



**Budget, Audit & Finance Committee Meeting Minutes**  
Monday, November 27, 2017 – 1:30 P.M.  
Northwest Arctic Borough Assembly Chambers – Kotzebue, AK

**CALL TO ORDER**

Madam Chair Lucy Nelson called the meeting to order at 1:30 P.M

**INVOCATION**

Member Miles Cleveland provided the invocation.

**SAFETY MOMENT**

Member Armstrong encouraged everyone to let someone know where u are going and have your stuff ready.

**ROLL CALL**

Budget, Audit and Finance Committee Members Present:

Dood Carr    Sandy Shroyer Beaver    Lucy Nelson    Larry Westlake

Other Members Present

Austin Swan            Walter Sampson    Carl Weisner            Hannah Loon  
Elmer Armstrong Jr.    Miles Cleveland    Kirk Oviok              Nathan Hadley Jr.

Introduction of Staff and Guests

Matt Mead              Stella Atoruk              Fritz Westlake            Patrick Savok  
Chuck Greene            Nathan Kotch              Shield Downey Jr.        Clara Jones  
Dicki Moto              Chris Hatch                Mildred Stalker            Joe Evans  
Shawn Gilman            Ingemar Mathiasson

**A quorum was present to conduct business.**

**APPROVAL OF AGENDA**

**Member Carr motioned, Member Westlake seconded to approve the agenda as presented. By unanimous consent of the committee the agenda was approved as presented.**

**APPROVAL OF PREVIOUS MINUTES**

Budget, Audit and Finance Minutes of October 23, 2017

**Member Westlake motioned, Member Carr seconded to approve the BAF meeting minutes of October 23, 2017 as presented. By unanimous consent the October 23, 2017 BAF meeting minutes were approved.**

## **PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES**

**1. Ordinance 17-13** an ordinance of the Northwest Arctic Borough Assembly amending chapter 7.10 of the Borough Code to include gravel extraction under the scope of mining activities subject to the severance tax, and for related purposes.

Mr. Patrick Savok commented that he has reached out to KOTZ Radio Station to conduct PSA's on this issue for broadcast and he has spoken with Lance Miller of NANA and Toby Drake of Drake Construction. They will be calling in either at the Work Session or tomorrow at the Regular meeting.

Madam Chair Nelson feels that more discussion needs to happen as there are still unanswered questions. She requested to table Ordinance 17-13 to the Regular Meeting.

Member Loon commented that we need more information on this issue.

**A recommendation was made by the full concurrence of the committee to table Ordinance 17-13 to the Regular Meeting.**

**2. Ordinance 17-15** an ordinance of the Northwest Arctic Borough Assembly amending the Borough Personnel Code and for related purposes.

Mr. Matt Mead briefly reviewed the changes in the Borough Code pertaining to the hiring policies and relocation costs.

**A recommendation was made by the full concurrence of the committee to approve Ordinance 17-15 by the full assembly.**

**3. Ordinance 17-16** an ordinance of the Northwest Arctic Borough Assembly amending Title Six of the Borough Code and for related purposes.

Acting Mayor Nathan Kotch reported that this is to assist in the way we handle the enactments of this department.

Member Shroyer Beaver asked about Section 6.16 3.10 (b) solicitation may be either oral or written. She requests that oral should be omitted and that everything should be written.

Madam Chair Nelson requested to strike the word oral in Section 6.16.3.10 (b)

**By full concurrence of the committee, Ordinance 17-16 was recommended do pass as amended by the full Assembly.**

4. **Ordinance 17-08am01** an ordinance of the Northwest Arctic Borough approving and adopting an amended line-item budget for the fiscal year 2018.

Acting Mayor Kotch reported that this is to bring our fiscal budget to balance year ending 2018.

Member Shroyer Beaver asked how the firefighting supplies is budgeted. Public Services Director Ms. Clara Jones reported that they travel to the villages and meet with the Search and Rescue Fire Department and the trail committee to obtain their wish list.

**By full concurrence of the committee, Ordinance 17-08am01 was tabled to the Work Session Meeting.**

**A five minute break was taken.**

**The meeting reconvened from break at 1:52 pm**

### **INTRODUCTION OF ORDINANCES**

5. **Ordinance 17-17** an ordinance of the Northwest Arctic Borough Assembly amend Chapter 10.06 of the Borough Code relating to the Public Safety Commission.

Mr. Matt Mead provided brief overview of the changes to Ordinance 17-17.

Member Shroyer Beaver asked if a member is employed by an organization and sits on this commission, she believes it is double dipping and feels that the member who is employed should not receive compensation.

**By full concurrence of the committee, Ordinance 17-17 was tabled to the Work Session Meeting.**

### **RESOLUTIONS**

1. **Resolution 17-41** a resolution of the Northwest Arctic Borough Assembly authorizing execution of a lease with Kotzebue Properties for heavy equipment storage, and for related purposes.

Acting Mayor Mr. Nathan Kotch reported this resolution would allow the borough to enter into contract with Kotzebue Properties so we can have inside storage for the new loader and he recommend do pass.

**By full concurrence of the committee, Resolution 17-41 was recommended do passage by the full Assembly.**

2. **Resolution 17-42** a resolution of the Northwest Arctic Borough Assembly approving a professional services agreement with Wendy Chamberlain DBA Legislative Consultants in Alaska for lobbying, and for related purposes.

Acting Mayor Mr. Nathan Kotch recommend do pass.

**By full concurrence of the committee, Resolution 17-42 was recommended do passage by the full Assembly.**

3. **Resolution 17-43** a resolution of the Northwest Arctic Borough Assembly approving a professional services agreement with Golden Eye Media Alaska.

Acting Mayor Mr. Nathan Kotch recommend do pass.

**By full concurrence of the committee, Resolution 17-43 was recommended do passage by the full Assembly.**

### **COMMITTEE COMMENTS**

Member Carr thanked Madam Chair for a good meeting and the two resolutions that were tabled, hopefully we'll hear from them.

### **ADJOURNMENT**

With no other business to discuss, the meeting adjourned at 2:52 PM