies for employment as a village public safety officer may not review information that another individual supplied with the understanding that the information or its source would remain confidential, unless the information serves as the basis for a decision to deny or revoke a certificate under AS 18.65.684.

18.65.676. Training.

- (a) A village public safety officer basic training program must provide
- (1) a physical training program that includes instruction in physical methods of arrest, use of batons, use of chemical defensive weapons, and electronic control weapons;
 - (2) instruction in
 - (A) the state's criminal and procedural law;
 - (B) the state's criminal justice system;
 - (C) police procedures;
 - (D) disabilities training described under AS 18.65.220(3);
 - (E) domestic violence and sexual assault prevention and response procedures;

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- (F) emergency trauma technician training;
- (G) search and rescue training;
- (H) rural fire protection specialist training.
- (b) An individual seeking a village public safety officer certificate under AS 18.65.682 shall attend all sessions of the basic training required under (a) of this section, unless the director of the training program approves an absence. An individual who is absent for more than 10 percent of the total hours of instruction has not successfully completed basic training.
- (c) An individual who fails to comply with the attendance and performance requirements of the training program may be dismissed from the training. The department may not consider a dismissed individual to have successfully completed basic training.
- (d) If a village public safety officer receives training that the department did not provide and the entity conducting the training provides a description of the training to the department, the department may take that training into account in determining the completion of basic training and accept other police officer or firefighter training and experience that covers the subject matter required under (a) of this section.

18.65.678. Firearms training.

- (a) A village public safety officer may not, except in an emergency, carry a firearm in the performance of the officer's duties until the officer has successfully completed
 - (1) a basic firearms training program that is certified by the Alaska Police Standards Council or substantially similar training as determined by the department;
 - (2) a psychological examination conducted by a mental health professional; and
 - (3) all annual firearm qualification requirements.
- (b) In determining the successful completion of basic firearms training, the department may consider previous training and experience that is substantially similar to the training required under (a) of this section.

18.65.680. Regional public safety officers.

The commissioner of public safety may appoint regional public safety officers to

- (1) provide an expanded public safety and law enforcement presence in rural areas of the state;
- (2) provide oversight and training for the village public safety officer program;
- (3) administer functions relating to
 - (A) protecting life and property in the rural areas of the state;
 - (B) conducting investigations;
 - (C) conducting search and rescue missions;

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(D) conducting local training programs in drug and alcohol awareness and prevention, water safety, and gun safety;

(4) perform other duties relating to public safety as directed by the commissioner.

18.65.682. Village public safety officer certification.

- (a) The department shall issue a village public safety officer certificate to an individual who
 - (1) has satisfactorily completed 12 months as a full-time paid village public safety officer without a break in service longer than 90 consecutive days or nonconsecutive breaks in service totaling 120 or more days;
 - (2) meets the standards in AS 18.65.672;
 - (3) has successfully completed
 - (A) a basic training program that meets the requirements under AS 18.65.676; and
 - (B) a background information check under AS 18.65.674(a); and
 - (4) attests to the law enforcement code of ethics.

18.65.684. Denial, revocation, or lapse of certificate.

- (a) The department may deny an individual's application for a village public safety officer certificate or revoke a village public safety officer certificate in accordance with AS 44.62 (Administrative Procedure Act) if
 - (1) the individual knowingly makes a false statement in an application or other document required for employment or certification; or
 - (2) after the date of hire, has
 - (A) been convicted of a
 - (i) felony;
 - (ii) misdemeanor crime involving domestic violence; or
 - (iii) misdemeanor crime of dishonesty, a crime that resulted in serious physical injury to another person, or of operating vehicle, aircraft, or watercraft while under the influence of an alcoholic beverage, inhalant, or controlled substance two or more times;
 - (B) illegally used, possessed, manufactured, transported, or delivered an alcoholic beverage in violation of a local option under AS 04.11 or a municipal ordinance or a controlled substance; or
 - (C) used, sold, cultivated, transported, manufactured, or distributed marijuana.
- (b) The department is not required to deny an individual's application for a certificate or revoke a certificate if the individual or holder of the certificate establishes by clear and convincing evidence that, in connection with a conviction for a misdemeanor crime involving domestic violence, the underlying conviction
 - (1) has been expunged or set aside;
 - (2) is for an offense for which the officer has been pardoned; or
 - (3) is for an offense for which the officer has had civil rights restored that were lost upon the conviction.
- (c) The holder of a certificate shall immediately return the certificate to the department upon notification of the revocation.

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- (d) An individual who is denied a certificate or a holder whose certificate is revoked may appeal to the commissioner for reversal of the denial or revocation. The appeal must be received in writing within 30 days after the date of the notice of denial or revocation and must set out the reasons for the appeal. The commissioner or the commissioner's designee shall issue a written decision within 45 days after receipt of the appeal.
- (e) A certificate lapses if the holder is not employed as a full-time village public safety officer for a period of 12 consecutive months.
- (f) An individual may request reinstatement of a lapsed certificate after undergoing additional training as determined by the department and serving an additional probationary period of up to 12 months, at the discretion of the commissioner in consultation with the grant recipient. A certificate may not be reinstated if the certificate has lapsed for more than 10 years.

18.65.686. Powers and duties of village public safety officers.

- (a) A village public safety officer who is certified under AS 18.65.682 has the power of a peace officer of the state or a municipality and is charged with
 - (1) the protection of life and property in the state, including through
 - (A) fire prevention and suppression;
 - (B) provision of emergency medical services; and
 - (C) participation in and coordination of search and rescue efforts for missing or injured persons;
 - (2) providing pretrial, probation, and parole supervision to persons under supervision by communicating with and monitoring the activities and progress of these persons at the direction of pretrial services, probation, and parole officers;
 - (3) conducting investigations;
 - (4) enforcing
 - (A) the criminal laws of the state or a municipality;
 - (B) statutes or ordinances of the state or municipality punishable as a violation if the certified village public safety officer has completed training in that field of violation enforcement;
 - (5) providing local training programs on public safety; and
 - (6) the powers usually and customarily exercised by a peace officer.

18.65.688. Definitions.

- (a) In AS 18.65.670 - 18.65.688,
 - (1) "Alaska Native organization" means an organization listed in AS 47.27.070(a);
 - (2) "commissioner" means the commissioner of public safety;
 - (3) "crime involving domestic violence" has the meaning given in AS 18.66.990;
 - (4) "department" means the Department of Public Safety;
 - (5) "marijuana" has the meaning given in AS 11.71.900;
 - (6) "village" means a community with a population less than 2,500 based on the most recent federal census.

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Article 1. Powers and duties of the Department.

13 AAC 96.010 Powers and duties of the department.

- (a) The provisions of this chapter apply to the award of grants to a grant recipient to provide participating villages with public safety, including village public safety officers and supporting positions, services, equipment, and facilities that advance rural public safety. For the purposes of this chapter, a "grant recipient" means a nonprofit regional corporation, an Alaska Native organization, or a regional municipality authorized to receive grant funds in AS 18.65.670(b).
- (b) The department will
 - (1) review proposals for regional grants to provide village public safety officer programs;
 - (2) monitor compliance with the terms of the grant agreements of the village public safety officer program and with the regulations in this chapter;
 - (3) in its discretion, allow grant recipients spending flexibility and discretion to achieve public safety objectives in the region;
 - (4) consult with a grant recipient and a village regarding village public safety officer programs and mediate disputes between the grant recipient and the village , if mediation is practical;
 - (5) consult with and provide operational oversight to village public safety officers and provide technical assistance and advice on matters relating to public safety and law enforcement;
 - (6) in its discretion, conduct background investigations into the qualifications and personal history of applicants for village public safety officer positions; and
 - (7) in its discretion, provide training and equipment to village public safety officers.

Article 2. Corporation and Village Participation.

13 AAC 96.020. Grant applications.

A regional corporation or Alaska Native organization may apply to participate in the village public safety officer program by submitting a written application to the department to provide village public safety officers as provided in AS 18.65.670. After at least one officer is assigned to one or more villages, either directly or by roving assignment, a grant recipient may apply for additional supporting positions, services, equipment, and facilities to support expansion of the program within the region that the grantee serves. The grant recipient shall submit a grant application annually.

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13 AAC 96.030. Department agreements with corporations.

The department will not provide grant money to a grant recipient until the grant recipient enters into a written agreement with the department. The agreement must include the following terms:

- (1) all of the terms as set out in AS 18.64.670(d)(1) - (4); and;
- (2) a provision by which the corporation agrees to indemnify and hold harmless the State of Alaska, and officers, employees, and agents of the State of Alaska, for an act or omission in the administration of the village public safety officer program or in the monitoring, assisting, or training of a village public safety officer.

13 AAC 96.040. Administration by grant recipient.

- (a) In each community or village that maintains a village public safety officer, a grant recipient shall ensure that the village public safety officer has

- (1) office space;
- (2) a telephone, facsimile, or cellular service that includes long distance service; and a telephone with long distance service; and
- (3) a facility to temporarily hold individuals who are under arrest in a safe and secure manner.

- (b) Expenses incurred under this section shall not be the responsibility of the officer.

13 AAC 96.050. Grant recipient agreements with villages.

A grant recipient may not use grant money to acquire, improve, or maintain facilities for a village public safety officer or employ such officers for a village unless the village through its governing body enters into a written agreement with the grant recipient. The agreement must

- (1) be comparable to agreements that the grant recipient has made with other villages in the region that the grant recipient serves;
- (2) require that the grant recipient and the village comply with this chapter and with state and federal law; and

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- (3) set out a public safety program objective and specific job descriptions for village public safety officers that include the duties and responsibilities that the grant recipient and the village expect an officer to perform.

13 AAC 96.060. Termination of grants.

- (a) The department may terminate a grant in whole or in part to a grant recipient before the end of the grant period if the grant recipient
 - (1) fails to comply with a provision of
 - (A) this chapter or with state or federal law; or
 - (B) an agreement relating to the village public officer program between the
 - (i) department and the grant recipient; or
 - (ii) grant recipient and the village; or
 - (2) has a village public safety officer position vacancies for an extended period during the contract period.
- (b) If terminating a grant in whole or in part, the department will provide 30-day written advance notice to the grant recipient and the affected village stating the reasons for the termination, the effective date, and, if the termination is partial, the portion of the grant to be terminated.
- (c) If a grant or portion of a grant is terminated under this section, the department is entitled to reimbursement of the grant money that covers the period following the termination.
- (d) A grant recipient may terminate a grant as provided by the terms of the grant or by the terms of the agreement between the grant recipient and the village.
- (e) After consultation with a grant recipient, the department may reapportion available unspent funds to support the other priorities within the program.

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Article 3. Minimum Standards, Training, and Certification.

13 AAC 96.080. Village Public Safety Officer Qualifications.

- (a) A grant recipient may not use grant money to employ an applicant as a village public safety officer unless the applicant
- (1) Meets the criteria as set out in AS 18.65.
 - (2) receives a physical examination from a licensed physician, advanced practice registered nurse, or physician assistant before attending a basic training program prescribed under AS 18.65.676 and submits, on a medical record form supplied by the department, a certification from that licensed physician, advanced practice registered nurse, or physician assistant that the applicant individual
 - (A) does not have a physical or hearing condition that would adversely affect the performance of the powers and duties of a village public safety officer;
 - (B) has normal color discrimination, normal binocular coordination, normal peripheral vision, and corrected visual acuity of 20/30 or better in each eye; and
 - (C) does not have a mental or emotional condition that would adversely affect the performance of the powers and duties of a village public safety officer;
 - (3) certifies the applicant has not been convicted, by a civilian court of this state, the United States, or another state or territory, or by a military court, of one or more of the following offenses, specified in AS 18.65.672, including an offense with substantially similar elements to such an offense under Alaska law;
 - (4) certifies the applicant has not been discharged, or resigned under threat of discharge, from employment as a village public safety officer, village police officer, or police officer in this state or any other state or territory for conduct that would cause a reasonable person to have substantial doubt about an individual's honesty, fairness, and respect for the rights of others and for the laws of this state and the United States or that is detrimental to the integrity of the police department where the police officer worked.

12 AAC 96.100. Village public safety officer basic training.

A village public safety officer basic training program must provide public safety related instruction as required by AS 18.65.67

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Article 4. Definitions.

13 AAC 96.900. Definitions

In this chapter, unless the context requires otherwise,

- (1) "department" means the Department of Public Safety;
- (2) "governing body" means the elected city council, traditional council, or elders council that the state recognizes as having governmental functions and enters into a memorandum of agreement with the grant recipient;
- (3) "grant recipient" means an organization identified under AS 18.65.670(b);
- (4) "regional corporation" means a nonprofit corporation, formed under Alaska law for the benefit of the people of a specific geographic or cultural region of the state;
- (5) "village" means a community with a population of less than 2,500 individuals based on the most recent federal census;
- (6) "village public safety officer program" means the efforts, including personnel, services, and infrastructure, intended to address public safety challenges encountered in rural Alaska villages, to include search and rescue and missing persons, structural and wildland fire prevention and suppression, parole and probation enforcement, public safety education, emergency medical services, law enforcement and other related functions necessary to preserve the public peace.

APPENDIX E

AUDIT REQUIREMENTS

2 AAC 45.010. Audit requirements

- (a) A state agency that enters into a financial assistance agreement to provide financial assistance to an entity shall, in coordination with any other state agencies providing financial assistance to that entity, require that entity to submit to the department an audit of the recipient entity if that entity is subject to an audit under this section. The audit must be conducted and submitted as described in this section. In order to ensure compliance with this subsection, a state agency must include the audit requirements of this section in any financial assistance agreement subject to this subsection.
- (b) An entity that expends financial assistance with a cumulative total of \$750,000 or more during the entity's fiscal year shall submit an audit report for the audit period to the department, by
 - (1) the earlier of
 - (A) 30 days after the entity receives its audit report for the audit period; or
 - (B) nine months after the end of the audit period; or
 - (2) a later date than the date calculated under (1) of this subsection, if
 - (A) the state agency that provides the financial assistance agrees to the change of date; and
 - (B) the agreement under (A) of this paragraph is made in
 - i. writing; and
 - ii. advance of the date calculated under (1) of this subsection.
- (c) An audit required by this section must be conducted by an independent auditor, according to the following audit standards effective at the time of review for the audit period:
 - (1) Government Auditing Standards, 2011 Revision, adopted by the comptroller general of the United States, and adopted by reference;
 - (2) generally accepted auditing standards, as accepted by the American Institute of Certified Public Accountants in the Codification of Statements on Auditing Standards, January 2017 revision for the type of entity being audited, adopted by reference;
 - (3) State of Alaska Audit Guide and Compliance Supplement for State Single Audits, May 2017 revision, prepared by the department, adopted by reference;
- (d) The audit required under this section must report on the following:
 - (1) the system of internal controls of the entity and the auditor's identification of significant deficiencies and material weaknesses of the entity, using the applicable standards set out in (c) of this section;
 - (2) the entity's compliance with applicable state statutes and regulations and applicable financial assistance agreements affecting the expenditure of the financial assistance; the report must identify

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AUDIT REQUIREMENTS

findings and known questioned costs that exceed \$5,000 in the aggregate for all transactions of expenditures tested for the financial assistance being audited;

- (3) the entity's financial statements;
- (4) the schedule of state financial assistance.
- (5) the schedule of findings and questioned costs.

(e) As part of the audit report required under this section, the entity must provide

- (1) written comments on any
 - (A) findings;
 - (B) known questioned costs;
 - (C) significant deficiencies, including material weaknesses; and
 - (D) recommendations contained in the audit report;
- (2) the entity's plan for corrective action, if any findings are identified or any recommendations are made in the audit report;
- (3) the status of the entity's implementation of any plans for corrective actions related to
 - (A) the audit reports required under this section for the fiscal year before the audit period; and
 - (B) unresolved findings of audit reports required by this section for audit periods before those specified in (A) of this paragraph; and
- (4) a written explanation of the reasons why corrective action will not be taken if the entity does not intend to take corrective action on the findings and recommendations in any audit report required by this section.

(f) An audit report required under this section need not evaluate the effectiveness of a program funded by financial assistance. However, a program evaluation or financial monitoring may be conducted by the state agency or requested of the entity by the state agency that entered into the financial assistance agreement.

(g) An audit required by this section must cover the entire operations of the entity.

(h) An entity shall provide the department with sufficient copies of each audit report to allow submission of a copy to each state agency providing financial assistance to the entity. The department will determine if auditing standards have been met and will forward a copy of the audit to the appropriate state agencies. The department will coordinate the assignment of the resolution to one state agency, if the exceptions concern more than one state agency. The applicable state agency providing financial assistance to the entity must meet its responsibilities under other law for ensuring compliance with the audit report.

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AUDIT REQUIREMENTS

- (i) Unless additional audit requirements are imposed by state or federal law, a state agency that provides financial assistance to an entity shall accept the audit required by this section in satisfaction of any other audit requirement. If additional audit work is necessary to meet the needs of a state agency, the audit work must be based on the audit required by this section. Nothing in this subsection authorizes a state agency to seek payment from the entity for the additional audit work.
- (j) A third party that receives financial assistance through an entity, in an amount described in this section, is subject to the applicable requirements of this section. An entity that disburses \$750,000 or more in state financial assistance to a third party shall ensure that the third party complies with the requirements of this section. That entity shall also ensure that appropriate corrective action is taken within six months after a third party's noncompliance with an applicable state statute or regulation, or financial assistance agreement, is disclosed
- (k) Repealed 7/1/98.
- (l) For purposes of this section, if an entity has not identified its fiscal year, that entity's fiscal year is July 1 through June 30
- (m) Financial assistance in the following form is not included when calculating whether an entity meets the threshold monetary requirement under (b) of this section:
 - (1) community revenue sharing money provided under AS 29.60.850 - 29.60.879
 - (2) Repealed 3/31/2008;
 - (3) aviation fuel tax money provided under AS 43.40.010
 - (4) electric and telephone cooperative gross revenue tax refunds provided under AS 10.25.570
 - (5) alcoholic beverage license fee refunds provided under AS 04.11.610
 - (6) fisheries tax refunds provided under AS 29.60.450, AS 43.75.130, and AS 43.77.060
 - (7) PERS/TRS relief funding under money appropriated to pay employer unfunded liability attributable to the entity under AS 14.25 and AS 39.35;
 - (8) money expended for projects that are solely managed, supervised, and controlled by the Alaska Energy Authority under AS 44.83 and turned over to the grantee at the conclusion of the project
- (n) Financial assistance in a form listed in (m) of this section is not exempt from compliance testing if the entity meets the threshold monetary requirement under (b) of this section.
- (o) Repealed 7/1/98.

APPENDIX F

UNLAWFUL EMPLOYMENT PRACTICES

AS 18.80.220 Unlawful employment practices; exception.

- (a) Except as provided in (c) of this section, it is unlawful for
- (1) an employer to refuse employment to a person, or to bar a person from employment, or to discriminate against a person in compensation or in a term, condition, or privilege of employment because of the person's race, religion, color, or national origin, or because of the person's age, physical or mental disability, sex, marital status, changes in marital status, pregnancy, or parenthood when the reasonable demands of the position do not require distinction on the basis of age, physical or mental disability, sex, marital status, changes in marital status, pregnancy, or parenthood;
 - (2) a labor organization, because of a person's sex, marital status, changes in marital status, pregnancy, parenthood, age, race, religion, physical or mental disability, color, or national origin, to exclude or to expel a person from its membership, or to discriminate in any way against one of its members or an employer or an employee;
 - (3) an employer or employment agency to print or circulate or cause to be printed or circulated a statement, advertisement, or publication, or to use a form of application for employment or to make an inquiry in connection with prospective employment, that expresses, directly or indirectly, a limitation, specification, or discrimination as to sex, physical or mental disability, marital status, changes in marital status, pregnancy, parenthood, age, race, creed, color, or national origin, or an intent to make the limitation, unless based upon a bona fide occupational qualification;
 - (4) an employer, labor organization, or employment agency to discharge, expel, or otherwise discriminate against a person because the person has opposed any practices forbidden under AS 18.80.200 - 18.80.280 or because the person has filed a complaint, testified, or assisted in a proceeding under this chapter;
 - (5) an employer to discriminate in the payment of wages as between the sexes, or to employ a female in an occupation in this state at a salary or wage rate less than that paid to a male employee for work of comparable character or work in the same operation, business, or type of work in the same locality; or
 - (6) a person to print, publish, broadcast, or otherwise circulate a statement, inquiry, or advertisement in connection with prospective employment that expresses directly a

APPENDIX F

UNLAWFUL EMPLOYMENT PRACTICES

limitation, specification, or discrimination as to sex, physical or mental disability, marital status, changes in marital status, pregnancy, parenthood, age, race, religion, color, or national origin, unless based upon a bona fide occupational qualification.

(b) The state, employers, labor organizations, and employment agencies shall maintain records on age, sex, and race that are required to administer the civil rights laws and regulations. These records are confidential and available only to federal and state personnel legally charged with administering civil rights laws and regulations. However, statistical information compiled from records on age, sex, and race shall be made available to the general public.

(c) Notwithstanding the prohibition against employment discrimination on the basis of marital status or parenthood under (a) of this section,

(1) an employer may, without violating this chapter, provide greater health and retirement benefits to employees who have a spouse or dependent children than are provided to other employees;

(2) a labor organization may, without violating this chapter, negotiate greater health and retirement benefits for employees of an employer who have a spouse or dependent children than are provided to other employees of the employer.

(d) In this section, "dependent child" means an unmarried child, including an adopted child, who is dependent upon a parent for support and who is either

(1) less than 19 years old;

(2) less than 23 years old and registered at and attending on a full-time basis an accredited educational or technical institution recognized by the Department of Education and Early Development; or

(3) of any age and totally and permanently disabled.

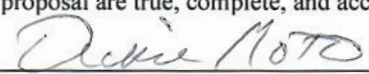
VILLAGE PUBLIC SAFETY OFFICER PROGRAM GRANT APPLICATION

Application is hereby made to the Department of Public Safety, Village Public Safety Officer Division for funding made available through the state general funds to operate a Village Public Safety Officer Program.	
1. Name of Applicant Agency: Northwest Arctic Borough	
2. Street Address of Applicant Agency: 163 Lagoon St Kotzeube, Ak 99752	3. Main Telephone: 907 442 2500 Ext. 4. FAX:
5. Mailing Address of Applicant Agency: PO Box 1110 Kotzeube, Ak 99752	6. Agency Web Site Address and Agency DUNS number: nwabor.org DUNS #:
7. Communities Served: Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Noatak, Noorvik, Selawik, Shungnak	
8. VPSO Program Coordinator Name: Joshua Harville Title: VPSO Coordinator	9. Phone: 907 442-2500 Ext. 10. FAX: 907 442- 2930 11. Email: jharville@nwabor.org
12. Applicant Agency Budget Period (for audit information) Beginning: July 1, 2024 Ending: June 30, 2025	13. Proposed State Budget Year and Funds Requested: FY2025
14. Type of Application (check one): <input type="checkbox"/> New (new project or 1 st year of application for funding) <input checked="" type="checkbox"/> Continuation (continuation application for funding)	15. Type of Organization (check eligibility type): <input type="checkbox"/> Nonprofit (include proof of nonprofit status) <input type="checkbox"/> AK Native Tribe <input checked="" type="checkbox"/> Government

CONTACT INDIVIDUALS

16. Authorizing Person Name: Dickie Moto Title: Mayor	Phone: 907 452 -2500 Ext. FAX: Email: dmoto@nwabor.org
17. Financial Contact Name: Jade Hill Title: Controller	Phone: 907 442-2500 Ext. FAX: Email: jhill@nwabor.org
18. Project Director: (If different than #8) Name: Title:	Phone: Ext. FAX: Email:

CERTIFICATION

19. The undersigned (authorized official signing for the applicant agency) certifies that the statements made in this application document and attached proposal are true, complete, and accurate to the best of his or her knowledge.	
Authorized Signature: <u></u>	Date: 6-9-24

PROJECT OVERVIEW:

The Northwest Arctic Borough (NAB) was formed in June 1986. Geographically, NAB encompasses over 40,000 square miles. The population is 7,523 (per 2010 census.) NAB government is comprised of a Borough Mayor and twelve (12) Borough Assembly Members. NAB serves eleven (11) communities of the eleven NAB communities; ten (10) are currently scheduled to be served by the VPSO program, with a total of six (6) officers.

NAB has some of the highest rates of violent crime in the country at 18.1% per capita. One of the largest challenges in combatting violent crime is the importation of alcohol to dry communities, which contributes to high rates of assault involving domestic violence, and sexual assault. Our communities are amongst the most remote in the state, which complicates our ability to improve public safety. Additionally, our communities are not linked by a major transportation highway system. Most of the day-to-day transportation is provided by small air carriers, and private transportation is limited to Snowmachine travel during the winter months and private watercrafts during the summer (or snow/ice free) months.

NAB has the highest costs of living in the state. Gasoline is \$18.00 per gallon in Ambler and almost \$12.00 dollars per gallon in Shungnak. Apart from Kotzebue, all of the following communities have been identified in the most recent Denali Commission reports as “distressed communities.”

Noorvik 2010, 2012, 2020

Buckland 2020

Kiana 2010, 2012, 2020

Ambler, 2010, 2012, 2020

Selawik 2010, 2011, and 2012, 2020

Shungnak 2011 and 2012, 2020

The state rates a community as “distressed” if one of the following conditions is met: its average market income was less than \$20,571 in 2019; more than 70 percent of residents 16 years or older earned less than \$20,571 in 2019; or less than 30 percent of residents 16 years and older worked all four quarters.

NAB is a home rule government and operates regionally. In addition to normal government operations, NAB provides search and rescue coordination, a regional fire department with local battalions in each outlying community as well as emergency management planning, response and recovery services for an array of events, e.g., severe storms, flooding, sea surges, etc. NAB is

Also, the government agency responsible for the local emergency planning committee who monitors hazardous spills and maintains an inventory of extremely hazardous materials in the region. NAB has provided VPSO program services since 2011.

NAB will continue to provide the best possible public safety service to area communities as afforded by the grant award. Currently we are scheduled to have six (6) VPSOs working by the end of June; one (1) in Noorvik, one (1) in Kiana, one (1) in Deering and one (1) in Noatak, (1) yet to be assigned. Additionally, we have one (1) position as a VPSO Coordinator/VPSO Rover who provides VPSO services when travelling to the outlying communities within the region. NAB will maintain these positions as well as looking to provide additional personnel to supplement these positions. NAB is currently in the process of Hiring two full time Regional Public Safety Officers. One (1) officer will be stationed in Anchorage and work out of the state Department of Public Safety VPSO Operations Office and assist in statewide program support, they will be conducting MMIP investigations and assist with program outreach and other duties assigned by the director. A MOU was signed between DPS and the NAB to facilitate this appointment. NAB will support this position with employment, travel, equipment and other necessities for the position to function. The other (1) RPSO will be assigned to Kotzebue and will serve as first line supervisor overseeing VPSO operations, conducting higher level investigations, and conducting public safety training.

NAB will continue to utilize a two week on, two weeks off rotational schedule to help alleviate the issues caused by lack of safe and adequate housing for VPSOs with families. Our planning efforts will continue to transition the rotational schedule to full-time schedule as safe and adequate housing becomes available within the communities. We currently have VPSO Memorandums of Agreement (MOAs) in all communities in the borough.

PROJECT NARRATIVE:

NAB has trained VPSO's to a minimum level of ETT so they can work in cooperation with their local health aides to provide a higher more responsive level of EMS service in the region. Continuing to update ETT training is a priority for NAB. It is a goal of NAB to provide first aid and CPR training in all our communities and will use VPSO's to accomplish this in their respective communities. Traditionally NAB will have its VPSOs patrol the established winter trails on Snowmachine and perform regular boating safety checks utilizing patrol boats, to help reduce the cases of alcohol importation to our communities. This activity is placed on hold until the VPSO office issues additional jurisdiction once granted back to VPSO's in the region.

Each position will also continue to provide the expected services as laid out in the state grant agreement and the MOA with each community pending successful awarding of grant funds.

NAB provides VPSOs with basic office supplies (e.g., printer ink and paper, pens, batteries, staples, paper clips, etc.), training, equipment/maintenance, heating fuel for living quarters, fuel for patrol vehicles. We also provide cellular phone services for each officer and a satellite phone for emergencies while traveling within the region but outside of cellular service coverage areas.

Scope of Work

In FY24, NAB will continue to provide the best possible public safety services within the communities of the Northwest Arctic Borough as afforded by the grant award. Our goals include hiring more VPSOs, providing them with the needed equipment and vehicles, and securing housing for Village Public Safety Officers throughout the Northwest Arctic Borough. Each VPSO position will continue to provide the expected services as laid out in the state grant agreement and the MOA with each community including policing the communities, providing fire safety awareness, organizing and overseeing search and rescues, and providing lifesaving emergency medical assistance when needed pending successful awarding of grant funds as detailed in the budget narrative.

Regional Narrative

Region

The Northwest Arctic Borough (NAB) was formed in June 1986. The population is 7,523 (per US Census.) NAB is comprised of eleven Alaska Native villages including the hub community of Kotzebue. These villages are scattered throughout a land area of about 38,000 square miles, roughly the same size as the state of Indiana. As there is no road system connecting these communities, travel in the region must be accomplished by air, snow machine in the winter, or by boat during the summer. The lack of a road system makes residents heavily dependent on expensive air travel (approximately \$650 round trip from villages to Kotzebue), which in turn greatly hampers the ability to provide emergency services.

The remote roadless nature of the region also impacts the operations of the VPSO program as officers require appropriate vehicles and tools to serve in a region where temperatures range from -60 to 80° Fahrenheit. Airfreight of necessary parts and supplies and equipment to and from our village-based officers is required due to long distances and lack of other transportation infrastructure. Due to extensive problems with vandalism, appropriate and secure storage is also a necessity in the region to protect supplies and equipment.

Residents of this region also face the challenge of living in one of the most expensive places in the country while having extremely high rates of poverty. For example, due to high shipping costs, a gallon of milk often costs more than \$12 a gallon. Since 2017, the villages of Ambler, Buckland, Kiana, Kivalina, Kobuk, Noatak, Noorvik, Selawik, and Shungnak have been identified as distressed communities by the Federal Denali Commission. The Federal Denali Commission defines a community as “distressed” if one of the following conditions are met: Its average market income was less than \$17,896 in 2015; more than 70 percent of residents 16 years or older earned less than \$17,896 in 2015; or less than 30 percent of residents 16 years and older worked all four quarters (Denali Commission Alaska 2017).

Related to the Distressed Communities classification is the fact that the unemployment rates are extremely high in our targeted communities. Consequently, poverty is a persistent problem. According to the U.S. Census Bureau, 22.8% of the Northwest Arctic Borough’s residents are living below the federal poverty level. Tribal villages in the region have small populations, small budgets, and relatively few employees to address hardships without outside assistance. With so many factors hindering the ability to provide services, grant funds are especially vital for supporting the development of an effective local emergency response model.

Crime in our region:

The overall reported incidents have been trending down in the last 5 years. According to the local troopers this is due in part to the little to no presence of VPSOs in the communities so not as many incidents are being reported. In 2022, even though our total reported incidents were lower than average the number of assaults, Sexual assaults and alcohol related incidents are still extremely high with 139 assaults, 10 sexual assaults 6 sexual abuse of a minor, and 124 alcohol related incidents. It is the goal of the Northwest Arctic Borough to help reduce these numbers while also reducing the numbers of unreported incidents by increasing the VPSO presence in the communities and building back a working partnership within each of our communities with the grant funding of additional VPSOs.

Housing needs:

We currently have five communities that have major VPSO housing project needs:

- Selawik: housing and warm storage.
This is our largest community and has the largest number of recorded incidents.
- Buckland: housing renovation.
This village has our highest search and rescue rate.
- Noorvik: complete housing renovation.
This is our 2nd largest village and has a significant number of recorded incidents.
- Kivalina: Location for housing and warm storage built.
This village currently undergoing a major moving project with many challenges.
- Kobuk: site control for housing and warm storage built.
This village is currently being coved by a VPSO in Shungnak (about 7 miles away)

Organization

NAB government is comprised of a Borough Mayor and twelve (12) Borough Assembly Members. NAB is a home rule government and has made public safety a top priority. Along with normal government operations, NAB has managed the VPSO program since 2011. Additionally, NAB provides regional search and rescue coordination and a fire department with local battalions in each outlying community. NAB also coordinates emergency management planning and response and recovery services for an array of events such as severe storms, flooding, and sea surges. NAB is also the government agency responsible for the local emergency planning committee who monitors hazardous spills and maintains an inventory of extremely hazardous materials in the region.

The Northwest Arctic Borough (NAB) continues to seek outside partnerships and funding to reduce dependency on state resources and enhance our services. Significant cooperation occurs between the Northwest Arctic Borough and Maniilaq Association, the regional non-profit that provides health, social, and tribal government support services. Some examples include the following:

- VPSO program cooperated with Maniilaq Association's Tribal Family Services and the Maniilaq's Child Advocacy Center (CAC) to provide training on trauma-informed care and on the region's procedures for addressing reports of sexual violence or assault.
- Funding for renovations in Shungnak and Noorvik to include a waste heat project for the village of Shungnak.
- The Northwest Arctic Borough will continue to work with Maniilaq and other agencies to provide local trainings with the ability to perform in house training for VPSOs to help reduce costs of travel and reduce the time spent away from the communities. Some of the trainings being looked at are more advanced EMS, Fire Search and Rescue, as well as more in-depth Law Enforcement training.

VPSO Program

Currently we have Five(5) full-time VPSO positions funded with State Public Safety funding (not including the coordinator). We currently have Five(5) full-time VPSO's in the NAB. The staffing of these five(5) positions include two(2) VPSO's assigned to villages and three(3) recruits that will attend the VPSO Academy in July. Both of the VPSO's work a 2 weeks-on/ 2 weeks-off rotational schedule. All three(3) of the recruits will work a 2 weeks-on / 2 weeks-off schedule when they graduate the Academy.

NAB will maintain these positions, and continue in pursuing their recruitment of additional personnel, to serve the communities throughout the region. Due to the current lack of personnel, NAB will continue to utilize a two week on / two week off rotational schedule. Our long-term goal is to transition the rotational schedule to a full-time schedule as more personnel become available.

NAB will have its VPSOs patrol the established winter trails on snow machine and perform regular boating safety checks utilizing patrol boats, to help reduce the amount of alcohol and drugs imported to our dry or damp communities as agreed to in each communities MOA.

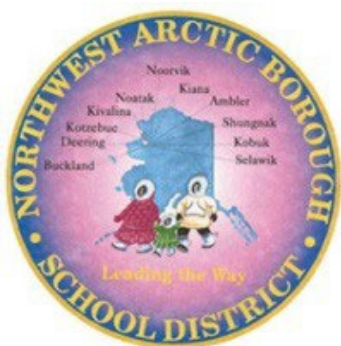
Because of limited personnel and financial resources, the NAB is unable to station a VPSO in each of the regions 10 communities. To ensure regional public safety, VPSOs regularly deployed to communities which lack full-time coverage. Examples include shifting officers between communities to provide coverage during special community events (such as basketball tournaments, dog races or regional meetings), or investigate suspected criminal activity. To ensure coverage across the region all NAB VPSO are designated as travelling VPSOs.

Regional Support of VPSO Program

NAB provides VPSOs with basic office supplies (e.g., printer ink and paper, pens, batteries, staples, paper clips, etc.), training, equipment/maintenance, heating fuel for living quarters, satellite phone and internet service, and fuel for patrol vehicles. Insurance for our patrol vehicles is one of our highest costs and is paid for by NAB. NAB also provides cellular phone services for each officer and an alternate means of communication for emergencies while traveling within the region but outside of cellular service coverage areas.

The Northwest Arctic Borough School District(NWABSD) supports the VPSO program by providing overnight accommodations when other lodging is unavailable. The VPSO program also frequently uses school internet service, office equipment, and meeting spaces. In addition, the VPSO Program has partnered with Maniilaq Association to apply for DOJ COPS grant funding to purchase needed patrol equipment and vehicles. Maniilaq, NWABSD, and NAB make up 3 of the 4 Northwest Arctic Leadership Team organizations that represent the region and have made public safety one of the region's top priorities.

In 2015 NAB received an Alaska Housing Finance Corporation (AHFC) grant to provide public safety housing in Ambler. The borough was required to provide a 20% match or \$195,600 in order to secure these funds from AHFC to build a duplex, which provides housing for both a VPSO and an Alaska State Trooper (on a two week on / two week off rotation). NAB is currently partnering with AHFC to do get housing built in Buckland pending the award documents this year.



**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 24-30**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING AN ASSEMBLY
DONATION UNDER THE FY25 BUDGET FOR THE
CHUKCHI CONSORTIUM LIBRARY.**

WHEREAS: on an annual basis, the Borough receives donation requests from a variety of community and regional organizations, and the Assembly has often appropriated funds to meet certain donation requests; and

WHEREAS: under the Borough's FY25 Budget adopted by Ordinance 24-07, the Borough Assembly budgeted \$325,000 for FY25 donations through Account # 01-01-7050; and

WHEREAS: the Borough's Donation Policy requires organizations to submit requests for donations to receive funding under the FY25 budget; and

WHEREAS: after reviewing the University of Alaska Fairbanks Chukchi Consortium Library's request to help fund the Consortium Library, the Borough has determined that this donation will further a public purpose and facilitate services within the Borough that the Borough cannot otherwise provide; and

WHEREAS: the University of Alaska Fairbanks Chukchi Consortium Library's donation request complies with the Borough's organizational donation policy codified at Chapter 6.32 of the Borough Code.

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough Assembly hereby approves an FY25 Assembly donation to the Chukchi Consortium Library in the amount of \$25,000.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:



Northwest Arctic Borough

163 Lagoon Street
P.O Box 1110 Kotzebue, Alaska 99752
Phone (907) 442-2500 Fax (907) 442-2930
Email: frontdesk@nwabor.org

ORGANIZATION CONTRIBUTION REQUEST FORM

Organizations requesting donations must be a non-profit, public charity, tribal government, or other not-for-profit that supports a public institution, program, faculty, or provides benefits to Borough residents. Donation requests must be approved by the Assembly and are dependent on current resources. You may be requested to appear before the Assembly regarding your request. A follow-up report will be required if approved, addressing how the contribution was used to benefit Borough Residents. By submitting this form and signing at the bottom, you acknowledge the requirements set forth by the Borough.

APPLICANT NAME: Minnie Naylor DATE: July 30, 2024

ORGANIZATION: Chukchi Consortium Library

MAILING ADDRESS: PO Box 297 Kotzebue AK 99752

PHYSICAL ADDRESS: 604 Third Avenue, Kotzebue, AK 99752

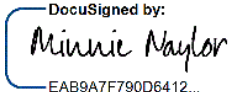
PHONE NUMBER: 907-442-2410

EMAIL ADDRESS: mlnaylor@alaska.edu

AMOUNT REQUESTING: \$50,000

ANNUAL OPERATING BUDGET (attach copy of budget): see attachment

ATTACH REASON FOR DONATION REQUEST (include a brief description of the program or service for which contribution is sought, the importance of the contribution to the success of the program or service, and how the program or service will provide a direct and material benefit to Borough residents)

APPLICANT SIGNATURE:  EAB9A7F790D6412...



University of Alaska Fairbanks
COLLEGE OF RURAL AND COMMUNITY DEVELOPMENT
P.O. Box 297, Kotzebue, Alaska 9975

Minnie Naylor, Director
907-442-3400
907-442-2322 fax
mlnaylor@alaska.edu
www.uaf.edu/chukchi

June 14, 2024

Mayor Dickie Moto
Northwest Arctic Borough
P.O. Box 1110
Kotzebue, Alaska 99752

Dear Mayor Moto,

Chukchi Consortium Library and the University of Alaska Fairbanks would like to thank you for your generous funding from the previous year. We would like to request \$50,000 for FY25 to support the Library and its continued public service to the community. We value the contributions the Northwest Arctic Borough has made since the 1980s. The Library is fully open to the public after the pandemic and has followed procedures to keep our community safe.

The Chukchi Campus Consortium Library provides these services:

- Borrowing Books
- Free Educational Services
- Computer and Wifi Access
- Assist the general public

The State of Alaska no longer has an office for public assistance in Kotzebue. Therefore, public services access is limited to the Chukchi Consortium Library to provide:

- Copying
- Faxing
- Computer Stations
- Technical Assistance (Email set up, scanning documents, numerous applications)
- Help check unemployment statuses
- Application help
 - Resumes, PFD, Tax Forms, jobs, food stamps, medicare, Medicaid

The Chukchi Consortium Library provides resources and services for literacy and education to anyone in need or wanting access within the community. Thank you for considering our request of \$50,000 in FY25 for continued support of the library.

Respectfully,

Minnie Naylor
Chukchi Campus Director

DocuSigned by:
Minnie Naylor
EAB9A7F790D6412...

Naturally Inspiring.

UAF is an AA/EO employer and educational institution.

UAF CHUKCHI CAMPUS

News and Updates
July 2024

Iñuunaiyuliksranaṭ Piqutigiplugu
For the purpose of a good life.

Our mission: To be a responsive and collaborative rural college that inspires and develops each student to contribute to the cultural and civic needs of their community.

CHUKCHI CONSORTIUM LIBRARY

NORTHWEST ARCTIC BOROUGH PARTNERSHIP

The Chukchi Consortium Library is a free community resource.

Library Services

- Books, magazines, e-books, DVD's, CD's from around the State of Alaska
- Computer stations open to all including an AWE station (Advanced Workstation in Education)
- Free wireless on campus
- Free meeting and study space
- Village access to materials via USPS

The Chukchi Consortium Library has been supported by our partnership with the Northwest Arctic Borough since the late 1980's. The Northwest Arctic Borough contributes critical support for the Chukchi Consortium Library to continue providing community services in the region.

Borough support for Chukchi Campus

- Staff
- Professional Development
- Library Materials

University support for Chukchi Campus

- Staff
- Professional Development
- Building Maintenance and Operations
- Internet Access

Usage of Library Funds

FY23 Revenue

• 2023 NWAB Funding	\$28,835
• Other	\$17,047
• UAF	\$59,861
• Total	\$105,743

FY23 Expenditures

• Library Director	\$83,765
• Books, DVDs, supplies	\$6,141
• AKLA membership, other	\$15,837
• Total	\$105,743

FY24 Revenue

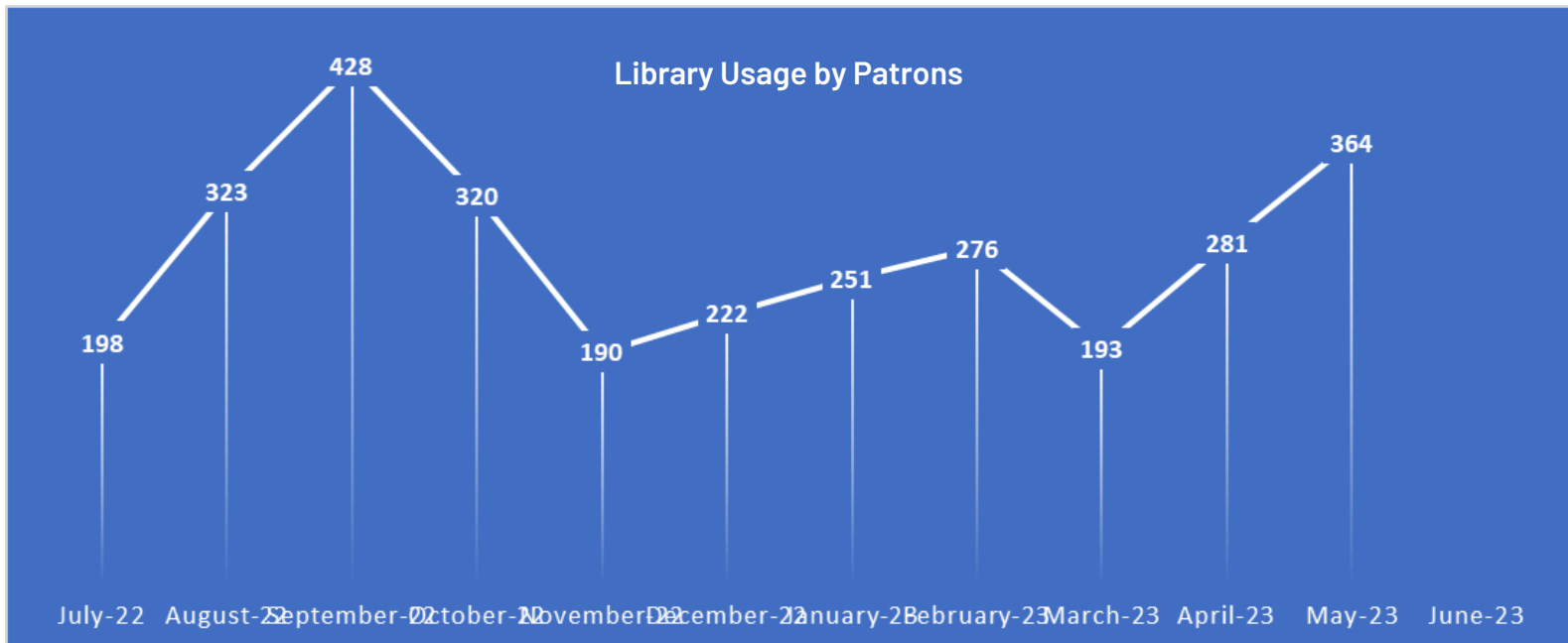
• 2024 NWAB Funding	\$50,000
• Other	\$4,239
• UAF	\$46,273
• Total	\$100,512

FY24 Expenditures

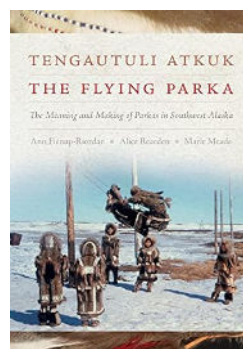
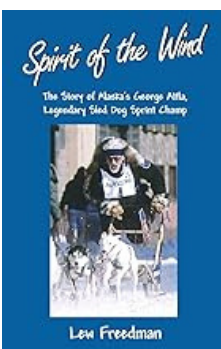
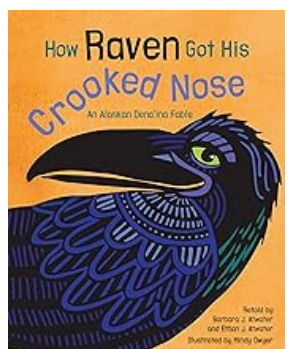
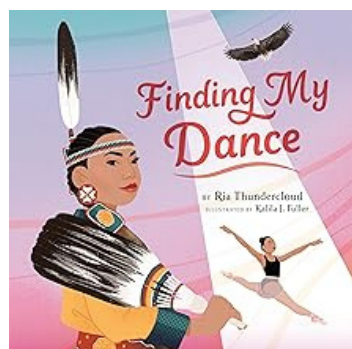
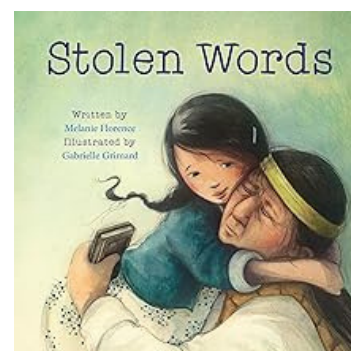
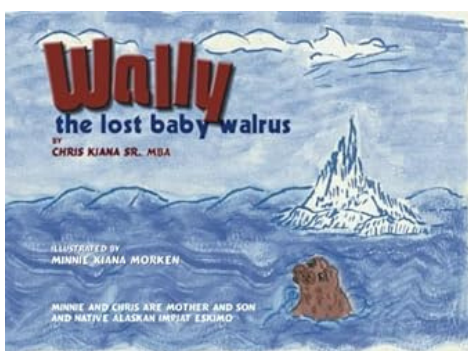
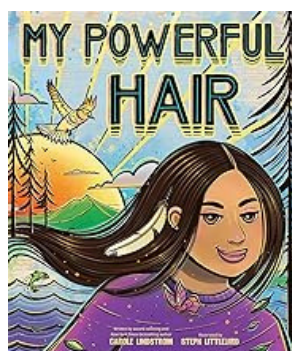
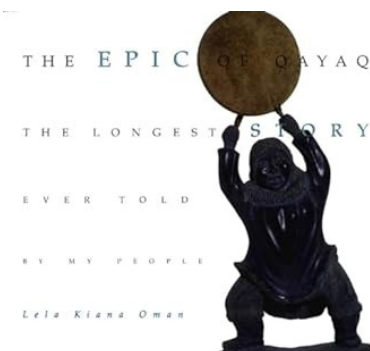
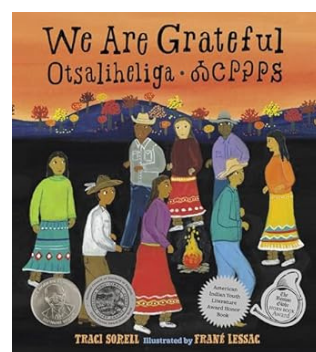
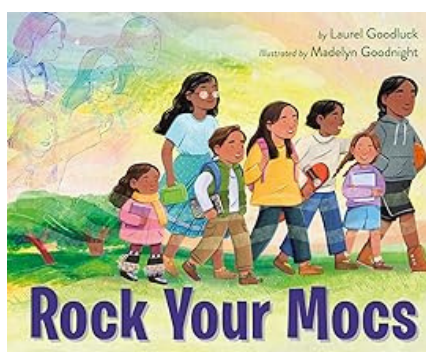
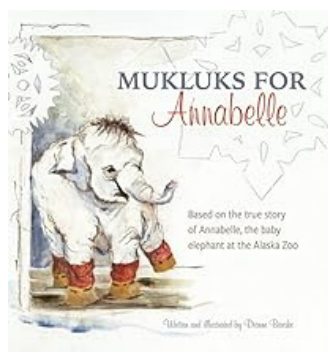
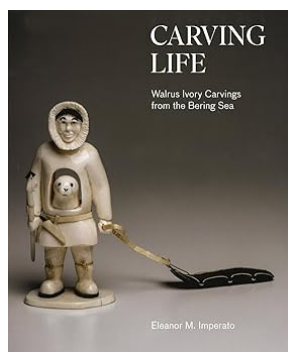
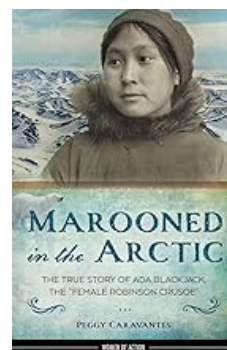
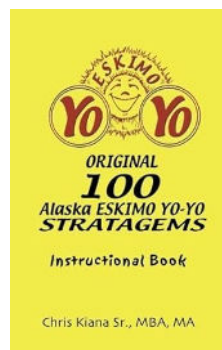
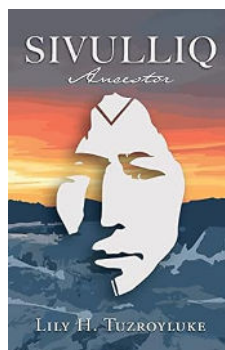
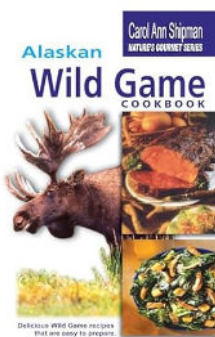
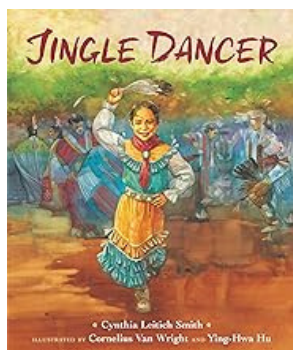
• Library Director	\$68,723*
• Books, DVDs, supplies	\$3,940
• AKLA membership, other	\$ 27,849
• Total	\$100,512

This donation request is for funding to be allocated solely to the Chukchi Consortium Library.

*Includes salary and benefits



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How to Stay in touch



facebook.com/chukchi.library



Chukchi Campus
604 3rd Avenue
Kotzebue, AK 99752

Hours of Operation
Monday-Friday,
9:00 a.m.-5:00 p.m.

mgmendenhall@alaska.edu
907-442-2410
uaf.edu/chukchi/

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 24-31**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A LEASE WITH
NASRUK NAY CONSULTING FOR VPSO HOUSING IN
KOTZEBUE, AND RELATED PURPOSES.**

WHEREAS: the Borough VPSO Program utilizes VPSOs on a rotational basis to cover public safety needs in Borough villages; and

WHEREAS: in order to save money on hotel expenses for travelling officers, the Borough wishes to lease a residential unit in Kotzebue that can be used by a variety of officers; and

WHEREAS: the cost of the lease is a covered expense under the Borough's FY25 VPSO grant; and

WHEREAS: the Borough Assembly wishes to approve execution of a lease agreement with Nasruk Nay Consulting for VPSO housing for FY25 at a monthly rate of \$3,500.

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough Assembly approves execution of a lease agreement in substantially the same form as accompanies this Resolution with Nasruk Nay Consulting VPSO housing in Kotzebue for FY25 at a monthly rate of \$3,500 through June 30, 2025.

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:

LEASE AGREEMENT
Public Safety

THIS LEASE (“Lease”) dated _____, 2024 (the “Effective Date”) is entered into between the NASRUK NAY CONSULTING, P.O. Box 876434, Wasilla, Alaska 99687 (“Lessor”) and the NORTHWEST ARCTIC BOROUGH, P.O. Box 1110, Kotzebue, Alaska 99752 (“Lessee”).

1. **LEASE OF PREMISES.** Lessor hereby agrees to lease to Lessee, and Lessee hereby agrees to lease from Lessor, the residential buildings located at 651A and B Caribou Drive, Kotzebue, AK 99752 (the “Premises”), under the terms and conditions set forth below.

2. **LEASE TERM.** This Lease shall be for an initial term of one year, commencing on the Effective Date and expiring on June 30, 2025 (the “Lease Term”). The parties may renew this Lease upon written agreement. As used in this Lease, the phrase “Lease Term” includes the initial term and any renewal terms.

3. **RENT AND UTILITIES.**

3.1. **Rent.** For the initial term of this Lease, Lessee shall pay Lessor rent in the amount of \$3,500 per month (the “Rent”). All rental payments are payable in advance and due on the first day of each month of the Lease Term.

3.2. **Utilities and Services.** Lessee shall procure and pay for all necessary utilities, services, and heating fuel used at the Premises, and as may be necessary or appropriate on or for the Premises during the Lease Term.

4. **USE OF PREMISES.** Lessee shall use and occupy the Premises solely for housing for Village Public Safety Officers (“VPSO”) and for related public safety use. Lessee shall comply with all applicable federal, state, and local statutes, laws, rules, regulations, orders, and ordinances in any manner affecting the Premises, Lessee’s property, and/or Lessee’s operations. This is not a residential lease governed by the Alaska Uniform Residential Landlord and Tenant Act. Lessee shall actively occupy or safeguard the Premises and notify Lessor of any extended absences from the Premises.

5. **QUIET ENJOYMENT.** Lessor hereby represents and warrants to Lessee that Lessee, upon paying the Rent, and observing and keeping all of the covenants and conditions of this Lease, shall lawfully and quietly hold, occupy, and enjoy the Premises during the Lease Term without hindrance or interference by Lessor or by any person or entity claiming a right, title, or interest in or to the Premises through Lessor.

6. CONSTRUCTION; OWNERSHIP. During the Lease Term, Lessee shall have the right to make such reasonable improvements to the Premises as from time to time it deems advisable. Lessee shall timely pay for any such improvements and maintain the Premises free and clear of liens arising from any improvements on the Premises. All improvements affixed to the Premises shall become the property of Lessor on termination of this Lease without any obligation of Lessor to pay Lessee for the value of those improvements, unless otherwise agreed to in advance by mutual written consent of the parties. Lessor acknowledges and approves that Lessee may make reasonable improvements and renovations to the Premises and Lessor hereby consents to all such improvements in advance, provided that it complies with Lessee's permitted use set forth in Section 4.

7. ASSIGNMENT AND SUBLETTING. Lessee may not sublease, assign, or transfer the Premises, in whole or in part, or any interest in this Lease, without Lessor's prior written consent, which consent may not be unreasonably withheld.

8. DEFAULT; REMEDIES.

8.1. Lessee's Default. Each of the following events shall constitute a default or breach of this Lease by Lessee: (a) if Lessee fails to pay Lessor any the Rent when that sum shall become due; (b) if Lessee fails to perform or comply with, or breach, any of the representations, covenants, terms, or conditions of this Lease; or (c) if Lessee vacates or abandons the Premises.

8.2. Remedies. In the event of any default by Lessee under Section 8.1, the rights of Lessor shall be as follows: Lessor may at Lessor's option, upon ten (10) days' prior written notice to Lessee, declare Lessee's rights terminated and may re-enter the Premises and improvements, using such force as is necessary, and without further notice, remove all persons and property from the Premises and repossess Lessor's former estate. In such case, Lessor shall be deemed to have an immediate right to possession of the Premises and improvements (if Lessor so desires) and Lessee shall peacefully surrender the same. No judicial action shall be necessary to effect such termination. In the event of default, Lessor shall have such further and additional rights as are provided by law or equity.

9. CARE OF LEASED PREMISES; EXITS; ACCESS OF LESSOR.

9.1. Lessee's Maintenance and Repair Obligations. Lessee shall, at its cost and expense, keep the Premises in good condition, normal wear and tear excepted. Lessor will continue to be responsible for all major structural and utility systems for the Premises during the Lease Term.

9.2. Access Rights of Lessor. Lessor and its agents or representatives shall have the right to enter into and upon the Premises at any reasonable time for

inspection. Lessor must notify Lessee of Lessor's intention to inspect not less than twenty-four (24) hours prior to the intended inspection. Such notice shall be delivered to Lessee's manager or its authorized representative at the Premises.

10. DELIVERY OF PREMISES; REMOVAL AND OWNERSHIP OF IMPROVEMENTS AND OTHER PROPERTY. At the expiration or sooner termination of this Lease, Lessee shall peaceably and quietly quit and surrender to Lessor the Premises in good order and condition subject to the other provisions of this Lease. Lessee agrees that Lessee shall, at its expense and in compliance with all laws and regulations, remove the property of Lessee, excluding improvements affixed to the Premises, and those improvements described in Section 6, no later than thirty (30) days after the expiration or sooner termination of this Lease, and shall repair any Lessee-caused damage done in the process of removal. In the event that Lessee fails to remove such property from the Premises, then Lessor shall have the right to retain any or all such property or remove and dispose of any or all such property and retain the proceeds, in either case without liability therefor, and to charge all of its costs to Lessee.

11. HOLDING OVER. Lessee's holding over after the expiration of the Lease Term shall result in the creation of a tenancy from month-to-month at the rental rate established in Section 3.1, but otherwise subject to all of the terms, covenants, and conditions of this Lease. Either party may terminate the holdover tenancy by providing at least 30 days' advance written notice of termination to the other party.

12. LOSS OF PROGRAM FUNDING. In the event Lessee loses funding for employment of a VPSO, Lessor agrees to release Lessee from this Lease with a minimum of 30 days' notice.

13. GENERAL PROVISIONS.

13.1. Parties Bound/Benefitted. The covenants, terms, and conditions contained in this Lease shall be binding upon and inure to the benefit of the representatives, assigns, and successors in interest of the respective parties to this Lease. No third parties are intended to be benefitted by this Lease.

13.2. Amendment. This Lease may only be modified or amended by a document in writing executed by Lessor and Lessee.

13.3. Entire Agreement. This Lease embodies the entire agreement and understanding between the parties and supersedes all prior agreements and understandings, written or oral, related to the subject matter of this Lease.

13.4. Applicable Law. This Lease and the respective rights, remedies, and obligations of the parties shall be construed and interpreted in accordance with the laws of the State of Alaska.

13.5. Exclusive Venue. This Lease and the rights and obligations of the parties shall be interpreted, construed, and enforced in accordance with the laws of the State of Alaska, and Lessee and Lessor hereby irrevocably consent to the jurisdiction of such state with venue in Kotzebue, Alaska.

13.6. Waiver. The failure by any party to object to a default under or breach of this Lease shall not constitute a waiver, either express or implied, of the right to do so in the event of any future or continuing default under or breach of this Lease.

13.7. Counterparts. This Lease may be executed in counterparts (including by electronic transmission) so long as each of the parties to this Lease executes at least one (1) counterpart; and all such executed counterparts shall collectively constitute one and the same original document.

13.8. Severability. In the event that any term or condition of this Lease is declared by a court of competent jurisdiction to be void or unenforceable, the remaining terms and conditions shall nevertheless be valid and enforceable as if such void or unenforceable term or condition had been omitted from the Lease when it was formed; provided, however, that if any such void or unenforceable term or condition goes to the essence of this Lease, this Lease shall be rescinded and the parties shall, to the extent possible, be returned to their status prior to the execution of this Lease.

13.9. Notices. Each notice required under this Lease or by law shall: (a) be in writing; (b) contain a clear and concise statement setting forth the subject and substance thereof and the reasons therefor; and (c) be personally delivered, emailed with confirmation of receipt, or mailed by certified mail, return receipt requested, to each party to this Lease at its following address or to such other address as that party may have most recently given such notice of to all of the other parties:

Lessor: Nasruk Nay Consulting
P.O. Box 876434
Wasilla, AK 99687
nasruknay@gmail.com

Lessee: Northwest Arctic Borough
P.O. Box 1110
Kotzebue, Alaska 99752
chrish@nwabor.org

Notice shall be effective upon delivery or transmission if personally delivered or faxed, or three (3) days after mailing, if mailed.

13.10. Relationship of Parties. Nothing contained in this Lease shall be deemed or construed by the parties, or by any third person, to create the relationship of principal and agent or of partnership or of joint venture or of any association between Lessor and Lessee.

The parties have caused this Lease to be duly executed as of the Effective Date.

LESSOR: NASRUK NAY CONSULTING

Dated: _____ By: _____

Its: _____

LESSEE: NORTHWEST ARCTIC BOROUGH

Dated: _____ By: _____

Its: _____

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 24-32**

A RESOLUTION OF THE NORTHWEST ARCTIC BOROUGH ASSEMBLY APPROVING AN EXPENDITURE OF UP TO \$860,000 UTILIZING LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUNDS TO REPLACE THE FIRE PROTECTION SYSTEMS FOR THE SELAWIK AND NOORVIK SCHOOLS, AND FOR RELATED PURPOSES.

WHEREAS: the Selawik School's fire protection system is currently non-functional; and

WHEREAS: the Noorvik School's fire protection system also needs total replacement; and

WHEREAS: the Borough recognizes the eminent risk that a non-functional fire protection system poses; and

WHEREAS: recognizing the severity and immediate need to ensure the protection and safety for both the Noorvik School and the Selawik School's children and staff, the Borough wishes to utilize available funds from the Local Assistance and Tribal Consistency Fund (LATCF); and

WHEREAS: the Assembly wishes to authorize expenditure of up to \$860,000 in LATCF funds in coordination with the School District to complete necessary fire protection system replacements for the Selawik and Noorvik Schools.

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough Assembly approves expenditure of LATCF funds in an amount up to \$860,000 in coordination with the School District for necessary repairs to the fire protection systems for the Selawik and Noorvik Schools, and for related purposes.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

August 9, 2024

Honorable Mayor Dickie Moto
Northwest Arctic Borough
163 Lagoon Street
Kotzebue, AK 99752

Re: Selawik and Noorvik Fire Alarm Replacement - Request for Funding

Dear Mr. Mayor:

NWABSD wanted to provide both you and the Borough Assembly an update on the above noted project and the District's related funding request.

The project was bid again this summer, and Sturgeon Electric has been determined as the only responsible bidder. Their bid amounts are below:

Selawik - \$352,896 + Noorvik - \$406,642 = Total Bid = \$759,528

Our original funding request to the Borough was \$750,000 and was intended to only replace the Selawik Fire Alarm system. Noorvik was added to the project in April, as were smoke detectors in all classrooms of both schools. This has increased the cost of the construction.

Sturgeon's bid price represents only the construction cost of the total Project Cost. There are costs associated with Project Management, Engineering, District Overhead, and Project Contingency that are required to complete the project. To cover all required project costs, we are requesting a total of \$860,000 in funding for this project.

Another consideration is the Assembly's funding is eligible to count as part of the local match for a grant recently awarded to the District. At the end of June, the Governor signed an FY25 budget that includes a State of Alaska Department of Education grant to renovate the Selawik school. This grant requires a local match of \$1,884,834. The roughly \$430,000 spent on Selawik for the fire alarm replacement could be part of that match.

Please have this matter added to the Assembly's agenda for the work session and meeting scheduled in Kivalina on August 27 and 28, 2024. If you have any questions on the project or the district's request for funding, please do not hesitate to contact me.

Sincerely,

Terri Walker

Terri Walker,
Superintendent

Cc: Dena Strait, Capital Projects Manager

**NORTHWEST ARCTIC BOROUGH
RESOLUTION 24-33**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING AND ADOPTING
UPDATED POLICIES & PROCEDURES FOR THE VILLAGE
IMPROVEMENT COMMISSION.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough’s Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: under the Borough’s Memorandum of Commitment Agreement with Teck Alaska, the parties stipulated that the Borough “retains sole control of the VIF” but that the Borough would establish a “consultation and review protocol” for “meaningful participation from all 11 villages”; and

WHEREAS: to meet these requirements, the VIC prepared written procedures (“VIC Policies & Procedures”) to outline the process for how the VIC will ensure reasonable community input and effective processes for expenditure of VIF funds; and

WHEREAS: in May 2018, the Borough Assembly originally approved VIC Policies & Procedures to administer VIF funds and establish guidelines for the VIC; and

WHEREAS: the VIC has periodically reviewed and revised its Policies and Procedures in order to more effectively administer funds, process applications, and improve procedures; and

WHEREAS: on February 22, 2024, the Village Improvement Commission passed Commission Resolution 24-06, approving and recommending final approval and adoption of updated Policies and Procedures by the Northwest Arctic Borough Assembly; and

WHEREAS: the VIC has periodically reviewed and revised its Policies and Procedures in order to more effectively administer funds, process applications, and improve procedures; and

WHEREAS: the updated Policies and Procedures clarify Commission and staff responsibilities and refine advisory and mandatory application criteria; and

WHEREAS: the Assembly wishes to approve and adopt updated VIC Policies and Procedures.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: the updated VIC Policies and Procedures are approved and adopted.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Jr. Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH
VILLAGE IMPROVEMENT COMMISSION**

RESOLUTION 24-06

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH VILLAGE IMPROVEMENT COMMISSION
APPROVING AND ADOPTING REVISED POLICIES AND
PROCEDURES, AND FOR RELATED PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: under the Borough's Memorandum of Commitment Agreement with Teck Alaska, the parties stipulated that the Borough "retains sole control of the VIF" but that the Borough would establish a "consultation and review protocol" for "meaningful participation from all 11 villages" that has been established under the VIC; and

WHEREAS: the VIC prepared written procedures to outline the process for how the VIC will ensure reasonable community input into how the VIF funds are spent in the region; and

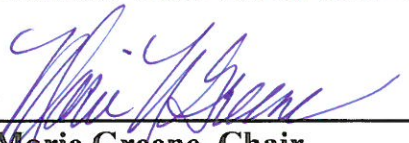
WHEREAS: in May 2018, the Borough Assembly originally approved VIC-recommended Written Policies to administer VIF funds and establish guidelines for the VIC; and

WHEREAS: the VIC has periodically reviewed and revised its Policies and Procedures in order to more effectively administer funds, process applications, and improve procedures; and

WHEREAS: the VIC wishes to approve and adopt revised Policies and Procedures in order to update project eligibility criteria and clarify responsibilities, and it recommends final approval by the Borough Assembly.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH VILLAGE IMPROVEMENT COMMISSION: the VIC approves and recommends Assembly approval of revised Policies and Procedures to guide VIF administration and VIC procedures in order to more effectively administer VIF funds and serve the residents of the Northwest Arctic Borough.

PASSED AND ADOPTED THIS 16th DAY OF AUGUST 2024.



Marie Greene, Chair

SIGNED AND ATTESTED TO THIS 16th DAY OF AUGUST 2024.



Stella Atoruk, Borough Clerk

ATTEST:





Northwest Arctic Borough

163 Lagoon Street
P.O. Box 1110 Kotzebue, Alaska 99752
(907) 442-2500 Fax (907) 442-2930
www.nwabor.org

Village Improvement Commission – Policies & Procedures (Amended & Restated)

Effective Date: _____

1. PURPOSE

The purpose of these Policies and Procedures is to outline the process for how the Village Improvement Commission (VIC) will ensure reasonable community input into how the Village Improvement Fund (VIF) is distributed in the Region. These Policies and Procedures also describe how VIF funds will be fairly allocated, distributed to Villages, and determined as eligible for VIF Funding. All of the procedures contained within this document were originally developed jointly by members of the VIC over facilitated meetings in October 2017 and February 2018, and revised to update and refine some of the processes and procedures. The policies and procedures in this document are intended to meet the requirements of the Memorandum of Commitment (Section 3b) between the Northwest Arctic Borough and Teck.

2. INTRODUCTION

The VIF is targeted at critical infrastructure and critical programs for the 11 Villages within the Northwest Arctic Borough: Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Kotzebue, Noatak, Noorvik, Selawik, and Shungnak. The VIC was created to meaningfully involve village representatives in the distribution of the VIF. This procedure outlines the VIC's approach to village engagement into VIF decisions, definition of fair distribution of funds, and project eligibility criteria.

3. SCOPE AND APPLICATION

1. These Policies and Procedures are only applicable to VIF funds; they do not apply to the General Funds of the Northwest Arctic Borough.
2. These Policies and Procedures apply to all applicants, awardees, and contractors/subcontractors performing VIF-funded project work.

project/program.

6. To review submitted VIF applications for completeness and to transmit completed applications to the VIC for review and approval.
7. To provide written notification and/or explanation for approved/denied proposals to the applicant.
8. To administer VIF funds in accordance with NAB Code.
9. To provide meeting summaries for distribution following VIC meetings, including actions taken. Summaries will be sent to VIC Commissioners, cities, and tribes.
10. Prepare the annual VIF report for VIC review no later than mid-March.

VIF Awardees:

1. To submit a written application according to the VIF/VIC application guidelines and stages.
2. To provide a monthly project/program progress report to the VIF staff.
3. To provide a detailed monthly project/program financial report to VIF staff.
4. To ensure that VIF funds are expended in accordance with the application.
5. To comply with award requirements. There are consequences for misuse of funds that will be at the discretion of the VIC, including but not limited to:
 - suspension of further funding
 - additional review by the VIC
 - ineligibility for a future or similar award
 - cancellation of the subject contract
 - return of misappropriated funds, if appropriate.Misappropriation of funds may result in contract termination and affect future project eligibility.

5. PROCEDURE

Community Involvement in VIF Process.

the Northwest Arctic Borough Assembly for final decision.

B. Fair and equitable allocation of funds

The VIC will consider a range of factors, including the following, when determining a fair and equitable allocation of funds between Borough communities:

- The allocation of funds among all 11 villages.
- The number of residents served by a proposed project.
- The need and impact of a proposed project.
- Whether a proposed project will serve only the immediate village area, more than one village, or serve a larger regional need.
- The extent that funds will serve as a match for a grant.
- Whether a proposed project will address an emergency, life-threatening situation, or an immediate health risk.
- Each applicant's compliance with VIC policies and procedures.
- A project's impact to greater economic growth.
- The overall impact of a proposed project.
- Village need.
- The number of projects and total amount of VIF funds awarded to a village and/or applicant.

This list is not intended to be exhaustive or inclusive. The VIC recognizes that these factors may vary.

The VIC's consideration of these factors and approval of projects shall be a conclusive determination that allocation of funds is fair and equitable. The Assembly's approval will be reaffirmation of a fair and equitable allocation. This Policy recognizes that there is no bright-line test to determine "fair and equitable" allocation of VIF funds. Reasonable minds can differ. It is understood and acknowledged that making this determination requires inherent discretion, local understanding, and consideration of a wide range of factors.

C. Project eligibility criteria

The VIC advises the Northwest Arctic Borough that ~~the following~~

6. Will the project benefit more than one village, or the region?
7. Does the project address an issue that is life threatening, or a health risk (i.e., health and safety, emergency, danger to people, the environment, or property)?
8. What is the level of community impact (i.e., will the broader community benefit or just a few individuals)?
9. Is there enough VIF budget and resources available to support this project? Has the application been considered in the context of declining VIF revenue and the community's identified priorities?
10. What is the timeline of the project (i.e., will it be implemented in the short-term or longer term)?
11. Is this an existing project (i.e., is it already underway?)

The VIC advises the Northwest Arctic Borough that the following projects will not be considered for funding under the VIF:

1. Projects or funding requests that primarily benefit one individual or organization without meeting an identified community need as noted on a current (within 24 months) community priority list.
2. Projects or funding requests to pay off debt. Debt is considered any loan, account in arrears, judgment, or other form of legal debt.
3. Funding requests for political donations or contributions to political campaigns.
4. Funding requests for advocacy or lobby groups.
5. Funding requests for projects that discriminate on the basis of race, color, creed, gender, sexual orientation, or national/ethnic origin.
6. Funding for projects located outside of the Northwest Arctic Borough.
7. Funding requests that sponsor, provide financial support, or promote active involvement in a religious activity or organization.
8. Funding requests from for-profit organizations.

D. Administrative Fees for Applicants

VIF applicants may apply for an administrative cost allocation as part of their application. Administrative fees are paid as an additional sum on top of

approval criteria. VIF staff will help applicants comply with these requirements.

F. Application Approval Requirements

1. Tier 1. For VIF applications up to \$25,000, the Mayor may approve award of funds with written confirmation from VIC staff that the application meets all requirements set by Borough Code and these Policies and Procedures. All approved Tier 1 applications must be reported to the VIC at the next VIC meeting.
2. Tier 2. For VIF applications over \$25,000, the VIC must pass a resolution determining that the application meets all requirements set by Borough Code and these Policies and Procedures. Upon approval by VIC resolution, the Borough Assembly must pass a resolution confirming the VIC's findings and approving the application prior to disbursement of funds.

G. Award Amendment and Reappropriation

1. For Assembly-approved VIF projects, the Mayor, with written concurrence of the VIC Chair, may approve a one-time amendment of a VIF award agreement in an amount up to \$25,000 without further VIC and Assembly approval.
2. In the event that an awardee does not utilize all VIC funds awarded for a project, funds must be returned to the VIF for reappropriation unless the awardee obtains written preapproval from the Mayor, with written concurrence of the VIC Chair, to utilize remaining funds consistent with the original award.
3. The Mayor, with written concurrence of the VIC Chair, may amend VIF award agreements for good cause to extend the timeline for project completion upon a determination that the project delay has not jeopardized the underlying project award.
4. VIC Commissioners will receive email notification of all amended awards.

H. Award Orientation

1. All awardees must participate in a VIF Award Orientation Meeting with VIF Staff.

- C. Meetings. Regular meetings of the Commission shall be held a minimum of four times a year in person or by teleconference. Such meetings shall be scheduled by the Chair and are subject to the Open Meetings Act.
- D. Commission Meeting Stipend. Other than ex officio members, each Commission member will receive compensation at the Borough's established board and commission meeting fee rate set under NABC 2.80.060 for each meeting day of the Commission member attended. Compensation does not include per diem, which may be paid separately at the established rate for Assembly members' attendance at regular assembly meetings under NABC 2.04.040(B).
- E. Community Meeting Stipend. Other than ex officio members, Primary and Alternate Commission members may request and receive compensation at the Borough's established board and commission meeting fee rate set under NABC 2.80.060 for each meeting day of a community meeting specifically called to address VIF-funded projects or village priorities as detailed in Section 5(a) of these Procedures. Commission members must notify the VIC Coordinator in advance of community meetings. In no event will Commission members be eligible to receive more than five community meeting fee stipends in any 365-day period. Commission members are not eligible to receive per diem for community meetings.
- F. Conflicts of Interest.
 - 1. Members must declare a conflict of interest when considering a project or award if the member anticipates receiving a substantial financial interest. The Chair must rule on a request by a member to be excused from a vote based on a conflict of interest. The decision of the Chair on a request by a member to be excused from a vote may be overridden by the majority vote of the VIC.
 - 2. Members must report any employment or contract interest in a VIF-funded project at the next VIC meeting following commencement of employment or a contract.

7. AMENDMENT HISTORY

This is a living document, and any changes will be reflected below.

Version	Effective Date	Summary of Significant Changes
1.	5/24/2018	Initial Version
2.	3/6/2019	<ul style="list-style-type: none"> • Addition of "fair & equitable" criteria • Prohibition of financial support of religious activities • Addition of community meeting fees and VIC Code provisions • Addition of administrative fees • General clean-up revisions
3.	6/11/2019	<ul style="list-style-type: none"> • Addition of procurement section • Clarification of alternate duties • General clarification and clean-up
4.	11/13/2019	<ul style="list-style-type: none"> • Award amendments • Tiered approval
5.	April 2021	<ul style="list-style-type: none"> • Clarification of "debt" • Conflicts of interest • Scope and application • Award Orientation
6.	February 2024	<ul style="list-style-type: none"> • No single audit required • Demonstration of site control • Assessment in VIF revenue context • NAB Title 9 affirmation
7.	<u>August 2024</u>	<ul style="list-style-type: none"> • <u>Clarification of responsibilities</u> • <u>Updated project eligibility criteria</u>

2. VIF Award Orientation Meetings will cover award agreements, reporting requirements, draw down requests, Borough Title 9 permitting requirements, and other award conditions and requirements.

6. COMMISSION MEMBERS

A. Membership. Membership will include:

1. One member from each of the following borough communities: Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Kotzebue, Noatak, Noorvik, Selawik, and Shungnak.
2. The Borough will retain an ex officio seat on the commission that will be nominated by the Borough Mayor and confirmed by the Assembly.
3. The Borough will solicit nominations to the Commission from the community at large, including the village and city councils from each respective village. Subject to Assembly confirmation, the Mayor will appoint the members of the Commission from among those nominated deemed suitable to serve on the Commission. Members will serve staggered three-year terms, which may be renewed.
4. If a member anticipates missing a meeting, the designated alternate member may attend in the primary member's absence. It is the primary member's responsibility to notify VIF staff and the alternate member of the anticipated absence. Alternate members may only attend meetings as participating members in place of primary Commission members. If alternate members choose to attend for informational purposes, they will not be entitled to receive travel reimbursement, meeting fees, or per diem.

B. Vacancies. A vacancy will be declared by the Borough under the following conditions:

1. If a member changes permanent residence to outside the Borough.
2. If a member's resignation is submitted to and accepted by the Commission.
3. If a member misses three consecutive meetings unless excused by the Commission.
4. If the Mayor, in concurrence with the Assembly, determines that it is in the Borough's best interest to remove the member.

project award payment for certain projects that require an extensive amount of non-salary administrative expenses to complete a project. The VIC has established fee categories based on project types calculated as a percentage of the total award:

FEE	PROJECT CATEGORIES
0%	Purchase of supplies or equipment; grant matches; third-party contracts for services
2%	Construction
5%	Force account construction projects

This table represents the maximum amount allowed; exceptions will not be considered. The VIC retains sole discretion to approve administrative fees as part of an application. This policy establishes a preference to maximize payment of funds directly for project services, supplies, and related costs; not payment of traditional indirect costs or fees. In order to qualify for payment of administrative expenses under this section, applicants must demonstrate that: (1) additional costs by the applicant, not a third party, will be necessary to complete the project's scope of work; and (2) these additional costs are solely related to the proposed project.

E. Procurement

This policy recognizes that VIF funds are public funds dedicated for village services and projects. Public procurement will increase competition and reduce the cost of goods and services while maximizing quality. A fair and open competitive process for VIF funds will help discourage favoritism in procurement of public projects while encouraging additional vendors and service providers to compete for limited funding.

As public funds, all VIF awards must comply with best procurement practices as outlined in Borough Code Chapter 6.16 if utilizing a contractor to carry out services or contracting for purchase of supplies. If an applicant is performing construction work directly through force account, it must meet the separate force account

~~criteria will be used to determine eligibility for funding through the VIF. The following 18 criteria will be used to assess the merit of applications for funding under the VIF.~~

VIF applications must meet the following criteria:

1. Is the applicant a not-for-profit entity such as a city, tribe, or other organization?
2. ~~What is the quality of the proposal (i.e., is all~~ supporting documentation in place, is the application filled out properly)?
3. Does the project meet a village need or priority as identified in the current (within 24 months) community priority list?
4. Did the community have input and involvement with the project? Is there agreement from the community that this is a project they want supported through the VIF?
5. Does the project serve a valid public purpose?
6. For capital projects, has the applicant demonstrated site control through property ownership, lease, or other agreement?
7. Has the applicant affirmed that they will comply with NAB Title 9 requirements?

The following 11 criteria will also be used to assess the merit of applications for funding under the VIF:

1. Is the project sustainable in the long-term (is the project self-sustaining)?
2. Does the project have other sources of funding, including matched funding or other grants?
3. Is the project "ready to go" (i.e., shovel ready, all equipment, resources, people, and permits in place)?
4. What is the administrative and management capacity of the organization delivering the project? (i.e., history of good financial and project management, and accountability)? Audited financials are encouraged but not required to demonstrate sound financial practices.
5. Will the project create local jobs (i.e., contract hire)?

The VIC agreed that supporting community input into the VIF will proceed in the following ways:

1. Commissioners will use the VIF community priority lists identified by the communities to make informed decisions around which projects to select for funding.
2. After VIC meetings, Commissioners will inform community leadership (such as IRA and City representatives) about the results of the VIC meeting.
3. Commissioners will regularly communicate with the communities about VIC activities including updates on Community Projects (budgets, progress, any delays). Information can be shared using social media, VHF, and other related means.
4. Commissioners will host a minimum of two community meetings per year to obtain input and suggestions into the prioritization of projects and share information on other related VIC activities.

Community meetings should:

- o Include advance notice to the community through VHF, public notices, social media, advertising, or notes for students to take home to parents.
- o Provide door prizes to attract a wider audience.
- o Include a sign-in sheet.
- o Review, discuss, or update VIF Community Priority Lists.

A. Annual allocation of funds

The Northwest Arctic Borough Code requires that funds will be distributed in the following manner:

1. 30% per year to be invested in a sustainability fund.
2. Up to 70% per year may be distributed on an application-by-application basis. Applications will be open to all 11 villages. Applications will be assessed using the same criteria (see *project eligibility criteria* below), and the Commission will review applications to approve or decline applications for VIF funding. All applications recommended for funding by the VIC will be sent to

4. RESPONSIBILITIES

Village Improvement Commission (VIC):

1. To ensure that residents in the villages have input into how the VIF is spent and are able to meaningfully participate in how the VIF is spent.
2. To decide how the VIF will be fairly distributed around the region.
3. To decide what projects will be eligible for VIF funds after reviewing completed VIF applications.
4. To identify projects to be funded through the VIF as identified on the Community Priority List developed through VIF community meetings.
5. To help plan and implement those projects that are funded by the VIF.
6. To ensure that funding is expended on projects/program as applied for.
7. To review the VIF annual report to Teck by mid-March, or at the direction of the VIC, of the reporting year.
8. To advise NAB regarding the VIF.
9. To support development and update of (as needed) VIF Community Priority Lists. The Community Priority List acts as a reference to the needs of the community and makes any project on the Priority List eligible for funding, pending review.

Northwest Arctic Borough:

10. Retains sole control over the VIF per the Memorandum of Commitment.
11. Ensures all projects are approved by both the VIC and Assembly, and all VIF expenditures are within the approved budget.
12. Ensures that VIF funds are utilized for VIF-recommended projects, programs, and/or goals.
13. Reviews and approves VIC recommendations for project funding under the VIF.

VIF Staff:

1. To assist applicants with the application process.
2. To track awardee/grantee progress monthly.
3. To report/act on the progress of project/programs per application.
4. To report to the VIC on awardee/grantee progress quarterly.
5. To advise and recommend to the VIC to suspend or continue a

**NORTHWEST ARCTIC BOROUGH
RESOLUTION 24-34**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM
IPNATCHIAQ ELECTRIC COMPANY FOR A POWER
PLANT UPGRADE PROJECT, AND FOR RELATED
PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on August 22, 2024, the Village Improvement Commission passed Commission Resolution 24-07, approving and recommending the Ipnatchiaq Electric Company's VIF application in the amount of \$324,253 for a power plant upgrade project for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: the project will provide necessary upgrades to the electric utility infrastructure; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community of Deering as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: Ipnatchiaq Electric Company's application for VIF funds in the amount of \$324,253 to fund a power plant upgrade project is approved.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH
VILLAGE IMPROVEMENT COMMISSION**

RESOLUTION 24-07

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH VILLAGE IMPROVEMENT COMMISSION
APPROVING AN APPLICATION FROM IPNATCHIAQ ELECTRIC
COMPANY FOR A POWER PLANT UPGRADE PROJECT, AND
FOR RELATED PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: under the Borough's Memorandum of Commitment Agreement with Teck Alaska, the parties stipulated that the Borough "retains sole control of the VIF" but that the Borough would establish a "consultation and review protocol" for "meaningful participation from all 11 villages" that has been established under the VIC; and

WHEREAS: Inpnatchiaq Electric Company (the Applicant), the electric utility for Deering, has submitted a VIF application in the amount of \$324,253.00 to fund a power plant upgrade project for the community of Deering; and

WHEREAS: the project will provide necessary upgrades to the electric utility infrastructure; and

WHEREAS: the proposed use of funds meets the VIF eligibility requirements and will benefit the community.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH VILLAGE IMPROVEMENT COMMISSION: Inpnatchiaq Electric Company's application for VIF funds in the amount of \$324,253.00 to fund a power plant upgrade project is approved and is recommended for final approval by the Northwest Arctic Borough Assembly.

PASSED AND ADOPTED THIS 16th DAY OF AUGUST 2024.


Marie Greene, Chair

SIGNED AND ATTESTED THIS 16th DAY OF AUGUST 2024.


Stella Atoruk, Borough Clerk

ATTEST:



**NORTHWEST ARCTIC BOROUGH
RESOLUTION 24-35**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM OPT-IN
KIANA FOR COMMUNITY BUILDING REPAIR,
EQUIPMENT, AND SUPPLIES, AND FOR RELATED
PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on August 22, 2024, the Village Improvement Commission passed Commission Resolution 24-08, approving and recommending OPT-In Kiana's VIF application in the amount of \$100,000 to fund repair and purchase of supplies for the community building for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: OPT-In Kiana provides a safe place for youth to enjoy activities with peers without harmful social pressures, to experience growth, and to contribute to their communities; OPT-In Kiana also passes on the tradition of living a subsistence lifestyle and provides opportunities for youth to learn about and practice traditional activities; OPT-In Kiana provides mentorship for youth and increases social support, serving as a protective factor against suicide; and

WHEREAS: the community building needs repairs for safety and equipment and supplies to make the building fully functional; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community of Kiana as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: OPT-In Kiana’s application for VIF funds in the amount of \$100,000 to fund repair of the community building and purchase equipment and supplies is approved.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH
VILLAGE IMPROVEMENT COMMISSION**

RESOLUTION 24-08

**A RESOLUTION OF THE VILLAGE IMPROVEMENT
COMMISSION APPROVING A VILLAGE IMPROVEMENT FUND
APPLICATION FROM OPT-IN KIANA FOR COMMUNITY
BUILDING REPAIR, EQUIPMENT, AND SUPPLIES, AND FOR
RELATED PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: OPT-In Kiana has submitted a VIF application in the amount of \$100,000 to fund repair and purchase of supplies for the community building; and

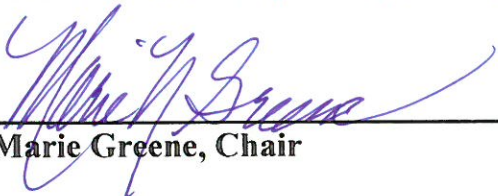
WHEREAS: OPT-In Kiana provides a safe place for youth to enjoy activities with peers without harmful social pressures, to experience growth, and to contribute to their communities; OPT-In Kiana also passes on the tradition of living a subsistence lifestyle and provides opportunities for youth to learn about and practice traditional activities; OPT-In Kiana provides mentorship for youth and increases social support, serving as a protective factor against suicide; and

WHEREAS: the community building needs repairs for safety and equipment and supplies to make the building fully functional; and

WHEREAS: the proposed use of funds meets the VIF eligibility requirements and will benefit the community.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH VILLAGE IMPROVEMENT COMMISSION: OPT-In Kiana's application for VIF funds in the amount of \$100,000 to fund repair of the community building and purchase equipment and supplies is approved and is recommended for final approval by the Northwest Arctic Borough Assembly.

PASSED AND ADOPTED THIS 16th DAY OF AUGUST 2024.



Marie Greene, Chair

SIGNED AND ATTESTED TO THIS 16th DAY OF AUGUST 2024.



Stella Atoruk, Borough Clerk

ATTEST:



**NORTHWEST ARCTIC BOROUGH
RESOLUTION 24-36**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM THE CITY OF
SELAWIK WATER AND SEWER SYSTEMS FOR HOMES,
AND FOR RELATED PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on August 22, 2024, the Village Improvement Commission passed Commission Resolution 24-09, approving and recommending the City of Selawik's application in the amount of \$100,000 to assess the water and sewer collection system for the community for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: if awarded, funds will be used to contract an engineering firm to do preliminary engineering assessment of the water and collection systems in support design and construction; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community of Selawik as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: the City of Selawik's VIF application in the amount of \$100,000 for assessing the water and sewer collection system for the community is approved.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH
VILLAGE IMPROVEMENT COMMISSION**

RESOLUTION 24-09

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH VILLAGE IMPROVEMENT COMMISSION
APPROVING A VILLAGE IMPROVEMENT FUNDING
APPLICATION FROM THE CITY OF SELAWIK WATER AND
SEWER SYSTEMS FOR HOMES, AND FOR RELATED
PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: the City of Selawik submitted a VIF application in the amount of \$100,000 to assess the water and sewer collection system for the community (the "Project"); and

WHEREAS: if awarded, funds will be used to contract an engineering firm to do preliminary engineering assessment of the water and collection systems in support design and construction; and

WHEREAS: the Project meets the VIF eligibility requirements and will result in furtherance of water and sewer improvements for the residents of Selawik.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH VILLAGE IMPROVEMENT COMMISSION: the City of Selawik's VIF application in the amount of \$100,000 for assessing the water and sewer collection system for the community is approved and recommended for final approval by the Northwest Arctic Borough Assembly and the Borough Administration.

PASSED AND ADOPTED THIS 16th DAY OF AUGUST 2024.



Marie Greene, Chair

SIGNED AND ATTESTED TO THIS 16th DAY OF AUGUST 2024.



Stella Atoruk, Borough Clerk

ATTEST:



**NORTHWEST ARCTIC BOROUGH
RESOLUTION 24-37**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM THE NATIVE
VILLAGE OF KIVALINA TO FUND AN ONGOING
ENVIRONMENTAL PROGRAM, AND FOR RELATED
PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on August 22, 2024, the Village Improvement Commission passed Commission Resolution 24-10, approving and recommending the Native Village of Kivalina's application in the amount of \$442,425.30 for solid waste cleanup and recycling program, staffing, and equipment for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: under a program initially paid for with funds from Teck Alaska and with CARES Act money, Kivalina has employed three residents to collect and dump trash and solid waste, charging residents a small monthly amount to assist with fuel; and

WHEREAS: the community wishes to continue equipping and funding the program to continue necessary community services; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community of Kivalina as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: the Native Village of Kivalina’s application for VIF funds in the amount of \$442,425.30 to fund an ongoing environmental program is approved.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH
VILLAGE IMPROVEMENT COMMISSION**

RESOLUTION 24-10

**A RESOLUTION OF THE VILLAGE IMPROVEMENT
COMMISSION APPROVING A VILLAGE IMPROVEMENT FUND
APPLICATION FROM THE NATIVE VILLAGE OF KIVALINA TO
FUND AN ONGOING ENVIRONMENTAL PROGRAM, AND FOR
RELATED PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: the Native Village of Kivalina has submitted a VIF application in the amount of \$442,425.30 for solid waste cleanup and recycling program, staffing, and equipment; and

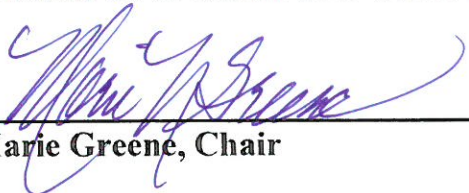
WHEREAS: under a program initially paid for with funds from Teck Alaska and with CARES Act money, Kivalina has employed three residents to collect and dump trash and solid waste, charging residents a small monthly amount to assist with fuel; and

WHEREAS: the community wishes to continue equipping and funding the program to continue necessary community services; and

WHEREAS: the proposed use of funds meets the VIF eligibility requirements and will benefit the community.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH VILLAGE IMPROVEMENT COMMISSION: the Native Village of Kivalina's application for VIF funds in the amount of \$442,425.30 to fund an ongoing environmental program is approved and is recommended for final approval by the Northwest Arctic Borough Assembly.

PASSED AND ADOPTED THIS 16th DAY OF AUGUST 2024.


Marie Greene, Chair

SIGNED AND ATTESTED TO THIS 16th DAY OF AUGUST 2024.


Stella Atoruk, Borough Clerk

ATTEST:



**NORTHWEST ARCTIC BOROUGH
RESOLUTION 24-38**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM THE CITY OF
KOTZEBUE FOR THE PURCHASE OF HEAVY EQUIPMENT,
AND FOR RELATED PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on August 22, 2024, the Village Improvement Commission passed Commission Resolution 24-11, approving and recommending the City of Kotzebue's application in the amount of \$375,600 to fund the purchase of a bulldozer and shipping to Kotzebue for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: the bulldozer will help the City manage snow removal and address flooding in the spring and summer; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community of Kotzebue as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: the City of Kotzebue's application for VIF funds in the amount of \$375,600 for the purchase of a bulldozer is approved.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH
VILLAGE IMPROVEMENT COMMISSION**

RESOLUTION 24-11

**A RESOLUTION OF THE VILLAGE IMPROVEMENT
COMMISSION APPROVING A VILLAGE IMPROVEMENT FUND
APPLICATION FROM THE CITY OF KOTZEBUE FOR THE
PURCHASE OF HEAVY EQUIPMENT, AND FOR RELATED
PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

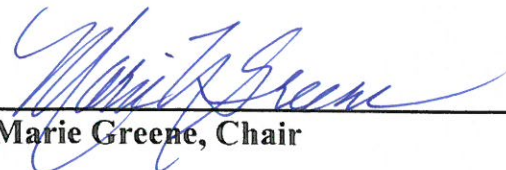
WHEREAS: the City of Kotzebue submitted a VIF application in the amount of \$375,600 to fund the purchase of a bulldozer and shipping to Kotzebue; and

WHEREAS: the bulldozer will help the City manage snow removal and addressing flooding in the spring and summer; and

WHEREAS: the proposed use of funds meets the VIF eligibility requirements and will benefit the community.


NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH VILLAGE IMPROVEMENT COMMISSION: the City of Kotzebue's application for VIF funds in the amount of \$375,600 for the purchase of a bulldozer is approved and is recommended for final approval by the Northwest Arctic Borough Assembly.

PASSED AND ADOPTED THIS 16th DAY OF AUGUST 2024.



Marie Greene, Chair

SIGNED AND ATTESTED TO THIS 16th DAY OF AUGUST 2024.



Stella Atoruk, Borough Clerk

ATTEST:



**NORTHWEST ARCTIC BOROUGH
RESOLUTION 24-39**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING A VILLAGE
IMPROVEMENT FUND APPLICATION FROM THE NATIVE
VILLAGE OF SHUNGNAK FOR THE PURCHASE OF HEAVY
EQUIPMENT, AND FOR RELATED PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: on August 22, 2024, the Village Improvement Commission passed Commission Resolution 24-12, approving and recommending the Native Village of Shungnak's application in the amount of \$1,155,495.00 to fund the purchase of an articulate hauler, an excavator, and a loader for final approval by the Northwest Arctic Borough Assembly; and

WHEREAS: the heavy equipment will help with a variety of community projects and ongoing maintenance; and

WHEREAS: the funding request meets the VIF eligibility requirements and will benefit the community of Shungnak as a whole; and

WHEREAS: the Assembly wishes to approve the VIF application.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH ASSEMBLY: the Native Village of Shungnak's application for VIF funds in the amount of \$1,155,495.00 for the purchase of heavy equipment is approved.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 27th DAY OF AUGUST 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 27th DAY OF AUGUST 2024.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH
VILLAGE IMPROVEMENT COMMISSION**

RESOLUTION 24-12

**A RESOLUTION OF THE VILLAGE IMPROVEMENT
COMMISSION APPROVING A VILLAGE IMPROVEMENT FUND
APPLICATION FROM THE NATIVE VILLAGE OF SHUNGNAK
FOR THE PURCHASE OF HEAVY EQUIPMENT, AND FOR
RELATED PURPOSES.**

WHEREAS: under Section 11.08.010 of the Borough Code, the Borough Village Improvement Commission was established to identify village service and capital improvement needs, plan and implement capital improvement and public service programs, and oversee investment of the Borough's Village Improvement Fund (VIF); and

WHEREAS: under Section 11.08.020 of the Borough Code, the Commission is responsible for advising the Borough Administration with respect to working with village residents, Borough communities, and village utilities to identify projects and programs for recommended funding; and

WHEREAS: the Native Village of Shungnak submitted a VIF application in the amount of \$1,155,495.00 to fund the purchase of an articulate hauler, an excavator, and a loader; and

WHEREAS: the heavy equipment will help with a variety of community projects and ongoing maintenance; and

WHEREAS: the proposed use of funds meets the VIF eligibility requirements and will benefit the community.

NOW THEREFORE BE IT RESOLVED BY THE NORTHWEST ARCTIC BOROUGH VILLAGE IMPROVEMENT COMMISSION: the Native Village of Shungnak's application for VIF funds in the amount of \$1,155,495.00 for the purchase of heavy equipment is approved and is recommended for final approval by the Northwest Arctic Borough Assembly.

PASSED AND ADOPTED THIS 16th DAY OF AUGUST 2024.



Marie Greene, Chair

SIGNED AND ATTESTED TO THIS 16th DAY OF AUGUST 2024.



Stella Atoruk, Borough Clerk

ATTEST:



LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

701 West 8th Avenue, Suite 1100, Anchorage, Alaska 99501
(907) 276-5152 Facsimile: (907) 276-8433

EIN: 93-0659437

Northwest Arctic Borough
Attn: The Controller
P.O. Box 1110
Kotzebue, AK 99752

July 11, 2024
Invoice No. 327625

For Legal Services Rendered through June 30, 2024

CLIENT: 01040 - Northwest Arctic Borough

Matter	Fees	Expenses	Total
001 - General	13,798.00	511.18	14,309.18
126 - Planning & Zoning 2004 -	96.00	0.00	96.00
292 - Energy	480.00	0.00	480.00
310 - VIF/VIC	24.00	0.00	24.00
Current Billing			\$14,909.18

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 327625

July 11, 2024

Re: 001 General

Professional Fees

Date		Description	Hours	Amount
06/03/24	MJM	Phone calls and with Administration regarding Kiana water/sewer failure, pending contracts, personnel issues, projects, and FY25 budget matters; emails to C. Mulder for same; phone call and email to C. Cox regarding CUAP program and Kiana system; prepare RFPs for internet and IT services	4.10	984.00
06/04/24	MJM	Review and respond to emails from staff and Administration regarding June meeting; phone call with C. Hatch for same	1.10	264.00
06/04/24	RJU	Continue research regarding Arctic fisheries; prepare memorandum	2.30	402.50
06/05/24	MJM	Phone call and email to Mayor Moto regarding project and personnel matters; prepare Public Safety Commission Resolution; emails to C. Hatch for same	0.50	120.00
06/06/24	RJU	Outline NAB/NANA Arctic fisheries issues for 2024; draft EA for NPFMC FMPs	0.90	157.50
06/06/24	MJM	Prepare Public Safety Commission resolution supporting canine program; emails to C. Hatch for same	0.50	120.00
06/07/24	RJU	Research ESA species in the Arctic region, the proposed amendments to Arctic FMP, and potential jurisdictional hooks for the NAB/NANA for fisheries development	1.50	262.50
06/07/24	MJM	Revise and finalize Ambler housing agreement; emails to Borough Administration and Summit Consulting for same	0.30	72.00
06/10/24	ACC	Confer with J. Ullrich about Arctic fisheries research	0.40	92.00
06/10/24	MJM	Phone call with Mayor Moto; review related emails	0.40	96.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 327625

July 11, 2024

Professional Fees

Date		Description	Hours	Amount
06/13/24	MJM	Phone call with Mayor Moto regarding pending projects, funding, personnel matters, and materials for June Assembly meeting; prepare Noorvik public safety lease and review related surveys/plats	1.80	432.00
06/14/24	MJM	Prepare materials for June Assembly meeting; emails with staff and Administration for same	1.30	312.00
06/17/24	MJM	Prepare materials for June Assembly meeting; phone calls and emails to Borough staff and Administration for same	4.80	1,152.00
06/18/24	NIS	Review campaign finance questions and research and analyze Title 15 Election Regulations and Legislative Ethics Act; outline application of state law	2.40	456.00
06/18/24	MJM	Phone call with N. Hadley; email to R. Magdanz; review related material	0.40	96.00
06/20/24	MJM	Emails to Administration regarding June Assembly meeting; phone call with N. Hadley for same	0.40	96.00
06/21/24	MJM	Phone call with S. Atoruk regarding June meeting and RFPs	0.20	48.00
06/24/24	MJM	Attend BAF Committee/Assembly Work Session meeting; phone calls with Mayor Moto for same; prepare resolutions for regular meeting; meet with staff and Administration to address related issues	10.10	2,424.00
06/25/24	RJU	Research jurisdictional basis and potential for taxation of developing fisheries in state and federal waters off NAB coast	2.10	367.50
06/25/24	MJM	Participate in Regular June Assembly meeting; meet with staff and administration to address pending personnel, contract, budget, and grant issues	10.00	2,400.00
06/26/24	RJU	Analyze jurisdictional issues for fisheries development; outline same	2.20	385.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 327625

July 11, 2024

Professional Fees

Date		Description	Hours	Amount
06/26/24	MJM	Meet with S. Espelin and J. Hill to review pending budget, Finance, contract, policy, and related issues; phone calls with I. Mathiasson regarding OCED grant issues; phone call with Mayor Moto regarding Public Safety initiatives; review public notices and election-related emails; emails to S. Atoruk for same	4.10	984.00
06/27/24	ACC	Arctic fisheries research meeting with J. Ullrich and M. Mead; review and draft findings; begin critical habitat research	1.30	299.00
06/27/24	MJM	Meet with S. Espelin and J. Hill to addressing pending Finance Department issues; review related materials; phone calls with I. Mathiasson for same	3.70	888.00
06/28/24	JNL	Review general municipal construction contract RFPs in historical files; review related materials	1.40	322.00
06/28/24	MJM	Meet with J. King to review pending PILT and VIF issues; emails to staff and Administration regarding pending notices, contracts, grants, and related documents; phone call with Mayor Moto for same	2.20	528.00
06/28/24	JNM	Review Buckland RFP revisions with M. Mead and related materials	0.20	38.00

Matter Rate Summary

		Rate	Hours	Amount
ACC	Anna C. Crary	230.00	1.70	391.00
JNL	Joseph N. Levesque	230.00	1.40	322.00
MJM	Matthew J. Mead	240.00	45.90	11,016.00
JNM	Jackson N. Morawski	190.00	0.20	38.00
NIS	Noah I. Star	190.00	2.40	456.00
RJU	Jed Ullrich	175.00	9.00	1,575.00
Total for Services			60.60	\$13,798.00

Disbursements and Expenses

Date	Expenses	Amount
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LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 327625

July 11, 2024

Disbursements and Expenses

Date	Expenses	Amount
06/04/24	Travel Expense M. Mead 06/24-06/25 flight from ANC to OTZ conf #LJLFTV - Alaska Airlines Inc.	374.20
06/24/24	Parking 06/24-06/25 - MJM Misc	32.00
06/24/24	Meals Expense 06/24-06/25 - MJM Misc	104.98
Total Expenses		\$511.18
Total This Matter		\$14,309.18

Receipts Since Last Invoice

Prior Balance On This Matter	17,948.92
Date Description	Total Applied to this Matter
06/24/24 Applied to 327361.	17,948.92
Less Total Payments	\$17,948.92
Prior Balance Due	0.00
Current Balance Due	\$14,309.18

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 327625

July 11, 2024

Re: 126 Planning & Zoning 2004 -

Professional Fees

Date		Description	Hours	Amount
06/05/24	MJM	Review and respond to emails from N. Naylor regarding possible Code revisions; review Code for same	0.30	72.00
06/11/24	MJM	Review and respond to email from N. Naylor regarding Noatak community planning commission	0.10	24.00

Matter Rate Summary

		Rate	Hours	Amount
MJM	Matthew J. Mead	240.00	0.40	96.00
Total for Services			0.40	\$96.00

Total This Matter	\$96.00
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Receipts Since Last Invoice

Prior Balance On This Matter	120.00
Date Description	Total Applied to this Matter
06/24/24 Applied to 327361.	120.00
Less Total Payments	\$120.00
Prior Balance Due	0.00
Current Balance Due	\$96.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 327625

July 11, 2024

Re: 292 Energy

Professional Fees

Date		Description	Hours	Amount
06/07/24	MJM	Zoom meeting with I. Mathiasson and S. Espelin to review grant administration and accounting matters; review related material for procurement and grant requirements	0.80	192.00
06/18/24	MJM	Phone call with S. Espelin regarding grant policy requirements	0.20	48.00
06/21/24	MJM	Zoom meeting with OCED; review related materials	0.80	192.00
06/29/24	MJM	Review AEA grant application and related documents; email to I. Mathiasson for same	0.20	48.00

Matter Rate Summary

		Rate	Hours	Amount
MJM	Matthew J. Mead	240.00	2.00	480.00
Total for Services			2.00	\$480.00
Total This Matter				\$480.00

Receipts Since Last Invoice

Prior Balance On This Matter	48.00
Date Description	Total Applied to this Matter
06/24/24 Applied to 327361.	48.00
Less Total Payments	\$48.00
Prior Balance Due	0.00
Current Balance Due	\$480.00

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 327625

July 11, 2024

Re: 310 VIF/VIC

Professional Fees

Date		Description	Hours	Amount
06/07/24	MJM	Phone call with H. Walker regarding Shungnak project updates and consistency with award agreement	0.10	24.00

Matter Rate Summary

		Rate	Hours	Amount
MJM	Matthew J. Mead	240.00	0.10	24.00
Total for Services			0.10	\$24.00

Total This Matter	\$24.00
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Receipts Since Last Invoice

Prior Balance On This Matter	744.00
Date Description	Total Applied to this Matter
06/24/24 Applied to 327361.	744.00
Less Total Payments	\$744.00
Prior Balance Due	0.00
Current Balance Due	\$24.00

Please return this page with remittance

to
Landye Bennett Blumstein LLP - ANC
701 West 8th Avenue
Suite 1100
Anchorage, Alaska 99501

Invoice No. 327625
Bill Date: July 11, 2024
Client Code: 01040
Client Name: Northwest Arctic Borough

Total Fees 14,398.00

Disbursements 511.18

Current Billing **\$14,909.18**

Amount enclosed: _____

We accept the following forms of payment:

Checks – Payable to Landye Bennett Blumstein LLP
ACH – First National Bank Alaska, for instruction and notification of ACH payment
email BethP@lbblawyers.com
Visa, Master Card & American Express accepted, 2.5% fee – www.LBBlawyers.com

Beth Palmatier

91040-901

From: Matt Mead
Sent: Tuesday, June 4, 2024 2:36 PM
To: Beth Palmatier; Cheri Woods
Subject: FW: Your confirmation receipt: ULFTV for your flight on 6/24/24.

For NAB.

LANDYE BENNETT BLUMSTEIN LLP ATTORNEYS	Matt Mead Partner mattm@lbblawyers.com Suite 1100 701 West 8th Avenue Anchorage, Alaska 99501 LBBlawyers.com	907.276.5152 (w) 907.850.9225 (d) 907.276.8433 (f)
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From: Alaska Airlines <service@ifly.alaskaair.com>
Sent: Tuesday, June 4, 2024 2:35 PM
To: Matt Mead <mattm@lbblawyers.com>
Subject: Your confirmation receipt: ULFTV for your flight on 6/24/24.



Matthew,
you're all set.

We can't wait to see you on board. Before you fly, [view full reservation details](#) or make changes to your flight online.

MANAGE TRIP

Confirmation code:

LJLFTV

Alaska **Traveler(s)**
Flight 136 Matthew Mead
Boeing 737-800 (Winglets) Seat: 8F★ Class: L (Coach)

Mon, Jun 24
09:00 AM

ANC

Anchorage



Mon, Jun 24
10:36 AM

OTZ

Kotzebue

Alaska **Traveler(s)**
Flight 2100 Matthew Mead
Embraer ERJ 175 Seat: 6A★ Class: N (Coach)

Flight Operated by Horizon Air as AlaskaHorizon.

Tue, Jun 25
06:25 PM

OTZ

Kotzebue



Tue, Jun 25
08:01 PM

ANC

Anchorage

★Premium Class seat has been selected for this flight.

Summary of airfare charges

Matthew Mead

*Mileage Plan MVP Gold # ****3315*

Ticket 0272372152639

Base fare and surcharges	\$334.88
Taxes and other fees	\$39.32
Per-person total	\$374.20
Total charges for air travel	\$374.20

[View all taxes, fees and charges.](#)

Nonrefundable fare of \$374.20 to be charged to the Visa card with number ****A0000000001407 held by Matthew J Mead on Jun 4, 2024.

Trip insurance by Allianz Global Assistance

01040-001

RECEIPT
150614062219502024
Entry Time 06/24/24 08:06
Exit Time 06/25/24 19:59
Duration 1d 11h 54m
Ticket # 26843
Short Term-2023 \$ 32.00

Total: \$ 32.00

Anchorage International Airport
RUSC to Intl Airport Rd

*****EFTPOS*****
TERMINAL *****7276
25 Jun 24 23:58 VISA
Contactless A0003000331010
AID VISA CREDIT
APP LABEL *****1407
CARD PAN SEQ Number 03
AUTHORISATION 39603G
REFERENCE C01702
PURCHASE USD32.00
TOTAL USD32.00

APPROVED

NO CARDHOLDER VERIFICATION

Millievik Hotel Restaurant
Kotzebue, Alaska

Date: Jun 24 '24 06:31PM
Card Type: VISA
Acct #: XXXXXXXXXXXX1407
Card Entry: KEYED
Trans Type: PURCHASE
Trans Key: B1B03C255425777
Auth Code: 070470
Check: 6520
Check ID: 480
Amount: 4006 kancy A

Subtotal: 31.48

TIP 5

TOTAL 36.48

*** THIS IS CUSTOMER COPY ***

BISON STORE RESTAURA

597 BISON ST

KOTZEBUE, AK 95752

06/24/2024

11:51:11

CREDIT CARD

VISA SALE

Card # XXXXXXXXXXXXXXXX1407
Exp Date 12/31/25
Batch # 0000000000000000
INVOICE 8
Approval Code: 000000
Entry Method: Batch
Mode: Online

PRE-TIP AMT \$25.50

TIP

TOTAL AMOUNT 25.50

THANK YOU, PLEASE COME AGAIN
(907) 442-2758

CUSTOMER COPY

MJM

06/27/2024 BISON STORE & RESTAURANT \$25.50

06/26/2024 ESPRIMS NLV HOTEL \$17.50

Beth Palmatier

From: Matt Mead
Sent: Friday, June 28, 2024 8:43 AM
To: Beth Palmatier
Subject: RE: CC receipts still mia

I am fairly sure that both receipts got lost in the Kotz shuffle but they should be billed to NAB.

LANDYE BENNETT
BLUMSTON LLP
ATTORNEYS

Matt Mead | Partner
mattm@lbblawyers.com
Suite 1100
701 West 8th Avenue
Anchorage, Alaska 99501
LBblawyers.com

907.276.5152 (M)
907.868.8222 (M)
907.276.8438 (F)

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From: Beth Blumston <chetin@lbblawyers.com>

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

701 West 8th Avenue, Suite 1100, Anchorage, Alaska 99501
(907) 276-5152 Facsimile: (907) 276-8433

EIN: 93-0659437

Northwest Arctic Borough
Attn: The Controller
P.O. Box 1110
Kotzebue, AK 99752

August 15, 2024
Invoice No. 328037

For Legal Services Rendered through July 31, 2024

CLIENT: 01040 - Northwest Arctic Borough

Matter	Fees	Expenses	Total
001 - General	9,954.00	0.00	9,954.00
126 - Planning & Zoning 2004 -	50.00	0.00	50.00
292 - Energy	4,582.00	0.00	4,582.00
310 - VIF/VIC	2,724.50	0.00	2,724.50
Current Billing			\$17,310.50

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 328037

August 15, 2024

Re: 001 General

Professional Fees

Date		Description	Hours	Amount
07/01/24	MJM	Phone call and email to Administration regarding VPSO program funding and proposed expenditures	0.30	75.00
07/01/24	JNM	Review and revise Buckland public safety building renovation RFP	1.80	369.00
07/03/24	RJU	Research and outline draft memo based on earlier fisheries research	3.80	665.00
07/03/24	JNL	Receive and review email from J. Morawski requesting copies of sample RFPs; provide copies regarding same	0.40	96.00
07/03/24	JNM	Finalize revisions to Buckland RFP	2.00	410.00
07/03/24	MJM	Address contract and personnel matters	0.80	200.00
07/05/24	MJM	Review contract and procurement matters; phone call and emails to Administration for same	0.60	150.00
07/08/24	ACC	Critical habitat research for Arctic fisheries memo analysis	0.60	144.00
07/08/24	MJM	Phone calls and emails with Administration regarding procurement, projects, contracts, and personnel matters; revise ANRI contract and review related project information	3.10	775.00
07/09/24	MJM	Phone call and emails to I. Mathiasson regarding OCED grant and related issues; revise NEPA/SHPO memorandum; phone calls and emails to Administration regarding grants, projects, contracts, and personnel matters	2.90	725.00
07/09/24	ACC	Continue researching and analyzing intersection of polar bear critical habitat designation with Arctic fishery management plan implementation	1.20	288.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 328037

August 15, 2024

Professional Fees

Date		Description	Hours	Amount
07/12/24	MJM	Phone calls with Mayor Moto; review related emails; revise and email energy MOA	1.00	250.00
07/15/24	MJM	Phone calls with Administration regarding July Assembly meeting; phone call with President Hadley for same; prepare Deerstone and Alaska Janitorial contracts; emails with Borough staff and Administration	1.20	300.00
07/16/24	MJM	Phone call with Mayor Moto regarding Kivalina Road maintenance staffing and budget	0.20	50.00
07/17/24	MJM	Phone calls with Mayor Moto and President Hadley regarding pending projects and upcoming meetings	0.80	200.00
07/18/24	MJM	Phone calls and emails to staff and Administration regarding procurement and contract matters; review related material	1.20	300.00
07/19/24	MJM	Review and revise August meeting notice; email to S. Atoruk	0.10	25.00
07/22/24	JNM	Review Northern Contractors proposal, reduced scope, and associated documents for Selawik Public Safety building project; draft contract to meet terms of project and proposal	1.80	369.00
07/22/24	MJM	Phone calls with Administration regarding meeting, project, and personnel matters; review related documents	1.70	425.00
07/23/24	MJM	Prepare materials for special Assembly meeting; phone call and emails to Administration for same	1.90	475.00
07/23/24	DAK	Confer with M. Mead; review and edit Selawik construction contract	1.80	432.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 328037

August 15, 2024

Professional Fees

Date		Description	Hours	Amount
07/24/24	MJM	Prepare construction service agreement; phone calls emails with Administration regarding special meeting and AML project management service proposal; review related materials	2.60	650.00
07/24/24	DAK	Confer with M. Mead regarding Selawik contract	0.30	72.00
07/25/24	MJM	Prepare for and attend Special Assembly meeting; phone call and emails to Administration for same	3.20	800.00
07/25/24	ACC	Confer with J. Ullrich about Arctic fisheries memo	0.10	24.00
07/25/24	RJU	Draft MSA section of Fisheries memo	2.40	420.00
07/26/24	RJU	Find articles and draft memo	3.00	525.00
07/26/24	MJM	Phone calls with President Hadley and Mayor Moto regarding upcoming meetings, contracts, and projects	1.10	275.00
07/29/24	RJU	Draft Arctic Fisheries Memo, researching specific case law on NEPA and FMCs (no charge 1.5 of 3.3)	1.80	315.00
07/29/24	MJM	Phone call with N. Hadley regarding Borough Code; review Code for same	0.60	150.00

Matter Rate Summary

		Rate	Hours	Amount
ACC	Anna C. Crary	240.00	1.90	456.00
DAK	Douglas A. Karet	240.00	2.10	504.00
JNL	Joseph N. Levesque	240.00	0.40	96.00
MJM	Matthew J. Mead	250.00	23.30	5,825.00
JNM	Jackson N. Morawski	205.00	5.60	1,148.00
RJU	Jed Ullrich	175.00	11.00	1,925.00
Total for Services			44.30	\$9,954.00

Total This Matter

\$9,954.00

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 328037

August 15, 2024

Receipts Since Last Invoice

Prior Balance On This Matter	14,309.18	
Date	Description	Total Applied to this Matter
07/19/24	Applied to 327625.	<u>14,309.18</u>
Less Total Payments		\$14,309.18
Prior Balance Due		0.00
Current Balance Due		<u>\$9,954.00</u>

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 328037

August 15, 2024

Re: 126 Planning & Zoning 2004 -

Professional Fees

Date		Description	Hours	Amount
07/12/24	MJM	Phone call with N. Naylor regarding permitting scope	0.20	50.00

Matter Rate Summary

		Rate	Hours	Amount
MJM	Matthew J. Mead	250.00	0.20	50.00
Total for Services			0.20	\$50.00

Total This Matter	\$50.00
--------------------------	----------------

Receipts Since Last Invoice

Prior Balance On This Matter	96.00
Date Description	Total Applied to this Matter
07/19/24 Applied to 327625.	96.00
Less Total Payments	\$96.00
Prior Balance Due	0.00
Current Balance Due	\$50.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 328037

August 15, 2024

Re: 292 Energy

Professional Fees

Date		Description	Hours	Amount
07/03/24	NIS	Confer with M. Mead; research OCED NEPA documents and NEPA Regulations; outline NEPA and SHPO issues; research Dep't of Energy Categorical Exclusion regulations and decisions; research applicability of SHPO and NHPA	2.40	492.00
07/03/24	MJM	Meet with I. Mathiasson to review OCED grant NEPA/SHPO compliance; review related emails and SHPO guidance	0.90	225.00
07/05/24	NIS	Research and analyze NEPA regulations and DOE categorical exclusions; research and analyze SHPO statutes and "historic property" definition; prepare memo	2.30	471.50
07/09/24	NIS	Review final memorandum	0.30	61.50
07/10/24	MJM	Participate in OCED Zoom meeting; review and analyze related NEPA/SHPO materials; conference with N. Star to review NEPA/SHPO compliance requirements	1.80	450.00
07/10/24	NIS	Attend meeting with Borough, Department of Energy, and M. Mead regarding NEPA issues; email SHPO to discuss NHPA consultation process; draft response to DOE-OCED regarding SHPO role and NHPA inapplicability	3.20	656.00
07/11/24	NIS	Draft email response to OCED NEPA questions; review SHPO email and DOE-SHPO Programmatic agreements	1.10	225.50
07/12/24	NIS	Respond to SHPO; draft NEPA and NHPA/SHPO email to respond to OCED	1.00	205.00
07/15/24	MJM	Review OCED SHPO requirements; conference with N. Star to review same	0.50	125.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 328037

August 15, 2024

Professional Fees

Date		Description	Hours	Amount
07/15/24	NIS	Review SHPO Programmatic Agreement with Department of Energy; review M. Mead revisions to OCED response and strategize regarding next steps; finalize response and prepare email attachments	1.40	287.00
07/16/24	MJM	Review and revise DeerStone Task Order; email to I. Mathiasson	0.40	100.00
07/16/24	NIS	Email OCED with SHPO information and NEPA Categorical Exclusions	0.50	102.50
07/22/24	MJM	Review OCED grant matters; phone calls and emails to S. Espelin and I. Mathiasson for same	0.80	200.00
07/22/24	NIS	Email regarding OCED/USA meeting	0.10	20.50
07/24/24	NIS	Meet with OCED, USDA regarding Selawik NEPA information and CXs; email CXs and SHPO analysis to OCED NEPA Specialist G. Applegate	1.50	307.50
07/24/24	MJM	Zoom meeting with USDA/DOE to discuss project issues and NEPA compliance; conference with N. Star to review related strategy; review related correspondence	0.80	200.00
07/26/24	NIS	Review OCED email regarding NEPA review and funding for Selawik project	0.10	20.50
07/29/24	NIS	Review OCED Counsel Response; respond to M. Mead regarding next steps	0.30	61.50
07/30/24	NIS	Confer with M. Mead regarding NWAB - OCED issues; call with I. Mathiasson and M. Mead; email I. Mathiasson regarding next steps	0.80	164.00
07/30/24	MJM	Conference with N. Star to review OCED grant NEPA/SHPO issues; teleconference with I. Mathiasson	0.50	125.00

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 328037

August 15, 2024

Professional Fees

Date	Description	Hours	Amount
07/31/24 NIS	Correspond with I. Mathiasson regarding heat pump scope of work; email N. Naylor regarding Planning Commission letter on historic properties	0.40	82.00

Matter Rate Summary

		Rate	Hours	Amount
MJM	Matthew J. Mead	250.00	5.70	1,425.00
NIS	Noah I. Star	205.00	15.40	3,157.00
Total for Services			21.10	\$4,582.00

Total This Matter	\$4,582.00
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Receipts Since Last Invoice

Prior Balance On This Matter	480.00
Date Description	Total Applied to this Matter
07/19/24 Applied to 327625.	480.00
Less Total Payments	\$480.00
Prior Balance Due	0.00
Current Balance Due	\$4,582.00

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 328037

August 15, 2024

Re: 310 VIF/VIC

Professional Fees

Date		Description	Hours	Amount
07/09/24	NIS	Confer with M. Mead regarding Village Improvement Commission meeting	0.30	61.50
07/10/24	MJM	Review and prepare materials for VIC meeting; phone call and email to H. Walker for same	0.80	200.00
07/10/24	NIS	Review Borough Code and policies regarding Village Improvement Commission; confer with M. Mead concerning VIF meeting 7/11 and 7/12	0.50	102.50
07/11/24	MJM	Participate in Village Improvement Commission meeting; review related material in preparation for meeting	2.80	700.00
07/11/24	NIS	Prepare for and attend Village Improvement Commission meeting; prepare potential approval resolutions; track decisions and record notes of meetings	4.90	1,004.50
07/12/24	NIS	Attend Village Improvement Commission; draft summary of meeting issues	3.10	635.50
07/15/24	NIS	Discuss next steps regarding VIF meeting and debrief July meeting	0.10	20.50

Matter Rate Summary

		Rate	Hours	Amount
MJM	Matthew J. Mead	250.00	3.60	900.00
NIS	Noah I. Star	205.00	8.90	1,824.50
Total for Services			12.50	\$2,724.50

Total This Matter **\$2,724.50**

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 328037

August 15, 2024

Receipts Since Last Invoice

Prior Balance On This Matter	24.00	
Date	Description	Total Applied to this Matter
07/19/24	Applied to 327625.	24.00
Less Total Payments		<u>\$24.00</u>
Prior Balance Due		0.00
Current Balance Due		<u>\$2,724.50</u>

Please return this page with remittance

to
Landye Bennett Blumstein LLP - ANC
701 West 8th Avenue
Suite 1100
Anchorage, Alaska 99501

Invoice No. 328037
Bill Date: August 15, 2024
Client Code: 01040
Client Name: Northwest Arctic Borough

Total Fees 17,310.50

Disbursements 0.00

Current Billing **\$17,310.50**

Amount enclosed: _____

We accept the following forms of payment:

Checks – Payable to Landye Bennett Blumstein LLP
ACH – First National Bank Alaska, for instruction and notification of ACH payment
email BethP@lbblawyers.com
Visa, Master Card & American Express accepted, 2.5% fee – www.LBBlawyers.com