

NWAB Mtg Packet

April 2024 Regular Assembly

April 22-23, 2024

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**Northwest Arctic Borough
Assembly Budget, Audit & Finance**
Monday, April 22, 2024 – 9:00 A.M.
Assembly Chambers – Kotzebue, AK

AGENDA

- A. CALL TO ORDER**
- B. INVOCATION/MOMENT OF SILENCE**
- C. SAFETY MOMENT**
- D. ROLL CALL**
 - 1. Introduction of Staff and Guests
- E. APPROVAL OF AGENDA** **TAB 1**
- F. COMMUNICATIONS AND APPEARANCES** **TAB 3**
 - 1. Financials ending March 31, 2024
 - 2. Prioritize FY25 Budget
- G. OTHER BUSINESS** **TAB 8**
- H. EXECUTIVE SESSION**
- I. AUDIENCE COMMENTS**
- J. ASSEMBLY COMMENTS**
- K. MAYOR'S COMMENTS**
- L. ADJOURNMENT**



**Northwest Arctic Borough
Assembly BAF Work Session**
Tuesday, April 23, 2024 – 9:00 A.M.
Assembly Chambers – Kotzebue, AK

AGENDA

- A. CALL TO ORDER**
- B. INVOCATION/MOMENT OF SILENCE**
- C. SAFETY MOMENT**
- D. ROLL CALL**
 - 1. Introduction of Staff and Guests
- E. APPROVAL OF AGENDA** **TAB 1**
- F. COMMUNICATIONS AND APPEARANCES** **TAB 3**
 - 1. Financials ending March 31, 2024
- G. PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES** **TAB 4**
 - 1. **Ordinance 24-06** *an ordinance of the Northwest Arctic Borough Assembly adopting Chapter 12.24 of the Borough Code to establish background check requirements for law enforcement officers, and for related purposes.*
- H. INTRODUCTION OF ORDINANCES** **TAB 6**
- I. RESOLUTIONS** **TAB 7**
 - 1. **Resolution 24-10** *a resolution of the Northwest Arctic Borough Assembly providing for the FY25 local contribution to education.*
 - 2. **Resolution 24-11** *a resolution of the Northwest Arctic Borough Assembly approving Grant Administration Services for the City of Ambler, and for related purposes.*
 - 3. **Resolution 24-12** *a resolution of the Northwest Arctic Borough Assembly confirming the appointment of Tillman Foster to the Northwest Arctic Borough Planning Commission.*
- J. OTHER BUSINESS** **TAB 8**
- K. EXECUTIVE SESSION**
- L. AUDIENCE COMMENTS**
- M. ASSEMBLY COMMENTS**
- N. MAYOR'S COMMENTS**
- O. ADJOURNMENT**



**Northwest Arctic Borough
Assembly Regular Meeting**
Tuesday, April 23, 2024 – 1:30 P.M.
Assembly Chambers – Kotzebue, AK

AGENDA

- A. CALL TO ORDER**
- B. INVOCATION/MOMENT OF SILENCE**
- C. SAFETY MOMENT**
- D. ROLL CALL/MEMBER EXCUSAL**
 - 1. Introduction of Staff and Guests
- E. APPROVAL OF AGENDA** **TAB 1**
- F. APPROVAL OF PREVIOUS MEETING MINUTES** **TAB 2**
 - 1. March 26, 2024, Regular Meeting Minutes
- G. COMMUNICATIONS AND APPEARANCES**
 - 1. NOAA Fisheries Equity & Environmental Justice Strategy, Mabel Baldwin-Schaeffer
- H. BOARDS, COMMISSIONS & COMMITTEES** **TAB 3**
 - 1. Budget, Audit & Finance
 - 2. Financial Report, Angie Sturm
- I. PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES** **TAB 4**
 - 1. **Ordinance 24-06** *an ordinance of the Northwest Arctic Borough Assembly adopting Chapter 12.24 of the Borough Code to establish background check requirements for law enforcement officers, and for related purposes.*
- J. ASSEMBLY REPORTS** **TAB 8**
- K. MAYOR’S REPORT** **TAB 5**
- L. TIME AND PLACE OF NEXT MEETING**
- M. INTRODUCTION OF ORDINANCES** **TAB 6**
- N. RESOLUTIONS** **TAB 7**
 - 1. **Resolution 24-10** *a resolution of the Northwest Arctic Borough Assembly providing for the FY25 local contribution to education.*
 - 2. **Resolution 24-11** *a resolution of the Northwest Arctic Borough Assembly approving Grant Administration Services for the City of Ambler, and for related purposes.*
 - 3. **Resolution 24-12** *a resolution of the Northwest Arctic Borough Assembly confirming the appointment of Tillman Foster to the Northwest Arctic Borough Planning Commission.*
- O. OTHER BUSINESS** **TAB 8**
- P. EXECUTIVE SESSION**
- Q. AUDIENCE COMMENTS**
- R. ASSEMBLY COMMENTS**

- S. MAYOR'S COMMENTS**
- T. ADJOURNMENT**



Northwest Arctic Borough Assembly
Regular Meeting Minutes
Tuesday, March 26, 2024 – 9:00 A.M.
Assembly Chambers – Kotzebue, AK

CALL TO ORDER

Vice President Sampson called the meeting to order at 9:00 A.M.

INVOCATION/MOMENT OF SILENCE

Member Swan provided an invocation.

SAFETY MOMENT

Member Armstrong mentioned we've had a lot of rain and wet snow, water under the snow. Be sure and let someone know if traveling brings enough gear.

Member Sheldon mentioned Noorvik Selma Newlin Tournament coming up, lot of traffic on snow machine trail. Also, the snow machine race next weekend; lot of traffic between Noorvik, Kiana and Selawik. Be careful, thank you.

ROLL CALL/MEMBER EXCUSAL

Assembly Members present at the time of roll call:

<i>Austin Swan Sr.</i>	Dood Lincoln Carr	Craig McConnell	<i>Raven Sheldon</i>
<i>Miles Cleveland Sr.</i>	Derek Haviland-Lie	Delores Barr	Elmer Armstrong Jr.
Reid Magdanz	Walter Sampson	<i>Nathan Hadley Jr.</i>	

Introduction of Staff and Guests

Dickie Moto Sr.	Clara Jones	Angie Sturm	Fritz Westlake
Noah Naylor	<i>Matt Mead</i>	Tess Baldwin	Chris Hatch
<i>Ingemar Mathiasson</i>	Josephine Howarth	Hiram Walker	Stella Atoruk

A quorum is present to conduct business.

APPROVAL OF AGENDA

Agenda presented for approval for March 26, 2024.

Member Armstrong motioned to approve as amended; Member Lincoln Carr seconded; passed unanimously by roll call vote.

APPROVAL OF PREVIOUS MEETING MINUTES

February 27, 2024, minutes presented for approval.

Member Magdanz motion to approve, seconded by Member Lincoln Carr; passed unanimously by roll call vote.

COMMUNICATION AND APPEARANCE

Swan Lake Loop Update, AHFC Initiative Project and Cape Blossom Road Update, City of Kotzebue Manager Tessa Baldwin provided an update of recent activities; had declared disaster to State level. Up to sixty-three homes without running water and forty-three homes without sewer. To date there are seven homes without either running water and three without sewer. Thankful to Mayor Moto and

staff for helping cover some associated costs and to the State of Alaska. Looking at about a million on the disaster itself; possibly 892K in contract services and the rest in materials.

Thankful to the State and Borough. Second portion, the replacement of the loop holds where the hospital is; like Swan Lake Loop. Approximately 30M to replace these two, planning and design may take up to a year.

Member Lincoln Carr thanked City, and everyone involved; contributed to the needs of drinking water, please pass it on to your crews. Member Magdanz echo gratitude, not fun working in the cold. In terms of replacement, are there funding sources for the \$30M or is it going to hunt for funding when that comes along. Member McConnell is surprised with the amount spent already; did he hear the amount wrong? He compliments the City for taking ownership of what happened. Also, glad local contractors were hired; some money still here in the community, positive of this that the lines will get replaced sooner than later. Vice President Sampson mentioned climate is making it hard; can change quickly.

Vice President Sampson requested an update on Cape Blossom. City Manager Baldwin stated they need cooperation; the city has long taken the lead and there have been other infrastructure needs on the priority list. They had gotten a \$2.45M grant through the Port Infrastructure Development Program through the US Department of Transportation. She expressed the importance of having everyone at the table; coming to the point where City has no opportunity to focus on what this project has the intention for. Inviting everyone back to the table on this project, still have local match for phase two. Doing best they can on that project.

Member McConnell echo Manager Baldwin comments once built it will benefit the entire region. Each morning before AC opens, they have staff gather groceries to send out on airline. We need to come to the table and participate and share costs. Member Lincoln Carr mentioned she was disappointed when she learned that NWALT priority wasn't the road. She asks Mayor to bring it back to NWALT, we need this port. Hope it picks up momentum to finish.

Vice President Sampson mentioned this the beginning of the project, barging is becoming a problem in our area. We need to seek other ways and means for transportation within this region. Member McConnell mentioned we were just awarded \$55M in installing heat pumps and solar arrays in our villages which will drive costs down. This road will add to that, drive costs down but we need to finish; lots of parts and pieces. We need competition, in comparison of Nome; same freight costs and we pay higher rates. End user is important too. Vice President Sampson raised concern of what can we do to reduce cost of transportation, bringing in products to our area. Suggest having a dialogue with the new store owners; don't know what rates they will have.

City Manager Baldwin mentioned AHFC and State of Alaska had allocated five million dollars to build housing for State workers; requesting six housing units for State workers and two million dollars for affordable housing units for up to three

units. After the Borough work session yesterday had conclusion of City of Kotzebue will work with AHFC; she expresses gratitude and will keep you informed.

Mayor Moto mentioned for Cape Blossom Project phase one the Assembly approved five million with reimbursement from State of Alaska, to date we've received the full amount. Possibly think of phase two with partnership with City, how can we support sooner than later. Possibly invite DOT Ryan Anderson; hopefully benefit our area. Member Magdanz expressed the importance of finishing the port if the road isn't done then can't talk of the port. Two meetings ago, had discussed possibly the Tribe can access funds for the bridge over Sadie Creek in particular. What is the status of that? Is it still a possibility for local match.

Member Magdanz recommending assisting the Tribe on the grant application if there is way to save. Sounds like a good investment. Vice President Sampson expressed the importance of follow through with what is happening to this point.

BOARDS, COMMISSIONS & COMMITTEES

Budget, Audit & Finance BAF Chair Magdanz provided a summary of the previous day. He will work with administration on getting grant reporting included on financials; looking at spend down of grants as well as general fund. Also, heard from the School District facing nine million budget holes in a sixty-seven million budget: looking at serious cuts. As you also know, State funding got vetoed by one vote. Haven't had an increase these past eight years. Resolution 24-08 recommend do not pass, further discussion recommended.

Vice President Sampson remind the Assembly when this Borough was authorized to bond up to one hundred million for new infrastructures in this region. Over time things change, deteriorate, things cost to repair. Suggested further discussions on how to address this. Member McConnell stated that on the School District request; so much are computer based and computers become outdated. Member Lincoln Carr echoed earlier comment about appreciating yesterday's discussion; the questions and answers thank you again.

Financial Report Hopefully we are all aware of Red Dog closure for 2031, may have reserves to go a little longer; currently seeking permits to explore other sections to determine whether to extract the zinc. Borough Treasurer Sturm provided a summary of the financial report ending February 29, 2024.

Member Magdanz let the listening audience know of budget, audit, and finance/work sessions previous day, can attend if interested. We had a budget retreat early February, went into budget in depth along with financial forecast from Red Dog. We can't say enough, even with best case scenario by end of this decade Borough will see dramatic decline in revenue. Important for the Assembly and our residents to understand the revenue source is different; we need to save now, putting monies away.

Member Armstrong know just heard from City of Kotzebue, eventually will help them, and heard from legislatures failed all school district for funding. Help School District, help port road, getting mixed feeling about saving money and cutting there. We will sacrifice. Member McConnell mentioned the gap with current monies and any future mines; our intent to save much as we can. As an Assembly we need to prioritize services for residents, our focus for the next month.

President Hadley mentioned he would hate to see the CUAP go away, hope Borough would seek partners. Important for safe water and sewer; continue lobbying for needs. Vice President Sampson mentioned 2027 is when our revenue is scheduled to decline, look at ways to create opportunity for residents.

Member McConnell stated our representatives in the State legislature; we have a Senator and two representatives, Donny, Neil and Thomas. Very important when any funding issues arise, they need to vote in our favor; right now, not happening. Just had a major vote in the legislature, if passed would have an increase of \$680 for education funding for all students throughout the State. Our school is looking at a \$6M gap; remind our legislatures represent us not the governor.

Vice President Sampson mentioned you've brought a critical issue to the Assembly; when we don't agree and believe that happens at State too. Break observed at 10:14 A.M.; reconvened at 10:30 A.M.

PUBLIC HEARING, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES

1. **Ordinance 24-05** *an ordinance of the Northwest Arctic Borough Assembly amending Chapter 12.08 of the Borough Code to update the Public Safety Commission Code, and for related purposes.*

Mayor Moto summarized Ordinance 24-05, recommend do pass.

Member Lincoln Carr motion to enact Ordinance 24-05, seconded by Member Haviland Lie; motion passed by unanimously by roll call vote.

ASSEMBLY REPORTS

Member Magdanz mentioned the Federal budget has been passed a couple week ago; alert the community know that Senator Murkowski's portal for submitting funding request for next year budget through her office closes end of this week.

Member Haviland Lie stated he attended the Joint Maintenance Construction Committee meeting recently, Member Armstrong couldn't attend, and he was asked to sit in. One of the main things was School District presented their priority list although will be adjusted to easier, quicker at top of the list.

Member Barr mentioned she attended the JMCC meeting too, first one; interesting and look forward to future meetings.

MAYOR'S REPORT

Mayor Moto stated has been busy with grant for shelter cabins and warm storages for Selawik and Buckland; to point phase one for Selawik and phase two RFP to complete. Met with Shelter Cabin guys, loading up material today and pull cabin to Calhan. Thankful for another round of funding from Murkowski's office for warm storages, approximately \$2.6M priority for Noorvik. Looking at \$500K for firetruck for Noorvik through the CAP system. Ambler has a grant to build a warm storage/search and rescue; the EDC will help administer. Also, Kiana is working on funding combined warm storage facility.

Community and Economic Development Director Westlake provided an update on Selawik warm storage. Member McConnell stated he requested pictures a few months ago; to date haven't seen from Public Services Director Hatch of building projects. So, they can have some concept of what is funded and provided for residents. Thank you.

Energy Coordinator Mathiasson provided an update of Energy department, next Energy Steering Committee is scheduled April 25-26, 2024, in Kotzebue. Discussing the OCED grant for building out of solar arrays and IPPs. Also, the next Alaska Sustainable Energy Conference in Anchorage this May 23, 2024.

Mayor Moto asked Director Westlake and Coordinator Mathiasson for phase two this department will work seek funding for Kotzebue for heat pumps. With this \$53M grant Kotzebue wasn't included. Member Haviland Lie stated when announced the grant; there were a few Assembly members raised concern of Kotzebue included. And said yes, now being told sorry not. Vice President Sampson asked what need to be done to correct? Member Magdanz requested clarification; Kotzebue portion of the OCED grant is battery for KEA. That is what he understood after their KEA Board meeting; remind Borough to keep them in communication cause would be significant load. Member Lincoln Carr stated all excited when announced and she specifically asked if include Kotzebue, ere regardless of not at this time. She would like to see Kotzebue be covered, possibly single house dwelling; suggest looking at residential homes. Member Armstrong mentioned this is stated in prior minutes, no disrespect to the comments.

Member McConnell thank Member Armstrong for clarification; he understands the misunderstanding. Thank you Ingemar for ongoing work; also, for moving the conference to April, will be able to attend. For clarification on the grant funded projects that are under construction right now; for example, Selawik was funded a small solar array. How is that inter-twined, in addition to in combination? On Noatak, it states 131 gallons of fuel was avoided and \$866 saved; what period does that represent? For the public's understanding, the model is when solar arrays are built in villages, they are owned by IPP which can be IRA or City. AVEC buys the energy the solar arrays produce, and the money goes to IPP. If he remembered Noatak had earned \$120K up to that point in a previous meeting; if it's Noatak, how did they earn if their solar array wasn't functional. Mathiasson stated it was Shungnak that earned that amount. The last piece is to get back to the residents so they can feel the benefits.

Member Sheldon mentioned in December they heard updates in Selawik, Public Safety Director Hatch provided an update of trail staking. The water and sewer funding for the villages have a scoring ranking system because it was low. Are there any updates on the scoring to seek for federal grants and state funding.

Member Armstrong believed State was going to do away from scoring. Member Haviland Lie mentioned he asked at their last city council meeting; he heard that at AML too, found out the score won't be held against you if scored poorly. Member McConnell summarized the best practice scoring. Fortunate to have VIF Project Manager Walker to have on staff working with expertise in water and sewer along with history with ANTHC.

Vice President Sampson echo Member McConnell's comments, see pictures and should apply to documents instead of here say. We are questioning some issues, he hears it as hear say; document to have clarity and no misunderstanding of spending. Member McConnell asked Energy Coordinator Mathiasson a timeline of grant monies to be spent this summer with heat pumps being installed in homes.

Member McConnell mentioned with the funding requirements is that all the items purchased need to be American made, which is a good thing. Are there companies in

Unities States that make this technology that we can buy? Or we are completely reliant on outside companies.

Public Safety Director Hatch provided a summary of recent activities; some questions on fire and search and rescue warm storage, where are we on them? Preparation was set for this summer, foundation work getting done in Selawik. He apologized for the pictures; he doesn't remember the request. He thanks Saima Chase for her years of service and wishes her the best at the Tribe.

Member Armstrong asked how many villages tribal justice in place must where jurisdiction would be an issue. Some tribes have tribal justice in place, asking because he believes you would need to go the tribe first; there is Tribal and there is State. Member Magdanz mentioned he doesn't understand why commissioner chasing jurisdiction. Speaking of basketball tournaments, he went to Kiana and was glad to see a VPSO there. Appreciate update on recruiting strategy, also whole heartly most successful to retain them. See had couple house freeze up this winter which are expensive; can we winterize or someone to watch. What is the solution to not replumbing two or three houses every year.

Member Haviland Lie also attended the NANA meeting this past weekend, might have helped if he was on the same place as First Lady Rose. Applaud you on recruiting efforts, met the VPSO; just talking with him he is enjoying his job. Member Magdanz asked about trail marking, with it coming up again; have you been in contact with Kobuk 440. Particularly between Kiana and Ambler. Member Lincoln Carr asked what material; are we utilizing Pex? Effective when have a freeze up. How much more expensive than what is being used now. Member Armstrong knows Noorvik's building is being repaired from water damage. An incident occurred the morning before, no VPSO's in town then heard State Troopers in town; crime don't take a day off.

Vice President Sampson inform Director Hatch no reason to apologize to this body; you've tried, tried to address public safety in this region. Believe need to take a step back; what can we do to fully fund a VPSO Program, if Troopers can be hired to become permanent with all the benefits why can't we go in that direction. Instead of hiring possibly six why not hire full-time.

Member McConnell said he had served on the Public Safety Commission; in comparison we are better off than one at the time. Agree with his strategy. Good luck to Saima. Glad Jimmy Brown is running search and rescue. On request to pictures, he is a construction guy although gets confused. On the monthly packet it states that Selawik has been waiting for AVEC, just call and they will prioritize. Also, under the fire department Noorvik is slated to get a fire truck although will need a building. Focus should be on life safety and building safety; smoke detectors can be expensive.

Member Cleveland expressed the importance of informing the villages that the VPSO are not there to fix the problems, spread the word out. President Hadley mentioned State Troopers have nice apartments in Kotzebue, he asks where Borough is with interior for our VPSO buildings. Believe need to focus on the upgrades, so they will be comfortable.

Member McConnell echo comments from yesterday, with the buildings being renovated he suggested to build new ones; lesson learned. *Member Swan stated that Public Safety issues in our area are some that don't necessarily need to be where they are.*
Break taken at 12:08 P.M. reconvened at 12:41 P.M.

Public Services Director Jones provided a summary of recent department activities. Member Lincoln Carr asked about Kotzebue, when and if the boiler program. The deadline passed, right? Member Magdanz asked about the timeline of that program; looking forward to future, what is the goal schedule wise? Vice President Sampson asked if the certified contractor was resolved. Member McConnell reminded all that this is good project until heat pumps installed in the villages which may be the primary source and won't need much maintenance.

Planning Director Naylor also provided a summary of recent activities. Currently advertising for Planning Commission, send your letters into the Mayor's office. Vice President Sampson asked where we are at with Borough lands. Member Magdanz asked for an update on ice roads, are we planning on building them this Spring and when can we expect them. Member Armstrong asked if there is language in the agreement to start in March? He suggested starting in December/January/February cause it's colder then.

Member McConnell asked about the Kivalina Road to retrieve water, did that get built and being used? At some point the school and village will run out of water; next year be sure and get the road done. He suggested having a permanent pipeline built from Willik to the edge of road, like Kotzebue water treatment plant from Devils Lake. To the Assembly, Borough owns all school district property except Tech Center, which used to be owned by State of Alaska. Currently, school district owns Tech Center; KIC owns half of June Nelson parking lot and at some point, follow through with trade so Borough can take ownership of Tech Center. He is suggesting making the trade with KIC so they get what they want, docking purpose and we get full ownership of the parking lot at JNES. Vice President Sampson request what can Borough do to clarify, we might end up with additional property. Member McConnell stated he met with DOT, they own property throughout the State in different communities; are there properties owned by State of Alaska that we can take possession of and make use.

President Hadley requested excusal at 1:02 P.M. to attend another meeting. Member Lincoln Carr asked the Planning Director to ask the State about the property pass KIC camp because non-KIC shareholders go. Vice President Sampson verified if South Camp. Director Naylor stated that Kotzebue IRA will apply for the bridge grant for Cape Blossom.

TIME & PLACE OF NEXT MEETING

Vice President Sampson stated next meeting is scheduled for April 22-23, 2024. Mayor Moto asked if a day for financials should have been as discussed. Member McConnell requesting a day for prioritizing services and proposed cuts to budget with both Assembly and administration. Member Armstrong echo comments for meaningful discussion.

Member Magdanz verified if we extend to 24th or do we do all day Monday BAF meeting; code question do the meeting be on Tuesday?

INTRODUCTION OF ORDINANCES

1. **Ordinance 24-06** *an ordinance of the Northwest Arctic Borough Assembly adopting Chapter 12.24 of the Borough Code to establish background check requirements for Law Enforcement Officers, and for related purposes.*

Public Safety Director Hatch summarized Ordinance 24-06, recommend do pass.

Member Lincoln Carr motion to approve Ordinance 24-06, seconded by Member Barr; motion passed by unanimously by roll call vote.

RESOLUTIONS

1. **Resolution 24-07** *a resolution of the Northwest Arctic Borough Assembly approving a firearms procedure manual for the Village Public Safety Officer Program, and for related purposes.*

Public Safety Director Hatch summarized Resolution 24-07, recommend do pass.

Member Magdanz raised concern of guidance of use of force, procedures for de-escalation and when use of force is justified. Is there a reason it isn't in this manual, how are we making sure it's implements through the officers. The OPM in the back are officers down and not reference docs. Also, on use of force questions part of training and regular training the VPSO getting.

Member Armstrong motioned to approve Resolution 24-07, seconded by Member Lincoln Carr; motion passed unanimously by roll call vote.

2. **Resolution 24-08** *a resolution of the Northwest Arctic Borough Assembly approving an expenditure of \$750,000 utilizing local assistance and tribal consistency funds to replace the Selawik School Fire Protection System, and for related purposes.*

Mayor Moto mentioned after the work session yesterday the School District will present a different request, recommend no pass. Member Magdanz mentioned a similar request will be made in the future. Member Armstrong let the listening audience know the school district will change the language and put RFP out. Member McConnell stated the Assembly supports the school district in the need for fire alarm system for Selawik and Noorvik; next request will have smoke alarms for every classroom and to specify a non-proprietary fire alarm system so any technician can work on it. Member Haviland Lie informed the listening audience that the school district is working on another request.

Member Sheldon do support the panels although more information is needed.

Member Armstrong motioned to approve Resolution 24-08, seconded by Member Lincoln Carr; motion failed unanimously by roll call vote.

3. **Resolution 24-09** *a resolution of the Northwest Arctic Borough Assembly approving amendment of a professional services agreement with Deerstone Consulting LLC to provide administration and technical services for the Borough Energy Department, and for related purposes.*

CED Director Westlake summarized the resolution, recommend do pass.

Member Armstrong motioned to approve Resolution 24-09, seconded by Member Lincoln Carr; motion passed unanimously by roll call vote.

OTHER BUSINESS

No other business was presented.

EXECUTIVE SESSION

No executive session was held.

AUDIENCE COMMENTS

None presented.

ASSEMBLY COMMENTS

Member Sheldon mentioned he had asked Legislative Consultants regarding State and Federal funding time of deadlines of funding cycles. He recommends the Borough to continue to provide technical assistance to municipalities in the villages on the capsis and federal funding; not sure what was submitted for this year's infrastructure. Give the State and Federal our needs. Good discussions, thank everyone for input.

Member Swan mentioned good meeting. We are making a good effort moving forward. Appreciate discussion, some lengthy. Have a good afternoon.

Member Cleveland in Inupiaq; thank you all for being at the meeting and discussing, understanding by the Assembly. After the NANA meeting, we heard to educate our young people and then agreeable but where will the money come from. Thank you.

Member Haviland Lie thanked you for the last couple days of meeting, disappointed that Kotzebue wasn't included in the \$55M grant received for heat pumps in the region. Understand that Kotzebue is bigger and has more resources than the villages do but administration is a Borough village as well; we are just as entitled to these projects as well. Too many times Kotzebue get left out, we are as much as residents as everyone else. Thank you, President Sampson and Member Magdanz, for yesterday. Thank you, Mayor and staff. Spring is here, hopefully can get out ice fishing. Condolences to Wesley family in Noatak, Henry family here in Kotzebue and those that lost loved ones.

Member Armstrong sends condolences that lost loved ones. Recognize the teams that went to State that represent the Borough. Good meeting, discussions; thanks to administration believe need to invite our representative some time. Because the legislature failed to pass school funding, need to help with the shortages. Thank you.

Member Barr echo comments about good meetings, appreciate all work getting done. Rough terrain ahead of us, set our differences aside – agree to disagree, and get somewhere. Look forward to the next meeting, mainly budget discussion to prioritize essential services. Express condolences to those that lost loved ones. Safe Spring.

Member Magdanz thanks the staff for working with the Assembly, impresses him with the team and efforts. Good job on basketball teams representing us down in the State. In terms of school, last quarter; days longer. Treat everyone with kindness and stay respectful. Disappointed with failure of legislature to override school funding, hope representatives working on solutions for the schools. Thank you.

Member McConnell thanked the staff for their work, for getting reports for Assembly. On school funding package which Governor vetoed, and the legislature failed to override by one vote: back breaking decision but not over. Right now, working on the new package looks different over all but the same amount although our legislature needs to vote right way. As residence we need to let the representatives know they represent us. A wonderful thing happened recently, Spencer Woods from Shungnak, our resident who wrestled since a kid and qualified for the US Olympic Team. We shall encourage use his story to encourage our young to pursue your dreams, anything is possible.

Member Lincoln Carr mentioned everyone is talking about this school funding; it's our State representative Thomas Baker's who could have made a difference with this vote for rural Alaska. She encourages your to lobby for our children, kids from our region they did a good job at State basketball. Thank you, Mayor, and administration, for budget cuts; you've made a big stride. Staff is short, as far as funding; VPSO funding is pushed hard.

We as Borough and State of Alaska have failed our villages with Public Safety. Condolences to those that lost loved ones, praying for you all. Thank you, Assembly. **Vice President Sampson** in Inupiaq; first, thank Mayor and staff for good work. The past couple days had detailed discussion on issues that administration works on; we did what we could to provide with our duties. He respects your viewpoints, whether good or bad. Member McConnell brought up a good point, we are lacking celebrating accomplishments; Spencer is a good example, believe we should celebrate as a region; another good model. Thank you for a good meeting, appreciate your time and effort.

MAYORS COMMENTS

Mayor Moto sends condolences to those that lost loved ones also. Thank you to the staff, last couple days working with Assembly. Planning Director Naylor encourages you to listen to Spencer's interviews, after each match he talks of Shungnak. So humble, wonderful interviews.

Mayor Moto mentioned that because of grant reporting Kotzebue wasn't included. With help from Director Westlake and Energy Coordinator Mathiasson, along with support from the Assembly we will continue to improve our residents. Thank you.

ADJOURNMENT

Member Lincoln Carr motion to adjourn, seconded by Vice President Sampson at 1:49 P.M.



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

DATE: April 5, 2024

TO: Dickie Moto Sr., Mayor

FROM: Chris Hatch, Director of Public Safety

SUBJECT: MONTHLY REPORT TO ASSEMBLY THROUGH THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

Public Safety Director, Chris Hatch
April 2024 Report

Selawik Phase one SAR/Fire warm storage is fully complete, and we have published an RFP for phase 2.

The VPSO house/ office / and holding cell project is nearing completion although we are still awaiting delivery of the Holding cell sinks and toilets.

The office of emergency management will be attending the statewide emergency managers conference and LEPCA meetings in April.

Planning has begun for a public safety summit to be held in Shungnak in late July.

Buckland SAR/Fire warm storage project RFP is being published.

We have received advanced notice of funding for a Noorvik Public safety project including equipment.

The following is a representative list of priority projects we are working to complete or have completed in the last month.

- Fire Department long range plan to meet the strategic priorities and help our community with fire response abilities.
- The Office of emergency management has been a focus of improvements.
- Disaster response is ongoing in Kivakina Selawik and Kotzebue.
- Planning for Pub Safety summit in July
- Recruitment, retention and Hiring VPSO
- RFP and contracting for Selawik and Bucklland



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- Pre planning PS building projects for Noorvik, Kivalina, Kobuk, Noatak, and Deering

Winter Trails:

MOA's and individual trail agreements: all MOA's have been sent out to each village. The following villages HAVE NOT returned their MOA yet, Kivalina.

Search and Rescue Coordinator, Jimmy Brown **April 2024 Report**

For Month of March. We had 6 sar calls and 1 call about a mother checking on her son from his in reach. On 3/7/24 a lady traveling from Noorvik to Kotzebue crashed and broke her leg. She was transported to mhc where she was medivacked to Anchorage and on to Seattle. 3 sar calls were from Buckland all were found and brought home. 2 calls from Noorvik, 1 was where an individual's snowmachine burnt. The other one was found and brought to Noorvik. 1 call from Kotzebue where the fisherman got stuck in overflow and left his sled, other guys went and helped him before otz sar was dispatched.

VPSO Program Coordinator, Joshua Harville: **April 2024 Report**

- We currently have 6 VPSO's, Harville – VPSO Coordinator, Cole – Kinana, Autaubo - Ambler, Rizzi - Noorvik, Charles (PRE Academy) – Buckland, Petzoldt – Deering , We had an applicant complete all pre hire activities and declined to hire after a site visit because he was not a good fit.
- We currently have 7 new applicants we are starting to work through the hiring process. We continue to advertise online and on Facebook, we are seeing a good number of interested candidates.
- All VPSO Grant reporting is up to date.
- Arming process update All NAB VPSO have successfully completed the required psych testing, Firearms have been ordered, Policies are in place.
- VPSO Coordinator Harville has completed training and is a certified law enforcement firearms instructor.
- We have re-signed new MOA's with 7 villages and are looking at re-signing with the other villages.



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- We met with TCC admin to open a conversation about sharing resources and officers.
- 3 of our VPSO's will be attending Fire certification Training in May.

The State of Alaska Department of Public safety continues to restrict VPSO jurisdiction. This has greatly impacted our ability to attend events in an official capacity, an example of how this can impact us is shown by our inability to attend in uniform the recent regional basketball tournament in Kotzebue.

Fire Safety Coordinator, Hans Nelson **April 2024 Report**

During this reporting period, Fire Safety Coordinator received ARPA spend down financials from Finance Department. The breakdown spreadsheet and pie chart is still pending to show an accurate picture of what spending has taken place. There are four ATVs waiting to ship out to the communities of Shungnak, Kiana, Deering, and Noatak. Other equipment purchases have been sent out to each community; However, we still have a vacant chief position for Shungnak, AK, Noatak, AK, and Selawik, AK. Some of this equipment is pending in sending anything new until we can establish a good point of contact or new chief. We have provided recruitment flyers to the local tribal offices and continue to advertise on KOTZ Radio. We have also posted a recruitment flyer and message on the NAB Facebook page. Also, will be working with the new chiefs from the Community of Deering and Kiana for fire department onboarding and providing them with a binder for any of their reporting and response needs.

The Fire Department had no fire incidents **reported** during the month of March 2024. The following measurable outcomes occurred during the reporting period:

Fire Prevention Activity

- Provided a fire prevention message with KOTZ Radio and discussed the importance of smoke alarms in the home and reminding residents to ensure they are installed and testing their device every month
- Continuing fire extinguisher distribution but needing a good point of contact to send fire extinguishers to the Community of Noatak
- Smoke Alarm Installation Project is underway with a comprehensive plan and received the 1000 smoke alarm units on 4.5.24

Fire Training Activity

- No operational training activities were conducted for the reporting period
- Continuing to provide resources for fire chiefs to conduct monthly meetings with their volunteers and local emergency responders

Fire Department Correspondence and Community Relations



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- Attended the NANA Regional Elders Council meeting on 3.19.24 and provided a brief overview of the NABFD and goals
- Provided a letter of support to Ms. Erin Stephens on 3.21.24 identifying NABFD firehouse needs for the NAB villages

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
ORDINANCE 24-06**

**AN ORDINANCE OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY ADOPTING CHAPTER 12.24 OF THE
BOROUGH CODE TO ESTABLISH BACKGROUND CHECK
REQUIREMENTS FOR LAW ENFORCEMENT OFFICERS, AND
FOR RELATED PURPOSES.**

WHEREAS: the Northwest Arctic Borough Public Safety Department implements the Village Public Safety Officer (VPSO) Program for the region; and

WHEREAS: the Public Safety Department wishes to establish a codified set of standards for background checks for law enforcement officers, including VPSOs; and

WHEREAS: establishing background check standards will help ensure uniform standards for conducting background checks that will help screen suitable applicants; and

WHEREAS: adoption of Chapter 12.24 of the Borough Code will help promote public safety throughout the region while facilitating effective administration of the VPSO Program.

**NOW THEREFORE BE IT ENACTED BY THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY:**

Section 1: Chapter 12.24 of the Borough Code is adopted as follows:

**Chapter 12.24
LAW ENFORCEMENT OFFICERS**

Sections:

12.24.010 Policy and Application.

12.24.020 Background checks.

12.24.010 Policy and Application.

A. It is the policy of the Northwest Arctic Borough that any Village Public Safety Officer (VPSO) or Regional Public Safety Officer (RPSO) employed by the borough undergo an independently conducted law enforcement background check evaluating character and suitability for service as a law enforcement officer.

B. This chapter applies to any borough employee serving as a law enforcement officer, including a VPSO, RPSO, or any other capacity. It also applies to any employee whose primary job duties involve supervision of law enforcement officers.

12.24.020 Background checks.

A. It will be the policy of the borough that any law enforcement officer employed by the borough undergo an independently conducted law enforcement background check in which previous employers, references, and the applicant are interviewed. All background checks must include a review of an applicant's court record, driving record, criminal history, credit report, and any other relevant information the department deems necessary.

B. Background checks will evaluate the applicant's character and suitability for law enforcement. Background checks will also review an applicant's employment history to determine whether the applicant has been discharged or resigned under threat of discharge from employment as a law enforcement officer of any type.

C. Background checks will evaluate conduct that would cause a reasonable person to have substantial doubt about an individual's honesty, fairness, and respect for the rights of others and the even-handed application and enforcement of laws and regulations. Background checks must also evaluate conduct detrimental to the integrity of the police department. All applicants must complete and submit an Alaska Police Standards Council personal history statement for review.

D. Applicants will also be screened by a licensed psychiatrist or psychologist to certify that the applicant does not have a mental or emotional condition that would adversely affect the performance as a law enforcement officer. The Borough should receive a report and a completed Alaska Police Standards Council Psychological Evaluation form.

E. Applicants must undergo a medical examination and submit a medical record form supplied by the Department of Public Safety, including a certification from a licensed physician, advanced practice registered nurse, or physician assistant that the applicant does not have a physical or hearing condition that would adversely affect performance as a law enforcement officer.

F. Applicants must provide confirmation of normal ocular color discrimination, normal binocular coordination, normal peripheral vision, and corrected visual acuity of 20/30 or better in each eye.

G. Applicants must submit to a drug test for illegal narcotics as prescribed by borough policy.

H. To facilitate background checks, applicants must provide two sets of fingerprints for submission to the Department of Public Safety for a background clearance check for access to Criminal Justice Information Services.

I. If the borough has a copy of a background, medical, or psychological evaluation that was completed within the previous 12 months, a new exam may not be required in the discretion of the director of public safety.

Section 2: This Code Ordinance shall be effective immediately.

PASSED AND ADOPTED THIS ____ DAY OF _____ 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS ____ DAY OF _____ 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS ____ DAY OF _____ 2024.

Stella Atoruk, Borough Clerk

ATTEST:

First Reading: _____

Second Reading: _____



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DATE: April 11, 2024
TO: Dickie Moto, Mayor
FROM: Fritz Westlake, Director of Community & Economic Development

ASSEMBLY DEPARTMENT REPORT THROUGH THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

DAILY OPERATIONS REPORT BY PROGRAM:

COMMUNITY & ECONOMIC DEVELOPMENT COMMISSION

The next Community and Economic Development Commission meeting is scheduled for April 19 in Anchorage.

2024 Q1 REGULAR MEETING AGENDA ECONOMIC DEVELOPMENT COMMISSION

Nana Office, Telephonic, and Zoom, April 19, 2024, 9 am- 4 pm 1 (800) 315-6338
access code 22738#

[https://us06web.zoom.us/j/87566582489?](https://us06web.zoom.us/j/87566582489?pwd=V9KqIsFLHz8LOvryAuvduTVrCW2dTM.1)

pwd=V9KqIsFLHz8LOvryAuvduTVrCW2dTM.1 Meeting ID: 875 6658 2489 Passcode: 938450

AGENDA

- A. BREAKFAST PROVIDED 8:30AM
- B. CALL TO ORDER 9:00AM - ROLL CALL
- C. OPENING PRAYER / MOMENT OF SILENCE

- D. D.SAFTEY MOMENT
- E. INTRODUCTION OF STAFF & GUESTS
- F. APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES
- G. COMMUNICATIONS AND APPEARANCES
 - a. 9:30 am –Teck Update: Wayne Hall
- H. BREAK: 15 MINUTES
 - a. 11:00 am – Valhalla Metals: Vanessa Larimer
- I. LUNCH PROVIDED: 12:00pm
 - a. 1:00 pm – SEF Update: Suzette McFaul
 - b. 1:45 pm - CEDS Discussion: Nolan Klouda
- J. BREAK: 15 MINUTES
 - a. 2:45pm – Energy Update - Ingemar Mathiasson
- K. COMMISSIONER COMMENTS
- L. PUBLIC COMMENTS
- M. ADJOURN

FRANK R. FERGUSON MEMORIAL SCHOLARSHIP PROGRAM – Erin Stephens

Processed and approved 21 applications for the FRF Scholarship program in the total of \$25,000. The next due date for summer semester courses is June 15th, with a rolling deadline for vocational/technical schools.

SMALL BUSINESS GRANT PROGRAM – Erin Stephens

None to report this reporting period.

C&ED COORDINATOR REPORT – Hannah Sheldon

CED

- Coordinated EDC meeting travel and logistics.
- Small Business Grant updated for ACRA.

- Public Notices posted.
- Zoom meeting with SEF to discuss Entrepreneurial Program and Kobuk 440.
- Starting communication with Fishing Grant Vendors.
- USCG training room secured for October.

SULIANICH

- Order of Fur made for Sewing Class
- Work order placed for damaged Equipment.
- Supplies purchased.

GRANTS ADMINISTRATORS REPORT – Erin Stephens

- Submitted two Congressional Directed Spending requests to Sen. Murkowski.
 - A request for public safety/warm storage buildings for the communities of Kobuk, Kivalina, and Deering in the amount of \$2.69 million.
 - A request for the Ambler-Shungnak intertie program for \$10 million.
- Attended the Grants Symposium hosted by Senator Lisa Murkowski in Anchorage, April 5th. Was able to meet the Senator and had some face time to provide some information on our CDS requests.
- Denali Commission close-out report for the Noatak Solar project. There is still some funding from the DOE for this project that is not spent down yet, so the project itself is still active.
- Started work with Kuna Engineering to submit an application for the CPRG program for funding the Ambler-Shungnak intertie project. Due Date is May 1.
- Attempted to contact the Kotzebue IRA in regards to the TTP Bridge program grant that they are applying for, to offer any assistance the Borough could provide. There was no response.
- Human Resources duties.

VIF ADMINISTRATOR – Josephine Howarth

Set Up Travel

- Bering Air
- TR's
- Meeting Fees
- Hotel
- Car Rental
- Per diem

Get Packet Ready

- Advertise
- Get Material

- Print Material
- Assemble Packet
- Mail out Packet

- Budget forecasting
- Help Stella with Assembly Meeting

VIF PROJECT MANAGER REPORT – Hiram Walker

Ambler:

- Energy Study Ph. 2 & 3 close out project this.
- Biomass project PH 1 Closed out.
- Ambler fuel farm project closed out.
- The Ambler Biomass project closed out.
- No other active projects at this time.
- No Activity for January 2024
- No Projects at this time March 7, 2024

Buckland:

- The city of Buckland equipment repair project, labor, shop heating fuel and electricity. Project closed out.
- The rock revetment is not in progress currently. There is no access to gravel. This is being worked on.
- Nov. 14th 2023, VIF will be holding on to Erosion Control funding until project is complete. The NANA gravel pit is not open.
- City of Buckland Heavy equipment repair is going well and will but will be closing front holidays.
- 12-28-2023 the city of Buckland has drawing down on the last of the funding for the Equipment Maintenance and Labor project.
- The Equipment Maintenance and Labor project is going well and getting a lot done with Equipment. (Jan. 2024)
- The Rock revetment project has one lot next to river that will need authorization to go on to make project possible. I am working with NANA on gravel pit issues for the project. (January 2024)
- The Rock revetment project on hold for land issues and revetment material issues with the gravel pit. (March 7, 2024)
- The Equipment Maintenance and Labor project with city of Buckland is set to end in later part of April. (March 7, 2024)

Deering:

- Ipnatchiaq Electric Ph. 2 is closed out.
- On demand hot water heaters project with Deering IRA closed out.
- Ipnatchiaq Electric Ph 3. Closed out
- The community has no open projects at this time.
- No project at this time. (Jan. 2024)

- Ipnatchiaq Electric Ph. 4 Pole riser project has drawing down there funding for this project. (March 7, 2024)

Kiana:

- Kiana Manganese removal project will continue the next construction season.
- Kiana Community building close out.
- Kiana's Opt-In community building renovation had most building materials ordered from vender FBO Kiana..
- The contractor is in Kiana to start work on the old community building, Opt.-In project. .
- The City of Kiana Manganese filter system project has a superintendent going to Kiana on Sept. 12th to finish up to 95% completion of project
- All projects remain in same status for Kiana.
- Nov. 16th 2023, Contractor is doing construction on the Opt-In building.
- Dec. 05 2023, The contractor is doing construction on the Opt-In building at this time.
- Cit Manganese filer system project will continue summer of 2024. (Jan. 2024)
- Opt-In project is continuing on and has completed the exterior of building with the exception of the handicap ramp. There is finishing carpenter work that has to be completed before furniture can be put in building. (Jan. 2024)
- City Manganese filter system project will continue this summer 2024 (March 7, 2024)
- Opt-In at the community of Kiana put up the Handicap ramp and siding on building. The contractor is working on the water and sewer hookup under the building. This will leave the interior finishing carpenter work left for completion. (March 7, 2024)

Kivalina:

- The landfill cleanup project ready for close out waiting for final reports.
- Nov. 16th 2023, working with the Kivalina IRA on Wellness program agreement.
- Dec. 06-2023, received Wellness program agreement and working on funding draw down for Kivalina IRA.
- Funds for the Kivalina IRA wellness program have been drawing down. I will start receiving reports from the wellness program at the end of February. (Jan. 2024)
- I am waiting for a progress and financial report for the IRA on this program. (March 7, 2024)

Kobuk:

- Nov. 16th, 2023, Buildings have been delivered and are being constructed. The city has not sent in a report on any of the projects for this month.
- Nov. 16th, 2023, The city of Kobuk Drain Field has been put back for next summer and has not sent a report to this date.
- Dec. 06, 2023, City of Kobuk reported that they will get up to date on reporting on all projects through December. I will be hold all funding until then.

- The city of Kobuk community building is getting close to being completed with project contactor giving the city a completion date of end of March. (2024)
- Kobuk Drain Field will be back in progress in the summer of 2024.
- The city of Kobuk community building has a delay and construction will continue on till the end of April or maybe into May. (March 7, 2024)

Kotzebue:

- KEA Renewable Turbine foundation closed out
- The city of Kotzebue Self-contained Breathing Apparatus Packs closed out.
- Dec. 05th, 2023, Working with the City of Kotzebue on the Car Crusher award agreement.
- The funds were drawn down for the city of Kotzebue's Car Crusher. (Jan. 2024)
- Working on reporting of Swan Lake Water loop Emergency Disaster. The amount is 25K for the emergency.(March 8, 2024)
- Car Crusher was reported no and city will have to have there own shipping funding for this project. (March 8, 2024)

Noatak:

- Sent award agreement to Noatak IRA for the Solar and Batter Project and have not gotten it back at this time.
- The Noatak IRA Solar project Dec. 05th, 2023, Waiting on award agreement to be signed for the Solar and Batter project
- Award Agreement has been signed and working with Borough finance.
- No projects currently. (March 8, 2024)

Noorvik:

- City of Noorvik Land fill cleanup is meeting with city council on burn unit project moving forward.
- Noorvik IRA has received an award for \$951,607.22. I am in the process of funding execution. The project is Noorvik Road Construction and Maintenance Program.
- The Native Village of Noorvik had all funding to have the A25G dump truck paid to vender and will be FBO Noorvik this summer.
- For the Native Village of Noorvik Road Maintenance program the tribe has requested quotes for all the heavy equipment. The quotes that they have are from June of 2022.
- The native village of Noorvik has put in for an application for updated quotes for the Road Maintenance program and is waiting for funding.
- The Native Village of Noorvik has received funding to purchase, ship and start Road Maintenance program.
- Project management is working on purchasing equipment and shipping for 2023.
- No activity in Feb. 23
- The Tribe is applying for a Title 9 permit for the Road Maintenance program.

- I have not had a monthly report sent in to the VIF office for the month of April on Road Maintenance program.
- No activity for May 2023.
- I will be going out to Noorvik to meet with the new transportation planner.
- I will be meeting with the city of Noorvik to ask to return the remainder of funding for the Dump clean up and for the city to apply with a new application for funding for an incinerator for landfill I will do this at the same time when I meet with the Tribe.
- Nov. 16th 2023, The Noorvik IRA has not sent finance and progress reports in on the road maintenance program. Looking forward to reports there is a new transportation planner that has been hired.
- The Noorvik has not sent in financial and progress reports in to this date on the road maintenance program. I am willing to work with the IRA in helping with getting the tribe up to date on reporting. (Jan. 2024)
- The Native Village of Noorvik has not reported on the Road Maintenance program to date. (March 8, 2024)

Selawik:

- Selawik Home Water and Sewer project is on hold until the City of Selawik can get training on the project from VIF staff.
- Traveled to Selawik end of May to visit the Native Village of Selawik community center the tribe has turned in a new VIF application for completion of community center.
- The home water and sewer will be working on getting a new contractor to complete the project.
- The home water and sewer are still on hold and will be until a plan is work out with the city of Selawik.
- Water and Sewer Rehabilitation is still open with biohazard materials to be sent to Kotzebue to dispose of.
- ANTHC will be the contractor for the Selawik evaluation project. This project was awarded to the city of Selawik for \$75,000 and will be executed when the signed award agreement has been received.
- I will need to go out to Selawik to give project orientation to the city and sign an award agreement on the project for Selawik Safety upgrade of the Multipurpose building. The award is \$250,000.00
- The Native Village of Selawik is soliciting 2 or 3 consultants to do feasibility study for Gravel Access.
- A new city administrator has been hired for the city of Selawik and will need training on Multipurpose Building upgrades project can start the city will set a time for this
- City of Selawik Water and Sewer Evaluation will get stated middle of Sept.
- The Native Village of Selawik is working on RFP for the Gravel Access Study.
- The Native Village of Selawik is soliciting engineering firms to proceed with study.
- The multipurpose Building safety upgrades project had drawing down funding to start upgrades.

- Selawik home water and sewer project had an engineering firm go to Selawik to start the evaluation on project.
- The Selawik evaluation engineering firm all have Co-vid and project is on hold the later.
- All projects remain the same for Selawik
- Selawik Water and Sewer evaluation data collected from engineers' earlier trip to Selawik is being evaluated.
- Selawik IRA is working on soliciting engineering firm to proceed with Gravel Access Study.
- The Selawik Safety upgrade project has got the funding to start the procurement process.
- No activity in Feb. 23
- I will be setting up a meeting with the city of Selawik to discuss the Home Water and Sewer start up the end of March.
- No other activity on any of the other projects.
- I have no activity on any of the projects for the month of April.
- Working with contactor for home water and sewer project start up.
- No monthly report on Selawik Safety upgrade project.
- Nov. 16th 2023, The community home water and sewer is complete and ready for close out. The VIF is waiting on final report for this project.
- The home water and sewer project will be putting a request for a change order for project. (Jan. 2024)
- The Selawik IRA has got 2 two proposals for Gravel Access Study and will be working with VIF staff on proposals. (Jan. 2024)
- I have not got a report on Selawik IRA's Gravel Access study to date.
- I have not expended the funds for the Selawik Solar PV & Battery system. I Will wait on a request from the Tribe.(March 8, 2024)

Shungnak:

- No open projects or programs currently.
- Nov. 16th 2023, No open projects currently.
- No open projects or programs currently. (Jan. 2024)
- Working with the Tribe and ANTHC on funding of Shungnak Heat Recovery Expansion. (March 8, 2024)

Regional:

- KOTZ radio Ph. 2 project is ready for closeout after final reporting is sent in.
- NWABSD Inupiaq program is on hold until further notice from the school district.
- KEA Electric Co. has ordered wind turbine base.
- KOTZ has no movement on the project for this month.
- I haven't received a monthly report for at this time.
- Kotz Radio has asked for change in project it was to eliminate the gas generator and in place use an USB unit.
- KEA project is the purchase of Turbine Base for wind generators. The Base's will be in next summer's sealift.

- NWABSD Inupiaq program is on hold and will bring in Inupiaq instructors in Nov.
- NIHA has drawn down funding for the Housing Assessment for all 11 communities.
- No movement on all projects currently.
- VIF purchases continue to provide professional development for instructors. The professional development gathering for Iñupiaq Instructors occurred between November 29 to December 1. The focus was on replacing further English with Iñupiaq in the classroom, using the curriculum's games and activities to support student learning, and using the Iñupiaq language in conversation.
- NIHA is advertising for 23 surveyors and have received job applications. They will work until each household is completed. We are having them work for three weeks; however, if there is a need to continue, that will be done. It is the goal of NIHA to have no less than 70% of each community fill out the survey.
- The NWASD will be scheduling an Inupiaq Instructors Training for April
- No projects reports in for the month of April all projects.
- No activity in the NWABSD Inupiaq program for the month of May 2023.
- NIHA will be late on the monthly report on Housing survey report due to personal change.
- Nov. 16th 2023, NIHA is 75% done with the Community household survey and will be done after the holidays.
- NIHA will be reporting to VIC and the Feb. meeting on Community household survey. (Jan. 2024)
- No report on the NWABSD Inupiaq Instructors Training to date.
- (March 8, 2024)

ENERGY DEPARTMENT - Ingemar Mathiasson

Conferences

The next Energy Steering committee meeting will take place the 25th -26th April in Kotzebue at Nullagvik. Also, the Governors Sustainable Energy Conference will take place 20-23rd May 2024

The Rural Energy Conference has been announced to take place in Fairbanks 2-4 Oct. 2024

Energy Cost remains high for fuel and electricity, and no changes are expected until July barges comes in.

New Grant requests

Ambler Solar Battery project

234kw PV and 384kw LFP BESS/30kw heating loop

We are wrote a TEDO (DOE tribal grants) proposal for Ambler for 2023-24, to construct a Solar PV and Battery solution for them. It's a request for \$ 2.7Mil with an inkind of \$300K.

DOE has notified us of intent to fund this and the last paperwork has been completed including the environmental NEPA requirements. The proposed Solar array would be placed behind the existing church and the Battery in front of the AVEC plant. Engineering has been completed through a separate AEA grant and this project is looking for a construction during the summer fall of 2025. Documents for this project are almost completed, and a grant award is likely before the end of April.

OCED

Project Description

This project, "Solar PV, Battery Storage and Heat Pumps in Northwest Arctic Alaska," proposes to install 3.35 MW of solar PV and 16.5 MWh of battery storage across all eleven villages of the northwest Arctic region, displacing an estimated 322,000 gallons of diesel fuel annually. Additionally, this project proposes to install 860 heat pumps, one in every residence in ten villages: Buckland, Deering, Kiana, Kivalina, Kobuk, Noatak, Noorvik, Selawik, and Shungnak. The solar PV, battery energy storage systems (BESS), and heat pumps will be owned and maintained by the federally recognized Alaska Native Tribe in each community, each of which will operate as an independent power producer (IPP) generating renewable power and selling it to the local utility, capturing an estimated \$1.5M in annual revenues. KEA in Kotzebue will also get a large BESS to accommodate being able to turn off their generators for periods of time. Additionally a new Intertie between Shungnak and Kobuk will be built to new specifications. The expected construction cost for the proposed project is \$68,514,884.00. Negotiations with DOE-OCED is ongoing.

Status of Current projects under way

AEA REF 14 Community project grant 4 community engineering for Solar battery

- The NAB applied for Engineering of Solar/Battery projects for Selawik, Kiana, Noorvik and Ambler through the Alaska Renewable Energy Fund REF 14 submitted mid. January 2022 at an amount of \$ 590,000.00 and was awarded.
- An RFP was released 15th Dec. with deadline for responses 6th Feb. 2023.
- We completed the RFP process and selected RES/Kuna as the contractor
- This project will provide the needed inkind to leverage Construction funds in 2024-25.
- The 8th-9th June I visited the 4 communities together with the contractors RES and KUNA, we mapped out the possible areas for large solar arrays up to 4 acres and 500Kw.
- The contractors are now following up with AVEC for cost estimates on integration equipment needed to be able to accommodate the incoming Solar power.
- Currently at 95% design

- Project completed work 31st Dec. 2023.
- The funds will be also supporting the construction of Solar/Bess projects in Selawik and Ambler in 2025-26.

Selawik Rural Energy Pilot Program (REPP) Grant

100Kw Solar/1Mwh battery. (NEW) has been funded @ \$ 1,998,820.00

A grant request to USDA REPP was completed for a 100Kw Solar 1 Mwh Battery for Selawik. For a total cost of \$3,603,240. It requires a 50% inkind.

This project is aimed at stabilizing the electric grid in Selawik.

would stop dangerous power outages that endanger the waterlines in Selawik.

Inkind is available from AVEC @ \$100K and from State of Alaska (AEA) \$ 120K.

VIF and NANA VEI combined is matching in with 1,216,000.00

USDA is awarding us this grant with a Federal share of \$1,998,820.00,

Grant agreement in place. And we have started engineering and is now at 100%.

Construction scheduled for 2025-26.

Alaska REF 15 for Selawik has been funded @ 1,134,500.00

The Northwest Arctic Borough (NAB) is requesting \$1,134,500 for Phase IV Construction of a high penetration distributed solar PV system for the community of Selawik. Based on Hybrid Optimization for Multiple Energy Resources (HOMER) software modeling and AEA's B/C Ratio model, this system will displace about 27,278 gallons of imported diesel fuel annually and will result in about 193 hours of diesels-off operation, saving the community about \$81,698 during the first year of operation. Lifetime savings for the project are estimated at 681,947 gallons of diesel fuel and \$2,511,674. In addition to reducing the cost of electrical generation, the solar PV system, in conjunction with a related and separately funded project to construct a Battery Energy Storage System, will result in a hybrid solar PV/battery/diesel system, will dramatically increase the efficiency and resilience of the power generation system by providing spinning reserve and significantly reducing brown-outs and black-outs and associated freeze-ups of the community water system. This project will leverage the key learnings from other high penetration systems operating and in development in the Northwest Arctic Borough, including Kotzebue, Deering, Buckland, Shungnak-Kobuk, and Noatak. Upon completion of the project, this solar PV system will be transferred to ownership as an IPP by the Native Village of Selawik and sell power to the Alaska Village Electric Cooperative, similar to other projects in the region. The grant has been awarded and this funding will be added to the REPP grant above.

Ambler Fuel farm (updated)

- Ambler City is pursuing a new Fuel farm and have received \$ 180,000.00 for engineering services from the VIF to get to shovel ready status at 95% design spec.
- Full construction of a new fuel farm is likely to be close to \$ 2 Mil.

- This is a collaborative effort together with AVEC.
- Summit Construction has been allowed the Engineering contract.
- Summit personal visited Ambler early November for site evaluation
- Various documents have been produced for 65% design.
- Funding for tanks have been procured from NANA VED
- The tanks were delivered to Ambler in mid September 2023.
- Construction funding have been applied for thru direct appropriations and \$ 1.8 Mil has been assigned to Murkowski's short list. Last we heard we may get approximately \$ 650K. of the needed funds. Waiting for grant agreement.
- AEA has contacted Ambler and would like to contribute the last \$ 650K needed to construct the project. That will fully fund the project and can conceivably be completed by summer 2024.
- Grant agreements are now in place.
- Construction can proceed this summer/fall.

Ambler Firehall/Search and Rescue

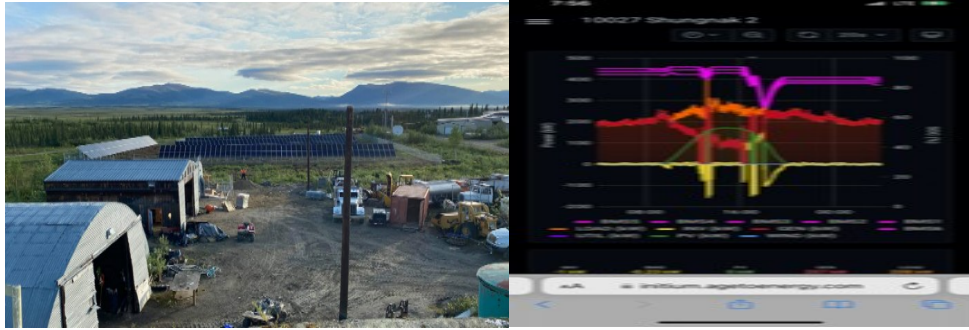
- Initially started with \$ 150K VIF funds in 2019, this project was awarded to Kuna in 2020-21 to do the engineering and NEPA requirements that was completed fall of 2021.
- And in January 2022 the City of Ambler made a request to Murkowski's office for \$ 1.5 Mil to fund a fire hall/Search and Rescue bldg. that was needed.
- The proposed project, aimed at establishing a Firehall/Search and Rescue Facility facility in Ambler, Alaska, envisions a comprehensive and functional single building of approximately 1,200 square feet designed to support emergency response operations and fire suppressing equipment. The project is intended to be constructed as a design-build construction, with a focus on accommodating various search and rescue activities and community-owned fire equipment. This approach will enhance maintenance and operational capabilities, thereby improving overall response effectiveness for SAR/Fire response activities.
- The project has been awarded the \$ 1.5 Mil and Engineering of the building can now proceed to 100% with construction scheduled for 2025

Regional Solar PV projects operating status

Shungnak_Kobuk IPP

223.5 Kw Solar with a 384kWh Battery data collection ongoing

- Link to project; <https://initium.agetoenergy.com/login>
- User; Shungnak, password; shungnak2021
- This project has received a Microgrid Greater Good Award.
- And also received <https://www.energy.gov/communitysolar/sunny-awards-equitable-community-solar>
- The project now have over \$ 150K in their Energy fund from proceeds of selling electricity to AVEC.



Noatak Solar Battery IPP (updated)

280.6 Kw Solar with a 460Kwh Battery

The Energy group wrote a TEDO (DOE tribal grants) proposal for Noatak for 2020-21, to build a 280.6 Kw Solar PV and Battery solution for them. The project was commissioned in the week of 17th Aug. 2023.

- Some connection problems is being worked on by AVEC to go to full production likely in May-June.



PIGUQTUQ ENTPRENUERSHIP REPORT – Georgianna Phillips

- The project continues to reach out to individuals and businesses providing support in developing, and or expanding. To date the project has reached out offering our services to and our follow-up resulting in multi contacts aiding those who are looking at developing or expanding a business.

- Worked with SEF in developing and refining the project Logo. (see attached draft logo)
- SEF developed a Facebook page for the project using this method to promote the project as well as giving the ability to reach out and invite those that may have an interest in our services.
- Developed a working calendar of events in our region to use in promoting businesses and developing. Continuously researching and updating for outreach purposes.
- SEF traveled to Kotzebue April 4th – 9th, 2024, attended events providing outreach on the project. The events attended were the City of Kotzebue Spring Festival; Kobuk 440 and Archie Ferguson/Willie Goodwin Snowmachine races. The team met with clients and will continue to collaborate with those clients in meeting their business goals.
- Initiated an email requesting from the Project Management Team and borough staff any business or person who would receive help from our services.
- A brochure has been developed and is provided highlighting the services we provide for the project. Provided to Project Management Team, posted and provided to those interested in our services.
- Staff reviews the project Facebook page which provides the project with the ability for first contact and to develop our client basis.

SULIANICH

Sales by calendar year (January – December)

2021

Total Sales = \$189,632.77

In store = \$167,317.27

Online = \$22,315.50

2022

Total Sales = \$253,098.19

In store = \$229,694.80

Online = \$23,403.39

2023

Total Sales = \$275,764.69

In store = \$239,753.46

Online = \$36,011.23

2024 (To Date)

Total Sales = \$53,716.16

In store = \$41,674.86

Online = \$12,041.30



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930 www.nwabor.org

DATE: April 11, 2024

TO: Dickie Moto, Mayor

FROM: Clara Jones, Public Services Director

SUBJECT: DEPARTMENT REPORT TO ASSEMBLY THRU THE MAYOR

Thank you for the opportunity to provide an update regarding the activities of the Public Services Department. Our team has been involved in a variety of activities and services this report period.

Since my last report we have been working with NAB Villages on filling out the Community Assistance Program (CAP 24) application. The potential deadline is May 01, 24 to receive the funding. To date we have only received 2 applications, Noorvik and Buckland. We contacted the remaining villages reminding them they have CAP funding available for this year. Received MOA from City of Kiana for the ICE Road testing from Kiana to the Beacon. Helping Chris Hatch with his department and some of Public Safety grants he received. Did turn in a quarterly shelter cabin report.

Dominic has been busy with a variety of tasks and duties. He also submitted a department report for him and Chip at the end of the status of public service active projects. Kivalina L90 Loader: at the time of the last report, the loader had just been reset by the CMI technician. At that point it was operational. Within a week or so, a different set of errors came up and we had to get the CMI tech back up to Kivalina last week. He was able to narrow down the issue. So currently, CMI is ordering the parts, and we will get the technician back up to Kivalina to get it operational again. This should be done within the next couple of weeks. We are excited to report that the entire borough building has been recarpeted. Chip was able to do the final office. Thank you to Chip for working diligently on this by himself. I.T. issues, it was reported that some folks were having issues doing specific searches on their outlook. I also had this issue. Some folks figured out that one way to work around it was to search all outlook items. Do it this way, the user had to manually do this for each search. This was not widely known by all employees. So that was part of the solution. The permanent solution was that ACS needed to run two separate registry modifications. They were able to speak with folks individually and do this remotely. I was able to do it on mine and Claras.

300-gallon tank. The borough was able to assist the native village of Kotzebue with a 300-gallon tank with a pump and filter for them to use while they deliver goods and water

to the residents effected by the freeze up swan lake loop. We were going to retrieve it, But they reached out to us and they were going to get it filled up one more time and continue to deliver more goods. So we will retrieve it once they are done with it.

Chuck Schaeffer and Victor Stalker brought the first prefab shelter cabin materials to Callahan 3/26 and 3/28. The next prefab will be hauled to Selawik Lake, Sinagruk and then Aggie.

Quick update from Cliff Johnson on the Elder Boiler Project. Currently they are back in OTZ going through a large shipment of supplies. We have completed all elder homes in Noatak as of Wednesday. (43) Somewhat challenging but expected. We did discover a couple items we would recommend going forward (and we will go back to complete Noatak) 1. We would like to bring out and install a new fire extinguisher at each location and have a brief explanation of how to use it with the occupants 2. Install one smoke detector and one carbon monoxide detector again at each location. 3. Replace boiler flue/smokestacks that need replacements (as this is impossible to do in the Winter) we will need ladders, climbing and safety gear, etc. not to mention the cost of the meatalbestos pipe and shipping. We are finding that quite a few are in desperate need of them to be replaced. Mayor Moto has authorized and prioritized us to take new fire extinguishers that they have on hand at the main office, but I just wanted you folks to be aware we are going to need over 200 and over 400 detectors. The mayor has told us to prioritize the extinguisher and detectors installation just want you to be aware. We are mobilizing to Amber, Kobuk now.

STATUS OF PUBLIC SERVICES ACTIVE PROJECTS

 FY24 COMMUNITY ASSISTANCE PROGRAM

Community	Funding Available	Funding Received
• Ambler	\$23,866.77	
• Buckland	\$54,073.15	\$54,073.15
• Deering	\$17,247.47	
• Kiana	\$38,503.81	
• Kivalina	\$39,715.79	
• Kobuk	\$15,755.80	
• Noatak	\$66,132.96	
• Noorvik	\$61,438.28	\$61,438.28
• Selawik	\$70,574.78	
• Shungnak	\$23,400.62	
 Total:	 \$410,709.43	 \$115,511.43

Project Name: Elders Regional Heater Repair Program
Scope: Inspect, clean, and recalibrate residential boilers and Toyostoves
Funding: Joint Initiative with NANA
Project Phase: Maintenance
Community: All Villages
Manager: Clara Jones, Public Services Director

Status: Just a quick update for Northern Contractors

Currently we are back in OTZ going through a large shipment of supplies. We have completed all elder homes in Noatak as of Wednesday. (43) Challenging but expected. We did discover a couple items we would recommend going forward (and we will go back to complete Noatak) 1. We would like to bring out and install a new fire extinguisher at each location and have a brief explanation of how to use it with the occupants. Install one smoke detector and one carbon monoxide detector again at each location. 3. Replace boiler flue/smokestacks that need replacements (as this is impossible to do in the Winter) we will need ladders, climbing and safety gear, etc. not to mention the cost of the meatalbestos pipe and shipping. We are finding that quite a few are in desperate need of them to be replaced. Mayor Moto has authorized and prioritized us to take new fire extinguishers that they have on hand at the main office, but I just wanted you folks to be aware we are going to need over 200 and over 400 detectors. The mayor has told us to prioritize the extinguisher and detectors installation just want you to be aware. We are mobilizing to Amber, Kobuk now.

Project Name: Kivalina Road Maintenance Project
Scope: Snow removal, resurfacing, dust control.
Funding: FY23 General Fund
Project Phase: Maintenance
Community: KVL
Manager: Clara Jones, Public Services Director

Status: Road maintenance is budgeted for 100K for FY24.

L90 Loader: at the time of the last report, the loader had just been reset by the CMI technician. At that point it was operational. Within a week or so, a different set of errors came up and we had to get the CMI tech back up to Kivalina last week. He was able to narrow down the issue. So currently, CMI is ordering the parts and we will get the technician back up to Kivalina to get it operational again. This should be done within the next couple of weeks.

Project Name: Shelter Cabin Construction & Renovation
Scope: Construct new shelter cabins and renovate existing shelter cabins
Funding: \$77K from FY22 General Fund for construction materials
\$150K from FY23 General Fund for labor, parts, & supplies

Project Phase: Brought prefab to callahan on 3/26 and 3/28. Next trip is set up for Selawik Lake, Sinagruk and then Aggie.

Project Name: Public Safety Warm Storage Construction
Scope: Construct 20' x 24' warm storage buildings for Search & Rescue/Fire Dept equipment storage in all villages, including electrical meter base, man and garage door access, and oil heater with fuel tank.
Funding: FY23 General Fund + SOA Grant.
Project Phase: Construction
Community: All Villages
Manager: Clara Jones, Public Services Director
Status: We expanded this project to include WLK, OBU, SHG, ABL, & BKC. We've reached out to each village and identified existing vacant buildings to renovate. We met with LBB and determined a lease agreement would best serve the project due to the 20-year site control requirement.
(No new updates)

Project Name: Buckland Kivalina VPSO Warm Storage Construction
Description:
Scope: Construct 16' x 20' warm storage units for VPSO equipment storage in Buckland and Kivalina, including electrical meter base, man and garage door access, and vented oil heater with fuel tank.
Funding: \$107,500 FY22 General Fund – Encumbered & Lapsed
Project Phase: Construction
Community: BKC & KVL
Manager: Chris Hatch, Public Safety Director

Status: Got the agreement with City of Buckland on the building. Will move forward with the project.

Kotzebue VPSO Warm Storage Construction

Project Name:

Scope: Construct 16' x 20' warm storage building for VPSO program, including electrical meter base, man and garage doors, and vented oil heater with fuel tank.

Funding: FY23 General Fund

Project Phase: Construction

Community: OTZ

Manager: Chris Hatch, Public Safety Director

Status: This project postponed until village projects done per Mayor, but I'd like to get it moving by this summer, if possible, to use material.

Project Name: Kobuk VPSO Warm Storage Construction

Scope: Construct 16' x 20' warm storage building for VPSO vehicle storage in Kobuk, including electrical meter base, man and garage door access, and vented oil heater with fuel tank.

Funding: FY23 General Fund. Need to put out to bid.

Project Phase: Construction

Community: OBU

Manager: Chris Hatch, Public Safety Director

Status: Materials stored in a connex were moved to School property for winter storage. Got site control via a land lease.

Project Name: VPSO Warm Storage Meter Base Relocation

Scope: Relocate meter bases on four VPSO warm storage units to meet AVEC code requirements

Funding: \$15K FY23 General Fund

Project Phase: Maintenance

Community: Shungnak, Ambler, Kiana, Noatak

Manager: Chris Hatch, Public Safety Director

Status: We'll install a platform starting in Ambler.
(No new updates)

Project Name: Kivalina Stockpiled Aggregate
Scope: Project associated with Kivalina Evacuation & School Site
Access Road for road maintenance.
Funding: ARPA Fund.
Project Phase: Renovation
Community: KVL
Manager: Clara Jones, Public Services Director

Status: Dominic is getting price quotes for swing gates.

April report:

Kivalina:

L90 Loader: at the time of the last report, the loader had just been reset by the CMI technician. At that point it was operational. Within a week or so, a different set of errors came up and we had to get the CMI tech back up to Kivalina last week. He was able to narrow down the issue. So currently, CMI is ordering the parts and we will get the technician back up to Kivalina to get it operational again. This should be done within the next couple of weeks.

Kotzebue:

We are excited to report that the entire borough building has been recarpeted. Chip was able to do the final office. Thank you to Chip for working diligently on this by himself.

I.T. issues, It was reported that some folks were having issues doing specific searches on their outlook. I also had this issue. Some folks on their figured out that one way to work around it was to search all outlook items. Do it this way, the user had to manually do this for each search. This was not widely known by all employees. So that was part of the solution. The permanent solution was that ACS needed to run two separate registry modifications. They were able to speak with folks individually and do this remotely. I was able to do it on my mine and Claras.

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This concludes my report.

Thank you

Dominic Ivanoff
Northwest Arctic Borough



Northwest Arctic Borough

P.O. Box 1110 Kotzebue, Alaska 99752 (907) 442-2500 Fax (907) 442-2930
www.nwabor.org

DATE: April 5, 2024

TO: Dickie Moto Sr., Mayor

FROM: Chris Hatch, Director of Public Safety

SUBJECT: MONTHLY REPORT TO ASSEMBLY THROUGH THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

Public Safety Director, Chris Hatch
April 2024 Report

Selawik Phase one SAR/Fire warm storage is fully complete, and we have published an RFP for phase 2.

The VPSO house/ office / and holding cell project is nearing completion although we are still awaiting delivery of the Holding cell sinks and toilets.

The office of emergency management will be attending the statewide emergency managers conference and LEPCA meetings in April.

Planning has begun for a public safety summit to be held in Shungnak in late July.

Buckland SAR/Fire warm storage project RFP is being published.

We have received advanced notice of funding for a Noorvik Public safety project including equipment.

The following is a representative list of priority projects we are working to complete or have completed in the last month.

- Fire Department long range plan to meet the strategic priorities and help our community with fire response abilities.
- The Office of emergency management has been a focus of improvements.
- Disaster response is ongoing in Kivakina Selawik and Kotzebue.
- Planning for Pub Safety summit in July
- Recruitment, retention and Hiring VPSO
- RFP and contracting for Selawik and Bucklland



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- Pre planning PS building projects for Noorvik, Kivalina, Kobuk, Noatak, and Deering

Winter Trails:

MOA's and individual trail agreements: all MOA's have been sent out to each village. The following villages HAVE NOT returned their MOA yet, Kivalina.

Search and Rescue Coordinator, Jimmy Brown **April 2024 Report**

For Month of March. We had 6 sar calls and 1 call about a mother checking on her son from his in reach. On 3/7/24 a lady traveling from Noorvik to Kotzebue crashed and broke her leg. She was transported to mhc where she was medivacked to Anchorage and on to Seattle. 3 sar calls were from Buckland all were found and brought home. 2 calls from Noorvik, 1 was where an individual's snowmachine burnt. The other one was found and brought to Noorvik. 1 call from Kotzebue where the fisherman got stuck in overflow and left his sled, other guys went and helped him before otz sar was dispatched.

VPSO Program Coordinator, Joshua Harville: **April 2024 Report**

- We currently have 6 VPSO's, Harville – VPSO Coordinator, Cole – Kinana, Autaubo - Ambler, Rizzi - Noorvik, Charles (PRE Academy) – Buckland, Petzoldt – Deering , We had an applicant complete all pre hire activities and declined to hire after a site visit because he was not a good fit.
- We currently have 7 new applicants we are starting to work through the hiring process. We continue to advertise online and on Facebook, we are seeing a good number of interested candidates.
- All VPSO Grant reporting is up to date.
- Arming process update All NAB VPSO have successfully completed the required psych testing, Firearms have been ordered, Policies are in place.
- VPSO Coordinator Harville has completed training and is a certified law enforcement firearms instructor.
- We have re-signed new MOA's with 7 villages and are looking at re-signing with the other villages.



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- We met with TCC admin to open a conversation about sharing resources and officers.
- 3 of our VPSO's will be attending Fire certification Training in May.

The State of Alaska Department of Public safety continues to restrict VPSO jurisdiction. This has greatly impacted our ability to attend events in an official capacity, an example of how this can impact us is shown by our inability to attend in uniform the recent regional basketball tournament in Kotzebue.

Fire Safety Coordinator, Hans Nelson **April 2024 Report**

During this reporting period, Fire Safety Coordinator received ARPA spend down financials from Finance Department. The breakdown spreadsheet and pie chart is still pending to show an accurate picture of what spending has taken place. There are four ATVs waiting to ship out to the communities of Shungnak, Kiana, Deering, and Noatak. Other equipment purchases have been sent out to each community; However, we still have a vacant chief position for Shungnak, AK, Noatak, AK, and Selawik, AK. Some of this equipment is pending in sending anything new until we can establish a good point of contact or new chief. We have provided recruitment flyers to the local tribal offices and continue to advertise on KOTZ Radio. We have also posted a recruitment flyer and message on the NAB Facebook page. Also, will be working with the new chiefs from the Community of Deering and Kiana for fire department onboarding and providing them with a binder for any of their reporting and response needs.

The Fire Department had no fire incidents **reported** during the month of March 2024. The following measurable outcomes occurred during the reporting period:

Fire Prevention Activity

- Provided a fire prevention message with KOTZ Radio and discussed the importance of smoke alarms in the home and reminding residents to ensure they are installed and testing their device every month
- Continuing fire extinguisher distribution but needing a good point of contact to send fire extinguishers to the Community of Noatak
- Smoke Alarm Installation Project is underway with a comprehensive plan and received the 1000 smoke alarm units on 4.5.24

Fire Training Activity

- No operational training activities were conducted for the reporting period
- Continuing to provide resources for fire chiefs to conduct monthly meetings with their volunteers and local emergency responders

Fire Department Correspondence and Community Relations



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- Attended the NANA Regional Elders Council meeting on 3.19.24 and provided a brief overview of the NABFD and goals
- Provided a letter of support to Ms. Erin Stephens on 3.21.24 identifying NABFD firehouse needs for the NAB villages



Northwest Arctic Borough
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DATE: April 15, 2024
TO: Dickie Moto, Mayor
FROM: Noah Naylor, Planning Director 
SUBJECT: ASSEMBLY DEPARTMENT REPORT THRU THE MAYOR

This report is submitted to the Assembly on matters that support daily operations, meetings conducted or attended, planned meetings/travel to inform you of the purpose and provide public information.

DAILY OPERATIONS REPORT BY PROGRAM:

Planning Director

Office and Communication:

Plats

Kivalina Relocation Road Plat. This plat of the new road from Kivalina Lagoon to the new School Site. NANA needs to plat the road and then transfer the road to City of Kivalina. Apparently this will discharge some of NANA's ANCSA 14(c)(3) responsibilities to the City.

Kivalina Playground NWABSD lease: Apparently a plat was submitted to the Borough a while back that outlined the Kivalina Playground. That plat was not sent back, so I will be spend time looking for the plat in our office.

School Property:

At the prior meeting Assembly Member McConell asked about the Alaska Technical Center Building and KIC. After reviewing information from the State of Alaska's Recording office I found a plat that transferred part of that property to KIC. I have included that plat in my report.

Planning Commission:

We do need to schedule a planning commission meeting. I am expecting a conditional use permit in the next several days. I have reached out to the commissioners of there availability in the next 25 or so day. Conditional use permits need a twenty day comment period before any action can be taken. I am currently looking for alternative ways to fill out commission.

Safe Ice Road for Alaska:

UPDATE: The ice road to a water source was complete and they were able to get some raw water into their tanks. Clara continues to work on agreements with the communities of Kiana and Noorvik. I am working with Clara on the states Ice road grant. We are looking to fund the Kobuk River Ice Road as well a Ice road in Kivalina to a water source. The Safe Ice Roads for Alaska (SIRA) Program is a competitive access funding program for ice roads using Federal Surface Transportation Block Grant (STBG)1 funding. This funding aims to develop and maintain ice and seasonal roads that are significant in providing essential connections between rural communities. These connections promote routine travel for jobs, food, medical services, cultural preservation and development, and community events. The Alaska Department of Transportation and Public Facilities (DOT&PF) planning staff will assist communities in preparing projects for submission by identifying needs through public outreach and involvement, evaluating, and scoring eligible projects against the specified criteria, and prioritizing and selecting projects to receive funding.

SIRA is a reimbursement-based program; once awards are determined, DOT&PF planning staff will continue coordinating with the awardees to review and verify documentation showing labor costs, maintenance costs, vehicle/equipment mileage, and ice road inspections. The responsibility remains with the awardee to provide accurate documentation and reporting, and to assist in that, templates are readily available to all awardees.

Planning Administrator

Title 9 Permitting:

Approved Permits:

- Title 9 Major Use Permit #101-03-23: NIHA Noatak Water & Sewer Extension
- Title 9 Major Use Permit #102-03-23: NIHA Ambler Brook St. & Shungnak Ave. Road Construction
- Title 9 Minor Use Permit #103-03-23: GCI Kivalina-Kotzebue-Deering Fiber Optic Connection and Cable Landing Station Gravel Pad
- Title 9 Conditional Use Permit #104-03-23: Noorvik IRA Middle Cemetery Road Construction
- Title 9 Minor Use Permit #105-03-23: Teck American Incorporated Red Dog Mine Contractor Camp Interior Renovations
- Title 9 Conditional Use Permit #106-03-23: Ambler Metals LL Upper Kobuk Mineral Project
- Title 9 Conditional Use Permit #107-03-23: Valhalla Metals Ambler Mining District Mineral Exploration
- Title 9 Conditional Use Permit #108-03-23: Drake Construction Inc. Noorvik Hotham Peak Gravel Extraction
- Title 9 Major Use Permit #111-03-23: NANA Construction Selawik Village Office Construction
- Title 9 Major Use Permit #112-03-23: NANA Construction Kivalina Village Office Construction
- Title 9 Major Use Permit #113-03-23: NANA Construction Shungnak Village Office Construction
- Title 9 Minor Use Permit #114-03-23: Teck American Incorporated LIK Mineral Exploration
- Title 9 Minor Use Permit #115-03-23: AKDOT&PF Kivalina Temporary Wind Measuring Tower

- Title 9 Minor Use Permit #116-03-23: Native Village of Buckland Tiny Homes Construction

Partially Approved Permit:

- Title 9 Major Use Permit #110-03-23: OTZ Telephone Village Connect Project

Permits for Public Comment:

- Title 9 Major Use Permit #118-03-23: City of Kobuk Community Building Construction

Pending Permits:

- Title 9 Major Use Permit #117-03-23: City of Noorvik Sewage Lagoon Replacement & Access Road – Site Control Needed

Trainings:

- Floodplain Management Trainings
 - NFIP Substantial Damage Basics & Post Storm Workshop

Below is a list of Title 9 Permits for FY23:

Permit #	Permit Type	Permittee	Project Description	Date of Issue	Expires On
101-03-23	Major Use	Northwest Inupiat Housing Authority	Noatak Water and Sewer Main Extension	03/21/23	12/31/24
102-03-23	Major Use	Northwest Inupiat Housing Authority	Ambler Brooke Street and Ambler Avenue Road Completion	03/21/23	12/31/24
103-03-23	Minor Use	GCI Communication Corp	GCI Kivalina-Kotzebue-Deering Fiber Optic Cable Connection and Cable Landing Station Gravel Pad Construction	03/10/23	12/31/23
104-03-23	Conditional Use	Noorvik Native Community	Noorvik Middle Cemetery Road Construction	05/08/23	12/31/25
105-03-23	Minor Use	Teck American Inc.	Red Dog Mine Contractor Camp Interior Renovations	02/15/23	12/31/24
106-03-23	Conditional Use	Ambler Metals LLC	Upper Kobuk Mineral Project	05/08/23	12/31/26
107-03-23	Conditional Use	Valhalla Metals Inc.	Ambler Mining District	05/08/23	12/31/26
108-03-23	Conditional Use	Drake Construction Inc.	Noorvik Hotham Peak Gravel Extraction	05/08/23	12/31/23
109-03-23	Conditional Use	Native Village of Deering	Deering Road Maintenance, Gravel Extraction & Gravel Pad (Amendment of CU Permit #117-03-22)	05/08/23	12/31/26
110-03-23	Conditional Use	OTZ Telephone Cooperative, Inc.	OTZ Telephone Village Connect Project	Partially Approved on August 24, 2023	
111-03-23	Major Use	NANA Construction	Selawik Village Office Construction	06/23/23	12/31/24
112-03-23	Major Use	NANA Construction	Kivalina Village Office Construction	06/23/23	12/31/24
113-03-23	Major Use	NANA Construction	Shungnak Village Office Construction	06/23/23	12/31/24
114-03-23	Minor Use	Teck American Incorporated	LIK Mineral Exploration	04/20/23	12/31/26
115-03-23	Minor Use	AKDOT	Kivalina Temporary Wind Measuring Tower	07/11/23	12/31/25

116-03-23	Minor Use	Native Village of Buckland	Tiny Homes Construction	08/31/23	12/31/24
117-03-23	Major Use	City of Noorvik	Sewage Lagoon Replacement & Access Road	Pending – Site Control Needed	
118-03-23	Major Use	City of Kobuk	Community Building Construction	Public Comment Period Until 09/28/23	

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QUITCLAIM DEED

The Grantor, NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT, P.O. BOX 51, Kotzebue, Alaska 99752, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby convey, release and quitclaim to the NORTHWEST ARCTIC BOROUGH, P.O. Box 1110, Kotzebue, Alaska 99752, all right, title, and interest which it has, if any, in the following-described real property:

Lots 1 A-1 and 1 A-2, Block 8, Tract A, United Survey 4498, according to Plat No. 2002-02, in the Kotzebue Recording District, State of Alaska.

DATED this 6th day of January, 2003.

NORTHWEST ARCTIC BOROUGH
SCHOOL DISTRICT

By: Michael J. Dunleavy
Michael J. Dunleavy, Superintendent

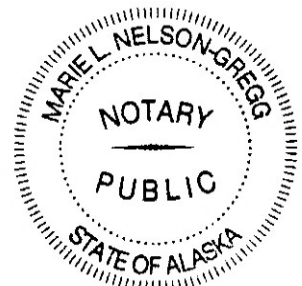
ACKNOWLEDGMENT

STATE OF ALASKA)
)ss.
SECOND JUDICIAL DISTRICT)

This is to certify that on this 6th day of January, 2003, before me, the undersigned a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared Michael J. Dunleavy, Superintendent of Northwest Arctic Borough School District, to me known and known to me to be the individual described in and who executed the within Statutory Quitclaim Deed and he acknowledged to me that he signed the same as his free and voluntary act for the uses and purposes therein mentioned.

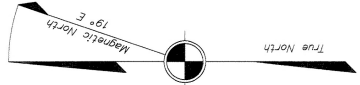
GIVEN UNDER MY HAND and official seal the day and year last above written.

Mariel Nelson-Gregg
Notary Public in and for Alaska
My commission expires: 10/24/04



Record in the Kotzebue Recording District
Return to:

Northwest Arctic Borough
P.O. Box 1110
Kotzebue, AK 99752



- LEGEND**
- FOUND PLASTIC CAP ON REBAR
 - FOUND COPPERWELD MONUMENT
 - △ FOUND 5/8" REBAR
 - SET 1/4" PLASTIC CAP ON 5/8" 50' POINTED REBAR
 - XX XX XX MEASURED DATA (XX XX XX)
 - RECORD DATA PER PLAT 80-11
 - ① BLOCK NUMBER
 - WMC WITNESS CORNER
 - MEANDER CORNER
 - WD WITNESS DISTANCE

NOTE

ALL BEARINGS USED FOR THIS SURVEY IS BASED ON A CENTRAL MERIDIAN PASSING THROUGH A POINT WITHIN SECTION 11, TOWNSHIP 17 NORTH, RANGE 18 WEST, KATEEL RIVER MERIDIAN, ESTABLISHING A LOCAL COORDINATE SYSTEM. BEARINGS ARE GIVEN AS TRUE BEARINGS WITH A LATITUDE AND LONGITUDE OF: 66°53'20"N AND 162°33'23"W (NAD83), RESPECTIVELY. THIS SURVEY WAS PERFORMED USING RTK/GPS SURVEY METHODS.

This Note was rescinded by City of Kotzebue Resolution No. 03-05, dated July 16, 2002. Affirmy Hadley, City Planner

TAX CERTIFICATE

THIS PLAT IS NOT SUBJECT TO TAXATION AT THE TIME OF FILING.

MEANDER TABLE

LINE	BEARING	DISTANCE
M1	S65°29'26"E	18.08'
M2	S65°49'11"E	47.79'
M3	S71°57'15"E	63.90'
M4	S76°31'57"E	29.28'
M5	S76°31'57"E	65.55'
M6	S77°58'49"E	129.97'
M7	S60°07'13"E	105.06'

CITY APPROVAL CERTIFICATE

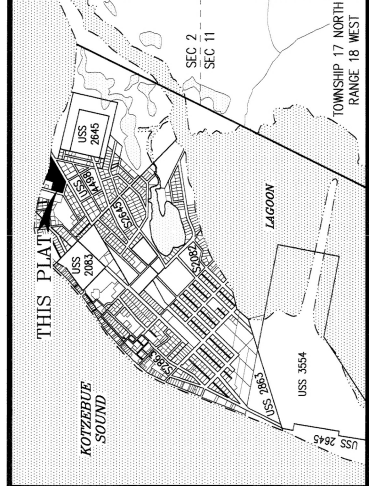
THE CITY OF KOTZEBUE HEREBY APPROVES THE SUBDIVISION SHOWN ON THIS PLAT. (City of Kotzebue Council Approval of 7/17/02) See Code: 1.2.2.00

DATE: 7-17-02

NAME: *Heena V. Kark*

TITLE: *City Manager*

FOR THE CITY OF KOTZEBUE



VICINITY MAP SCALE: 1" = 2000'

USGS QUAD MAP KOTZEBUE (0-2), 1952

CERTIFICATE OF OWNERSHIP AND DEDICATION

I, THE UNDERSIGNED, HEREBY CERTIFY THAT THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT, ALASKA, IS THE OWNER OF THE PROPERTY SHOWN ON THIS SURVEY AND PLAT FOR THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT, ALASKA, APPROVE THIS SURVEY AND PLAT.

NAME: *Charles M. Mason* DATE: *2/11/02*

TITLE: *CEO*

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
P.O. BOX 51
KOTZEBUE, ALASKA 99752

NOTARY'S ACKNOWLEDGEMENT:

SUBSCRIBED AND SWORN TO BEFORE ME THIS 11TH DAY OF February, 2002.

FOR: *Maria X. Adair-Greig*

NOTARY FOR THE STATE OF ALASKA

MY COMMISSION EXPIRES: 11/24/04

2002-2

NOTARY PUBLIC

Maria X. Adair-Greig

DATE: 8-19-02
TIME: 1:35 P.M.
Requested by: *Kotzebue*
Address: *Arctic Slope Borough School District*

REC DIST: *40*

SCALE IN FEET

0 100 200 300

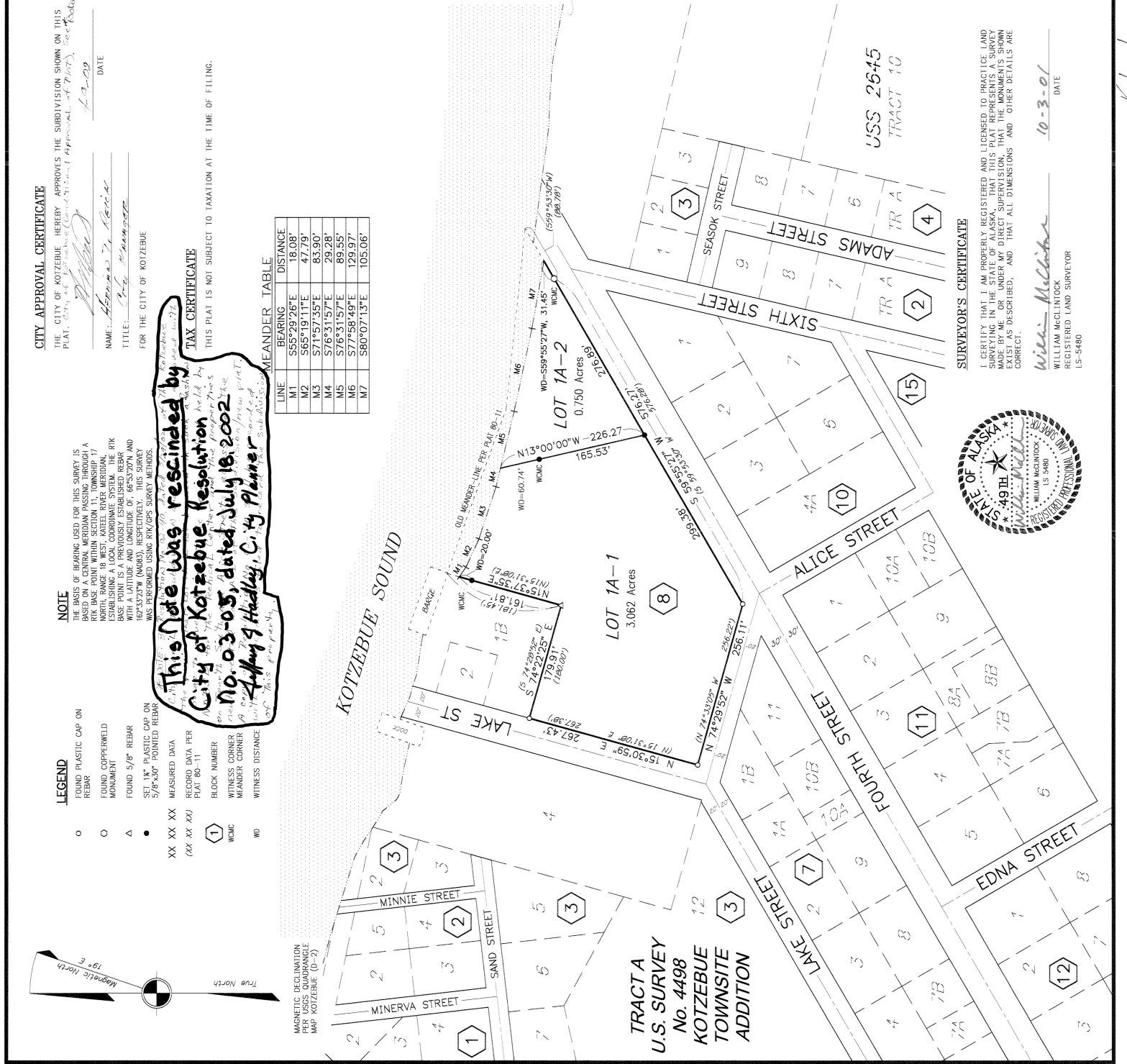
PLAT OF
LOTS 1A-1 & 1A-2, BLOCK 8
TRACT A, U.S. SURVEY No. 4498
KOTZEBUE TOWNSITE ADDITION

A SUBDIVISION OF
LOT 1A, BLOCK 8, TRACT A, U.S. SURVEY No. 4498
KOTZEBUE TOWNSITE ADDITION
(PLAT No. 80-11)

TOWNSHIP 17 NORTH, RANGE 18 WEST,
KATEEL RIVER MERIDIAN, ALASKA
CONTAINING 3.82 ACRES MORE OR LESS
KOTZEBUE RECORDING DISTRICT

PREPARED BY
McCLINTOCK LAND ASSOCIATES, INC.
11940 BUSINESS BOULEVARD, SUITE 205
EAGLE RIVER, ALASKA 99577
(907) 694-4499

FB NO.: 121-46
JOB: 01-174
DWG: PL01-174
DISK: MICRON-C
SHEET: 1 OF 1



SURVEYOR'S CERTIFICATE

I CERTIFY THAT I AM PROPERLY REGISTERED AND LICENSED TO PRACTICE LAND SURVEYING IN THE STATE OF ALASKA. THAT THIS PLAT REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION, THAT THE MONUMENTS SHOWN EXIST AS DESCRIBED, AND THAT ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT.

William McClintock
WILLIAM MCCLINTOCK
REGISTERED LAND SURVEYOR
LS-5480

DATE: 10-3-01

Kotzebue 2002-2

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 24-10**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY PROVIDING FOR THE FY25
LOCAL CONTRIBUTION TO EDUCATION.**

WHEREAS: as a home rule borough, the Northwest Arctic Borough is required to provide a local contribution to education; and

WHEREAS: the State of Alaska requires that the Borough contribute a minimum of \$2,304,357 toward education for FY25 based on 2.65 mils of the Borough's full-value determination; and

WHEREAS: the Northwest Arctic Borough wishes to support education with a total general fund appropriation in the amount of \$6,568,263 for FY25; and

WHEREAS: the Northwest Arctic Borough proposes a general fund appropriation for educational support in the amount of \$6,568,263 through Ordinance 24-07, Account #9004, adopting and approving the Borough's FY25 line-item budget.

NOW THEREFORE BE IT RESOLVED: that the Northwest Arctic Borough Assembly hereby adopts the local contribution in aid of education in the amount of \$6,568,263 for FY25.

PASSED AND ADOPTED THIS 23rd DAY OF APRIL 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 23rd DAY OF APRIL 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 23rd DAY OF APRIL 2024.

Stella Atoruk, Borough Clerk

ATTEST:



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
 PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

March 25, 2024

Northwest Arctic Borough
 P.O. Box 1110
 Kotzebue, AK 99752

RE: Request for Local Funding for NWABSD FY25 Operating Budget

Dear Mayor Moto & Assembly,

Pursuant to Borough Code 6.04.090 Disbursement of Funds- That by May 1st the School District shall advise the Assembly.

Local Contribution Request:

Required Local Contribution	\$ 2,304,357 – Included in Projected 2024-2025 budget
Borough Usage Fee	\$ 4,263,906 – Returned to Borough in lieu of rent resolution #22-34
Additional Support Request	\$ 5,260,146
Total	\$ 11,828,409 – maximum local contribution
Rents returned	-\$ 4,263,906
Total Local Contribution	\$ 7,564,503

The School District is looking at a large deficit for the 2024-2025 School Year. With the Borough’s additional contribution of \$5,260,146.00, NWABSD will still have to make reductions of \$4,088,342 to the 2024-2025 General Operating Fund Budget.

Quyaana,
Terri Walker
 Terri Walker
 Superintendent

**NORTHWEST ARCTIC BOROUGH ASSEMBLY
RESOLUTION 24-11**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY APPROVING GRANT
ADMINISTRATION SERVICES FOR THE CITY OF
AMBLER, AND FOR RELATED PURPOSES.**

WHEREAS: as a home rule borough, the Northwest Arctic Borough regularly provides assistance to its villages; and

WHEREAS: the City of Ambler was awarded a Department of Energy grant in the amount of \$1.3m for a bulk fuel tank farm and a Department of Housing and Urban Development (HUD) grant in the amount of \$1.5m for a search and rescue building (collectively referred to as the “Grants”); and

WHEREAS: the City of Ambler does not have the accounting and administrative capacity to easily manage the Grants; and

WHEREAS: without cost to the Borough, the Borough can assist with creating a general ledger account to pay the Grants-funded project invoices on a reimbursable basis with the City in order to facilitate effective implementation of the Grants.

NOW THEREFORE BE IT RESOLVED: that the Northwest Arctic Borough Assembly hereby approves a grant management agreement with the City of Ambler to provide administrative management services for a Department of Energy grant in the amount of \$1.3m for a bulk fuel tank farm and a Department of Housing and Urban Development (HUD) grant in the amount of \$1.5m for a search and rescue building.

PASSED AND ADOPTED THIS 23rd DAY OF APRIL 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 23rd DAY OF APRIL 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 23rd DAY OF APRIL 2024.

Stella Atoruk, Borough Clerk

ATTEST:

**NORTHWEST ARCTIC BOROUGH
RESOLUTION 24-12**

**A RESOLUTION OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY CONFIRMING THE APPOINTMENT OF
TILLMAN FOSTER TO THE NORTHWEST ARCTIC BOROUGH
PLANNING COMMISSION.**

WHEREAS: Section 8.08.030(A) of the Borough Code states that the Planning Commission will be composed of seven members who are appointed at large by the Mayor subject to confirmation by the Assembly; and

WHEREAS: when appointing commission members, the Mayor and the Assembly shall consider the following: the ability of members to represent the Borough as a whole; the expertise needed on the Commission to develop plans and regulations related to specific topics or geographic areas; and other such factors deemed appropriate by the Mayor and the Assembly at the time a vacancy occurs; and

WHEREAS: after taking into consideration the requirements set forth above, the Mayor appoints Tillman Foster to the Planning Commission for a three-year term.

NOW THEREFORE BE IT RESOLVED: the Northwest Arctic Borough Assembly confirms the Mayor's appointment of Tillman Foster for a three-year term on the Planning Commission.

PASSED AND ADOPTED THIS 23rd DAY OF APRIL 2024.

Nathan Hadley, Jr., Assembly President

PASSED AND APPROVED THIS 23rd DAY OF APRIL 2024.

Dickie Moto, Sr., Mayor

SIGNED AND ATTESTED TO THIS 23rd DAY OF APRIL 2024.

Stella Atoruk, Borough Clerk

ATTEST:

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

701 West 8th Avenue, Suite 1100, Anchorage, Alaska 99501
(907) 276-5152 Facsimile: (907) 276-8433

EIN: 93-0659437

Northwest Arctic Borough
Attn: The Controller
P.O. Box 1110
Kotzebue, AK 99752

April 12, 2024
Invoice No. 326787

For Legal Services Rendered through March 31, 2024

CLIENT: 01040 - Northwest Arctic Borough

Matter	Fees	Expenses	Total
001 - General	9,097.00	298.59	9,395.59
126 - Planning & Zoning 2004 -	24.00	0.00	24.00
292 - Energy	420.00	0.00	420.00
310 - VIF/VIC	456.00	0.00	456.00
	Current Billing		<u>\$10,295.59</u>

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 326787

April 12, 2024

Re: 001 General

Professional Fees

Date		Description	Hours	Amount
03/04/24	MJM	Phone call and emails to OAH; phone calls and emails to staff and Administration regarding personnel and contract matters; prepare OAH filings	2.40	576.00
03/05/24	MJM	Participate in OAH planning conference; review related materials in preparation	0.90	216.00
03/06/24	MJM	Review and respond to email from I. Mathiasson; review related documents for OCED grant and pending contracts; phone call with I. Mathiasson for same; conference with A. Kubitz for same	1.40	336.00
03/06/24	MJM	Participate in LEPC meeting; phone call and emails to C. Hatch for same; prepare materials for March Assembly meeting	1.40	336.00
03/06/24	MJM	Phone call and email to Administration regarding personnel matter	0.20	48.00
03/07/24	MJM	Phone call and email to Administration regarding personnel matters and grant funding for shelter cabins	0.70	168.00
03/07/24	MJM	Prepare materials for March Assembly meeting; phone calls and staff and Administration regarding upcoming meetings, personnel matters, ice road funding, and grant awards	2.30	552.00
03/08/24	MJM	Prepare materials for March Assembly meeting; phone calls and emails to staff and Administration for same	4.80	1,152.00
03/13/24	JNM	Review firearm procedures manual and correspondence from C. Hatch and J. Harville	1.20	228.00
03/14/24	ACC	Review VPSO firearm manual and confer with J. Morawski about revisions	1.00	200.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 326787

April 12, 2024

Professional Fees

Date		Description	Hours	Amount
03/14/24	JNM	Additional review of firearm manual; discuss legal review items with A. Crary; revise manual; email to C. Hatch with comments on items for legal review and our recommendations; review additional change by J. Harville and email to C. Hatch	2.30	437.00
03/17/24	MJM	Review and respond to emails from staff and Administration; prepare related material	0.40	96.00
03/18/24	MJM	Phone call and emails to staff and Administration regarding March meeting and related issues; prepare materials for meeting; phone call and email to S. Espelin regarding grant reporting	1.30	312.00
03/19/24	MJM	Review and outline personnel matter	0.40	96.00
03/21/24	MJM	Phone call and emails to Administration regarding personnel matter; revise related document	0.40	96.00
03/21/24	MJM	Phone call with Administration regarding VPSO jurisdiction; prepare related overview	0.70	168.00
03/22/24	MJM	Prepare audit response letter	0.30	72.00
03/22/24	MJM	Prepare and file OAH documents	1.80	432.00
03/25/24	MJM	Participate in BAF Meeting/Assembly Work Session; phone call and emails to staff and Administration for same; review and prepare materials for meeting; prepare MOA for Selawik emergency response	6.70	1,608.00
03/26/24	MJM	Participate in Regular March Assembly meeting; review related materials in response to issues raised at meeting	4.90	1,176.00
03/26/24	MJM	Prepare for and attend OAH hearing; review related materials; phone call with Administration for same	1.40	336.00
03/27/24	MJM	Phone call with Mayor Moto regarding pending project, contract, and budget matters	0.40	96.00

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 326787

April 12, 2024

Professional Fees

Date	Description	Hours	Amount
03/27/24	MJM Sumbit supplemental exhibits to OAH	0.20	48.00
03/28/24	MJM Zoom meet with K. Sahely to discuss PILT-related issues	0.40	96.00
03/28/24	MJM Phone calls with Administration regarding pending personnel, OAH, contract, and budget matters; review related material	0.90	216.00

Matter Rate Summary

		Rate	Hours	Amount
ACC	Anna C. Crary	200.00	1.00	200.00
MJM	Matthew J. Mead	240.00	34.30	8,232.00
JNM	Jackson N. Morawski	190.00	3.50	665.00
Total for Services			38.80	\$9,097.00

Disbursements and Expenses

Date	Expenses	Amount
04/01/24	Travel Expense M. Mead flight 04/01 from ANC to OTZ conf #GDKVFD - Alaska Airlines Inc.	298.59
Total Expenses		\$298.59

Total This Matter \$9,395.59

Receipts Since Last Invoice

Prior Balance On This Matter	12,572.74
Date Description	Total Applied to this Matter
03/18/24 Applied to 326408.	12,572.74
Less Total Payments	\$12,572.74
Prior Balance Due	0.00
Current Balance Due	<u>\$9,395.59</u>

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 326787

April 12, 2024

Re: 126 Planning & Zoning 2004 -

Professional Fees

Date	Description	Hours	Amount
03/21/24	MJM Phone call with N. Naylor regarding Planning Commission meeting	0.10	24.00

Matter Rate Summary

Matter	Description	Rate	Hours	Amount
MJM	Matthew J. Mead	240.00	0.10	24.00
Total for Services			0.10	\$24.00
			Total This Matter	\$24.00

Receipts Since Last Invoice

Prior Balance On This Matter	816.00
Date Description	Total Applied to this Matter
03/18/24 Applied to 326408.	816.00
Less Total Payments	<u>\$816.00</u>
Prior Balance Due	0.00
Current Balance Due	<u>\$24.00</u>

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 326787

April 12, 2024

Re: 292 Energy

Professional Fees

Date	Description	Hours	Amount
03/06/24 AJK	Confer with M. Mead regarding OCED grant and kickoff meeting	0.40	84.00
03/13/24 AJK	E-mail from I. Mathiasson regarding Kuna CPRG; review ordinance and agreement regarding the same; review NBC regarding the same	0.70	147.00
03/14/24 AJK	Draft Kuna contract amendment; e-mail I. Mathiasson regarding the same	0.90	189.00

Matter Rate Summary

		Rate	Hours	Amount
AJK	Alex J. Kubitz	210.00	2.00	420.00
Total for Services			2.00	\$420.00
			Total This Matter	\$420.00

LANDYE BENNETT
BLUMSTEIN LLP
ATTORNEYS

Client Ref: 01040 - Northwest Arctic Borough
Invoice No. 326787

April 12, 2024

Re: 310 VIF/VIC

Professional Fees

Date	Description	Hours	Amount
03/25/24	MJM Review and respond to email from J. Howarth regarding denied applications; prepare draft denial letter template	0.20	48.00
03/26/24	MJM Phone call with H. Walker and F. Westlake to discuss project issues; review related correspondence	0.30	72.00
03/28/24	MJM Phone call with H. Walker regarding project and Commission matters; prepare and transmit related letter	1.10	264.00
03/29/24	MJM Review invoices and related correspondence for pending project; email with VIC team for same	0.30	72.00

Matter Rate Summary

Matter	Description	Rate	Hours	Amount
MJM	Matthew J. Mead	240.00	1.90	456.00
Total for Services			1.90	\$456.00
			Total This Matter	<u>\$456.00</u>

Receipts Since Last Invoice

Prior Balance On This Matter	2,520.00
Date Description	Total Applied to this Matter
03/18/24 Applied to 326408.	<u>2,520.00</u>
Less Total Payments	<u>\$2,520.00</u>
Prior Balance Due	0.00
Current Balance Due	<u>\$456.00</u>

Please return this page with remittance

to
Landye Bennett Blumstein LLP - ANC
701 West 8th Avenue
Suite 1100
Anchorage, Alaska 99501

Invoice No. 326787
Bill Date: April 12, 2024
Client Code: 01040
Client Name: Northwest Arctic Borough

Total Fees	9,997.00
Disbursements	298.59
Current Billing	<u><u>\$10,295.59</u></u>

Amount enclosed: _____

We accept the following forms of payment:

Checks – Payable to Landye Bennett Blumstein LLP
ACH – First National Bank Alaska, for Routing No. and Acct No. email
BethP@lbblawyers.com

Please send notification of payment to BethP@lbblawyers.com
Visa, Master Card & American Express accepted, 2.5% fee – www.LBBlawyers.com