

**NORTHWEST ARCTIC BOROUGH
ORDINANCE 19-02**

**AN ORDINANCE OF THE NORTHWEST ARCTIC
BOROUGH ASSEMBLY PROVIDING FOR THE
ESTABLISHMENT AND ADOPTION OF THE
LINE-ITEM BUDGET FOR FISCAL YEAR 2020.**

BE IT ENACTED BY THE ASSEMBLY OF THE NORTHWEST ARCTIC
BOROUGH:

Section 1. **CLASSIFICATION.**
 This is a non-code ordinance.

Section 2. **GENERAL PROVISIONS.**

The budget document attached provides for the authorized revenues and expenditures and the changes in cash balances as part of the budget for the period July 1, 2019 through June 30, 2020 and made a matter of public record.

Section 3. **AUTHORIZATIONS AND APPROPRIATIONS.**

The appropriation of of \$31,101,716 is hereby adopted and authorized for the period July 1, 2019 through June 30, 2020 and is the budget for that period. Subject to Assembly approval, by resolution, the Mayor may: (1) establish line item expenditures within an authorized appropriation, or (2) transfer from one authorized appropriation to another any amount which would not annually exceed 10 percent or \$25,000, whichever is greater. Under no circumstances may the total amount of such transactions exceed \$150,000 prior to Assembly reappropriation pursuant to Section 2.08.020(E) of the Borough Code.

Section 4. **EDUCATION APPROPRIATIONS.**

The appropriations of \$64,031,663 is approved and authorized as follows:

General Fund.....	\$62,416,163
Food Service.....	\$ 1,100,000
Transfers Out To Other Funds.....	\$ 515,500
TOTAL.....	<u>\$64,031,663</u>

Section 5. BOROUGH SPECIAL REVENUE FUND, CAPITAL
IMPROVEMENT PROJECTS AND APPROPRIATIONS.

PASSED AND ADOPTED THIS 23rd DAY OF April 2019


NATHAN HADLEY, PRESIDENT

PASSED AND APPROVED THIS 23rd DAY OF April 2019


LUCY NELSON, MAYOR

SIGNED AND ATTESTED TO THIS 23rd DAY OF April 2019


STELLA ATORUK, BOROUGH CLERK

ATTEST:

First Reading: 3-26-19
Public Reading: 4-23-19



**Northwest Arctic Borough
General Fund
Budget Ordinance 19-02
June 30, 2020**

Summary of Revenue and Expenditures

Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
REVENUES	\$ 23,238,078	\$ 23,186,078	\$ 52,000	0%
Operations:				
Assembly Department	\$ 2,336,379	\$ 2,372,613	\$ 36,234	2%
Mayor's Department	\$ 1,693,271	\$ 1,668,824	\$ (24,447)	-1%
Administration & Finance	\$ 1,151,108	\$ 1,319,401	\$ 168,293	13%
Human Resources	\$ 151,865	\$ 202,826	\$ 50,961	25%
Planning & Community	\$ 690,695	\$ 680,875	\$ (9,820)	-1%
Planning Commission	\$ 37,507	\$ 28,383	\$ (9,124)	-32%
Economic Development Administration	\$ 1,093,954	\$ 1,193,454	\$ 99,500	8%
Economic Development Commission	\$ 48,761	\$ 48,762	\$ 1	0%
Public Services Department	\$ 871,044	\$ 993,719	\$ 122,675	12%
Public Safety Commission	\$ 17,551	\$ 17,551	\$ -	0%
Public Safety Department	\$ 1,507,156	\$ 1,338,835	\$ (168,321)	-13%
Total Operations	\$ 9,599,291	\$ 9,865,243	\$ 265,951	3%
Other Appropriations within General Fund				
Local Education Contribution	\$ 4,160,289	\$ 4,157,357	\$ (2,932)	-95%
Water and Sewer Subsidy	\$ 2,075,000	\$ 1,850,000	\$ (225,000)	-11%
Kivalina Road MOA	\$ -	\$ 4,989,075	\$ 4,989,075	#DIV/0!
Total Other Appropriations	\$ 6,235,289	\$ 10,996,432	\$ 4,761,143	43%
Transfers from General Fund				
Sulianich - Operating Transfer	\$ 143,505	\$ 143,578	\$ 73	0%
Investment Contribution	\$ 8,200,000	\$ 4,206,000	\$ (3,994,000)	-95%
Bond Debt Appropriation	\$ 6,923,630	\$ 1,963,900	\$ (4,959,730)	-253%
Total Transfers from General Fund	\$ 15,267,135	\$ 6,313,478	\$ (8,953,657)	-142%
TOTAL EXPENDITURES	\$ 31,101,716	\$ 27,175,153	\$ (3,926,563)	-14%
Excess (Deficiency) of revenue over expenditures	\$ (7,863,638)			

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Fund Balance Impacts

Nonspendable (Prepays)	\$	18,729
Committed - Working Capital	\$	3,972,633
Committed - Financial Contingency	\$	10,000,000
Unassigned	\$	6,952,258
Beginning Fund Balance	\$	<u>20,943,620</u>
Excess (Deficiency) of revenue over expenditures	\$	(7,863,638)
Ending Fund Balance	\$	<u><u>13,079,982</u></u>

Northwest Arctic Borough
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Grant Funds Summary

Description	FY20	Note
STATE GRANTS		
VPSO Grant	\$ 800,000	<i>Finalized after passage of State budget</i>
TORA Funds (State Statute)	\$ 50,000	
Local Emergency Planning	\$ 6,000	
TOTAL STATE GRANTS	\$ 856,000	
FEDERAL GRANTS		
United States EDA Grant	\$ 75,000	
Department of Justice COPS Grant	\$ 25,000	<i>Administered by Maniilaq for VPSO Equipment</i>
TOTAL FEDERAL GRANTS	\$ 100,000	
OTHER FUNDING		
Heat Pump Calculator	\$ 12,105	
TOTAL OTHER GRANTS	\$ 12,105	
TOTAL GRANTS	\$ 968,105	

The following are audited as grants but are allowed to be included in the General Fund budget.

Name	Estimated Amount	Note
Federal PILT Revenue (estimated)	\$ 1,100,062	<i>Appropriated for water and sewer subsidy</i>
State of Alaska Community Assistance Program	\$ 300,000	<i>Assembly approved 100% be distributed to villages.</i>
	\$ 1,400,062	

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General Fund Revenues and Expenditures Change

General Fund Revenues:

The General Fund revenues total \$ 23,238,078 or 0.2% from the prior budget ordinance.

General Fund Expenditures:

The General Fund expenditures total \$ 31,101,716 or -14.4% from the prior budget ordinance.

Changes in the general fund expenditures by department are as follows:

Department	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
Assembly Department expenditures decreased by	\$ 36,234	2%
Mayor's Department expenditures increased by	\$ (24,447)	-1%
Admin/Finance expenditures decreased by	\$ 168,293	13%
Human Resources expenditures decreased by	\$ 50,961	25%
Planning & Community expenditures increased by	\$ (9,820)	-1%
Planning Commission expenditures increased by	\$ (9,124)	-32%
EDA Department expenditures decreased by	\$ 99,500	8%
Economic Development Commission remained the same	\$ 1	0%
Public Services expenditures decreased by	\$ 122,675	12%
Public Safety Commission expenditures remained the same	\$ -	0%
Public Safety Department expenditures increased by	\$ (168,321)	-13%
Local Contribution to Education increased by	\$ (2,932)	-95%
Water and Sewer subsidy increased by	\$ (225,000)	-11%
Kivalina Road MOA decreased by	\$ 4,989,075	#DIV/0!
Sulianich - Operating Transfer decreased by	\$ 73	0%
Investment Contribution Appropriation increased by	\$ (4,959,730)	-253%
GO Bond Debt Appropriation increased by	\$ (3,994,000)	-95%
TOTAL CHANGE IN EXPENDITURES	\$ (3,926,563)	3%

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01-00 Revenues

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
4000	PILT REVENUE	18,700,000	18,000,000	700,000	4%
4010	FEDERAL PILT REVENUE	1,100,062	1,100,062	-	0%
4020	BOROUGH LAND USAGE REVENUE	2,126,016	2,126,016	-	0%
4050	TOBACCO EXCISE TAX REVENUE	850,000	540,000	310,000	57%
4099	MISCELLANEOUS REVENUE	10,000	10,000	-	0%
4220	SOA COMMUNITY ASSISTANCE PROGRAM	300,000	300,000	-	0%
4400	INDIRECT COST RECOVERY	72,000	100,000	(28,000)	-28%
NEW	INVESTMENT INCOME - AVAILABLE FOR OPERATIONS	75,000	-	75,000	#DIV/0!
4600	LAND PERMIT REVENUE	5,000	10,000	(5,000)	-50%
4099	KIVALINA ROAD MOA	-	1,000,000	(1,000,000)	-100%
TOTAL GENERAL REVENUES		\$ 23,238,078	\$ 23,186,078	\$ 52,000	0%

**Northwest Arctic Borough
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General Fund Revenues:

PILT Revenue is estimated at \$18.7 million. An increase of \$700,000 from the prior budget ordinance. The PILT Revenue is based on Teck Alaska's Land, Building and Equipment value, which is a component of Property, Plant and Equipment in their Balance Sheet.

Federal PILT Revenue is estimated at \$1,100,062. The Federal PILT revenue is based on appropriations from the Federal Government. The Federal appropriation usually does not happen until the last two weeks of NAB's fiscal year end. As a reminder, Federal PILT payments to local governments help offset losses in property taxes due to non-taxable Federal lands within their boundaries. The revenue is appropriated specifically for the Water and Sewer subsidy (also known as CUAP), which works to reduce the monthly water and sewer rates throughout the region.

Borough Land Usage Revenue is budgeted at \$2,126,016. Consistent with prior year.

Tobacco Excise Tax Revenue is budgeted at \$850,000. An increase of \$310,000. The increase is based on tax receipts collected. The revenue is appropriated specifically for the Water and Sewer Subsidy (also known as CUAP), which works to reduce the monthly water and sewer rates throughout the region.

Miscellaneous Revenue is budgeted at \$10,000. Consistent with prior year.

SOA Community Assistance Program is budgeted at \$300,000. Consistent with prior year. It is important to note that the State of Alaska has to approve the FY20 budget funding for NAB to receive. NAB has opted to distribute 100% of it's assistance program to the villages.

Indirect Cost Recovery is budgeted at \$72,000. A decrease of \$28,000. The decrease is based on a potential reduction to the VPSO Program Grant award.

Investment Income - Available for Operations is budgeted conservatively at \$75,000. This is assuming an average of 1.5% return on money market investments with an investment of \$5,000,000. The return will be adjusted throughout the year to true up.

Land Permit Revenue is budgeted at \$5,000. A decrease of \$5,000 based on historical receipts.

Kivalina Road MOA is budgeted at \$0. A decrease of \$1,000,000. The Kivalina Road MOA revenue was a one-time reimbursement from the City of Kivalina for their contribution to the road construction match.

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01-01 Assembly

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6000	SALARIES-ASSEMBLY	180,219	180,220	1	0%
6010	WAGES - ELECTION WORKERS	30,000	47,437	17,437	37%
6110	FICA	22,151	23,466	1,315	6%
6111	UNEMPLOYMENT INSURANCE	5,863	4,351	(1,512)	-35%
6115	MEDICAL	354,144	354,144	-	0%
6120	WORKER'S COMP	2,875	1,633	(1,242)	-76%
6125	PERS	59,000	89,236	30,236	34%
6210	AIR TRANSPORTATION	175,099	175,099	-	0%
6220	GROUND TRANSPORTATION	46,640	46,640	-	0%
6230	LODGING	92,757	92,757	-	0%
6240	MEETING FEES	225,400	225,400	-	0%
6250	PER DIEM	89,230	89,230	-	0%
6320	PRINTING & PUBLICATIONS	2,000	2,000	-	0%
6370	DUES & SUBSCRIPTIONS	30,000	30,000	-	0%
6399	MISCELLANEOUS	27,000	27,000	-	0%
6400	CONSULTANTS	80,000	110,000	30,000	27%
6450	LEGAL	50,000	50,000	-	0%
6810	INUPIAQ LANGUAGE COMMISSION/REGIONAL ELDERS COUNCIL	-	25,000	25,000	100%
6820	ASSEMBLY RETREAT	20,000	20,000	-	0%
7000	REVENUE SHARING PROGRAM	300,000	300,000	-	0%
7050	DONATIONS	520,000	455,000	(65,000)	-14%
7200	ELECTION EXPENSE	24,000	24,000	-	0%
TOTAL		\$ 2,336,379	\$ 2,372,613	\$ 36,234	2%

**Northwest Arctic Borough
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Assembly Department Expenditures:

Salaries is budgeted at \$180,219. Consistent with prior year. See salary schedule for detail.

Wages - Election Workers is budgeted at \$30,000. A decrease of \$17,437. The budget covers election worker wages throughout the region. NAB doesn't anticipate a run-off election. Therefore, the total is reduced.

FICA is budgeted at \$22,151. A decrease of \$1,315.

Unemployment Insurance is budgeted at \$5,863. An increase of \$1,512.

Medical is budgeted at \$354,144. Consistent with prior year. Of this, \$50,592 is for the two full-time staff and \$313,552 is for the 11 Assembly Members and 1 Elder Representative.

Worker's Comp is budgeted at \$2,875. An increase of \$1,242.

PERS is budgeted at \$59,000. A decrease of \$30,236. The decrease is to adjust the expected PERS payments for Assembly Member compensation. A majority of the Assembly Members must earn at least \$2,001 per month in order to participate in PERS as they are Tier IV. A few members, who joined PERS before June 30, 2006, do not need to meet the compensation requirement to participate.

If 100% of the budgeted Meeting Fee was paid to Assembly Members **AND** 100% did not have to meet the compensation requirement, the total PERS payment would be \$49,588. As a majority of the Members who elect to participate must meet the monthly compensation requirement, NAB has opted to budget 40% of the \$49,588 (rounded to the nearest thousand).

Type	Wage	PERS Rx (22%)	PERS Adjusted
Full-time Staff	\$ 180,219	\$ 39,648	\$ 39,648
Assembly Members	\$ 225,400	\$ 49,588	\$ 19,352
TOTAL	\$ 405,619	\$ 89,236	\$ 59,000

**Northwest Arctic Borough
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Assembly Department Expenditures, continued:

Air Transportation, Ground Transportation, Lodging, Per Diem, and Meeting Fees are budgeted consistent with prior year. The travel for 12 Regular Monthly Assembly meetings, 4 Special Meetings and Assembly Retreat are summarized below. The Youth Representative travel is also included and consists of attending the 12 Regular Meetings, 4 Special Meetings and the Retreat. For purposes of budgeting, the Youth Rep is budgeted out of an upriver village. This in no way implies where a Rep should be selected from - NAB just wants to make sure the Youth Rep is properly budgeted for in FY2020. Finally, the Clerks have continuing professional development conferences included.

A general reminder: the procedure for Assembly travel is to have travel requests reviewed and approved by the Assembly President.

		Budget		\$ 175,099	\$ 46,640	\$ 92,757	\$ 89,230	\$ 225,400	\$ 629,126
		# of							
Meeting	Location	People	Air	Ground	Lodging	Per diem	Meeting Fee		
12 Regular Monthly Meetings	Kotzebue	12	\$ 36,000	\$ 3,600	\$ 24,000	\$ 19,008	\$ 100,800		
4 Special Meetings	Kotzebue	12	\$ 12,000	\$ 1,200	\$ 8,000	\$ 6,336	\$ 33,600		
Assembly Retreat	Anchorage	14	\$ 10,000	\$ 1,400	\$ 8,400	\$ 6,930	\$ 12,600		
Youth Rep	Various	1	\$ 9,544	\$ -	\$ 4,600	\$ 3,663	\$ 5,250		
Clerks Training	Seattle	2	\$ 1,400	\$ 450	\$ 1,500	\$ 990	\$ -		
Clerks AML	Anchorage	2	\$ 600	\$ 400	\$ 1,440	\$ 1,386	\$ -		
TOTAL		\$	69,544	\$ 7,050	\$ 47,940	\$ 38,313	\$ 152,250	\$	315,097
Discretionary		\$	105,555	\$ 39,590	\$ 44,817	\$ 50,917	\$ 73,150	\$	314,029

Printing Publications is budgeted at \$2,000. Consistent with prior year. The funds are used to update the NAB Code.

Dues and Subscriptions is budgeted at \$30,000. Consistent with prior year. The funds are used for conference registration.

Miscellaneous is budgeted at \$27,000. Consistent with prior year. The funds are used for Miscellaneous expenses throughout the year.

Consultants is budgeted at \$80,000. A decrease of \$30,000. The funds are used for Lobbyist and other Consultants hired throughout the year.

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Assembly Department Expenditures, continued:

Legal is budgeted at \$50,000. Consistent with prior year. The funds are used for legal services hired at Assembly discretion. In FY20, NAB will be coding the legal fees incurred with year-round legal counsel. Historically, these have been coded to Mayor Department legal.

Inupiaq Language Commission/Regional Elders Council is budgeted at \$0. A decrease of \$25,000. The budget is moved to Assembly Donations. The Commission and Council will have to apply for funding consideration.

Assembly Retreat is budgeted at \$20,000. Consistent with prior year.

Revenue Sharing Program is budgeted at \$300,000. Consistent with prior year. The budget will be updated once the State of Alaska finalizes the Community Assistance Payments, of which, 100% will be distributed to the villages.

Donations is budgeted at \$520,000. An increase of \$65,000. The budgets for Inupiaq Language Commission/Regional Elders Council of \$25,000 and Cultural Camps/Wellness of \$40,000 are moved to the Assembly Donations budget. Please note that all donation requests need to be reviewed and approved by the Assembly.

Election Expense is budgeted at \$24,000. Consistent with prior year. The funds are used for expenses associated with the annual NAB election.

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01-02 Mayor

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6000	SALARIES-MAYOR	526,379	427,329	(99,050)	-23%
6110	FICA	7,632	6,190	(1,442)	-23%
6111	UNEMPLOYMENT INSURANCE	7,564	8,671	1,107	13%
6115	MEDICAL	126,480	90,644	(35,836)	-40%
6120	WORKER'S COMP	3,474	3,248	(226)	-7%
6125	PERS	115,803	94,011	(21,792)	-23%
6210	AIR TRANSPORTATION	33,200	72,811	39,611	54%
6220	GROUND TRANSPORTATION	5,300	9,900	4,600	46%
6230	LODGING	28,200	40,114	11,914	30%
6250	PER DIEM	16,838	17,226	388	2%
6300	OFFICE SUPPLIES	20,000	22,780	2,780	12%
6370	DUES & SUBSCRIPTIONS	5,500	5,500	-	0%
6380	TRAINING	15,000	15,000	-	0%
6399	MISCELLANEOUS	35,000	35,000	-	0%
6400	CONSULTANTS	208,900	217,400	8,500	4%
6450	LEGAL SERVICES	235,000	235,000	-	0%
6825	NW LEADERSHIP TEAM	45,000	45,000	-	0%
6830	ARCTIC ISSUES	50,000	75,000	25,000	33%
6840	CULTURAL CAMPS	-	40,000	40,000	100%
7050	CHARITABLE DONATIONS	133,000	133,000	-	0%
7600	EMERGENCY DISTASTER RELIEF	75,000	75,000	-	0%
TOTAL		\$ 1,693,271	\$ 1,668,824	\$ (24,447)	-1%

**Northwest Arctic Borough
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Mayor Department Expenditures:

Salaries is budgeted at \$526,379. An increase of \$99,050. See salary schedule for detail.

FICA is budgeted at \$7,632. An increase of \$1,442.

Unemployment Insurance is budgeted at \$7,564. A decrease of \$1,107.

Medical is budgeted at \$126,480. An increase of \$35,836. The increase is due to transferring employees to the Mayor Department and creation of new positions.

Worker's Comp is budgeted at \$3,474. An increase of \$226.

PERS is budgeted at \$115,803. An increase of \$21,792. The increase is due to transferring employees to the Mayor Department and creation of new positions.

Air Transportation is budgeted at \$33,200. A decrease of \$39,611 due to elimination of Chief of Staff and Government Affairs travel.

8 Trips to Anchorage	\$	4,800
3 Trips to Juneau	\$	3,600
2 Trips to DC	\$	6,000
15 Village Trips (Mayor/Exec Asst)	\$	11,400
1 Trip to Barrow (Mayor/Exec Asst)	\$	1,200
Retreat (Mayor/Exec Asst)	\$	1,200
Additional Air Transportation	\$	5,000
TOTAL	\$	33,200

Ground Transportation is budgeted at \$5,300. A decrease of \$4,600 due to elimination of Chief of Staff and Government Affairs travel.

8 Trips to Anchorage	\$	2,400
3 Trips to Juneau	\$	600
2 Trips to DC	\$	600
1 Trip to Barrow (Mayor/Exec Asst)	\$	300
Retreat (Mayor/Exec Asst)	\$	500
Additional Ground Transportation	\$	900
TOTAL	\$	5,300

**Northwest Arctic Borough
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Mayor Department Expenditures, continued:

Lodging is budgeted at \$28,200. A decrease of \$11,914 due to elimination of Chief of Staff and Government Affairs travel.

8 Trips to Anchorage	\$	4,000
3 Trips to Juneau	\$	1,800
2 Trips to DC	\$	2,000
15 Village Trips (Mayor/Exec Asst)	\$	5,400
1 Trip to Barrow (Mayor/Exec Asst)	\$	800
Retreat (Mayor/Exec Asst)	\$	1,200
Additional Lodging	\$	13,000
TOTAL	\$	28,200

Per Diem is budgeted at \$16,838. A decrease of \$388 due to elimination of Chief of Staff and Government Affairs travel.

8 Trips to Anchorage	\$	3,200
3 Trips to Juneau	\$	1,200
2 Trips to DC	\$	2,400
15 Village Trips (Mayor/Exec Asst)	\$	2,970
1 Trip to Barrow (Mayor/Exec Asst)	\$	800
Retreat (Mayor/Exec Asst)	\$	2,400
Additional Per diem	\$	3,868
TOTAL	\$	16,838

Office Supplies is budgeted at \$20,000. A decrease of \$2,780. The budget covers office supplies needed throughout the year.

Dues and Subscriptions is budgeted at \$5,500. Consistent with prior year. The budget covers conference registration and miscellaneous dues.

Training is budgeted at \$15,000. Consistent with prior year.

Miscellaneous is budgeted at \$35,000. Consistent with prior year. The budget covers miscellaneous expenses throughout the year.

Consultants is budgeted at \$208,900. A decrease of \$8,500. The budget covers contracts initiated by the Mayor and have historically included: Media, Lobbying, Economic, and Administrative work.

Legal Services is budgeted at \$235,000. Consistent with prior year for legal services.

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Mayor Department Expenditures, continued:

NW Leadership Team is budgeted at \$45,000. Consistent with prior year. The budget covers a portion of the meetings held with the NW Leadership team.

Arctic Issues is budgeted at \$50,000. A decrease of \$25,000. Of this, \$20,000 covers the Annual ICC Membership dues. The remaining funds will cover expenses related to Arctic Issues.

Cultural Camps is budgeted at \$0. A decrease of \$40,000. The budget is moved to Assembly Donations. For funding consideration, organizations will have to apply with NAB. The request will be considered by the Assembly.

Charitable Donations is budgeted at \$133,000. Consistent with prior year. The budget covers: medical, burial and miscellaneous donations for Borough residents/businesses.

Emergency Disaster Relief is budgeted at \$75,000. Consistent with prior year. The funds have historically covered water and sewer freeze up repairs and spring break-up flooding assistance. NAB will note that with the implementation of CUAP and VIF Project funding, the freeze up repairs have waned.

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01-03 Administration & Finance

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6000	SALARIES-ADM/FINANCE	293,193	321,263	28,070	9%
6110	FICA	4,251	4,658	407	9%
6111	UNEMPLOYMENT INSURANCE	4,539	5,230	691	13%
6115	MEDICAL	75,888	75,888	-	0%
6120	WORKER'S COMP	1,935	2,441	506	21%
6125	PERS	64,502	70,667	6,165	9%
6210	AIR TRANSPORTATION	14,000	25,250	11,250	45%
6220	GROUND TRANSPORTATION	4,000	7,100	3,100	44%
6230	LODGING	10,000	17,500	7,500	43%
6250	PER DIEM	8,600	12,870	4,270	33%
6300	OFFICE SUPPLIES	26,000	18,500	(7,500)	-41%
6310	POSTAGE AND FREIGHT	15,000	18,500	3,500	19%
6320	PRINTING & PUBLICATIONS	40,000	44,000	4,000	9%
6330	OFFICE BUILDING UTILITIES	60,000	60,000	-	0%
6335	NOATAK AIRPORT LEASE-YEARLY	-	6,334	6,334	100%
6340	TELEPHONE	48,000	40,000	(8,000)	-20%
6345	COMPUTER SUPPORT & INTERNET	132,200	132,200	-	0%
6360	REPAIRS AND MAINTENANCE	5,000	75,000	70,000	93%
6365	GAS & OIL	9,000	9,000	-	0%
6370	DUES & SUBSCRIPTIONS	10,000	10,000	-	0%
6380	TRAINING	10,000	10,000	-	0%
6390	JANITORIAL EXPENSE	25,000	28,000	3,000	11%
6460	ACCOUNTING/AUDIT	160,000	195,000	35,000	18%
6600	INSURANCE	130,000	130,000	-	0%
TOTAL		\$ 1,151,108	\$ 1,319,401	\$ 168,293	13%

**Northwest Arctic Borough
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Finance Department Expenditures:

Salaries is budgeted at \$293,193. A decrease of \$28,070. The Receptionist/Travel Clerk was transferred to the Mayor Department.

FICA is budgeted at \$4,251. A decrease of \$407.

Unemployment Insurance is budgeted at \$4,539. A decrease of \$691.

Medical is budgeted at \$75,888. Consistent with prior year.

Worker's Comp is budgeted at \$1,935. A decrease of \$506.

PERS is budgeted at \$64,502. A decrease of \$6,165.

Air Transportation is budgeted at \$14,000. A decrease of \$11,250. The decrease is based on moving the Treasurer position from Noorvik to Kotzebue. The travel is anticipated as follows:

- Caselle training out of state or in state for 3 employees (Caselle sometimes has in state training)
- GFOA Conference for 3 employees (Conferences cover latest GASB updates)
- 2 trips to Anchorage (Assembly Retreat and AGFOA Conference)
- 11 in region trips

Ground Transportation is budgeted at \$4,000. A decrease of \$3,100. See Air Transportation for detail.

Lodging is budgeted at \$10,000. A decrease of \$7,500. See Air Transportation for detail.

Per diem is budgeted at \$8,600. A decrease of \$4,270. See Air Transportation for detail.

Office Supplies is budgeted at \$26,000. An increase of \$7,500. The increase is to cover the volume of supplies purchased for the office, kitchen and cleaning.

Postage and Freight is budgeted at \$15,000. A decrease of \$3,500. The decrease is based on historical activity. The budget covers the postage meter and mail/freight sent to the villages.

Printing and Publications is budgeted at \$40,000. A decrease of \$4,000. The decrease is based on historical activity. The budget covers the annual Alaska Media Contract of \$25,000, Konica Minolta charges for the office copiers, and miscellaneous printing.

Office Building Utilities is budgeted at \$60,000. Consistent with prior year. The budget covers electricity, garbage pickup, GCI charges, and heating fuel for the NAB building.

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Noatak Airport Lease - Yearly is budgeted at \$0. A decrease of \$6,500. The budget is moved from Finance to Planning as it is a land-related lease.

Telephone is budgeted at \$48,000. An increase of \$8,000. The increase is to cover the company desk and cell phones.

Computer Support and Internet is budgeted at \$132,200. Consistent with prior year. The budget covers IT support, Accounting software support, Internet services, and website services.

Repairs and Maintenance is budgeted at \$5,000. A decrease of \$70,000. The decrease is due to moving the budget to Public Services, who oversee the repairs and maintenance activity. A small budget is left for minimal repairs and maintenance NAB may need.

Gas and Oil is budgeted at \$9,000. Consistent with prior year. The budget covers fuel for Borough vehicles.

Dues and Subscriptions is budgeted at \$10,000. Consistent with prior year. The budget covers conference registration and annual dues to the Government Finance Officer's Association.

Training is budgeted at \$10,000. Consistent with prior year. The funds will cover the cost of Caselle training, which may take place in Utah or Alaska. In FY19, NAB opted for the training to take place in Kotzebue.

Janitorial Expense is budgeted at \$25,000. A decrease of \$3,000. The budget covers the cost of janitorial services along with a bi-annual deep clean of the carpet/building. The contractor is local. Contracting janitorial services saves NAB on the cost of fringe benefits - which is high.

Accounting/Audit is budgeted at \$160,000. A decrease of \$35,000. The budget covers the cost of the annual audit and associated expenses. It also covers the cost of accounting contracting, as needed.

Insurance is budgeted at \$130,000. Consistent with prior year.

Northwest Arctic Borough
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01-04 Human Resources

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6000	SALARIES	78,000	94,900	16,900	18%
6110	FICA	1,131	1,376	245	18%
6111	UNEMPLOYMENT INSURANCE	1,513	2,160	647	30%
6115	MEDICAL	25,296	35,836	10,540	29%
6120	WORKER'S COMP	515	721	206	29%
6125	PERS	17,160	20,878	3,718	18%
6210	AIR TRANSPORTATION	3,000	10,000	7,000	70%
6220	GROUND TRANSPORTATION	1,000	2,500	1,500	60%
6230	LODGING	2,000	4,000	2,000	50%
6250	PER DIEM	2,000	4,455	2,455	55%
6300	OFFICE SUPPLIES	2,000	6,000	4,000	67%
6370	DUES & SUBSCRIPTIONS	4,250	7,500	3,250	43%
6380	TRAINING	4,000	6,500	2,500	38%
6400	CONSULTANTS	10,000	6,000	(4,000)	-67%
TOTAL		\$ 151,865	\$ 202,826	\$ 50,961	25%

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Human Resources Expenditures:

Salaries is budgeted at \$78,000. A decrease of \$16,900 due to elimination of the HR Specialist. See salary schedule for detail.

FICA is budgeted at \$1,131. A decrease of \$245

Unemployment Insurance is budgeted at \$1,513. A decrease of \$647.

Medical is budgeted at \$25,296. A decrease of \$10,540 due to the elimination of the HR Specialist.

Worker's Comp is budgeted at \$515. A decrease of \$206.

PERS is budgeted at \$17,160. A decrease of \$3,718.

Air Transportation is budgeted at \$3,000. A decrease of \$7,000. The funds will be used to attend a SHRM conference.

Ground Transportation is budgeted at \$1,000. A decrease of \$1,500. See Air Transportation for detail.

Lodging is budgeted at \$2,000. A decrease of \$2,000. See Air Transportation for detail.

Per Diem is budgeted at \$2,000. A decrease of \$2,455. See Air Transportation for detail.

Office Supplies is budgeted at \$2,000. A decrease of \$4,000. The funds will be used for office supplies and UA supplies.

Dues and Subscriptions is budgeted at \$4,250. A decrease of \$3,250. The funds will be used for the Beacon and Business & Legal Resources annual dues.

Training is budgeted at \$4,000. A decrease of \$2,500. The funds will cover the cost of the SHRM training.

Consultants is budgeted at \$10,000. An increase of \$4,000. The funds are in case an independent hearing officer is needed.

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01-05 Planning & Community Department

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6000	SALARIES-PLANNING/COMMUNITY	290,281	290,281	(0)	0%
6110	FICA	4,209	4,209	(0)	0%
6111	UNEMPLOYMENT INSURANCE	4,539	4,539	0	0%
6115	MEDICAL	75,888	75,888	-	0%
6120	WORKER'S COMP	1,916	2,206	290	13%
6125	PERS	63,862	63,682	(180)	0%
6210	AIR TRANSPORTATION	11,000	24,000	13,000	54%
6220	GROUND TRANSPORTATION	5,000	10,400	5,400	52%
6230	LODGING	7,000	10,250	3,250	32%
6250	PER DIEM	5,500	6,620	1,120	17%
6300	SUPPLIES	6,000	6,800	800	12%
6335	NOATAK AIRPORT LEASE-YEARLY	9,500	-	(9,500)	#DIV/0!
6370	DUES & SUBSCRIPTIONS	1,000	2,000	1,000	50%
6400	CONSULTANTS	55,000	30,000	(25,000)	-83%
7120	PLANNING GRANTS	75,000	75,000	-	0%
7400	TITLE NINE MONITORING	75,000	75,000	-	0%
TOTAL		\$ 690,695	\$ 680,875	\$ (9,820)	-1%

**Northwest Arctic Borough
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Planning Department Expenditures:

Salaries is budgeted at \$290,281. Consistent with prior year. See salary schedule for detail.

FICA is budgeted at \$4,209. Consistent with prior year.

Unemployment Insurance is budgeted at \$4,539. Consistent with prior year.

Medical is budgeted at \$75,888. Consistent with prior year.

Workers' Comp is budgeted at \$1,916. A decrease of \$290.

PERS is budgeted at \$63,862. An increase of \$180.

Air Transportation is budgeted at \$11,000. A decrease of \$13,000. The detail is anticipated as follows:

7 Out of Region trips	\$ 5,000	(Ex: Mapping, Mining, Western Arctic Caribou Herd)
15 In region trips	\$ 6,000	
TOTAL	\$11,000	

Ground Transportation is budgeted at \$5,000. A decrease of \$5,400. See Air Transportation for detail.

Lodging is budgeted at \$7,000. A decrease of \$3,250. See Air Transportation for detail.

Per Diem is budgeted at \$5,500. A decrease of \$1,120. See Air Transportation for detail.

Supplies is budgeted at \$6,000. A decrease of \$800. The budget covers office supplies for the mapping project.

Noatak Airport Lease is budgeted at \$9,500. An increase of \$9,500. The increase is due to moving the budget from the Finance Department to Planning, as it is a land-related lease.

Dues and Subscriptions is budgeted at \$1,000. A decrease of \$1,000. The funds will cover conference registration.

Consultants is budgeted at \$55,000. An increase of \$25,000. The increase covers contracts for Land Conveyance \$30,000 and Comprehensive Plan update \$25,000.

Planning Grants is budgeted at \$75,000. Consistent with prior year. The funds provide \$7,500 to the 10 villages for Land Planning Activity.

Title Nine Monitoring is budgeted at \$75,000. Consistent with prior year. The funds provide money to NANA for Purcell Security.

Northwest Arctic Borough
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01-06 Planning Commission

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6110	FICA	1,071	535	(536)	-100%
6210	AIR TRANSPORTATION	10,200	10,200	-	0%
6230	LODGING	5,496	5,496	-	0%
6240	MEETING FEES	14,000	7,000	(7,000)	-100%
6250	PER DIEM	5,940	4,752	(1,188)	-25%
6300	OFFICE SUPPLIES	800	400	(400)	-100%
TOTAL		\$ 37,507	\$ 28,383	\$ (9,124)	-32%

Planning Commission Expenditures:

FICA is budgeted at \$1,071. An increase of \$536. The increase is due to having 2 day Planning meetings each quarter versus 1 day.

Air Transportation is budgeted at \$10,200. Consistent with prior year. The budget covers the cost of travel for Commission members from the village to attend 4 meetings. Currently, there is 1 upriver representative and 4 closer village representatives.

Lodging is budgeted at \$5,492. Consistent with prior year. See Air Transportation for details.

Meeting Fees is budgeted at \$14,000. An increase of \$7,000. The Planning Commission, which consists of 7 members, anticipates having 4 meetings, where the commission will meet for 2 days versus 1 day.

Per diem is budgeted at \$5,940. An increase of \$1,188.

Office Supplies is budgeted at \$800. An increase of \$400. The increase is in anticipation of having meetings last 2 days versus 1 day.

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01-07 Economic Development Administration

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6000	SALARIES-EDA	327,848	322,148	(5,700)	-2%
6110	FICA	5,461	5,025	(436)	-9%
6111	UNEMPLOYMENT INSURANCE	4,975	4,757	(218)	-5%
6115	MEDICAL	75,888	75,888	-	0%
6120	WORKER'S COMP	2,164	2,442	278	11%
6125	PERS	69,619	70,694	1,075	2%
6210	AIR TRANSPORTATION	25,000	31,000	6,000	19%
6220	GROUND TRANSPORTATION	3,000	3,500	500	14%
6230	LODGING	15,000	30,000	15,000	50%
6250	PER DIEM	10,000	25,000	15,000	60%
6300	OFFICE SUPPLIES	5,000	8,500	3,500	41%
6320	PRINTING & PUBLICATIONS	3,000	5,000	2,000	40%
6370	DUES & SUBSCRIPTIONS	5,000	10,000	5,000	50%
6380	TRAINING	5,000	7,500	2,500	33%
6400	CONSULTANTS	45,000	60,000	15,000	25%
7100	FR FERGUSON SCHOLARSHIPS	302,000	302,000	-	0%
7110	SMALL BUSINESS GRANTS	20,000	40,000	20,000	50%
7130	FISHING GRANTS	20,000	40,000	20,000	50%
7135	EDA PROJECTS	150,000	150,000	-	0%
TOTAL		\$ 1,093,954	\$ 1,193,454	\$ 99,500	8%

**Northwest Arctic Borough
General Fund
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Economic Development Administration Expenditures:

Salaries is budgeted at \$327,848. An increase of \$5,700. The increase is to add 1 more summer intern position. See salary schedule for details.

FICA is budgeted at \$5,461. An increase of \$436.

Unemployment Insurance is budgeted at \$4,975. An increase of \$218.

Medical is budgeted at \$75,888. Consistent with prior year.

Worker's Comp is budgeted at \$2,164. An increase of \$278.

PERS is budgeted at \$69,619. An increase of \$1,075.

Air Transportation is budgeted at \$25,000. A decrease of \$6,000. The budget will cover conferences, village travel and the Energy Coordinator to travel from Ambler to conferences/meetings.

Ground Transportation is budgeted at \$3,000. A decrease of \$500. See Air Transportation for detail.

Lodging is budgeted at \$15,000. A decrease of \$15,000. See Air Transportation for detail.

Per Diem is budgeted at \$10,000. A decrease of \$15,000. See Air Transportation for detail.

Office Supplies is budgeted at \$5,000. A decrease of \$3,500. The budget will cover office supplies.

Printing and Publication is budgeted at \$3,000. A decrease of \$2,000. The budget will cover printing and publication of EDA materials.

Dues and Subscriptions is budgeted at \$5,000. A decrease of \$5,000. The budget will cover conference registrations.

Training is budgeted at \$5,000. A decrease of \$2,500. The budget will cover the cost of training needed for EDA.

Consultants is budgeted at \$45,000. A decrease of \$15,000. The budget will cover work determined throughout the year by Assembly/EDC directives.

FR Ferguson Scholarships is budgeted at \$302,000. Consistent with prior year. The funds provide scholarships to students and employees.

**Northwest Arctic Borough
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Economic Development Administration Expenditures, continued:

Small Business Grants is budgeted at \$20,000. A decrease of \$20,000. The decrease is due to the prior year volume of applicants.

Fishing Grants is budgeted at \$20,000. A decrease of \$20,000. EDA provided a high volume of subsistence nets in FY19. NAB anticipates the need for nets is cyclical. Said another way, NAB anticipates the FY20 need will not be as high as FY19.

EDA Projects is budgeted at \$150,000. Consistent with prior year. The budget will cover work determined throughout the year by Assembly/EDC directives.

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01-08 Economic Development Commission

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6110	FICA	669	670	1	0%
6210	AIR TRANSPORTATION	17,342	17,342	-	0%
6230	LODGING	10,000	10,000	-	0%
6240	MEETING FEES	8,750	8,750	-	0%
6250	PER DIEM	6,000	6,000	-	0%
6300	OFFICE SUPPLIES	6,000	6,000	-	0%
TOTAL		\$ 48,761	\$ 48,762	\$ 1	0%

Economic Development Commission

FICA is budgeted at \$669. Consistent with prior year.

Air Transportation is budgeted at \$17,342. Consistent with prior year. The budget is for Commission Members to attend economic development conferences and meetings.

Lodging is budgeted at \$10,000. Consistent with prior year.

Meeting Fees is budgeted at \$8,750. Consistent with prior year.

Per Diem is budgeted at \$6,000. Consistent with prior year.

Office Supplies is budgeted at \$6,000. Consistent with prior year.

Northwest Arctic Borough
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01-09 Public Services Department

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6000	SALARIES	396,313	424,662	28,349	7%
6110	FICA	8,537	5,025	(3,512)	-70%
6111	UNEMPLOYMENT INSURANCE	7,564	7,564	(0)	0%
6115	MEDICAL	101,184	115,940	14,756	13%
6120	WORKER'S COMP	2,616	3,227	611	19%
6125	PERS	77,289	93,426	16,137	17%
6210	AIR TRANSPORTATION	24,632	29,000	4,368	15%
6220	GROUND TRANSPORTATION	6,000	6,000	-	0%
6230	LODGING	10,500	11,000	500	5%
6250	PER DIEM	8,910	12,375	3,465	28%
6300	PUBLIC SERVICES SUPPLIES	10,000	20,000	10,000	50%
6310	AIR FREIGHT	15,000	10,000	(5,000)	-50%
6360	EQUIPMENT AND MAINTENANCE AND REPAIRS	180,000	210,000	30,000	14%
6370	DUES & SUBSCRIPTIONS	2,500	4,000	1,500	38%
6399	MISCELLANEOUS	20,000	28,000	8,000	29%
6800	LEPC MEETINGS	-	13,500	13,500	100%
TOTAL		\$ 871,044	\$ 993,719	\$ 122,675	12%

**Northwest Arctic Borough
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Public Services Expenditures:

Salaries is budgeted at \$396,313. A decrease of \$28,349. The net decrease is due to elimination of positions. NAB will note there are temporary positions added. See salary schedule for detail.

FICA is budgeted at \$8,537. An increase of \$3,512. The increase is due to higher FICA rates for temporary employees.

Unemployment insurance is budgeted at \$7,564. Consistent with prior year.

Medical is budgeted at \$101,184. A decrease of \$14,756. The decrease is due to elimination of a position.

Worker's Comp is budgeted at \$2,616. A decrease of \$611.

PERS is budgeted at \$77,289. The decrease is due to elimination of a position.

Air Transportation is budgeted at \$24,632. A decrease of \$4,368. The anticipated travel is as follows:

- 28 village trips for training and maintenance
- 8 out of region trips
- 6 out of state trips for meetings and training

Ground Transportation is budgeted at \$6,000. Consistent with prior year. See Air Transportation for detail.

Lodging is budgeted at \$10,500. A decrease of \$500. See Air Transportation for detail.

Per Diem is budgeted at \$8,910. A decrease of \$3,465. See Air Transportation for detail.

Public Services Supplies is budgeted at \$10,000. A decrease of \$10,000.

Air Freight is budgeted at \$15,000. An increase of \$5,000. The increase is for shipping materials to villages for planned projects.

Equipment/Maintenance is budgeted at \$180,000. A decrease of \$30,000. The funds will cover planned village construction and renovation projects, as well as routine Borough properties maintenance.

Dues and Subscriptions is budgeted at \$2,500. A decrease of \$1,500.

Miscellaneous is budgeted at \$20,000. A decrease of \$8,000. The funds will cover miscellaneous expenses over the planned project spending in the villages.

LEPC is budgeted at \$0. The budget is moved to Public Safety.

Northwest Arctic Borough
General Fund
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01-10 Public Safety Commission

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6110	FICA	421	421	-	0%
6210	AIR TRANSPORTATION	3,780	3,780	-	0%
6230	LODGING	4,580	4,580	-	0%
6240	MEETING FEES	5,500	5,500	-	0%
6250	PER DIEM	2,970	2,970	-	0%
6300	SUPPLIES	300	300	-	0%

TOTAL	\$	17,551	\$	17,551	\$	-	0%
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Public Safety Commission Expenditures:

FICA is budgeted at \$421. Consistent with prior year.

Air Transportation is budgeted at \$3,780. Consistent with prior year. The funds will cover travel for the Commission Members. NAB notes the Public Safety Commission consists of members from 7 organizations. Not all Commission Members will require air transportation for the meetings. However, the hope is to have at least 2 meetings in FY20. The budget will remain the same as prior year as the board is reactivated. The budget can be amended as needed throughout the year.

Lodging is budgeted at \$4,580. Consistent with prior year.

Meeting Fees is budgeted at \$5,500. Consistent with prior year.

Per Diem is budgeted at \$2,970. Consistent with prior year.

Supplies is budgeted at \$300. Consistent with prior year.

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01-11 Public Safety Department

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6000	SALARIES	305,000	203,850	(101,150)	-50%
6010	WAGES - TEMP TRAIL STAKERS	36,000	-	(36,000)	#DIV/0!
6110	FICA	10,773	2,833	(7,940)	-280%
6111	UNEMPLOYMENT INSURANCE	7,737	4,539	(3,198)	-70%
6115	MEDICAL	75,888	61,132	(14,756)	-24%
6120	WORKER'S COMP	7,419	1,485	(5,934)	-400%
6125	PERS	54,340	42,977	(11,363)	-26%
6210	AIR TRANSPORTATION	10,000	-	(10,000)	#DIV/0!
6220	GROUND TRANSPORTATION	7,000	3,000	(4,000)	-133%
6230	LODGING	12,500	6,000	(6,500)	-108%
6250	PER DIEM	9,000	6,000	(3,000)	-50%
6300	SUPPLIES	5,000	-	(5,000)	#DIV/0!
6301	BUILDING MATERIALS	120,000	-	(120,000)	#DIV/0!
6310	AIR FREIGHT	25,000	25,000	-	0%
6399	MISCELLANEOUS	17,000	17,000	-	0%
6800	LEPC MEETINGS	13,500	-	(13,500)	#DIV/0!
7150	WINTER TRAILS	125,000	150,000	25,000	17%
TOTAL General Public Safety		841,156	523,816	(317,340)	-61%

6211	SEARCH & RESCUE TRAVEL	6,000	8,000	2,000	25%
6301	SEARCH AND RESCUE SUPPLIES	41,300	41,300	-	0%
6350	S&R EQUIPMENT	50,000	131,819	81,819	62%
7750	SEARCH & RESCUE STIPENDS	99,000	66,000	(33,000)	-50%
7751	SEARCH & RESCUE MEETINGS	13,200	21,400	8,200	38%
TOTAL Search and Rescue		209,500	268,519	59,019	22%

Northwest Arctic Borough
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01-11 Public Safety Department Continued

6212	FIRE TRAVEL	6,000	11,000	5,000	45%
6360	FIRE EQUIPMENT MAINTENANCE AND REPAIRS	80,000	134,000	54,000	40%
6361	FIRE RETENTION	25,000	70,000	45,000	64%
6362	FIRE TRAINING & DRILLS	45,500	45,500	-	0%
6363	FIRE PREVENTION	40,000	40,000	-	0%
6364	FIRE RECRUITMENT	13,000	13,000	-	0%
7700	BATTALION CHIEF STIPENDS	81,000	60,000	(21,000)	-35%
7710	BATTALION CHIEF MEETINGS	12,000	10,000	(2,000)	-20%
TOTAL Fire Safety		302,500	383,500	81,000	21%

7500	VPSO HOUSE FUNDING	102,000	102,000	-	0%
7501	ABL VPSO HOUSE REPAIRS ONLY	7,000	7,000	-	0%
7555	VPSO TRAVEL	45,000	54,000	9,000	17%
TOTAL VPSO Subsidy from General Fund		154,000	163,000	9,000	6%

TOTAL PUBLIC SAFETY \$ 1,507,156 \$ 1,338,835 \$ (168,321) -13%

**Northwest Arctic Borough
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Public Safety Expenditures:

NAB notes that within Public Safety, there are 4 major categories of expenses, that consist of the following:

1. General Public Safety operating budget
2. Search and Rescue operations
3. Fire Safety operations
4. VPSO Subsidy provided by the General Fund (with a goal to attract and retain VPSO personnel)

The general public safety operating budget expenditures are as follows:

Salaries is budgeted at \$305,000. An increase of \$101,150. The increase is due to adding a full-time Public Safety Director. The budget also adds 2 temporary construction workers for planned village projects and 1 temporary search and rescue coordinator to assist at the beginning of the snowmachine trail season. See salary schedule for detail.

Wages - Temp Trail Stakers is established with a budget of \$36,000. The funds will allow NAB to hire 12 temporary trail stakers that will establish and maintain trail throughout the region.

FICA is budgeted at \$10,773. An increase of \$7,940. The increase is largely due to hiring temporary employees listed above, which carries a higher FICA rate.

Unemployment Insurance is budgeted at \$7,737. An increase of \$3,198.

Medical is budgeted at \$75,888. An increase of \$14,756. The increase is due to adding the Public Services Director.

Worker's Comp is budgeted at \$7,419. An increase of \$5,934. The increase is due to adding the Public Services Director and temporary employees.

PERS is budgeted at \$54,340. An increase of \$11,363. The increase is due to hiring the Public Services Director.

Air Transportation is budgeted at \$10,000. An increase of \$10,000. This will fund travel to villages with the Mayor Department. The budget will also allow attendance at VPSO Coordinator meetings, Fire Training for new Director, Assembly Retreat, ALET Graduation, and other travel as deemed necessary.

Ground Transportation is budgeted at \$7,000. An increase of \$4,000. See Air Transportation for detail.

Lodging is budgeted at \$12,500. An increase of \$6,500. See Air Transportation for detail.

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Public Safety Department Expenditures, continued:

Per Diem is budgeted at \$9,000. An increase of \$3,000. See Air Transportation for detail.

Supplies is budgeted at \$5,000. An increase of \$5,000. The budget will cover supplies needed to complete Public Safety projects within the region.

Building Materials is budgeted at \$120,000. An increase of \$120,000. The funds will cover projected costs based on bids received from SBS for materials. The materials will be used to construct a heated storage building for VPSO and SAR in five communities in FY20. This project will be done in conjunction with Public Services, which is paying for half of the associated costs. The goal is to improve response times for searches and public safety officers; while reducing the costs associated with damage to equipment.

Air Freight is budgeted at \$25,000. Consistent with prior year. The funds will cover shipping of equipment/supplies to villages.

Miscellaneous is budgeted at \$17,000. Consistent with prior year. The funds will cover miscellaneous, unpredictable expenses throughout the year.

LEPC Meetings is budgeted at \$13,500. An increase of \$13,500. This line item is moved from Public Services to Public Safety. The Public Safety department is responsible for coordinating Emergency Management functions of the Borough, including LEPC.

Winter Trails is budgeted at \$125,000. A decrease of \$25,000. The funds will be used to establish a marked winter trail between villages that goes over both ice and land. Although the Winter Trails line item is reduced, the overall winter trail staking program is increased due to the addition of "Wages - Temp Trail Stakers" of \$36,000 and associated fringe of \$4,370. The net increase to the program is \$15,370. NAB plans to contract via MOA with the cities and hire temporary trail stakers, with the hopes of establishing a trail earlier in the year (weather permitting) and a more timely response to trail maintenance.

The Search and Rescue Program budgeted expenditures are as follows:

Search and Rescue Travel is budgeted at \$6,000. A decrease of \$2,000. The budget will cover airfare for SAR Coordinator to attend 3 trainings and conferences. It will also allow for travel to the villages.

Search and Rescue Supplies is budgeted at \$41,300. Consistent with prior year. The budget will allow for in-reach/spot devices, winter gear, survival equipment, GPS, and other general operating supplies.

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Public Safety Department Expenditures, continued:

Search and Rescue Equipment is budgeted at \$50,000. A decrease of \$141,819. The decrease is due to NAB reviewing and developing a plan for equipment in the villages. The goal of the SAR equipment plan is to provide regular equipment updates in each of the communities as follows:

- In FY19, purchase 5 new snowmachines. Replace 5 others with lightly used VPSO machines that have been replaced.
- In FY20, purchase 3 new snowmachines for SAR organizations.
- Each year in the future, purchase 3 new snowmachines which will provide a regular schedule of replacement in each community of every 3-4 years.

This will reduce the burden on the NAB budget attempting to replace \$160,000 worth of machines every few years; and will also provide some certainty to each community that they will have usable equipment when needed for emergency operations. The equipment plan coincides with the plan to provide heated, secure storage for VPSO and SAR equipment. It will be mandatory on each community to ensure that the SAR equipment is only used for SAR activities and that local SAR Volunteers and/or SAR Presidents are not using this equipment for personal use.

Search and Rescue Stipends is budgeted at \$99,000. An increase of \$33,000. NAB is requesting the SAR President stipends be increased from \$500 per month to \$750 per month. The current rate has been in effect for more than 6 years and additional responsibilities have been added to the SAR President duties.

Search and Rescue Meetings is budgeted at \$13,200. A decrease of \$8,200. The budget will fund \$100 in snacks for monthly meetings in the 11 Borough communities.

The Fire Safety Program budgeted expenditures are as follows:

Fire Travel is budgeted at \$6,000. A decrease of \$5,000. The budget will cover travel for Fire Chief to attend Fire Conference, Fire Training, Methods of Instruction, and village travel.

Fire Equipment Maintenance and Repairs is budgeted at \$80,000. A decrease of \$54,000. In FY20, NAB will be purchasing upgraded Compressed Air Foams System (CAFS) units and pumps for multiple villages as laid out in our long-range Fire Plan. NAB will use this fund to purchase smaller hand tools and replacement parts for repair of current equipment.

Fire Retention is budgeted at \$25,000. A decrease of \$45,000. In FY20, NAB will continue retention activities started during FY19 including presentation and prizes for the Regional Volunteer of the Year.

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Public Safety Department Expenditures, continued:

Fire Training and Drills is budgeted at \$45,500. Consistent with prior year. In FY20, NAB will provide 40-60 hour training classes to certify village firefighters with Rural Basic Fire Fighter Certification. This will happen in two villages in FY20. NAB will also provide accessibility to other classes for interested volunteers and Battalion Chiefs.

Fire Prevention is budgeted at \$40,000. Consistent with prior year. As detailed in the long-range Fire Plan, fire prevention will cover: Printing/Publications, Media/Ads, Equipment, Freight, Fire Extinguishers, and other needed supplies and travel costs to provide prevention activities in communities.

Fire Recruitment is budgeted at \$13,000. Consistent with prior year. The budget will cover volunteer recruitment activities within the region.

Battalion Chief Stipends is budgeted at \$81,000. An increase of \$21,000. NAB is requesting the Battalion Chief stipends be increased from \$500 per month to \$750 per month. The current rate has been in effect for more than 6 years and additional responsibilities have been added to the Battalion Chief duties. The budgeted amount is based on a 90% payment rate, as historically, not all Battalion Chiefs have received or requested this money every quarter.

Battalion Chief Meetings is budgeted at \$12,000. An increase of \$2,000. The budget will cover \$100 in snacks for monthly meetings in 10 of the Borough communities. (Kotzebue already has a Fire Department)

The VPSO General Fund Subsidy has budgeted expenditures as follows:

VPSO House Funding is budgeted at \$102,000. Consistent with prior year. The budget will cover part of the operating expenses of Public Safety housing and offices to relieve the burden of the villages. During FY19, NAB also used funds to add solar driven heating technology in the Ambler VPSO house as required by the AHFC grant. The amount is not being reduced in FY20 because NAB will be adding 2 additional Public Safety houses in the communities of Deering and Kobuk which will require additional funds to pay for Sewer, Water, Electric Services, and heating in those communities. NAB also plans to work on current housing in Shungnak, Noorvik, Ambler, Kiana, and Noatak.

ABL VPSO House Repairs Only is budgeted at \$7,000. Consistent with prior year. The budget is included as required by the AHFC Grant that built Ambler VPSO House. The budget provide funds for house repairs for up to 5 years (until FY2023).

VPSO Travel is budgeted at \$45,000. A decrease of \$9,000. The budget provides funds for 2 on and 2 off travel from Anchorage to Kotzebue. It also subsidizes some travel within region.

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40-00 Sulianich Contribution

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
6000	PERSONNEL	74,286	74,286	-	0%
6110	FICA	1,077	1,077	(0)	0%
6111	UNEMPLOYMENT INSURANCE	1,513	1,513	0	0%
6115	MEDICAL	25,296	25,296	-	0%
6120	WORKER'S COMP	490	565	75	13%
6125	PERS	16,343	16,341	(2)	0%
6300	SUPPLIES	3,500	3,500	-	0%
6330	UTILITIES	21,000	21,000	-	0%
TOTAL		\$ 143,505	\$ 143,578	\$ 73	0%

Sulianich Contribution Expenditures:

Salaries is budgeted at \$74,286. Consistent with prior year. See salary schedule for detail.

FICA is budgeted at \$1,077. Consistent with prior year.

Unemployment Insurance is budgeted at \$1,513. Consistent with prior year.

Medical is budgeted at \$25,286. Consistent with prior year.

Worker's Comp is budgeted at \$490. A decrease of \$75.

PERS is budgeted at \$16,343. Consistent with prior year.

Supplies is budgeted at \$3,500. Consistent with prior year.

Utilities is budgeted at \$21,000. Consistent with prior year. The budget will cover utility costs historically incurred on the Sulianich building.

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Other Appropriations within General Fund

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
9004	LOCAL EDUCATION CONTRIBUTION	4,160,289	4,157,357	(2,932)	0%
9005	WATER & SEWER SUBSIDY	2,075,000	1,850,000	(225,000)	-12%
9006	KIVALINA ROAD MOA	-	4,989,075	4,989,075	100%
TOTAL		\$ 6,235,289	\$ 10,996,432	\$ 4,761,143	43%

Transfers from General Fund

Account #	Description	Proposed FY20 Budget	Approved FY19 Budget	\$ Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
9001	SULIANICH - OPERATING XFER	143,505	143,578	73	0%
9002	INVESTMENT CONTRIBUTION	8,200,000	4,206,000	(3,994,000)	-95%
9003	BOND DEBT APPROPRIATION	6,923,630	1,963,900	(4,959,730)	-253%
TOTAL		\$ 15,267,135	\$ 6,313,478	\$ (8,953,657)	-142%

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Other Appropriations within General Fund Expenditures:

Local Education Contribution is budgeted at \$4,160,289. An increase of \$2,932. The funds will be paid to the Northwest Arctic Borough School District.

Water and Sewer Subsidy is budgeted at \$2,075,000. An increase of \$225,000. The increase is due to including Kotzebue in the subsidy program, previously Kotzebue had been excluded.

Kivalina Road MOA is budgeted at \$0. A decrease of \$4,989,075. The expense was a one-time "immediate" need to provide local match funding for the Kivalina Road construction.

Transfers from General Fund Expenditure:

Sulianich Operating Transfer is budgeted at \$143,505. Materially consistent with prior year. See Sulianich Department for itemized detail.

Investment Contribution is budgeted at \$8,200,000. This is calculated as the expected PILT Revenue less \$10,500,000 - as mandated by NAB Code. NAB has a single source of meaningful revenue from an exhaustible resource. Meaningful contributions to investments will ensure a sustainable future. As the budget has an artificial deficit of \$7,863,638, the investment contribution is decreased by this value.

Bond Debt Appropriation is budgeted at \$6,923,630. A significant increase of \$4,959,730. The increase is attributable to two factors:

1. The State of Alaska eliminating the DEED Bond Debt Reimbursement, a value of \$4,079,440 in FY20.
2. NAB issuing bond debt in the amount of \$12,700,000 to fulfill the local match for the Kivalina School Construction. In FY20, that would add an additional estimated \$882,088 in expenditures.

<u>Amount</u>	<u>Description</u>
\$ 882,088	Kivalina Debt Service
\$ 1,962,102	NAB Debt Service
\$ 4,079,440	Previously eligible for DEED Reimbursement
\$ 6,923,630	TOTAL

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Salary Schedule

Position	FY20 Proposed	FY19	\$ Difference	% Difference	Actual Annual Salary
Assembly Member Stipends	\$ 225,400	\$ 225,400	\$ -	0%	\$ 225,400
Borough Clerk	\$ 107,137	\$ 107,137	\$ -	0%	\$ 107,120
Deputy Clerk	\$ 73,083	\$ 73,083	\$ -	0%	\$ 73,089
Election Workers	\$ 30,000	\$ 47,437	\$ (17,437)	-37%	\$ 30,000
TOTAL Assembly	\$ 435,619	\$ 453,056	\$ (17,437)	-4%	\$ 210,209
Mayor	\$ 154,379	\$ 154,379	\$ -	0%	\$ 140,000
Capital Projects Director	\$ 140,000	\$ 73,850	\$ 66,150	90%	\$ 140,000
Executive Assistant	\$ 105,000	\$ 66,700	\$ 38,300	57%	\$ 105,000
Grant Writer	\$ 80,000	\$ 53,000	\$ 27,000	51%	\$ 80,000
Admin Assistant to the Mayor	\$ 47,000	\$ 28,900	\$ 18,100	63%	\$ 46,927
TOTAL Mayor	\$ 526,379	\$ 376,829	\$ 149,550	40%	\$ 511,927
Treasurer	\$ 139,256	\$ 139,256	\$ -	0%	\$ 139,256
Controller	\$ 107,137	\$ 107,137	\$ -	0%	\$ 107,120
Accounting Assistant	\$ 46,800	\$ 56,784	\$ (9,984)	-18%	\$ 46,800
Receptionist/Travel Clerk	\$ -	\$ 18,100	\$ (18,100)	-100%	\$ -
TOTAL Finance	\$ 293,193	\$ 321,277	\$ (28,084)	-9%	\$ 293,176
Human Resources Director	\$ 78,000	\$ 78,000	\$ -	0%	\$ 78,000
Human Resources Specialist	\$ -	\$ 16,900	\$ (16,900)	-100%	\$ -
TOTAL Human Resources	\$ 78,000	\$ 94,900	\$ (16,900)	-18%	\$ 78,000
Planning Director	\$ 134,349	\$ 134,349	\$ -	0%	\$ 110,000
Community Developer	\$ 84,243	\$ 84,243	\$ -	0%	\$ 84,243
Community Planner	\$ 71,689	\$ 71,689	\$ -	0%	\$ 71,689
TOTAL Planning	\$ 290,281	\$ 290,281	\$ -	0%	\$ 265,932
EDA Director	\$ 135,199	\$ 135,199	\$ -	0%	\$ 114,400
Energy Coordinator	\$ 95,878	\$ 95,878	\$ -	0%	\$ 95,878
EDC Assistant	\$ 85,371	\$ 85,371	\$ -	0%	\$ 85,371
Summer Intern	\$ 5,700	\$ 5,700	\$ -	0%	\$ 5,700
Summer Intern	\$ 5,700	\$ -	\$ 5,700	#DIV/0!	\$ 5,700
TOTAL EDA	\$ 327,848	\$ 322,148	\$ 5,700	2%	\$ 307,049

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Position	FY20 Proposed	FY19	\$ Difference	% Difference	Actual Annual Salary
Public Services Director	\$ 127,937	\$ 127,937	\$ -	0%	\$ 119,600
Deputy Director	\$ 90,100	\$ 90,100	\$ -	0%	\$ 90,100
Facilities Manager	\$ 80,000	\$ 82,348	\$ (2,348)	-3%	\$ 79,500
Grants Implementation Specialist	\$ -	\$ 53,982	\$ (53,982)	-100%	\$ 58,480
Maintenance Technician	\$ 53,276	\$ 53,276	\$ -	0%	
Temporary Construction Workers	\$ 45,000	\$ -	\$ 45,000	#DIV/0!	\$ 45,000
TOTAL Public Services	\$ 396,313	\$ 407,643	\$ (11,330)	-3%	\$ 392,680
Public Safety Director	\$ 125,000	\$ 73,850	\$ 51,150	69%	\$ 125,000
Search and Rescue Coordinator	\$ 63,000	\$ 63,000	\$ -	0%	\$ 62,010
Fire Chief	\$ 59,000	\$ 59,000	\$ -	0%	\$ 58,500
Temporary Construction Workers	\$ 50,000	\$ -	\$ 50,000	#DIV/0!	\$ 50,000
Temporary Trail Stakers	\$ 36,000	\$ -	\$ 36,000	#DIV/0!	\$ 36,000
Temp S&R Coordinator	\$ 8,000	\$ 8,000	\$ -	0%	\$ 8,000
TOTAL Public Safety	\$ 341,000	\$ 203,850	\$ 137,150	67%	\$ 339,510
Art Manager	\$ 74,286	\$ 74,286	\$ -	0%	\$ 74,286
TOTAL SALARIES	\$ 2,762,919	\$ 2,544,270	\$ 218,649	9%	\$ 2,472,769

Note 1: The actual annual salary is the actual salary of the employee (for hourly employees this excludes overtime). This is included as the Mayor and some Director positions are budgeted at a "base" level.

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Five-year Bond Debt Service Schedule (includes Kivalina bond estimates)

Total Debt Service:

	FY20	FY21	FY22	FY23	FY24
Total Bond Debt Service (Principal & Interest)	\$ 40,964,273	\$ 34,040,643	\$ 27,116,503	\$ 23,019,387	\$ 18,922,272
Fiscal Year Debt Service Payment	\$ 6,923,630	\$ 6,924,140	\$ 4,097,115	\$ 4,097,115	\$ 3,285,765
Ending Balance Debt Service	\$ 34,040,643	\$ 27,116,503	\$ 23,019,387	\$ 18,922,272	\$ 15,636,507

State DEED Reimbursement Calculation:

	FY20	FY21	FY22	FY23	FY24
State DEED Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -
NAB Bond Debt Appropriation	\$ 6,923,630	\$ 6,924,140	\$ 4,097,115	\$ 4,097,115	\$ 3,285,765
Total Debt Service Payment	\$ 6,923,630	\$ 6,924,140	\$ 4,097,115	\$ 4,097,115	\$ 3,285,765

Dunleavy Administration eliminated DEED reimbursements. Future funding not known.

Note: As NAB is considering issuing bonds for the Kivalina School, the expected debt service schedule is detailed below.

	FY20	FY21	FY22	FY23	FY24
Kivalina Debt Service	\$ 882,090	\$ 880,250	\$ 881,050	\$ 881,250	\$ 882,000

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Five-year Bond Debt Service Schedule

Fiscal Year 2020

The FY20 bond debt service payment totaled \$6,923,630. The State of Alaska Department of Education and Early Development's share is \$0 and the Borough's share is \$6,923,630.

Fiscal Year 2021

The FY21 bond debt service payment totaled \$6,924,140. The State of Alaska Department of Education and Early Development's share is \$0 and the Borough's share is \$6,924,140.

Fiscal Year 2022

The FY22 bond debt service totaled \$4,097,115. The State of Alaska Department of Education and Early Development's share is \$0 and the Borough's share is \$4,097,115.

Fiscal Year 2023

The FY23 bond debt service totaled \$4,097,115. The State of Alaska Department of Education and Early Development's share is \$0 and the Borough's share is \$4,097,115.

Fiscal Year 2024

The FY24 bond debt service totaled \$3,285,765. The State of Alaska Department of Education and Early Development's share is \$0 and the Borough's share is \$3,285,765.