



Budget, Audit & Finance Committee Meeting Minutes
Monday, September 25, 2017 – 1:00 P.M.
Northwest Arctic Borough Assembly Chambers – Kotzebue, AK

CALL TO ORDER

Acting Madam Chair Dood Carr called the meeting to order at 1:30 P.M

INVOCATION

The committee observed a moment of silence in remembrance of the late Raymond Stoney.

SAFETY MOMENT

Member Swan encouraged everyone to dress warm while out in the country.

Member Sampson commented about the numerous logs floating in the rivers from the high water. He advised safety while out hunting.

Member Armstrong encouraged everyone to have their hunting gear prepared and good luck in the hunting season.

ROLL CALL

Budget, Audit and Finance Committee Members Present:

Dood Carr Tanya Ballot Elmer Armstrong Jr.

Budget, Audit and Finance Committee Members Absent:

Lucy Nelson (excused)

Member Ballot motioned, Member Armstrong seconded to excuse BAF Chair Nelson. By unanimous consent Member Nelson was excused.

Other Members Present

Austin Swan Walter Sampson Carl Weisner Hannah Loon
Larry Westlake Miles Cleveland

Introduction of Staff and Guests

Clement Richards Matt Mead Helena Hildreth Stella Atoruk
Patrick Savok Noah Naylor Angie Sturm Chuck Greene

Nathan Kotch
Ron Moto

Shield Downey Jr. Clara Jones
Susan Bucknell

Janine Saito

A quorum was present to conduct business.

APPROVAL OF AGENDA

Mayor Richards requested to add Resolution 17-37 to Item J and he also added the Financial Summary Report to Item G (2).

Member Ballot motioned, Member Armstrong seconded to approve the agenda as amended. By unanimous consent of the committee the September 25, 2017 agenda was approved as amended.

APPROVAL OF PREVIOUS MINUTES

Budget, Audit and Finance Minutes of August 21, 2017

Member Armstrong motioned, Member Ballot seconded to approve the BAF meeting minutes of August 21, 2017 as presented. By unanimous consent the August 21, 2017 BAF meeting minutes were approved.

COMMUNICATIONS AND APPEARANCES

1. Nikaitchuat School donation – Janine Saito

Ms. Janine Saito, IRA Nikaitchuat School, briefly provided her budget proposal request. BAF Chair Carr requested that this issue be addressed at the next Northwest Arctic Leadership Team meeting because this is our language and we should be preserving it for our future generations.

**A ten minute break was taken at 1:40 pm
The meeting reconvened from bread at 1:50 pm**

2. Financial and Investment Report – Ms. Angie Sturm

Ms. Angie Sturm, Finance Director, presented the Financial and Investment report for the month ending August 31, 2017. Ms. Sturm also highlighted the general fund expenditures and major activity in the general fund and revenue account.

PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES

1. **Ordinance 17-12** *an ordinance of the Northwest Arctic Borough Assembly amending Chapter 6.16 of the Borough Code to increase the administrative approval threshold for contract.*

Member Ballot motioned to enact Ordinance 17-12. A recommendation was made by the full concurrence of the committee for enactment of Ordinance 17-12 by the full

assembly.

INTRODUCTION OF ORDINANCES

1. **Ordinance 17-13** an ordinance of the Northwest Arctic Borough Assembly amending chapter 7.10 of the Borough Code to include gravel extraction under the scope of mining activities subject to the severance tax, and for related purposes.

Mayor Richards recommend do pass. Member Sampson recommended that we defer Ordinance 17-13 to the Work Session meeting.

A ten minute break was taken at 2:03 pm

The meeting reconvened at 2:15 pm

2. **Ordinance 17-14** an ordinance of the Northwest Arctic Borough Assembly amending the Borough Code for administration of the Ferguson Memorial Scholarship Program, and for related purposes.

Mr. Chuck Greene highlighted the recommended changes.

Mayor Richards recommend do pass. Member Sampson recommended that we defer Ordinance 17-14 to the Work Session meeting.

By full concurrence of the committee, Ordinance 17-14 was recommended do passage by the full Assembly.

RESOLUTIONS

1. **Resolution 17-35** a resolution to approve a Professional Service Agreement with Stephanie Joannides and for related purposes.

Mayor Richards recommended due pass. By full concurrence of the committee, Resolution 17-35 was recommended for approval by the full assembly.

2. **Resolution 17-36** *a resolution of the Northwest Arctic Borough Assembly authorizing set wages and ratifying the appointment of the Election Judges Chairs for the 2017 General Election to be held on October 3, 2017.*

Mayor Richards recommend do pass. By full concurrence of the committee, Resolution 17-36 was approved for passage by the full assembly.

3. **Resolution 17-37** a resolution of the Northwest Arctic Borough Assembly ratifying the mayor's appointment of the village Improvement commission.

By unanimous consent of the committee, Resolution 17-37 was deferred to the Work Session Meeting.

COMMITTEE COMMENTS

Member Ballot thanked everyone for a good meeting.

Member Armstrong also thanked everyone for a good meeting.

Member Loon thanked everyone for a good meeting.

AUDIENCE COMMENTS

No audience comments

ADJOURNMENT

With no other business to discuss, the meeting adjourned at 2:56 P.M.