



Northwest Arctic Borough

163 Lagoon Street
P.O Box 1110 Kotzebue, Alaska 99752
(907) 442-2500 Fax (907) 442-2930
www.nwabor.org

Budget, Audit & Finance Committee Meeting Minutes November 19, 2018 – 1:30 P.M. Northwest Arctic Borough Assembly Chambers – Kotzebue, AK

CALL TO ORDER

Acting Chair Carr called the meeting to order at 1:36 P.M

INVOCATION

Mr. Miles Cleveland provided the invocation.

SAFETY MOMENT

Mr. Elmer Armstrong encouraged safety for all during our thin ice conditions. Mr. Austin Swan commented about a young teenager who fell through the ice and was able to get out safely. Mr. Kirk Oviok reminded everyone to be safe during travels also during the upcoming Thanksgiving basketball tournament.

ROLL CALL

Budget, Audit and Finance Committee Members Present:

Dood Carr Sandy Shroyer Beaver Larry Westlake Sr.

Other Members Present

Austin Swan Hannah Loon Elmer Armstrong Jr. Carl Weisner
Nathan Hadley Jr. Kirk Oviok Jr.

Introduction of Staff and Guests

Matt Mead Helena Hildreth Nathan Kotch Grant Hildreth
Stella Snyder Silvano Viveiros Fritz Westlake Charlie Gregg
Christine Hess Ingemar Mathiasson Hannah Loon Lucy Nelson
Nelda Swan Chuck Greene Amber Frizzell – telephonic

A quorum was present to conduct business.



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APPROVAL OF AGENDA

Member Westlake motioned, Member Shroyer Beaver seconded to approve the agenda as presented. By unanimous consent of the committee the agenda was approved as presented.

APPROVAL OF PREVIOUS MINUTES

Budget, Audit and Finance Minutes of August 29, 2018

Member Westlake motioned, Member Shroyer Beaver seconded to approve the BAF meeting minutes of August 29, 2018 as presented. By unanimous consent the BAF meeting minutes were approved.

COMMUNICATION AND APPEARANCES

1. Alaska Permanent Capital Management (APCM)
Ms. Amber Frizzell provided a market update.
2. September 2018 Financials – Angie Sturm

Ms. Angie Sturm, Finance Director, briefly provided the major highlights in the expenditure and revenue accounts for the period ending September 30, 2018.

INTRODUCTION OF ORDINANCES

1. **Ordinance 18-11** an ordinance of the Northwest Arctic Borough Assembly amending the Borough Code to increase the compensation rate for Assembly members attending conventions, conferences, or similar gatherings.

Mayor Nelson reported that this ordinance was introduced prior to her administration and recommends due pass.

A recommendation was made by the full concurrence of the committee to approve Ordinance 18-11 by the full assembly.

2. **Ordinance 18-12** an ordinance of the Northwest Arctic Borough Assembly amending Title Two of the Borough Code regarding surplus tangible personal property.

Mayor Nelson recommend due pass.



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A recommendation was made by the full concurrence of the committee to approve Ordinance 18-12 by the full assembly.

RESOLUTIONS

1. **Resolution 18-27** a resolution of the Northwest Arctic Borough Assembly adding, confirming, and removing authorized signatories for Borough checks.

Mayor Nelson recommend due pass.

By full concurrence of the committee, Resolution 18-27 was recommended do pass by the full Assembly.

2. **Resolution 18-28** a resolution of the Northwest Arctic Borough Assembly establishing the FY19 Borough Investment Allocation, setting appropriate performance benchmarks, and for related purposes.

Mayor Nelson recommend due pass.

By full concurrence of the committee, Resolution 18-28 was recommended do pass by the full Assembly.

3. **Resolution 18-29** a resolution of the Northwest Arctic Borough Assembly authorizing negotiation and execution of a contract with KIC for repair of the Borough's building foundation, and for related purposes.

Mr. Nate Kotch, provided an update on this project. Mayor Nelson recommend due pass.

By full concurrence of the committee, Resolution 18-29 was recommended do pass by the full Assembly.

OTHER BUSINESS

Assembly Retreat

Mayor Nelson requested that the Assembly consider a date and a location for a future assembly retreat.



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EXECUTIVE SESSION

Mayor Nelson would like to discuss the mayor's salary in Executive Session.

Ms. Shroyer Beaver motioned, Mr. Larry Westlake seconded to enter into Executive Session. By full concurrence of the BAF Committee, they entered into Executive session at 2:19 pm.

The meeting reconvened from Executive Session at 3:02 pm. No action was taken.

AUDIENCE COMMENTS

No audience comments.

COMMITTEE COMMENTS

Elder Representative Ms. Nelda Swan wished everyone a Happy Thanksgiving.

Mr. Walter Sampson wished everyone safety with our current ice conditions

Mr. Kirk Oviok wished everyone Happy Thanksgiving to travel safely.

Ms. Carr welcomed the new incoming Mayor Nelson and Assembly members and she is looking forward to the Assembly Retreat.

ADJOURNMENT

With no other business to discuss, the meeting adjourned at 3:05 PM.