

Budget, Audit & Finance Committee Meeting Minutes
Monday, April 24, 2017 – 1:30 P.M.
Northwest Arctic Borough Assembly Chambers – Kotzebue, AK

CALL TO ORDER

Madam Chair Lucy Nelson called the meeting to order at 1:30 P.M

INVOCATION

Member provided invocation.

SAFETY MOMENT

Member Loon commented about her trip to AC and she slipped and she asked the manager to chip off the handrails that might be full of snow or ice.

ROLL CALL

Budget, Audit and Finance Committee Members Present:

Lucy Nelson	Carl Weisner	Elmer Armstrong Jr.
Dood Carr	Tanya Ballot	

Other Members Present

Hannah Loon	Walter Sampson	Larry Westlake Sr.
Austin Swan	Nathan Hadley Jr.	Miles Cleveland Sr.
Tanya Ballot		

Introduction of Staff and Guests

Clement Richards	Matt Mead	Helena Hildreth	Stella Atoruk
Patrick Savok	Noah Naylor	Angie Sturm	Janine Bedford
Janine Saito	Nicole Stoops	Linda Joule	

A quorum was present to conduct business.

APPROVAL OF AGENDA

By unanimous consent of the committee, the agenda was approved as presented.

APPROVAL OF PREVIOUS MINUTES

Budget, Audit and Finance Minutes of February 27, 2017

The BAF meeting minutes of February 27, 2017 as presented was approved by unanimous consent.

COMMUNICATIONS AND APPEARANCES

1. Financial and Investment Report – Ms. Angie Sturm

Ms. Angie Sturm, Finance Director, presented the Financial and Investment report for the month of January 2017. Ms. Sturm also highlighted the general fund expenditures and major activity in the general fund revenue. Madam Chair Nelson requested that administration seek financial consulting services. Member Weisner asked about the bond debt reimbursement bill currently in the legislature. Mayor Richards replied that we are not anticipating to be hit with the 1.75 million.

PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES

1. **Ordinance 17-01** *an ordinance of the Northwest Arctic Borough Assembly amending Chapter 6.16 to provide for additional guidelines for Borough credit cards usage and for related purposes.*

A recommendation was made by the full concurrence of the committee for passage by the full assembly.

2. **Ordinance 17-02** *an ordinance of the Northwest Arctic Borough Assembly amending Chapter 6.12 of the Borough Code to provide for additional oversight for contract approval and execution.*

A recommendation was made by the full concurrence of the committee for passage by the full assembly.

RESOLUTIONS

1. **Resolution 17-08** *a resolution of the Northwest Arctic Borough Assembly authorizing a professional services agreement with Espelin & Associates LLC to provide accounting services and for related purposes.*

Mayor Richards recommend due pass. By full concurrence of the committee, Resolution 17-08 was approved for passage by the full assembly.

OTHER BUSINESS

Native Village of Kotzebue IRA Ms. Nicole Stoops and Ms. Janine Saito discussed the request for donation letter of \$216,000 for the Nikaitchuat School. Ms. Saito added they have nine village students and seven Kotzebue students enrolled in the school.

COMMITTEE COMMENTS

Member Carr thanked Ms. Sturm for the financial report. She is continuing to learn the projects of the borough and the budget process.

Madam Chair thanked everyone for their attendance to the meeting.

AUDIENCE COMMENTS

No audience comments

ADJOURNMENT

Member Armstrong motioned to adjourn. With no other business to discuss, the meeting adjourned at 2:15 P.M.

Member motioned to adjourn.