



Northwest Arctic Borough

163 Lagoon Street | P.O. Box 1110

(907) 442-2500 | Fax (907) 442-2930 | www.nwabor.org

VILLAGE IMPROVEMENT FUND MONTHLY PROJECT PROGRESS REPORT

<i>Monthly progress reports are due by the 5th of every month following the reporting period. If the 5th is on a weekend, the report is due the following Monday. Financial reports are a separate document.</i>		PERIOD COVERED BY THIS REPORT	
		FROM:	
		THROUGH:	
1. TITLE OF PROJECT:			
2a. ORGANIZATION:		2b. ADDRESS (Street, City, State, and Zip):	
2c. PROJECT MANAGER (Name and Title):			
2d. EMAIL:		2e. TELEPHONE:	
3a. PROJECT ACCOMPLISHMENTS <i>(Please provide as much detail about what has been accomplished during this reporting period, use a separate sheet if necessary. If applicable, attach supporting documents, contractor reports, photos, etc. to this document).</i>			
3b. PROJECT CHALLENGES <i>(Please provide as much detail about on-going or new challenges or issues regarding the project, use a separate sheet if necessary. If applicable, attach supporting documents, photos, etc. to this document).</i>			

NAB VIF MONTHLY PROGRESS REPORT

4a. IS THE PROJECT ON SCHEDULE? *(If no, please complete 4b., if yes, 4b. is not applicable).*

YES ☐

NO ☐

4b. PLEASE EXPLAIN PROPOSED CHANGES TO THE PROJECT TIMELINE *(Use a separate sheet if necessary).*

5. PLEASE DESCRIBE THE NEXT STEPS FOR THE PROJECT *(Please include information our office may need to be aware of such as upcoming drawdown requests).*

6. IF APPLICABLE, PLEASE LIST ANY ATTACHMENTS YOU ARE SUBMITTING WITH THIS REPORT *(e.g., photos, additional sheets for any of these boxes, etc.).*

I certify to the best of my knowledge and belief that this report is correct and complete for the activities set forth in the award agreement.

Authorized Awardee Name (Print):

Authorized Awardee Signature:

Date:

Submit completed report and attachments to Hiram Walker at hwalker@nwabor.org or fax to 907-442-2930. Call 907-442-2500 for questions or assistance.

FOR INTERNAL USE ONLY

DATE RECEIVED:

RECEIVED BY:

NOTES: