



# Northwest Arctic Borough

## SERVING THE COMMUNITIES OF:

Ambler Buckland Candle Deering Kivalina Kiana  
Kobuk Kotzebue Noatak Noorvik Selawik Shungnak

### Northwest Arctic Borough Assembly Budget, Audit & Finance Committee Meeting Minutes

Monday, January 27, 2014 – 9:00 A.M.

Northwest Arctic Borough Assembly Chambers – Kotzebue, AK

## CALL TO ORDER

Madam Chair Lucy Nelson called the meeting to order at 9:02 A.M.

## INVOCATION

Mr. Miles Cleveland provided the invocation.

## ROLL CALL

### Budget, Audit and Finance Committee Members Present:

Miles Cleveland      Carl Weisner      Patrick Savok      Lucy Nelson

### Assembly Members Present:

Nathan Hadley      Walter Sampson      Vern Cleveland Sr.      HENDY Ballot Sr.  
Larry Westlake Sr.

### Introduction of Staff and Guests

Reggie Joule      Mary Hyatt      Matt Mead      Judy Hassinger  
Christine Hess      Kenny Gallahorn      Fred Smith      Brandye Dela Cruz  
Nina Lie      Ingemar Mathiasson      Noah Naylor      Brenden Ryan  
Stella Atoruk      Bert Wagnon-telephonic      Brandy Niclai-telephonic

**A quorum was present to conduct business.**

## APPROVAL OF AGENDA

Mayor Joule asked that Alaska Permanent Capital, Bert Wagnon to give his report earlier than listed, also recommending adding Resolution 14-03 to the agenda for approval.

**Mr. Miles Cleveland moved, seconded by Mr. Patrick Savok to adopt the agenda as amended. A roll call was conducted, motion carried unanimously.**

## APPROVAL OF PREVIOUS MINUTES

1. December 2, 2013 BAF Meeting Minutes

**Mr. Miles Cleveland motioned, Mr. Patrick Savok seconded to approve the minutes as presented. A roll call was conducted and the motion passed unanimously.**

### **COMMUNICATIONS AND APPEARANCES**

Brandy Niclai and Bert Wagnon with Alaska Permanent Capital had presented an overview of the portfolio ending December 31, 2013. Due to technical difficulties Borough hadn't received this report; presented was the Contingency Reserve report ending December 31, 2013. Committee suggests that this be presented during the work session once the right report is submitted.

### **FINANCIAL REPORT**

Judy Hassinger gave a brief summary of the financial report ending on December 31, 2014. Committee discussed the stock market, zinc escalator funds, village office rental in Buckland and additional funding for winter trail costs from the State. Judy mentioned that the draft audit report that was presented to you in December; had no changed for the annual report from BDO for your review.

### **PUBLIC HEARINGS, ENACTMENT OF ORDINANCES & EMERGENCY ORDINANCES**

1. **Ordinance 13-11** *an ordinance of the Northwest Arctic Borough Assembly amending the Borough Procurement Code and for related purposes.*

Ms. Christine Hess highlighted the major changes to the procurement code sections. Committee raised concern regarding RFP process, after discussion the members present would like to have the BAF Chair or Assembly President Member part of the opening of bids. Concerns regarding local hire have been raised for contracts; possibly let the contractor know potential employees for the project.

**There was a break taken 10:07 A.M.  
The meeting reconvenes at 10:19 A.M.**

**Mr. Miles Cleveland recommend do pass.**

### **INTRODUCTION OF ORDINANCES**

1. **Ordinance 13-08am02** *an ordinance of the Northwest Arctic Borough Assembly providing for the establishment and adoption of the line item budget amendment for the fiscal year 2014.*

Judy Hassinger gave a summary of the changes to the budget. There have been concerns regarding the Regional Elder's contribution, ICC membership dues, reports from donation companies, contribution to education and Noatak lease agreement. Committee also discussed the fuel that had been flown to Ambler and the over expenditures for the Kiana Storage Shed.

**Mr. Patrick Savok recommend do pass.**

## RESOLUTIONS

1. **Resolution 14-01** *a resolution of the Northwest Arctic Borough Assembly approving a contract with Alaska Amphib LLC and for related purposes.*

Fred Smith has given a brief summary of the resolution and contract; he reported the history of the company.

**Mr. Miles Cleveland recommend do pass.**

2. **Resolution 14-02** *a resolution of the Northwest Arctic Borough Assembly to approve a professional services agreement with Bering Straits Development Company and for related purposes.*

Ingemar Mathiasson provided a summary of the resolution. There were concerns regarding the cost savings, maintenance and schedule of projects.

**Mr. Miles Cleveland recommend do pass.**

3. **Resolution 14-03** *a resolution of the Northwest Arctic Borough Assembly approving the purchase of wind turbines for the Buckland Wind-Diesel Project and for related purposes.*

Ingemar Mathiasson informed the committee of ordering the turbines before end of January. AEA would like a resolution approved by the Assembly to purchase the turbines otherwise the project will be put off for another year. Ingemar mentioned to the committee that we are waiting from FAA on Deering and Noorvik; Judy asked about the grant amendment for this project. Currently there aren't enough monies available for Noorvik therefore the Assembly would like the resolution to state find additional monies.

**Mr. Miles Cleveland recommend do pass with the additional comments.**

## OTHER BUSINESS

No other business presented.

## COMMITTEE COMMENTS

Member Carl Weisner thanked everyone for allowing him to participate over the phone.

Member Patrick Savok stated good meeting and he like the reports with the pie and it fitting on two pages to browse through other than that good meeting.

Member Miles Cleveland thanked you for the good meeting.

Member Lucy had no comment.

### AUDIENCE COMMENTS

Mayor Joule asked the committee to keep Iris Molnar' in your thoughts, her husband has been in a snow machine accident. Services will be held in Nevada; keep them in your thoughts.

### ADJOURNMENT

With no other business to discuss, the meeting adjourned at 11:40 A.M.

### OTHER BUSINESS

### COMMITTEE COMMENTS