



Budget, Audit & Finance Committee Meeting Minutes
Monday, April 2, 2018 – 1:45 P.M.
Northwest Arctic Borough Assembly Chambers – Kotzebue, AK

CALL TO ORDER

Madam Chair Lucy Nelson called the meeting to order at 1:45 P.M

INVOCATION

Assembly Member Miles Cleveland provided the invocation.

SAFETY MOMENT

Mayor Richards reminded everyone to watch when you walk under eaves to be sure and clear the snow and ice off.

ROLL CALL

Budget, Audit and Finance Committee Members Present:

Dood Carr Sandy Shroyer Beaver Larry Westlake
Lucy Nelson

Other Members Present

Austin Swan (telephonic) Hannah Loon Elmer Armstrong Jr. Nathan Hadley Jr,
Miles Cleveland Kirk Oviok Jr. Carl Weisner

Introduction of Staff and Guests

Matt Mead	Patrick Savok	Nathan Kotch	Hiram Walker
John Nichols, ANTHC	Chris Cox, ANTHC	Angie Sturm	Shield Downey Jr.
Greta Schuerch	Tanya Ballot (telephonic)		Elmer Brown
Ingemar Matthiasson (telephonic)		Chuck Greene	Josie Howarth
Clement Richards	Helena Hildreth	Terry Walker	Ralph King
Tony Cravalho	Clara Jones		

A quorum was present to conduct business.

APPROVAL OF AGENDA

Mayor Richards requested to add a 2019 budget to Item K. Other Business. Madam Chair Nelson reported that the Northwest Arctic School District request will be under Item G.

Communication and Appearances. Ms. Terry Walker, NWABSD, requested to present on behalf of the Northwest Arctic Borough School District.

Member Carr motioned, Member Shroyer Beaver seconded to approve the agenda as amended. By unanimous consent of the committee the agenda was approved as amended.

APPROVAL OF PREVIOUS MINUTES

Budget, Audit and Finance Minutes of January 29, 2018

Member Carr motioned, Member Shroyer Beaver seconded to approve the BAF meeting minutes of January 29, 2018 as presented. By unanimous consent the BAF meeting minutes were approved.

COMMUNICATION AND APPEARANCES

1. Northwest Arctic Borough School District – Ms. Terri Walker and Mr. Ralph King

Ms. Terri Walker and Mr. Ralph King thanked the committee for giving them time to present and thanked the committee for their leadership. She gave a presentation on behalf of the Northwest Arctic Borough School District regarding a request of 2.7 million dollars for the operation Youth Leadership Program.

2. Alaska Native Tribal Health Consortium (ANTHC)

Mr. John Nichols and Mr. Chris Cox, ANTHC, provided a brief review of their services for water and sewer systems in this area.

**A ten minute break was taken at 2:25 pm
The meeting reconvened from break at 2:35 pm**

3. February 2018 Financials – Angie Sturm

Ms. Angie Sturm, Borough Treasurer, briefly provided the major highlights in the expenditure and revenue accounts for the period ending February 28, 2018.

INTRODUCTION OF ORDINANCES

1. **Ordinance 18-02** an ordinance of the Northwest Arctic Borough Assembly adopting Chapter 10.20 of the Borough Code establishing the Borough Community Utility Assistance Program, and for related purposes.

Mayor Richards recommended to table Ordinance 18-02 until we get a clearer financial understanding and he added it is not included in the budget.

Mr. Matt Mead briefly reviewed the details of the program in terms of funding issues. This will be subject to an annual appropriations and to annual agreements.

Mr. Chuck Greene, EDC Director, commented that this would be an opportunity for operation and maintenance for the water and sewer system and he appreciates the assistance from ANTHC, Maniilaq Association and the Northwest Arctic Borough School District Maintenance Department. Member Hadley commented that he supports this ordinance and feels that we need to move forward with it. Mr. Craig McConnell, Northwest Arctic Borough School District Maintenance Director, commented that through this program the water and sewer rates will be reduced in the borough. Member Carr commented that the Assembly should have had a meeting a lot earlier with heads up on this issue, not just the administration.

Ms. Tanya Ballot, Selawik resident, called in for support of Ordinance 18-02.

Madam Chair asked ANTHC if they foresee that these villages will be able to sustain themselves after this year? Mr. Nichols, ANTHC, can see the fuel and labor cost can be decreased with time.

Member Weisner asked about the Utility Coordinator position and asked about the annual agreements that is open to all communities in the borough and Mayor Richards agreed that it is.

Elder Representative asked about those that are delinquent with their water and sewer bills, would they be able to participate. Mr. Nichols commented that it would be part of the agreement as the resident would have to sign and be required to pay seventy five percent of the bill first before participating.

A recommendation was made by the full concurrence of the committee to vote on Ordinance 18-02 at the Regular Assembly Meeting.

2. Ordinance 18-03 an ordinance of the Northwest Arctic Borough Assembly establishing the FY19 Village Improvement Fund budget.

Mayor Richards recommend do pass.

A recommendation was made by full concurrence of the committee to vote on Ordinance 18-03 at the Regular Assembly Meeting.

3. Ordinance 18-04 an ordinance of the Northwest Arctic Borough Assembly providing for the establishment and adoption of the line-item budget for Fiscal Year 2019.

Mayor Richards recommend do pass. Nate Kotch commented that the salaries were based on the salary studies that were done by Jonathan King.

Ms. Angie Sturm, Borough Treasurer, briefly reviewed the 2019 budget forecast for each department.

Member Swan arrived to the meeting at 5:05 pm.

A recommendation was made by full concurrence of the committee to approve Ordinance 18-04 for first reading by the full assembly.

4. **Ordinance 18-05** an ordinance of the Northwest Arctic Borough Assembly amending Title Seven of the Borough Code to adopt a marijuana excise tax and for related purposes.

Mayor Richards recommend do pass. A recommendation for do was made by the Regulation & Taxation Committee.

A recommendation was made by full concurrence of the committee to approve Ordinance 18-05 for first reading by the full assembly.

5. **Ordinance 17-08-am-02** an ordinance of the Northwest Arctic Borough Assembly approving and adopting a second amended line-item budget for fiscal year 2018.

Ms. Angie Sturm, Borough Treasurer, briefly highlighted the major changes in the revenue and expenditure accounts.

A recommendation was made by full concurrence of the committee to approve Ordinance 17-08-am-02 for first reading by the full assembly.

6. **Ordinance 17-09-am-01** an ordinance of the Northwest Arctic Borough Assembly approving and adopting a second amended line-item budget for fiscal year 2018.

Ms. Angie Sturm, Borough Treasurer, briefly highlighted the major changes in the revenue and expenditure accounts.

A recommendation was made by full concurrence of the committee to approve Ordinance 17-09-am-01 for first reading by the full assembly.

RESOLUTIONS

1. **Resolution 18-03** a resolution of the Northwest Arctic Borough Assembly approving the purchase of a vehicle for the VPSO Program and for related purposes.

By full concurrence of the committee, Resolution 18-03 was recommended do pass by the full Assembly.

OTHER BUSINESS

1. NANA Nordic request for FY18.

Mr. Kotch, Director of Governmental Affairs, reported that the request is for \$20,000.

By full concurrence of the committee, the NANA Nordic request was recommended do pass by the full Assembly.

2. KIC, NWABSD Land

Mr. Craig McConnell, NWABSD Maintenance and Mr. Jason Jessup, KIC Lands described the land exchange between both the entities near the school.

3. Ambler Road Project

Member Westlake reported he and Member Cleveland attended the Miners Convention and a question was asked to him from a person from AIDEA why did the Northwest Arctic Borough not comment on the scoping project regarding the Ambler Road Project.

COMMITTEE COMMENTS

Member Armstrong commented, for disclosure purposes, that he sits on the Noorvik Search and Rescue as Vice-President.

Member Westlake commented about the President not being involved in the calling and canceling of a Special Teleconference Meeting.

Member Carr commented about communication disconnect in regards to planning meetings and it is important that the members should know what to expect in regards to planning of and communication and meetings.

Member Shroyer Beaver also commented about the meeting notice and the importance of more planning on it if one is going to be scheduled.

AUDIENCE COMMENTS

No audience comments.

ADJOURNMENT

With no other business to discuss, the meeting adjourned at 6:00 PM