



**Northwest Arctic Borough Assembly
Special Meeting Minutes**
Thursday, September 15, 2016 – 9:00 P.M.
Northwest Arctic Borough Assembly Chambers
Kotzebue, AK

CALL TO ORDER

President Carl Weisner called the meeting to order at 1:00 P.M.

INVOCATION/MOMENT OF SILENCE

Member Cleveland provided invocation.

ROLL CALL

Members Present:

Elmer Armstrong Jr. Walter Sampson Hannah Loon Austin Swan Sr.
Nathan Hadley Jr. Larry Westlake Sr. Miles Cleveland Sr. *Pete Schaeffer*
Lucy Nelson Carl Weisner

Introduction of Staff and Guests

Clement Richards Sr. Matt Mead Angie Sturm Helena Hildreth
Mildred Stalker Patrick Savok Brad Reich Eugene Smith
John Baker Corey Molder Helena Hildreth *Ingemar Mathiasson*
Stella Atoruk

Quorum established to conduct business.

(Telephonic) *(Inupiaq)*

AGENDA APPROVAL

September 15, 2016 special meeting agenda presented for approval. Mayor request to add Resolution 16-47. Vice President Nelson request to add Executive Session to discuss Personnel.

Member Sampson moved, seconded by Member Cleveland to adopt the agenda as amended. Motion passed unanimously.

RESOLUTIONS

1. **Resolution 16-43** *a resolution authorizing the Northwest Arctic Borough to issue general obligation refunding bonds in the principal amount of not to exceed \$4,750,000 to refund certain outstanding general obligation bonds of the Borough, fixing certain details of such bonds and authorizing their sale.*

Vice President Nelson requested further discussion on savings and what it does for the Borough. Vice President also commented about the interest paid. Member Sampson about the nature of the payment.

Member Hadley motion to approve Resolution 16-43, seconded by Member Armstrong. Motion passed unanimously.

2. **Resolution 16-44** *a resolution of the Northwest Arctic Borough Assembly approving engagement of BDO USA LLP to conduct the FY16 Audit, and for related purposes.*

Mayor mentioned there is an audit scheduled in November, which have been done by BDO in the past. Member Loon raised concern to the timeline of the audit, was it before this administration.

Member Loon motion to approve Resolution 16-44, seconded by Member Hadley. Motion passed unanimously.

3. **Resolution 16-45** *a resolution of the Northwest Arctic Borough Assembly approving a contract with Caselle, Inc. for the purchase of accounting software and related services.*

Mayor request due pass. Member Loon verified the amount, is the annual fee on top of this amount? President Weisner raised concern to the cost and usage, is that more than one year? He also raised concern to which department this is for, just the accounting.

Member Schaeffer motion to approve Resolution 16-45; seconded by Member Hadley. Motion passed unanimously.

4. **Resolution 16-46** *a resolution of the Northwest Arctic Borough Assembly designating precinct chairpersons for the October 2016 General Election.*

Mayor recommend due pass. President Weisner thank the clerk's office for reaching out; what is planned for training for the individuals. He also raised concern to alternates of the chairpersons. Member Westlake raised concern to the Election last fall; is the equipment problem fixed? Member Loon mentioned problems in Ambler, Shungnak and Aqasuk; are we

really prepared as a Borough to ensure we execute the voting as you are sworn in to vote the right way? Member Sampson mentioned good discussion; we have to make sure we promote the legal process as for following ordinances and policies. At no time or place the administrative people should not be campaigning anywhere. We want to ensure that don't happen in future elections. Member Westlake verified if we have sent a crew to Red Dog, did anyone go there?

Member Sampson motion to approve Resolution 16-46; seconded by Member Loon, motion passed unanimously.

5. **Resolution 16-47** *a resolution of the Northwest Arctic Borough Assembly approving a contract with Electric Power Systems for electric controller installation for the Buckland Wind-Diesel Project funded through the Alaska Energy Authority.*

Mayor recommend due pass. Ingemar Mathiasson summarized the resolution. Member Sampson raised concern to working with Kotzebue Electric Association on this project.

Member Armstrong motion to approve Resolution 16-47; seconded by Member Loon, motion passed unanimously.

OTHER BUSINESS

President Weisner raised concern to a meeting date with Teck? Attorney Mead mentioned still waiting for the decision from the judge; possibly next month.

Member Loon motion to go into Executive Session at 1:27 P.M. regarding Personnel matter; seconded by Member Sampson. Motion passed unanimously.

Reconvene at 2:20 P.M. with no actions taken based on general discussion of concern.

Eugene Smith recommend to create a template to have Executive Session; so that public will be aware you may go into Executive Session.

ADJOURNMENT

Member Loon moved to adjourn; with no other business to conduct, the meeting adjourned at 2:21 P.M.