



**Budget, Audit & Finance Committee Meeting Minutes**  
Monday, April 23, 2018– 1:30 P.M.  
Northwest Arctic Borough Assembly Chambers – Kotzebue, AK

**CALL TO ORDER**

Madam Chair Nelson called the meeting to order at 1:34 P.M.

**INVOCATION**

Member Austin Swan provided the invocation.

**SAFETY MOMENT**

Member Weisner reminded everyone to be sensitive to those around you who may be suffering emotionally and Happy Spring to everyone.

Madam Chair Nelson reminded everyone to be careful around over flow when enjoying outside activities.

**ROLL CALL**

Budget, Audit and Finance Committee Members Present:

Dood Carr                      Sandy Shroyer Beaver                      Larry Westlake Sr.                      Lucy Nelson

Other Members Present

Miles Cleveland                      Hannah Loon                      Nathan Hadley Jr.                      Kirk Oviok Jr.  
Austin Swan                      Carl Weisner                      Shield Downey Jr. (telephonic)

Introduction of Staff and Guests

Matt Mead                      Stella Atoruk                      Anna Crary, LBB                      Chris Dankmeier, Maniilaq  
Janine Bedford                      Silvano Viveiros                      Helena Hildreth                      Hiram Walker  
Nathan Kotch                      John Nichols, ANTHC                      Ingemar Mathiasson  
Angie Sturm                      Susan Georgette                      Nelson Walker                      Steve Stanchina, BDO  
Chis Dankmeier, Maniilaq

**A quorum was present to conduct business.**

## APPROVAL OF AGENDA

Ms. Angie Sturm, Borough Treasurer, requested to add Mr. Steve Stanchina to Item G. Communication and Appearances for the 2017 BDO Audit.

**Member Carr motioned, Member Westlake to approve the agenda as amended. By unanimous consent of the committee the agenda was approved as amended.**

## APPROVAL OF PREVIOUS MINUTES

Budget, Audit and Finance Minutes of April 2, 2018

**Member Carr motioned, Member Westlake seconded to approve the BAF meeting minutes of April 2, 2018 as presented. By unanimous consent of the committee, the April 2, 2018 BAF meeting minutes were approved as presented.**

## COMMUNICATIONS AND APPEARANCES

Mr. Steve Stanchina, BDO, briefly reviewed the results of the 2017 audit wrap up, financial statements and the Federal and State Single Audit Report.

Member Carr thanked Steve and Angie for their good work on the audit.

Ms. Angie Sturm, Finance Director/Borough Treasurer, presented the Financial report for the month ending March 2018. Ms. Sturm also highlighted the general fund expenditures and major activity in the general fund revenue.

## PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES

1. **Ordinance 18-02** an ordinance of the Northwest Arctic Borough Assembly adopting Chapter 10.20 of the Borough Code establishing the Borough Community Utility Assistance Program, and for related purposes.

Mayor Richards recommend do pass and he added this will be on a year to year basis.

**A recommendation was made by the full concurrence of the committee to approve Ordinance 18-02 for enactment by the full assembly.**

2. **Ordinance 18-03** an ordinance of the Northwest Arctic Borough Assembly establishing the FY19 Village Improvement Fund budget.

Mayor Richards recommend do pass.

**A recommendation was made by the full concurrence of the committee to**

**approve Ordinance 18-03 for enactment by the full assembly.**

3. **Ordinance 18-04** an ordinance of the Northwest Arctic Borough Assembly providing for the establishment and adoption of the line-item budget for Fiscal Year 2019.

Mayor Richards recommend do pass.

**A recommendation was made by the full concurrence of the committee to approve Ordinance 18-04 for enactment by the full assembly.**

4. **Ordinance 18-05** an ordinance of the Northwest Arctic Borough Assembly amending Title Seven of the Borough Code to adopt a marijuana excise tax and for related purposes.

Mayor Richards recommend do pass.

**A recommendation was made by the full concurrence of the committee to approve Ordinance 18-05 for enactment by the full assembly.**

5. **Ordinance 17-08am-02** an ordinance of the Northwest Arctic Borough Assembly approving and adopting a second amended line-item budget for fiscal year 2018.

Mayor Richards recommend do pass.

**A recommendation was made by the full concurrence of the committee to approve Ordinance 17-08-am-02 for enactment by the full assembly.**

6. **Ordinance 17-09am-01** an ordinance of the Northwest Arctic Borough Assembly establishing the amended FY18 Village Improvement Fund budget.

Mayor Richards recommend do pass.

**A recommendation was made by the full concurrence of the committee to approve Ordinance 17-09-am-01 for enactment by the full assembly.**

## **OTHER BUSINESS**

### City of Selawik

Mayor Richards referred to the letter in the packet for discussion at the Work Session Meeting.

### Northwest Arctic Borough School District

Mayor Richards also referred to the letter for discussion at the Work Session

Meeting.

**COMMITTEE COMMENTS**

Member Carr commented issues regarding monetary funds should be run by the BAF Committee.

**ADJOURNMENT**

Member Carr motioned, Member Shroyer Beaver seconded to adjourn the meeting. With no other business to discuss, the meeting adjourned at 2:55 PM.